

**Regular Meeting &  
Unalaska Crab, Inc.  
Tuesday, September 28, 2021  
6:00 p.m.**



**Unalaska City Hall  
Council Chambers  
43 Raven Way**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby

**Council Members**  
Dennis M. Robinson  
Alejandro R. Tungul  
Shari Coleman

## **UNALASKA CITY COUNCIL**

P. O. Box 610 • Unalaska, Alaska 99685  
Tel (907) 581-1251 • Fax (907) 581-1417 • [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us)

Vincent M. Tutiakoff Sr., Mayor  
Erin Reinders, City Manager  
Marjie Veeder, City Clerk [mveeder@ci.unalaska.ak.us](mailto:mveeder@ci.unalaska.ak.us)

---

### **COUNCIL MEETING ATTENDANCE**

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

### **PUBLIC COMMENT**

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or \*9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

**ZOOM MEETING LINK:** <https://us02web.zoom.us/j/85203975430>

**Meeting ID:** 852 0397 5430 / **Passcode:** 977526

**TELEPHONE: Meeting ID:** 852 0397 5430 / **Passcode:** 977526

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

---

## **UNALASKA CRAB, INC. Board of Directors Meeting Agenda**

1. **Call to order**
2. **Roll call**
3. **Adoption of agenda**
4. [Resolution 2021-01: Authorizing the President of the Corporation to Sign the Regional Landing Requirement Relief Framework Agreement](#)
5. **Adjourn**

---

## **UNALASKA CITY COUNCIL AGENDA**

1. **Call to order**
2. **Roll call**

3. **Pledge of Allegiance**
4. **Adoption of Agenda**
5. **Presentations**
  - a. Dr. Anne Zink, Alaska Chief Medical Officer, with an update regarding the COVID-19 Pandemic
  - b. [Report from GCI on the company's Aleutian Fiber Program – John Burnett](#)
6. **Mayor's Proclamation**
  - a. [Declaring October 2021 as Domestic Violence Awareness Month with introductory comments by M. Lynne Crane, Executive Director of Unalaskans Against Sexual Assault & Family Violence \(USAFV\)](#)
7. **Approve Minutes of Previous Meetings**
  - a. [September 13 Special Meeting; and](#)
  - b. [September 14, 2021 Regular Meeting](#)
8. **Reports**
  - a. [City Manager](#)
  - b. [Financials July 2021](#)
9. **Community Input & Announcements** *Members of the public may provide information to council; and make announcements of interest to the community. Three-minute time limit.*
10. **Public Comment on Agenda Items** *Time for members of the public to provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit.*
11. **Work Session** *Work sessions are for planning purposes, or studying and discussing issues before the Council.*
  - a. [News Year's Eve fireworks Proposal, Unalaska Chapter of the Alaska State Firefighters Association – Arianna Morales, ASFA Chapter President](#)
  - b. [Discuss Federal Legislative Priorities](#)
12. **Consent Agenda** *Approval of non-controversial and routine items, accomplished without debate and with a single motion and vote. Council members may request an item be moved to the regular agenda for discussion purposes.*
  - a. [Resolution 2021-63: Authorizing the City Manager to enter into an agreement with Northern Alaska Contractors, LLC, to construct Bid Item \(4\) of the City Wide Multiple Location Drainage Project, for \\$326,370](#)
  - b. [Resolution 2021-64: Approving the Mayor's Appointment of Rainier Marquez to the Planning Commission and Platting Board and the Historic Preservation Commission](#)
  - c. [Resolution 2021-65: Approving a Mission Statement for the City of Unalaska](#)
13. **Regular Agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit.*
  - a. [Resolution 2021-62: Establishing community wide COVID-19 protective measures](#)
14. **Council Directives to City Manager**
15. **Community Input & Announcements** *Members of the public may provide information to council; and make announcements of interest to the community. Three-minute time limit.*
16. **Adjournment**

UNALASKA CRAB, INC.

RESOLUTION NO. 2021-01

A RESOLUTION OF UNALASKA CRAB, INC., AUTHORIZING THE PRESIDENT OF THE CORPORATION TO SIGN THE REGIONAL LANDING REQUIREMENT RELIEF FRAMEWORK AGREEMENT

WHEREAS, Unalaska Crab Inc. (the Corporation) is the authorized representative for Unalaska, an Eligible Crab Community (ECC) pursuant to the federal regulations generally known as the Crab Rationalization Program; and

WHEREAS, 50CFR 680.4(p) sets forth a process by which holders of an individual fishing quota (IFQ) or individual processing quota (IPQ) in certain crab fisheries (Exemption Applicants) may request a preseason exemption from otherwise applicable geographical restrictions on the delivery or processing of crab; and

WHEREAS, 50CFR 680.4(p)(4)(ii)(B) requires that Exemption Applicants certify that the Exemption Applicant has entered into a framework agreement signed by representatives of the ECC; and

WHEREAS, the Corporation has participated in the process of negotiating a framework agreement and has reviewed a proposed framework agreement for the 2021-2022 crab fishing season, which is intended to comply with 50CFR 680.4(p)(4)(ii) (B); and

WHEREAS, the Corporation finds the terms of the framework agreement acceptable to Unalaska as an ECC.

NOW THEREFORE be it resolved: (1) that Unalaska Crab, Inc., hereby authorizes the President of the Corporation to sign the framework agreement attached to this Resolution; (2) that any changes to the proposed agreement be subject to further review and approval of the Corporation; (3) that any specific provisions be subject to further review and approval of the Corporation; and (4) that any in-season exemptions required by 50CFR 680.4(p)(4)(ii)(B) be subject to further review and approval of the Corporation.

DULY ADOPTED at a meeting of the Board of Directors of Unalaska Crab, Inc., on September 28, 2021.

UNALASKA CRAB, INC.

---

Vincent M. Tutiakoff, Sr.  
President

ATTEST:

---

Erin Reinders  
Secretary

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor Tutiakoff and City Council Members  
From: Frank Kelty, Fisheries Consultant  
Through: Erin Reinders, City Manager  
Date: September 28, 2021  
Re: Unalaska Crab, Inc., Resolution 2021-01, approving the Regional Landing Relief Requirement Framework Agreement

---

---

**SUMMARY:** This is the annual renewal of the Regional Landing Relief Requirement Framework Agreement approved annually since the 2012-2013 fishing season. This agreement defines the general terms and conditions under which an exemption contract may be negotiated and executed among some or all the Parties. An In-season Notice of Exemption may be filed with the National Marine Fisheries Service (NMFS) pursuant to 50 CFR 680.4(p)(4)(ii)(B), which upon filing, will result in NMFS re-designating the Class A IFQ described in the related affidavit and the IPQ to which it is matched, as free of any Regional Landing Relief Requirements. This agreement is entered into to enable the Parties to satisfy the affidavit requirements of 50 CFR 680.4(p)(4)(ii)(B).

**PREVIOUS ACTION:** Unalaska Crab Inc. has:

1. Passed annual Resolutions since the 2012-2013 fishing season approving Regional Landing Requirement Relief Framework Agreements.
2. Adopted Resolution 2012-01 supporting the waiver of invoking the Right of First Refusal on the sale by Westward Seafood's a very small amount of St. Matthew Blue King Crab Processor Quota Shares (PQS) to B/N Fisheries Company.
3. Adopted Resolution 2017-02, approving the Right of First Refusal agreements for GKC Holding LLC and Ocean2 Table Alaska LLC with Unalaska Crab Inc.
4. Adopted Resolution 2018-01 supporting the waiver on the Right of First Refusal (ROFR) from Unalaska Crab Inc. supporting the transfer of 163,000 pounds of Brown King Crab to Aleutian Pribilof Island CDQ group.
5. Adopted Resolution 2019-02 approving the 2019-2020 regional framework agreement.
6. Adopted Resolution 2020-01 approving the 2020-2021 regional framework agreement.

**BACKGROUND:** The parties acknowledge that Regional Landing Requirements were included in the Crab Rationalization Program to provide certain Bering Sea and Aleutian Island communities with protection from adverse economic consequences that could result from changes in crab delivery and processing locations made possible by the Crab Rationalization Program. The parties intend that the Regional landing requirements fulfill their purpose under the Crab Rationalization Program, providing the beneficiary communities with crab deliveries and processing activity that promotes stable and healthy fisheries economies. However, the parties acknowledge that circumstances outside of the parties' control could impair IFQ holders from

making crab deliveries in the designated region within a commercially reasonable period after crab harvest or could prevent IFQ holders from doing so within the related crab season. For example, the regional landing requirements could prevent crab that has been harvested from being delivered alive, resulting in loss of related product value, or could prevent crab from being delivered during the regulatory fishing season.

This would result in communities failing to receive the benefits of the intended crab deliveries and the loss of the Bering Sea Aleutian Island Crab resources, which would be inconsistent with the National Standard 1 of the Magnuson–Stevens Act. Further, in the absence of an exemption to the Regional Landing Relief Requirements, persons harvesting IFQ crab may have incentives to attempt crab deliveries in unsafe conditions to avoid losing the value of their harvest. The parties, therefore, wish to define certain terms and conditions under which a person harvesting crab IFQ may obtain relief from an otherwise applicable regional landing Requirement Framework Agreement.

**DISCUSSION:** The 2021-2022 agreement has no major changes; the current dates and IPQ and IFQ holders' name changes have been updated throughout the document. Other than the above-mentioned changes, the document is very similar to the prior version of the agreement.

**ALTERNATIVES:** The Board of Directors can approve Resolution 2021-01, amend it, or choose not to adopt it or take no action.

**FINANCIAL IMPLICATIONS:** Declining to be a signatory to the agreement would allow crab deliveries exempt from the regional landing requirements, being forced to make deliveries to other southern region communities. This would cause a loss of revenue, employment for processors and support sector businesses, and a loss of tax revenue for the City of Unalaska.

**LEGAL:** Brooks Chandler, legal counsel for Unalaska Crab Inc. and the City of Unalaska, reviewed the updated version of the framework agreement and has no issues with the minor changes to the agreement. Mr. Chandler has also reviewed Resolution 2021-01 and has no problem with the resolution.

**CONSULTANT RECOMMENDATION:** I support the passage of Resolution 2021-01.

**PROPOSED MOTION:** I move to adopt Resolution 2021-01 of Unalaska Crab, Inc.

**ATTACHMENTS:**

1. Framework Agreement
2. Redline Frame Work Agreement
3. Signatories to the Framework agreement
4. NMFS Application for Exemption from CR Crab North or South Region Delivery Requirments

## FRAMEWORK AGREEMENT

October 15, 2021

This Regional Landing Requirement Relief Framework Agreement (“Framework Agreement”) is entered into by and among Central Bering Sea Fishermen’s Association, Unalaska Crab, Inc., Aleutian Pribilof Island Community Development Association, Kodiak Fisheries Development Association (“Community Representatives”), 57 Degrees North, LLC, Alyeska Seafoods, Inc., APICDA Joint Ventures, Inc., Arctic Sea Holdings LLC, Blue Dutch, LLC, Coastal Villages Region Fund, Kodiak Fisheries Development Association, Norquest Seafoods, Inc., Peter Pan Seafoods, Inc., RAS II, LLC, Royal Aleutian Seafoods, Inc., Trident Seafoods Corporation, Westward Seafoods, Inc. (“IPQ Holders”), and Aleutian Islands Cooperative, Aleutian Pribilof Island Community Development Association, Alternative Crab Exchange, Coastal Villages Crabbing Cooperative, CPH Association, Dog Boat Cooperative, Inter-Cooperative Exchange, R&B Cooperative and Trident Affiliated Crab Harvesting Corporation (“IFQ Holders”) (each individually, a “Party” and together, the “Parties”) as of October 15, 2021 with respect to the following facts:

### RECITALS

A. The Bering Sea and Aleutian Islands Crab Rationalization Program adopted by the North Pacific Fishery Management Council (the “Council”) as Amendments 18 and 19 to the Fisheries Management Plan for the Bering Sea and Aleutian Islands crab fisheries, and implemented through National Marine Fisheries Service (“NMFS”) regulations at 50 C.F.R. 680 (the “Crab Rationalization Program”) includes several regional landing requirements (the “Regional Landing Requirements”). The Regional Landing Requirements stipulate that certain amounts of crab harvested pursuant to Individual Fishing Quota (“IFQ”) issued annually must be delivered in certain regions of the fishery based on historical delivery patterns, and regionally designate “Class A” IFQ and corresponding Individual Processing Quota (“IPQ”) accordingly.

B. The Parties acknowledge that the Regional Landing Requirements were included in the Crab Rationalization Program to provide certain Bering Sea and Aleutian Islands communities with protection from adverse economic consequences that could result from changes in crab delivery and processing locations made possible by the Crab Rationalization Program.

C. The Parties intend that the Regional Landing Requirements fulfill their purpose under the Crab Rationalization Program, i.e., providing the beneficiary communities with crab deliveries and processing activity that promotes stable and healthy fisheries economies. However, the Parties acknowledge that circumstances outside of the Parties’ control could impair IFQ holders from making crab deliveries in the designated region within a commercially reasonable period of time after crab harvests, or could prevent IFQ holders from doing so within the related crab fishing season. Under these circumstances, the Regional Landing Requirements could prevent crab that has been harvested from being delivered alive, resulting in loss of the related product value, or could prevent crab from being delivered during the regulatory fishing season. This

would not only result in communities failing to receive the benefit of the intended crab deliveries, but could also result in waste of Bering Sea and Aleutian Islands crab resources, which would be inconsistent with the Crab Rationalization Program’s purposes and National Standard 1 of the Magnuson-Stevens Fishery Conservation and Management Act.

D. Further, in the absence of an exemption to the Regional Landing Requirements, persons harvesting IFQ crab may have incentives to attempt crab deliveries under unsafe or marginally safe conditions, to avoid losing the value of their harvests.

E. The Parties therefore wish to define certain terms and conditions under which a person harvesting crab IFQ may obtain relief from an otherwise applicable Regional Landing Requirement.

## AGREEMENT

The Parties agree as follows:

1. Purpose of Agreement. This Agreement defines the general terms and conditions under which an exemption contract may be negotiated and executed among some or all of the Parties and an “Inseason Notice of Exemption” may be filed with NMFS pursuant to 50 CFR 680.4(p)(4)(iii), which, upon filing, will result in NMFS re-designating the Class A IFQ described in the related affidavit and the IPQ with which it is matched as free of any Regional Landing Requirements. This Agreement is entered into to enable the Parties to satisfy the affidavit requirement of 50 CFR 680.4(p)(4)(ii)(B).

2. Eligible Applicants. To be eligible to apply for a regional landing requirement exemption by filing an Inseason Notice of Exemption, a Party must be one of the following, and must have been conducting and be conducting its harvesting and processing operations in a manner consistent with the Fishery Guidelines and Reserve Pool approach (as defined in Section 4, below) then in effect for the Fishery or Fisheries (as defined in Section 2.1, below) for which the exemption is sought, unless the Fishery Guidelines and/or the Reserve Pool Agreement’s terms have been waived in accordance with the applicable conditions of Section 5, below:

2.1 IFQ Holders. A person holding regionally designated IFQ for Bristol Bay red King crab (“BBRKC”), Bering Sea snow crab (“BSS”), St. Matthew blue King crab (“SMB”), Eastern Aleutian Islands golden King crab, Western Aleutian Islands red King crab, Pribilof Island blue King crab or Pribilof Island red King crab (each, a “Fishery,” and together, the “Fisheries”).

2.2 IPQ Holders. A person holding regionally designated IPQ for one or more of the Fisheries.



### 2.3 Community Representatives.

2.3.1 For communities that hold or formerly held the right of first refusal (“ROFR”) pursuant to 50 CFR 680.41(l), the Eligible Crab Community entity, as defined at 50 CFR 680.2.

2.3.2 For North Region SMB crab processor quota shares (“PQS”) and North Region BSS PQS that was issued without a ROFR, the community representatives for the communities of St. Paul and St. George shall be both the Aleutian Pribilof Island Community Development Association (“APICDA”) and the Central Bering Sea Fishermen’s Association (“CBSFA”), in accordance with 50 CFR 680.4(p)(2)(iii)(B)(2)(i).

3. Fisheries Subject to Agreement. This Agreement establishes the conditions for filing an exemption notice for each of the Fisheries.

4. Actions Taken to Reduce the Need for and Amount of an Exemption. To reduce the need for and amount of a BSS Regional Landing Requirement exemption, the Parties shall adopt annual fishery operational guidelines per Section 4.1, below (the “Fishery Guidelines”) and shall operate under the reserve pool approach described in Section 4.2, below (the “Reserve Pool”). The actions taken to reduce the need for and amount of a Regional Landing Requirement exemption for the crab Fisheries other than the BSS Fisheries shall be developed by the Coordinating Committee (as defined in Section 7, below) from time to time.

4.1 Fishery Guidelines. The Parties holding North region BSS IFQ and IPQ will develop proposed Fishery Guidelines for the BSS Fishery, and will submit them to the Coordinating Committee for review and approval. The Fishery Guidelines will provide general guidance concerning the delivery period for the North region of the BSS Fishery and the types and amounts of harvesting and processing capacity to be employed in the North region of the BSS Fishery, which, absent circumstances outside of the Fishery participants’ control, should enable the Fishery to be conducted without a Regional Landing Requirement exemption being necessary. The Fishery Guidelines will be consistent with the delivery periods and harvesting and processing capacity employed during the 2016-2017 through 2020-2021 seasons of the BSS Fishery, as adjusted to take into account the total allowable catch (“TAC”) for the 2021-2022 BSS Fishery and 2021-2022 BSS market factors.

4.2 Reserve Pool. The Reserve Pool approach set forth in this Section 4.2 establishes a procedure under which North region BSS deliveries are scheduled and made on a basis that reduces the risk that North region ice conditions cause BSS IFQ and IPQ to be stranded, and certain amounts of South Region IFQ and IPQ are reserved to cover frustrated North region deliveries, as set forth below.

4.2.1 As long as the risks associated with delivering in the North region remain acceptable (as determined by vessel masters), on an IPQ holder by IPQ holder basis, reserve pool participants will give North region deliveries priority over South region deliveries.



4.2.2 If the risks associated with delivering in the North region become unacceptable (as determined by vessel masters), South region IFQ will be used first to cover any frustrated North region deliveries, and then used as follows:

4.2.2.1 Immediately following the suspension of North Region deliveries due to adverse conditions, on an IPQ holder by IPQ holder basis, the affected IFQ holder(s) will assign South region IFQ in amounts approximating the remaining balance to be delivered to that IPQ holder (or on its account) in the North region to a “reserve pool.” When all South region IFQ in excess of an IPQ holder’s share of the reserve pool has been delivered, if the North region is still closed to deliveries, the affected IFQ holder(s) and each IPQ holder with whom they are matched may, by mutual agreement, either (i) use such IPQ holder’s share of the South region reserve pool until it has been exhausted or the North region has been re-opened for deliveries, and/or (ii) initiate a request for a Regional Landing Requirement exemption in accordance with Section 5, below, and if it is approved, may deliver North region designated IFQ to the South region for processing.

4.2.2.2 If the North region re-opens during the BSS season, such that there is a reasonable likelihood of delivering a substantial amount of IFQ in the North region prior to season closure, the IFQ holder(s) with remaining North region IFQ will (in consultation with North region IPQ holders) prioritize North region deliveries over South region deliveries. If IFQ holder(s) and an IPQ holder with whom the IFQ holder(s) are matched have been delivering North region IFQ in the South region under an exemption pending such re-opening, they may initiate compensatory landings in the North region.

4.2.2.3 If at any point in time a North region IPQ holder and the North region IFQ holder(s) with whom it is matched conclude in their reasonable discretion that it will not be feasible to make additional landings in the North region in the same crab fishing season, then any remaining balance of such IPQ holder’s and IFQ holder(s)’ compensatory landing obligation will roll over to the following year.

5. Inseason Notice of Exemption Procedure. One or more share-matched IFQ holder(s) and IPQ holder(s) may initiate the request for a Regional Landing Requirement exemption. The determination whether any specific set of circumstances justifies filing an Inseason Notice of Exemption shall be made by the authorized representatives of the “Affected Parties.” For purposes of this Agreement, “Affected Parties” shall mean (i) the community or communities to which the exempted crab would normally be delivered under the regional landing requirements; (ii) the community or communities from which compensatory deliveries would originate; (iii) the IFQ holder(s) whose IFQ would be exempted from otherwise applicable regional landing requirements; and (iv) the IPQ holder(s) whose IPQ would be exempted from otherwise applicable regional landing requirements. No Inseason Notice of Exemption may be filed without the approval of all Affected Parties.

An Inseason Notice of Exemption may not be filed unless and until the Affected Parties determine that each of the following conditions is satisfied or (if permissible) is waived by all Affected Parties.

5.1 Circumstances outside of the Parties' control have resulted in essential crab processing capacity within a designated region becoming inaccessible or unavailable such that there is a risk that the affected IFQ holder(s) will not be able to land all regionally designated crab in such region prior to the end of the crab fishing season.

5.2 If a Regional Landing Requirement exemption is requested for the BSS Fishery, the Fishery Guidelines referenced in Section 4.1, above have been approved by the Coordinating Committee, and the IFQ holder(s) and IPQ holder(s) requesting an exemption have conducted and are conducting their harvesting and processing operations in a manner consistent with such Fishery Guidelines and the Reserve Pool approach described in Section 4.2, above. If a Regional Landing Requirement exemption is requested for a Fishery other than the BSS Fishery, the actions taken to reduce the need for and amount of a Regional Landing Requirement exemption for the Fishery at issue shall be those developed by the Coordinating Committee from time to time, if any.

