

Regular Meeting
Tuesday, September 8, 2020
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
David M. Gregory

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
(907) 581-1251 • www.ci.unalaska.ak.us

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

Vincent M. Tutiakoff Sr., Mayor
Erin Reinders, City Manager

Due to recommended social distancing measures to stop the spread of COVID-19 and the City Manager's Emergency Order suspending the provisions of UCO § 2.20.075, this meeting will be conducted via telephone conference and online with the ZOOM platform. A limited number of Council Members and City Staff will be in attendance. Seating for members of the public is reduced to allow for social distancing. Coverings over nose and mouth are required to be worn upon entering the building and until seated; and again when exiting.

PARTICIPATION AND TESTIMONY OPTIONS

- Attend in person, seating limited to allow for social distancing
- Listen to the meeting on KUCB TV Channel 8 or Radio Station 89.7
- Join online via ZOOM (link, meeting ID & password below); *please notify Clerk if you wish to speak*
- Join by phone (toll free numbers, meeting ID & password below); *notify Clerk if you wish to speak*
- Email comments, testimony or questions to the City Clerk (mveeder@ci.unalaska.ak.us) no later than 5:00 p.m. on the day of the meeting, to be read into the record

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/3547251432?pwd=Qkp3UDhqTEIKWVZlbytYWlpCUmhyZz09>

Meeting ID: 354 725 1432 / Passcode: 8675309

TELEPHONE:

TOLL FREE (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Meeting ID: 354 725 1432 / Passcode: 8675309

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of allegiance**
4. **Recognition of visitors**
5. **Adoption of agenda**
6. **Awards and Presentations:** Bryan Stafford, Celebrate 30 Years with the City and Retirement
7. **[Approve minutes of previous meeting: August 25, 2020](#)**

8. City Manager's Report

9. **Community Input & Announcements** *Members of the public may make announcements of interest to the community.*
10. **Public testimony on agenda items** *Time for members of the public to testify or provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by notifying the City Clerk.*
11. **Work session** *Work sessions are for planning purposes, or studying and discussing issues before the Council.*
 - a. Review Federal and State Legislative Priorities: City Manager Erin Reinders with Federal Lobbyist Brad Gilman and State Lobbyist Dianne Blumer
12. **Regular agenda** *Persons wishing to speak on regular agenda items must notify the City Clerk.*
 - a. Resolution 2020-57: Appointing Judges and Clerks for the Regular Municipal Election on October 6, 2020 and Judges to Serve on the Canvass Committee
 - b. Resolution 2020-58: Continuing Measures to Protect Public Health
 - c. Resolution 2020-59: Approving reallocation of FY20 unexpended grant funds - USAFV
13. **Council Directives to City Manager**
14. **Community Input & Announcements** *Members of the public may make announcements of interest to the community.*
15. **Adjournment**

Regular Meeting
Tuesday, August 25, 2020
6:00 p.m.



Unalaska City Hall
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43 Raven Way

Council Members
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Darin Nicholson
David M. Gregory

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Shari Coleman

Vincent M. Tutiakoff Sr., Mayor
Erin Reinders, City Manager

MINUTES

1. **Call to order**
Mayor Tutiakoff, Sr. called the regular meeting of the Unalaska City Council to order on Tuesday, August 25, 2020 at 6:03 pm in the Unalaska city council chambers.
2. **Roll call**

<u>Present in Chambers:</u>	<u>Present Via Telephone or Zoom:</u>	<u>Absent:</u>
Thomas D. Bell	Vincent Tutiakoff, Sr., Mayor	None
David Gregory	Dennis Robinson	
Shari Coleman	Darin Nicholson	
	Alejandro Tungul	
3. **Pledge of allegiance** – Council Member Bell led the Pledge of Allegiance
4. **Recognition of visitors** – Chief of Police Jay E. King, Deputy Chief Simms, Lt. COL. Hugh Douglas and Major Tulsi Gabbard, IRT; Givey Kochanowski, Department of Energy, Ty Moore, Military Consultant, Josh Revak, Alaska State Senator.
5. **Adoption of agenda**
Gregory made a motion to adopt agenda; Coleman seconded.
Roll Call Vote: Gregory – yes; Coleman – yes; Tungul - yes; Nicholson – yes; Robinson – yes; Bell – yes.
Motion passed 6-0.
6. **Oath of Office** - Police Chief Jay E. King
City Clerk administered the Oath of Office to Police Chief Jay E. King
7. **Awards and Presentations** – Mayor and Council recognized the following city employees:
 - a. Mayumi Conwell: 10 years with the Department of Parks, Culture & Recreation
 - b. Joseph Shaishnikoff: 20 years with the Department of Public Works
8. **Approve minutes of previous meeting** - August 11, 2020
Coleman made a motion to approve August 11, 2020 meeting minutes; Gregory seconded.
Roll Call Vote: Tungul – yes; Gregory – yes; Robinson – yes; Bell – yes; Nicholson – yes; Coleman – yes.
Motion passed 6-0.

9. City Manager's Report – In the packet

City Manager highlighted the State Airport Master Plan Update for Unalaska Airport Port Director answered Council questions regarding sublease with the new Raven Group City Manager and Ports Director answered Council questions regarding the removal of two disabled aircraft parked near the runway.

10. Community Input & Announcements

Former Interim Police Chief offered congratulations to Chief Jay E. King and Deputy Chief Simms.

Municipal General Election – October 6, 2020

11. Public testimony on agenda items – None.

12. Work session

Coleman made a motion to go into Work Session; Gregory seconded.

Roll Call Vote: Tungul – yes; Gregory – yes; Bell – yes; Coleman – yes; Nicholson – yes; Robinson – yes.

Motion passed 6-0.

- a. Presentation regarding a Qawalangin Tribe project: Civil Affairs Assessment through the IRT (Innovative Readiness Training) Program, Department of the Army Civil Affairs Command

Lt. COL. Hugh Douglas, U.S. Department of Army Civil Affairs Command; and Major Tulsi Gabbard, U.S. Department of Army Civil Affairs Command, gave a brief overview of the Innovative Readiness Training Program.

