

Regular Meeting
Tuesday - October 12, 2021
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff Sr. **City Manager:** Erin Reinders
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

COUNCIL MEETING ATTENDANCE

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

PUBLIC COMMENT

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or *9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

ZOOM MEETING LINK: <https://us02web.zoom.us/j/85203975430>

Meeting ID: 852 0397 5430 / **Passcode:** 977526

TELEPHONE: Meeting ID: 852 0397 5430 / **Passcode:** 977526

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Approve Minutes of Previous Meeting - [September 28, 2021](#)**
6. **[City Manager Report](#)**

7. Presentations

- a. [Fiscal Year 2020 Audit Report, KPMG](#)
- b. Report from Federal Lobbyists Sebastian O’Kelley and Rick Marks

8. Adoption of Agenda

9. Community Input & Announcements *Members of the public may provide information to council; and make announcements of interest to the community. Three-minute time limit.*

10. Public Comment on Agenda Items *Time for members of the public to provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit.*

11. Consent Agenda *Approval of non-controversial and routine items, accomplished without debate and with a single motion and vote. Council members may request an item be moved to the regular agenda for discussion purposes.*

- a. [Resolution 2021-66: Authorizing the City Manager to enter into an Off-Cycle Community Support Program Grant Agreement with the Unalaska Chapter of the Alaska State Firefighters Association](#)
- b. [Resolution 2021-67: Identifying the City of Unalaska’s Federal Priorities](#)

12. Regular Agenda *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit.*

- a. [Resolution 2021-68: Establishing Community Wide COVID-19 Protective Measures](#)
- b. [Resolution 2021-69: Adopting the City of Unalaska’s Primary Focus Areas](#)
- c. [Approve Travel for Mayor and Council – Federal Lobbying Efforts, Washington, DC](#)
- d. [Approve Travel for Mayor and Council – Annual Meeting of the Alaska Municipal League and affiliate organizations, Anchorage](#)
- e. [Canvass Committee Report, October 5, 2021 General Election and Certification of Election Results](#)

13. Council Directives to City Manager

14. Community Input & Announcements *Members of the public may provide information to council; and make announcements of interest to the community. Three-minute time limit.*

15. Adjournment

**Regular Meeting &
Unalaska Crab, Inc.
Tuesday, September 28, 2021
6:00 p.m.**



**Unalaska City Hall
Council Chambers
43 Raven Way**

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

UNALASKA CITY COUNCIL

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Vincent M. Tutiakoff Sr., Mayor
Erin Reinders, City Manager
Marjie Veeder, City Clerk mveeder@ci.unalaska.ak.us

UNALASKA CRAB, INC. Board of Directors Meeting Minutes

1. **Call to order.** The corporation president, Vincent M. Tutiakoff, Sr., called the meeting to order at 6:00pm.
2. **Roll call.** Board Members Bell, Nicholson, Robinson, Tungul, Coleman and Tutiakoff present in person; Board Member Looby present via telephone. Quorum established.
3. **Adoption of agenda.** Robinson moved to adopt the agenda; second by Tungul. There being no objection, the agenda was adopted by consensus.
4. **Resolution 2021-01:** Authorizing the President of the Corporation to Sign the Regional Landing Requirement Relief Framework Agreement

Robinson moved to adopt Resolution 2021-01; second by Nicholson. Introduction by Erin Reinders. Fisheries Consultant Frank Kely provided background information. No questions from council.

Roll call vote: Robinson – yes; Tungul – yes; Coleman – yes; Looby – yes; Bell – yes; and Nicholson – yes. Motion passes 6-0.
5. **Adjourn.** Having completed all items on the agenda, Mr. Tutiakoff adjourned the meeting at 6:06pm.

UNALASKA CITY COUNCIL MINUTES

1. **Call to order**
Mayor Tutiakoff called the September 28 regular meeting of the Unalaska City Council to order at 6:07pm in Council Chambers, City Hall, Unalaska.
2. **Roll call**
The City Clerk called the roll. The Mayor and all council members were present, with Council Member Looby attending via telephone. Quorum established.
3. **Pledge of Allegiance**
Council Member Nicholson led the Pledge of Allegiance.

4. **Adoption of Agenda**

Robinson moved to adopt the agenda; second by Nicholson. There being no objection, the agenda adopted by consensus.

5. **Presentations**

- a. Dr. Anne Zink, Alaska Chief Medical Officer, with an update regarding the COVID-19 Pandemic. Because Dr. Zink was not yet able to join the meeting by Zoom, her presentation was delayed until later in the meeting, just prior to the City Manager's report.
- b. Mr. John Burnett gave a report about GCI Aleutian Fiber Program.

6. **Mayor's Proclamation**

Declaring October 2021 as Domestic Violence Awareness Month. M. Lynne Crane, Executive Director of Unalaskans Against Sexual Assault & Family Violence (USAFV), attending by Zoom, spoke regarding Domestic Violence Awareness; the Mayor then read his proclamation into the record.

7. **Approve Minutes of Previous Meetings**

Coleman moved to approve the minutes of the September 13 special meeting and the September 14 regular meeting as corrected; second by Nicholson. There being no objection, the September 13 minutes and the September 14 minutes as corrected were adopted by consensus.

8. Dr. Joe McLaughlin, State Epidemiologist, and Dr. Anne Zink, Alaska Chief Medical Officer, provided an update on the COVID-19 situation in the country and the State of Alaska. Dr. McLaughlin and Dr. Zink responded to questions from the Mayor and Council.

9. **Reports**

- a. City Manager Erin Reinders presented her report. Council made comments and asked questions.
- b. Interim City Manager Jim Sharpe presented the financial reports for July 2021 and responded to council questions.

10. **Community Input & Announcements**

The Mayor provided an opportunity for community input and announcements. Four people made announcements or provided comments: Dennis Robinson, Vinnie James, Huhkie Lee and Roger Blakeley (PCR Director).

11. **Public Comment on Agenda Items**

The Mayor provided an opportunity for public comment on agenda items. Jazzmyne Shapsnikoff provided comment regarding proposed Resolution 2021-62.

12. **Work Session**

Robinson moved to go into work session; second by Tungul. There being no objection, the Mayor announced work session at 7:20 p.m.

- a. News Year's Eve fireworks Proposal. The City Manager introduced the item and Arianna Morales, President of the Unalaska Chapter of the Alaska State Firefighters Association (ASFA) made the presentation and requested \$10K from the City. Council members commented. No public comment.

- b. Discuss Federal Legislative Priorities. The City Manager led the discussion of Federal Legislative Priorities and requested guidance from Council on adding or removing items from the priority list; designation of the most important critical needs support; and the most important funding support. Council asked questions and provided comments.

Robinson moved to return to regular session; second by Nicholson. There being no objection, motion adopted by consensus. Back in regular session at 7:55 pm.

13. Consent Agenda

- a. Resolution 2021-63: Authorizing the City Manager to enter into an agreement with Northern Alaska Contractors, LLC, to construct Bid Item (4) of the City Wide Multiple Location Drainage Project, for \$326,370
- b. Resolution 2021-64: Approving the Mayor's Appointment of Rainier Marquez to the Planning Commission and Platting Board and the Historic Preservation Commission
- c. Resolution 2021-65: Approving a Mission Statement for the City of Unalaska

Coleman moved to adopt the Consent Agenda; second by Tungul. Roll call vote: all council members voted in the affirmative. Motion passed 6-0.

14. Regular Agenda

Resolution 2021-62: Establishing community wide COVID-19 protective measures
Coleman moved to adopt Resolution 2021-62; second by Robinson.

The City Manager introduced the resolution and provided current statistics as to the local active cases, wastewater viral load, local risk factor and local vaccination rates.

Public comment provided by Elizabeth Whitaker, Monica Henning, Vinnie James, Katherine Wayner, Huhnkie Lee and Daniel Loy.

Roll call vote; all council members voted in the affirmative; motion passed 6-0.

15. Council Directives to City Manager

None

16. Community Input & Announcements

Council Member Robinson and the City Clerk made announcements.

17. Adjournment

Having completed all items on the agenda, Mayor Tutiakoff adjourned the meeting at 8:23 p.m.

These minutes were approved by the Unalaska City Council on October 12, 2021.

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: October 12, 2021
Re: City Manager Report

Upcoming Deadlines: The following city deadlines are upcoming.

- Wed. October 20: Second Half property tax payments due
- Mon. November 1: 3rd Quarter Sales Tax reports and payments due

Fiscal Sustainability: APCM continues work in response to the discussion and direction of Council given on September 13 and 14. We are working to set up a meeting late in the week of October 11. Again, we are focused on setting up an Emergency Fund and a Permanent Fund. Likely next steps involving Council will be to decide on the amounts in each fund. Once this is accomplished, APCM can move to the next step to begin creating the investment policy statements and distribution policies.

Crab Closures and Reductions: We should know final information regarding closures and reductions around October 8, 2021, when ADFG makes their announcement on the crab TAC's. Our fisheries consultant and finance director will then begin work re-estimating the financial impact to this year's revenues and begin to identify options for next steps. Once we have this information prepared, we will come to Council for further discussion on how Council might want to respond.

Airport Master Plan: State DOT and their consultants held a stakeholder meeting on the Airport Master Plan on Thursday, September 16. The public meeting planned for September 30 was cancelled and has been rescheduled for **October 28 (5:30 –7:30) on Zoom**. This will also be on KUCB. Again, the plan focuses on a 150 foot by 150 foot EMAS on both sides of the runway. This includes access along the sides of the EMAS and allows for 4,350 feet of useable runway. Additional information on this plan can be found at <https://dot.alaska.gov/sereq/projects/unalaska/>

State Lobby Efforts: Council will receive a State Legislative update from Dianne Blumer on November 9. We will also consider the next round of State Legislative Priorities. Final priorities will be set via resolution in a following meeting, based on the discussion that evening. I will be working with Dianne in the meantime to craft some suggested priorities; she has shared similar guidance as our Federal team in looking at our Capital Projects. We are beginning to discuss the State Lobby Trip, and planning for contingencies with COVID-19. **Dates for the trip will be March 2-4, 2022.**

Geothermal Project: On September 29, the Tribe submitted an IRT application for the construction of the Makushin Power Line Access Road (miles 3-9) next summer. We will work with the Tribe to see if there might be electric intertie projects that might be suitable for IRT in the future. City representatives met with Lawrence Berkeley National Lab (LBNL) on September 30. The Office of Indian Energy from the U.S. Department of Energy has tasked the LBNL to conduct

an assessment of the technical and economic impacts of the transition of Unalaska to geothermal energy. The City is working to support that effort, as such an assessment will be helpful for all, including potential power customers. The City team continues the monthly meetings with OCCP and the next meeting is planned for October 8. OCCP has selected Ormat Technologies for the geothermal plant itself. I learned early in the week that Ormat representatives were in town. So, Ormat introductions will be the main purpose of this month's meeting. City staff is also prepared to share an update on the intertie projects with OCCP. The City team is working to prepare an overview and status update on the PPA to share with Council, likely in November. This would be separate from any OCCP project update.

Directives to the City Manager: There are two outstanding directives, both progressing as outlined below.

- *Cost Benefit Analysis for Captains Bay Road Project (March 30, 2021). Progressing.* The directive reads, "Implement a cost-benefit analysis for the proposed road improvements and utility expansion for Captains Bay Road." The Public Works Director has provided the following update on this analysis. Two engineers from HDR Engineering arrived in Unalaska on October 6 and immediately began meeting with industry users of Captains Bay Road. On October 7, the two engineers met with staff from DPW and DPU to discuss all aspects of the existing road, utilities and proposed improvements. Additional discussions with major roadway users and City staff are planned occur October 8-9 to uncover pertinent details relevant to the Cost Benefit Analysis.
- *Haystack Communications Site (July 27, 2021). Progressing.* The directive reads, "Start the process to terminate leases on Haystack for communications and work to upgrade and allow equal access to facilities for communications on Haystack with new leases." This directive was issued after Public Comment by OptimERA representatives at the City Council Meeting. Available space (that is not leased or has an easement across it) is limited on Haystack, and OptimERA had previously requested a lease agreement in a place that was leased to another entity. Staff presented an update of the current complex situation on Haystack at the September 14 Council work session. We are waiting on a report from a title company, especially to see if there is any additional information about a perpetual easement. As you are aware, OptimERA's attorney requested a meeting with City representatives to discuss Haystack. Our City Attorney, Planning Director and I met with OptimERA representatives and their attorney on September 24 about their continued interest in locating a tower on Haystack. Staff hopes to be able to provide updated information to Council and ideas for next steps at the end of October.



City of Unalaska Discussion with Those Charged with Governance

Audit results for the year ending June 30, 2020

October 12, 2021

Introduction

To the City Council

We are pleased to have the opportunity to meet with you on October 12, 2021 to discuss the results of our audit of the financial statements of the City of Unalaska (the City) as of and for the year ended June 30, 2020. Our audit was conducted in accordance with the terms established in the audit engagement letter dated August 31, 2020.

We are providing this document in advance of our meeting to enable you to consider our findings and hence enhance the quality of our discussions. We will be pleased to elaborate on the matters covered in this document when we meet.

