
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: Erin Reinders, City Manager
Date: October 12, 2021
Re: Alaska Municipal League Winter Legislative Conference

The AML 71st Annual Local Government Conference will be held at the Hotel Captain Cook in Anchorage from November 15-19, 2021. In addition to the regular conference, they are offering virtual training for newly elected officials on November 9-10, 2021. Information about the meeting is attached.

The event brings together more than 400 local municipal officials, including mayors, borough assembly and city council members, municipal managers, administrators, attorneys, and other appointed officials and municipal staff. Many state and federal officials attend, alongside Alaska's business leaders and community organizations.

Estimated travel costs for one traveler are:

Air Fare	\$	998.00
Lodging in Anchorage	\$	705.60
Vehicle Rental	-	
Registration	\$	300.00
Per Diem	\$	875.00
TOTAL	\$	<u>2,878.60</u>

As of October 12, 2021, the available funds in the Council travel budget are \$83,983.40.

The Travel Policy for the Mayor and Council indicates that no more than three Council Members are to travel to the same meeting or conference; that travel be conducted in the most direct and economic manner possible to accomplish City business; and that at least twenty-one days prior to an upcoming trip, the council will discuss the travel, identify the Council Members to travel, and approve the travel by motion.



71st Annual Local Government Conference
November 15-17, 2021
Anchorage, AK

Mayor + Council
at the Oct. 12
meeting will
approve travel
to this
meeting.
Marji

Alaska Municipal League’s Annual Conference is an opportunity for members to work together in the public interest, cultivate new and old relationships and strengthen partnerships. It’s also an important venue for state and federal officials, as well as companies and other organizations to connect with local government leaders. We’re more excited than ever to connect with each other in-person after almost two years of virtual and telephonic meetings.

Registration

Registration is available online at www.akml.org. You can also register by mail or fax. Member rates apply to elected officials and staff from municipalities, as well as Affiliate and Associate member organizations. Register by October 15 to save money and ensure your place at this year’s conference.

The registration deadline falls close to many municipal elections. To reserve a registration for a vacant position, use the position title (i.e. “Mayor”, “Assembly Member”) for the person’s name. Once election results are certified, please notify the AML office of the correct name for each delegate.

Municipal Policy

An important part of the Annual Local Government Conference is to discuss and approve the 2022 AML Legislative Priorities, Policy and Position Statements and Resolutions. AML members are invited to propose and/or comment on Resolutions. Please see the complete resolution submission and position statement guidelines on the AML website. The process is completed at the AML Business Meeting to be held on Wednesday, November 17, where membership will review and adopt the 2022 documents.

Training

This year, Newly Elected Officials Training will be held online on November 9-10. There is no cost to attend NEO this year. Though it is free, participants must pre-register online. Materials, Zoom links and call-in information will be sent at a later date to the email address submitted on the registration form. Printed handbooks (\$50) can be purchased on the registration form, as well. At 6:00 PM on Sunday, November 14, join us for the Newly Elected Officials and First-Time Attendee networking

Affiliate Meetings

Affiliate meetings will primarily take place after the AML Annual Conference. Affiliate meetings require separate registration. Please contact the designated person listed below for each respective meeting.

Alaska Municipal Attorneys Association	November 15-16	Scott Bloom	sbloom@kenai.city
Alaska Municipal Management Association	November 17-19	Lyn Carden	lcarden@gci.net
Alaska Municipal Clerks Association	November 17-20	Brenda Ballou	bballou@cityofseward.net
Alaska Conference of Mayors	November 17-19	Bryce Ward	Bryce.ward@fnsb.gov

Admin Coord.
C: CMO
Mayor + Council
Directors

Hotel and Travel Information

Hotel

The Hotel Captain Cook
939 West 5th Street
Anchorage, AK 99501
Phone: (907) 276-6000
Toll Free: 1-800-843-1950
www.captaincook.com



The group rate is \$105/night for single occupancy and \$105/night for double occupancy. It is available three days before and three days after the conference. The rate does not include any state, local or occupancy taxes that may apply.

Please use the code 'AML2020' when reserving your room.

Rates are guaranteed until October 15, 2021.

Airlines

Alaska Airlines - A 7% discount is available on all published fares to/from Anchorage. To use the discount code, go to alaskaair.com and input 'ECMD691' when searching for flights. You can also call the Alaska Airlines Group Desk to book at 1-800-445-4435; there is a \$15 per person service fee will apply if you call to book.

Questions?