Additional comments made by:

- Givey Kochanowski, Department of Energy
- Ty Moore, Military Consultant
- Josh Revak, Alaska State Senator

- b. City's CARES Grant Program Appeals

- i. Review by Planning Director Bil Homka
Planning Director gave a summary of City's CARES Grant Program Appeals and reviewed previous Council action and answered Council questions.

- ii. Opportunity for applicants to speak
 - The following applicants provided testimony
 - Andy Dietrick, Aleutian Excursions

13. Regular agenda

Gregory made a motion to adjourn to Regular Session; Bell seconded.

Roll Call Vote: Coleman – yes; Gregory – yes; Nicholson – yes; Robinson – yes; Tungul – yes; Bell – yes.

Motion passed 6-0.

a. Resolution 2020-54: Continuing measures to protect public health

Gregory made a motion to adopt Resolution 2020-54; Coleman seconded.
Roll Call Vote: Bell – yes; Nicholson – yes; Gregory – yes; Robinson – yes; Coleman – yes; Tungul – yes.
Motion passed 6-0.

7:21 pm – Break

7:29 pm – Back on record

b. Resolution 2020-55: Approving the Power Purchase Agreement with Ounalashka/Chena Power, LLC and authorizing the City Manager to enter into the agreement

The following disclosures were made on record:

- Vincent Tutiakoff, Sr., Mayor
 - Chair of the Ounalashka Corporation Board of Directors
 - Shareholder of Ounalashka Corporation stocks
 - Trustee and Beneficiary of the Ounalashka Settlement Trust
 - Do not serve on OCCP, LLC board
- Dennis Robinson, Vice Mayor
 - Member of Board of Directors of Ounalashka Corporation
 - Shareholder of Ounalashka Corporation stocks
 - Do not serve on OCCP, LLC board
- David Gregory, Council Member
 - Employee of Ounalashka Corporation
 - Spouse is a Member of Board of Directors of Ounalashka Corporation
 - Spouse is a shareholder of Ounalashka Corporation stock
 - Children are both shareholders of Ounalashka Corporation stock

Robinson made a motion to adopt Resolution 2020-55; Coleman seconded.

Bell made a motion to postpone indefinitely; Coleman seconded.

Roll Call Vote on motion to postpone indefinitely: Bell – yes; Coleman – no; Nicholson – no; Robinson – no; Tungul – no; Gregory – no.

Motion failed 5-1.

The following individuals provided public comment:

- Robert Cummings
- Frank Kelty
- Daneen Looby
- Dave Matthews, OCCP, LLC
- Mike Hubbard, Financial Engineering Company

City Manager and DPU Director answered questions.

Roll Call Vote on main motion: Coleman – yes; Bell – no; Gregory – yes; Nicholson – yes; Robinson –yes; Tungul – yes.

Motion passed 5-1.

- c. Resolution 2020-56: Unalaska CARES Grant Program for Local Businesses and Non-Profit Organizations – Decisions on Appeals

Robinson made a motion to adopt Resolution 2020-56; Gregory seconded.

Robinson made a motion to amend Resolution 2020-56 to insert “*that the Unalaska City Council decides that two businesses, Aleutian Excursions, LLC and Fish On Charters, qualify for City CARES grants under the Stratified Schedule set out in Resolution 2020-46, at the base amount for businesses with annual revenue of less than \$50,000.*”; Gregory seconded.

Roll Call Vote on motion to amend: Bell – yes; Coleman – yes; Nicholson – yes; Robinson – yes; Tungul – yes; Gregory – yes.

Motion passed 6-0.

Vote on main motion as amended: Gregory – yes; Bell – yes; Coleman – yes; Nicholson – yes; Robinson – yes; Tungul – yes.

Motion passed 6-0.

14. **Council Directives to City Manager** – None.

15. **Community Input & Announcements** – None.

16. **Adjournment** – Mayor Tutiakoff, Sr. adjourned the meeting. The meeting adjourned at 8:43pm.

Marjie Veeder, CMC
City Clerk

rfw

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: September 8, 2020
Re: City Manager Report

Upcoming Dates to Note:

- October 6: Municipal Election (2 Council & 2 School Board seats)
- October 20: Second half property tax payment due
- November 3: State General Election

State Primary Election – Early and Absentee Voting Materials Update: On Friday, August 28, the City Clerk received the long overdue, and now after the fact, early and absentee material for the State Primary. Again, we have no reason to believe that this will have any impact on receipt of voting materials for the November General Election.

Essential Air Service: I provided written feedback of the EAS proposals to USDOT by the deadline of August 25, 2020. Receipt of the letter was confirmed and appreciated. This letter and the approach taken was based on Council discussion, follow up work by the Port Director, and in coordination with guidance provided by our lobbyists and the Mayor. Based on the City Council discussion of August 11, there was particular interest in the types of aircraft, rates, certification, and routes. Focus has also been on the need for direct, safe, reliable, and affordable flights that meet our community's regular and peak seasonal demands of our community. The letter drew particular attention to these topics. Now that the comment period is over, USDOT is in the selection process which they hope to conclude in the next coming weeks. This process, I have been told, includes the Fitness Division weighing in on the certification status for both carriers.

Airport Master Plan Update: The State's Airport Master Plan Update is underway. This plan looks to address necessary improvements for the next 20 years. The Mayor, Ports Director, Planning Director, and I met with several members of the project team on Thursday, September 3, 2020. The project team described to us that they are developing Stakeholder Advisory Group including governmental entities, airlines, industry and other organizations. This group will meeting monthly from October through January. Additionally, there will be targeted effort to public engagement in November and January. The final plan is anticipated to be completed in May of 2021.

Geothermal PPA with OCCP: OCCP representatives signed the PPA on August 31, 2020. We agreed to make the agreement effective on that date. The City was provided with the executed document on September 3, 2020 and I signed it shortly there after in accordance with Resolution 2020-55. With the finalization of the PPA, Mike Hubbard has transitioned off the team and has ended his relationship with the City of Unalaska. I thank him for his service to the City of Unalaska, which goes back to the mid 1980's. We are now working to develop a path forward with the implementation of the PPA.

CARES Act Funding: City's CARES Act Committee is developing a proposal on using the remaining funds identified by Council to be dedicated for community grant and financial support. Staff is working to have an item for Council to consider acting on in the September 22, 2020 meeting.