5.3 The Affected Parties on a processor/IPQ holder by processor/IPQ holder basis have entered into an exemption contract on a processor/IPQ holder by processor/IPQ holder basis that:

5.3.1 Identifies the IFQ amount and IPQ amount, by Fishery, that is subject to the exemption contract;

5.3.2 Describes the circumstances under which the exemption is being exercised;

5.3.3 Specifies the action that the Parties must take to mitigate the effects of the exemption;

5.3.4 Specifies the compensation, if any, that any Party must make to any other Party; and

5.3.5 Specifies any arrangements for compensatory deliveries in that crab fishing year or the following fishing year.

5.4 The Affected Parties may waive one or more of the conditions set forth in Sections 5.1 and 5.2 for good cause shown. If a Party is seeking a waiver of one or more such conditions because it was prevented from satisfying such condition(s) by circumstances outside of its control, such Party must have notified the Affected Parties of such circumstances within ten (10) days of their occurrence. The Affected Parties may not waive the exemption contract requirement set forth in Section 5.3.

6. Mitigating the Effects of an Exemption. The Parties shall take the following actions to mitigate the effects of a Regional Landing Requirement exemption.

6.1 In connection with circumstances involving a BSS Regional Landing Requirement exemption for up to five (5) million pounds of crab, the IFQ and IPQ holders shall

make compensatory landings, which for IPQ holders shall be calculated on a processor/IPQ holder by processor/IPQ holder basis by a qualified independent third-party data collector which will yield a ratio of regionally designated shares for each processor/IPQ holder (regional ratio), in an amount equal, so long as each processor/IPQ holder has the opportunity to seek a portion of the exemption up to its regional ratio, to the amount of crab delivered outside of its originally designated region. Such compensatory landings shall be made during the same crab fishing year that the exemption was obtained and used, or during the following crab fishing year.

6.2 In connection with events involving a BSS Regional Landing Requirement exemption for five (5) million or more pounds of crab, the type and amount of compensation shall be negotiated as part of each individual exemption contract. The compensation may include, but is not limited to, compensatory landings and monetary relief.

6.3 The Coordinating Committee may amend the BSS thresholds set forth in Sections 6.1 and 6.2, above, in particular based on the changing size of the TAC, and may adopt compensation thresholds for other Fisheries from time to time.

7. Coordinating Committee. On or before October 15, 2021, the Parties shall form a “Coordinating Committee,” composed of the Parties or their designees, which shall, before the start of the BSS Fishery: (i) approve the BSS Fishery Guidelines per Section 4.1, above; and (ii) amend the thresholds set forth in Sections 6.2 and 6.3, above, as needed; and may, from time to time: (i) specify the actions to be taken by IFQ and IPQ holders to reduce the need for and amount of a Regional Landing Requirement exemption for one or more of the Fisheries other than the BSS Fishery, and (ii) develop compensation thresholds for Fisheries other than the BSS Fishery. Decisions of the Coordinating Committee at any given meeting shall require the consent of all Coordinating Committee members present either in person or on the telephone conference line. The Coordinating Committee may appoint Fishery subcommittees from time to time, and may delegate its authority to such sub-committee(s) as it deems appropriate.

8. Season Extension. If the re-opening of the North region is delayed such that a season closure could prevent additional landings from being made in the North region in the same crab fishing season, the Affected Parties may seek a season extension from the Alaska Department of Fish and Game if the extension could make it feasible to deliver a substantial amount of IFQ in the North region prior to the extended season’s closure. A decision to seek a season extension shall require the consent of all Affected Parties.

9. Reporting Requirements. Each IFQ holder that is a party to this Agreement shall prepare a “Regional Delivery Exemption Report” (the “Report”) as required under the Crab Rationalization Program regulations. Each IFQ holder shall deliver a copy of its Report to the IPQ holders and community representatives who are party to this Agreement on or before July 15, 2022, and shall deliver a copy of its Report to NMFS on or before July 30, 2022, but no Report shall be submitted to NMFS less than fifteen (15) days after it was delivered to the IPQ holders and community representatives. The Report shall contain all information required by the Crab Rationalization Program regulations, including but not limited to explanations of:

9.1 The amount of IFQ, if any, set aside to reduce the need for, and the amount of, an exemption;

9.2 The mitigation measures employed before submitting an Inseason Notice;

9.3 The number of times an exemption was requested and used;

9.4 The arrangements for any compensatory deliveries, including all compensatory deliveries made during the crab fishing year and any outstanding compensatory delivery obligations for the following crab fishing year;

9.5 Whether the exemption was necessary; and

9.6 Any impacts resulting from the exemption on fishery participants and communities that signed the preseason application.

10. Term and Termination. This Agreement shall take effect as of the date set forth above and shall expire as of midnight, June 30, 2022.

11. Miscellaneous.

11.1 No amendment to this Agreement shall be effective against a Party hereto unless in writing and duly executed by such Party. The Parties agree to amend this Agreement as reasonably necessary to comply with changes in law, and policies and regulations implementing Regional Landing Requirement relief.

11.2 This Agreement shall be governed by and construed in accordance with applicable federal law and the laws of the State of Alaska.

11.3 This Agreement may be executed in counterparts which, when taken together, shall have the same effect as a fully executed original. Delivery of a signed copy of this Agreement by electronic transmission shall have the same effect as delivering a signed original.

11.4 The Parties agree to execute any documents necessary or convenient to give effect to the intents and purposes of this Agreement.

11.5 All notices required to be given under this Agreement shall be deemed given five (5) days following deposit in certified first class U.S. mail, postage prepaid, with the correct address, or upon the first business day following confirmed electronic transmission to the recipient. **Each Party agrees to provide all other Parties with the name, postal address, email address and fax number of its representative(s) for purposes of receiving notices under this Agreement within three (3) days of executing this Agreement.**

11.6 In the event that any provision of this Agreement is held to be invalid or unenforceable, such provision shall be deemed to be severed from this Agreement, and such holding shall not affect in any respect whatsoever the validity of the remainder of this Agreement.

EXECUTED as of the date set forth above.

Community Representatives

CENTRAL BERING SEA FISHERMEN'S ASSOCIATION By: _____ Its: _____	UNALASKA CRAB, INC. By: _____ Its: _____
ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION By: _____ Its: _____	KODIAK FISHERIES DEVELOPMENT ASSOCIATION By: _____ Its: _____

Community Representatives for Non-ROFR IPO

CENTRAL BERING SEA FISHERMEN'S ASSOCIATION By: _____ Its: _____	ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION By: _____ Its: _____
---	---

IPO Holders

57 DEGREES NORTH, LLC By: _____ Its: _____	ALYESKA SEAFOODS, INC. By: _____ Its: _____
ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION By: _____ Its: _____	APICDA JOINT VENTURES, INC. By: _____ Its: _____

IPO Holders Continued

<p>ARCTIC SEA HOLDINGS LLC</p> <p>By: _____ Its: _____</p>	<p>BLUE DUTCH, LLC</p> <p>By: _____ Its: _____</p>
<p>COASTAL VILLAGES REGION FUND</p> <p>By: _____ Its: _____</p>	<p>KODIAK FISHERIES DEVELOPMENT ASSOCIATION</p> <p>By: _____ Its: _____</p>
<p>NORQUEST SEAFOODS, INC.</p> <p>By: _____ Its: _____</p>	<p>PETER PAN SEAFOODS, INC.</p> <p>By: _____ Its: _____</p>
<p>RAS II, LLC</p> <p>By: _____ Its: _____</p>	<p>ROYAL ALEUTIAN SEAFOODS, INC.</p> <p>By: _____ Its: _____</p>
<p>TRIDENT SEAFOODS CORPORATION</p> <p>By: _____ Its: _____</p>	<p>WESTWARD SEAFOODS, INC.</p> <p>By: _____ Its: _____</p>

IFO Holders

<p>ALEUTIAN ISLANDS COOPERATIVE</p> <p>By: _____ Its: _____</p>	<p>ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION</p> <p>By: _____ Its: _____</p>
---	---

IFQ Holders Continued

ALTERNATIVE CRAB EXCHANGE  By: _____ Its: _____	COASTAL VILLAGES CRABBING COOPERATIVE  By: _____ Its: _____
CPH ASSOCIATION  By: _____ Its: _____	DOG BOAT COOPERATIVE  By: _____ Its: _____
INTER-COOPERATIVE EXCHANGE  By: _____ Its: _____	R&B COOPERATIVE  By: _____ Its: _____
TRIDENT AFFILIATED CRAB HARVESTING CORPORATION  By: _____ Its: _____	



## FRAMEWORK AGREEMENT

October 15, ~~2020~~2021

This Regional Landing Requirement Relief Framework Agreement (“Framework Agreement”) is entered into by and among Central Bering Sea Fishermen’s Association, Unalaska Crab, Inc., Aleutian Pribilof Island Community Development Association, Kodiak Fisheries Development Association (“Community Representatives”), 57 Degrees North, LLC, Alyeska Seafoods, Inc., APICDA Joint Ventures, Inc., Arctic Sea Holdings LLC, Blue Dutch, LLC, Coastal Villages Region Fund, [Kodiak Fisheries Development Association](#), Norquest Seafoods, Inc., Peter Pan Seafoods, Inc., ~~Ocean2Table Alaska LLC~~, RAS II, LLC, Royal Aleutian Seafoods, Inc., Trident Seafoods Corporation, Westward Seafoods, Inc. (“IPQ Holders”), and Aleutian Islands Cooperative, Aleutian Pribilof Island Community Development Association, [Alternative Crab Exchange](#), Coastal Villages Crabbing Cooperative, CPH Association, Dog Boat Cooperative, Inter-Cooperative Exchange, R&B Cooperative and Trident Affiliated Crab Harvesting Corporation (“IFQ Holders”) (each individually, a “Party” and together, the “Parties”) as of October 15, ~~2020~~2021 with respect to the following facts:

### RECITALS

A. The Bering Sea and Aleutian Islands Crab Rationalization Program adopted by the North Pacific Fishery Management Council (the “Council”) as Amendments 18 and 19 to the Fisheries Management Plan for the Bering Sea and Aleutian Islands crab fisheries, and implemented through National Marine Fisheries Service (“NMFS”) regulations at 50 C.F.R. 680 (the “Crab Rationalization Program”) includes several regional landing requirements (the “Regional Landing Requirements”). The Regional Landing Requirements stipulate that certain amounts of crab harvested pursuant to Individual Fishing Quota (“IFQ”) issued annually must be delivered in certain regions of the fishery based on historical delivery patterns, and regionally designate “Class A” IFQ and corresponding Individual Processing Quota (“IPQ”) accordingly.

B. The Parties acknowledge that the Regional Landing Requirements were included in the Crab Rationalization Program to provide certain Bering Sea and Aleutian Islands communities with protection from adverse economic consequences that could result from changes in crab delivery and processing locations made possible by the Crab Rationalization Program.

C. The Parties intend that the Regional Landing Requirements fulfill their purpose under the Crab Rationalization Program, i.e., providing the beneficiary communities with crab deliveries and processing activity that promotes stable and healthy fisheries economies. However, the Parties acknowledge that circumstances outside of the Parties’ control could impair IFQ holders from making crab deliveries in the designated region within a commercially reasonable period of time after crab harvests, or could prevent IFQ holders from doing so within the related crab fishing season. Under these circumstances, the Regional Landing Requirements could prevent crab that has been harvested from being delivered alive, resulting in loss of the related product value, or could prevent crab from being delivered during the regulatory fishing season. This

would not only result in communities failing to receive the benefit of the intended crab deliveries, but could also result in waste of Bering Sea and Aleutian Islands crab resources, which would be inconsistent with the Crab Rationalization Program’s purposes and National Standard 1 of the Magnuson-Stevens Fishery Conservation and Management Act.

D. Further, in the absence of an exemption to the Regional Landing Requirements, persons harvesting IFQ crab may have incentives to attempt crab deliveries under unsafe or marginally safe conditions, to avoid losing the value of their harvests.

E. The Parties therefore wish to define certain terms and conditions under which a person harvesting crab IFQ may obtain relief from an otherwise applicable Regional Landing Requirement.

#### AGREEMENT

The Parties agree as follows:

1. Purpose of Agreement. This Agreement defines the general terms and conditions under which an exemption contract may be negotiated and executed among some or all of the Parties and an “Inseason Notice of Exemption” may be filed with NMFS pursuant to 50 CFR 680.4(p)(4)(iii), which, upon filing, will result in NMFS re-designating the Class A IFQ described in the related affidavit and the IPQ with which it is matched as free of any Regional Landing Requirements. This Agreement is entered into to enable the Parties to satisfy the affidavit requirement of 50 CFR 680.4(p)(4)(ii)(B).

2. Eligible Applicants. To be eligible to apply for a regional landing requirement exemption by filing an Inseason Notice of Exemption, a Party must be one of the following, and must have been conducting and be conducting its harvesting and processing operations in a manner consistent with the Fishery Guidelines and Reserve Pool approach (as defined in Section 4, below) then in effect for the Fishery or Fisheries (as defined in Section 2.1, below) for which the exemption is sought, unless the Fishery Guidelines and/or the Reserve Pool Agreement’s terms have been waived in accordance with the applicable conditions of Section 5, below:

2.1 IFQ Holders. A person holding regionally designated IFQ for Bristol Bay red King crab (“BBRKC”), Bering Sea snow crab (“BSS”), St. Matthew blue King crab (“SMB”), Eastern Aleutian Islands golden King crab, Western Aleutian Islands red King crab, Pribilof Island blue King crab or Pribilof Island red King crab (each, a “Fishery,” and together, the “Fisheries”).

2.2 IPQ Holders. A person holding regionally designated IPQ for one or more of the Fisheries.

### 2.3 Community Representatives.

2.3.1 For communities that hold or formerly held the right of first refusal (“ROFR”) pursuant to 50 CFR 680.41(l), the Eligible Crab Community entity, as defined at 50 CFR 680.2.

2.3.2 For North Region SMB crab processor quota shares (“PQS”) and North Region BSS PQS that was issued without a ROFR, the community representatives for the communities of St. Paul and St. George shall be both the Aleutian Pribilof Island Community Development Association (“APICDA”) and the Central Bering Sea Fishermen’s Association (“CBSFA”), in accordance with 50 CFR 680.4(p)(2)(iii)(B)(2)(i).

3. Fisheries Subject to Agreement. This Agreement establishes the conditions for filing an exemption notice for each of the Fisheries.

4. Actions Taken to Reduce the Need for and Amount of an Exemption. To reduce the need for and amount of a BSS Regional Landing Requirement exemption, the Parties shall adopt annual fishery operational guidelines per Section 4.1, below (the “Fishery Guidelines”) and shall operate under the reserve pool approach described in Section 4.2, below (the “Reserve Pool”). The actions taken to reduce the need for and amount of a Regional Landing Requirement exemption for the crab Fisheries other than the BSS Fisheries shall be developed by the Coordinating Committee (as defined in Section 7, below) from time to time.

4.1 Fishery Guidelines. The Parties holding North region BSS IFQ and IPQ will develop proposed Fishery Guidelines for the BSS Fishery, and will submit them to the Coordinating Committee for review and approval. The Fishery Guidelines will provide general guidance concerning the delivery period for the North region of the BSS Fishery and the types and amounts of harvesting and processing capacity to be employed in the North region of the BSS Fishery, which, absent circumstances outside of the Fishery participants’ control, should enable the Fishery to be conducted without a Regional Landing Requirement exemption being necessary. The Fishery Guidelines will be consistent with the delivery periods and harvesting and processing capacity employed during the ~~2015-2016-2017~~ through ~~2019-2020-2021~~ seasons of the BSS Fishery, as adjusted to take into account the total allowable catch (“TAC”) for the ~~2020-2021-2022~~ BSS Fishery and ~~2020-2021-2022~~ BSS market factors.

4.2 Reserve Pool. The Reserve Pool approach set forth in this Section 4.2 establishes a procedure under which North region BSS deliveries are scheduled and made on a basis that reduces the risk that North region ice conditions cause BSS IFQ and IPQ to be stranded, and certain amounts of South Region IFQ and IPQ are reserved to cover frustrated North region deliveries, as set forth below.

4.2.1 As long as the risks associated with delivering in the North region remain acceptable (as determined by vessel masters), on an IPQ holder by IPQ holder basis, reserve pool participants will give North region deliveries priority over South region deliveries.

4.2.2 If the risks associated with delivering in the North region become unacceptable (as determined by vessel masters), South region IFQ will be used first to cover any frustrated North region deliveries, and then used as follows:

4.2.2.1 Immediately following the suspension of North Region deliveries due to adverse conditions, on an IPQ holder by IPQ holder basis, the affected IFQ holder(s) will assign South region IFQ in amounts approximating the remaining balance to be delivered to that IPQ holder (or on its account) in the North region to a "reserve pool." When all South region IFQ in excess of an IPQ holder's share of the reserve pool has been delivered, if the North region is still closed to deliveries, the affected IFQ holder(s) and each IPQ holder with whom they are matched may, by mutual agreement, either (i) use such IPQ holder's share of the South region reserve pool until it has been exhausted or the North region has been re-opened for deliveries, and/or (ii) initiate a request for a Regional Landing Requirement exemption in accordance with Section 5, below, and if it is approved, may deliver North region designated IFQ to the South region for processing.

4.2.2.2 If the North region re-opens during the BSS season, such that there is a reasonable likelihood of delivering a substantial amount of IFQ in the North region prior to season closure, the IFQ holder(s) with remaining North region IFQ will (in consultation with North region IPQ holders) prioritize North region deliveries over South region deliveries. If IFQ holder(s) and an IPQ holder with whom the IFQ holder(s) are matched have been delivering North region IFQ in the South region under an exemption pending such re-opening, they may initiate compensatory landings in the North region.

4.2.2.3 If at any point in time a North region IPQ holder and the North region IFQ holder(s) with whom it is matched conclude in their reasonable discretion that it will not be feasible to make additional landings in the North region in the same crab fishing season, then any remaining balance of such IPQ holder's and IFQ holder(s)' compensatory landing obligation will roll over to the following year.

5. Inseason Notice of Exemption Procedure. One or more share-matched IFQ holder(s) and IPQ holder(s) may initiate the request for a Regional Landing Requirement exemption. The determination whether any specific set of circumstances justifies filing an Inseason Notice of Exemption shall be made by the authorized representatives of the "Affected Parties." For purposes of this Agreement, "Affected Parties" shall mean (i) the community or communities to which the exempted crab would normally be delivered under the regional landing requirements; (ii) the community or communities from which compensatory deliveries would originate; (iii) the IFQ holder(s) whose IFQ would be exempted from otherwise applicable regional landing requirements; and (iv) the IPQ holder(s) whose IPQ would be exempted from otherwise applicable regional landing requirements. No Inseason Notice of Exemption may be filed without the approval of all Affected Parties.

An Inseason Notice of Exemption may not be filed unless and until the Affected Parties determine that each of the following conditions is satisfied or (if permissible) is waived by all Affected Parties.

5.1 Circumstances outside of the Parties' control have resulted in essential crab processing capacity within a designated region becoming inaccessible or unavailable such that there is a risk that the affected IFQ holder(s) will not be able to land all regionally designated crab in such region prior to the end of the crab fishing season.

5.2 If a Regional Landing Requirement exemption is requested for the BSS Fishery, the Fishery Guidelines referenced in Section 4.1, above have been approved by the Coordinating Committee, and the IFQ holder(s) and IPQ holder(s) requesting an exemption have conducted and are conducting their harvesting and processing operations in a manner consistent with such Fishery Guidelines and the Reserve Pool approach described in Section 4.2, above. If a Regional Landing Requirement exemption is requested for a Fishery other than the BSS Fishery, the actions taken to reduce the need for and amount of a Regional Landing Requirement exemption for the Fishery at issue shall be those developed by the Coordinating Committee from time to time, if any.

5.3 The Affected Parties on a processor/IPQ holder by processor/IPQ holder basis have entered into an exemption contract on a processor/IPQ holder by processor/IPQ holder basis that:

5.3.1 Identifies the IFQ amount and IPQ amount, by Fishery, that is subject to the exemption contract;

5.3.2 Describes the circumstances under which the exemption is being exercised;

5.3.3 Specifies the action that the Parties must take to mitigate the effects of the exemption;

5.3.4 Specifies the compensation, if any, that any Party must make to any other Party; and

5.3.5 Specifies any arrangements for compensatory deliveries in that crab fishing year or the following fishing year.

5.4 The Affected Parties may waive one or more of the conditions set forth in Sections 5.1 and 5.2 for good cause shown. If a Party is seeking a waiver of one or more such conditions because it was prevented from satisfying such condition(s) by circumstances outside of its control, such Party must have notified the Affected Parties of such circumstances within ten (10) days of their occurrence. The Affected Parties may not waive the exemption contract requirement set forth in Section 5.3.

6. Mitigating the Effects of an Exemption. The Parties shall take the following actions to mitigate the effects of a Regional Landing Requirement exemption.

6.1 In connection with circumstances involving a BSS Regional Landing Requirement exemption for up to five (5) million pounds of crab, the IFQ and IPQ holders shall make compensatory landings, which for IPQ holders shall be calculated on a processor/IPQ holder by processor/IPQ holder basis by a qualified independent third-party data collector which will yield a ratio of regionally

designated shares for each processor/IPQ holder (regional ratio), in an amount equal, so long as each processor/IPQ holder has the opportunity to seek a portion of the exemption up to its regional ratio, to the amount of crab delivered outside of its originally designated region. Such compensatory landings shall be made during the same crab fishing year that the exemption was obtained and used, or during the following crab fishing year.

6.2 In connection with events involving a BSS Regional Landing Requirement exemption for five (5) million or more pounds of crab, the type and amount of compensation shall be negotiated as part of each individual exemption contract. The compensation may include, but is not limited to, compensatory landings and monetary relief.