If you have questions, please contact Portland Highbaugh at portlandh@akml.org or 907-790-5306. We hope to see you at this year's Annual Conference!

AML Conference Registration Form (submit by mail, fax or online)

Name _____

Preferred Badge Name _____

Title _____

Municipality/Organization _____

Email Address _____

Cell Phone Number _____

Billing Address (Street Address or P.O. Box, City, State, Zip Code)

Any dietary restrictions? _____

Please select which events you will attend:

- Full AML Conference - Monday, November 15-Tuesday, November 16 (\$300)
- Single Day Registration - Monday, November 15 (\$150)
- Single Day Registration - Tuesday, November 16 (\$150)

Alaska Municipal Management Association Meeting

- Wednesday, November 17 – Friday, November 19 (\$225)

Alaska Conference of Mayors

- Thursday, November 18 – Friday, November 19 (\$125)

Newly Elected Officials Training – virtual only

- Tuesday, November 9 – Wednesday, November 10 (free)
- Would you like to order the optional printed workbook? (\$50)

Total: \$

Payment Options (Select One)

- Credit Card
- Invoice Me

Name on Credit Card _____

Credit Card Number _____

Expiration Date _____ Security Code _____

Signature _____



2021 Annual Local Government Conference
November 15-19, 2021
Hotel Captain Cook, Anchorage, AK

Schedule at-a-Glance

Sunday, November 14

- 4:00 pm Registration Open
- 6:00 pm Networking Reception – New Attendees / Newly Elected Officials

Monday, November 15

- 7:30 am Registration open
- 7:30 am Breakfast
- 8:00 am Opening Session
- 9:15 am The Condition of Our Communities
- 11:00 am Sharing Success - COVID Response and Economic Recovery
- 12:00 pm Lunch and Speaker
- 1:15 pm Concurrent Sessions
- Water and Sewer
 - Structuring Health and Retirement Benefits
 - Child care and Early Learning
 - DCRA Municipal Refresher – Elections
- 3:00 pm Concurrent Sessions
- Broadband
 - Housing and Homelessness
 - Procurement Best Practices
 - DCRA Municipal Refresher – Open Meetings Act

- 4:30 pm Committee Meetings
- Legislative Position Committee
 - Resolutions Committee
- 5:30 pm Nominating Committee
- 6:00 pm Host City Reception and Community Block Party
- 7:30 pm Adjourn Day One

Tuesday, November 16

- 7:30 am On-site Registration
- 7:30 am Breakfast and AML/JIA Business Meeting
- 9:00 am Concurrent Sessions
- Cybersecurity
 - School Construction and Maintenance Workshop
 - Professional Development Opportunities
 - DCRA Municipal Refresher – Title 29 Jeopardy
- 10:30 am Concurrent Sessions
- Public Safety
 - Ranked Choice Voting
 - ARPA Implementation, Reporting and Compliance
 - DCRA/AEA Municipal Training – PCE and Bulk Fuel Loans
- 12:00 pm Lunch
- 1:15 pm AML Membership Announcements
- Legislative Position Committee – update to members on 2022 Position Statement
 - Resolution Committee – update to members on 2022 resolutions submitted
 - Nominating Committee – update to members on the slate of AML Board candidates
 - Board Candidates – candidate one-minute intros
- 2:00 pm AML and Partner Program Services
- Alaska Municipal League Investment Pool
 - Alaska Municipal Health Trust
 - National Association of Counties Updates
 - AML Joint Insurance Association
 - Affiliate Reports
- 3:15 pm Concurrent Sessions

Ports and Harbors – Coastal Infrastructure

Modernizing (Online) Sales Tax Collection

Partnering with Nonprofits

- 6:00 pm AML Funders Forum and Award Reception
- Municipal Awards
 - Elected Official of the Year
 - Municipal Employee of the Year
 - Vic Fischer Lifetime Service Award
 - Emerging Municipal Leader Award

