

Regular Meeting  
Tuesday, December 22, 2020  
6:00 p.m.



Unalaska City Hall  
Council Chambers  
43 Raven Way

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
David M. Gregory

**Council Members**  
Dennis M. Robinson  
Alejandro R. Tungul  
Shari Coleman

## UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685  
(907) 581-1251 • [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us)

Vincent M. Tutiakoff Sr., Mayor  
Erin Reinders, City Manager  
Marjie Veeder, City Clerk

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Due to recommended social distancing measures to stop the spread of COVID-19 and the City Manager's Emergency Order suspending the provisions of UCO § 2.20.075, this meeting will be conducted via telephone conference and online with the ZOOM platform. A limited number of Council Members and City Staff will be in attendance. Seating for members of the public is reduced to allow for social distancing. Coverings over nose and mouth are required to be worn upon entering the building and until seated; and again when exiting.

### PARTICIPATION AND TESTIMONY OPTIONS

- Attend in person, seating limited to allow for social distancing
- Listen to the meeting on KUCB TV Channel 8 or Radio Station 89.7
- Join online via ZOOM (link, meeting ID & password below); *notify Clerk if you wish to speak*
- Join by phone (toll free numbers, meeting ID & password below); *notify Clerk if you wish to speak*
- Email comments, testimony or questions to the City Clerk ([mveeder@ci.unalaska.ak.us](mailto:mveeder@ci.unalaska.ak.us)) no later than 5:00 p.m. on the day of the meeting, to be read into the record

### ZOOM MEETING LINK

<https://us02web.zoom.us/j/3547251432?pwd=Qkp3UDhqTElKWVZlbytYWlpCUmhyZz09>

Meeting ID 354 725 1432 / Passcode 8675309

### TELEPHONE

Meeting ID 354 725 1432 / Passcode 8675309

Toll Free (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Not Toll Free (253) 215-8782; or (346) 248-7799; or (669) 900-9128

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## AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of allegiance**
4. **Adoption of agenda**
5. **Approve minutes of previous meeting:** [December 15, 2020](#)
6. **Community Input & Announcements** *Members of the public may provide information to council; and make announcements of interest to the community.*
7. **Public comment on agenda items** *Time for members of the public to provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by signing up with the City Clerk.*

8. **Regular agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk.*
  - a. [Resolution 2020-78: Providing relief to certain restaurants and bars for December 2020 in the amount of \\$30,000 each](#)
9. **Council Directives to City Manager**
10. **Community Input & Announcements** *Members of the public may provide information to council; and make announcements of interest to the community.*
11. **Adjournment**

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2020-78

PROVIDING RELIEF TO CERTAIN RESTAURANTS AND BARS FOR DECEMBER 2020 IN THE AMOUNT OF \$30,000 EACH

WHEREAS, on March 18, 2020, the City of Unalaska passed Resolution 2020-16 declaring a local emergency to remain in effect for so long as the declaration of a Public Health Disaster in the State of Alaska Remains; and

WHEREAS, on March 24, 2020, the City of Unalaska passed Resolution 2020-17, requiring certain quarantine measures, closing non-essential businesses and requiring “hunker down” and stay at home as much as possible; and

WHEREAS, the City of Unalaska adopted Resolution 2020-37 on May 26, 2020, accepting Coronavirus Relief Funds made available by the Department of the Treasury to the State of Alaska, to be passed through to the City of Unalaska through the CARES Act; and

WHEREAS, On June 26, 2020, the City of Unalaska passed Resolution 2020-42 establishing a formula for small business grants; and

WHEREAS, On July 14, 2020, the City of Unalaska passed Resolution 2020-46 establishing amounts to be paid to local small businesses and not-for-profits; and

WHEREAS, On July 14, 2020, the City of Unalaska passed Resolution 2020-47 establishing allocations of CARES Act spending (40% for grants, 50% for the City’s response/prevention; 10% contingency); and

WHEREAS, On December 1, 2020, the City of Unalaska passed Resolution 2020-74 providing measures to protect public health, including the requirement for no in-person dining at local restaurants and bars.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves additional relief in the amount of \$30,000 to the nine establishments below for a total of \$270,000:

- Airport Restaurant, LLC
- The Norwegian Rat Saloon
- Pho Vy’s
- Amelia’s Restaurant & Eagle Inn
- Margaret’s Bay Café
- Cape Cheerful
- Chart Room
- Harborview Bar & Grill
- Harbor Sushi

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on December 22, 2020.