6.3 The Coordinating Committee may amend the BSS thresholds set forth in Sections 6.1 and 6.2, above, in particular based on the changing size of the TAC, and may adopt compensation thresholds for other Fisheries from time to time.

7. Coordinating Committee. On or before October 15, ~~2020~~2021, the Parties shall form a "Coordinating Committee," composed of the Parties or their designees, which shall, before the start of the BSS Fishery: (i) approve the BSS Fishery Guidelines per Section 4.1, above; and (ii) amend the thresholds set forth in Sections 6.2 and 6.3, above, as needed; and may, from time to time: (i) specify the actions to be taken by IFQ and IPQ holders to reduce the need for and amount of a Regional Landing Requirement exemption for one or more of the Fisheries other than the BSS Fishery, and (ii) develop compensation thresholds for Fisheries other than the BSS Fishery. Decisions of the Coordinating Committee at any given meeting shall require the consent of all Coordinating Committee members present either in person or on the telephone conference line. The Coordinating Committee may appoint Fishery subcommittees from time to time, and may delegate its authority to such sub-committee(s) as it deems appropriate.

8. Season Extension. If the re-opening of the North region is delayed such that a season closure could prevent additional landings from being made in the North region in the same crab fishing season, the Affected Parties may seek a season extension from the Alaska Department of Fish and Game if the extension could make it feasible to deliver a substantial amount of IFQ in the North region prior to the extended season's closure. A decision to seek a season extension shall require the consent of all Affected Parties.

9. Reporting Requirements. Each IFQ holder that is a party to this Agreement shall prepare a "Regional Delivery Exemption Report" (the "Report") as required under the Crab Rationalization Program regulations. Each IFQ holder shall deliver a copy of its Report to the IPQ holders and community representatives who are party to this Agreement on or before July 15, ~~2021~~2022, and shall deliver a copy of its Report to NMFS on or before July 30, ~~2021~~2022, but no Report shall be submitted to NMFS less than fifteen (15) days after it was delivered to the IPQ holders and community representatives. The Report shall contain all information required by the Crab Rationalization Program regulations, including but not limited to explanations of:

9.1 The amount of IFQ, if any, set aside to reduce the need for, and the amount of, an exemption;

9.2 The mitigation measures employed before submitting an Inseason Notice;

9.3 The number of times an exemption was requested and used;

9.4 The arrangements for any compensatory deliveries, including all compensatory deliveries made during the crab fishing year and any outstanding compensatory delivery obligations for the following crab fishing year;

9.5 Whether the exemption was necessary; and

9.6 Any impacts resulting from the exemption on fishery participants and communities that signed the preseason application.

10. Term and Termination. This Agreement shall take effect as of the date set forth above and shall expire as of midnight, June 30, ~~2021~~2022.

11. Miscellaneous.

11.1 No amendment to this Agreement shall be effective against a Party hereto unless in writing and duly executed by such Party. The Parties agree to amend this Agreement as reasonably necessary to comply with changes in law, and policies and regulations implementing Regional Landing Requirement relief.

11.2 This Agreement shall be governed by and construed in accordance with applicable federal law and the laws of the State of Alaska.

11.3 This Agreement may be executed in counterparts which, when taken together, shall have the same effect as a fully executed original. Delivery of a signed copy of this Agreement by electronic transmission shall have the same effect as delivering a signed original.

11.4 The Parties agree to execute any documents necessary or convenient to give effect to the intents and purposes of this Agreement.

11.5 All notices required to be given under this Agreement shall be deemed given five (5) days following deposit in certified first class U.S. mail, postage prepaid, with the correct address, or upon the first business day following confirmed electronic transmission to the recipient. **Each Party agrees to provide all other Parties with the name, postal address, email address and fax number of its representative(s) for purposes of receiving notices under this Agreement within three (3) days of executing this Agreement.**

11.6 In the event that any provision of this Agreement is held to be invalid or unenforceable, such provision shall be deemed to be severed from this Agreement, and such holding shall not affect in any respect whatsoever the validity of the remainder of this Agreement.



EXECUTED as of the date set forth above.

Community Representatives

CENTRAL BERING SEA FISHERMEN'S ASSOCIATION By: _____ Its: _____	UNALASKA CRAB, INC. By: _____ Its: _____
ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION By: _____ Its: _____	KODIAK FISHERIES DEVELOPMENT ASSOCIATION By: _____ Its: _____

Community Representatives for Non-ROFR IPQ

CENTRAL BERING SEA FISHERMEN'S ASSOCIATION By: _____ Its: _____	ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION By: _____ Its: _____
---	---

IPQ Holders

57 DEGREES NORTH, LLC By: _____ Its: _____	ALYESKA SEAFOODS, INC. By: _____ Its: _____
<u>ALEUTIAN PRIBILOF ISLAND COMMUNITY DEVELOPMENT ASSOCIATION</u> <del>APICDA JOINT VENTURES, INC.</del> By: _____ Its: _____	<u>APICDA JOINT VENTURES, INC.</u> <u>ARCTIC SEA HOLDINGS LLC</u> By: _____ Its: _____

Formatted: No underline

--	--

**Formatted:** Font: Calibri, No underline

IPQ Holders Continued

<u>ARCTIC SEA HOLDINGS LLC</u>  By: _____ Its: _____	<u>BLUE DUTCH, LLC</u>  By: _____ Its: _____
<u>COASTAL VILLAGES REGION FUND</u> <del>BLUE DUTCH, LLC</del>  By: _____ Its: _____	<u>KODIAK FISHERIES DEVELOPMENT ASSOCIATION</u> <del>COASTAL VILLAGES REGION FUND</del>  By: _____ Its: _____
NORQUEST SEAFOODS, INC.  By: _____ Its: _____	PETER PAN SEAFOODS, INC.  By: _____ Its: _____
<del>OCEAN2TABLE ALASKA</del> <u>RAS II, LLC</u>  By: _____ Its: _____	<del>RAS II, LLC</del> <u>ROYAL ALEUTIAN SEAFOODS, INC.</u>  By: _____ Its: _____
<del>ROYAL ALEUTIAN</del> <u>TRIDENT SEAFOODS, INC.</u> <del>CORPORATION</del>  By: _____ Its: _____	<del>TRIDENT</del> <u>WESTWARD SEAFOODS CORPORATION,</u> <del>INC.</del>  By: _____ Its: _____
<del>WESTWARD SEAFOODS, INC.</del>  By: _____ Its: _____	

Formatted Table

Formatted: No underline

IFQ Holders

<del>ALEUTIAN</del> <u>PRIBILOF ISLAND COMMUNITY</u> <del>DEVELOPMENT ASSOCIATION</del> <u>ISLANDS</u> <del>COOPERATIVE</del>	<del>ALEUTIAN ISLANDS COOPERATIVE</del> <u>PRIBILOF</u> <del>ISLAND COMMUNITY DEVELOPMENT</del> <del>ASSOCIATION</del>
---	--

By: _____ Its: _____	By: _____ Its: _____
COASTAL VILLAGES CRABBING COOPERATIVE  By: _____ Its: _____	CPH ASSOCIATION  By: _____ Its: _____

**IFQ Holders Continued**

<p><u>ALTERNATIVE CRAB EXCHANGE</u></p> <p>By: _____</p> <p>Its: _____</p>	<p><u>COASTAL VILLAGES CRABBING COOPERATIVE</u></p> <p>By: _____</p> <p>Its: _____</p>
<p><u>CPH ASSOCIATION</u></p> <p>By: _____</p> <p>Its: _____</p>	<p><u>DOG BOAT COOPERATIVE</u></p> <p>By: _____</p> <p>Its: _____</p>
<p><del><u>DOG BOAT INTER-COOPERATIVE EXCHANGE</u></del></p> <p>By: _____</p> <p>Its: _____</p>	<p><del><u>INTER-R&amp;B COOPERATIVE EXCHANGE</u></del></p> <p>By: _____</p> <p>Its: _____</p>
<p><u>R&amp;B COOPERATIVE</u></p> <p>By: _____</p> <p>Its: _____</p>	<p>TRIDENT AFFILIATED CRAB HARVESTING CORPORATION</p> <p>By: _____</p> <p>Its: _____</p>

**Formatted:** Font: Calibri, No underline  
**Formatted:** Space After: 10 pt, Line spacing: Multiple 1.15  
 ii

**Formatted:** No underline

**Deleted Cells**

**Formatted Table**

**SIGNATORIES TO 2021-2022 FRAMEWORK AGREEMENT**

**As of September 16, 2021**

Community Representatives

<b>Framework Agreement Party</b>	<b>Signed Agreement</b>	<b>Signed Exemption Application</b>	<b>Designated Representative</b>
Central Bering Sea Fishermen’s Association			Heather McCarty
Unalaska Crab, Inc.			Vince M. Tutiakoff, Sr. <sup>1</sup>
Aleutian Pribilof Island Community Development Association			Angel Drobnica <sup>2</sup>
Kodiak Fisheries Development Association			Tyler Schmeil <sup>3</sup>

IPQ Holders

<b>Framework Agreement Party</b>	<b>Signed Agreement</b>	<b>Signed Exemption Application</b>	<b>Designated Representative</b>
57 Degrees North, LLC			Ray Melovidov
Alyeska Seafoods, Inc.			Sinclair Wilt
APICDA Joint Ventures, Inc.			Angel Drobnica <sup>4</sup>
Arctic Sea Holdings LLC			Eric Deakin <sup>5</sup>
Blue Dutch, LLC			Eric Deakin
Coastal Villages Region Fund			Eric Deakin
Norquest Seafoods, Inc.			Stefanie Moreland <sup>6</sup>
Peter Pan Seafoods, Inc.			Mike Simpson <sup>7</sup>
RAS II, LLC			Kristian Poulsen <sup>8</sup>
Royal Aleutian Seafoods, Inc.			Brett Reasor <sup>9</sup>
Trident Seafoods Corporation			Stefanie Moreland
Westward Seafoods, Inc.			Sinclair Wilt

<sup>1</sup> Email to [mayortutiakoff@ci.unalaska.ak.us](mailto:mayortutiakoff@ci.unalaska.ak.us), with a copy to Frank Kelty at [fvkelty@gmail.com](mailto:fvkelty@gmail.com), Marjie Veeder at [mveeder@ci.unalaska.ak.us](mailto:mveeder@ci.unalaska.ak.us) and Roxanna Winters at [rwinters@ci.unalaska.ak.us](mailto:rwinters@ci.unalaska.ak.us).

<sup>2</sup> With a copy to Luke Fanning at [lfanning@apicda.com](mailto:lfanning@apicda.com).

<sup>3</sup> With a copy to D. McIntosh at Mundt MacGregor L.L.P. [dmcintosh@mundtmac.com](mailto:dmcintosh@mundtmac.com).

<sup>4</sup> With a copy to Luke Fanning at [lfanning@apicda.com](mailto:lfanning@apicda.com).

<sup>5</sup> Email to [eric\\_d@coastalvillages.org](mailto:eric_d@coastalvillages.org) with a copy to Paul Wilkins at [paul\\_w@coastalvillages.org](mailto:paul_w@coastalvillages.org).

<sup>6</sup> With a copy to Kaitlyn Knight, Dean Fasnacht and Ray Nomura.

<sup>7</sup> Email to [mikes@ppsf.com](mailto:mikes@ppsf.com) with a copy to Glenn Guffey at [glenn@ppsf.com](mailto:glenn@ppsf.com).

<sup>8</sup> We have no email address for K. Poulsen; email to Edward Poulsen at [edpoulsen@hotmail.com](mailto:edpoulsen@hotmail.com) and [Edwardpoulsen@gmail.com](mailto:Edwardpoulsen@gmail.com).

<sup>9</sup> With a copy to Al Mendoza at [al.mendoza@unisea.com](mailto:al.mendoza@unisea.com).

**SIGNATORIES TO 2021-2022 FRAMEWORK AGREEMENT**

IFQ Holders

<b><i>Framework Agreement Party</i></b>	<b><i>Signed Agreement</i></b>	<b><i>Signed Exemption Application</i></b>	<b><i>Designated Representative</i></b>
Aleutian Islands Cooperative			Heidi A. Eriksen-Yocom
Aleutian Pribilof Island Community Development Association			Angel Drobnica <sup>10</sup>
Alternative Crab Exchange			Gretar Gudmundsson
Coastal Villages Crabbing Cooperative			Lorena Rosenberger <sup>11</sup>
CPH Association			Kari Toivola <sup>12</sup>
Dog Boat Cooperative			Edward Poulsen <sup>13</sup>
Inter-Cooperative Exchange			Jake Jacobsen <sup>14</sup>
R&B Cooperative			Mary Mezich <sup>15</sup>
Trident Affiliated Crab Harvesting Corporation			Stefanie Moreland

<sup>10</sup> With a copy to Luke Fanning at [lfanning@apicda.com](mailto:lfanning@apicda.com).

<sup>11</sup> With a copy to Paul Wilkins at [paul\\_w@coastalvillages.org](mailto:paul_w@coastalvillages.org).



<sup>12</sup> Send email to Brenda Clutter at [brenda.clutter@frontier.com](mailto:brenda.clutter@frontier.com); do not copy Kari Toivola.

<sup>13</sup> With a copy to [CaitlinY@alaskaboatcompany.com](mailto:CaitlinY@alaskaboatcompany.com).

<sup>14</sup> With a copy to Jamie Goen at [absc.jamie@gmail.com](mailto:absc.jamie@gmail.com).

<sup>15</sup> Email to [rmezich@comcast.net](mailto:rmezich@comcast.net)



	<p><b>Application for Exemption from CR Crab North or South Region Delivery Requirements</b></p>	<p>U.S. Department of Commerce NOAA Fisheries Service, Alaska Region Restricted Access Management (RAM) Post Office Box 21668 Juneau, Alaska 99802-1668 (800) 304-4846 toll free / 586-7202 in Juneau (907) 586-7354 fax</p>	
---	--	--	---

**ALL persons applying for an exemption from regional delivery requirements must submit both Part I and Part II of this application to receive an exemption.**

<b>PART I – PRESEASON APPLICATION FOR EXEMPTION</b>																			
<p style="text-align: center;">NMFS must receive the Preseason Application no later than <b>October 15</b>. Submit Part I as a single package with a completed, signed, and dated application from each IFQ Permit Holder, IPQ Permit Holder, and Community Representative that signed the framework agreement.</p>																			
<p style="text-align: center;"><b>Total number of applicants who have signed the Preseason Application: _____</b></p>																			
<p><b>IDENTIFY EACH APPLICANT</b> Duplicate this form as needed for each applicant. <b>If this application is completed by an authorized representative, attach documentation.</b></p>																			
1. Print Name of Applicant	2. NMFS Person ID																		
<p>3. Indicate Type of Applicant (select only one):  <input type="checkbox"/> IFQ Permit Holder      <input type="checkbox"/> IPQ Permit Holder      <input type="checkbox"/> Community Representative</p>																			
<p>4. Identify the CR crab fishery, IFQ amount, and IPQ amount subject to the framework agreement:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;"><input type="checkbox"/> Bering Sea snow crab</td> <td style="width: 20%;">Total Amount of IFQ _____</td> <td style="width: 40%;">Total Amount of IPQ _____</td> </tr> <tr> <td><input type="checkbox"/> Bristol Bay red king crab</td> <td>Total Amount of IFQ _____</td> <td>Total Amount of IPQ _____</td> </tr> <tr> <td><input type="checkbox"/> Pribilof red king and blue king crab</td> <td>Total Amount of IFQ _____</td> <td>Total Amount of IPQ _____</td> </tr> <tr> <td><input type="checkbox"/> St. Matthew blue king crab</td> <td>Total Amount of IFQ _____</td> <td>Total Amount of IPQ _____</td> </tr> <tr> <td><input type="checkbox"/> Western Aleutian Islands red king crab</td> <td>Total Amount of IFQ _____</td> <td>Total Amount of IPQ _____</td> </tr> <tr> <td><input type="checkbox"/> Eastern Aleutian Islands golden king crab</td> <td>Total Amount of IFQ _____</td> <td>Total Amount of IPQ _____</td> </tr> </table>		<input type="checkbox"/> Bering Sea snow crab	Total Amount of IFQ _____	Total Amount of IPQ _____	<input type="checkbox"/> Bristol Bay red king crab	Total Amount of IFQ _____	Total Amount of IPQ _____	<input type="checkbox"/> Pribilof red king and blue king crab	Total Amount of IFQ _____	Total Amount of IPQ _____	<input type="checkbox"/> St. Matthew blue king crab	Total Amount of IFQ _____	Total Amount of IPQ _____	<input type="checkbox"/> Western Aleutian Islands red king crab	Total Amount of IFQ _____	Total Amount of IPQ _____	<input type="checkbox"/> Eastern Aleutian Islands golden king crab	Total Amount of IFQ _____	Total Amount of IPQ _____
<input type="checkbox"/> Bering Sea snow crab	Total Amount of IFQ _____	Total Amount of IPQ _____																	
<input type="checkbox"/> Bristol Bay red king crab	Total Amount of IFQ _____	Total Amount of IPQ _____																	
<input type="checkbox"/> Pribilof red king and blue king crab	Total Amount of IFQ _____	Total Amount of IPQ _____																	
<input type="checkbox"/> St. Matthew blue king crab	Total Amount of IFQ _____	Total Amount of IPQ _____																	
<input type="checkbox"/> Western Aleutian Islands red king crab	Total Amount of IFQ _____	Total Amount of IPQ _____																	
<input type="checkbox"/> Eastern Aleutian Islands golden king crab	Total Amount of IFQ _____	Total Amount of IPQ _____																	
<b>AFFIDAVIT</b>																			
<p>Under penalty of perjury, I certify and affirm that—</p> <p><input type="checkbox"/> I have signed a <b>Framework Agreement</b> that specifies all elements required at 50 CFR 680.4(p)(4)(ii)(B).</p> <p><input type="checkbox"/> I have examined the information and the claims provided on this application and, to the best of my knowledge and belief, the information and claims presented here are true, correct, and complete.</p>																			
5. Signature of Applicant	6. Date Signed																		