8:00 pm Adjourn Day Two

Wednesday, November 17

8:00 am Breakfast – AMLIP Annual Meeting

8:30 am Elections

9:00 am Annual Meeting

Concurrent Sessions

Emergency Response

12:00 pm Adjourn Annual Conference

AML Board Meeting

1:00 pm Concurrent Sessions

Newly Elected Officials – Problem Solving

Fore Deck

AGFOA

Mid Deck

AAMC

Aft Deck

AMMA

Quarter Deck

AAAO

Endeavor

ACoM Work Session – Arctic Infrastructure

Adventure

3:00 pm Break

3:30 pm Continue concurrent activities

5:00 pm Evening Break

6:00 pm Receptions

Thursday, November 18

See separate agendas - Concurrent Activities

ACoM

Fore Deck

AGFOA

Mid Deck

AAMC

Aft Deck

AMMA

Quarter Deck

AAAO

Endeavor

Friday, November 19

See separate agendas - Concurrent Activities

ACoM

Fore Deck

AGFOA

Mid Deck

AAMC

Aft Deck

AMMA

Quarter Deck

AAAO

Endeavor



ONE SEALASKA PLAZA, SUITE 200 • JUNEAU, ALASKA 99801
TEL (907) 586-1325 • FAX (907) 463-5480 • WWW.AKML.ORG

Member of the National League of Cities and the National Association of Counties

Alaska Municipal League/Alaska Conference of Mayors
2021 Annual Conference Scholarship

*****Deadline – Friday, October 15, 2021*****

The Alaska Municipal League (AML) and the Alaska Conference of Mayors (ACoM) are pleased to announce the opportunity for mayors, council/assembly members and municipal employees from small communities to apply for the 2021 Annual AML/ACoM Conference Scholarship. The purpose of this scholarship is to allow mayors, council/assembly members and municipal employees from smaller communities that would not otherwise have the financial resources, to attend the ACoM Annual Meeting and AML Annual Local Government Conference.

The scholarship will reimburse 50% of travel and lodging expenses, up to a **maximum** of \$500. In addition, conference fees for the ACoM Annual Meeting and AML Annual Conference will be waived.

The ACoM Meeting is November 18-19, 2021, and AML Annual Conference is November 15-17, 2021. All meetings will occur at the Hotel Captain Cook in Anchorage. For more information on the meetings, lodging, and travel, please visit the AML website at: www.akml.org.

Eligibility

- Mayors, council/assembly members and municipal employees of an organized city or borough government
- City or borough must be a member of the Alaska Municipal League
- Population of 1,500 people or less
- Would not be able to attend without scholarship

The Scholarship provides:

- 50% of travel and lodging expenses, up to a **maximum** of \$500.00, and
- Registration fees for the ACoM Meeting and the AML Annual Conference.

We will be awarding five scholarships for mayors and ten scholarships for council/assembly or municipal employees, which will be awarded on a first come/first served basis, so get your applications in as soon as possible. Only one scholarship will be awarded per community.

If your community has limited financial resources, we urge you to apply for this scholarship. Communities or attendees will be responsible for securing and paying for their own travel, lodging, and other expenses. Upon receipt of travel and lodging invoices, a check will be issued to reimburse the community for 50% of the travel and lodging expenses, up to a maximum of \$500.00.



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TEL (907) 586-1325 • FAX (907) 463-5480 • WWW.AKML.ORG

Member of the National League of Cities and the National Association of Counties

**Alaska Municipal League/Alaska Conference of Mayors
2021 Annual Conference Scholarship Application**

*****Deadline – Friday, October 15, 2021*****

(Please see page 1 for eligibility rules and other information)

Name of member municipality:

Name of Mayor/Council or Assembly Member applying for scholarship:

Estimated travel and lodging expenses:

(Communities or attendees will be responsible for securing and paying for their own travel, lodging, and other expenses. Upon receipt of travel and lodging invoices a reimbursement check will be issued for 50% of the travel and lodging expenses, up to \$500.00.)

E-mail, fax, or mail application to:

Alaska Municipal League
Attn: Shawn Myers, Finance Officer
One Sealaska Plaza, Suite 200
Juneau, Alaska 99801
Fax: (907) 463-5480
Email: shawn@akml.org



AML + ACoM Alaska Block Party

Monday, November 15

6:00 PM

Each city and borough are invited to represent their community at this year's AML + ACoM Block Party. We invite you to provide table decorations to display the unique features and offerings of your municipality. There will be a competition for the best-decorated table! We hope that you share what makes your community special with other AML attendees by participating in this year's Block Party.

There is no charge to participate in this event. It will be an 8', round table. Please confirm your participation no later than November 1st by completing and submitting this form:

Registration

City/Borough _____

Contact Name _____

Contact Title _____

Cell Phone Number _____

Email Address _____

If you need to send supplies or decorations ahead of time, please send them to:

ATTN: Portland Highbaugh
AML Block Party
c/o Hotel Captain Cook
939 West 5th Avenue
Anchorage, AK 99501

RSVPs can be emailed to membersupport@akml.org, faxed to 907-463-5480 or mailed to One Sealaska Plaza, Suite 200, Juneau, AK 99801. If you have any questions, please contact the AML office at 907-586-1325.