August 30, 2020 Storm Damage to City Property: City Facilities and Vehicles weathered the storm with relatively minor damages. Reported storm damage as of September 2, 2020 includes broken windows to one of our residential units at the 4-plex, a broken window in one of our DPS police vehicles, and gate damage at UMC. Repairs are now underway and none seem to rise to the level of an insurance claim.

Annual Financial Audit: The Interim Finance Director and I have agreed with KPMG that a remote audit makes the most sense this year. This will reduce the need for travel and the risk of exposure to COVID-19. The audit is tentatively scheduled to be completed the weeks of October 5 and October 12, 2020.

Executive Level Searches: We continue our efforts to fill the Finance Director role on a permanent basis with highly competent and qualified individual to effectively serve our organization and community. The Department of Administration has issued an RFP for an executive search firm to assist in our recruitment efforts, and its closing date is September 4, 2020. Jim Sharpe continues to serve as Interim Finance Director, and is participating in meetings telephonically and remains available for staff even while off island.

Directives to the City Manager: Two directives to the City Manager remain outstanding.

- *Options for Increased Tobacco Tax (11/27/18). Ongoing.* Council discussed this in detail at the July 9, 2019 Council Meeting. Future discussions will include additional information on Tobacco Excise Tax, a combination Tobacco Excise Tax with increased sales tax on alcohol and marijuana, fund dedication options, and potential rates. City Clerk, Marjie Veeder is working with our city attorneys and will bring additional information to Council in the coming months. We have the tentatively scheduled this complex topic to be on a Council agenda in October.
- *Fiscal Sustainability Plan and Policy (5/14/19). Initiated.* Interim Finance Director Jim Sharpe began a discussion with City Council on sustainable long term planning at the December 12, 2019 Council meeting. He provided informational material for Council to review. This is in a holding pattern given our current state of emergency.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: September 8, 2020
Re: Discussion of Council Priorities

SUMMARY: City Council identifies State and Federal legislative priorities on an annual basis, typically in the fall. Tonight is time for Council to discuss potential updates to their priorities amongst themselves and with the City's State and Federal lobbyists on the line. This memo provides an overview of Council's existing priorities, as you consider any updates. No formal action is necessary this evening.

PREVIOUS COUNCIL ACTION: Identifying State and Federal priorities is a recurring Council action to express our support for certain initiatives, seek support for capital projects, and in preparation for Lobbying Trips.

On April 9, 2019, City Council approved Resolution 2019-15 identifying the Captains Bay Road and Utility Improvement Project as the City's number one State funding priority.

City Council discussed both State and Federal priorities at the August 27, 2019 work session. Council then approved Resolution 2019-52 identifying Federal priorities on September 10, 2019. After further discussion, Council approved Resolution 2019-51 identifying State priorities on September 24, 2019.

Council approved Resolution 2019-59 on November 12, 2019 amending the previously established State and Federal Priorities to include the stabilization of commercial flights between Dutch Harbor (DUT) and Anchorage (ANC) at the Tom Madsen Airport.

On January 14, 2020, at the Mayor's request, Council reviewed their priority statements and considered necessary adjustments. Council then approved Resolution 2020-10 identifying Federal priorities and Resolution 2020-09 identifying State priorities on February 11, 2020.

BACKGROUND: Taking the time to identify Council's legislative priorities allows for Council members, lobbyists, consultants and City staff to more effectively focus efforts and resources. A number of these community priorities identified in the current Comprehensive Plan are addressed directly or indirectly in the legislative priorities that have been previously approved by City Council.

About every ten years the City Council adopts a Comprehensive Plan, which serves as the community's master plan. The current Comprehensive Plan, approved in 2011, has numerous goals and action items listed. This plan is used in the capital planning process, in making land use recommendations, in drafting budgets, and setting departmental goals and objectives. The foundation of the Comprehensive Plan was a community visioning process and priorities identification. The top priorities identified by the community are listed below.

TOP COMMUNITY PRIORITIES IN 2011
Improve air travel service by extending runway and lowering airfares
Improve and lower cost of Internet, phone, and cable service
Pave more roads
Maintain clean drinking water
Encourage construction of quality, reasonably-priced housing
Improve IFHS Clinic administrative functions (billing, scheduling, customer service, etc.)
Support sustainable management of fisheries
Create a hospital to serve the region
Make more land available for housing and businesses
Explore alternate energy
Create a recycling center
Broaden and diversify the local economy

DISCUSSION: Current Council legislative priorities are listed below. Priorities identified as both a State and Federal priority are noted once and in bold. Both the State Lobbyist (Dianne Blumer) and Federal Lobbyist (Brad Gilman) are on the line tonight. They can provide their perspective on the existing priorities, as well as potential new priorities.

Council members will not be participating in their typical in person Washington DC federal lobbying trip this fall. Although lobby efforts will need to adapt as COVID-19 related challenges remain, they should not stop. We will need to be creative in our efforts supporting these priorities. Brad and Dianne may have insight on that as well.

STATE PRIORITIES	FEDERAL PRIORITIES
Stabilization of Commercial Flight at Tom Madsen Airport	
Captains Bay Road and Utility Improvements Project - \$52 Million	
Environmental Remediation Support	
Broadband Internet Support / Reliable and High Speed Internet Support	
Habitat Restoration for Salmon Stock Improvement Support	Unalaska Bay Entrance Channel Dredging Support
State Ferry System Support	Alternative Energy Support
Community Assistance Program and Shared Fisheries Tax Program Support	United States Coast Guard Presence
Robert Storrs Boat Harbor Improvements \$9.5 Million	Outer Continental Shelf (OCS) Revenue Sharing Support

These current legislative priorities are described in more detail below. The first section includes those priorities that have been identified on both the state and federal level. The second section lists additional state priorities, and the third lists additional federal priorities.