Summary: Audit results required communications and other matters

		Response
Audit results	Auditors' report	We have issued unmodified opinions on the basic financial statements of the City.
	Significant unusual transactions	No significant unusual transactions identified during the audit.
	Financial presentation and disclosure omissions	No matters to communicate.
	Group audit engagement considerations	Reliance placed on the School District audit performed by Altman, Rogers & Co.
	Changes to our risk assessment and planned audit strategy	No matters to report.
	Subsequent events	No matters to report.
	Illegal acts or fraud	No actual or suspected fraud involving group or component management, employees with significant roles in internal control, or where fraud results in a material misstatement in the financial statements were identified during the audit.
	Noncompliance with laws and regulations	No matters to report.
	Significant difficulties encountered during the audit	No matters to report.
	Significant findings or issues discussed, or the subject of correspondence, with management	No matters to report.
	Management's consultation with other accountants	No matters to report.
	Difficult or contentious matters for which the auditor consulted	No matters to report.
	Disagreements with management	No matters to report.
	Other significant matters	No matters to report.
Written communications	Engagement letter, management representation letter(s)	

Corrected audit misstatements

Description of misstatement	Debit	Credit
<p>As part of the reconciliation and tie out process, KPMG identified that the restricted cash amounts for Ports and Harbor did not reconcile to the bank statements from the trial balance.</p>		
<p>Properly state restricted cash accounts at June 30, 2020 and adjust Ports GO Bond balances for payments made to restricted cash in May and June 2020.</p>		
<p>Restricted assets</p>	\$149,725	
<p>Long term debt due within one year</p>	5,833	
<p> Long term debt due in more than one year</p>		\$125,833
<p> Other revenue</p>		29,725

Financial presentation and disclosure omissions

Corrected

Matter	Omission
None	

Uncorrected

Matter	Omission
None	

Significant accounting policies and practices

Description of significant accounting policies and practices

- Tax Revenue Recognition
- Closure and post-closure care liability
- Debt
- Capital assets
- Investments

Audit findings

Qualitative aspects

- Accounting policies were determined to be materially in accordance with generally accepted accounting principles

Significant accounting estimates

Description of significant accounting estimates

- PERS Pension and OPEB Liabilities: Allocation of liabilities to governmental activities and proprietary funds based on each reporting units prorated share of contributions. State of Alaska method of allocating defined benefit liabilities is based on estimated future contributions.

Management's process used to develop the estimates

- Discount rate
- Expected rate of return on investments
- Mortality table
- Health care cost trend rate

Conclusions

- Recalculated management's allocation and agreed amounts, assumptions, and other totals to the City's accounting records and State of Alaska audited reports
- KPMG actuary reviewed plan assumptions
- KPMG GASB specialist reviewed City allocation and disclosures
- We found no significant issues with management's allocation
- We found the actuarial assumptions used to be reasonable
- We found the presentation and disclosures to be in conformity with U.S. generally accepted accounting principles

Federal Single Audit

General

- Required when federal expenditures are \$750,000 or more
- Requires testing of compliance with terms and conditions and controls over compliance
- Reporting of findings, if any

Major program

CFDA 21.019:

- Coronavirus Relief Fund

Expenditures

Federal Expenditures – \$4,817,875

- COVID-19 – Coronavirus Relief Fund – \$3,673,487

Compliance requirements

- Allowable costs and activities
- Period of performance
- Reporting

State Single Audit

General

- Required when state expenditures are \$750,000 or more
- Requires testing of compliance with terms and conditions
- Reporting of findings, if any

Major Programs

- PERS Contributions
- Community Assistance Program
- Debt Reimbursement Program
- Fisheries Tax

Expenditures

State Expenditures	\$9,870,490
— Total major program expenditures	\$9,787,202

Compliance Requirements

- Public purpose
- Civil rights
- Minimum wages
- Workers compensation
- Political activity
- Audit requirements

Upcoming effective accounting standards

Effective for years 2021 and 2022

GASB No. 84, Fiduciary Activities

GASB No. 87, Leases

Questions?

For additional information and audit committee resources, including National Audit Committee Peer Exchange series, a Quarterly webcast, and suggested publications, visit the KPMG Audit Committee Institute (ACI) at www.kpmg.com/ACI

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CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2021-66

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN OFF-CYCLE COMMUNITY SUPPORT PROGRAM GRANT AGREEMENT WITH THE UNALASKA CHAPTER OF THE ALASKA STATE FIREFIGHTERS ASSOCIATION

WHEREAS, the City of Unalaska acknowledges, appreciates and supports the services provided to the community by non-profit agencies; and

WHEREAS, the City of Unalaska wishes to provide financial aid to qualifying non-profit organizations through its Community Support Program; and

WHEREAS, the City of Unalaska received an off-cycle Community Support Program grant application from the Unalaska Chapter of the Alaska State Firefighters Association in the amount of \$10,000 to assist with funding a fireworks display for the community during the upcoming New Year's celebration; and

WHEREAS, the City Council is recommending off-cycle Community Support Program grant funding in the amount of \$10,000 and authorizing the City Manager enter into an off-cycle Community Support Program Grant Agreement with the Unalaska Chapter of the Alaska State Firefighters Association.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to enter into an off-cycle Community Support Program Grant Agreement with the Unalaska Chapter of the Alaska State Firefighters Association to provide funding assistance for a New Year's Eve fireworks show in the amount of \$10,000.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 12, 2021.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: J. R. Pearson, Assistant City Manager
Through: Erin Reinders, City Manager
Date: October 12, 2021
Re: Resolution 2021-66: Authorizing the City Manager enter into an Off-Cycle Community Support Program Grant Agreement with the Unalaska Chapter of the Alaska State Firefighters Association

SUMMARY: The Unalaska Chapter of the Alaska State Firefighters Association (ASFA) submitted an off-cycle Community Support Program Grant application requesting a \$10,000 donation to help fund a community fireworks display for the upcoming New Year's celebration.

PREVIOUS COUNCIL ACTION: City Council voiced unanimous support for ASFA's proposal and request at their September 28 meeting,

BACKGROUND: ASFA is a 501(c)3 non-profit organization that represents all past and present members of the Unalaska Fire Department. Their mission is to provide ASFA members with financial support who seek specialized, job specific training and purchase of non-department funded items and equipment that will directly benefit the community of Unalaska.

In 2020, ASFA was generously given a donation of nearly 800 pounds class C fireworks by Gorilla Fireworks based in Wasilla. This previous show was produced based on the current climate surrounding the global health pandemic at the time, which resulted in the cancellation of the annual City of Unalaska fireworks show. ASFA members spent several days choreographing and setting up the show. The New Year's 2020/2021 show was shot off of a landing, the NUNYA, which is locally owned and operated by long-time Unalaska resident Mike Lloyd. This show gathered the attention of many, and nearly 65 vehicles lined the roadway on Front Beach. The show was approximately 27 minutes long. After the conclusion the response ASFA received was overwhelming positive.

DISCUSSION: ASFA is interested in doing a show similar to what they did last New Year's Eve, and has submitted a proposal and request for \$10,000 to the City Council to help support the effort. The fireworks show would consist of all Class C fireworks with a variety of cakes, roman candles, and mortar rounds that are tentatively scheduled to be ignited electronically. The amount of fireworks will not require a permit from the State of Alaska. The show is scheduled to be a minimum of 25 minutes long. The current proposal is to shoot the show over Margaret's Bay. Other details are outlined in ASFA's attached proposal.

Staff has processed this proposal in a manner similar to other non-profit requests. ASFA has completed an Off-Cycle Community Support Program Grant Application, which is attached. Staff then worked up an agreement structured the same way as other Community Support Program Grant agreements. If this were to become an annual request, this would be rolled into the annual community support grant program for nonprofit organizations.

ALTERNATIVES: Council may choose not to adopt Resolution 2021-66.

FINANCIAL IMPLICATIONS: Council only had enough funding budgeted to pay for one, big City sponsored fireworks show this fiscal year. That show was the Independence Day show. City Council has \$10,000 remaining in the current fiscal year's budget for fireworks. This line item could fund the ASFA request this year.

This may become an annual request through the Community Support Program and if so, ASFA would be considered for funding through that program and process.

LEGAL: Not needed at this time.

STAFF RECOMMENDATION: Staff does not typically make recommendations regarding Community Support Grant applications.

PROPOSED MOTION: I move to adopt Resolution 2021-66.

CITY MANAGER'S COMMENTS: This is a cost effective option to allow for the community to enjoy a fireworks show while at the same time supporting a local nonprofit. I thank staff for working with ASFA in processing this request consistent with how other nonprofit grant requests are handled.

ATTACHMENTS:

- ASFA's Proposal
- ASFA's Off-Cycle Community Support Program Grant Application
- Grant Agreement



**ALASKA STATE FIREFIGHTERS ASSOCIATION
UNALASKA CHAPTER**

NEW YEARS EVE
2021/2022
1ST ANNUAL
FIREFIGHTERS FESTIVUS
IN MEMORY OF TREY HENNING
12/31/2021 @ 1900-0100

Arianna Morales, ASFA – Unalaska Chapter, President



ALASKA STATE FIREFIGHTERS ASSOCIATION UNALASKA CHAPTER

Introduction

The Alaska State Firefighters Association – Unalaska Chapter (ASFA) is a 501(c)3 non-profit organization that represents all past and present members of the Unalaska Fire Department. Our mission is to provide our members with financial support who seek specialized, job specific training and purchase of non-department funded items and equipment that will directly benefit the community of Unalaska by enhancing our level of services provided in conjunction with response by the City of Unalaska Fire Department. ASFA is a separate organization that is affiliated with the City of Unalaska Fire Department but operates independently. ASFA is overseen by an executive board of six active members in good standing.

Executive Board

- i. President – Arianna Morales
- ii. Vice President – Vacant
- iii. Secretary /Treasurer – Ben Knowles
- iv. Seat A – Dmitri Dela Cruz
- v. Seat B – Stacy Shipp
- vi. Staff Seat – David Gibson
- vii. Ex-officio – Patrick Shipp – City of Unalaska Fire Department, Chief

Background

In 2020, ASFA was generously given a donation of nearly 800 pounds class C fireworks by Wasilla Based Company, Gorilla Fireworks. This show was produced based on the current climate surrounding the global health pandemic at the time, which resulted in the cancellation of the annual City of Unalaska fireworks show. ASFA members spent several days choreographing and setting up the show. The NYE 2020/2021 show was shot off of a landing, the NUNYA, which is locally owned and operated by long-time Unalaskan, Mike Lloyd. This show gathered the attention of many, and nearly 65 vehicles lined the roadway on Front Beach. The show was approximately 27-minutes long. After the conclusion the response ASFA got was overwhelming. The show had been a great success and our members thoroughly enjoyed all aspects of it.



ALASKA STATE FIREFIGHTERS ASSOCIATION UNALASKA CHAPTER

Proposal

ASFA is attempting to hold a dinner event for New Year's Eve 2021/2022. This event would be held in memory of local Unalaskan, Trey Henning, who tragically passed away after being caught in an avalanche. Trey's event sparked a lot of emotions in all of us here in Unalaska, specifically those who responded remember this event quite vividly to this day. With a fundraiser in memory of Trey Henning, ASFA plans to use the proceeds to create "backcountry bags" that would be filled with equipment that one may not normally be able to finance personally but could make a significant impact should another tragic event occur. Items such as avalanche backpacks, mono-suits, location beacons and locators, hand held GPS units, and two-way radios are all items that come with a significant cost. The bags would be available for check out at no cost to the renter other than a photo ID or some other type of collateral to ensure the items are returned.

The event would be held at UniSea, Inc. Grand Aleutian Hotel. ASFA would like to also offer our guests who attend the fundraising event "premium viewing" of the community fireworks show from their seats located in the Chart Room. We feel that having "premium viewing" will allow us to draw more folks in to help honor Trey's Memory but those who cannot join us, may still view the fireworks at no charge. The show is tentatively set to be shot over Margaret's Bay pending approval of the necessary parties.

Experience

1. Arianna Morales – ASFA President
 - a. Has assisted with one commercial fireworks show and one Class C fireworks show
2. Ben Knowles – ASFA Secretary/Treasurer
 - a. Has assisted with six commercial fireworks show, this includes coordination of two shows and one Class C Fireworks show
3. Stacy Shipp – Seat B
 - a. Has assisted with one commercial fireworks show in Alaska and several commercial fireworks show in her previous home state of Texas
4. David Gibson – ASFA Staff Seat
 - a. Has assisted with one commercial fireworks show and one Class C Fireworks show
5. Thomas Roufos – ASFA General Member
 - a. Has assisted with five commercial fireworks shows and one Class C fireworks show
6. Patrick Shipp – Ex-Officio
 - a. Is a licensed pyro-technician in the state of Alaska and Texas



ALASKA STATE FIREFIGHTERS ASSOCIATION UNALASKA CHAPTER

Cost Analysis

ASFA is seeking a donation of \$10,000 from the City of Unalaska/City Council. This amount is calculated based on the donation amount received last year and after conversations with Gorilla Fireworks. This would be a tax deductible donation.

All other associated costs related to the fundraising event will be self-sustained by ASFA along with donations from other various local and non-local businesses.

Fireworks show information

The fireworks show would consist of all Class C fireworks with a variety of cakes, roman candles, and mortar rounds that are tentatively scheduled to be ignited electronically. The amount of fireworks will not require a permit from the State of Alaska. The show is scheduled to be a minimum of 25 minutes long.

The show would be shot over Margaret's Bay, pending approval. Proposed shoot time would be 01/01/2022 @0000

City Needs

1. ASFA would need city approval to set-up and store the fireworks in the public works wash bay until the proposed shoot time.
2. The potential use of a flatbed trailer(s) – not the low-boy (trailer used for commercial shows)
3. A fire engine and paramedic stand-by crew on the night of the show

Insurance

ASFA members are covered AD&D when operating during an ASFA sanctioned event. ASFA is also awaiting a quote for specific event insurance that would be general liability, property liability. This policy quote would be for a 1 million dollar umbrella.

******This is a tentative proposal. The health and well-being of our community is a priority and this event is subject to change. As we move forward, we will continue to be transparent and make information known as it become available. We look forward to your response and appreciate your consideration******

**CITY OF UNALASKA COMMUNITY SUPPORT
OFF-CYCLE APPLICATION**

ORGANIZATION/CHAPTER: Alaska State Firefighters Association - Unalaska Chapter **FORMED:** 1998
MAILING ADDRESS: PO Box 666 **CITY:** Unalaska **STATE:** AK **ZIP:** 99685
CHIEF EXECUTIVE'S NAME & TITLE: Arianna Morales - President
CONTACT'S NAME & TITLE (if different): _____
TELEPHONE NUMBER: (907) 391-5693 **FAX NUMBER:** _____
EMAIL: asfaUnalaska@gmail.com **Website:** _____

Organization's Fiscal Year: From January **to** December

LOCAL/CHAPTER PROGRAM BUDGET TOTAL: \$ 0

SOURCES OF INCOME:

Grants	City _____ %	Fees/Earned Income _____ %	
	State _____ %	Fundraising <u>75</u> %	
	Federal _____ %	In Kind <u>25</u> %	
	Other Grants _____ %	Other Income _____ %	

Please list amount requested \$ _____ and short description of intended use of funds:

Donation to ASFA - Unalaska to shoot a firework show (New Years Eve 2021/22)

Please list any other City assets requested:

Wash bay for Storage
Use of a flatbed trailer (NOT the low-boy used for commercial shows)
Fire Engine and paramedic stand-by crew on the night of the show

Please attach:

- Full written proposal
- Proof of non-profit status
- Insurance Certificate (to the specifications set forth in the agreement)
- Community Support shortened Agreement required

IRS Non-Profit Status: Is the organization's IRS filing current? Yes No

AK Incorporation Status: Is the organization's State filing current? Yes No

By signing below, the chair/president of the organization or chapter acknowledge all contents of this application have been reviewed and approved by the chapter and that all information provided is true and accurate. The signatures further indicate that the requirements of the Community Support Agreement shall be followed.

