

## **City Of Unalaska • Department of Parks, Culture, and Recreation**

### **Advisory Committee Meeting Minutes from October 19, 2015**

#### **Call to order**

6:03 p.m. by Matt Lightner, Chair

Requested Wilson to take meeting minutes

#### **Roll Call**

Members Present: Lightner, Hall, Pham, Trinidad, Villamor, Wilson, McGirt

*Members Absent: Stiles*

Quorum established

#### **Recognition of Visitors**

Albert Burnham, Recreation Manager

*Felicia Tungul, Recreation Coordinator was unable to attend*

#### **Additions/Approval of the Agenda**

Motion to approve by Hall, second by Villamor

#### **Approval of the Meeting Minutes from August 24, 2015**

Motion to approve by Villamor, second by Hall

#### **Director's Report for August and September 2015**

##### Highlights

- A. The Aquatics Center was able to accommodate the request for extended hours during the lunch hour by opening an hour early on Wednesday during Tot Time Swim.
- B. Cardio equipment has been installed.
- C. Library Staff received high marks for Passport Acceptance Facility inspection. Influx after the Naturalization Ceremony.
- D. Librarian is working with the City to purchase new computers for the library. CMMP includes new computers and internet connection. *The slow internet speed has been the #1 complaint. The Library's internet is coupled with UCSD this year.*
- E. Staff updates-Burnham promoted to Recreation Manager and Nick Cron promoted to Operations Manager. *Congratulations!* Burnham also completed the requirements for the nationally acclaimed Certified Parks and Recreation Professional (CPRP) Certification. He is one of 6 in the state to hold the certification, and the only one in Unalaska.
- F. Sports Coordinator Position is open and advertised. Prefer a certified referee applicant if possible. Taking applications now with a goal to hire late Dec./early Jan.
- G. The Library Advisory Committee has named the conference room after Dan Masoni. There will be a plaque posted.

#### **Recreation Manager Update**

##### Highlights

- A. Carlos is leading some Art and Intermural classes for Teens.
- B. Amanda is leading Scottish Highlander Week for PCR 360.
  - 1. 360 has attendance of 20-25 kids regularly, and PCR staff is looking for volunteers to help to free up coordinators. Maybe the Teens??
  - 2. Youth Basketball was off to a rocky start with the staff changes but seems to be smoother now.
  - 3. 3 new hoops were installed to make the rims lower, which was needed for Little Dribblers and Kinder basketball. The rims now can come down to 6 feet.
- C. Upcoming events

1. Coach's Challenge
2. Shoot for a Turkey
3. Halloween Event
  - a. *(This event is being held on Friday the 30<sup>th</sup> due to youth BB on Saturday and the upcoming floor maintenance schedule.)*
  - b. *Next year the Halloween event will also be held on a Friday, and the need to contact Public Safety and the City is already on the radar.*
  - c. *Volunteers are needed for the event (8<sup>th</sup> graders and up) as many of the H/S students will be at the home Volleyball matches. Hall volunteered as long as he was NOT in the haunted house.*

#### **Old Business**

- A. TRX Straps**-Ordered, working with Nick for placement.
- B. Pull Up Bar**-Here, needs to be mounted in the corner.
- C. Fitness on Demand**-Burnham requested comments from other facilities via the NPRA site from those using the program, but it seems to be mostly private gyms that are using it. It would provide stability for fitness classes, however many of the classes require lots of equipment that we do not have and would have issues storing. It could be budget dependent too, but it is still on the radar.
- D. Programming for All Age Groups**-Work has begun on the new Guide/Calendar. Considerations: lack of staff, but quality of programming with all age groups included. Continue with the Magazine style format.
  - 1. PCR Slogan**-Once it has been narrowed down to 3, there will be a contest to decide the final choice. The goal is to have this decided by the first of the year.
  - 2. Disc Golf**-Our weather is not conducive to it however it is still a fun idea that is on the radar. The concern would be the cost vs. usage. Maybe focus on a smaller course like 9 holes and maybe at a park?
  - 3. Secretary needed**- Hall volunteered for November and Trinidad for December