AU-ALEUTIANS



GCI

FIBER PROJECT





# AU-Aleutians Fiber

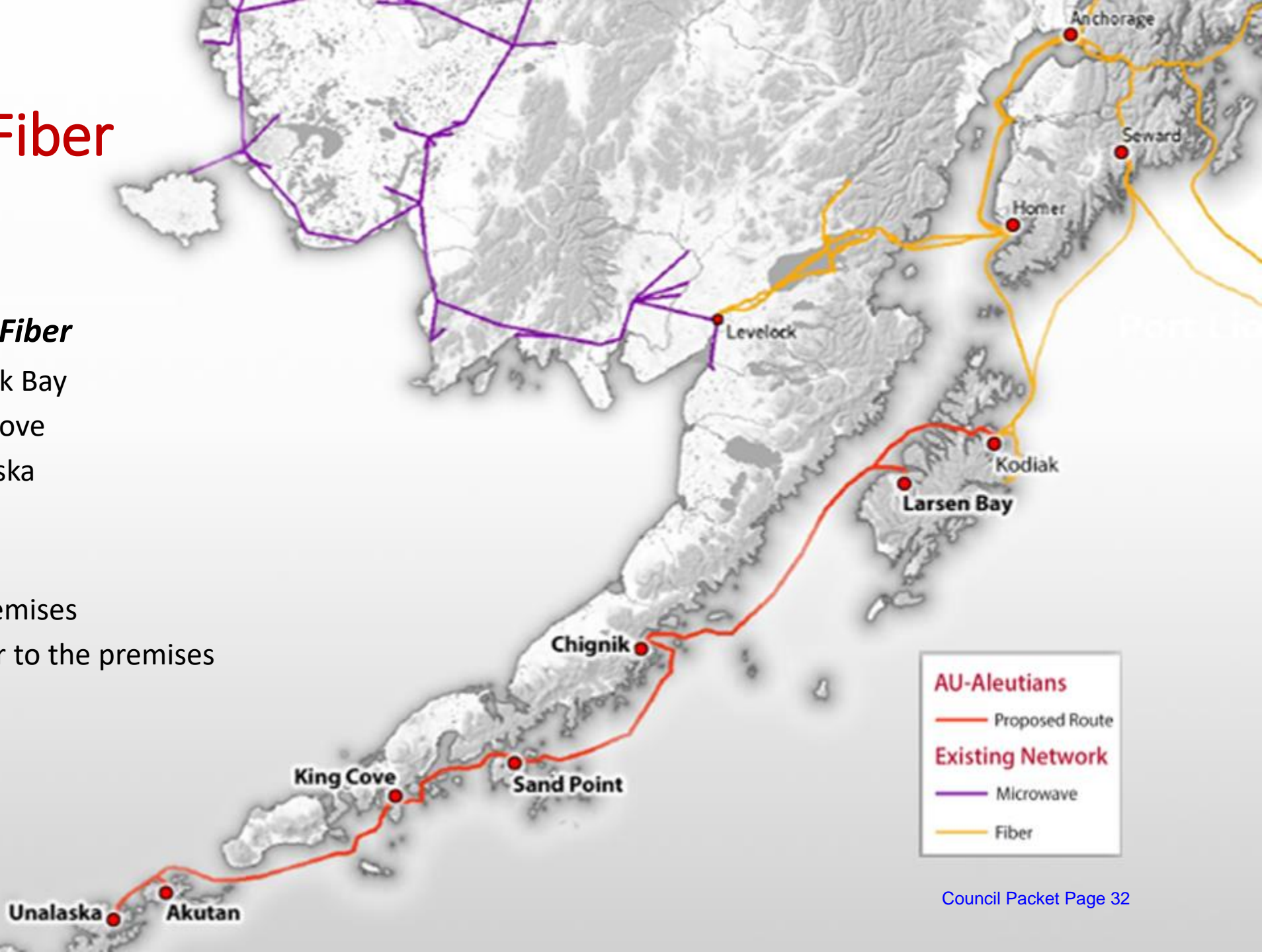
## ***800 Miles of Submarine Fiber***

- Larsen Bay
- Sand Point
- Akutan
- Chignik Bay
- King Cove
- Unalaska

## ***Local Access Networks***

- Unalaska: Fiber to the premises
- Other Communities; Fiber to the premises

***In service by YE2022***





# Captain's Bay Road







# Airport Beach to Salmon Way



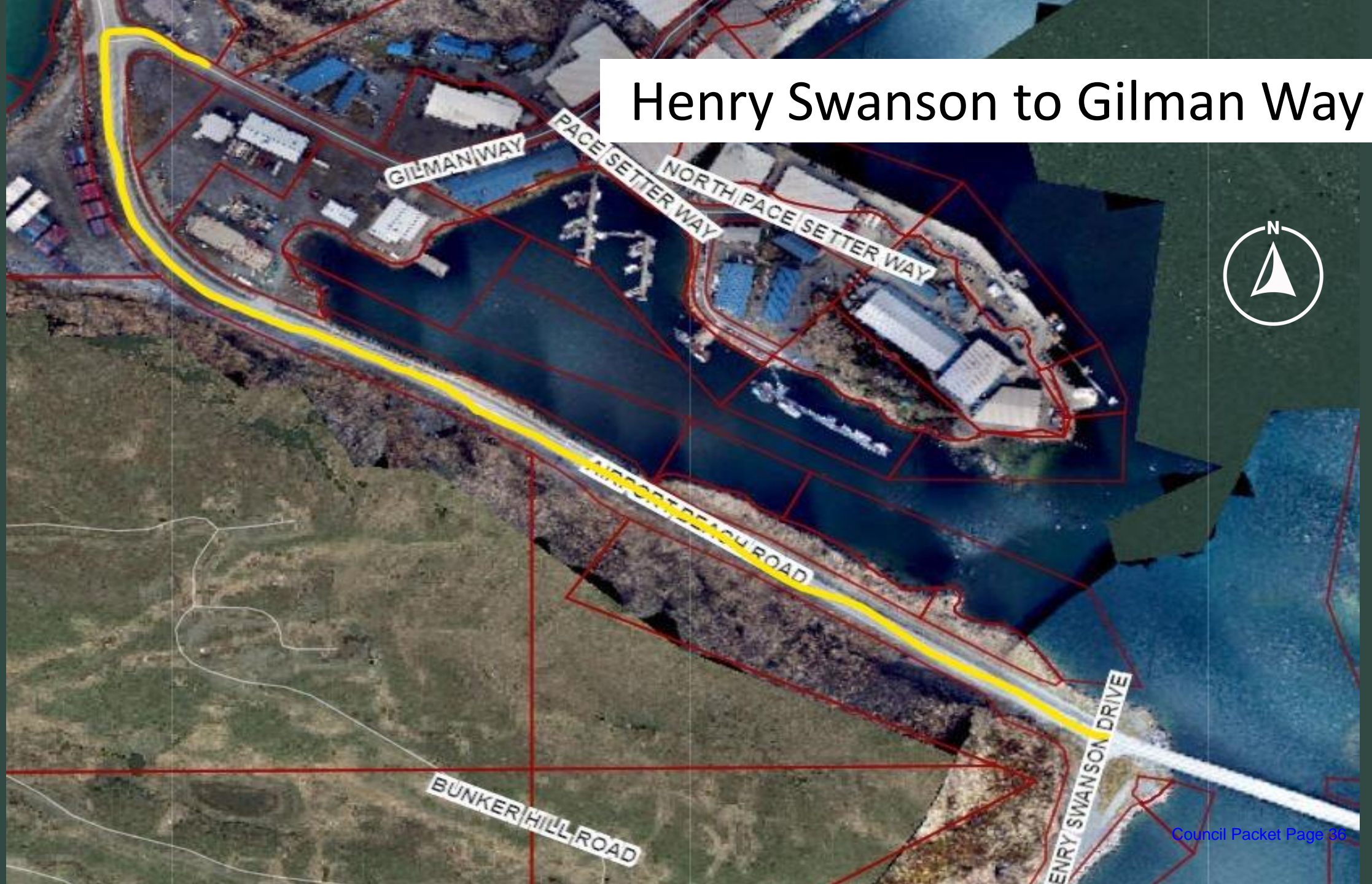


# Biorka to end of East Point Dr.





# Henry Swanson to Gilman Way





# Tundra Drive to Airport Beach







Hey Neighbor

**WE HAVE SOME  
EXCITING NEWS!**

GCI will soon begin construction of a high-speed fiber optic network that will bring faster internet speeds, including 1 gig, to your area!

This notice is to inform you that construction is scheduled to begin in your neighborhood around

October 2021

This should not affect any of your other utility services, but we wanted to let you know since you'll see us working around town.

If you have any questions regarding construction, please call our Network Operations Team at 907.868.5656.



# PROCLAMATION

WHEREAS, domestic violence is a serious crime that impacts people of all races, ages, religions, income levels, genders and sexual orientations; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security and humanity, due to the systematic use of physical, emotional, sexual, psychological, spiritual and economic control, coercion and abuse; and

WHEREAS, Alaska has consistently ranked in the top 10 states in the United States in our rate of intimate partner violence against women; and

WHEREAS, domestic violence costs our nation more than 8.3 billion dollars annually in medical expenses; in police and court costs; in shelter and foster care costs; in employee absenteeism and non-productivity; and in other costs; and

WHEREAS, 1 in 15 children are exposed to intimate partner violence each year, and 90% of these children are eyewitnesses to this violence; and

WHEREAS, Unalaskans Against Sexual Abuse and Family Violence (USAFV) provides safe shelter, advocacy, personal support and other services to adults and children impacted by domestic violence in Unalaska and Dutch Harbor; and

WHEREAS, USAFV seeks to prevent future domestic violence by providing education and outreach to people of all ages; and

WHEREAS, only a coordinated community effort will put a stop to domestic violence.

NOW, THEREFORE, I, VINCENT M. TUTIAKOFF, SR., MAYOR OF THE CITY OF UNALASKA, ALASKA, DO HEREBY **PROCLAIM THE MONTH OF OCTOBER 2021 AS DOMESTIC VIOLENCE AWARENESS MONTH** AND URGE ALL CITIZENS TO WORK TOWARD THE ELIMINATION OF DOMESTIC VIOLENCE AND ALL VIOLENCE WITHIN FAMILIES AND WITHIN DATING RELATIONSHIPS OF ALL KINDS.

SO PROCLAIMED this 28<sup>th</sup> day of September, 2021.

---

Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

---

Marjie Veeder, CMC  
City Clerk

**SPECIAL MEETING**  
**Monday, September 13, 2021**  
**6:00 p.m.**



**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby

**Council Members**  
Dennis M. Robinson  
Alejandro R. Tungul  
Shari Coleman

## **UNALASKA CITY COUNCIL**

P. O. Box 610 • Unalaska, Alaska 99685  
Tel (907) 581-1251 • Fax (907) 581-1417 • [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us)

Vincent M. Tutiakoff Sr., Mayor  
Erin Reinders, City Manager  
Marjie Veeder, City Clerk [mveeder@ci.unalaska.ak.us](mailto:mveeder@ci.unalaska.ak.us)

---

### **MINUTES**

1. **Call to order.** Mayor Tutiakoff called this special meeting of the Unalaska City Council to order at 6:00 p.m., in Council Chambers, City Hall, Unalaska.
2. **Roll call.** The City Clerk called the roll. The Mayor and all council members were present, with Council Members Nicholson and Looby participating telephonically.
3. **Pledge of Allegiance.** Council Member Tungul led the Pledge of Allegiance.
4. **Adoption of Agenda.** Robinson moved to adopt the agenda; second by Tungul. Roll call vote. All council members voted in the affirmative. Motion passed 6-0.
5. **Work Session.** Robinson moved to go into a Work Session; second by Tungul. Roll call vote. All council members voted in the affirmative. Motion passed 6-0.
  - a. Presentation and Discussion, Fiscal Sustainability: Strategies to Increase Return on Excess Reserves, Alaska Permanent Capital Management

The City Manager introduced the work session topic and also introduced Evan Rose and Bill Lierman, who were present on behalf of Alaska Permanent Capital Management (APCM). APCM made their presentation, led primarily by Mr. Lierman, and responded to questions and comments from Mayor and Council.

About 6:40pm, at the suggestion of APCM, the Mayor agreed to proceed to the presentation scheduled for tomorrow regarding a rainy day reserve recommendation and permanent fund portfolio options. Brandi Niclai joined the presentation team for APCM via Zoom. APCM staff responded to questions and comments from Mayor and Council.

6. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 7:54 p.m.

---

Marjie Veeder, CMC  
City Clerk

DRAFT

**Regular Meeting**  
**Tuesday, September 14, 2021**  
**6:00 p.m.**



**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby

**Council Members**  
Dennis M. Robinson  
Alejandro R. Tungul  
Shari Coleman

## **UNALASKA CITY COUNCIL**

P. O. Box 610 • Unalaska, Alaska 99685  
Tel (907) 581-1251 • Fax (907) 581-1417 • [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us)

Vincent M. Tutiakoff Sr., Mayor  
Erin Reinders, City Manager  
Marjie Veeder, City Clerk [mveeder@ci.unalaska.ak.us](mailto:mveeder@ci.unalaska.ak.us)

---

### **MINUTES**

1. **Call to order**  
Mayor Tutiakoff called the September 14 regular meeting of the Unalaska City Council to order at 6pm in Council Chambers, City Hall, Unalaska.
2. **Roll call**  
The City Clerk called the roll. The Mayor and all council members were present, with Council Members Nicholson, Tungul and Looby attending via telephone or Zoom.
3. **Pledge of Allegiance**  
Council Member Robinson led the Pledge of Allegiance.
4. **Adoption of Agenda**  
Robinson moved to adopt the agenda; second by Coleman. Roll call vote: all council members voted in the affirmative. Motion passed 6-0.
5. **Approve Minutes of Previous Meetings**  
Coleman moved to approve the minutes of the August 24 regular meeting and the September 7 special meeting as presented; second by Robinson. There being no objection, the minutes were adopted by consensus.
6. **Reports**
  - a. **City Manager:** The City Manager presented her report and highlighted the dates for the federal lobbying trip meetings and the consensus was to plan for Dec. 6-9, 2021. The Manager also noted the invitation from OC and the Q-Tribe to attend the "Missing and Murdered Indigenous Persons" meeting. Coleman commented about tsunami sirens; Robinson commented about fireworks shows.
  - b. **Financials June 2021:** Interim Finance Director Jim Sharpe presented the financial reports for June 2021 and pointed out that FY21 revenue was the lowest in the past 10 years. Coleman and Robinson requested a recap of CARES spending. Robinson commented on reduced revenue due to Red King Crab closure and the potential Opilio Crab closure.
7. **Community Input & Announcements:** The Mayor provided an opportunity for community input and announcements.

- PCR Director Roger Blakeley announced Unalaska Community Radio Theater, “A Christmas Carol”, a radio play. Auditions are September 19; call PCR to schedule an audition.
- The City Clerk made announcements regarding the upcoming October 5 General Election. Election Day voting 8am to 8pm at City Hall. Early and absentee voting beginning tomorrow Sept. 15, Monday-Friday, 8am to 5pm at City Hall; with absentee voting running through October 4.

8. **Public Comment on Agenda Items:** No comments offered.

9. **Work Session**

Robinson moved to go into work session; second by Coleman. There being no objection, the Mayor announced work session at 6:29 p.m.

- Presentation, proposed Memorial to Fisherman of Unalaska, Karel Machalek.** Mr. Machalek commented regarding his proposed memorial. All council members (with the exception of Looby who was having technical connection issues) spoke in favor of the memorial.
- Strategies to Increase Return on Excess Reserves.** Interim Finance Director Jim Sharpe presented a continuation of this topic from last night’s council meeting; reviewed his memo to Council; and responded to council member questions. Evan Rose and Bill Lierman from Alaska Permanent Capital Management were present, commented and responded to council questions.
- Overview of City’s Haystack Antenna Site.** Planning Director Bil Homka gave a report to Council about the City’s Haystack Antenna Site.
- Discussion of City of Unalaska Mission Statement and Goals.** The City Manager opened the discussion, reviewing the past planning process and then the mission statement. Council provided direction on the mission statement. The manager then reviewed the goals identified by council and elicited council feedback on several of the goals.

Robinson moved to return to regular session; second by Coleman. There being no objection, motion adopted by consensus.

The Mayor announced a five minute break at 8:57 p.m.

Back in regular session at 9:04 pm.

10. **Consent Agenda**

- Resolution 2021-60: Appointing Judges and Clerks for the Regular Municipal Election on October 5, 2021 and Judges to serve on the Canvass Committee

Robinson moved to adopt the Consent Agenda; second by Coleman. All council members voted in the affirmative. Motion passed 6-0.

11. **Regular Agenda**

- Resolution 2021-61: Setting out community wide COVID-19 protective measures

Coleman moved to adopt Resolution 2021-61; second by Robinson.

The City Manager introduced the resolution. Council discussion ensued. IFHS Clinic Director Melanee Tiura gave an updated local active case count (38 active, of which 23 are industry/quarantined and 15 are community related); Tiura also responded to council questions.

Community members Jazzmyne Shapsnikoff and Jacob Whitaker offered public comments.

Looby moved to amend Resolution 2021-61 by striking the word “shall” in the third line and replacing it with “are encouraged to”; and striking subparagraphs 2(a), (b) and (c). Second by Coleman. Council discussion.

City Manager pointed out a problem with the wording of the document if the amendment is approved, and suggested a change in wording as a solution.

Looby moved to amend her amendment to leave in section 2(a) and change the word “required” in the first line of 2(a) to “encouraged”; second by Coleman. Council discussion ensued.

Roll call vote on the amendment: Coleman - yes; Bell - no; Looby – yes; Nicholson - no; Tungul - no; Robinson - no. Motion failed with two yes and four no.

Roll call vote on the main motion, Resolution 2021-61 as amended: Looby - no; Bell - yes; Nicholson - yes; Robinson - yes; Tungul - yes; Coleman - yes. Motion passes with five yes and two no.

12. **Council Directives to City Manager.** None.

13. **Community Input & Announcements.** Robinson announced that Governor Dunleavy called a 3<sup>rd</sup> special session of the legislature to begin October 1, 2021.

14. **Adjournment** Having completed all items on the agenda, Mayor Tutiakoff adjourned the meeting at 9:59 p.m.

---

Marjie Veeder, CMC  
City Clerk

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor and City Council Members  
From: Erin Reinders, City Manager  
Date: September 14, 2021  
Re: City Manager Report

---

---

**Upcoming Deadlines:** The following city deadlines and events are coming up.

- Tues. October 5: Unalaska General Election, in person voting at City Hall, polls open 8am to 8pm. Absentee voting at City Hall, Monday-Friday, 8am-5pm, through October 4.
- Fri. October 8: Canvass Committee Meeting to count absentee & questioned ballots, 10am at City Hall.
- Wed. October 20: Second Half property tax payments due.

**Fiscal Sustainability:** City Council discussed actions that might be taken in support of fiscal sustainability with our financial advisors from Alaska Permanent Capital Management (APCM) on September 13 and September 14. Generally, the next steps are as follows. This is a large and important undertaking.

1. APCM will model an alternative aggregate portfolio for consideration (based on Council's discussion on September 14) and produce a few slides showing the data. Staff will review this with APCM, and Staff will work to identify some of the implications of the options operationally. Once the options and impacts are relatively clear, this will be shared with City Council to determine the amounts in each portfolio.
2. APCM will help with language providing a mechanism to transfer money from the "Rainy Day" fund. Then, APCM will work with staff to develop an Investment Policy Statement. This will require Council discussion and eventual formal action.
3. APCM will build a framework, an Investment Policy Statement, and distribution policy for a longer dated perpetual fund, i.e. Permanent Fund. This will entail working with staff, city attorney, discussion with Council and formal Council action.

**Crab Closures and Reductions:** Bristol Bay Red King Crab will remain closed for this season, and things continue to not look good for Bering Sea Snow Crab. At this point, we are estimating about a 500K hit to the budget for the Bristol Bay Red King Crab closure. We originally anticipated the Bering Sea Snow Crab to be reduced by 50%, meaning a hit of about \$1.2 million. At that point we were looking at an estimated \$1.7 million impact. It appears, however, that the reduction for Snow Crab will be greater than originally anticipated. We should know something for certain around October 8, 2021, at which time we will begin work re-estimating the financial impact to this year's revenues and begin to identify options for next steps. Staff will coordinate this with the assistance of our lobbyists and fisheries consultant. Once we have this information prepared, we will come to Council for further discussion on how Council might want to respond organizationally and how best to alert our state and federal officials of this situation and its impact. As I mentioned previously, we can't really identify the specific impact this will have on port related revenue but, in general, this typically negatively impacts wharfage revenue, and positively impacts dockage revenue.



**Lobby Efforts:** The Federal Lobby trip is planned for December 6 – December 9. As a reminder, Brad and team will do their best to try and fill up the schedule but there is continued uncertainty as to the potential to meet in person and what the requirements might be. Seb indicated that they would work to set up both in person (where possible) and Zoom type meetings, which could be successfully adapted if the trip has to be canceled. Brad also suggested bringing proof of vaccination, and purchasing refundable tickets in case the trip is canceled. The current plan is that Council will hear from Seb O’Kelly and Rick Marks on federal legislative and fisheries issues, adopt the priorities via resolution, and approve travel for the Lobby trip on October 12.

Council will receive a State Legislative update from Dianne Blumer on November 9. We will also consider the next round of State Legislative Priorities. Final priorities will be set via resolution in the following meeting, based on the discussion that evening. I will be working with Dianne in the meantime to craft some suggested priorities; she has shared similar guidance as our Federal team in looking at our Capital Projects. We are beginning to discuss the State Lobby Trip, and planning for contingencies with COVID-19. Focus is March 2 – 4 or March 9 – 11 at this point.

**Strategic Planning Next Steps:** City Council discussed next steps for the Mission Statement, and worked to refine the goals and focus areas at the September 14 Council Meeting. Tonight, Council will take formal action adopting the Mission Statement. I still need to work through the feedback received on the Goals and Focus areas and plan to bring that back to City Council at a future meeting for continued discussion. I am working to break out what appears to be Focus Areas and what might be crafted in specific and actionable goals. More to come. Even with the unanswered questions, there are certainly areas where a shared vision (i.e. Arctic Port) was clear and I was able to work that into the identification of and justification for the legislative priorities.

**Unalaska Trilateral and IRT:** The Qawalangin Tribe of Unalaska, on behalf of the Trilateral, has formally requested assistance of the Department of Defense’s Innovative Readiness Training Program (IRT) to develop a feasibility study and related support efforts for an Arctic Port with a joint Navy and Coast Guard installation in Unalaska. This is a follow-up from the 2020 IRT Community Assessment that recommended an increased military presence in Alaska and building select military infrastructure in Unalaska to support the Arctic development. The idea of such a request was shared with and received much support from City Council, the Tribal Council and OC Board earlier this year. This also compliments City Councils discussions on Goals, Focus Areas, and Legislative Priorities related to Arctic Port, economic diversification and increased military presence in Unalaska. The Tribe has issued a public notice regarding this application.

**Air Transportation:** Air transportation is one of the items in the Goal and Focus Area discussion that was a clear area of concern; and it’s related a long standing Council Legislative priority. Although the City is not in direct control over these items, the following air transportation updates impact us all.

- State DOT and their consultants held a Stakeholder meeting on the Airport Master Plan on Thursday, September 16. A public meeting will be held on **September 30 on Zoom from 5:30pm to 7:30pm**. This will also be on KUCB. The plan focuses on a 150 foot by 150 foot EMAS on both sides of the runway. This includes access along the sides of the EMAS and allows for 4,350 feet of useable runway.
- The latest I heard is that the Alaska Airline Mileage plan agreement with Ravn should be fully operational by the end of the first quarter of 2022.
- I have been told that Aleutian Airways is now hoping to begin direct flights round trip from Anchorage to Unalaska in late October or early November. They have had some delays on the FAA testing side due to COVID concerns. The Saab 2000 are ready to go. Pilots are in flight school. They also plan to be available for charter flights.

**CARES Act:** The topic of CARES Act funding came up at the September 14, 2021 City Council meeting a few times. CARES Act spending was discussed at numerous Council meetings and staff has worked diligently to utilize those funds in keeping with Council direction, feedback and formal action, our own policies, and with ever changing Treasury Guidance on CARES. We are working up a report to communicate how this funding was used by Fiscal Year, as the expenditures now span three fiscal years (FY20, FY21 and FY22).

**Fireworks:** Council only had enough funding budgeted to pay for one City sponsored big fireworks show this fiscal year. That show was the Independence Day show. The Unalaska chapter of the Alaska State Firefighter Association is interested in doing a show similar to what they did last New Year's Eve, and has submitted a proposal and request to City Council. This is scheduled for the work session this evening. Staff has worked to process the proposal in a manner similar to other non-profit requests and can prepare an agreement for Council to take action in a future meeting, should Council choose to support the request. If this were to become an annual request, this would be rolled into the community support grant program for nonprofit organizations.