A. Morales
Chair/President, Board of Directors

09/24/2021
Date

Director/Executive Director/General Manager

Date

CITY OF UNALASKA
Off-Cycle Community Support Program Grant Agreement

This Agreement is entered into this _____ day of _____ 2021 by and between the Alaska State Fire Fighters Association – Unalaska Chapter, also known as ASFA ("Grantee") and the City of Unalaska ("Grantor").

WHEREAS, Grantee has submitted an off-cycle request for funds for community support which have not been appropriated; and

WHEREAS, Grantee’s community support off-cycle application for such funds has been approved by Council on the 12th Day of October, 2021, Resolution number 2021-66.

NOW THEREFORE, for and in consideration of the mutual covenants herein contained, the parties hereto acknowledge and agree as follows:

I. Grantor agrees as follows:

- a. Fund the amount of \$ 10,000 as approved by the Unalaska City Council. This amount will be dispersed in one lump sum via check to the signer of the application submitted by the non-profit named above.
- b. Provide the following City equipment and/or services as requested in the proposal and off-cycle grant request:

Loan: 1-flatbed trailer Public Works Wash Bay to use as fireworks storage and setup area. Firetruck and paramedic standby crew during the show.

II. Grantee agrees as follows:

- a. Grantee shall expend City grant funds only to perform the services, functions and activities described in the off-cycle grant application and written proposal approved by Unalaska City Council;
- b. Grantee shall have a financial accounting system which separately tracks and accounts for city funds and these records must be made available to the City upon request;
- c. Grantee shall return any unexpended funds not used for the purpose stated in the application and written proposal;
- d. Grantee shall submit all signage advertising, etc., traditional and digital, to the City of Unalaska for review before publicly posting. **For this event the specific requirements are as follows:**
 - **All advertising, traditional and digital, must clearly indicate this is an AFSA event, should welcome the public to view the fireworks display, and list the time and location of the fireworks display.**
 - **All advertising must include the statement “partially funded by the citizens of the City of Unalaska”.**
- e. All equipment loaned and services provided shall be listed in section I.b. of this agreement. Grantee shall be responsible for all equipment borrowed from Grantor and shall return it in as good as condition as it was given. Any damage or issues caused by use of equipment or other services provided by Grantor, such as storage, is the responsibility of the Grantee. Grantor may seek reparations from Grantee if equipment is not returned, or if equipment or property is damaged due to use by Grantee.

f. Other MOU's, indemnification's, etc. may be required and will become part of this master agreement.

Indemnity. Grantee acknowledges that Grantor is serving only as a funding source for the agency and, as such, is not liable in any manner for any claims or damages arising during or as a result of the services provided by Grantee. Grantee shall defend and save harmless Grantor, its employees, elected officials, volunteers, and representatives from and against all losses, damages, liabilities, expenses, and claims demands against Grantee while performing under the terms of this Agreement.

Insurance. Grantee must provide a current certificate of insurance reflecting the following coverage:

- **Commercial General Liability:** insurance of not less than \$1,000,000 per occurrence
- **Workers' Compensation:** If required. Coverage no less than is required by Alaska State Statute
- **Professional Liability:** required for agencies providing medical, legal and/or counseling services
- **Additional Insured:** The City of Unalaska shall be named as an additional insured on all policies except Professional Liability and Workers' Compensation
- **Waiver of Subrogation:** a waiver of subrogation in favor of the City of Unalaska must be in place
- *All policies must have a 30-day cancellation clause*

Discrimination Prohibited. To the extent consistent with the purpose for which funds are made available under this program, the services and facilities provided by Grantee will be available to the general public, and Grantee shall not discriminate in the administration of these services based on race, religion, color, national origin, age, sex, physical or mental disability, marital status, changes in marital status, pregnancy, or parenthood.

Grant Cancellation. Grantor reserves and may exercise the right to rescind this grant and seek recovery of payments made under the grant if the grant application or other information provided by Grantee relating to the proposed services is found to contain incorrect or misleading information or if this Agreement is violated.

Applicable Laws. Grantee agrees to comply with all local, state, and federal ordinances, statutes, laws, and regulations applicable to the services provided by the agency. Violation of any such ordinance, statute, law, or regulation is a violation of this grant agreement.

Records and Audit. By accepting this funding and signing this Agreement, Grantee or designee may become subject to inspection and audit by Grantor at all reasonable times. As a result, Grantee may be required to permit Grantor or designee to have access to its records and financial statements for a period of one year from the date of this agreement.

In WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement on the respective date indicated below.

Grantor: CITY OF UNALASKA

Grantee: ALASKA FIREFIGHTER'S ASSOC.

By: _____

By: _____

Its: City Manager

Its: Chair, Board of Directors

Dated: _____

Dated: _____

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2021-67

A RESOLUTION OF THE UNALASKA CITY COUNCIL IDENTIFYING THE CITY OF UNALASKA'S FEDERAL PRIORITIES

WHEREAS, the City of Unalaska calls upon federal delegations and agencies to assist in creating an environment that allows for redundancy in aircraft in order to safely and reliably meet the transportation needs of our island community; and

WHEREAS, the City of Unalaska supports the authorization and funding needed in order for the U. S. Army Corps of Engineers to continue moving forward with removal of Unalaska Bay entrance channel navigational restriction to accommodate deep draft vessels, benefit commerce, and consider best practices of navigation and safety margins; and

WHEREAS, the City of Unalaska continues to support reliable and cost effective alternate energy sources, including geothermal and wind, which decreases our reliance on diesel fuel; and

WHEREAS, the City of Unalaska continues to support programs and activities to bridge the digital divide that impede business growth, medical services, education, and overall quality of life; and

WHEREAS, the City of Unalaska supports environmental remediation efforts. Unalaska has several sites that were subject to the Department of Defense's Formerly Utilized Defense Sites environmental program due to contamination which occurred during WWII activities, as well as WWII related contamination that is discovered during construction projects today, negatively impacting construction projects and subsistence living; and

WHEREAS, the City of Unalaska encourages the U. S. Coast Guard to allow for Unalaska to become an accompanied duty station or to stagger the rotation schedule of the Marine Safety Division to help maintain continuity needed to effectively perform in Unalaska. As marine transportation increases in our region, the Coast Guard's presence in our community is more valued than ever; and

WHEREAS, the City of Unalaska encourages the United States military presence in Unalaska that will, given our strategic location in the Arctic region, increase the safety of the nation. Such a presence would also assist in the diversification of our local economy and support the Makushin geothermal project; and

WHEREAS, Unalaska is a strategically located and vibrant Artic Port community. Home to the largest commercial fishing port in the nation, Unalaska's International Port of Dutch Harbor is a vital transportation and economic hub that will only become more key as northern shipping routes expand. The Port of Dutch Harbor is the only deep draft and year-round ice-free port from Unimak Pass west to Adak and north to the Bering Strait; is a designated "Port of Refuge"; and is the western most container terminal in the United States; and

WHEREAS, Captains Bay Road is a heavily used commercial corridor vital to the community's economic welfare with has safety concerns and economic development potential which require road improvements, water, sewer and electric utilities; and

WHEREAS, Robert Storrs Boat Harbor Improvements, Unalaska Marine Center Cruise Ship Terminal, Light Cargo Dock and Unalaska Marine Center Dredging are all port related

infrastructure projects that will help meet the needs of a growing Arctic Port and the number one commercial fishing port in the nation; and

WHEREAS, Makushin Geothermal Interconnection Projects support the City of Unalaska’s commitment to alternative energy and are utility infrastructure upgrades required for the City’s electrical distribution system to accept energy from the Makushin Geothermal Plant; and

WHEREAS, Solid Waste Gasifier is needed because current active landfill cells are reaching capacity. The City of Unalaska has worked with the Department of Energy National Renewable Energy Laboratory to consider the best waste management approach for our remote location. Operating costs for this project will eventually be recovered by extending the landfill lifespan.

NOW THEREFORE BE IT RESOLVED that the City of Unalaska hereby identifies its federal legislative priorities as:

FEDERAL LEGISLATIVE PRIORTIES
<i>Critical Needs Support</i>
Stabilization of Commercial Flights at Tom Madsen Airport - Top Critical Need
Unalaska Bay Entrance Channel Dredging
Alternative Energy
Reliable and High Speed Internet
Environmental Remediation
United States Coast Guard Presence
United States Military Presence
Artic Port Development in Unalaska
<i>Capital Project Funding Support</i>
Captains Bay Road and Utility Improvements Project - \$54 Million - Top Project Funding Priority
Robert Storrs Boat Harbor Improvements - \$9.5 Million
Unalaska Marine Center Cruise Ship Terminal - \$18.59 Million
Light Cargo Dock and Unalaska Marine Center Dredging - \$6.65 Million
Makushin Geothermal Interconnection Projects - \$5.7 Million
Solid Waste Gasifier - \$8.3 Million

BE IT FURTHER RESOLVED that the City of Unalaska hereby identifies its Top Critical Need as the support for the stabilization of commercial flights at Tom Madsen Airport.

BE IT FURTHER RESOLVED that the City of Unalaska hereby identifies its top Capital Project Funding Priority the Captains Bay Road and Utility Improvement Project.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 12, 2021.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
 From: Erin Reinders, City Manager
 Date: October 12, 2021
 Re: Resolution 2021-67: Identifying the City of Unalaska's Federal Priorities

SUMMARY: City Council identifies legislative priorities annually. This memo outlines Council's existing federal priorities, draft priorities discussed on September 28, and the final proposed priorities based on Council feedback. These final priorities are outlined in Resolution 2021-67. Staff recommends approval.

PREVIOUS COUNCIL ACTION: Identifying State and Federal legislative priorities is a recurring Council action to express the City's support for certain initiatives; to seek support for capital projects; and in preparation for lobbying trips. Council last approved Federal Legislative Priorities via Resolution 2020-61 on September 22, 2020. Priorities approved at that time were:

CURRENT FEDERAL LEGISLATIVE PRIORTIES
<i>Critical Needs Support</i>
Stabilization of Commercial Flights at Tom Madsen Airport*
Unalaska Bay Entrance Channel Dredging Support
Alternative Energy Support
Reliable and High Speed Internet Support
Environmental Remediation Support
United States Coast Guard Presence
<i>Capital Project Funding Support</i>
Captains Bay Road and Utility Improvements Project - \$52 Million
*Bold indicates that Priority is also identified as a State Priority

That resolution also identified the Stabilization of Commercial Flights at Tom Madsen Airport as the number one key critical support need and the Captains Bay Road and Utility Improvements Project as the number one project funding priority.

Council reviewed DRAFT Federal Legislative Priorities during the September 28, 2020 work session. The DRAFT Priorities are outlined below. No formal action was taken at that time.

DRAFT FEDERAL LEGISLATIVE PRIORTIES
<i>Critical Needs Support</i>
Stabilization of Commercial Flights at Tom Madsen Airport (existing)
Unalaska Bay Entrance Channel Dredging (existing)
Alternative Energy (existing)
Reliable and High Speed Internet (existing)
Environmental Remediation (existing)
United States Coast Guard and Military Presence in Unalaska (expanded)
<i>Capital Project Funding Support</i>
Captains Bay Road and Utility Improvements Project - \$54 Million (existing)

Robert Storrs Boat Harbor Improvements – \$9.5 Million (new)
Unalaska Marine Center Cruise Ship Terminal - \$18.59 Million (new)
LCD and UMC Dredging - \$6.65 Million (new)
Makushin Geothermal Interconnection Projects - \$5.7 Million (new)
Solid Waste Gasifier - \$8.3 Million (new)

BACKGROUND: City Council will discuss and consider State Legislative Priorities separately from the Federal Priorities this year. Tentatively, we are looking to hear from our State Lobbyist in November, and will look to finalize State priorities by January.

Our Federal lobbyists tell us that earmarks may be returning to the Congressional budgeting process and that there seems to be a strong interest in utility and port infrastructure projects. Sebastian O’Kelly suggested we consider adding some of our Capital Projects to the list. Tonight you will also hear a Federal Legislative update from our team of lobbyists and discuss this year’s federal lobby efforts.

City Council has also started to identify goals and focus areas. These include developing an arctic port, air transportation, and natural resources with a geothermal focus.

DISCUSSION: Below is a list and overview of federal legislative priorities for Council’s consideration this evening. This list was originally developed with Council’s existing priorities, lobbyist guidance, and Council’s ideas for goals and focus areas in mind. Much of the information in the overview is from the CMMP with input of City staff.

Changes from the DRAFT list are based on Council feedback. United States Military Presence and Arctic Port Development in Unalaska are now each specifically identified as federal priorities, and added to the list of critical needs support items. The top critical need (stable commercial flights) and number top capital project funding request (Captains Bay Road) have been identified based on Council consensus on September 28th, and remain unchanged from past years.