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Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

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Marjie Veeder, CMC  
City Clerk

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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Jim Sharpe, Interim Finance Director  
Through: Erin Reinders, City Manager  
Date: December 22, 2020  
Re: Resolution 2020-78: Providing relief to certain restaurants and bars for December 2020 in the amount of \$30,000 each

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**SUMMARY:** The City of Unalaska received CARES Act funding (\$13,453,952); and staff developed a plan that was consistent with the Treasury Guidance and with City Council Resolution 2020-47 establishing the allocation of the CARES Act Spending.

On December 15, Council provided a directive to the City Manager requesting the City provide \$30,000 to each restaurant and bar affected by the latest City COVID-19 mandate (Resolution 2020-74). This directive was for the month of December 2020 only and stated that it should be worked into a resolution.

**PREVIOUS COUNCIL ACTION:**

- May 26, 2020 – Approved Resolution 2020-37 receiving CARES Act grant award
- June 26, 2020 – Approved Resolution 2020-42 establishing formula for small business grants
- July 14, 2020 – Approved Resolution 2020-46 establishing amounts to be paid to local small businesses and not-for-profits
- July 14, 2020 – Approved Resolution 2020-47 establishing allocations of CARES Act spending (40% for grants, 50% for the City’s response/prevention; 10% contingency)
- July 28, 2020 – Approved two budget amendments related to CARES Act funding
- September 22, 2020 – Approved Resolution 2020-60 establishing the utility credit program for PCE eligible utility customers
- October 27, 2020 – Approved Resolution 2020-67 providing financial support to the UCSD, IFHS Clinic and Lions Club as well as support for a flu vaccine clinic
- December 15, 2020 – Council provided a directive to the City Manager to develop a resolution that would provide additional relief to Unalaska restaurants and bars in the amount of \$30,000 each.

**BACKGROUND:** Generally speaking, CARES Act funds were to be used for the following purposes:

- Provide grant funding to City residents, businesses and not-for-profits negatively impacted by COVID-19 (Grants and Funding Support)
- Cover the cost associated with the City’s response to the Pandemic (Response)
- Cover costs associated with the prevention and anticipation of future COVID-19 related outbreaks (Prevention)

The City received \$13,453,952 in CARES Act monies from the Federal Government, passed through the State of Alaska. Based on the allocation method approved by Resolution 2020-47, CARES Act monies were to be spent as follows:

- Community support (local businesses, non-profits, residents) \$5,381,581
- City response and prevention \$6,726,976
- Contingency \$1,345,395

Staff followed the guidance provided by in Resolution 2020-47 and fully spent the combined amounts shown above for Community Support and Contingency (\$6,726,976). As of December 14, 2020, the City has provided \$6,729,259 in community support to businesses and residents of Unalaska.

**DISCUSSION:** While the directive appears straight forward with respect to providing relief to restaurants and bars, staff discussed this at length and attempted to determine who should receive this additional funding. Our primary question (*below*), created additional questions that needed to be addressed in order to provide a resolution to Council. **Please see the attached spreadsheet for details on the four options.**

***Do we provide assistance to local businesses that have indicated on their business license that they are a restaurant or bar through the use of NAICS Code 722 – Food Services & Drinking Places?***

The following business licenses were issued by the City of Unalaska under NAICS Code 722:

- Airport Restaurant, LLC
- Grand Aleutian Hotel (Unisea)
- The Norwegian Rat Saloon
- Pho Vy's
- Amelia's Restaurant & Eagle Inn
- Java Heaven
- Helen's Kitchen
- Willow Bean Coffee
- San Diego Tacos To Go

***A follow up question then becomes, of those business listed, what if they do not typically provide dine in service?***

It is unclear to staff if Council intended to include Java Heaven, Helen's Kitchen, Willow Bean Coffee and San Diego Tacos To Go as part of this relief resolution. Ultimately, we determined that those establishments do not provide dine-in service and most likely do not generate more than \$30,000 per month in revenue.