**National Community Survey (NCS):** The Planning Department is preparing the second National Community Survey for Unalaska. The results from this survey can be compared to those from the previous survey in 2017. Our goal is to do the survey every few years so that we can compare and track progress in addressing community needs. Planning Director Bil Homka has provided the following information:

*We have finalized the survey questions for the NCS with Polko. Polko will begin mailing invitations later this month, and the data collection period for the mailed and online surveys will run September 23 to November 11. The results will be available in early December.*

**Directives to the City Manager:** There are two outstanding directives, both progressing as outlined below.

- *Cost Benefit Analysis for Captains Bay Road Project (March 30, 2021). Progressing.* The directive reads, "Implement a cost-benefit analysis for the proposed road improvements and utility expansion for Captains Bay Road." Given the magnitude of the Captains Bay Road project, we are confident that this analysis will serve us well. Council approved Resolution 2021-56 to award a contract in the amount of \$234,019.75 for this analysis at the August 24, 2021 meeting.
- *Haystack Communications Site (July 27, 2021). Progressing.* The directive reads, "Start the process to terminate leases on Haystack for communications and work to upgrade and allow equal access to facilities for communications on Haystack with new leases." I have asked the Planning Director to take the lead here. The Planning Department has long managed the leases on Haystack, and has been striving to improve the lease process and situation for years. Staff presented an update of the current complex situation on Haystack at the September 14, 2021 Council work session. Work continues.

General Fund Operating Monthly Summary - Month Ending July 2021

	FY2022 Budget	July	FY2022 YTD	% OF BUD	FY2021 YTD	INC/(DEC) Last Year
<b>REVENUES</b>						
Raw Seafood Tax	4,200,000	755,811	755,811	18%	549,021	206,790
AK Fisheries Business	3,300,000	0	0	0%	0	0
AK Fisheries Resource Landing	3,900,000	0	0	0%	0	0
Property Taxes	7,100,000	684,433	684,433	10%	206,748	477,685
Sales Tax	6,000,000	1,156,521	1,156,521	19%	387,162	769,360
Investment Earnings	1,800,000	201,360	201,360	11%	172,073	29,287
Other Revenues	2,806,749	997,709	997,709	36%	937,415	60,294
Appropriated Fund Balance	5,892,342	0	0	0%	0	0
<b>Total General Fund Revenues</b>	<b>34,999,091</b>	<b>3,795,835</b>	<b>3,795,835</b>	<b>11%</b>	<b>2,252,420</b>	<b>1,543,415</b>
<b>EXPENDITURES</b>						
Mayor & Council	473,898	51,434	51,434	11%	18,952	32,482
City Administration						
City Manager's Office	449,980	32,014	32,014	7%	33,181	(1,167)
Administration	1,524,493	505,959	505,959	33%	466,559	39,400
<b>Total City Administration</b>	<b>1,974,473</b>	<b>537,973</b>	<b>537,973</b>	<b>27%</b>	<b>499,739</b>	<b>38,233</b>
City Clerk	582,081	37,219	37,219	6%	29,500	7,719
Finance						
Finance	1,130,466	80,788	80,788	7%	48,346	32,443
Information Systems	1,046,565	106,156	106,156	10%	190,370	(84,214)
<b>Total Finance</b>	<b>2,177,031</b>	<b>186,944</b>	<b>186,944</b>	<b>9%</b>	<b>238,715</b>	<b>(51,771)</b>
Planning	766,085	51,559	51,559	7%	42,338	9,221
Public Safety						
Police and Admin	4,218,285	219,118	219,118	5%	190,320	28,798
Police Communications	905,615	58,862	58,862	6%	51,365	7,498
Police Corrections	1,113,288	75,954	75,954	7%	66,991	8,963
<b>Total Public Safety</b>	<b>6,237,188</b>	<b>353,935</b>	<b>353,935</b>	<b>6%</b>	<b>308,676</b>	<b>45,259</b>
Fire & EMS						
Fire and Emergency Services	1,734,623	110,355	110,355	6%	86,924	23,431
<b>Total Fire &amp; EMS</b>	<b>1,734,623</b>	<b>110,355</b>	<b>110,355</b>	<b>6%</b>	<b>86,924</b>	<b>23,431</b>
Public Works						
DPW Admin & Engineering	829,483	57,376	57,376	7%	44,628	12,748
Streets and Roads	2,789,694	136,066	136,066	5%	135,368	698
Receiving and Supply	309,214	25,430	25,430	8%	19,398	6,032
Veh & Equip Maintenance	1,225,006	103,611	103,611	8%	83,641	19,971
Facilities Maintenance	1,313,423	80,573	80,573	6%	86,961	(6,388)
<b>Total Public Works</b>	<b>6,466,819</b>	<b>403,057</b>	<b>403,057</b>	<b>6%</b>	<b>369,997</b>	<b>33,060</b>
Parks, Culture & Recreation						
PCR Administration	265,679	24,613	24,613	9%	16,644	7,968
Recreation Programs	831,443	40,658	40,658	5%	39,036	1,622
Community Center Operations	1,056,979	75,861	75,861	7%	81,543	(5,683)
Library	966,877	78,938	78,938	8%	69,809	9,129
Aquatics Center	505,232	37,531	37,531	7%	33,671	3,860
Parks	42,500	34,065	34,065	80%	21,004	13,061
<b>Total Parks, Culture &amp; Recreation</b>	<b>3,668,710</b>	<b>291,665</b>	<b>291,665</b>	<b>8%</b>	<b>261,708</b>	<b>29,957</b>
Other Expenses	5,833,557	486,130	486,130	8%	503,074	(16,945)
XXXXXXX						
XXXXXXX	0	5,907	5,907	0%	0	5,907
<b>Total Operating Expenditures</b>	<b>29,914,466</b>	<b>2,516,177</b>	<b>2,516,177</b>	<b>8%</b>	<b>2,359,623</b>	<b>156,553</b>
Transfers To General Fund	0	0	0	0%	0	0
Transfers To Special Revenue	0	0	0	0%	0	0
Transfers To Capital Projects	1,896,013	1,896,013	1,896,013	100%	1,104,658	791,355
Transfers To Enterprise Funds	0	0	0	0%	0	0
Transfers To Enterprise Capital	3,494,500	3,494,500	3,494,500	100%	0	3,494,500
	5,390,513	5,390,513	5,390,513	100%	1,104,658	4,285,855
	35,304,979	7,906,690	7,906,690	22%	3,464,281	4,442,408
<b>Surplus/(Deficit)</b>	<b>(305,888)</b>	<b>(4,110,855)</b>	<b>(4,110,855)</b>	<b>17%</b>	<b>(1,211,862)</b>	<b>(2,898,993)</b>

	<b>FY2022 Budget</b>	<b>July</b>	<b>FY2022 YTD</b>	<b>% OF BUD</b>	<b>FY2021 YTD</b>	<b>INC/(DEC) Last Year</b>
<b>Electric Proprietary Fund</b>						
REVENUES	11,653,995	1,399,291	1,399,291	12%	820,666	578,625
Electric Line Repair & Maint	1,379,092	48,474	48,474	4%	33,128	15,346
Electric Production	8,309,188	743,479	743,479	9%	418,323	325,155
Facilities Maintenance	133,699	5,768	5,768	4%	3,034	2,734
Utility Administration	5,859,086	597,979	597,979	10%	609,235	(11,256)
Veh & Equip Maintenance	66,220	3,571	3,571	5%	643	2,928
Transfers Out	715,000	715,000	715,000	100%	2,052,338	(1,337,338)
EXPENSES	16,462,284	2,114,271	2,114,271	13%	3,116,701	(1,002,430)
NET EARNINGS/(LOSS)	(4,808,290)	(714,980)	(714,980)		(2,296,035)	1,581,055
<b>Water Proprietary Fund</b>						
REVENUES	2,563,057	359,168	359,168	14%	258,832	100,336
Transfers Out	1,915,500	1,915,500	1,915,500	100%	259,735	1,655,765
Facilities Maintenance	61,556	3,376	3,376	5%	4,313	(937)
Utility Administration	1,853,406	209,650	209,650	11%	215,190	(5,540)
Veh & Equip Maintenance	41,016	782	782	2%	3,290	(2,508)
Water Operations	1,792,161	89,530	89,530	5%	94,258	(4,727)
EXPENSES	5,663,639	2,218,839	2,218,839	39%	576,786	1,642,053
NET EARNINGS/(LOSS)	(3,100,583)	(1,859,671)	(1,859,671)		(317,954)	(1,541,717)
<b>Wastewater Proprietary Fund</b>						
REVENUES	2,452,806	211,269	211,269	9%	206,365	4,904
Transfers Out	43,000	43,000	43,000	100%	0	43,000
Facilities Maintenance	65,492	3,145	3,145	5%	6,840	(3,695)
Utility Administration	2,058,375	205,151	205,151	10%	208,731	(3,580)
Veh & Equip Maintenance	30,921	2,331	2,331	8%	1,232	1,099
Wastewater Operations	2,655,679	113,683	113,683	4%	96,400	17,284
EXPENSES	4,853,467	367,310	367,310	8%	313,203	54,108
NET EARNINGS/(LOSS)	(2,400,661)	(156,042)	(156,042)		(106,838)	(49,204)
<b>Solid Waste Proprietary Fund</b>						
REVENUES	2,385,699	276,036	276,036	12%	227,531	48,504
Facilities Maintenance	103,885	3,860	3,860	4%	2,021	1,839
Solid Waste Operations	2,308,957	86,965	86,965	4%	78,821	8,144
Utility Administration	1,701,420	136,445	136,445	8%	162,687	(26,243)
Veh & Equip Maintenance	147,476	2,810	2,810	2%	705	2,105
Transfers Out	1,171,100	1,171,100	1,171,100	100%	100,000	1,071,100
EXPENSES	5,432,838	1,401,180	1,401,180	26%	344,234	1,056,946
NET EARNINGS/(LOSS)	(3,047,139)	(1,125,145)	(1,125,145)		(116,703)	(1,008,442)

	<b>FY2022 Budget</b>	<b>July</b>	<b>FY2022 YTD</b>	<b>% OF BUD</b>	<b>FY2021 YTD</b>	<b>INC/(DEC) Last Year</b>
<b>Ports &amp; Harbors Proprietary Fund</b>						
REVENUES	8,651,862	511,920	511,920	6%	412,959	98,960
Bobby Storrs Small Boat Harbor	196,004	17,896	17,896	9%	22,507	(4,612)
CEM Small Boat Harbor	701,825	110,389	110,389	16%	94,684	15,705
Facilities Maintenance	52,415	3,692	3,692	7%	1,083	2,609
Harbor Office	7,299,689	567,840	567,840	8%	610,516	(42,676)
Ports Security	68,855	763	763	1%	276	487
Spit & Light Cargo Docks	545,262	121,775	121,775	22%	114,085	7,689
Unalaska Marine Center	1,087,467	258,731	258,731	24%	249,228	9,503
Veh & Equip Maintenance	64,512	4,527	4,527	7%	6,357	(1,830)
Transfers Out	6,045,000	6,045,000	6,045,000	100%	0	6,045,000
EXPENSES	16,061,030	7,130,613	7,130,613	44%	1,098,738	6,031,875
NET EARNINGS/(LOSS)	(7,409,168)	(6,618,693)	(6,618,693)		(685,778)	(5,932,915)
<b>Airport Proprietary Fund</b>						
REVENUES	560,341	38,952	38,952	7%	38,949	3
Airport Admin/Operations	617,801	89,027	89,027	14%	75,276	13,752
Facilities Maintenance	208,429	7,160	7,160	3%	9,261	(2,101)
EXPENSES	826,230	96,188	96,188	12%	84,537	11,651
NET EARNINGS/(LOSS)	(265,889)	(57,236)	(57,236)		(45,588)	(11,648)
<b>Housing Proprietary Fund</b>						
REVENUES	254,168	14,804	14,804	6%	20,475	(5,671)
Facilities Maintenance	223,475	13,532	13,532	6%	12,976	556
Housing Admin & Operating	379,702	51,538	51,538	14%	50,780	758
EXPENSES	603,177	65,070	65,070	11%	63,756	1,314
NET EARNINGS/(LOSS)	(349,009)	(50,266)	(50,266)		(43,281)	(6,985)

City of Unalaska  
Utility Revenue Report  
Summary

08/31/21

FY22 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY22 Revenue	FY21YTD Revenue	YTD Inc/(Dec)
Jul-21	1,399,291	359,168	211,269	276,036	2,245,764	2,245,764	1,513,394	732,370
Aug-21	1,669,241	389,462	243,763	262,682	2,565,148	4,810,911	3,269,482	1,541,429
Sep-21	0	0	0	0	0	0	5,074,336	0
Oct-21	0	0	0	0	0	0	6,801,353	0
Nov-21	0	0	0	0	0	0	8,185,405	0
Dec-21	0	0	0	0	0	0	9,593,115	0
Jan-22	0	0	0	0	0	0	11,138,514	0
Feb-22	0	0	0	0	0	0	13,078,475	0
Mar-22	0	0	0	0	0	0	15,607,971	0
Apr-22	0	0	0	0	0	0	17,800,715	0
May-22	0	0	0	0	0	0	19,246,941	0
Jun-22	0	0	0	0	0	0	20,929,290	0
YTD Totals	3,068,532	748,631	455,031	538,717	4,810,911			
FY22 Budget	11,487,017	2,482,312	2,412,344	2,347,730	18,729,403			
% to budget	26.7	30.2	18.9	22.9	25.7			

City of Unalaska  
Electric Revenue Report  
Electric Fund

08/31/21

FY21 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY22 YTD Revenue	FY21 YTD Revenue	YTD Inc/(Dec)
Jul-21	122,433	94,115	151,539	983,163	45,222	2,820	1,399,291	1,399,291	820,666	578,625
Aug-21	117,811	94,945	159,679	1,242,862	49,679	4,265	1,669,241	3,068,532	1,857,995	1,210,537
Sep-21							0	0	2,863,886	0
Oct-21							0	0	3,815,764	0
Nov-21							0	0	4,747,815	0
Dec-21							0	0	5,678,415	0
Jan-22							0	0	6,667,464	0
Feb-22							0	0	7,788,058	0
Mar-22							0	0	9,370,070	0
Apr-22							0	0	10,761,377	0
May-22							0	0	11,788,336	0
Jun-22							0	0	12,807,598	0
YTD Totals	240,243	189,060	311,219	2,226,025	94,901	7,084	3,068,532			
FY22 Budget	1,141,528	1,002,442	1,489,361	7,441,686	361,411	50,589	11,487,017			
% of Budget	21.0	18.9	20.9	29.9	26.3	14.0	26.7			

Kwh Sold

FY 22 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY22 Kwh Sold	Total FY21 Kwh Sold	Increase (Decrease)
July	267,515	244,069	383,322	2,714,555	3,609,461	3,018,921	590,540
August	292,983	254,648	430,646	3,440,715	4,418,992	3,711,497	707,495
September					0	3,511,899	0
October					0	3,250,734	0
November					0	3,116,502	0
December					0	2,874,320	0
January *					0	2,882,053	0
February					0	3,772,724	0
March					0	5,036,041	0
April					0	4,346,897	0
May					0	3,100,815	0
June					0	2,923,161	0
Total	560,498	498,717	813,968	6,155,270	8,028,453	41,545,564	1,298,035
Percent Sold	7.0%	6.2%	10.1%	76.7%	100.0%		

Generator Fuel	
FY22 Average Price Fuel	FY21 Average Price Fuel
2.6143	1.5393
	1.5469
	1.4965
	1.4744
	1.7177
	1.8533
	1.8318
	1.9500
	2.2590
	2.2295
	2.3518
	2.5393
2.6143	1.8991

FY22 Cumulative kwh Sold	FY21 Cumulative kwh Sold
3,609,461	3,018,921
8,028,453	6,730,418
8,028,453	10,242,317
8,028,453	13,493,051
8,028,453	16,609,553
8,028,453	19,483,873
8,028,453	22,365,926
8,028,453	26,138,650
8,028,453	31,174,691
8,028,453	35,521,588
8,028,453	38,622,403
8,028,453	41,545,564

37.66%  
% Change from Prior Year

City of Unalaska  
Water Revenue Report  
Water Fund

08/31/21

FY22 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY22 YTD Revenue	FY21 YTD Revenue	YTD Inc/(Dec)
Jul-21	12,767	340,267	6,135	359,168	359,168	258,832	100,336
Aug-21	12,699	376,767	(4)	389,462	748,631	536,701	211,930
Sep-21				0	0	863,801	0
Oct-21				0	0	1,168,166	0
Nov-21				0	0	1,262,602	0
Dec-21				0	0	1,352,364	0
Jan-22				0	0	1,492,203	0
Feb-22				0	0	1,786,891	0
Mar-22				0	0	2,229,665	0
Apr-22				0	0	2,589,578	0
May-22				0	0	2,697,429	0
Jun-22				0	0	2,933,144	0
YTD Totals	25,466	717,034	6,131	748,631			
FY22 Budget	139,081	2,335,813	7,418	2,482,312			
% of Budget	18.3	30.7	82.7	30.2			

Million Gallons Produced

FY22 Month	FY 22 Produced	FY 21 Produced	Increase (Decrease)
July	147.336	112.799	34.537
August	163.373	119.327	44.046
September		140.934	0.000
October		131.744	0.000
November		42.052	0.000
December		47.001	0.000
January		66.272	0.000
February		127.428	0.000
March		175.672	0.000
April		154.863	0.000
May		51.271	0.000
June		104.922	0.000
Total	310.709	1274.285	78.583

FY22 Water Cumulative	FY21 Water Cumulative
147.336	112.799
310.709	232.126
0.000	373.060
0.000	504.804
0.000	546.856
0.000	593.857
0.000	660.129
0.000	787.557
0.000	963.229
0.000	1118.092
0.000	1169.363
0.000	1274.285



City of Unalaska  
Wastewater Revenue Report  
Wastewater Fund

08/31/21

FY22 Budget Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY22 YTD Revenue	FY21 YTD Revenue	YTD Inc/(Dec)
Jul-21	41,873	151,880	16,786	730	211,269	211,269	206,365	4,904
Aug-21	41,650	168,905	19,355	13,852	243,763	455,031	421,792	33,239
Sep-21					0	0	663,037	0
Oct-21					0	0	888,063	0
Nov-21					0	0	1,077,778	0
Dec-21					0	0	1,306,337	0
Jan-22					0	0	1,535,032	0
Feb-22					0	0	1,754,795	0
Mar-22					0	0	1,985,517	0
Apr-22					0	0	2,189,323	0
May-22					0	0	2,351,839	0
Jun-22					0	0	2,537,519	0
YTD Totals	83,523	320,784	36,141	14,582	455,031			
FY22 Budget	455,848	1,797,311	80,457	78,728	2,412,344			
% of Budget	18.3	17.8	44.9	18.5	18.9			

FY22 Month	FY22 Effluent (Gal)	FY21 Effluent (Gal)	Increase (Decrease)
July	12,412,000	10,512,000	1,900,000
August	10,241,000	11,571,000	(1,330,000)
September		12,188,000	0
October		13,078,000	0
November		13,433,000	0
December		16,204,000	0
January		15,231,000	0
February		16,331,000	0
March		13,890,000	0
April		12,309,000	0
May		12,008,000	0
June		10,900,000	0
Total	22,653,000	157,655,000	570,000

FY22 Cumulative	FY21 Cumulative
12,412,000	10,512,000
22,653,000	22,083,000
0	34,271,000
0	47,349,000
0	60,782,000
0	76,986,000
0	92,217,000
0	108,548,000
0	122,438,000
0	134,747,000
0	146,755,000
0	157,655,000

City of Unalaska  
Solid Waste Revenue Report  
Solid Waste Fund

08/31/21

FY22 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY22 YTD Revenue	FY21 YTD Revenue	YTD Inc/(Dec)
Jul-21	31,976	188,881	55,178	276,036	276,036	227,531	48,505
Aug-21	31,992	181,682	49,008	262,682	538,717	452,994	85,723
Sep-21				0	0	683,613	0
Oct-21				0	0	929,360	0
Nov-21				0	0	1,097,210	0
Dec-21				0	0	1,255,999	0
Jan-22				0	0	1,443,815	0
Feb-22				0	0	1,748,731	0
Mar-22				0	0	2,022,719	0
Apr-22				0	0	2,260,438	0
May-22				0	0	2,409,337	0
Jun-22				0	0	2,651,029	0
YTD Totals	63,968	370,563	104,187	538,717			
FY22 Budget	325,165	1,548,679	473,886	2,347,730			
% of Budget	19.7	23.9	22.0	22.9			

FY22 Month	FY22 Tons of Waste	FY21 Tons of Waste	Increase (Decrease)
July	643.54	615.03	28.51
August		649.09	0.00
September		534.39	0.00
October		763.70	0.00
November		431.17	0.00
December		399.72	0.00
January		501.65	0.00
February		788.69	0.00
March		770.95	0.00
April		640.15	0.00
May		390.34	0.00
June		634.64	0.00
Total	643.54	7119.52	28.51

Cummulative	
FY22 Tons of Waste	FY21 Tons of Waste
643.54	615.03
0.00	1264.12
0.00	1798.51
0.00	2562.21
0.00	2993.38
0.00	3393.10
0.00	3894.75
0.00	4683.44
0.00	5454.39
0.00	6094.54
0.00	6484.88
0.00	7119.52

