

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2022-17

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE MAYOR'S APPOINTMENT OF JILL SPETZ TO THE PARKS, CULTURE AND RECREATION COMMITTEE

WHEREAS, there exists a vacancy on the Parks, Culture and Recreation Committee due to the resignation of James Morris; and

WHEREAS, Unalaska City Code § 2.60.040 states that board members shall be appointed by the Mayor, subject to approval of the City Council; and

WHEREAS, Mayor Tutiakoff has appointed Jill Spetz to the vacant seat and submits the appointment for approval by the City Council.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves the appointment of Jill Spetz to the Parks, Culture & Recreation Committee, for a term ending on February 14, 2025.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 26, 2022.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Estkarlen P. Magdaong
Acting City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: JR Pearson, Acting City Manager
Date: April 26, 2022
Re: Resolution 2022-17 Approving the Mayor's Appointment of Jill Spetz to the Parks, Culture & Recreation Committee

SUMMARY: Members of committees and commissions are appointed by the Mayor, subject to approval by the City Council. Due to a vacancy on the PCR Committee following the resignation of James Morris, the Mayor has appointed Jill Spetz and the appointment is submitted for approval.

PREVIOUS COUNCIL ACTION: Council is provided the opportunity to approve the Mayor's appointments to committees and commissions annually, or as vacancies and appointments occur throughout the year.

BACKGROUND and DISCUSSION: James Morris submitted his resignation. Jill Spetz applied to serve on the PCR Committee. The Mayor appointed Ms. Spetz to the PCR Committee, which appointment is supported by PCR Director Roger Blakeley.

ALTERNATIVES: Council may choose not to approve the Mayor's appointment, in which case the vacancy will be advertised and interested persons encouraged to apply.

STAFF RECOMMENDATION: None. This is a Council decision.

PROPOSED MOTION: This is a consent agenda item and will be included in the motion to adopt the consent agenda.

ATTACHMENTS:

- James Morris Resignation
- Jill Spetz Application and Resume

James Morris

PO Box 9210506

Dutch Harbor, AK 99692

To City of Unalaska and PCR

April 12, 2022

Dear Roger and Town Council Members,

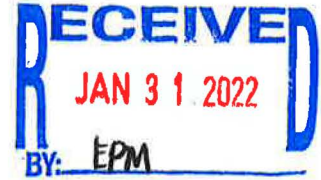
This letter is to inform you that I must resign from my position as a PCR advisor committee member effective on May 1st. My family is currently in the process of relocation and I will no longer be able to fulfill my obligations to the committee. I will be happy to assist with any transition necessary during the process. Thank you so much for this opportunity over the years- It has been an absolute pleasure serving.

Sincerely,

James Morris



BOARD, COMMITTEE & COMMISSION APPLICATION



APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
 Parks, Culture & Recreation Committee
 Library Advisory Committee
 Museum of the Aleutians Board of Directors
 Iliulik Family & Health Services Clinic Board

Name: Jill Spetz

Mailing Address: PO Box 241 Unalaska, AK 99685

Telephone: 907-359-2556

Email: jillross10@yahoo.com

Occupation: Instructional Services Manager

Employer: UAF- Bristol Bay Campus

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

UAF Staff Council member for 12-months

Numerous hiring committees for the Bristol Bay Campus

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
 I have expertise I want to contribute.
 I am interested in the activities the board, committee or commission handles.
 I want to participate in local government.
 I want to make sure my segment of the community is represented.
 Other _____

Please explain in greater detail the reasons you checked above: I have a well-rounded perspective.

I was a PCR coordinator for two years & I still lead PCR programs for the community.

My current job has broadened my project management & communication skills. Above all,

I enjoy being a part of something that provides enrichment/wellness to our community.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media Word of Mouth Solicitation Other _____

Date: 12/31/22

Signature: _____

THANK YOU FOR YOUR INTEREST IN SERVING

Applications expire one year from date received by City Clerk

Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska
Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685

HOW TO APPLY FOR A BOARD, COMMITTEE OR COMMISSION

Application forms are available at the City Clerk's Office in City Hall and on the City's website. Please call the Clerk's office at 907.581.1251 if you'd like an application faxed or emailed to you. Fill out the application and mail to or deliver to:

City Clerk
City of Unalaska
43 Raven Way
P.O. Box 610
Unalaska, Alaska 99685

Qualifications to serve vary, but the most important qualifications are interest and a willingness to serve.

WHAT HAPPENS NEXT

1. You will be considered for the Board, Committee or Commission for which you indicated interest as vacancies occur.
2. Vacancies occur throughout the year, and applications are accepted at any time.
3. Terms on Boards, Committees and Commissions expires on February 14th of each year.
4. Applications are held for one year for consideration.
5. The Mayor appoints members to Boards, Committees and Commission and submits the applicant's name to the City Council for confirmation.

The Mayor and City Council seek to have broad representation from throughout the community, so in making appointments they consider many factors.

6. Applications are always welcome, and applicants should not feel discouraged if they are not quickly appointed. If you hear of a vacancy in which you are interested, it is suggested you call to remind the City Clerk's Office that you have an application on file.

Jill Spetz

jtspetz@alaska.edu | 907-359-2556

Unalaska, Alaska 99685

EXPERIENCE

Instructional Services Manager

University of Alaska Fairbanks, Bristol Bay Campus | Unalaska, Alaska | May 2021-Present

Learning Center Coordinator

University of Alaska Fairbanks, Bristol Bay Campus | Unalaska, Alaska | Aug 2019-May 2021

Youth Coordinator

City of Unalaska, Parks, Culture & Recreation Dept | Unalaska, Alaska | Aug 2017-Aug 2019

Wellness Class Instructor

City of Unalaska, Parks, Culture & Recreation | Unalaska | 2018-Present

- Kid & Teen Yoga, Go4Life, Paddleboard Woga

Soccer Coach

Various | Various | Jan 2010-Current

- 3-18 years of age in settings from kindergarten recreation to Division 1 high school/college

Substitute Teacher

Waunakee Community School District | Waunakee, Wisconsin | Dec 2016-May 2017

EDUCATION AND TRAINING

Bachelor of Science: Biology

University Of Wisconsin - Stevens Point | Stevens Point, WI | May 2016

- Minor in Psychology
- UWSP Women's Soccer

Training

University of Alaska Fairbanks | Bristol Bay Campus

Completed the following annual training:

- FERPA: Protecting Student Privacy, Protection of Minors, Title IX, Behavior Based Safety, Hazard Communication, Workplace Harassment Prevention