If Council chooses to fund businesses, based solely by the name on their business license, staff has proposed 2 options. These options are included in the attached spreadsheet and below under financial implications as **Option 1** (*including* coffee shops and other entities that do not provide dine-in service) and **Option 2** (*excluding* coffee shops and other entities that do not provide dine-in service).

***An additional follow up question then comes up, about how do we address The Grand Aleutian Hotel (Unisea) that operates multiple individual establishments?***

The Grand Aleutian Hotel operates 6 separate dining establishments under their business license. They are:

- Margaret Bay Café
- Cape Cheerful
- Chart Room
- Harborview Bar & Grill
- Harbor Sushi
- Pyramid Coffee

The portion of the City's completed grant program that provided assistance to non-essential businesses based on computed lost revenue, each of the individual entities received relief. However, during the portion of the program that provided a stipend, based on a tiered approach, only Unisea received a payment.

To address this variable, staff is providing 2 additional options. **Option 3** includes all Grand Aleutian dining establishments, as well as coffee shops and other entities that do not provide dine-in service. **Option 4** includes the Grand Aleutian dining establishments and excludes coffee shops and other entities that do not provide dine-in service.

**FINANCIAL IMPLICATIONS:** As indicated above, staff has presented four options, of which Council can select one or provide their own recommendation. The financial impact of each option is as follows:

- Option 1 - \$270,000 – by business license name (restaurants, bars, coffee shops & other entities that do not provide dine-in service)
- Option 2 - \$150,000 – by business license name (restaurants & bars only)
- Option 3 - \$420,000 – by individual name (restaurants, bars, coffee shops & other entities that do not provide dine-in service)
- Option 4 - \$270,000– by individual name (restaurants & bars only)

If Council selects one of the above options, there is sufficient CARES funding available to meet this obligation. Because the funding for both Community Support and Contingency buckets outlined in Resolution 2020-47 have already been disbursed, this funding will come from the City Response and Prevention bucket outlined in Resolution 2020-47.

**LEGAL:** N/A

**STAFF RECOMMENDATION:** Staff recommends Option 4 as that was determined to be the alternative that seemed to meet the goals of the directive. Council can select any of the above options or determine another funding determination that they feel best meets the Community needs.

**PROPOSED MOTION:** I move to adopt Resolution 2020-78.

**CITY MANAGER COMMENTS:** I support Staff's recommendation.

Backup Detail  
Council Memo - Res. 2020-78

<b>Option 1 - Restaurants, bars, coffee shops and other entities that do not provide dine-in service, by license name</b>	
Airport Restaurant, LLC	30,000.00
The Norwegian Rat Saloon	30,000.00
Pho Vy's	30,000.00
Amelia's Restaurant & Eagle Inn	30,000.00
Unisea	30,000.00
Java Heaven	30,000.00
Helen's Kitchen	30,000.00
Willow Bean Coffee	30,000.00
San Diego Tacos To Go	30,000.00
	<u>270,000.00</u>

<b>Option 2 - Restaurants and bars only, by license name</b>	
Airport Restaurant, LLC	30,000.00
The Norwegian Rat Saloon	30,000.00
Pho Vy's	30,000.00
Amelia's Restaurant & Eagle Inn	30,000.00
Unisea	30,000.00
	<u>150,000.00</u>