Both State and Federal Legislative Priorities

1. **Stabilization of Commercial Flights at Tom Madsen Airport.** This item is City Council’s number one priority initiative. Air travel is the only way to reasonably access our island community. Direct, safe, reliable, and affordable flights meeting regular and peak seasonal demands of our community is critical. The airport and runway are owned and managed by the Alaska Department of Transportation. Furthermore, the Alaska Department of Transportation, US Department of Transportation, and the Federal Aviation Administration are responsible for supporting safe and efficient transportation systems and infrastructure. The grounding of the

Saab 2000 for the DUT-ANC route, in the aftermath of the crash of Flight 3296, highlighted the risk of having only one airline with one commercial aircraft authorized to fly passengers directly between Anchorage and Unalaska. This was again recognized with Ravn Air declared bankruptcy and stopped all air service in April of 2020. We call upon state and federal delegations and agencies to assist in creating an environment that allows for redundancy in aircraft in order to meet the transportation needs of our island community. We support the efforts of State of Alaska as they update their Airport Master Plan for the Tom Madsen Airport to address runway improvements. We support the Essential Air Service program as a critical tool to ensure the long term viability of air a travel to and from Unalaska.

2. **\$52 Million for Captains Bay Road and Utility Improvements.** This item is City Council's number one project funding priority. Staff is working to get this project in on the STIP on the state level for potential funding support with a phased approach. We are exploring potential federal funding opportunities as well.

Captains Bay Road serves as a primary transportation route for Westward Seafoods, North Pacific Fuel, Northland Services, Offshore Systems Inc., and several smaller businesses as well as residential homes. The section of road making up this project is a high traffic area of heavy vehicles which are used by the fishing and support industries which are vital to the community's economic welfare. In September 2011 residents and industry representatives discussed the hazards at public meetings about the Road Improvement Master Plan. Although the road's high crown is needed for adequate drainage, it also creates a safety hazard for the large trucks and school buses traveling the road. The public expressed strong support for improvements to Captains Bay Road. The area of Captains Bay Road is also an area of potential growth in the community as identified in the Comprehensive Plan.

This project will construct drainage, utilities, and pavement out Captains Bay Road to the entrance of the Offshore Systems, Inc. (OSI). This will involve approximately 2.5 miles of drainage improvements from Airport Beach Road to OSI, 2.5 miles of road realignment/paving/walkways/lighting from Airport Beach Road to OSI, and 1.3 miles of water/sewer/electric utility extensions from Westward to OSI.

3. **Environmental Remediation Support.** Unalaska has several sites that are subject to the Department of Defense's Formerly Utilized Defense Sites environmental program due to contamination, which occurred during WWII activities, as well as WWII related contamination that is discovered during construction projects today. Assistance and support from the state and federal levels is critical to managing these contaminated areas.
4. **Broadband Internet Support.** Unalaska's internet connection speeds impede business growth, medical service, post-secondary education, and overall quality of life. Residents are unable to fully utilize cloud-based systems to improve efficiencies and effectiveness in personal, educational, medical, and business processes. Improving internet services remains a long standing priority, and the City supports programs and activities that help to bridge this digital divide.

Additional State Legislative Priorities

1. **\$9.5 Million for Robert Storrs Boat Harbor Improvements.** The Robert Storrs Boat Harbor was inherited by the City of Unalaska from the State of Alaska. It has served the community well for over 30 years and in order to ensure the safety of those who use the dock and the vessels that moor at the Storrs Boat Harbor, the floats must be replaced and the dock

redesigned. This is an existing Capital Project for the City of Unalaska. This project qualifies to be a part of State of Alaska's Harbor Facility Grant Program for funding support. This is a program that the City of Unalaska has long supported.

2. **Habitat Restoration for Salmon Stock Improvement Support.** Habitat restoration on the local road system for Summer Bay Lake and Watershed, Morris Cove Lake and Watershed, and Unalaska Lake and Watershed will help to improve depressed salmon stocks.
3. **Ferry System Support.** Ferry service to and from our remote island community is identified in the City's Comprehensive plan as a community priority, stressing the importance of advocating for regular and consistent service to meet the needs of residents, businesses and visitors. Alaska Marine Highway System provides a cost-effective way for community members and businesses to travel and ship equipment and materials. The Ferry is how teachers move to this island, this is how our Aleutian Island neighbors access critical stores and services, this is how large families can travel off the island to visit loved ones, this is how the mobile mammogram van comes to our community to provide life altering healthcare. The Alaska Marine Highway System provides an essential service to Unalaska and is necessary for our community health, safety, economic and social wellbeing.
4. **Community Assistance Program and Shared Fisheries Tax Program Support.** The City of Unalaska works hard to fulfill its obligations as a local government. Our ability to do so is limited by statute, public interest and available resources. Traditionally those resources have included State and Federal funding, which offset the burdens that might otherwise be felt by a local tax base.

Additional Federal Legislative Priorities

1. **Unalaska Bay Entrance Channel Dredging Support.** The City of Unalaska was the non-federal sponsor of the cost-shared feasibility study, led by the Army Corps of Engineers, evaluating the effects of the removal of a navigation restriction that currently severely impacts our ports. The removal of this navigational restriction helps us accommodate deep draft vessels, benefits commerce, and considers best practices of navigation and safety margins. The Army Corps submitted a Chief of Engineers report to the Congress recommending approval of the project. Both the House and Senate versions of the biennial Water Resources Development Act legislation includes authorization for the Army Corps to move forward with the project. Our federal lobbyists believe that the legislation has decent prospects for enactment prior to the end of this year. Once authorized in law, our lobbyists will begin their advocacy for funding the project through the annual appropriations process. We still have a few years before the City Council is required to commit additional resources to pay for the Unalaska share of the design and construction costs.
2. **Alternative Energy Funding and Support.** The absence of adjoining electrical systems forces the City of Unalaska to cover contingency planning and react to unplanned outages without relying on help from an adjoining utility grid. The City continues to look for support with reliable and cost effective alternate energy sources, including geothermal and wind. The City also supports measures that might encourage other alternate energy opportunities to become viable options for our community. Most recently, in August of 2020, the City Council approved entering into a Power Purchase Agreement with OCCP for geothermal power. OCCP will use this to support their efforts in obtaining financing support.

The City is also involved in a wind energy project. The City installed 3 MET towers (Hog Island 60 meter, Veronica Lake in Pyramid Valley 60 meter, and Bunker Hill 10 meter) to monitor wind for 18-24 months. A 4th MET tower was installed at Icy Lake but damage to the tower, sensors, and difficulty with regular maintenance access made it impractical and the tower was removed. Wind monitoring includes speed, force, direction, temperature, pressure, wind shear, turbulence, and icing. There are two primary uses of wind data for wind power development. First is classification of sites(s). The second is use of wind data for calculation of annual energy production for wind turbines. Both sets of data are combined to determine optimum wind turbine design. Collection of wind data is anticipated to be complete in October 2020 at which time a final report will be published. With the successful collection of data thus far, a draft report has been received from our consultant, V3 Energy. The conclusion of this data collection phase in October 2020 will signal the end of our current project scope and budget authorization.