AML and ACoM Silent Auction

November 17th will be the AML Excellence Awards Ceremony. One aspect of this evening will be the Alaska Conference of Mayors Silent Auction. We invite you to bring an item from your community for others to bid on. Proceeds from the silent auction will benefit the AML + ACoM Scholarship fund, which provides scholarships for communities who may not have otherwise been able to attend the Annual Conference.

City/Borough Name _____

Contact Person _____

Contact Person Title _____

Email Address _____

Cell Phone Number _____

Name of Item _____

Item Description _____

Estimated Value \$ _____

Items can be brought to the Annual Conference Registration Desk before 2:00 PM on Monday, November 15. If you have any questions, please contact membersupport@akml.org.

Thank you! We appreciate your donation and support of Alaska's local governments.



ALASKA
MUNICIPAL
LEAGUE

2022 BOARD OF DIRECTORS

DECLARATION OF CANDIDACY AND FINANCIAL COMMITMENT

FULL NAME _____

MUNICIPALITY _____

MAILING ADDRESS _____

WORK PHONE: _____ HOME/CELL PHONE: _____

E-MAIL _____

CANDIDATE COMMITMENT

I hereby declare myself a candidate for:

- | | |
|---|--|
| <input type="radio"/> Vice President (any district EXCEPT: Fairbanks) | <input type="radio"/> Treasurer (any district EXCEPT: Fairbanks) |
| <input type="radio"/> Director, District 1 - Southeast | <input type="radio"/> Director, Borough |
| <input type="radio"/> Director, District 3 – Kenai | <input type="radio"/> NLC Representative |
| <input type="radio"/> Director, District 5 - Interior | <input type="radio"/> Director, High Population - Anchorage |
| <input type="radio"/> Director, District 7- West | <input type="radio"/> Director, High Population - Fairbanks |
| <input type="radio"/> Director, District 9 – Aleutians/Bristol Bay | |

and request my name be placed on the ballot for election at the **2021 Alaska Municipal League 70th Annual Conference**. I declare I will serve and participate actively in the designated office and that I will accept the time and financial commitment for the entire term if elected.

SIGNATURE OF CANDIDATE

DATE

MUNICIPAL SUPPORT: to include physical presence at 3 meetings paid for by municipality (Feb., Aug. and Nov.) and one meeting paid for by AML (May). All director seats are two-year terms except as noted above.

On behalf of the municipality, I am authorized to commit financial support of the above individual's active participation in the Alaska Municipal League and, if elected, on the AML Board of Directors.

AUTHORIZED SIGNATURE: _____

TITLE _____ DATE _____

Must be submitted to the AML office via fax, mail or email by 4:30 p.m. Thursday 11/12/21, or submitted by hand no later than 5:00 p.m. Monday 11/15/21 at the Annual Conference registration desk.

Mail: One Sealaska Plaza, Ste. 200
Juneau, AK 99801

Fax: (907) 463-5480
Email: Nils@akml.org

OVER

BIOGRAPHICAL SKETCH

FULL NAME _____

OFFICE HELD _____ NO. YRS. _____

PREVIOUS MUNICIPAL OFFICES HELD AND NO. YRS. _____

PREVIOUS EXPERIENCE WITH AML (office held, committee participation, etc.) _____

OTHER RELEVANT EXPERIENCE _____





2021-22 Policy and Position Statement Guidelines

The Alaska Municipal League “Policy and Position Statement” is developed in collaboration with AML members, which includes AML board members, the legislative committee, and appointed or elected officials from member municipalities who have expertise and a firm understanding of local government roles and responsibilities.

Policy and positions of AML should 1) be consistent with our principles; 2) be beneficial to local governments; 3) not negatively impact local governments; 4) be multi-jurisdictional or statewide in nature.

Scope of AML positions:

- AML Principles – these inform AML’s overall strategy and are not adjusted annually.
- AML Legislative Priorities – developed in draft form at the August Legislative Conference, approved by board of directors after the Annual Conference.
- AML Federal Priorities – developed in draft form at the August Legislative Conference, approved by the board of directors after the Annual Conference.
- AML Policy Statements – these are general statements of support or opposition based on issues that affect local governments and developed in draft form at the August Legislative Conference; approved by members at the Annual Conference.
- AML Legislative Position Statements – these will occur every two years in response to active legislation.