**CITY OF UNALASKA  
FY22 PORTS REVENUE**

Month	Year	UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock		CEM		Other Rev&Fees	Monthly Revenue	FY22 YTD Revenue	% of Budget	FY21 YTD Revenue	YTD Inc(Dec)	
		Docking/ Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Util	Docking/ Moorage	Utility Fees							
Jul	2021	105,056	232,499	77,130	15,998	18,991	(1,682)	13,319	412	383	10,341	21,899	16,233	1,343	511,920	511,920	6.0%	412,959	98,960	
Aug	2021	180,089	326,226	77,130	30,170	77,548	4,857	3,461	524	4,989	10,239	6,668	19,204	2,207	743,312	1,255,232	14.6%	973,869	281,363	
Sept	2021														0	0	0.0%	1,479,412	0	
Oct	2021														0	0	0.0%	2,077,498	0	
Nov	2021														0	0	0.0%	2,506,202	0	
Dec	2021														0	0	0.0%	3,112,613	0	
Jan	2022														0	0	0.0%	3,470,860	0	
Feb	2022														0	0	0.0%	4,061,281	0	
Mar	2022														0	0	0.0%	4,902,143	0	
Apr	2022														0	0	0.0%	5,552,430	0	
May	2022														0	0	0.0%	6,145,016	0	
Jun	2022														0	0	0.0%	6,649,714	0	
Totals		285,145	558,725	154,259	46,168	96,538	3,175	16,780	936	5,372	20,581	28,567	35,437	3,549	1,255,232					
Loc total		1,044,297				99,713		17,716		25,953		64,004								
Loc percent		83.2%				7.9%		1.4%		2.1%		5.1%								
FY22 Budget		1,770,006	3,188,469	#####	467,127	430,520	125,000	87,000	6,000	120,000	125,069	647,700	313,000	98,000	8,587,891					
% to Budget		16.1%	17.5%	12.7%	9.9%	22.4%	2.5%	19.3%	15.6%	4.5%	16.5%	4.4%	11.3%	3.6%	14.6%					

**PORTS RECEIVABLES**

Month	Year	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	% Past Due 90 Days +	Cash Received
Aug	2021	384,398	39,539	39,238	92,326	555,501	16.6%	594,543
Sept	2021					0	0.0%	
Oct	2021					0	0.0%	
Nov	2021					0	0.0%	
Dec	2021					0	0.0%	
Jan	2022					0	0.0%	
Feb	2022					0	0.0%	
Mar	2022					0	0.0%	
Apr	2022					0	0.0%	
May	2022					0	0.0%	
Jun	2022					0	0.0%	
YTD Cash Received								1,130,640

**CITY OF UNALASKA  
FY22 AIRPORT REVENUE**

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY22 YTD REVENUE	% OF BUDGET	FY21 YTD REVENUE	YTD INC/(DEC)
JUL	2021	38,023	9	26	38,057	38,057	6.9%	38,949	(891)
AUG	2021	38,023	0	26	38,049	76,107	13.8%	77,821	(1,714)
SEP	2021				0	0	0.0%	116,882	0
OCT	2021				0	0	0.0%	156,971	0
NOV	2021				0	0	0.0%	195,487	0
DEC	2021				0	0	0.0%	237,074	0
JAN	2022				0	0	0.0%	279,840	0
FEB	2022				0	0	0.0%	325,065	0
MAR	2022				0	0	0.0%	365,394	0
APR	2022				0	0	0.0%	404,335	0
MAY	2022				0	0	0.0%	443,267	0
JUN	2022				0	0	0.0%	481,450	0
<b>TOTAL</b>		76,046	9	52	76,107		0.0%		
<b>FY22 BUDGET</b>		544,000	3,500	6,000	553,500				
<b>% TO BUDGET</b>		14.0%	0.3%	0.9%	13.8%				

**RECEIVABLE BALANCES**

MONTH	YEAR	CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
JUL	2021	34,470	2,997	2,914	(29,080)	11,302	0.0%	53,655
AUG	2021	34,189	3,184	100	(20,821)	16,652	0.0%	37,065
SEP	2021					0	0.0%	
OCT	2021					0	0.0%	
NOV	2021					0	0.0%	
DEC	2021					0	0.0%	
JAN	2022					0	0.0%	
FEB	2022					0	0.0%	
MAR	2022					0	0.0%	
APR	2022					0	0.0%	
MAY	2022					0	0.0%	
JUN	2022					0	0.0%	
<b>YTD TOTAL</b>								90,720

### FY 22 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY22 YTD REVENUE	% OF BUDGET	FY21 YTD REVENUE	YTD INC/(DEC)
JUL	2021	14,804	0	14,804	14,804	6.0%	20,475	(5,671)
AUG	2021	20,814		20,814	35,618	14.3%	40,950	(5,332)
SEP	2021			0	0	0.0%	71,253	0
OCT	2021			0	0	0.0%	87,087	0
NOV	2021			0	0	0.0%	106,872	0
DEC	2021			0	0	0.0%	125,096	0
JAN	2022			0	0	0.0%	144,920	0
FEB	2022			0	0	0.0%	167,056	0
MAR	2022			0	0	0.0%	188,067	0
APR	2022			0	0	0.0%	208,571	0
MAY	2022			0	0	0.0%	229,183	0
JUN	2022			0	0	0.0%	257,616	0
TOTAL		35,618	0	35,618				
FY22 Budget		248,500	0	248,500				
% TO BUDGET		14.3%		14.3%				



**ALASKA STATE FIREFIGHTERS ASSOCIATION  
UNALASKA CHAPTER**

NEW YEARS EVE  
2021/2022  
1<sup>ST</sup> ANNUAL  
FIREFIGHTERS FESTIVUS  
IN MEMORY OF TREY HENNING  
12/31/2021 @ 1900-0100

Arianna Morales, ASFA – Unalaska Chapter, President



## **ALASKA STATE FIREFIGHTERS ASSOCIATION UNALASKA CHAPTER**

### **Introduction**

The Alaska State Firefighters Association – Unalaska Chapter (ASFA) is a 501(c)3 non-profit organization that represents all past and present members of the Unalaska Fire Department. Our mission is to provide our members with financial support who seek specialized, job specific training and purchase of non-department funded items and equipment that will directly benefit the community of Unalaska by enhancing our level of services provided in conjunction with response by the City of Unalaska Fire Department. ASFA is a separate organization that is affiliated with the City of Unalaska Fire Department but operates independently. ASFA is overseen by an executive board of six active members in good standing.

#### Executive Board

- i. President – Arianna Morales
- ii. Vice President – Vacant
- iii. Secretary /Treasurer – Ben Knowles
- iv. Seat A – Dmitri Dela Cruz
- v. Seat B – Stacy Shipp
- vi. Staff Seat – David Gibson
- vii. Ex-officio – Patrick Shipp – City of Unalaska Fire Department, Chief

### **Background**

In 2020, ASFA was generously given a donation of nearly 800 pounds class C fireworks by Wasilla Based Company, Gorilla Fireworks. This show was produced based on the current climate surrounding the global health pandemic at the time, which resulted in the cancellation of the annual City of Unalaska fireworks show. ASFA members spent several days choreographing and setting up the show. The NYE 2020/2021 show was shot off of a landing, the NUNYA, which is locally owned and operated by long-time Unalaskan, Mike Lloyd. This show gathered the attention of many, and nearly 65 vehicles lined the roadway on Front Beach. The show was approximately 27-minutes long. After the conclusion the response ASFA got was overwhelming. The show had been a great success and our members thoroughly enjoyed all aspects of it.



## ALASKA STATE FIREFIGHTERS ASSOCIATION UNALASKA CHAPTER

### Proposal

ASFA is attempting to hold a dinner event for New Year's Eve 2021/2022. This event would be held in memory of local Unalaskan, Trey Henning, who tragically passed away after being caught in an avalanche. Trey's event sparked a lot of emotions in all of us here in Unalaska, specifically those who responded remember this event quite vividly to this day. With a fundraiser in memory of Trey Henning, ASFA plans to use the proceeds to create "backcountry bags" that would be filled with equipment that one may not normally be able to finance personally but could make a significant impact should another tragic event occur. Items such as avalanche backpacks, mono-suits, location beacons and locators, hand held GPS units, and two-way radios are all items that come with a significant cost. The bags would be available for check out at no cost to the renter other than a photo ID or some other type of collateral to ensure the items are returned.

The event would be held at UniSea, Inc. Grand Aleutian Hotel. ASFA would like to also offer our guests who attend the fundraising event "premium viewing" of the community fireworks show from their seats located in the Chart Room. We feel that having "premium viewing" will allow us to draw more folks in to help honor Trey's Memory but those who cannot join us, may still view the fireworks at no charge. The show is tentatively set to be shot over Margaret's Bay pending approval of the necessary parties.

### Experience

1. Arianna Morales – ASFA President
  - a. Has assisted with one commercial fireworks show and one Class C fireworks show
2. Ben Knowles – ASFA Secretary/Treasurer
  - a. Has assisted with six commercial fireworks show, this includes coordination of two shows and one Class C Fireworks show
3. Stacy Shipp – Seat B
  - a. Has assisted with one commercial fireworks show in Alaska and several commercial fireworks show in her previous home state of Texas
4. David Gibson – ASFA Staff Seat
  - a. Has assisted with one commercial fireworks show and one Class C Fireworks show
5. Thomas Roufos – ASFA General Member
  - a. Has assisted with five commercial fireworks shows and one Class C fireworks show
6. Patrick Shipp – Ex-Officio
  - a. Is a licensed pyro-technician in the state of Alaska and Texas





## **ALASKA STATE FIREFIGHTERS ASSOCIATION UNALASKA CHAPTER**

### **Cost Analysis**

ASFA is seeking a donation of \$10,000 from the City of Unalaska/City Council. This amount is calculated based on the donation amount received last year and after conversations with Gorilla Fireworks. This would be a tax deductible donation.

All other associated costs related to the fundraising event will be self-sustained by ASFA along with donations from other various local and non-local businesses.

### **Fireworks show information**

The fireworks show would consist of all Class C fireworks with a variety of cakes, roman candles, and mortar rounds that are tentatively scheduled to be ignited electronically. The amount of fireworks will not require a permit from the State of Alaska. The show is scheduled to be a minimum of 25 minutes long.

The show would be shot over Margaret's Bay, pending approval. Proposed shoot time would be 01/01/2022 @0000

### **City Needs**

1. ASFA would need city approval to set-up and store the fireworks in the public works wash bay until the proposed shoot time.
2. The potential use of a flatbed trailer(s) – not the low-boy (trailer used for commercial shows)
3. A fire engine and paramedic stand-by crew on the night of the show

### **Insurance**

ASFA members are covered AD&D when operating during an ASFA sanctioned event. ASFA is also awaiting a quote for specific event insurance that would be general liability, property liability. This policy quote would be for a 1 million dollar umbrella.

***\*\*\*This is a tentative proposal. The health and well-being of our community is a priority and this event is subject to change. As we move forward, we will continue to be transparent and make information known as it become available. We look forward to your response and appreciate your consideration\*\*\****

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor and City Council Members  
From: Erin Reinders, City Manager  
Date: September 28, 2021  
Re: Federal Legislative Priorities

---

---

**SUMMARY:** City Council identifies legislative priorities annually. This memo outlines Council's existing Federal priorities and highlights changes to the updated priorities based on feedback from Council over the course of this past year. Council will hear from the Federal lobbyist team on October 12th and consider a formal resolution outlining legislative priorities at that time. Staff will develop that resolution for your consideration based on tonight's discussion. No formal action will take place this evening.

**PREVIOUS COUNCIL ACTION:** Identifying State and Federal legislative priorities is a recurring Council action to express the City's support for certain initiatives; to seek support for capital projects; and in preparation for lobbying trips. Council last approved Federal Legislative Priorities via Resolution 2020-61 on September 22, 2020. Priorities approved at that time are outlined below.

<b>CURRENT FEDERAL LEGISLATIVE PRIORITIES</b>
<i>Critical Needs Support</i>
<b>Stabilization of Commercial Flights at Tom Madsen Airport*</b>
Unalaska Bay Entrance Channel Dredging Support
Alternative Energy Support
<b>Reliable and High Speed Internet Support</b>
<b>Environmental Remediation Support</b>
United States Coast Guard Presence
<i>Capital Project Funding Support</i>
<b>Captains Bay Road and Utility Improvements Project - \$52 Million</b>
<b>*Bold indicates that Priority is also identified as a State Priority</b>

That resolution also identified the Stabilization of Commercial Flights at Tom Madsen Airport as the number one key critical support need and the Captains Bay Road and Utility Improvements Project as the number one project funding priority.

**BACKGROUND:** City Council will discuss and consider State Legislative Priorities separately from the Federal Priorities this year. Tentatively, we are looking to hear from our State Lobbyist in November, and will look to finalize State priorities by January.

Our Federal lobbyists tell us that earmarks may be returning to the Congressional budgeting process and that there seems to be a strong interest in utility and port infrastructure projects. Sebastian O'Kelly suggested we consider adding some of our Capital Projects to the list.

City Council has also started to identify goals and focus areas. These include developing an arctic port, air transportation, and natural resources with a geothermal focus.

**DISCUSSION:** Below is a list and overview of draft Federal legislative priorities for Council's consideration. Council may also want to consider if the top critical need and the number one priority project for funding support remain as currently designated.

This list has been developed with Council's existing priorities, lobbyist guidance, and Council's ideas for goals and focus areas in mind. Much of the information in the overview is from the CMMP and the input of City staff. Changes to the list are described below.

The final list, and associated resolution, will be acted on at the October 12, 2021 City Council meeting when City Council will also hear a Federal Legislative update from our team of lobbyists and discuss this year's federal lobby efforts.

<b>DRAFT FEDERAL LEGISLATIVE PRIORTIES</b>
<i>Critical Needs Support</i>
Stabilization of Commercial Flights at Tom Madsen Airport (existing)
Unalaska Bay Entrance Channel Dredging (existing)
Alternative Energy (existing)
Reliable and High Speed Internet (existing)
Environmental Remediation (existing)
United States Coast Guard and Military Presence in Unalaska (expanded)
<i>Capital Project Funding Support</i>
Captains Bay Road and Utility Improvements Project - \$54 Million (existing)
Robert Storrs Boat Harbor Improvements – \$9.5 Million (new)
Unalaska Marine Center Cruise Ship Terminal - \$18.59 Million (new)
LCD and UMC Dredging - \$6.65 Million (new)
Makushin Geothermal Interconnection Projects - \$5.7 Million (new)
Solid Waste Gasifier - \$8.3 Million (new)

**Critical Needs Support**

- 1. Stabilization of Commercial Flights at Tom Madsen Airport.** *This is an existing and unchanged Legislative Priority (both State and Federal) that helps to address Council's recently identified focus on air transportation. This item is currently identified as Unalaska's top critical need.*

Air travel is the only way to reasonably access our island community. Direct, safe, reliable, and affordable flights meeting regular and peak season demands of our community is critical. The airport and runway are owned and managed by the Alaska Department of Transportation. Furthermore, the Alaska Department of Transportation, US Department of Transportation, and the Federal Aviation Administration are responsible for supporting safe and efficient transportation systems and infrastructure.

The grounding of the Saab 2000 for the DUT-ANC route, in the aftermath of the crash of Flight 3296, highlighted the risk of having only one airline with one commercial aircraft authorized to fly passengers directly between Anchorage and Unalaska. This was again recognized when Ravn Air declared bankruptcy and stopped all air service in April of 2020 for a lengthy period of time. We call upon state and Federal delegations and agencies to assist in creating an environment that allows for redundancy in aircraft service in order to meet our island community's transportation needs.

We also support the State of Alaska's efforts as they update and implement their Airport Master Plan for Tom Madsen Airport to address runway improvements. We support the Essential Air Service program, and related programs, as critical tools to ensure the long term viability of air travel to and from Unalaska.

2. **Unalaska Bay Entrance Channel Dredging Support.** *This is an existing and unchanged Legislative Priority that helps to address Council's vision of becoming an arctic port and is currently identified on the CMMP.* The City of Unalaska was a non-Federal sponsor of the cost-shared feasibility study, led by the Army Corps of Engineers, evaluating the effects of the removal of a navigation restriction that severely impacts our ports. We are now the non-Federal sponsor of the design phase of this project. We have a signed Design Agreement; the Corps is authorized and federally funded for the 75/25 Cost Shared effort that will produce plans and specifications ready to advertise for the -58+2 dredging of the outside bar. The removal of this navigational restriction helps us accommodate deep draft vessels, will benefit commerce, and considers best practices for navigation and safety margins. This project is dependent upon the US Army Corps of Engineers continued support of this Federal project and their funding share.
3. **Alternative Energy Support.** *This is an existing and unchanged Legislative Priority that helps to address Council's recently identified focus on geothermal power and natural resources.* The absence of adjoining electrical systems forces the City of Unalaska to cover contingency planning and react to unplanned outages without relying on help from an adjoining utility grid. The City continues to look for support with reliable and cost effective alternate energy sources, including geothermal and wind. The City supports measures that encourage other alternate energy opportunities to become viable options for our community. The city is currently involved in the feasibility study stage of a wind energy project. In August of 2020, City Council approved a 30 year Power Purchase Agreement with OCCP for geothermal power sourced from Makushin Volcano.
4. **Reliable and High Speed Internet Support.** *This is an existing and unchanged Legislative Priority (both State and Federal).* Unalaska's internet speeds impede business growth, access to medical services, remote post-secondary education, and our community's overall quality of life. Residents are unable to fully utilize cloud-based systems to improve efficiencies and effectiveness in personal, educational, medical, and business processes. Improving internet services has long been a priority and the City supports programs and activities that help to bridge this digital divide.
5. **Environmental Remediation Support.** *This is an existing and unchanged Legislative Priority (both State and Federal).* Unalaska has several sites that are subject to the Department of Defense's Formerly Utilized Defense Sites environmental program due to contamination during WWII activities, as well as WWII related contamination that is discovered during construction projects today. Assistance and support at the state and Federal levels is critical to mitigating these contaminated areas.
6. **United States Coast Guard and Military Presence in Unalaska.** *Currently, the Council Priority focuses on the United States Coast Guard, but this draft wording has been expanded to include military in response to numerous voices of support for this at City Council meetings.* Unalaska appreciates the Coast Guard's long time presence in our community. As marine transportation increases in our region, the Guard's presence is valued more than ever. We encourage the USCG to become an accompanied duty station in Unalaska. Unalaska's

International Port of Dutch Harbor is a strategic Arctic location. Council supports an increased local presence of all military branches of the United States. Such presence will increase safety of the Nation and our standing as an Arctic port. It would also assist in the diversification of our local economy.

### **Capital Project Funding Support**

1. **Captains Bay Road and Utility Improvements Project - \$54 Million.** *This is an existing Legislative Priority (both State and Federal), identified on the CMMP and submitted for the State's CAPSIS in 2021. The dollar amount has changed from \$52 Million to match the CMMP. This item is City Council's number one project funding priority.*

Captains Bay Road is the primary transportation route for Westward Seafoods, Alaska Chadux Network (oil spill response), North Pacific Fuel, Trident Seafoods, Alaska Marine Lines, Offshore Systems Inc., Bering Shai Rock and Gravel, and small businesses and residences. This high traffic area is a corridor for pedestrians as well as heavy trucks in the fishing, shipping, and support industries vital to Unalaska's economy. Future growth and business activity is expected to occur along Captains Bay Road.

This project includes roadway realignment, utility extension and installation, drainage improvements, lighting, walkways and pavement. The current \$54M cost addresses all these components. Staff continues to consider how the project might be divided into phases, ideally as standalone projects. Given the large dollar value for the overall project, the State DOT advised us that smaller stand-alone projects would increase our likelihood of funding support in the STIP. We are currently working to complete a formal cost benefit analysis to help quantify and communicate the overall project value the various components bring. This analysis will help us with better project phasing, improve project ranking during the STIP evaluations at the state level, and can be used to support other funding opportunities.

2. **Robert Storrs Boat Harbor Improvements – \$9.5 Million.** *This is an existing State Legislative Priority, identified on the CMMP and was submitted for the State's CAPSIS in 2021. Consideration may be given to adding this to the Federal priority list because it is port related infrastructure. The Robert Storrs Boat Harbor was inherited by the City of Unalaska from the State of Alaska and has served the community well for over 30 years. To ensure the safety of those who use the dock and the vessels that moor at the Storrs Boat Harbor, the floats must be replaced and the dock redesigned. Existing Floats A and B will be removed and reconfigured to accommodate a new float system, ADA gangway, and create uplands for parking and a public restroom. This project includes a fire suppression system, electric, and year round water supply for harbor users. This project qualifies to be a part of State of Alaska's Harbor Facility Grant Program for potential funding support. This is a program that the City of Unalaska has long supported. This reconfiguration will add 30 slips.*
3. **Unalaska Marine Center Cruise Ship Terminal - \$18.59 Million.** *This project is identified on the CMMP and was submitted to the State's CAPSIS in 2021. Consideration may be given to adding this to the Federal priority list because it is port related infrastructure and could assist in addressing Council's vision of an Arctic port. This project will provide an open sheet pile dock with mooring dolphins to the south of Unalaska Marine Center Position 7. Prior to the COVID-19 pandemic, cruise ship activity was on the rise in Unalaska and was proving beneficial to local commerce. Cruise ships do not have dedicated dock space to reserve with certainty; the Unalaska Marine Center is designated for industrial cargo and fishing operations. Unalaska has been fortunate to be able to accommodate most of the cruise ship*



activity, but space will grow more challenging as passenger counts and vessel calls increase. A cruise ship terminal would allow for dedicated cruise ship berthing and eliminate safety issues created from passengers walking through and around cargo operations. During the off season for cruise ships, this facility could be used for fishing vessel offloads. A cruise ship terminal will provide an additional revenue opportunity and still bolster commerce through committed berthing for the cruise ship industry.