FINAL FEDERAL LEGISLATIVE PRIORITIES
<i>Critical Needs Support</i>
Stabilization of Commercial Flights at Tom Madsen Airport – top critical need (existing)
Unalaska Bay Entrance Channel Dredging (existing)
Alternative Energy (existing)
Reliable and High Speed Internet (existing)
Environmental Remediation (existing)
United States Coast Guard Presence (existing)
United States Military Presence (new – standalone item based on Council feedback on 9/28)
Arctic Port Development in Unalaska (new – added based on Council feedback on 9/28)
<i>Capital Project Funding Support</i>
Captains Bay Road and Utility Improvements Project - \$54 Million – top project funding priority (existing)
Robert Storrs Boat Harbor Improvements – \$9.5 Million (new)
Unalaska Marine Center Cruise Ship Terminal - \$18.59 Million (new)
LCD and UMC Dredging - \$6.65 Million (new)
Makushin Geothermal Interconnection Projects - \$5.7 Million (new)
Solid Waste Gasifier - \$8.3 Million (new)

Critical Needs Support

1. **Stabilization of Commercial Flights at Tom Madsen Airport.** *This is an existing and unchanged Legislative Priority (both State and Federal) that helps to address Council's recently identified focus on air transportation.* This item is currently identified as Unalaska's top critical need.

Air travel is the only way to reasonably access our island community. Direct, safe, reliable, and affordable flights meeting regular and peak season demands of our community is critical. The airport and runway are owned and managed by the Alaska Department of Transportation. Furthermore, the Alaska Department of Transportation, US Department of Transportation, and the Federal Aviation Administration are responsible for supporting safe and efficient transportation systems and infrastructure.

The grounding of the Saab 2000 for the DUT-ANC route, in the aftermath of the crash of Flight 3296, highlighted the risk of having only one airline with one commercial aircraft authorized to fly passengers directly between Anchorage and Unalaska. This was again recognized when Ravn Air declared bankruptcy and stopped all air service in April of 2020 for a lengthy period of time. We call upon state and Federal delegations and agencies to assist in creating an environment that allows for redundancy in aircraft service in order to meet our island community's transportation needs.

We also support the State of Alaska's efforts as they update and implement their Airport Master Plan for Tom Madsen Airport to address runway improvements. We support the Essential Air Service program, and related programs, as critical tools to ensure the long term viability of air travel to and from Unalaska.

2. **Unalaska Bay Entrance Channel Dredging Support.** *This is an existing and unchanged Legislative Priority that helps to address Council's vision of becoming an arctic port and is currently identified on the CMMP.* The City of Unalaska was a non-Federal sponsor of the cost-shared feasibility study, led by the Army Corps of Engineers, evaluating the effects of the removal of a navigation restriction that severely impacts our ports. We are now the non-Federal sponsor of the design phase of this project. We have a signed Design Agreement; the Corps is authorized and federally funded for the 75/25 Cost Shared effort that will produce plans and specifications ready to advertise for the -58+2 dredging of the outside bar. The removal of this navigational restriction helps us accommodate deep draft vessels, will benefit commerce, and considers best practices for navigation and safety margins. This project is dependent upon the US Army Corps of Engineers continued support of this Federal project and their funding share.
3. **Alternative Energy Support.** *This is an existing and unchanged Legislative Priority that helps to address Council's recently identified focus on geothermal power and natural resources.* The absence of adjoining electrical systems forces the City of Unalaska to cover contingency planning and react to unplanned outages without relying on help from an adjoining utility grid. The City continues to look for support with reliable and cost effective alternate energy sources, including geothermal and wind. The City supports measures that encourage other alternate energy opportunities to become viable options for our community. The city is currently involved in the feasibility study stage of a wind energy project. In August of 2020, City Council approved

a 30 year Power Purchase Agreement with OCCP for geothermal power sourced from Makushin Volcano.

4. **Reliable and High Speed Internet Support.** *This is an existing and unchanged Legislative Priority (both State and Federal).* Unalaska's internet speeds impede business growth, access to medical services, remote post-secondary education, and our community's overall quality of life. Residents are unable to fully utilize cloud-based systems to improve efficiencies and effectiveness in personal, educational, medical, and business processes. Improving internet services has long been a priority and the City supports programs and activities that help to bridge this digital divide.
5. **Environmental Remediation Support.** *This is an existing and unchanged Legislative Priority (both State and Federal).* Unalaska has several sites that are subject to the Department of Defense's Formerly Utilized Defense Sites environmental program due to contamination during WWII activities, as well as WWII related contamination that is discovered during construction projects today. Assistance and support at the state and Federal levels is critical to mitigating these contaminated areas.
6. **United States Coast Guard Presence.** *This is an existing and unchanged Legislative Priority.* Unalaska appreciates the Coast Guard's long time presence in our community. As marine transportation increases in our region, the Guard's presence is valued more than ever. We encourage the USCG to become an accompanied duty station in Unalaska. Short of that, USCG might also consider offsetting the rotation of the Marine Safety Detachment so that half the team rotates in summer and half the team rotates in winter. We believe this rotation will maintain continuity and established relationships needed to best perform in Unalaska.
7. **United States Military Presence.** *This item has been added based on Council feedback at the work session and in response to numerous voices of support calling for an increased Military presence in Unalaska at City Council meetings.* Unalaska's International Port of Dutch Harbor is in a strategic Arctic location. Council supports an increased local presence of all military branches of the United States. Such presence will increase safety of the Nation and our standing as an Arctic port. It would also assist in the diversification of our local economy.
8. **Arctic Port Development in Unalaska.** *This item has been added based on Council feedback at the work session and is in support of Council's vision of becoming an arctic port.* Unalaska's is strategically located and vibrant Arctic Port community. City of Unalaska is home to the International Port of Dutch Harbor, the largest commercial fishing port in the nation. Unalaska/Dutch Harbor is a vital transportation and economic hub that will only become more key as northern shipping routes expand. The Port of Dutch Harbor is the only deep draft, year-round ice-free port from Unimak Pass west to Adak and north to the Bering Strait. Our port has been designated a "Port of Refuge" and provides protection and repair for disabled or distressed vessels as well as ground and warehouse storage and transshipment opportunities for the thousands of vessels that fish or transit the waters surrounding the Aleutian Islands daily. Unalaska is also the home of the western-most container terminal in the United States and is one of the most productive ports for the transshipment of cargo in Alaska. In addition to products shipped domestically to and from this regional hub, the product is shipped to ports around the world with weekly shipments headed to Europe and Asia by container ship and freighter.

Capital Project Funding Support

1. **Captains Bay Road and Utility Improvements Project - \$54 Million.** *This is an existing Legislative Priority (both State and Federal), identified on the CMMP and submitted for the State's CAPSIS in 2021. The dollar amount has changed from \$52 Million to match the CMMP. This item is City Council's number one project funding priority.*

Captains Bay Road is the primary transportation route for Westward Seafoods, Alaska Chadux Network (oil spill response), North Pacific Fuel, Trident Seafoods, Alaska Marine Lines, Offshore Systems Inc., Bering Shai Rock and Gravel, and small businesses and residences. This high traffic area is a corridor for pedestrians as well as heavy trucks in the fishing, shipping, and support industries vital to Unalaska's economy. Future growth and business activity is expected to occur along Captains Bay Road.

This project includes roadway realignment, utility extension and installation, drainage improvements, lighting, walkways and pavement. The current \$54M cost addresses all these components. Staff continues to consider how the project might be divided into phases, ideally as standalone projects. Given the large dollar value for the overall project, the State DOT advised us that smaller stand-alone projects would increase our likelihood of funding support in the STIP. We are currently working to complete a formal cost benefit analysis to help quantify and communicate the overall project value the various components bring. This analysis will help us with better project phasing, improve project ranking during the STIP evaluations at the state level, and can be used to support other funding opportunities.

2. **Robert Storrs Boat Harbor Improvements – \$9.5 Million.** *This is an existing State Legislative Priority, identified on the CMMP and was submitted for the State's CAPSIS in 2021. Consideration may be given to adding this to the Federal priority list because it is port related infrastructure.* The Robert Storrs Boat Harbor was inherited by the City of Unalaska from the State of Alaska and has served the community well for over 30 years. To ensure the safety of those who use the dock and the vessels that moor at the Storrs Boat Harbor, the floats must be replaced and the dock redesigned. Existing Floats A and B will be removed and reconfigured to accommodate a new float system, ADA gangway, and create uplands for parking and a public restroom. This project includes a fire suppression system, electric, and year round water supply for harbor users. This project qualifies to be a part of State of Alaska's Harbor Facility Grant Program for potential funding support. This is a program that the City of Unalaska has long supported. This reconfiguration will add 30 slips.
3. **Unalaska Marine Center Cruise Ship Terminal - \$18.59 Million.** *This project is identified on the CMMP and was submitted to the State's CAPSIS in 2021. Consideration may be given to adding this to the Federal priority list because it is port related infrastructure and could assist in addressing Council's vision of an Arctic port.* This project will provide an open sheet pile dock with mooring dolphins to the south of Unalaska Marine Center Position 7. Prior to the COVID-19 pandemic, cruise ship activity was on the rise in Unalaska and was proving beneficial to local commerce. Cruise ships do not have dedicated dock space to reserve with certainty; the Unalaska Marine Center is designated for industrial cargo and fishing operations. Unalaska has been fortunate to be able to accommodate most of the cruise ship activity, but space will grow more challenging as passenger counts and vessel calls increase. A cruise ship terminal would allow for dedicated cruise ship berthing and eliminate safety issues created from passengers walking through and around cargo operations. During the off season for cruise ships, this facility could be used for fishing vessel offloads. A cruise ship

terminal will provide an additional revenue opportunity and still bolster commerce through committed berthing for the cruise ship industry.

4. **LCD and UMC Dredging - \$6.65 Million.** *This project is identified on the CMMP. Consideration may be given to adding this to the Federal priority list because it is port related infrastructure and could assist in addressing Council's vision of an Arctic port.* The completion of this dredging will enhance current and future port operations by creating usable industrial dock face that is designed for vessels in varying lengths, draw and tonnage. This project includes the engineering, permitting, and dredging at the faces of the Light Cargo Dock and the Unalaska Marine Center positions 1-7. It will compliment other capital projects in the Port, namely the dredging of the entrance channel. Larger vessels will be able to enter into Dutch Harbor and the depth of the dock face must facilitate the new traffic. The depths at the Unalaska Marine Center vary from -32 and -45 at MLLW. Dredging at the face of the Unalaska Marine Center would create a constant -45 from Positions 1-7. This will accommodate deeper draft vessels throughout the facility. The existing sheet pile is driven to approximately -58 and dredging to -45 will not undermine the existing sheet pile. This project is primarily to accommodate large class vessels. Many of the vessels currently calling the Port must adjust ballast to cross the entrance channel and dock inside the harbor. Dredging in front of the Light Cargo Dock will also make this dock more accessible for current customers. Vessels using the Light Cargo Dock that draw more than 22' must insert another vessel in between the dock face and their vessel in order to get enough water under the keel.

5. **Makushin Geothermal Interconnection Projects - \$5.7 Million.** *This project is directly related to a long time Council priority supporting alternative energy, identified on the CMMP and is required per the PPA with OCCP. Consideration may be given to adding this to the Federal priority list because it is utility related infrastructure and could help address Council's recently identified focus on geothermal power and natural resources.* This project is the City of Unalaska's estimated portion of reliability upgrades for the City's electrical distribution system required to accept energy from the Makushin geothermal plant. It requires connecting multiple self-generating industrial customers to the current distribution system, installs more robust intermediate level protections, replaces the aging submarine cable at Iliuliuk Bay, upgrades numerous feeder connections and substations, and improves the current SCADA system and automated controls. This project includes a set aside for legal and consulting fees associated with implementation. A more accurate budget will be determined upon the completion of the interconnection study and after the implications are fully understood. Based on study findings, there may be a Phase II project to accomplish the required upgrades.

6. **Solid Waste Gasifier - \$8.3 Million.** *This project is identified on the CMMP. Consideration may be given to adding this to the Federal priority list because it is utility related infrastructure, and could help address Council's recently identified focus on natural resources.* Current active landfill cells are projected to reach capacity in five or six years. The City of Unalaska worked with the DOE National Renewable Energy Laboratory (NREL) to consider the best waste minimization technology pathway for our location. Combustion, pyrolysis, hydrothermal liquification, gasification, and anaerobic digestion were all considered, factoring in environmental impacts, complexity, waste reduction potential, initial capital costs, and on-going operating costs. Gasification, anaerobic digestion, or a combination of the two processes was deemed to be the best long-term solution. A solid waste gasifier would work for approximately 86% of Unalaska's total waste stream, and could be used to dispose of bales already buried in the landfill cells, vastly increasing the current location's projected lifespan. In keeping with our commitment to clean geothermal power and an overarching goal of becoming carbon neutral, the City is seeking a technology provider that can offer a plant

design that uses the syngas production from the gasification process to pre-dry the feedstock, reducing the diesel needed to reach a self-sustaining steady-state operation. Assistance and support at the State and Federal level will help minimize possible landfill fee increases required to fund the construction of this capital project. Operating costs will be eventually recovered by extending the landfill lifespan; each year of additional capacity is valued at \$1.1 million dollars.

ALTERNATIVES: Council may choose to edit, add or remove priorities.

FINANCIAL IMPLICATIONS: No direct financial impact is associated with the discussion.

LEGAL: None needed.

STAFF RECOMMENDATION: Staff recommends approval.

PROPOSED MOTION: I move to adopt Resolution 2021-67.