3. **U.S. Coast Guard Presence in Unalaska.** Unalaska appreciates the Coast Guard's long time presence in our community. As marine transportation increases in our region, this presence is valued more than ever. We encourage the USCG to allow for Unalaska to become an accompanied duty station. Short of that, USCG might also consider offsetting the rotation of the Marine Safety Detachment so that half the team rotates in summer and half the team rotates in winter. We believe this rotation will maintain continuity and established relationships needed to best perform in Unalaska.
4. **OCS Revenue Sharing Support.** The City of Unalaska's planning and zoning policies as well as our Comprehensive Plan now help the community mitigate some of the significant growing pains associated with any future Arctic oil and gas development. For years, the City of Unalaska has been following the Offshore Production and Energizing National Security Alaska Act ("OPENS Act"). "The Conservation of America's Shoreline Terrain and Aquatic Life Act" or the "COASTAL Act" includes "the significant staging area" language that would qualify Unalaska to receive a portion of the OCS revenue-sharing payments.

ALTERNATIVES: This is an opportunity for Council to discuss how they might like to refine the State and Federal legislative priorities this evening. No formal action is required.

FINANCIAL IMPLICATIONS: No direct financial impact is associated with this discussion.

LEGAL: None needed.

PROPOSED MOTION: No action required at this time.

CITY MANAGER COMMENTS: Staff is prepared to develop resolutions identifying Council's updated legislative priorities based on this evening's discussion.

ATTACHMENTS:

- Resolution 2020-09 and supporting documentation on Council's State Priorities
- Resolution 2020-10 and supporting documentation on Council's Federal Priorities

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-09

A RESOLUTION OF THE UNALASKA CITY COUNCIL IDENTIFYING THE CITY OF UNALASKA'S STATE PRIORITIES FOR FISCAL YEAR 2021

WHEREAS, the Alaska Department of Transportation, US Department of Transportation, and Federal Aviation Administration are responsible for supporting safe and efficient transportation systems and infrastructure; and

WHEREAS, the Tom Madsen Airport in Unalaska, Alaska is owned and managed by the Alaska Department of Transportation; and

WHEREAS, the grounding of the Saab 2000 for the DUT-ANC route in the aftermath of the crash of Flight 3296, highlighted the risk of having only one airline with one commercial aircraft authorized to fly passengers between Anchorage and Unalaska; and

WHEREAS, the City of Unalaska calls upon state delegations and agencies to assist in creating an environment that allows for redundancy in aircraft in order to meet the transportation needs of our island community. Specifically, we request that the Alaska Department of Transportation update their Airport Master Plan for the Tom Madsen Airport and work to address runway improvements; and

WHEREAS, Captains Bay Road is heavily used by commercial traffic, and future growth and business activity is expected to occur along Captains Bay Road, requiring road improvements, water, sewer, and electric utilities; and

WHEREAS, the Robert Storrs Boat Harbor A and B Floats have served the community for well over 30 years and in order to ensure the safety of those who use the dock and the vessels that moor at the Storrs Boat Harbor, the floats must be replaced and the dock redesigned; and

WHEREAS, Unalaska has several sites that were subject to the Department of Defense's Formerly Utilized Defense Sites environmental program due to contamination which occurred during WWII activities as well as WWII related contamination that is discovered during construction project today; and

WHEREAS, support from the Alaska Department of Environmental Conservation is critical to managing these contaminated areas and ensuring Federal assistance and support; and

WHEREAS, habitat restoration on the local road system for Summer Bay Lake and Watershed, Morris Cove Lake and Watershed, and Unalaska Lake and Watershed will help to improve depressed salmon stocks; and

WHEREAS, regular ferry service helps to meet the needs of residents, businesses and visitors on our remote island with limited and costly transportation and shipping options; and

WHEREAS, the City of Unalaska's ability to fulfill the obligations of a local government is limited by available resources including State funding, specifically funding through the Community

Assistance Program and the Shared Fisheries Tax Program, offsetting burdens that might otherwise be felt by the local tax base; and

WHEREAS, Unalaska's internet connection speeds thwart business growth, medical service, post-secondary education, and overall quality of life.

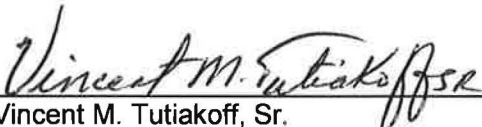
NOW THEREFORE BE IT RESOLVED that the City of Unalaska hereby identifies its top state legislative priorities for Fiscal Year 2021 as:

- Stabilization of Commercial Flights at Tom Madsen Airport Support
- Captains Bay Road and Utility Improvements Project - \$52 Million
- Robert Storrs Boat Harbor Improvements - \$9.5 Million
- Environmental Remediation Support
- Habitat Restoration for Salmon Stock Improvement Support
- Ferry System Support
- Community Assistance Program and Shared Fisheries Tax Program Support
- Broadband Internet Support

BE IT FURTHER RESOLVED that the City of Unalaska hereby identifies its number one legislative priority initiative for Fiscal Year 2021 is the support for the stabilization of commercial flights at Tom Madsen Airport.

BE IT FURTHER RESOLVED that the City of Unalaska hereby identifies its number one legislative project funding priority for Fiscal Year 2021 is the Captains Bay Road and Utility Improvements Project.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 11, 2020.



Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:



Marjie Veeder, CMC
City Clerk



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-10

A RESOLUTION OF THE UNALASKA CITY COUNCIL IDENTIFYING THE CITY OF UNALASKA'S
FEDERAL PRIORITIES FOR FISCAL YEAR 2021

WHEREAS, the Alaska Department of Transportation, US Department of Transportation, and Federal Aviation Administration are responsible for supporting safe and efficient transportation systems and infrastructure; and

WHEREAS, the Tom Madsen Airport in Unalaska, Alaska is owned and managed by the Alaska Department of Transportation; and

WHEREAS, the grounding of the Saab 2000 for the DUT-ANC route in the aftermath of the crash of Flight 3296, highlighted the risk of having only one airline with one commercial aircraft authorized to fly passengers between Anchorage and Unalaska; and

WHEREAS, the City of Unalaska calls upon federal delegations and agencies to assist in creating an environment that allows for redundancy in aircraft in order to meet the transportation needs of our island community; and

WHEREAS, the City of Unalaska is the number one fishing port in the United States and host to national and international shipping vessels; and

WHEREAS, the sand bar in the entrance to Unalaska Bay creates an impediment to container vessels entering the bay; and

WHEREAS, dredging the sand bar will contribute significantly to the navigational safety and security of vessels entering and leaving the port; and

WHEREAS, authorization and funding support is needed in order for the U. S. Army Corps of Engineers to continue moving forward with the project; and

WHEREAS, as marine transportation increases in our region, the Coast Guard's presence in our community is more valued than ever; and

WHEREAS, Unalaska encourages the Coast Guard to allow for Unalaska to become an accompanied duty station or to stagger the rotation schedule of the Marine Safety Division to help maintain continuity and established synergies needed to best perform in Unalaska; and

WHEREAS, Captains Bay Road is heavily used by commercial traffic, and future growth and business activity is expected to occur along Captains Bay Road, requiring road improvements, water, sewer and electric utilities; and

WHEREAS, Unalaska's internet connection speeds thwart business growth, medical service, post-secondary education, and overall quality of life; and

WHEREAS, the City of Unalaska will be impacted by oil exploration and drilling in the Beaufort and Chukchi Seas because our port is the only port on the west coast of Alaska that is free of ice year round; and

WHEREAS, state and local sharing of the federal revenues generated by activities on the Outer Continental Shelf is important to Unalaska and other impacted communities serving as staging areas; and

WHEREAS, Unalaska has several sites that were subject to the Department of Defense's Formerly Utilized Defense Sites environmental program due to contamination which occurred during WWII activities, as well as WWII related contamination that is discovered during construction projects today; and

WHEREAS, the creation of a federal funding mechanism that would allow reimbursement to land owners who remediate contaminated sites or the identification of an accessible funding source to allow for a timely response to contamination sites that are holding up construction projects and negatively impact subsistence living would be of benefit to the community as a whole; and

WHEREAS, the absence of adjoining electrical systems forces the Utility to cover contingency planning and react to unplanned outages without relying on help from an expansive utility grid; and

WHEREAS, Unalaska continues to support reliable and cost effective alternate energy sources, including geothermal and wind.


NOW THEREFORE BE IT RESOLVED that the City of Unalaska hereby identifies its top federal legislative priorities for Fiscal Year 2021 as:

- Stabilization of Commercial Flights at Tom Madsen Airport Support
- Captains Bay Road and Utility Improvements Project - \$52 Million
- Environmental Remediation Support
- Unalaska Bay Entrance Channel Dredging Support
- OCS (Outer Continental Shelf) Revenue Sharing Support
- Reliable and High Speed Internet Support
- United States Coast Guard Presence
- Alternative Energy Support

BE IT FURTHER RESOLVED that the City of Unalaska hereby identifies its number one legislative priority initiative for Fiscal Year 2021 is the support for the stabilization of commercial flights at Tom Madsen Airport.

BE IT FURTHER RESOLVED that the City of Unalaska hereby identifies its number one legislative project funding priority for Fiscal Year 2021 is the Captains Bay Road and Utility Improvement Project.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 11, 2020.


Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:


Marjie Veeder, CMC
City Clerk



CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-57

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPOINTING JUDGES AND CLERKS FOR THE REGULAR MUNICIPAL ELECTION ON OCTOBER 6, 2020 AND JUDGES TO SERVE ON THE CANVASS COMMITTEE

WHEREAS, Unalaska City Code § 4.08.020(A) states that before each city election, the City Council shall appoint three election judges to constitute the Election Board, one who is designated the Chair; and may appoint two election clerks.

WHEREAS, Unalaska City Code § 4.08.020(B) states that the City Council will serve as a canvass committee, or may appoint three judges to constitute the canvass committee, who will canvass all votes after the election judges have completed their tally.

NOW THEREFORE BE IT RESOLVED by the Unalaska City Council that the following persons are appointed judges and clerks for the October 6, 2020 General Election and shall attend at the Unalaska Precinct Polling place, namely Unalaska City Hall, at 7:30 a.m. on October 6, 2020, and shall continue until polls close at 8:00 p.m. Thereafter, the judges and clerks shall count and check all votes cast against the poll listed in the manner required by law:

ELECTION BOARD

Judges

Marjie Veeder, Chair
Roxanna Winters

Clerks

Minerva Fernandez
Thomas Roufos Susan Honan

BE IT FURTHER RESOLVED by the Unalaska City Council that the following persons are appointed as judges to constitute the Canvass Committee, who shall meet on Friday, October 9, 2020, at 10:00 a.m., to canvass all votes after the election judges have completed their tally:

CANVASS COMMITTEE

Marjie Veeder, City Clerk
Roxanna Winters, Deputy City Clerk
Darin Nicholson, City Council Member

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 8, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: Erin Reinders, City Manager
Date: September 8, 2020
Re: Resolution 2020-57 appointing Judges and Clerks for the regular municipal election on October 6, 2020 and Judges to serve on the Canvass Committee

SUMMARY: City Code requires Council to appoint three judges and two clerks to serve as the Election Board for the municipal election to be held on October 6, 2020, and three judges to serve as the canvass committee on October 9, 2020. Resolution 2020-57 accomplishes these mandates.

PREVIOUS COUNCIL ACTION: Council adopts a similar resolution for each local election.

DISCUSSION: UCO 4.08.020 requires appointment of three judges and two clerks to serve as the Election Board, and allows for the City Clerk to appoint additional clerks should the need arise.

Additionally, Council acts as the Canvass Committee or may appoint three judges to constitute the Canvass Committee, which is the option typically taken. Traditionally, one Council member serves on the Canvass Committee and this year Darin Nicholson has agreed to serve in this capacity.

ALTERNATIVES: None.