4. **LCD and UMC Dredging - \$6.65 Million.** *This project is identified on the CMMP. Consideration may be given to adding this to the Federal priority list because it is port related infrastructure and could assist in addressing Council's vision of an Arctic port.* The completion of this dredging will enhance current and future port operations by creating usable industrial dock face that is designed for vessels in varying lengths, draw and tonnage. This project includes the engineering, permitting, and dredging at the faces of the Light Cargo Dock and the Unalaska Marine Center positions 1-7. It will compliment other capital projects in the Port, namely the dredging of the entrance channel. Larger vessels will be able to enter into Dutch Harbor and the depth of the dock face must facilitate the new traffic. The depths at the Unalaska Marine Center vary from -32 and -45 at MLLW. Dredging at the face of the Unalaska Marine Center would create a constant -45 from Positions 1-7. This will accommodate deeper draft vessels throughout the facility. The existing sheet pile is driven to approximately -58 and dredging to -45 will not undermine the existing sheet pile. This project is primarily to accommodate large class vessels. Many of the vessels currently calling the Port must adjust ballast to cross the entrance channel and dock inside the harbor. Dredging in front of the Light Cargo Dock will also make this dock more accessible for current customers. Vessels using the Light Cargo Dock that draw more than 22' must insert another vessel in between the dock face and their vessel in order to get enough water under the keel.
5. **Makushin Geothermal Interconnection Projects - \$5.7 Million.** *This project is directly related to a long time Council priority supporting alternative energy, identified on the CMMP and is required per the PPA with OCCP. Consideration may be given to adding this to the Federal priority list because it is utility related infrastructure and could help address Council's recently identified focus on geothermal power and natural resources.* This project is the City of Unalaska's estimated portion of reliability upgrades for the City's electrical distribution system required to accept energy from the Makushin geothermal plant. It requires connecting multiple self-generating industrial customers to the current distribution system, installs more robust intermediate level protections, replaces the aging submarine cable at Iliuliuk Bay, upgrades numerous feeder connections and substations, and improves the current SCADA system and automated controls. This project includes a set aside for legal and consulting fees associated with implementation. A more accurate budget will be determined upon the completion of the interconnection study and after the implications are fully understood. Based on study findings, there may be a Phase II project to accomplish the required upgrades.
6. **Solid Waste Gasifier - \$8.3 Million.** *This project is identified on the CMMP. Consideration may be given to adding this to the Federal priority list because it is utility related infrastructure, and could help address Council's recently identified focus on natural resources.* Current active landfill cells are projected to reach capacity in five or six years. The City of Unalaska worked with the DOE National Renewable Energy Laboratory (NREL) to consider the best waste minimization technology pathway for our location. Combustion, pyrolysis, hydrothermal liquification, gasification, and anaerobic digestion were all considered, factoring in environmental impacts, complexity, waste reduction potential, initial capital costs, and on-going operating costs. Gasification, anaerobic digestion, or a combination of the two processes was deemed to be the best long-term solution. A solid waste gasifier would work

for approximately 86% of Unalaska's total waste stream, and could be used to dispose of bales already buried in the landfill cells, vastly increasing the current location's projected lifespan. In keeping with our commitment to clean geothermal power and an overarching goal of becoming carbon neutral, the City is seeking a technology provider that can offer a plant design that uses the syngas production from the gasification process to pre-dry the feedstock, reducing the diesel needed to reach a self-sustaining steady-state operation. Assistance and support at the State and Federal level will help minimize possible landfill fee increases required to fund the construction of this capital project. Operating costs will be eventually recovered by extending the landfill lifespan; each year of additional capacity is valued at \$1.1 million dollars.

**ALTERNATIVES:** Council may choose to edit, add or remove priorities. Staff will develop a resolution as Council directs.

**FINANCIAL IMPLICATIONS:** No direct financial impact is associated with the discussion.

**LEGAL:** None needed.

**STAFF RECOMMENDATION:** No formal action is taking place at this time.

**PROPOSED MOTION:** No formal action is taking place at this time.

**CITY MANAGER COMMENTS:** This list was generated after discussion with our federal lobbyist team. I thank the city team for the assistance in getting this information together. Based on Council's feedback today, I will draft up the final list and associated resolution.

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2021-63

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ALASKA CONTRACTORS, LLC, TO CONSTRUCT BID ITEM (4) OF THE CITY WIDE MULTIPLE LOCATION DRAINAGE PROJECT, FOR \$326,370

WHEREAS, the City Wide Multiple Location Drainage Project is a component of the approved Capital and Major Maintenance Plan; and

WHEREAS, Northern Alaska Contractors, LLC, was awarded Bid Items (1) through (3) of the City Wide Multiple Location Drainage Project via Resolution 2017-39, approved and adopted on May 23, 2017; and

WHEREAS, insufficient funding precluded the award of Bid Item (4) of the Project, the Trapper Drive portion, via Resolution 2017-39; and

WHEREAS, the City of Unalaska adopted the FY21 Capital Budget which included funding for the construction of Bid Item (4); and

WHEREAS, Northern Alaska Contractors, LLC, an experienced construction firm and the sole bidder on the Project, has agreed to honor their May 2, 2017, bid price for the Trapper Drive component of the Project.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to enter into an agreement with Northern Alaska Contractors, LLC, to construct Bid Item (4) of the Miscellaneous Storm Drain Improvements Project for \$326,370.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 28, 2021.

---

Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

---

Marjie Veeder, CMC  
City Clerk

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor and City Council Members  
From: Tom Cohenour, Director of Public Works  
Through: Erin Reinders, City Manager  
Date: September 28, 2021  
Re: Resolution 2021-63: Authorizing the City Manager to enter into an agreement with Northern Alaska Contractors, LLC, to construct Bid Item (4) of the City Wide Multiple Location Drainage Project, for \$326,370

---

---

**SUMMARY:** Resolution 2021-63 will award Bid Item (4), the Trapper Drive portion of the City-Wide Multiple Location Drainage Project, to Northern Alaska Contractors, LLC, for \$326,370. Funding will come from the Project's budget, MUNIS Project PW203, which is able to support the award. A copy of the Bid Tabulation is included with this Memo as Attachment A. Staff recommends approval.

**PREVIOUS COUNCIL ACTION:** Council funded the Citywide Multiple Location Drainage Project in the amount of \$3,450,000, transferred from the General Fund via the FY2013 CMMP and Budget Ordinance 2012-04, approved and adopted on May 22, 2012. Council funded the Iluluaq Lake Drainage Project in the amount of \$1,078,312 via the FY2010 Capital Budget Ordinance 2009-08 on June 30, 2010, and the FY2012 Capital Budget Ordinance 2011-05, adopted on May 21, 2011. These projects were combined and bid as one Project entitled Miscellaneous Storm Drain Improvements. Council awarded bid items 1-3 of the Miscellaneous Storm Drain Improvements Project to Northern Alaska Contractors, LLC on May 23, 2017 via Resolution 2017-39. Via Budget Ordinance 2020-10, the FY21 Capital Budget Ordinance, Council provided additional funding in the City-Wide Multiple Location Drainage Project to support the award of Bid Item (4), the Trapper Drive work.

**BACKGROUND:** The plans and specifications for the City-Wide Multiple Location Drainage Project and the Iluluaq Lake Drainage Project were combined and bid together under the title of Miscellaneous Storm Drain Improvements. The fourth location included in the bid package, Trapper Drive, was pulled from the scope of work due to lack of funding, and the work for three locations awarded to the sole bidder, Northern Alaska Contractors, LLC, in May of 2017. Work at the three locations that were awarded has been completed. Because of uncertainties in the exact location of the existing water line in Trapper Drive, the storm drain work was moved to a future year to allow time to ascertain water line location. The storm drain was subsequently redesigned to run on the opposite side of the road utilizing the same amount of pipe, manholes and catch basins.

**DISCUSSION:** This Project will improve storm drain infrastructure and control run-off from spring snow melt and heavy rainfall on Trapper Drive. The work was advertised in 2017 according to Chapter 6.24: Purchasing of the Unalaska Code of Ordinances, and one bid was received in response to the Invitation to Bid. Now that funding has been appropriated for Trapper Drive, Staff approached Northern Alaska Contractors, LLC, and they agreed to honor their bid price from 2017.

**ALTERNATIVES:** Council could choose not to move forward with this storm drainage project, however, the negative impact to homeowners with runoff would continue to worsen.

**FINANCIAL IMPLICATIONS:** MUNIS Project PW203, City Wide Multiple Location Drainage Project, received an additional \$366,793 from the General Fund via Budget Ordinance 2020-10 to support the award of Bid Item (4), Trapper Drive.

**LEGAL:** Staff requested an opinion from the City's attorney regarding the length of time between bid and award and was assured that there were no legal hindrances to moving forward with this award.

**STAFF RECOMMENDATION:** Staff recommends awarding the final component of this important infrastructure project, Bid Item (4) Trapper Drive, to Northern Alaska Contractors, LLC, for their 2017 bid price of \$326,370.

**PROPOSED MOTION:** I move to adopt Resolution 2021-63.

**CITY MANAGER'S COMMENTS:** I support Staff's recommendation.

**ATTACHMENT:** Bid Tabulation



**City of Unalaska**  
**2017 Miscellaneous Storm Drainage Improvements**  
**BID TAB**  
 May 2, 2017

Bidder	Bid Bond	Addendum Acknowledgement	Alaska Contractor and Business Licenses	(1) Total Bid Price East Point	(2) Total Bid Price Standard Oil Hill	(3) Total Bid Price Ptarmigan Flats	(4) Total Bid Price Trapper Drive	(Sum 1 thru 4) Grand Total
Northern Alaska Contractor	x	x	x	\$795,920.00	\$310,485.00	\$577,070.00	\$326,370.00	\$2,009,845.00

Witness: 

Witness: 

Witness: 

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2021-64

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE MAYOR'S APPOINTMENT OF RAINIER MARQUEZ TO THE PLANNING COMMISSION AND PLATTING BOARD; AND TO THE HISTORIC PRESERVATION COMMISSION

WHEREAS, the resignation of Helen Brown has created a vacancy on the Planning Commission and Platting Board and the Historic Preservation Commission; and

WHEREAS, Unalaska City Code § 2.60.040 states that committee members shall be appointed by the Mayor, subject to approval of the City Council; and

WHEREAS, Mayor Tutiakoff has appointed RAINIER MARQUEZ to fill the vacancy on the Planning Commission and Platting Board and the Historic Preservation Commission, and submits the appointment to the City Council for approval.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves the Mayor's appointment of RAINIER MARQUEZ to the Planning Commission and Platting Board and to the Historic Preservation Commission, to complete the term ending February 14, 2023.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 28, 2021.

---

Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

---

Marjie Veeder, CMC  
City Clerk

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor and City Council Members  
From: Marjie Veeder, City Clerk  
Through: Erin Reinders, City Manager  
Date: September 28, 2021  
Re: Resolution 2021-64, approving the Mayor's Appointment of Rainier Marquez to the Planning Commission and Platting Board and to the Historic Preservation Commission

---

---

**SUMMARY:** Members of committees and commissions are appointed by the Mayor, subject to approval by City Council. The resignation of Helen Brown from the Planning Commission and Platting Board and the Historic Preservation Commission created a vacancy. The Mayor has appointed Rainier Marquez to fill the vacancy and adoption of Resolution 2021-64 accomplishes Council's approval of the appointment.

**PREVIOUS COUNCIL ACTION:** Council is provided the opportunity to approve the Mayor's appointments to committees and commissions annually, or as vacancies and appointments occur throughout the year.

**BACKGROUND and DISCUSSION:** Helen Brown submitted her resignation, creating a vacancy.

**ALTERNATIVES:** Council may choose not to approve the Mayor's appointment, in which case the vacancy will be advertised and interested persons encouraged to apply.

**STAFF RECOMMENDATION:** None. This is a Council decision.

**PROPOSED MOTION:** This is a consent agenda item and will be included in the motion to adopt the consent agenda.

**ATTACHMENTS:** Application and Resume submitted by Rainier Marquez



# BOARD, COMMITTEE & COMMISSION APPLICATION

APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: RAINIER MARDNER

Mailing Address: PO BOX 920844 DUTCH HARBOR, AK 99692

Telephone: 415-860-6673 Email: rmardner@ucsd.net

Occupation: TEACHER Employer: UCSD

Previous Board/Committee/Commission Experience (attach additional pages if necessary):  
\_\_\_\_\_  
\_\_\_\_\_

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other \_\_\_\_\_

Please explain in greater detail the reasons you checked above: I WOULD LIKE TO USE MY EXPERTISE TO REPRESENT THE VOICES OF THE COMMUNITY I WAS RAISED BY, IN ORDER TO CONTRIBUTE TO THE GROWTH OF OUR CITY

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other \_\_\_\_\_

Date: 9/17/21

Signature: [Handwritten Signature]

THANK YOU FOR YOUR INTEREST IN SERVING  
**Applications expire one year from date received by City Clerk**  
Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska  
Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685



# RAINIER MARQUEZ

BUSINESS EDUCATION TEACHER  
UNALASKA CITY SCHOOL DISTRICT

PO Box 920844  
Dutch Harbor, AK 99692  
Mobile: 415-860-6673  
Email: rnmarquez@ucsd.net  
LinkedIn:  
linkedin.com/in/rainier-marquez-4b7b51167

## EXPERIENCE

Unalaska City School District Present  
*Business Education Teacher*  
*Assistant Wrestling Coach*  
*Assistant Cross Country Coach*

Aleutian Chiropractic Summer 2019  
*Office Assistant*  
Communicate with patients to coordinate appointments, file medical records, maintain office space

Unalaska City School District Spring 2019  
*Substitute Teacher*  
Follow lesson plans made by teachers, maintain a clean and organized work environment, and organize paperwork submitted by students

AXA Advisors, LLC Fall 2018  
*Intern*  
Meet with members of the organization to learn about the ins and outs of the organization and financial advising industry

American Senior Benefits August 2018 - January 2018  
*Appointment Coordinator*  
Effectively communicate with clients over the phone to schedule appointments for insurance package consultation with licensed agents, develop thorough knowledge of health care packages, professional business environment

Peerless Building Maintenance Summer 2017  
*Warehouse Supply and Equipment Maintenance*  
Worked with a diverse group of people to ensure warehouse was maintained to employer's standards, performed general building maintenance equipment repair, monitored use of cleaning supplies and equipment

City of Unalaska Summer 2015  
*Temporary Solid Waste Management Operator I*  
Heavy/medium equipment operator, facility maintenance and paperwork organization, hazardous waste disposal, fast paced environment

Alaska Ship Supply Spring 2014  
*Grocery Department*  
Restock and organize shelves in store and warehouse, prepare bulk orders for fishing vessels, worked as a team to deliver excellent customer service

## EDUCATION

University of Alaska Southeast  
*Master of Arts in Teaching*  
*Secondary Education*  
2021

California State University,  
Chico  
*BS Business Administration*  
*Project Management and*  
*Business Management*  
2018

Unalaska City School 2014

## TECHNICAL PROFICIENCY

Microsoft Office Suite  
*Word*  
*Excel*  
*PowerPoint*  
*Publisher*  
*Project*

Adobe Creative Suite  
*Photoshop*  
*InDesign*  
*Illustrator*



CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2021-65

A RESOLUTION OF THE UNALASKA CITY COUNCIL ADOPTING THE CITY OF UNALASKA'S  
MISSION STATEMENT

WHEREAS, the Unalaska City Council believes the development of a shared Mission Statement is vital to the effectiveness of the organization and the future of the community; and

WHEREAS, the Unalaska City Council has developed a Mission Statement through a strategic planning session which included input and collaboration from a professional consultant and facilitator, the City Manager and Department Directors; and

WHEREAS, the establishment of this Mission Statement communicates the City of Unalaska's overall purpose, unifying the organization while guiding the actions of city staff and officials.

NOW THEREFORE BE IT RESOLVED that the City of Unalaska hereby adopts the following Mission Statement:

To provide a sustainable quality of life  
through excellent stewardship of government.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 28, 2021.

---

Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

---

Marjie Veeder, CMC  
City Clerk

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor and City Council Members  
From: Erin Reinders, City Manager  
Date: September 28, 2021  
Re: Resolution 2021-65: Adopting the City of Unalaska's Mission Statement

---

---

**SUMMARY:** Department Directors, the Mayor and Council Members participated in Strategic Planning Sessions the week of August 9, 2021 with facilitator Karen Kirk. The session for Directors was August 9-11; and the session for Mayor and Council was August 12-13. Council now needs to identify how to roll out the Mission Statement and to refine the identified goals or focus areas. Council began discussing the next steps at the September 14 Council meeting. Tonight, Council considers the adoption of the Mission Statement.

**PREVIOUS COUNCIL ACTION & BACKGROUND:** The Mayor and Council performed a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats); developed an organizational mission statement; and identified areas of focus and goals. No formal action was taken at that time. The facilitator provided a final report summarizing the process, outcomes and next steps.

Mayor and Council agreed to the following Mission Statement in the Strategic Planning Session: **“To provide a sustainable quality of life through excellent stewardship of government.”**

Council discussed the next steps for rolling out the Mission Statement at the September 14, 2021 Council Meeting. Tonight's resolution adopting the Mission Statement is the result of that discussion.

Council also began discussion about refining and clarifying the goals and focus areas at the September 14, 2021 Council Meeting. Continued discussion in a future meeting will be necessary on the goals and focus areas. That discussion will not take place tonight.

**DISCUSSION:** Staff has drafted the attached resolution that allows City Council to formally adopt the Mission Statement. As outlined in the resolution, this Mission Statement identifies the overall purpose of our organization and will help to guide our actions moving forward. Once adopted, staff will include this Mission Statement on meeting agendas, the City's Website, and other documents. We will continue seek out opportunities to embrace and share the Mission Statement elsewhere.

**STAFF RECOMMENDATION:** Staff recommends approval.

**PROPOSED MOTION:** I move to approve Resolution 2021-65.

**CITY MANAGERS COMMENTS:** This resolution is based on Council feedback from the September 14, 2021 meeting and Strategic Planning Sessions. Establishing a shared Mission Statement is an important step in unifying the organization as a whole. I am pleased to be at this point.

**ATTACHMENTS:** City of Unalaska – City Council August 2021 Planning Retreat Report



City of Unalaska – City Council
August 2021 Planning Retreat Report

Session Focus: Approve a mission statement and identify focus areas / goals for FY 2022

- Note: Typical planning sessions occur between November and February
This session was originally scheduled for: April 9, 10, 2020
Then was rescheduled for: November 12, 13, 2020
Then was rescheduled for: February 25, 26 2021

Dates: August 12, 13 2021

Participants:

- Vincent Tutiakoff – Mayor
Thomas Bell – Council Member
Shari Coleman – Council Member
Daneen Looby – Council Member
Dennis Robinson – Council Member
Alejandro Tungul – Council Member
Erin Reinders – City Manager
JR Pearson – Assistant City Manager
Marjorie Veeder – City Clerk

Agenda / Overview

- I. Introduction / Parameters p. 2
II. SWOT Assessment p. 3
III. Mission Statement p. 5
IV. Focus Areas / Goals for FY 2022 p. 6
V. Next Steps p. 9



---

What follows is an overview of outcomes from the City Council Planning Retreat in August 2021

## I. Introduction / Parameters

- Opening comments included clarity of roles and session parameters
  - Session parameters (used to keep participants respectfully task focused)
    - Solution oriented / Big picture focus
    - Open minded
    - Accountable (no conflicts of interest)
    - Respectful
  - Speaking frame (used to clarify why someone is speaking)
    - Explain or give status
    - Propose new idea
    - Clarify / ask a question
    - Challenge / disagree with
    - Confirm / agree with



## II. SWOT Assessment

- **Objective:** Identify where the City of Unalaska is today and look to the future, to ensure focus areas/ goals are on track
- **Process:**
  - Council members received top prioritized SWOT results from Directors discussion
  - The following chart represents the results from the prioritized **SWOT Assessment**, conducted by **Directors**. Please note: The number in ( ) to the right of the bullet point indicates how many Directors (out of 8) prioritized this item.