<b>Option 3 - Restaurants, bars, coffee shops and other entities that do not provide dine-in service, by individual name</b>	
Airport Restaurant, LLC	30,000.00
The Norwegian Rat Saloon	30,000.00
Pho Vy's	30,000.00
Amelia's Restaurant & Eagle Inn	30,000.00
Unisea-Margaret Bay Café	30,000.00
Unisea-Cape Cheerful	30,000.00
Unisea-Chart Room	30,000.00
Unisea-Harborview Bar & Grill	30,000.00
Unisea-Harbor Sushi	30,000.00
Unisea-Pyramid Coffee	30,000.00
Java Heaven	30,000.00
Helen's Kitchen	30,000.00
Willow Bean Coffee	30,000.00
San Diego Tacos To Go	30,000.00
	<u>420,000.00</u>

<b>Option 4 - Restaurants and bars only, by individual name</b>	
Airport Restaurant, LLC	30,000.00
The Norwegian Rat Saloon	30,000.00
Pho Vy's	30,000.00
Amelia's Restaurant & Eagle Inn	30,000.00
Unisea-Margaret Bay Café	30,000.00
Unisea-Cape Cheerful	30,000.00
Unisea-Chart Room	30,000.00
Unisea-Harborview Bar & Grill	30,000.00
Unisea-Harbor Sushi	30,000.00
	<u>270,000.00</u>



**Special Meeting**  
**Tuesday, December 15, 2020**  
**6:00 p.m.**



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## **MINUTES**

### **1. Call to order**

Mayor Tutiakoff called the special meeting of the Unalaska City Council to order on Tuesday, December 15, 2020 at 6:01 pm.

### **2. Roll call**

Present in chambers:

Vincent Tutiakoff, Sr., Mayor  
Thomas D. Bell  
Shari Coleman

Present Via Telephone or Zoom:

Dennis Robinson  
Alejandro Tungul  
David Gregory

Absent/Excused:

Darin Nicholson

### **3. Pledge of allegiance** – Council Member Coleman led the Pledge of Allegiance.

### **4. Recognition of visitors** – Dianne Blumer, State Lobbyist

### **5. Adoption of agenda**

Coleman made a motion to adopt agenda; Bell seconded.

Roll Call Vote: Gregory – yes; Coleman – yes; Tungul – yes; Nicholson – yes; Robinson – yes; Bell – yes.

Motion passed 5-0.

### **6. Awards**

Mayor and Council recognized and honored city employees for their years of service to the City of Unalaska.

#### **a. Employee Anniversary Award Announcements**

- i. Conrado Magpantay – 10 years, Department of Public Utilities
- ii. Patrick Bliss – 10 years, Department of Public Safety

Mayor and Council recognized and congratulated the 2020 Teamwork Award winners and the Employee of the Year winner.

#### **b. City Employee Annual Award Announcements**

- i. Teamwork Award – COVID Conscious 2020 Elections
- ii. Employee of the Year Award – Karie Holterman

**7. Approve minutes of previous meeting:** November 24, 2020 and December 1, 2020

Coleman made a motion to approve the November 24, 2020 and December 1, 2020 meeting minutes; Bell seconded.

Roll Call Vote: Tungul – yes; Gregory – yes; Robinson – yes; Bell – yes; Coleman – yes.

Motion passed 5-0.

**8. Reports**

a. City Manager Report – in the packet

i. COVID CARES Spending Report; and

ii. Response to Council Directive regarding City Internet Service City Manager highlighted items from the report and answered Council questions.

Planning Director answered Council questions regarding COVID CARES spending.

Ports Director answered Council questions regarding current updates on the Ravn Air and Alaska Airlines mileage partnership program.

**9. Community Input & Announcements**

- All City of Unalaska business licenses expire at the end of the year renew now to avoid penalty.
- “Bring Back the Light” event – December 20, 2020
- Annual Christmas Boat Parade, date to be announced

**10. Public testimony on agenda items** - Public comment given by Daneen Looby

**11. Work session**

a. Report from the City’s Lobbyist for State issues, Dianne Blumer

Dianne Blumer presented a 2020 Legislative Update. The update included a 2020 Election Analysis, FY21 Incomplete Capital Budget and Outlook.

b. Review proposed changes to UCO Title 18 Port and Port Facilities, Peggy McLaughlin, Director of Ports & Harbors

Ports Director presented a review of the proposed changes to UCO Title 18 and answered Council questions.