FINANCIAL IMPLICATIONS: Per UCO 4.04.050 Expenses, salaries for non-employee election judges and clerks shall be \$10.00 per hour. Salaries for election workers are included in the Clerk's Office FY21 budget.

LEGAL: None

STAFF RECOMMENDATION: Staff recommends adoption of Resolution 2020-57.

PROPOSED MOTION: I move to adopt Resolution 2020-57.

CITY MANAGER'S COMMENTS: The Manager concurs with Staff Recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-58

A RESOLUTION OF THE UNALASKA CITY COUNCIL CONTINUING MEASURES TO PROTECT PUBLIC HEALTH

WHEREAS, the COVID-19 pandemic has generated a public health emergency that threatens to overwhelm the City of Unalaska health system and the economy of our community, endangering the lives and wellbeing of our citizens; and

WHEREAS, on March 11, 2020, the World Health Organization (WHO) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska and Governor Dunleavy implemented several health mandates and recommendations to help reduce the spread of COVID-19; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 15, 2020, Mayor Vincent M. Tutiakoff, Sr. declared a local emergency in the City of Unalaska, authorizing the City Manager to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 through the City of Unalaska; and

WHEREAS, on March 18, 2020, the Unalaska City Council passed Resolution 2020-16, declaring a local emergency to remain in effect for so long as the declaration of a Public Health Disaster in the State of Alaska Remains in effect; and

WHEREAS, beginning on March 24, 2020, the Unalaska City Council has passed resolutions instituting additional local public health protective measures; and

WHEREAS, the Centers for Disease Control and Prevention (CDC) have issued public health guidance, including the social distancing measures, the recommendation that everyone wear a cloth face covering when in public settings where social distancing measures are difficult to maintain, and that certain individual take greater precautions; and

WHEREAS, local health officials have advised that in addition to practicing social distancing and staying at home as much as possible, additional measures that include the covering of an individual's nose and mouth will prevent asymptomatic individuals with COVID-19 from unknowingly spreading the disease; and

WHEREAS, local health officials have advised that stronger protective measures are required given Unalaska's remoteness, lack of road access to the mainland, and the fact that the majority of our community's businesses are designated as essential, critical or support critical infrastructure; and

WHEREAS, local health officials have advised that stronger protective measures are required to conserve limited local healthcare resources, as they strive to meet the needs of all community members and essential workforce employees; and

WHEREAS, as of September 2, 2020, there were 6,233 (residents and non-residents) cumulative known COVID-19 cases in the state, including travel-related cases in geographically isolated and remote communities; and

WHEREAS, there have been cases of seasonal non-resident workers throughout Alaska, including Unalaska, which have not been counted toward state totals, and which have been contained due to effective quarantine measures; and

WHEREAS, as of September 2, 2020, there were 101 patients have tested positive locally in the Unalaska; and

WHEREAS, COVID-19 continues to pose a grave and imminent threat to the health, safety, order and welfare to the residents of the City; and

WHEREAS, this resolution shall have the same effect as a rule issued by the City Manager pursuant to Unalaska Code of Ordinances §2.96.040.

NOW THEREFORE BE IT RESOLVED:

1. Governor Mandates. Everyone in the City must follow all health mandates issued by the State of Alaska. Review local requirements carefully as some are more restrictive than state mandates.

2. Face Coverings. All customers and visitors of businesses and organizations that are open and operating must wear face masks covering their nose and mouth to provide additional protection for employees and customers. The face coverings need not be medical-grade masks or N95 respirators, but can be cloth face coverings. Face masks may be temporarily removed as necessary and incidental to utilizing the business or service.

A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand, or can be improvised from household items such as scarfs, T-shirts, sweatshirts or towels.

A business owner or operator may refuse admission or service to any individual who fails to wear a face covering as required by this resolution.

3. Traveler Quarantine. A person traveling into the City of Unalaska (“the city”) by vessel or airplane, from another community or port, must self-quarantine for 14 days upon arriving at their destination and monitor for symptoms of illness. During travel and following the quarantine period, adherence to CDC guidance, State of Alaska mandates, and local orders and resolutions is required. This includes appropriate social distancing measures and adherence to face covering requirements. People traveling for critical business purposes are required to follow all State of Alaska health mandates including complying with their approved state plans.

- a. Critical workforce employees must self-quarantine immediately upon arrival. If their employer has filed the required protocol with the City as required at paragraph 4, critical workforce employees may work during their self-quarantine period in accordance with that protocol. All workers under the critical workforce exception are required to self-quarantine during non-work hours within the 14 day time period.

- b. Patients or travelers arriving in Unalaska/Dutch Harbor, whose final destination is not Unalaska/Dutch Harbor, are required to self-quarantine during their stopover, but not remain here for the entire 14 day time period. This includes, but is not limited to, air travel.
- c. For individuals arriving on a vessel, time spent at sea is credited to the 14 day quarantine period. The time at sea is counted from the time of departure from the last location at which a crew member disembarked the vessel, provided that no one has boarded the vessel in that time. Vessel captains shall maintain a ship's log or equivalent record demonstrating compliance with State Health Mandate 17, when applicable, and detailing all activities at port or contact with other vessels or personnel during the time for which they seek credit for time at sea. For vessels that have been at sea more than 14 days and no one has disembarked or boarded the vessel, no quarantine is required unless individuals are showing symptoms of COVID-19, including, but not limited to fever, chills, or respiratory symptoms. Vessels at sea for less than 14 days, where no one has disembarked or boarded the vessel, may complete their quarantine in port as long as quarantine is not broken for the remainder of the 14 days.
- d. Anyone who is required to self-quarantine must adhere to the following:
 - 1) You may leave your designated quarantine location for:
 - i. medical emergencies or to seek medical care;
 - ii. to travel in your personal vehicle or vessel, individually or with members of your household, without contacting others, so long as you go directly from the quarantine location to the vehicle or vessel and directly back to the quarantine location; and
 - iii. to participate in outdoor recreational activities (i.e. fishing, hiking) individually or with members of your household, without contacting others, so long as you go directly from the quarantine location to the recreational activity and directly back to the quarantine location.
 - 2) Do not visit any public spaces, including, but not limited to stores, pools, meeting rooms, fitness centers or restaurants.
 - 3) Do not allow visitors in or out of your designated quarantine location other than a physician, healthcare provider, or individual authorized to enter the designated quarantine location by Unified Command.
 - 4) Comply with all rules or protocols related to your quarantine as set forth by your hotel or rented lodging.
 - 5) If you are required to self-quarantine and there are other individuals in your residence, hotel room, or rented lodging, you are required to comply with social distancing guidelines, sanitize regularly touched surfaces, and follow CDC best practices for hand washing.