For changes to the Draft 2021-22 Policy and Position Statement to be considered, the Legislative Committee will take member input during the Summer Legislative Conference, editing for brevity and applicability. The Legislative Committee will review all recommended changes by September 1, 2021 after which the proposed 2021-22 Policy and Position Statement will be sent to members for their consideration.

Members may submit changes to the Draft 2021-22 Policy Statement by resolution of the governing body, no later than October 4, 2021. Changes will not be accepted after this date.

The Legislative Committee shall debate and act upon suggested changes during the Legislative Committee on November 15, 2020, for final recommendations to the membership. If the Legislative Committee does not accept the change, the member’s governing body may bring it to the floor at the Business Meeting on November 17, 2021 for reconsideration.

Changes accepted by the Legislative Committee shall be shared with members during the General Session on November 16, 2021. The amended Policy Statement shall be voted on by the full membership at the AML Business Meeting to be held on the morning of November 27, 2021.

Please email input or resolutions to: nils@akml.org; fax to: (907) 463-5480; or mail to: AML, One Sealaska Plaza Suite 200, Juneau, AK 99801



2021-22 Resolution Guidelines

A resolution is a statement of the Alaska Municipal League's intent to support a specific action on a significant issue or legislation affecting municipalities. Resolutions are introduced, debated, and adopted by AML members each year during the Business Meeting at the Annual Local Government Conference.

To be considered during the conference, resolutions must conform to the following policy, procedural and format guidelines that have been adopted by the AML Board of Directors.

RESOLUTION GUIDELINES

1. Resolutions shall concern shared policy and program needs, state or federal legislation, issues, or problems of Alaska municipalities and shall state the problem and action sought.
 - a. Resolutions may not conflict with any adopted AML positions.
 - b. Resolutions that allow conflict between one community against another will be eliminated.
 - c. Resolutions will be revised to make a general application instead of one seeking to benefit a single member only or that comes at the expense of another member.
 - d. Resolutions with the same topic will be combined.
2. Resolutions shall be restricted to action-specific issues and issues of some immediacy and shall be directed to the Governor, Legislature, State agency, President and/or the Congress.
3. Resolutions differ from policies in that:
 - a. Resolutions shall address specific issues rather than general policy.
 - b. Resolutions may address regional issues as well as statewide concerns.
 - c. Resolutions are intended to address timely issues such as current legislative proposals.

HOW TO SUBMIT

1. Only councils and assemblies of member municipalities, affiliated municipal associations, affiliated regional municipal organizations (comprised of municipal officials), the AML Board and the Alaska Conference of Mayors are eligible to submit resolutions for consideration. Each resolution submitted must have been approved by a formal action of the sponsoring body and by at least one member municipality, if not a local government.
2. Resolutions should be mailed, faxed or emailed to the AML office by September 30, after which they will be presented to the Resolution Committee for consideration.
3. A final Resolutions packet will be distributed to members by October 4.
4. The First Vice-President shall serve as Chair of the Resolutions Committee and shall appoint eight (8) additional elected and appointed municipal officials from the AML Board.
5. The Resolutions Committee will meet on Monday, November 15 – the membership is invited to attend.
6. Resolutions not submitted by September 30 may be offered to the Resolution Committee on November 15th, for consideration during the Resolution Committee meeting. However, the sponsor of any resolution presented directly to the Resolution Committee must have the support of representatives of five (5) member municipalities.



7. The Resolutions Committee shall review prior year resolutions to develop as part of a consent agenda for the Business Meeting.
 - a. Members may request by resolution pulling items from the consent agenda for floor debate and reconsideration. The format for this follows that above, with resolutions due by September 30th, or if directly to the Committee on November 15 with support of five other members.
8. The Resolutions Committee shall, based on the above guidelines, review and act upon each resolution for final recommendation to the membership. The Resolutions Committee shall approve, amend, or reject each resolution submitted, note its action, and, if the resolution is approved, send it to the Business Meeting for consideration. If a resolution is rejected, the Committee shall prepare a brief written justification of its action and forward that information to the Business Meeting.
9. Resolutions will be reviewed, debated and acted upon by the AML Membership at the Annual Business Meeting. Sponsors of properly submitted resolutions will be given an opportunity to discuss and support their resolutions at the meeting.
10. A resolution rejected by the Resolution Committee may be brought to the floor of the Business Meeting on November 17 only if it is signed by representatives from twenty (20) member municipalities. No new resolutions may be submitted to the Business Meeting without first going to the Resolution Committee.
11. Members will vote on resolutions at the Annual Business Meeting on Wednesday, November 17.