CITY MANAGER COMMENTS: This final list was generated based on Council's feedback. I thank the city team for the assistance in getting this information together.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2021-68

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING COMMUNITY WIDE
COVID-19 PROTECTIVE MEASURES

WHEREAS, the COVID-19 pandemic has generated a public health emergency that threatens to overwhelm the City of Unalaska health system and the economy of our community, endangering the lives and wellbeing of our citizens if gone unmanaged; and

WHEREAS, on March 15, 2020, Mayor Vincent M. Tutiakoff, Sr. declared a local emergency in the City of Unalaska, authorizing the City Manager to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 throughout the City of Unalaska; and

WHEREAS, on March 18, 2020, the Unalaska City Council passed Resolution 2020-16, declaring a local emergency to remain in effect for so long as the declaration of a Public Health Disaster in the State of Alaska remains in effect; and

WHEREAS, on November 10, 2020, the Unalaska City Council passed Resolution 2020-71, extending the local emergency declaration through June 30, 2021, to allow the City to continue to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 in the City of Unalaska; and

WHEREAS, on February 14, 2021, Governor Dunleavy issued four Health Advisories with guidance and recommendations on general safety and best practices, international and interstate travel (modified April 26, 2021), intrastate travel (modified April 26, 2021), and critical infrastructure (modified May 27, 2021); and

WHEREAS, the Commissioner of the State of Alaska, Department of Health and Social Services, Adam Crum, pursuant to and in accordance with the authority granted by the Alaska State Legislature in House Bill 76, Chapter No. 2, SLA 2021, declared a Public Health Emergency effective at 12:02 a.m. on May 1, 2021, which shall remain in effect until rescinded or until the federal public health emergency issued under Section 319 of the Public Health Services Act expires, whichever is sooner; and

WHEREAS, on June 22, 2021, the Unalaska City Council passed Resolution 2021-47, extending the local emergency declaration through December 31, 2021, to allow the City to continue to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 in the City of Unalaska; and

WHEREAS, local health officials have advised that protective measures are beneficial given Unalaska's remoteness and lack of road access to the mainland; and

WHEREAS, the State of Alaska has specifically recommended communities with limited health care infrastructure or high-risk populations may consider more restrictive protective measures than the State; and

WHEREAS, as of October 6, 2021, there were 114,708 cumulative known COVID-19 cases statewide; and

WHEREAS, as of October 6, 2021, there are 5 known active community COVID-19 cases in Unalaska and no known active industry-quarantined COVID-10 cases in Unalaska; and

WHEREAS, the City's Emergency Response Plan was modified on September 1, 2021, after careful consideration and consultation with medical professionals and other subject matter experts; and

WHEREAS, on October 6, 2021, Unalaska's Local Risk Level went to Low in accordance with the updated Emergency Response Plan; and

WHEREAS, as of October 6, 2021, the Aleutians West Census Area is at 64% of residents 12 and older fully vaccinated and 75% of residents 12 and older have at least one dose of the vaccine; and

WHEREAS, COVID-19 continues to pose a threat to the health, safety, and welfare of the residents of the City; and

WHEREAS, the CDC continues to recommend masking in indoor public places to slow the spread of COVID-19; and

WHEREAS, this resolution shall have the same effect as a rule issued by the City Manager pursuant to Unalaska Code of Ordinances § 2.96.040.

NOW THEREFORE BE IT RESOLVED:

1. **State Health Advisories.** Everyone in the City of Unalaska (the City) is encouraged to follow current Health Advisories issued by the State of Alaska related to COVID-19.
 - a. For individuals, as outlined in State Health Advisory Nos. 1-3, this includes practicing social distancing and good hygiene, staying at home if sick, isolating if tested positive for COVID-19, testing before and after travel, quarantining after travel if unvaccinated, and not traveling if currently COVID-19 positive.
 - b. People traveling for critical business purposes should follow their employer's plan according to State Health Advisory No. 4.
 - c. Businesses identified as "essential services" or "critical infrastructure" that are recommended to develop plans to mitigate the spread of COVID-19 within their workforce and to their customers under the State of Alaska under Health Advisory No. 4 or its appendices are encouraged to submit COVID-19 plans directly to the City if operating in Unalaska. Such businesses may submit their plans, protocols, or relevant notifications to the City of Unalaska by email to COVID19PLANS@ci.unalaska.ak.us.
2. **Face Coverings.** To help reduce the community spread of COVID-19 and to protect customers, visitors, workers and volunteers of businesses and organizations, individuals are encouraged to wear face coverings when interacting with others. A face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A face covering may be factory-made or sewn by hand. A business owner or operator may refuse admission or service to any individual who fails to wear a face covering as required by their posted organizational protective protocols.

3. **Reserved.**

4. **Marine Tourism.** Marine tourism includes travel to Unalaska for non-essential purposes by state ferry, a cruise ship of any kind, or private vessel. Marine tourism passengers and providers are required to adhere to resolutions, ordinances, orders of the City Manager, or any other local mandates related to public safety during the COVID-19 pandemic. Local requirements are in addition to any laws, regulations, agreements or plans that apply to travelers, vessels, or businesses through the State of Alaska, the Center for Disease Control and Prevention (CDC), or the US Department of Homeland Security.

5. **Reserved.**

6. **Effective Date; Expiration.** This resolution shall be effective at noon on Wednesday, October 13, 2021, and expires at noon on Wednesday, October 27, 2021. The City Council may extend it as necessary, or the City Manager may extend it or amend it pursuant to the emergency management powers under Unalaska Code of Ordinances § 2.96, and Resolutions 2020-71 and 2021-47. This resolution repeals and replaces any other inconsistent resolution or ordinance.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 12, 2021.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: October 12, 2021
Re: Resolution 2021-68: Establishing community wide COVID-19 protective measures

SUMMARY: This resolution was developed based on Unalaska's COVID-19 Emergency Response Plan. We are currently at the Low Risk Level. This resolution is set to expire on October 27, 2021, and focuses on recommended actions.

PREVIOUS COUNCIL ACTION: Since originally declaring a local state of emergency in March of 2020, now extended to December 31, 2021, City Council has responded to the local situation in the form of Resolutions setting out community wide protective measures.

BACKGROUND: Pursuant to HB 76 and the Department of Health and Human Services COVID-19 Declaration of Public Health Emergency dated April 30, 2021, the State continues to assist with testing, vaccinations, contact tracing, and taking other limited, necessary actions. The State has issued four health advisories, listed below, addressing general safety, travel and critical infrastructure, with appendices focusing on the seafood industry.

Health Advisory 1 – Recommendations to Keep Alaskans Safe – Addresses the safety measures Alaskans can take to mitigate the spread of COVID-19.

Health Advisory 2 – International and Interstate Travel – Other than prohibiting persons who are currently positive with COVID-19, the State no longer has entry or travel testing requirements. The existing airport testing infrastructure will remain in place to protect Alaskans and visitors alike, but testing is voluntary.

Health Advisory 3 – Intrastate Travel – Like Health Advisory 2, the State's guidance regarding intrastate travel was modified April 26. It continues to permit local travel restrictions, and outlines expectations of communities for allowing travel of Critical Infrastructure personnel, as well as for community members and those traveling for critical personal needs.

Health Advisory 4 – Critical Infrastructure – The advisory provides guidance for Critical Infrastructure businesses operating in Alaska to protect both communities and industries. There is an appendix specifically applicable to Seafood Processing Workers.

On September 1, 2021, Unified Command finalized the update to Unalaska's COVID-19 Emergency Response Plan. Changes were necessary due to the wide availability of vaccines for COVID-19 and new information learned about the virus. There are now four levels outlining thresholds of risk associated with overwhelming medical facilities: Low, Moderate, Substantial and High Risk. Once the risk level is elevated, it will remain for two weeks, at which point the level will be reassessed. The Response Plan also identifies recommended protective measures associated with each risk level. The general purpose of the plan is to provide guidance to

individuals for their personal decision making; to organizations as they make operational decisions; and to the City Council as it considers Community Wide Protective Measures.

Based on the number of current active cases as of October 6, 2021, the community is at Low Risk under the Response Plan. Low Risk is defined as having few COVID-19 cases present in the community. Generally, this is defined as less than 10 cases, which are community acquired, travel acquired, and/or household acquired, with consideration for the inclusion of industry-related cases that are a part of the community or who have traveled commercially and test positive upon arrival.

The CDC continues to recommend masking in indoor public places to slow the spread of COVID-19. CDC has produced a science brief on the community use of masks to help control the spread of the virus. This information can be found on the CDC website at this link:

<https://www.cdc.gov/coronavirus/2019-ncov/science/science-briefs/masking-science-sars-cov2.html>.

DISCUSSION: In accordance with the COVID-19 Emergency Response Plan developed early on in this pandemic, and recently updated, this is the time where Council might consider measures to limit community spread.

As drafted, Resolution 2021-68 is set expire October 27, 2021 and will be revisited at the Council Meeting on October 26, 2021. This date coincides with a regularly scheduled City Council meeting. The key sections of the Resolution are outlined below.

- **State Health Advisories** – *This section has been updated slightly to reflect current Advisories.* Everyone in the City is encouraged to follow the State’s Health Advisories. These are not mandated locally.
- **Face Coverings** – *This section is changed to a recommendation.* Customers, visitors, workers and volunteers of businesses and organizations are encouraged to wear face coverings when interacting with others. A business owner or operator may refuse admission or service to any individual who fails to wear a face covering as required by their organizational protective protocols.
- **Marine Tourism** – *This section remains unchanged.* This section provides guidance for those traveling for non-essential purposes on the state ferry, cruise ships or private vessels and clarifies that local safety protocols in this resolution apply.

If the risk level changes prior to the Council meeting, additional measures may be appropriate to consider. If the risk level is increased to Substantial, the Response Plan recommends requiring face coverings. Additionally, if the risk level were to increase to High, the Response Plan recommends requiring limits to indoor public gatherings and building capacities.

ALTERNATIVES: Council may choose to approve, amend or disapprove this resolution. The decisions on what is contained in the resolutions addressing community wide protective measures, including the expiration date, are ultimately policy decisions made by Council.

If City Council wished to require face coverings, as it has with the previous resolution, Council could replace the existing sections 2 and 5 of the resolution with the wording provided below.

2. **Face Covering Requirement.** *To help reduce the community spread of COVID-19 and to protect customers, visitors, workers and volunteers of businesses and organizations, individuals shall wear face coverings in certain situations, with limited exemptions, as outlined below. A face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A face covering may be factory-made or sewn by hand.*
- a. *Individuals are required to wear face coverings in the following situations:*
- i. *Employees or volunteers interacting in-person with any member of the public, customer or visitor;*
 - ii. *Customers or visitors of any business or organization open to the public;*
 - iii. *While obtaining services in a healthcare facility;*
 - iv. *Working in or walking through indoor common areas, such as hallways, stairways, and elevators;*
 - v. *In any room or enclosed area of a business or organization where other people (except for members of the person's own household or residence) are present and when unable to physically distance; or*
 - vi. *When driving or riding in a taxi or shuttle service.*
- b. *The following individuals are exempt from wearing a face covering:*
- i. *Persons younger than two years old;*
 - ii. *Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;*
 - iii. *Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;*
 - iv. *Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service, such as medical services; or*
 - v. *Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking.*
- c. *Business owners or operators shall post signage requiring face coverings at building entrances or vehicle doors or windows. A business owner or operator may refuse admission or service to any individual who fails to wear a face covering as required by this resolution.*
5. **Penalties.** *Violation of this resolution is punishable as a misdemeanor under Unalaska Code of Ordinances § 2.96.090 and is a Public Nuisance, subject to the remedies in Unalaska Code of Ordinances, Title 11, Chapter 8, including prosecution as a minor offense.*

FINANCIAL IMPLICATIONS: Unknown at this time.

LEGAL: This resolution's subject matter, like all the other public health measures that Council has considered during this pandemic, was drafted in close collaboration with Sam Severin, one of our City Attorneys.

STAFF RECOMMENDATION: The City Manager recommends approval of the form of this resolution, as it has been developed based on past Council discussions, consultation with local health officials, our attorney, and with the guidance outlined in our COVID-19 Emergency Response Plan. Council may wish to alter some of the details based on further discussion.

PROPOSED MOTION: I move to adopt Resolution 2021-68.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2021-69

A RESOLUTION OF THE UNALASKA CITY COUNCIL ADOPTING THE CITY OF UNALASKA'S
PRIMARY FOCUS AREAS

WHEREAS, the Unalaska City Council believes the development of identified focus areas is vital to the effectiveness of the organization and the future of the community; and

WHEREAS, the Unalaska City Council developed a list of ideas for focus areas and goals through a strategic planning session which included input and collaboration from a professional consultant and facilitator, the City Manager and Department Directors; and

WHEREAS, the Unalaska City Council's ideas are set out in Attachment A, and will serve as a constructive framework for staff to explore how they might be incorporated operationally; and

WHEREAS, the Unalaska City Council refined the list into three primary focus areas; and

WHEREAS, with the support of the City of Unalaska's new Mission Statement, the establishment of these primary focus areas will help city staff and officials to better align our activities, time and resources.

NOW THEREFORE BE IT RESOLVED that the City of Unalaska hereby adopts the following Primary Focus Areas:

- Capitalize on Tri-lateral Agreement and Industry Partnerships
- Develop an Arctic Port
- Promote Organizational Efficiencies and Fiscal Sustainability

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 12, 2021.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

ATTACHMENT A
Resolution 2021-69

Outcome of the Focus Area / Goal Discussion on August 13, 2021
(Updated from City of Unalaska – City Council August 2021 Planning Retreat Report)

- (4) **Capitalize on Tri-lateral Agreement** - Look for partnering opportunities (i.e.: Tri members and Clinic work together for Imaging Center); Potential key to unlocking housing challenge.
- (3) **Develop an Artic Port** - Improve / promote standing as an international port. Capitalize on the changing conditions and routes via the Arctic Circle.
- (3) **Identify what City currently does for Housing in City** - And identify what can be done in the future. (i.e.: Cost for utilities; Identify land that could be developed; Identify what we can do to promote more housing development)
- (2) **Identify EMS deficiencies** - And develop a plan/process to address/correct them. (i.e.: Communication and coordination on King Air crash/ Life Med; Tsunami warnings – ensure all residents know where to go; Review capabilities of Fire Dept.)
- (1) **Establish orientation/training workshop for new council members** - (i.e.: Explain Roles and Responsibilities of a council member, what's going on within the City such as major projects planned or underway, or at minimum develop an S.O.P for new council members).
- (1) **Air transportation** - (i.e.: Need more carriers into Dutch Harbor; Expansion of airport).
- (1) **Financial security** – Ensure we maintain principal base and invest. Use interest for: special projects; general fund; endowment, CMMP and matching grant funds.
- Establish annual or biannual **workshop for city management and council to focus on citywide needs assessment**
- **Housing** - Evaluate (within) city owned housing and develop solutions to identify issues/needs.
- **Natural Resources** - Geothermal focus capitalize on project's potential to diversify economy.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: October 12, 2021
Re: Resolution 2021-69: Adopting the City of Unalaska's Primary Focus Areas

SUMMARY: Council is refining its goals and focus areas identified during Strategic Planning in August. These were discussed at the September 14 Council meeting and tonight Council continues their work toward the adoption of primary focus areas.