#### **New Business**

##### **A. Triathlon Comments**

1. Community member request-note the fees on the flyers/posters posted around town and not just in the calendar.
2. The late fee should not be imposed on the event shirt
3. Organization of event in the future to reduce participant confusion at check points. *Many thoughts were shared with how and what to color code or paint on the road in the future. Burnham mentioned that many triathlons are coordinated by staff that has never done so in the past. They have many ideas to refine this event for the future.*
- B. Late Fees**-There will no longer be late fees, but there will be Early Bird Discounts for those that register early and regular registration fees. *This is a more positive perception!* There will now also be cut off days for registrations.
- C. Christmas Tree Lighting**-Tuesday, December 1<sup>st</sup> -6:30-7:30. Coordinated effort between the Advisory Board and Felicia Tungul, the Special Events and Public Relations Coordinator.
  1. Tree selected on the corner, in front of BR Chapel
  2. Suggestions
    - a. Band playing Christmas Music *(Check with Ms. McNamara)*
    - b. KUCB playing live Christmas Music
    - c. Cookie decorating inside BR Chapel *(See Cindy for cookie donation)*

- d. Provide coffee/cocoa
- e. Lights needed (*Hall to check with Elect. Department*)
- f. Games?
- g. Speaker-City Manager or Mayor?

**Visitor Comments** – None

**Committee Member Comments**

- A. **How is attendance calculated at PCR 360?** *Amanda has a clipboard and does a daily check off of who attend. If a parent has concerns they can contact Burnham.*
- B. **How are coaches selected (ie: kids vs. adults) and are background checks done?** *Prior to the season individuals volunteer and teens are used as a last resort if there are no interested adults. If there is a teen coach, there is staff supervising. There currently are no background checks done, but are working on implementing it.*
- C. **Why is there is a break during the day between Youth Basketball games?** *This is for a buffer if games run late and to be able to clean the floor and bleachers.*
- D. **Is there a shortage of adult sized jerseys?** *Kids had to wait for some to be washed last weekend. PCR can get more.*
- E. **Is there a way to remind patrons to update their contact information, ie: posters, Remind 101, etc.?** *The front desk usually reminds patrons when they sign up.*
- F. **Anderson family is moving and UCSD is in need of a basketball referee if anyone is interested, contact Mr. Wilson.** *Ideally the new coordinator will be certified too.*
- G. **The agenda was blast faxed out to the community-thank you.**
- H. **Parent/Teacher Conferences are October 29<sup>th</sup> and 30<sup>th</sup>-with no school more students may frequent the Community Center on these days.**
- I. **The Ballyhoo Lion's Club travel raffle drawing is on the 30<sup>th</sup> of October. It is not too late to get a ticket.**
- J. **Does Teen Council still sell snacks as a fundraiser during youth sporting events?** *If so, could there be some healthy options? Parents are busy and this might be a healthy alternative especially as some teams do not do snacks.*
- K. **How has the 6<sup>th</sup>-8<sup>th</sup> grade basketball league been going?** *Do they play with a men's or women's ball when the girls team plays the boys? Is this beneficial for the girls to play the boys? Should the girls just scrimmage each other each week? The girls actually requested this scenario and are enjoying the challenge and fast pace of playing the boys. This is better competition for them and some of the games have even been pretty competitive. There is talk about mixing up the girls for each of the games vs the boys to have the top 6 girls get to compete together against the boys. This would be more competitive for the boys and would not alter the schedule as there would still be 2 games. In the future the teams may have to return to coed as there is a lack of participation. The last few years there have been enough girls to do teams of just girls and just boys.*

**Next Meeting – November 16th at 6pm in the PCR Conference Room**

Lightner will not be in attendance and Pham's attendance is uncertain.

**Adjournment**

Motion to adjourn by Trinidad and second by Villamor

Meeting adjourned at 7:08 p.m.