

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2021-04

CREATING BUDGET AMENDMENT #5 TO THE FISCAL YEAR 2021 BUDGET, APPROPRIATING AN ADDITIONAL \$500,000 FOR THE DPS REPEATER SITE AND RADIO UPGRADE PROJECT

BE IT ENACTED BY THE UNALASKA CITY COUNCIL:

- Section 1. Classification: This is a non-code ordinance.
Section 2. Effective Date: This Ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY21 Budget is amended as follows:

A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.

B. The following are the changes by account line item:

Amendment #5 to Ordinance #2020-10

	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
I. OPERATING BUDGETS			
A. General Fund			
Sources:			
Appropriated Fund Balance	\$ 1,057,871	\$ 500,000	\$ 1,557,871
Uses:			
Transfer to Govt Capital Project	\$ 1,104,658	\$ 500,000	\$ 1,604,658
II. CAPITAL PROJECT BUDGETS			
A. Repeater Site and Radio Upgrade			
Sources:			
Transfer from General Fund	\$ 1,000,000	\$ 500,000	\$ 1,500,000
Uses:			
Machinery & Equipment	\$ 452,231	\$ 500,000	\$ 952,231

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 23, 2021.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

City of Unalaska
Summary of Budget Amendment and Schedule of Proposed Accounts
Budget Amendment 5 to the FY21 Budget

- 1) General Fund - Operating Budget
 - Add \$500,000 to Transfers to Govt Capital Projects for the Repeater Site and Radio Upgrade Project
 - Add \$500,000 to Appropriated Fund Balance
- 2) Capital Project - Repeater Site and Radio Upgrade Project
 - Add \$500,000 to Machinery and Equipment for portable and mobile radios and accessories
 - Add \$500,000 to Transfers from General Fund

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
1) <u>General Fund - Operating Budget</u>						
Sources:						
Appropriated Fund Balance	01010049	49900		\$ 1,057,871	\$ 500,000	\$ 1,557,871
Uses:						
Transfers To Govt Capt Project	01029854	59920		\$ 1,104,658	\$ 500,000	\$ 1,604,658
2) <u>Capital Project Budgets</u>						
<i>Repeater Site and Radio Upgrade Project</i>						
Sources:						
Transfers from General Fund	31019848	49100	PS18A	\$ 1,000,000	\$ 500,000	\$ 1,500,000
Uses:						
Machinery and Equipment	31021053	57400	PS18A	\$ 452,231	\$ 500,000	\$ 952,231

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Tom Cohenour, Director, Department of Public Works
Through: Erin Reinders, City Manager
Date: February 9, 2021
Re: Ordinance 2021-04: A Budget Amendment Request for the DPS Repeater Site and Radio Upgrades Project (PS18A)

SUMMARY: Staff is requesting a budget amendment of \$500,000, appropriated from the General Fund, to allow the purchase of portable and mobile radios and accessories under the scope of the DPS Repeater Site and Radio Upgrades Project.

PREVIOUS COUNCIL ACTION: This project was initially funded through the FY18 CMMP and Budget Ordinance 2017-07, adopted May 23, 2017, transferring \$110,000 from the General Fund to create the project. Additional funding of \$200,000 was appropriated from the General Fund via the FY19 CMMP and Budget Ordinance 2018-04, adopted May 22, 2018, and via FY20 CMMP and Budget Ordinance 2019-07, adopted May 28, 2019, moving \$690,000 from the General Fund to bring the Project's total budget to \$1,000,000.

BACKGROUND: The project's scope covered replacing components at the Repeater Site and DPS Facility to include repeaters, transmitters, antenna systems, and console software operating systems to ensure the City's Public Safety radio system becomes compliant with Federal Communications Commission (FCC) regulations. It also upgrades the current 911 system to an "enhanced 911" with expansion options for local mapping and Computer Aided Dispatch for incident and event records. In order to transform our signal from analog to digital as required by the FCC, the portable and mobile components must become compliant.

DISCUSSION: This project's scope currently does not include the procurement of portable and mobile radios and associated equipment nor does the budget allow for it. However, the purchases are now necessary. The proposed budget revision of \$500,000 will continue federally mandated efforts to upgrade our signal from outdated analog to the latest technology digital along every point in the communications links between the Control Room, Repeater Site, and our patrol vehicles and response equipment.

ALTERNATIVES: Again, in order to transform our signal from analog to digital as required by the Federal Communications Commission, the portable and mobile components must become compliant. The only true alternative to funding this Budget Amendment request is to push out the timeline to fulfil the City's obligation to do so. Since this project is already underway, it is prudent to upgrade the portable and mobile radios at this time as a cost saving measure.

FINANCIAL IMPLICATIONS: To date, \$383,261 has been expended to purchase headsets and a portable transformer, and an additional \$38,482 is encumbered for workstations for the Dispatch office as well as additional headsets and associated accessories. There is \$578,257 remaining in the Project’s budget to cover present scope of work. The proposed revised budget is set forth below will cover the increased scope of work.

MUNIS PROJECT PS18A - REPEATER SITE & RADIO UPGRADE PROJECT				
G/L CODE	DESC	CURRENT BUDGET	THIS REQUEST	PROPOSED REVISED BUDGET
3102-1053-53240-PS18A	Engineering & Architectural	\$ 51,600	\$ -	\$ 51,600
3102-1053-53300-PS18A	Other Professional	\$ 7,000	\$ -	\$ 7,000
3102-1053-53430-PS18A	Survey Services	\$ 5,000	\$ -	\$ 5,000
3102-1053-54500-PS18A	Construction Services	\$ 252,450	\$ -	\$ 252,450
3102-1053-55310-PS18A	Telephone / Fax / TV	\$ 200	\$ -	\$ 200
3102-1053-55901-PS18A	Advertising	\$ 750	\$ -	\$ 750
3102-1053-55912-PS18A	Contingency	\$ 230,769	\$ -	\$ 230,769
3102-1053-57400-PS18A	Machinery & Equipment	\$ 452,231	\$ 500,000	\$ 952,231
		\$ 1,000,000	\$ 500,000	\$ 1,500,000

LEGAL: Upgrading our signal to digital is a Federal requirement.

STAFF RECOMMENDATION: Staff recommends fully funding this Budget Amendment request so that our Public Safety infrastructure is compliant with Federal requirements and ensures the safety of the citizens of the City of Unalaska.

PROPOSED MOTION: I move approve Ordinance 2021-04.

CITY MANAGER COMMENTS: I support staff’s recommendation. Given the relationship to emergency response and preparedness, we initially hoped to use CARES Act funding for this purchase. However, we later determined that such a purchase was no longer eligible when additional Treasury Guidance was rolled out. The need still remains.

ATTACHMENTS: None