PREVIOUS COUNCIL ACTION & BACKGROUND: Department Directors, the Mayor and Council Members participated in Strategic Planning Sessions the week of August 9, 2021 with facilitator Karen Kirk. The session for Directors was August 9-11; and the session for Mayor and Council was August 12-13. The Mayor and Council performed a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats); developed an organizational Mission Statement; and identified areas of focus and goals. No formal action was taken at that time. The facilitator provided a final report summarizing the process, outcomes and next steps.

Mayor and Council agreed to the following Mission Statement in the Strategic Planning Session: ***“To provide a sustainable quality of life through excellent stewardship of government.”*** Council discussed the next steps for rolling out the Mission Statement at the September 14, 2021 Council Meeting, and adopted the Mission Statement via Resolution 2021-65 on October 4, 2021.

The following is a list of the goals and focus areas identified by Mayor and Council per the final report provided by Ms. Kirk. The report identifies how many individuals identified each goal/focus area as a priority (four or five members were present at any given time).

- (4) **Capitalize on Tri-lateral Agreement** - Look for partnering opportunities (i.e.: Tri members and Clinic work together for Imaging Center); Potential key to unlocking housing challenge.
- (3) **Develop an Artic Port** - Improve / promote standing as an international port. Capitalize on the changing conditions and routes via the Arctic Circle.
- (3) **Identify what City currently does for Housing in City** - And identify what can be done in the future. (i.e.: Cost for utilities; Identify land that could be developed; Identify what we can do to promote more housing development)
- (2) **Identify EMS deficiencies** - And develop a plan/process to address/correct them. (i.e.: Communication and coordination on King Air crash/ Life Med; Tsunami warnings – ensure all residents know where to go; Review capabilities of Fire Dept.)
- (1) **Establish orientation/training workshop for new council members** - (i.e.: Explain Roles and Responsibilities of a council member, what's going on within the City such as major projects planned or underway, or at minimum develop an S.O.P for new council members).
- (1) **Air transportation** - (i.e.: Need more carriers into Dutch Harbor; Expansion of airport).
- (1) **Financial security** – Ensure we maintain principal base and invest. Use interest for: special projects; general fund; endowment, CMMP and matching grant funds.

- Establish annual or biannual **workshop for city management and council to focus on citywide needs assessment**
- **Housing** - Evaluate (within) city owned housing and develop solutions to identify issues/needs.
- **Natural Resources** - Geothermal focus capitalize on project's potential to diversify economy.

Council began discussion about refining and clarifying the goals and focus areas at the September 14, 2021 Council Meeting. The need for continued discussion is what brings us here tonight.

DISCUSSION: This is a long list of important topics. This purpose of Strategic Planning is to identify a few of those important topics that Council sees as the priority areas for the city to prioritize its focus over the coming year, or years. Financial resources and staffing capacity is finite. Identifying primary focus areas helps Council and staff align their efforts on the same target and plan our activities, time and resources.

That being said, this list will serve as a constructive framework for staff to explore how they might be incorporated operationally. This includes improving interdepartmental communications and coordination for emergencies, identifying our capacity and capabilities, organizing training and workshop with council members, inviting Council members stop into some of staff's regularly scheduled meetings to gain additional insight into how we prepare major initiatives such as the CMMP for example, and drafting legislative priorities.

I have reviewed Council's Strategic Planning report, Council's feedback from the September 14th meeting, and identified work we have already begun at Council's direction. With all that in mind, I propose for Council's consideration three primary focus areas with applicable details. They interrelate and support each other as well as compliment efforts we are engaged with presently. Coupled with the recently approved Mission Statement, these focus areas provide the necessary context and synergy necessary for forward momentum.

- **Capitalize on Tri-lateral Agreement and Industry Partnerships**
 - This will enable a more holistic approach to support housing opportunities, healthcare, economic development, and geothermal power.
 - This is already in action with supporting the Geothermal Project, and will continue.
 - Housing was specifically mentioned during Strategic Planning, so City staff should begin with providing Council an overview of what has been done to promote housing in the community (i.e. utility extension assistance, infill development study, tax incentives, and minimum lot size reduction). We can then identify if we might be able partner with the OC, Tribe or other entities in some areas.
- **Develop an Arctic Port**
 - This will be done with our Tri-lateral partners and the community to help diversify our economy. The Tribe has already submitted an IRT request in support of the Arctic Port development.
 - This is supported by pending Federal Legislative Priorities and related capital projects (Arctic Port support, Army Corps dredging, Ports Fund projects, Captain's Bay Road).
 - Council and staff can consider what other actions might help support this as we enter into the next budget cycle, such as a community branding initiative.

- **Promote Organizational Efficiencies and Fiscal Sustainability**
 - This focus highlights the importance of working with partners, economic development, and arctic port development to diversify our economy, expand revenue streams, and utilize geothermal power.
 - This is supported by our current efforts to create a standalone Emergency Fund, a new Permanent Fund each with individual purposes identified, specific investment policies statements, and disbursement strategies/criteria.
 - Staff will continue to increase efficiencies in and the effectiveness of our operations.
 - Staff will begin to identify ways to reduce the City's carbon footprint utilizing geothermal power.
 - Staff is exploring an organizational wide approach to identify, apply for and administer grant opportunities that support capital projects on the CMMP.

I have developed a resolution for Council to consider this evening that identifies these three primary focus areas, and references the original list as well.

ALTERNATIVES: Council could adopt this resolution as is, revise, or defer the item for further discussion.

STAFF RECOMMENDATION: Staff recommends approval.

PROPOSED MOTION: I move to adopt Resolution 2021-69.

CITY MANAGERS COMMENTS: This resolution is based on Council feedback from the September 14, 2021 meeting and Strategic Planning Sessions. Establishing primary focus areas will help city staff and officials to better align our activities, time and resources with Council's vision. I am pleased to be at this point.

ATTACHMENTS:

- City of Unalaska – City Council August 2021 Planning Retreat Report

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: Erin Reinders, City Manager
Date: October 12, 2021
Re: Washington DC Lobbying Trip

The meetings for the federal lobbying trip to Washington, DC will be December 6 - 9, 2021. To accommodate flight times, departure from Unalaska will be Friday, December 3; and returning December 11 or 12.

Estimated travel costs per person are:

Round trip air fare	\$ 1,641.00
Lodging	\$ 1,594.00
Ground transportation	\$ 250.00
Per Diem	<u>\$ 831.00</u>
TOTAL	\$ 4,316.00

As there has been no significant travel by the council since the beginning of the fiscal year, the travel budget has sufficient funds to cover this expenditure.

Council's Travel Policy states:

- No more than three Council Members may travel to the same meeting or conference;
- Travel is to be conducted in the most direct and economic manner possible to accomplish City business; and
- Council will discuss the travel, identify the Council Members to travel, and approve the travel by motion at least twenty-one days before the trip.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: Erin Reinders, City Manager
Date: October 12, 2021
Re: Alaska Municipal League Winter Legislative Conference

The AML 71st Annual Local Government Conference will be held at the Hotel Captain Cook in Anchorage from November 15-19, 2021. In addition to the regular conference, they are offering virtual training for newly elected officials on November 9-10, 2021. Information about the meeting is attached.

The event brings together more than 400 local municipal officials, including mayors, borough assembly and city council members, municipal managers, administrators, attorneys, and other appointed officials and municipal staff. Many state and federal officials attend, alongside Alaska's business leaders and community organizations.

Estimated travel costs for one traveler are:

Air Fare	\$	998.00
Lodging in Anchorage	\$	705.60
Vehicle Rental	-	
Registration	\$	300.00
Per Diem	\$	875.00
TOTAL	\$	<u>2,878.60</u>

As of October 12, 2021, the available funds in the Council travel budget are \$83,983.40.

The Travel Policy for the Mayor and Council indicates that no more than three Council Members are to travel to the same meeting or conference; that travel be conducted in the most direct and economic manner possible to accomplish City business; and that at least twenty-one days prior to an upcoming trip, the council will discuss the travel, identify the Council Members to travel, and approve the travel by motion.



71st Annual Local Government Conference
November 15-17, 2021
Anchorage, AK

Mayor + Council
at the Oct. 12
meeting will
approve travel
to this
meeting.
Marji

Alaska Municipal League’s Annual Conference is an opportunity for members to work together in the public interest, cultivate new and old relationships and strengthen partnerships. It’s also an important venue for state and federal officials, as well as companies and other organizations to connect with local government leaders. We’re more excited than ever to connect with each other in-person after almost two years of virtual and telephonic meetings.

Registration

Registration is available online at www.akml.org. You can also register by mail or fax. Member rates apply to elected officials and staff from municipalities, as well as Affiliate and Associate member organizations. Register by October 15 to save money and ensure your place at this year’s conference.

The registration deadline falls close to many municipal elections. To reserve a registration for a vacant position, use the position title (i.e. “Mayor”, “Assembly Member”) for the person’s name. Once election results are certified, please notify the AML office of the correct name for each delegate.

Municipal Policy

An important part of the Annual Local Government Conference is to discuss and approve the 2022 AML Legislative Priorities, Policy and Position Statements and Resolutions. AML members are invited to propose and/or comment on Resolutions. Please see the complete resolution submission and position statement guidelines on the AML website. The process is completed at the AML Business Meeting to be held on Wednesday, November 17, where membership will review and adopt the 2022 documents.

Training

This year, Newly Elected Officials Training will be held online on November 9-10. There is no cost to attend NEO this year. Though it is free, participants must pre-register online. Materials, Zoom links and call-in information will be sent at a later date to the email address submitted on the registration form. Printed handbooks (\$50) can be purchased on the registration form, as well. At 6:00 PM on Sunday, November 14, join us for the Newly Elected Officials and First-Time Attendee networking

Affiliate Meetings

Affiliate meetings will primarily take place after the AML Annual Conference. Affiliate meetings require separate registration. Please contact the designated person listed below for each respective meeting.

Alaska Municipal Attorneys Association	November 15-16	Scott Bloom	sbloom@kenai.city
Alaska Municipal Management Association	November 17-19	Lyn Carden	lcarden@gci.net
Alaska Municipal Clerks Association	November 17-20	Brenda Ballou	bballou@cityofseward.net
Alaska Conference of Mayors	November 17-19	Bryce Ward	Bryce.ward@fnsb.gov

Admin Coord.
C: CMO
Mayor + Council
Directors

Hotel and Travel Information

Hotel

The Hotel Captain Cook
939 West 5th Street
Anchorage, AK 99501
Phone: (907) 276-6000
Toll Free: 1-800-843-1950
www.captaincook.com



The group rate is \$105/night for single occupancy and \$105/night for double occupancy. It is available three days before and three days after the conference. The rate does not include any state, local or occupancy taxes that may apply.

Please use the code 'AML2020' when reserving your room.

Rates are guaranteed until October 15, 2021.

Airlines

Alaska Airlines - A 7% discount is available on all published fares to/from Anchorage. To use the discount code, go to alaskaair.com and input 'ECMD691' when searching for flights. You can also call the Alaska Airlines Group Desk to book at 1-800-445-4435; there is a \$15 per person service fee will apply if you call to book.

Questions?

If you have questions, please contact Portland Highbaugh at portlandh@akml.org or 907-790-5306. We hope to see you at this year's Annual Conference!

AML Conference Registration Form (submit by mail, fax or online)

Name _____

Preferred Badge Name _____

Title _____

Municipality/Organization _____

Email Address _____

Cell Phone Number _____

Billing Address (Street Address or P.O. Box, City, State, Zip Code)

Any dietary restrictions? _____

Please select which events you will attend:

- Full AML Conference - Monday, November 15-Tuesday, November 16 (\$300)
- Single Day Registration - Monday, November 15 (\$150)
- Single Day Registration - Tuesday, November 16 (\$150)

Alaska Municipal Management Association Meeting

- Wednesday, November 17 – Friday, November 19 (\$225)

Alaska Conference of Mayors

- Thursday, November 18 – Friday, November 19 (\$125)

Newly Elected Officials Training – virtual only

- Tuesday, November 9 – Wednesday, November 10 (free)
- Would you like to order the optional printed workbook? (\$50)

Total: \$

Payment Options (Select One)

- Credit Card
- Invoice Me

Name on Credit Card _____

Credit Card Number _____

Expiration Date _____ Security Code _____

Signature _____



2021 Annual Local Government Conference
November 15-19, 2021
Hotel Captain Cook, Anchorage, AK

Schedule at-a-Glance

Sunday, November 14

- 4:00 pm Registration Open
- 6:00 pm Networking Reception – New Attendees / Newly Elected Officials

Monday, November 15

- 7:30 am Registration open
- 7:30 am Breakfast
- 8:00 am Opening Session
- 9:15 am The Condition of Our Communities
- 11:00 am Sharing Success - COVID Response and Economic Recovery
- 12:00 pm Lunch and Speaker
- 1:15 pm Concurrent Sessions
- Water and Sewer
 - Structuring Health and Retirement Benefits
 - Child care and Early Learning
 - DCRA Municipal Refresher – Elections
- 3:00 pm Concurrent Sessions
- Broadband
 - Housing and Homelessness
 - Procurement Best Practices
 - DCRA Municipal Refresher – Open Meetings Act

- 4:30 pm Committee Meetings
- Legislative Position Committee
 - Resolutions Committee
- 5:30 pm Nominating Committee
- 6:00 pm Host City Reception and Community Block Party
- 7:30 pm Adjourn Day One