RESOLUTIONS FORMAT

The resolution must be in the proper format. The name of the sponsoring member municipality or association and the date of submission must be indicated on the bottom of the resolution. Each resolution submitted must indicate that it is a "Resolution of the Alaska Municipal League, Resolution #2022-xx and have a title, beginning, "A Resolution ..." that describes the issue and intent of the resolution. Throughout the text, the resolution should indicate that AML is taking the position advocated, not a given municipality or organization. At least one "Whereas" clause should identify the policies in the AML Position Statement that the resolution addresses (i.e., expands or supplements), if applicable.



2021 AML Awards of Excellence

The purpose of the Alaska Municipal League Awards of Excellence is to acknowledge individuals who have demonstrated ongoing dedication to their cities or boroughs and have gone above-and-beyond to make their communities great places to live, work and/or play during 2021. Now more than ever, we want to recognize these municipal leaders who positively impact our communities.

Award Categories

- **Municipal Official of the Year** – this award is designed to recognize an elected or appointed municipal official who has demonstrated an exceptional level of professionalism, leadership and innovation in their position.
- **Municipal Employee of the Year** – this award is designed to recognize a municipal employee who has demonstrated an exceptional level of professionalism, leadership and innovation in their position. Nominees must be a current (or recently retired) municipal employee.
- **Emerging Municipal Leader** – this award recognizes an emerging municipal leader, their early career contributions to local government and their potential for future success as a local government leader.
- **Vic Fischer Local Government Leadership** – established in 2000 by the AML Board of Directors, this award is in honor of Vic Fischer, secretary to the Committee on Local Government of the Constitutional Convention. Local government officials nominated for this award must show a significant statewide contribution and lifetime of service to improving local government and communities in Alaska.

Past recipients of the Vic Fischer Local Government Leadership Award:

2000 Senator Vic Fischer	2007 Michael Lamb	2014 Mayor Pat Branson
2001 Nancy Galstad	2008 Mayor Dave Talerico	2015 Mayor Shirley Marquardt
2002 Tim Navarre	2009 Mayor George Sullivan	2016 Tim Navarre
2003 Mayor Kathie Wasserman	2010 Pete Sprague	2017 Mayor Bert Cottle
2004 Tom Boedeker	2011 Mayor Bruce Botelho	2018 Ray Gillespie
2005 Mayor Tim Anderson	2012 Patrick Cole	2019 Charlie Davidson
2006 Larry Semmens	2014 Jerome Selby	

Award Process:

- Any elected official or municipal employee of an AML member municipality is eligible to be nominated
- Nominations will be accepted from any AML municipal, affiliate or associate member
- Submit the attached nomination form, including the required nomination letter by October 15, 2021
- AML staff will screen entries for completeness; the AML Board of Directors will judge all entries
- The awards will be presented at the Municipal Awards Ceremony at the Annual Conference on Tuesday, November 16th

Nomination Form

Nomination Category:

- Municipal Official of the Year
- Municipal Employee of the Year
- Emerging Municipal Leader
- Vic Fischer Local Government Leadership Award

Nominee's Name and Title _____

Nominee's Municipality _____

Nominator and Title _____

Nominator email address and phone number _____

Each nomination must be signed by at least two officials of the municipality/organization making the nomination

Name and Title _____

Signature _____

Name and Title _____

Signature _____

Please attach a one-page nomination letter detailing the reason for nomination using the following as a guide:

- **Municipal Official or Municipal Employee of the Year:** detail why the official or employee deserves to be recognized with this award. Qualifications should include the nominee's specific contributions to your community and why they are important.
- **Emerging Municipal Leader:** explain the early-career contributions to municipal government leadership.
- **Vic Fischer Local Government Leadership Award:** explain the nominee's significant contribution to improving local government and communities in Alaska.

Deadline: all entries (including the one-page nomination letter) must be received at the AML office by October 15, 2021

Nominations can be sent via mail, fax or online:

Mail: Alaska Municipal League, One Sealaska Plaza, Suite 200, Juneau, AK 99801

Fax: 907-463-5480

Online: www.akml.org (Under the "Events - Annual Local Government Conference" tab)

If you have any questions about the AML Awards of Excellence, contact Shawn Myers at 907-586-1325.