Coleman made a motion to reconvene to Regular Session; Bell seconded.

Roll Call Vote: Gregory – yes; Coleman – yes; Tungul – yes; Bell – yes; Robinson – yes.

Motion passed 5-0.

**12. Consent agenda**

Bell made a motion to adopt Consent Agenda; Coleman seconded.

Roll Call Vote: Tungul – yes; Robinson – yes; Gregory – yes; Bell – yes; Coleman – yes.

Motion passed 5-0.

a. Resolution 2020-75: Establishing dates for the Fiscal Year 2022 Real Property and Business Personal Property tax collection effort

b. Resolution 2020-76: Adopting an alternative allocation method for the FY 2021 Shared Fisheries Business Tax Program and certifying that this allocation method fairly represents the distribution of significant effects of fisheries business activity in the FMA 2: Aleutians Islands Area

8:15 pm – Recess  
8:25 pm – Back on record

### 13. Regular Agenda

- a. Resolution 2020-77: Continuing Measures to Protect Public Health

Coleman made a motion to adopt Resolution 2020-77; Bell seconded.

Bell made a motion to amend Resolution 2020-77 item **10. Effective Date; Expiration** to delete *expires at noon on January 13, 2020*, and insert *expires at noon on December 30, 2020*; Coleman seconded.

IFHS Director answered Council questions.

Sam Severin, City Attorney answered Council questions.

Public comment given by Jeffrey Manns and Katherine Wayner.

Roll Call Vote on motion to amend: Bell – yes; Gregory – no; Robinson – no; Coleman – yes; Tungul – yes.

Motion to amend failed 3-2.

Public comment given by Lorene Palmer and Jacob Whitaker.

City Clerk read Public Comment emails submitted by Sharon Svarny-Livingston and AB Rankin into the record.

Roll Call Vote on main motion: Coleman – yes; Gregory – yes; Robinson – yes; Tungul – yes; Bell – yes.

Motion passed 5-0.

- b. Ordinance 2020-16: Emergency Ordinance Creating Budget Amendment #3 to the Fiscal Year 2021 Budget, Creating an Appropriation for Costs Associated with the City Response to the COVID-19 Pandemic

Coleman made a motion to adopt Ordinance 2020-16; Tungul seconded.

Interim Finance Director explained the need for the emergency budget amendment and answered Council questions.

Coleman made a motion to amend Ordinance 2020-16 to delete the word *Emergency* from ordinance title and move to Public Hearing and Second Reading on January 12, 2021; Robinson seconded.

Roll Call Vote on motion to amend: Bell – yes; Coleman – yes; Robinson – yes; Tungul – no; Gregory – yes.

Motion passed 4-1.

Roll Call Vote to move Ordinance 2020-16 to Second Reading and Public Hearing on January 12, 2021: Coleman – yes; Bell – yes; Gregory – yes; Robinson – yes; Tungul – yes.

Motion passed 5-0.

### 14. Council Directives to City Manager

Robinson made a motion to provide Unalaska's restaurants and bars that were affected by the latest City COVID-19 mandate by having to reduce customer access with \$30,000.00 each to help them defray their fixed costs of business. This will be only for the month of December. A resolution forthcoming; Coleman seconded.

Roll Call Vote: Gregory – yes; Bell – yes; Coleman – yes; Robinson – yes; Tungul – yes.  
Motion passed 5-0.

**15. Community Input & Announcements**

- Next City Council Special Meeting – Tuesday, December 22, 2020, at 6:00 pm.
- Public comment given by Jeffrey Manns

**16. Adjournment**

Mayor Tutiakoff, Sr., adjourned the meeting at 10:02 pm.

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Marjie Veeder, CMC  
City Clerk

*rfw*