Tuesday, November 16

- 7:30 am On-site Registration
- 7:30 am Breakfast and AML/JIA Business Meeting
- 9:00 am Concurrent Sessions
- Cybersecurity
 - School Construction and Maintenance Workshop
 - Professional Development Opportunities
 - DCRA Municipal Refresher – Title 29 Jeopardy
- 10:30 am Concurrent Sessions
- Public Safety
 - Ranked Choice Voting
 - ARPA Implementation, Reporting and Compliance
 - DCRA/AEA Municipal Training – PCE and Bulk Fuel Loans
- 12:00 pm Lunch
- 1:15 pm AML Membership Announcements
- Legislative Position Committee – update to members on 2022 Position Statement
 - Resolution Committee – update to members on 2022 resolutions submitted
 - Nominating Committee – update to members on the slate of AML Board candidates
 - Board Candidates – candidate one-minute intros
- 2:00 pm AML and Partner Program Services
- Alaska Municipal League Investment Pool
 - Alaska Municipal Health Trust
 - National Association of Counties Updates
 - AML Joint Insurance Association
 - Affiliate Reports
- 3:15 pm Concurrent Sessions

Ports and Harbors – Coastal Infrastructure

Modernizing (Online) Sales Tax Collection

Partnering with Nonprofits

- 6:00 pm AML Funders Forum and Award Reception
- Municipal Awards
 - Elected Official of the Year
 - Municipal Employee of the Year
 - Vic Fischer Lifetime Service Award
 - Emerging Municipal Leader Award

8:00 pm Adjourn Day Two

Wednesday, November 17

8:00 am Breakfast – AMLIP Annual Meeting

8:30 am Elections

9:00 am Annual Meeting

Concurrent Sessions

Emergency Response

12:00 pm Adjourn Annual Conference

AML Board Meeting

1:00 pm Concurrent Sessions

Newly Elected Officials – Problem Solving

Fore Deck

AGFOA

Mid Deck

AAMC

Aft Deck

AMMA

Quarter Deck

AAAO

Endeavor

ACoM Work Session – Arctic Infrastructure

Adventure

3:00 pm Break

3:30 pm Continue concurrent activities

5:00 pm Evening Break

6:00 pm Receptions

Thursday, November 18

See separate agendas - Concurrent Activities

ACoM

Fore Deck

AGFOA

Mid Deck

AAMC

Aft Deck

AMMA

Quarter Deck

AAAO

Endeavor

Friday, November 19

See separate agendas - Concurrent Activities

ACoM

Fore Deck

AGFOA

Mid Deck

AAMC

Aft Deck

AMMA

Quarter Deck

AAAO

Endeavor



ONE SEALASKA PLAZA, SUITE 200 • JUNEAU, ALASKA 99801
TEL (907) 586-1325 • FAX (907) 463-5480 • WWW.AKML.ORG

Member of the National League of Cities and the National Association of Counties

Alaska Municipal League/Alaska Conference of Mayors
2021 Annual Conference Scholarship

*****Deadline – Friday, October 15, 2021*****

The Alaska Municipal League (AML) and the Alaska Conference of Mayors (ACoM) are pleased to announce the opportunity for mayors, council/assembly members and municipal employees from small communities to apply for the 2021 Annual AML/ACoM Conference Scholarship. The purpose of this scholarship is to allow mayors, council/assembly members and municipal employees from smaller communities that would not otherwise have the financial resources, to attend the ACoM Annual Meeting and AML Annual Local Government Conference.

The scholarship will reimburse 50% of travel and lodging expenses, up to a **maximum** of \$500. In addition, conference fees for the ACoM Annual Meeting and AML Annual Conference will be waived.

The ACoM Meeting is November 18-19, 2021, and AML Annual Conference is November 15-17, 2021. All meetings will occur at the Hotel Captain Cook in Anchorage. For more information on the meetings, lodging, and travel, please visit the AML website at: www.akml.org.

Eligibility

- Mayors, council/assembly members and municipal employees of an organized city or borough government
- City or borough must be a member of the Alaska Municipal League
- Population of 1,500 people or less
- Would not be able to attend without scholarship

The Scholarship provides:

- 50% of travel and lodging expenses, up to a **maximum** of \$500.00, and
- Registration fees for the ACoM Meeting and the AML Annual Conference.

We will be awarding five scholarships for mayors and ten scholarships for council/assembly or municipal employees, which will be awarded on a first come/first served basis, so get your applications in as soon as possible. Only one scholarship will be awarded per community.

If your community has limited financial resources, we urge you to apply for this scholarship. Communities or attendees will be responsible for securing and paying for their own travel, lodging, and other expenses. Upon receipt of travel and lodging invoices, a check will be issued to reimburse the community for 50% of the travel and lodging expenses, up to a maximum of \$500.00.



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Member of the National League of Cities and the National Association of Counties

**Alaska Municipal League/Alaska Conference of Mayors
2021 Annual Conference Scholarship Application**

*****Deadline – Friday, October 15, 2021*****

(Please see page 1 for eligibility rules and other information)

Name of member municipality:

Name of Mayor/Council or Assembly Member applying for scholarship:

Estimated travel and lodging expenses:

(Communities or attendees will be responsible for securing and paying for their own travel, lodging, and other expenses. Upon receipt of travel and lodging invoices a reimbursement check will be issued for 50% of the travel and lodging expenses, up to \$500.00.)

E-mail, fax, or mail application to:

Alaska Municipal League
Attn: Shawn Myers, Finance Officer
One Sealaska Plaza, Suite 200
Juneau, Alaska 99801
Fax: (907) 463-5480
Email: shawn@akml.org



AML + ACoM Alaska Block Party

Monday, November 15

6:00 PM

Each city and borough are invited to represent their community at this year's AML + ACoM Block Party. We invite you to provide table decorations to display the unique features and offerings of your municipality. There will be a competition for the best-decorated table! We hope that you share what makes your community special with other AML attendees by participating in this year's Block Party.

There is no charge to participate in this event. It will be an 8', round table. Please confirm your participation no later than November 1st by completing and submitting this form:

Registration

City/Borough _____

Contact Name _____

Contact Title _____

Cell Phone Number _____

Email Address _____

If you need to send supplies or decorations ahead of time, please send them to:

ATTN: Portland Highbaugh
AML Block Party
c/o Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

RSVPs can be emailed to membersupport@akml.org, faxed to 907-463-5480 or mailed to One Sealaska Plaza, Suite 200, Juneau, AK 99801. If you have any questions, please contact the AML office at 907-586-1325.



AML and ACoM Silent Auction

November 17th will be the AML Excellence Awards Ceremony. One aspect of this evening will be the Alaska Conference of Mayors Silent Auction. We invite you to bring an item from your community for others to bid on. Proceeds from the silent auction will benefit the AML + ACoM Scholarship fund, which provides scholarships for communities who may not have otherwise been able to attend the Annual Conference.

City/Borough Name _____

Contact Person _____

Contact Person Title _____

Email Address _____

Cell Phone Number _____

Name of Item _____

Item Description _____

Estimated Value \$ _____

Items can be brought to the Annual Conference Registration Desk before 2:00 PM on Monday, November 15. If you have any questions, please contact membersupport@akml.org.

Thank you! We appreciate your donation and support of Alaska's local governments.



ALASKA
MUNICIPAL
LEAGUE

2022 BOARD OF DIRECTORS

DECLARATION OF CANDIDACY AND FINANCIAL COMMITMENT

FULL NAME _____

MUNICIPALITY _____

MAILING ADDRESS _____

WORK PHONE: _____ HOME/CELL PHONE: _____

E-MAIL _____

CANDIDATE COMMITMENT

I hereby declare myself a candidate for:

- | | |
|---|--|
| <input type="radio"/> Vice President (any district EXCEPT: Fairbanks) | <input type="radio"/> Treasurer (any district EXCEPT: Fairbanks) |
| <input type="radio"/> Director, District 1 - Southeast | <input type="radio"/> Director, Borough |
| <input type="radio"/> Director, District 3 – Kenai | <input type="radio"/> NLC Representative |
| <input type="radio"/> Director, District 5 - Interior | <input type="radio"/> Director, High Population - Anchorage |
| <input type="radio"/> Director, District 7- West | <input type="radio"/> Director, High Population - Fairbanks |
| <input type="radio"/> Director, District 9 – Aleutians/Bristol Bay | |

and request my name be placed on the ballot for election at the **2021 Alaska Municipal League 70th Annual Conference**. I declare I will serve and participate actively in the designated office and that I will accept the time and financial commitment for the entire term if elected.

SIGNATURE OF CANDIDATE

DATE

MUNICIPAL SUPPORT: to include physical presence at 3 meetings paid for by municipality (Feb., Aug. and Nov.) and one meeting paid for by AML (May). All director seats are two-year terms except as noted above.

On behalf of the municipality, I am authorized to commit financial support of the above individual's active participation in the Alaska Municipal League and, if elected, on the AML Board of Directors.

AUTHORIZED SIGNATURE: _____

TITLE _____ DATE _____

Must be submitted to the AML office via fax, mail or email by 4:30 p.m. Thursday 11/12/21, or submitted by hand no later than 5:00 p.m. Monday 11/15/21 at the Annual Conference registration desk.

Mail: One Sealaska Plaza, Ste. 200
Juneau, AK 99801

Fax: (907) 463-5480
Email: Nils@akml.org

OVER

BIOGRAPHICAL SKETCH

FULL NAME _____

OFFICE HELD _____ NO. YRS. _____

PREVIOUS MUNICIPAL OFFICES HELD AND NO. YRS. _____

PREVIOUS EXPERIENCE WITH AML (office held, committee participation, etc.) _____

OTHER RELEVANT EXPERIENCE _____





2021-22 Policy and Position Statement Guidelines

The Alaska Municipal League “Policy and Position Statement” is developed in collaboration with AML members, which includes AML board members, the legislative committee, and appointed or elected officials from member municipalities who have expertise and a firm understanding of local government roles and responsibilities.

Policy and positions of AML should 1) be consistent with our principles; 2) be beneficial to local governments; 3) not negatively impact local governments; 4) be multi-jurisdictional or statewide in nature.

Scope of AML positions:

- AML Principles – these inform AML’s overall strategy and are not adjusted annually.
- AML Legislative Priorities – developed in draft form at the August Legislative Conference, approved by board of directors after the Annual Conference.
- AML Federal Priorities – developed in draft form at the August Legislative Conference, approved by the board of directors after the Annual Conference.
- AML Policy Statements – these are general statements of support or opposition based on issues that affect local governments and developed in draft form at the August Legislative Conference; approved by members at the Annual Conference.
- AML Legislative Position Statements – these will occur every two years in response to active legislation.

For changes to the Draft 2021-22 Policy and Position Statement to be considered, the Legislative Committee will take member input during the Summer Legislative Conference, editing for brevity and applicability. The Legislative Committee will review all recommended changes by September 1, 2021 after which the proposed 2021-22 Policy and Position Statement will be sent to members for their consideration.

Members may submit changes to the Draft 2021-22 Policy Statement by resolution of the governing body, no later than October 4, 2021. Changes will not be accepted after this date.

The Legislative Committee shall debate and act upon suggested changes during the Legislative Committee on November 15, 2020, for final recommendations to the membership. If the Legislative Committee does not accept the change, the member’s governing body may bring it to the floor at the Business Meeting on November 17, 2021 for reconsideration.

Changes accepted by the Legislative Committee shall be shared with members during the General Session on November 16, 2021. The amended Policy Statement shall be voted on by the full membership at the AML Business Meeting to be held on the morning of November 27, 2021.

Please email input or resolutions to: nils@akml.org; fax to: (907) 463-5480; or mail to: AML, One Sealaska Plaza Suite 200, Juneau, AK 99801

2021-22 Resolution Guidelines

A resolution is a statement of the Alaska Municipal League's intent to support a specific action on a significant issue or legislation affecting municipalities. Resolutions are introduced, debated, and adopted by AML members each year during the Business Meeting at the Annual Local Government Conference.

To be considered during the conference, resolutions must conform to the following policy, procedural and format guidelines that have been adopted by the AML Board of Directors.

RESOLUTION GUIDELINES

1. Resolutions shall concern shared policy and program needs, state or federal legislation, issues, or problems of Alaska municipalities and shall state the problem and action sought.
 - a. Resolutions may not conflict with any adopted AML positions.
 - b. Resolutions that allow conflict between one community against another will be eliminated.
 - c. Resolutions will be revised to make a general application instead of one seeking to benefit a single member only or that comes at the expense of another member.
 - d. Resolutions with the same topic will be combined.
2. Resolutions shall be restricted to action-specific issues and issues of some immediacy and shall be directed to the Governor, Legislature, State agency, President and/or the Congress.
3. Resolutions differ from policies in that:
 - a. Resolutions shall address specific issues rather than general policy.
 - b. Resolutions may address regional issues as well as statewide concerns.
 - c. Resolutions are intended to address timely issues such as current legislative proposals.

HOW TO SUBMIT

1. Only councils and assemblies of member municipalities, affiliated municipal associations, affiliated regional municipal organizations (comprised of municipal officials), the AML Board and the Alaska Conference of Mayors are eligible to submit resolutions for consideration. Each resolution submitted must have been approved by a formal action of the sponsoring body and by at least one member municipality, if not a local government.
2. Resolutions should be mailed, faxed or emailed to the AML office by September 30, after which they will be presented to the Resolution Committee for consideration.
3. A final Resolutions packet will be distributed to members by October 4.
4. The First Vice-President shall serve as Chair of the Resolutions Committee and shall appoint eight (8) additional elected and appointed municipal officials from the AML Board.
5. The Resolutions Committee will meet on Monday, November 15 – the membership is invited to attend.
6. Resolutions not submitted by September 30 may be offered to the Resolution Committee on November 15th, for consideration during the Resolution Committee meeting. However, the sponsor of any resolution presented directly to the Resolution Committee must have the support of representatives of five (5) member municipalities.

7. The Resolutions Committee shall review prior year resolutions to develop as part of a consent agenda for the Business Meeting.
 - a. Members may request by resolution pulling items from the consent agenda for floor debate and reconsideration. The format for this follows that above, with resolutions due by September 30th, or if directly to the Committee on November 15 with support of five other members.
8. The Resolutions Committee shall, based on the above guidelines, review and act upon each resolution for final recommendation to the membership. The Resolutions Committee shall approve, amend, or reject each resolution submitted, note its action, and, if the resolution is approved, send it to the Business Meeting for consideration. If a resolution is rejected, the Committee shall prepare a brief written justification of its action and forward that information to the Business Meeting.
9. Resolutions will be reviewed, debated and acted upon by the AML Membership at the Annual Business Meeting. Sponsors of properly submitted resolutions will be given an opportunity to discuss and support their resolutions at the meeting.
10. A resolution rejected by the Resolution Committee may be brought to the floor of the Business Meeting on November 17 only if it is signed by representatives from twenty (20) member municipalities. No new resolutions may be submitted to the Business Meeting without first going to the Resolution Committee.
11. Members will vote on resolutions at the Annual Business Meeting on Wednesday, November 17.