Today	Tomorrow
<p><b><u>Strengths:</u></b></p> <ul style="list-style-type: none"> <li>• (8) Financial security (reserves, well-funded)</li> <li>• (6) Professional leadership in city management and staff</li> <li>• (4) Natural resources</li> </ul>	<p><b><u>Opportunities:</u></b></p> <ul style="list-style-type: none"> <li>• (7) Tourism (Birding; Native culture; National Geographic; WWII; Whale watching; Cruise ships; Deadliest Catch)</li> <li>• (6) Capitalize on our strong financial portfolio</li> <li>• (5) Geographic location (ie: shipping; deeper entrance channel)</li> <li>• (4) Improve economic development partnerships (an, not the, example: Tri-lateral agreement)</li> <li>• (4) Improved internet connectivity</li> </ul>
<p><b><u>Weaknesses/ Concerns:</u></b></p> <ul style="list-style-type: none"> <li>• (6) Internet connectivity (need technical solutions)</li> <li>• (5) Lack of economic foresight (an, not the ex: single source economy)</li> <li>• (5) Need a respectful and mutually trusting relationship between council and city management / staff</li> <li>• (4) Remote location</li> </ul>	<p><b><u>Threats / Concerns:</u></b></p> <ul style="list-style-type: none"> <li>• (6) PPA (including but not limited to: timing of projects; ability to sell additional power; impacts to customer rates)</li> <li>• (5) 'Kicking can down road' (slow implementation of long-range planning; delaying projects)</li> <li>• (4) Little opportunity for land &amp; home ownership; Impacts of increasing rental rates</li> </ul>

- Council members then discussed their observations regarding the City of Unalaska in each of the following categories: today's strengths and weaknesses/concerns and tomorrow's opportunities and threats/concerns
- Council members identified their top 3 areas of interest/concern in each category





• **Outcome:**

- The following are the prioritized results from the **SWOT Assessment**, for the City of Unalaska conducted by **City Council** on August 12, 2021
- *Please note: The number in () to the right of the bullet point indicates how many Council members and Mayor (out of 6) identified this item*

Today	Tomorrow
<p><b><u>Strengths:</u></b></p> <ul style="list-style-type: none"> <li>• (5) Financial security (good portfolio from years of being conservative)</li> <li>• (5) Natural resources (geothermal; fish)</li> <li>• (4) On global stage in fish &amp; transportation</li> <li>• (2) Port</li> <li>• (1) Remoteness (because of remoteness, better able to protect/help our community)</li> <li>• (1) Can support non-profits and schools through funding</li> </ul>	<p><b><u>Opportunities:</u></b></p> <ul style="list-style-type: none"> <li>• (5) Energy (ie: geothermal; marine resource development)</li> <li>• (4) Shipping / Arctic Port</li> <li>• (4) Arctic Development</li> <li>• (2) Tri-lateral Agreement</li> <li>• (2) Developments in internet communications</li> <li>• (1) Military presence</li> </ul>
<p><b><u>Weaknesses/ Concerns:</u></b></p> <ul style="list-style-type: none"> <li>• (6) Single source economy (fishery based / unreliability of...)</li> <li>• (6) Air transportation</li> <li>• (4) Lack of housing</li> <li>• (2) Lack internet connectivity between Unalaska and the world</li> <li>• Lack of communication between council and staff</li> </ul>	<p><b><u>Threats / Concerns:</u></b></p> <ul style="list-style-type: none"> <li>• (5) Lack of housing (lack of opportunity for real estate; business expansion/ land hard to come-by)</li> <li>• (5) Single source economy</li> <li>• (4) Climate change</li> <li>• (3) Lack of air transportation</li> <li>• (1) PPA (concern re: sell energy that have agreed to buy)</li> <li>• Coordination of emergency response</li> </ul>



### III. Mission Statement

- **Objective:** To review the draft mission statement submitted by Directors and potentially edit, and then adopt a City of Unalaska mission statement
- **Process:**
  - Council members reviewed the six tools used to develop and/or refine a mission statement:
    - 1. Current or draft mission
      - Review of draft mission developed by Directors in January 2019:  
***To provide Unalaskans an effective government through exceptional stewardship of the public's resources***
        - ***... for a fishable future!***
      - Review of draft mission developed by Directors in August 2021:  
***Enhancing quality of life with excellence in government services***
    - 2. Definition of a mission statement:
      - Why we are here; our purpose
      - Why we do what we do
      - Aligned with values
      - Memorable, Meaningful, Unifying and Usable
    - 3. Peer examples
      - Research mission statements from cities of similar size and scope and identify what one liked and didn't like about said missions.
      - Council members did not utilize this tool
    - 4. Complimenting mission statements
      - Identify mission statements that our mission statement needs to compliment (ie: Qawalangin Tribe and Ounalashka Corp)
    - 5. Identify organizations top strengths (See SWOT p.4)
    - 6. Identify key words which define: why we are here; our purpose
      - Council members discussed and then prioritized key words
  - Council members used the above tools to refine and edit the draft mission statement (noted above in #1)
- **Outcome:**
  - Council members approved the following mission statement:
    - ***To provide a sustainable quality of life through excellent stewardship of government***
  - *Note: Council suggested if the city was interested in developing a **tag-line** that this be directed to the CVB*



#### IV. Focus Areas / Goals for FY 2022

- **Objective:** To identify focus areas / goals for FY 2022
- **Process:**
  - Council members reviewed three primary tools to use as a backdrop for goal discussions:
    - (1) Purpose of Goals
      - Goals need to do (at least) one of five things:
        - Achieve Vision
        - Maintain Mission
        - Uphold Values
        - Address Weakness/Concerns/Threats
        - Take Advantage of Strengths Opportunities
    - (2) Goal Qualifiers
      - Qualifiers ensure a goal will use resources effectively and make the most impact
      - Sample goal qualifiers:
        - Number of people impacted
        - Benefits to high-need area (ie: safety, health, food/water, housing, transportation, etc.)
        - Impact to budget (cost to build)
        - Cost to maintain and sustainability
        - Risks
    - (3) Goal Identification
      - When identifying a goal, ensure the following are denoted:
        - Specific, Measurable, Timeline, Resources needed, Achievable / Realistic
  - Council members individually reflected upon focus areas / goals for FY 2022



- Council members reviewed suggested focus areas /goals from Directors
- The following are the prioritized results from the suggested **focus area/goal** discussion, for the City of Unalaska conducted by **Directors** on August 11, 2021
- Please note: The number in ( ) to the right of the bullet point, indicates how many Directors (out of 8) identified this item as a priority

- (8) **Establish orientation/training workshop for new council members** (by Jan 2022)
  - (ie: Explain Roles and Responsibilities of a council member; and 'What's going on within the City - major projects discussion)

- (6) **Refine capital project planning process**
  - Identification, qualification, prioritization of projects
    - (ie: Maintain existing; life/health/safety; operational efficiencies; federal government required; quality of life)
  - Ensure capacity to deliver
  - By end of 2022

- (4) **Update investment strategy to increase fiscal sustainability** by end of FY 2022

- (3) **Develop a boardwalk/dock for cruise ships / ferry** to include:
  - Bike rentals; Restaurant; Gift/Craft Shop by December 2023

- (2) Establish annual or biannual **workshop** for **city management and council to focus on citywide needs assessment**

- (1) **Capitalize on Tri-lateral Agreement to identify, coordinate and implement economic development opportunities and strategies**, by end of 2023

- **Establish Unalaska Economic Development Department** to promote:
  - Unalaska's economic development and
  - Unalaska as a tourism destination
    - By January 2023

- Council members then discussed their interests regarding focus areas / goals for FY 2022
  - *Note: It was noted that this focus area/ goals discussion was different than:*
    - *Goals for the City Manager or*
    - *Legislative goals*
- Council members prioritized their top 3 interests



- **Outcomes:**

- The following are the prioritized results from the **focus area/goal** discussion, for the City of Unalaska conducted by **City Council** on August 13, 2021
- Please note: The number in ( ) to the right of the bullet point, indicates how many Council Members (out of 5) identified this item as a priority
- *Please note: Council members prioritized goals with the observation that some goals may not need higher prioritization (ie: 'Establish orientation/training workshop for new council members') as these could be 'easily' addressed*

<ul style="list-style-type: none"> <li>• (4) <b>Capitalize on Tri-lateral Agreement</b> Look for partnering opportunities (ie: Tri and City and Clinic work together for Imaging Center); Potential key to unlocking housing challenge</li> </ul>
<ul style="list-style-type: none"> <li>• (3) <b>Develop an Artic Port</b> Improve / promote standing as a Port town</li> </ul>
<ul style="list-style-type: none"> <li>• (3) <b>Identify what City current does for Housing in City</b> (and identify what can be done) (ie: Cost for utilities; Identify land that could be developed; Identify what we can do to promote more housing)</li> </ul>
<ul style="list-style-type: none"> <li>• (2) <b>Identify EMS deficiencies</b> and develop a plan/process to address/correct (ie: Communication and coordination on King Air crash/ Life Med; Tsunami warnings – ensure all residents know where to go; Review capabilities of Fire Dept)</li> </ul>
<ul style="list-style-type: none"> <li>• (1) <b>Establish orientation/training workshop for new council members</b> <ul style="list-style-type: none"> <li>○ (ie: Explain Roles and Responsibilities of a council member; and 'What's going on within the City - major projects discussion)</li> <li>○ or (at least) an S.O.P for new council members</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>• (1) <b>Air transportation</b> (ie: Need more carriers into Dutch Harbor; Expansion of airport)</li> </ul>
<ul style="list-style-type: none"> <li>• (1) <b>Financial security</b> – ensure we maintain principal base and invest ... use interest for: special projects; general fund; endowment (?)</li> </ul>
<ul style="list-style-type: none"> <li>• Establish annual or biannual <b>workshop for city management and council to focus on citywide needs assessment</b></li> </ul>
<ul style="list-style-type: none"> <li>• <b>Housing</b> Evaluate (within) city owned housing and develop solutions</li> </ul>
<ul style="list-style-type: none"> <li>• <b>Natural Resources</b> Geothermal focus (alternate economic driver)</li> </ul>

- *Please note: Many of the above goals need clearer specifics and all of the above goals need timelines*
  - *See Goal Identification on pg. 6*





## V. Next Steps

### • A. Mission Statement

- (Optional) Formally adopt mission statement in City Council meeting
- 1. Submit mission statement to City Manager
- 2. Council meets with City Manager to identify how to roll-out Mission
  - le:
    - Identify how to explain/language the mission statement
    - Identify external representation
      - le:
      - *On buildings; on walls; on city vehicles; on mouse pads; on magnetic strip for computer or desk top; on business cards; on website; etc.*
    - Identify internal representation
      - le:
      - *On agenda's in meetings; in hiring process; in training process; in performance reviews; in goal setting and planning sessions; etc.*
- 3. City Manager meets with Directors to discuss #2
  - Identify action plans for Mission roll-out

### • B. Focus Areas / Goals FY 2022

- 1. Submit focus areas / goals to City Manager
- 2. Council and City Manager meet to potentially refine goals
  - le: Identify areas of:
    - Specifics; measurables; timelines; resources; achievability
- 3. City Manager and Directors meet to discuss how to implement focus areas / goals
  - le:
    - Identify objectives needed to meet goals
    - Identify measurement criteria (if necessary)
    - Identify action plans for objectives (who does what by when)

### • C. Note on next Strategic Planning Session

- *Typically organizations conduct annual strategic planning sessions  
However, this is often dependant upon the timelines that are set for each goal.  
(le: If you've set goals that will take 2-3 years to complete, you may want to conduct bi-annual goal updates for the first two years after your initial planning session, and set your next strategic planning session 3 years out, from the initial planning session)*

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2021-62

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING COMMUNITY WIDE  
COVID-19 PROTECTIVE MEASURES

WHEREAS, the COVID-19 pandemic has generated a public health emergency that threatens to overwhelm the City of Unalaska health system and the economy of our community, endangering the lives and wellbeing of our citizens if gone unmanaged; and

WHEREAS, on March 15, 2020, Mayor Vincent M. Tutiakoff, Sr. declared a local emergency in the City of Unalaska, authorizing the City Manager to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 throughout the City of Unalaska; and

WHEREAS, on March 18, 2020, the Unalaska City Council passed Resolution 2020-16, declaring a local emergency to remain in effect for so long as the declaration of a Public Health Disaster in the State of Alaska Remains in effect; and

WHEREAS, on November 10, 2020, the Unalaska City Council passed Resolution 2020-71, extending the local emergency declaration through June 30, 2021, to allow the City to continue to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 in the City of Unalaska; and

WHEREAS, on February 14, 2021, Governor Dunleavy issued four Health Advisories with guidance and recommendations on general safety and best practices, international and interstate travel (modified April 26, 2021), intrastate travel (modified April 26, 2021), and critical infrastructure; and

WHEREAS, the Commissioner of the State of Alaska, Department of Health and Social Services, Adam Crum, pursuant to and in accordance with the authority granted by the Alaska State Legislature in House Bill 76, Chapter No. 2, SLA 2021, declared a Public Health Emergency effective at 12:02 a.m. on May 1, 2021, which shall remain in effect until rescinded or until the federal public health emergency issued under Section 319 of the Public Health Services Act expires, whichever is sooner; and

WHEREAS, on June 22, 2021, the Unalaska City Council passed Resolution 2021-47, extending the local emergency declaration through December 31, 2021, to allow the City to continue to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 in the City of Unalaska; and

WHEREAS, local health officials have advised that protective measures are beneficial given Unalaska's remoteness and lack of road access to the mainland; and

WHEREAS, the State of Alaska has specifically recommended communities with limited health care infrastructure or high-risk populations may consider more restrictive protective measures than the State; and

WHEREAS, as of September 22, 2021, there are 104,574 cumulative known COVID-19 cases statewide; and

WHEREAS, as of September 22, 2021, there were 21 known active community COVID-19 cases in Unalaska and 7 known active industry-quarantined COVID-10 cases in Unalaska; and

WHEREAS, the City's Emergency Response Plan was modified on September 1, 2021, after careful consideration and consultation with medical professionals and other subject matter experts; and

WHEREAS, on September 20, 2021, Unalaska's Local Risk Level went to Substantial in accordance with the updated Emergency Response Plan; and

WHEREAS, as of September 22, 2021, the Aleutians West Census Area is at 64% of residents 12 and older fully vaccinated and 75% of residents 12 and older have at least one dose of the vaccine; and

WHEREAS, COVID-19 continues to pose a threat to the health, safety, and welfare of the residents of the City; and

WHEREAS, the CDC continues to recommend masking in indoor public places to slow the spread of COVID-19; and

WHEREAS, this resolution shall have the same effect as a rule issued by the City Manager pursuant to Unalaska Code of Ordinances § 2.96.040.

NOW THEREFORE BE IT RESOLVED:

1. **State Health Advisories.** Everyone in the City of Unalaska (the City) is encouraged to follow current Health Advisories issued by the State of Alaska related to COVID-19.
  - a. For individuals, as outlined in State Health Advisory Nos. 1-3, this includes practicing social distancing and good hygiene, staying at home if sick, isolating if tested positive for COVID-19, testing before and after travel, quarantining after travel if unvaccinated, and not traveling if currently COVID-19 positive.
  - b. People traveling for critical business purposes should follow their employer's approved plan according to State Health Advisory No. 4.
  - c. Businesses identified as "essential services" or "critical infrastructure" that are recommended to submit plans or protocols to the State of Alaska under Health Advisory No. 4 or its appendices are encouraged to submit COVID-19 plans directly to the City if operating in Unalaska. The plans should be in a format substantially similar to that recommended by State Health Advisory No. 4. Such businesses may submit their plans, protocols, or relevant notifications to the City of Unalaska by email to [COVID19PLANS@ci.unalaska.ak.us](mailto:COVID19PLANS@ci.unalaska.ak.us).
2. **Face Covering Requirement.** To help reduce the community spread of COVID-19 and to protect customers, visitors, workers and volunteers of businesses and organizations, individuals shall wear face coverings in certain situations, with limited exemptions, as outlined below. A face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A face covering may be factory-made or sewn by hand.

- a. Individuals are required to wear face coverings in the following situations:
  - i. Employees or volunteers interacting in-person with any member of the public, customer or visitor;
  - ii. Customers or visitors of any business or organization open to the public;
  - iii. While obtaining services in a healthcare facility;
  - iv. Working in or walking through indoor common areas, such as hallways, stairways, and elevators;
  - v. In any room or enclosed area of a business or organization where other people (except for members of the person's own household or residence) are present and when unable to physically distance; or
  - vi. When driving or riding in a taxi or shuttle service.
  
- b. The following individuals are exempt from wearing a face covering:
  - i. Persons younger than two years old;
  - ii. Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance;
  - iii. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
  - iv. Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service, such as medical services; or
  - v. Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking.
  
- c. Business owners or operators shall post signage requiring face coverings at building entrances or vehicle doors or windows. A business owner or operator may refuse admission or service to any individual who fails to wear a face covering as required by this resolution.

3. **Reserved.**

4. **Marine Tourism.** Marine tourism includes travel to Unalaska for non-essential purposes by state ferry, a cruise ship of any kind, or private vessel. Marine tourism passengers and providers are required to adhere to resolutions, ordinances, orders of the City Manager, or any other local mandates related to public safety during the COVID-19 pandemic. Local requirements are in addition to any laws, regulations, agreements or plans that apply to travelers, vessels, or businesses through the State of Alaska, the Center for Disease Control and Prevention (CDC), or the US Department of Homeland Security.

5. **Penalties.** Violation of this resolution is punishable as a misdemeanor under Unalaska Code of Ordinances § 2.96.090 and is a Public Nuisance, subject to the remedies in Unalaska Code of Ordinances, Title 11, Chapter 8, including prosecution as a minor offense.

6. **Effective Date; Expiration.** This resolution shall be effective at noon on Wednesday, September 29, 2021, and expires at noon on Wednesday, October 13, 2021. The City Council may extend it as necessary, or the City Manager may extend it or amend it pursuant to the emergency management powers under Unalaska Code of Ordinances § 2.96, and Resolutions 2020-71 and 2021-47. This resolution repeals and replaces any other inconsistent resolution or ordinance.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 28, 2021.

---

Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

---

Marjie Veeder, CMC  
City Clerk

---

---

## MEMORANDUM TO COUNCIL

---

---

To: Mayor and City Council Members  
From: Erin Reinders, City Manager  
Date: September 28, 2021  
Re: Resolution 2021-62: Establishing community wide COVID-19 protective measures

---

---

**SUMMARY:** This resolution was developed based on past Council action. We are currently at the local Substantial Risk level. This resolution is set to expire on October 13, 2021, and focuses on requiring face coverings.

**PREVIOUS COUNCIL ACTION:** Since originally declaring a local state of emergency in March of 2020, now extended to December 31, 2021, City Council has responded to the local situation in the form of Resolutions setting out community wide protective measures.

**BACKGROUND:** Pursuant to HB 76 and the Department of Health and Human Services COVID-19 Declaration of Public Health Emergency dated April 30, 2021, the State continues to assist with testing, vaccinations, contact tracing, and taking other limited, necessary actions. The State has issued four health advisories, listed below, addressing general safety, travel and critical infrastructure, with appendices focusing on the seafood industry.

**Health Advisory 1 – Recommendations to Keep Alaskans Safe** – Addresses the safety measures Alaskans can take to mitigate the spread of COVID-19.

**Health Advisory 2 – International and Interstate Travel** – Other than prohibiting persons who are currently positive with COVID-19, the State no longer has entry or travel testing requirements. The existing airport testing infrastructure will remain in place to protect Alaskans and visitors alike, but testing is voluntary.

**Health Advisory 3 – Intrastate Travel** – Like Health Advisory 2, the State’s guidance regarding intrastate travel was modified April 26. It continues to permit local travel restrictions, and outlines expectations of communities for allowing travel of Critical Infrastructure personnel, as well as for community members and those traveling for critical personal needs.

**Health Advisory 4 – Critical Infrastructure** – The advisory provides clear guidance for Critical Infrastructure businesses operating in Alaska to protect both communities and industries. There are appendices for Seafood Processing Workers; Independent Commercial Fishing Vessels; and Independent Commercial Harvesters.

On September 1, 2021, Unified Command finalized the update to Unalaska’s COVID-19 Emergency Response Plan. Changes were necessary due to the wide availability of vaccines for COVID-19 and new information learned about the virus. There are now four levels outlining thresholds of risk associated with overwhelming medical facilities: Low, Moderate, Substantial and High Risk. Once the risk level is elevated, it will remain for two weeks, at which point the level will be reassessed. The Response Plan also identifies recommended protective measures associated with each risk level. The general purpose of the plan is to provide guidance to



individuals for their personal decision making; to organizations as they make operational decisions; and to the City Council as it considers Community Wide Protective Measures.

Based on the current number of active cases on September 22, 2021, the community is at Substantial Risk under the Response Plan. Substantial Risk is defined as substantial levels of COVID-19 cases present in the community. Generally, this is defined as 20-29 cases, which are community acquired, travel acquired, and/or household acquired, with consideration for the inclusion of industry-related cases that are a part of the community or who have traveled commercially and test positive upon arrival.

The CDC continues to recommend masking in indoor public places to slow the spread of COVID-19. CDC has produced a science brief on the community use of masks to help control the spread of the virus. This information can be found: <https://www.cdc.gov/coronavirus/2019-ncov/science/science-briefs/masking-science-sars-cov2.html>. When at Substantial Risk level locally, Unalaska's COVID-19 Emergency Response Plan specifically recommends that face coverings be required.

**DISCUSSION:** In accordance with the COVID-19 Emergency Response Plan developed early on in this pandemic, and recently updated, this is the time where Council might consider measures to further limit contact with individuals outside of households in order to limit community spread.

Resolution 2021-62 is set expire October 13, 2021 and will be revisited at the Council Meeting on October 12, 2021. This date coincides with a regularly scheduled City Council meeting. The key sections of the Resolution are outlined below.

- **State Health Advisories** - *This section remains unchanged.* Everyone in the City is encouraged to follow the State's Health Advisories. This is not mandated locally.
- **Face Coverings Requirement** – *This section remains unchanged.* Customers and visitors of businesses and organizations are required to wear a covering over their nose and mouth. Additionally, employees or volunteers of businesses and organizations are required to wear a face covering when interacting with customers or visitors and when working with each other and unable to physically distance. The Resolution details the situations where a face covering is required and the limited exemptions.
- **Marine Tourism** - *This section remains unchanged.* This section provides guidance for those traveling for non-essential purposes on the state ferry, cruise ships or private vessels and clarifies that local safety protocols in this resolution apply.

If the risk level changes prior to the Council meeting, other measures may be appropriate. If it is increased to High, the Response Plan recommends requiring limits to indoor public gathering and to building capacity.

**ALTERNATIVES:** Council may choose to approve, amend or disapprove this resolution. The decisions on what is contained in the resolutions addressing community wide protective measures, including the expiration date, are ultimately policy decisions made by Council.

**FINANCIAL IMPLICATIONS:** Unknown at this time.

**LEGAL:** This resolution's subject matter, like all the other public health measures that Council has considered during this pandemic, was drafted in close collaboration with Sam Severin, one of our City Attorneys.

**STAFF RECOMMENDATION:** The City Manager recommends approval of the form of this resolution, as it has been developed based on past Council discussions, consultation with local health officials, our attorney, and with the guidance outlined in our COVID-19 Emergency Response Plan. Council may wish to alter some of the details based on further discussion.

**PROPOSED MOTION:** I move to adopt Resolution 2021-62.