RESOLUTIONS FORMAT

The resolution must be in the proper format. The name of the sponsoring member municipality or association and the date of submission must be indicated on the bottom of the resolution. Each resolution submitted must indicate that it is a "Resolution of the Alaska Municipal League, Resolution #2022-xx and have a title, beginning, "A Resolution ..." that describes the issue and intent of the resolution. Throughout the text, the resolution should indicate that AML is taking the position advocated, not a given municipality or organization. At least one "Whereas" clause should identify the policies in the AML Position Statement that the resolution addresses (i.e., expands or supplements), if applicable.



2021 AML Awards of Excellence

The purpose of the Alaska Municipal League Awards of Excellence is to acknowledge individuals who have demonstrated ongoing dedication to their cities or boroughs and have gone above-and-beyond to make their communities great places to live, work and/or play during 2021. Now more than ever, we want to recognize these municipal leaders who positively impact our communities.

Award Categories

- **Municipal Official of the Year** – this award is designed to recognize an elected or appointed municipal official who has demonstrated an exceptional level of professionalism, leadership and innovation in their position.
- **Municipal Employee of the Year** – this award is designed to recognize a municipal employee who has demonstrated an exceptional level of professionalism, leadership and innovation in their position. Nominees must be a current (or recently retired) municipal employee.
- **Emerging Municipal Leader** – this award recognizes an emerging municipal leader, their early career contributions to local government and their potential for future success as a local government leader.
- **Vic Fischer Local Government Leadership** – established in 2000 by the AML Board of Directors, this award is in honor of Vic Fischer, secretary to the Committee on Local Government of the Constitutional Convention. Local government officials nominated for this award must show a significant statewide contribution and lifetime of service to improving local government and communities in Alaska.

Past recipients of the Vic Fischer Local Government Leadership Award:

2000 Senator Vic Fischer	2007 Michael Lamb	2014 Mayor Pat Branson
2001 Nancy Galstad	2008 Mayor Dave Talerico	2015 Mayor Shirley Marquardt
2002 Tim Navarre	2009 Mayor George Sullivan	2016 Tim Navarre
2003 Mayor Kathie Wasserman	2010 Pete Sprague	2017 Mayor Bert Cottle
2004 Tom Boedeker	2011 Mayor Bruce Botelho	2018 Ray Gillespie
2005 Mayor Tim Anderson	2012 Patrick Cole	2019 Charlie Davidson
2006 Larry Semmens	2014 Jerome Selby	

Award Process:

- Any elected official or municipal employee of an AML member municipality is eligible to be nominated
- Nominations will be accepted from any AML municipal, affiliate or associate member
- Submit the attached nomination form, including the required nomination letter by October 15, 2021
- AML staff will screen entries for completeness; the AML Board of Directors will judge all entries
- The awards will be presented at the Municipal Awards Ceremony at the Annual Conference on Tuesday, November 16th

Nomination Form

Nomination Category:

- Municipal Official of the Year
- Municipal Employee of the Year
- Emerging Municipal Leader
- Vic Fischer Local Government Leadership Award

Nominee's Name and Title _____

Nominee's Municipality _____

Nominator and Title _____

Nominator email address and phone number _____

Each nomination must be signed by at least two officials of the municipality/organization making the nomination

Name and Title _____

Signature _____

Name and Title _____

Signature _____

Please attach a one-page nomination letter detailing the reason for nomination using the following as a guide:

- Municipal Official or Municipal Employee of the Year: detail why the official or employee deserves to be recognized with this award. Qualifications should include the nominee's specific contributions to your community and why they are important.
- Emerging Municipal Leader: explain the early-career contributions to municipal government leadership.
- Vic Fischer Local Government Leadership Award: explain the nominee's significant contribution to improving local government and communities in Alaska.

Deadline: all entries (including the one-page nomination letter) must be received at the AML office by October 15, 2021

Nominations can be sent via mail, fax or online:

Mail: Alaska Municipal League, One Sealaska Plaza, Suite 200, Juneau, AK 99801

Fax: 907-463-5480

Online: www.akml.org (Under the "Events - Annual Local Government Conference" tab)

If you have any questions about the AML Awards of Excellence, contact Shawn Myers at 907-586-1325.

CITY OF UNALASKA
UNALASKA, ALASKA

CERTIFICATE OF ELECTION

THE UNALASKA CITY COUNCIL hereby certifies the results of the General Municipal Election held October 5, 2021, as presented by the Election Board and Canvass Committee, as follows:

<u>OFFICES / CANDIDATES / QUESTIONS</u>	<u>VOTE TALLY</u>
CITY COUNCIL SEAT CC-D	
George Casmir Chan.....	155
Daneen Looby	324
Write-ins	8
CITY COUNCIL SEAT CC-F	
Daniel Loy.....	168
Jeni DeSmith	69
Alejandro Bong Tungul	270
Write-ins	0
CITY COUNCIL SEAT CC-G	
Monica Henning.....	191
Shari Coleman	305
Write-ins	3
SCHOOL BOARD SEAT SB-A	
Kerry Mahoney	419
Write-ins	25
SCHOOL BOARD SEAT SB-D	
Nicole Bice.....	302
Write-ins	87
SCHOOL BOARD SEAT SB-E	
Danielle E. Williams.....	283
Write-ins	136
BALLOT QUESTION 1 - UCO § 2.96.030	
Yes	216
No	263
BALLOT QUESTION 2 - UCO § 2.96.040	
Yes	209
No	265
BALLOT QUESTION 3 - Sales Tax Increase	
Yes	179
No	299

The Unalaska City Council, with this certification, hereby declares the following:

1. **DANEEN LOOBY** is elected to City Council Seat CC-D to complete the remaining year of the term for Seat CC-D, expiring October 2022.
2. **ALEJANDRO “BONG” TUNGUL** is elected to City Council Seat CC-F for a 3-year term expiring October 2024.
3. **SHARI COLEMAN** is elected to City Council Seat CC-G for a 3-year term expiring October 2024.
4. **KERRY MAHONEY** is elected to School Board Seat SB-A for a 3-year term expiring October 2024.
5. **NICOLE BICE** is elected to City School Board Seat SB-D to complete the remaining year of the term for Seat SB-D, expiring October 2022.
6. **DANIELLE E. WILLIAMS** is elected to City School Board Seat SB-E to complete the remaining two years of the term for Seat SB-E, expiring October 2023.
7. **BALLOT QUESTION 1**, seeking to limit the powers of the City Manager and City Council to act in the case of a declared epidemic disaster, **FAILS**.
8. **BALLOT QUESTION 2**, seeking to limit the powers of the Director of Emergency Preparedness to act in the case of a declared epidemic disaster, **FAILS**.
9. **BALLOT QUESTION 3**, seeking to increase the rate of sales tax by 1.5%, with revenue to be used to offset the operational expenses of city utilities, to mitigate future rate increases and thereby reduce customer utility bills, **FAILS**.

The City Clerk is authorized to deliver a copy of this Certificate of Election to every person elected.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 12, 2021.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

CITY OF UNALASKA
UNALASKA, ALASKA

**CANVASSING COMMITTEE REPORT
OCTOBER 5, 2021 GENERAL ELECTION**

The Canvass Committee members, appointed by City Council Resolution 2021-60, consist of Council Member Dennis M. Robinson, City Clerk Marjie Veeder and Acting Deputy City Clerk Estkarlen Magdaong.

The Election Board completed a tally of all regular ballots cast at the polls on October 5, 2021, and supplied their reports to the Canvass Committee.

The Canvass Committee met on October 8, 2021, at 10:00 a.m. to canvass ballots not counted on Election Day, consisting of early and absentee ballots, special needs ballots and questioned ballots, and makes the following report.

ELECTION DAY

Ballots Counted on Election Day	473
Questioned Ballots	7
Special Needs Ballots	1
Subtotal	481

EARLY AND ABSENTEE

Early and Absentee Ballots	36
Questioned Ballots	1
Special Needs Ballots	0
Subtotal	37

Total Ballots Cast	518
Less Questioned Ballots Found Unqualified	8
Total Qualified & Counted Ballots	510

Pursuant to UCO 4.04.020, a person may vote in a city election only if qualified to vote in state elections under AS 15.05.010; has been a resident of the city for 30 days immediately preceding the election; is registered to vote in state elections at a residence address within the city at least 30 days before the city election at which the person seeks to vote; and is not disqualified under Article V of the State Constitution.

There were 36 ballots cast by early and absentee voters, all of which were confirmed by the City Clerk to be cast by qualified voters.

There was 1 special needs ballot cast on Election Day, which was confirmed by the City Clerk to be cast by a qualified voter.

There were 8 questioned ballots (1 Absentee and 7 on Election Day), none of which were determined to have been cast by qualified voters. This was confirmed by both the City Clerk and the Region IV Elections Office. Six voters were not registered at all; and 2 were registered in cities other than Unalaska. The questioned ballots were not opened or counted.

There were a total of 510 qualified ballots cast in the local election and counted.

The Canvass Committee tallied the Early and Absentee Ballots (36), the Special Needs Ballot (1), for a total of 37 ballots. The results, combined with the votes cast at the polls, are attached to this report.

There were 1,912 voters on the precinct register, which documents all voters registered at an address in our community at least 30 days before Election Day. The total number of votes cast by qualified voters was 510, which is a 27% voter turnout.

The Canvassing Committee recommends certification of the election results.

DATED this 8th day of October 2021.



Dennis M. Robinson



Marjie Veeder, CMC



Estkarlen Magdaong

Canvass Committee Tally - October 8, 2021

ELECTION DAY

Ballots Cast	473	
Questioned Ballots	7	(Not Qualified)
Special Needs Ballots	1	
	<u>481</u>	

EARLY AND ABSENTEE VOTING

In Person Ballots	31	
Email, Fax, Mail Ballots	5	
Questioned Ballots	1	(Not Qualified)
Special Needs Ballots	0	
	<u>37</u>	

Questioned Ballots - Not Qualified to Vote 8

Ballots to Tally by Canvass Committee 37 (1 Special Needs; 36 Absentee)

FINAL ELECTION RESULTS-Candidates

	ELECTION DAY	CANVASS	TOTAL	% VOTE
COUNCIL SEAT D				
George Casmir Chan	<u>149</u>	<u>6</u>	<u>155</u>	<u>32%</u>
Daneen Looby	<u>293</u>	<u>31</u>	<u>324</u>	<u>67%</u>
Write-ins	<u>8</u>	<u>0</u>	<u>8</u>	<u>2%</u>
	450	37	487	
COUNCIL SEAT F				
Daniel Loy	<u>161</u>	<u>7</u>	<u>168</u>	<u>33%</u>
Jeni DeSmith	<u>65</u>	<u>4</u>	<u>69</u>	<u>14%</u>
Alejandro Bong Tungul	<u>244</u>	<u>26</u>	<u>270</u>	<u>53%</u>
Write-ins	<u>0</u>	<u>0</u>	<u>0</u>	<u>0%</u>
	470	37	507	
COUNCIL SEAT G				
Monica Henning	<u>182</u>	<u>9</u>	<u>191</u>	<u>38%</u>
Shari Coleman	<u>277</u>	<u>28</u>	<u>305</u>	<u>61%</u>
Write-ins	<u>3</u>	<u>0</u>	<u>3</u>	<u>1%</u>
	462	37	499	
SCHOOL BOARD SEAT A				
Kerry Mahoney	<u>392</u>	<u>27</u>	<u>419</u>	<u>94%</u>
Write-ins	<u>23</u>	<u>2</u>	<u>25</u>	<u>6%</u>
	415	29	444	
SCHOOL BOARD SEAT D				
Nicole Bice	<u>283</u>	<u>19</u>	<u>302</u>	<u>78%</u>
Write-ins	<u>80</u>	<u>7</u>	<u>87</u>	<u>22%</u>
	363	26	389	


SCHOOL BOARD SEAT E


Danielle E. Williams	267	16	283	68%
Write-ins	125	11	136	32%
	392	27	419	


FINAL ELECTION RESULTS-Ballot Questions

	ELECTION DAY	CANVASS	TOTAL	% VOTE
BALLOT QUESTION 1 - UCO 2.96.030				
Yes	202	14	216	45%
No	240	23	263	55%
	442	37	479	
BALLOT QUESTION 2 - UCO 2.96.040				
Yes	198	11	209	44%
No	240	25	265	56%
	438	36	474	
BALLOT QUESTION 3 - Sales Tax Increase				
Yes	159	20	179	37%
No	282	17	299	63%
	441	37	478	

CANVASS COMMITTEE SIGNATURES

Dennis M. Robinson 

Estkarlen Magdaong 

Marjie Veeder 

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Date: October 12, 2021
Re: Canvass Committee Report; and Certification of Election Results

SUMMARY: Pursuant to code, the City Council is to publicly declare and certify the election results on the first Tuesday following the election. The Canvass Committee recommends that Council certify the results as presented.

PREVIOUS COUNCIL ACTION: This procedure is followed annually.

BACKGROUND and DISCUSSION: The General Municipal Election was held on October 5, 2021, following which the Election Board reconciled ballots and completed a tally of the ballots cast on Election Day.

The Canvass Committee met on October 8, 2021 to canvass the absentee, special needs and questioned ballots, and to compile final election results.

Presented to Council tonight is the Canvass Committee Report, to which is attached the final election results, tallying both Election Day ballots and the ballots counted by the Canvass Committee.

ALTERNATIVES: None.

RECOMMENDATION: The City Clerk and the Canvass Committee recommend certification of the election results as presented.

PROPOSED MOTION: I move to certify the results of the October 5, 2021 General Election as presented by the Election Board and the Canvass Committee.

ATTACHMENTS: Canvass Committee Report