4. Essential Services/Critical Infrastructure State Protocols. Businesses identified as “essential services” or as “critical infrastructure” and operating in the City shall submit all protocols or plans required by State of Alaska Health Mandates to the City of Unalaska. These plans are to be submitted as soon as possible after filing these protocols or plans with the State of Alaska and regardless of whether the State review of those protocols or plans has been completed. Businesses shall also provide the City confirmation of the State’s approval of its plan or protocol no more than three days after receiving such approval. In the event a business plan or protocol requires amendment or is rejected by the State, the business submitting that plan or protocol must notify the City no more than 48 hours after receiving the State’s notification of deficiency. Such businesses shall submit their plans, protocols, or relevant notifications to the City of Unalaska by email to COVID19PLANS@ci.unalaska.ak.us. The definitions of “essential services” and “critical infrastructure” may be found in the Alaska Essential Services and Critical Workforce Order, Amended May 5, 2020. The plan submission requirements and definitions in the May 5 Order apply to businesses doing business in Unalaska regardless of any modifications or revocations of the Order or State Health Mandates 10, 10.1 or 18.

5. Business COVID-19 Protection Measures and Protocols. All businesses and organizations open and operating within the City shall comply with all relevant State of Alaska Health Mandates. All businesses and organizations, other than state, federal or municipal government facilities, which are open to members of the public at a physical location within the City shall post “COVID-19 Protection Measures and Procedures” on all entrances to and exits from the business. The “COVID-19 Protection Measures and Procedures” shall include, at minimum:

- a. The sanitation measures taken by the business or organization to prevent the spread of COVID-19.
- b. The social distancing measures taken by the business or organization to prevent the spread of COVID-19.
- c. A description of a process for obtaining goods or services from the business or organization without entering the business, if such a process is at all feasible.
- d. A contact number for individuals to report any violations of these measures to the owner or designee.
- e. Clearly state that any person with symptoms consistent with COVID-19 may not enter the premises.
- f. Shuttles, van services and taxis shall clearly state that the total number of passengers shall be limited to three.

6. Penalties. Violation of this resolution is punishable as a misdemeanor under Unalaska Code of Ordinances § 2.96.090 and is a Public Nuisance, subject to the remedies in Unalaska Code of Ordinances, Title 11, Chapter 8, including prosecution as a minor offense.

7. Effective Date; Expiration. This resolution shall be effective at noon on September 9, 2020 and expires at noon on September 23, 2020. The City Council may extend it as necessary, or the City Manager may extend it or amend it pursuant to the emergency management powers under Unalaska Code of Ordinances § 2.96 and Resolution 2020-16.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 8, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: September 8, 2020
Re: Resolution 2020-58: Continuing measures to protect public health

SUMMARY: Council has been considering resolutions instituting local measures to protect the public health. The first of these measures was approved on March 24, 2020. The measures continue to be evaluated as this situation unfolds.

PREVIOUS COUNCIL ACTION: Council approved Resolution 2020-17 on March 24, 2020. The focus of Resolution 2020-17 was on hunkering down, traveler quarantine and the closure of non-essential business. The resolution expired April 15. The date was set so that Council could reconsider the action at the April 14 Council Meeting.

Council approved Resolution 2020-19 on April 14, extending and clarifying the orders outlined in Resolution 2020-17, and instituted additional measures protecting the public health. The resolution expired April 29, 2020. The date was set so that Council could reconsider the action at the April 28 Council Meeting.

Council approved Resolution 2020-25 on April 28, extending the orders in Resolution 2020-19. This resolution expired May 13, 2020. The date was set so that Council could reconsider the action at the May 12 Council Meeting.

Council approved Resolution 2020-34 on May 12, extending the orders in Resolution 2020-25 and replacing the “Hunker Down” section with a “Social Distancing” section. This resolution expired May 27, 2020. The date was set so that Council could reconsider the action at the May 26 Council Meeting. Also on May 12, Council discussed the topic of Cruise Ships and the Alaska Marine Highway System passengers.

Council approved Resolution 2020-36 on May 26, extending and clarifying the orders in Resolution 2020-34 and specifically addressing the Alaska Marine Highway System. This resolution expired June 10, 2020. The date was set so that Council could reconsider the action at the June 9 Council Meeting.

Council approved Resolution 2020-38 on June 9, extending and clarifying the orders in Resolution 2020-36 and removed the reference to the Alaska Marine Highway System. This resolution expired June 24, 2020. The date was set so that Council could reconsider the action at the June 23 Council Meeting.

Council approved Resolution 2020-41 on June 23, extending the orders in Resolution 2020-38 and began allowing for individuals in traveler self-quarantine to go outside or in their personal vehicles and vessels with certain limitations. This resolution expired July 15, 2020. The date was set so that Council could reconsider the action at the July 14 Council Meeting.

Council approved Resolution 2020-45 on July 14, extending the orders in Resolution 2020-41 and clarified that time at sea counted toward the 14 traveler self-quarantine time period. This resolution expired July 29, 2020. The date was set so that Council could reconsider the action at the July 28 Council Meeting.

Council approved Resolution 2020-49 on July 28, extending the orders in Resolution 2020-45 and focus in on requirements to reduce the length of the document. This resolution expired August 12, 2020. The date was set so that Council could reconsider the action at the August 11 Council Meeting.

Council approved Resolution 2020-51 on August 11, extending the orders in Resolution 2020-49. This resolution expires August 26, 2020. The date was set so that Council could reconsider the action at the August 25 Council Meeting.

Council approved Resolution 2020-54 on August 25, extending the orders in Resolution 2020-51. This resolution expires September 9, 2020. The date was set so that Council could reconsider the action at the September 8 Council Meeting.

BACKGROUND: The nation, state and our city are in a state of emergency and in the midst of a public health crisis. The state continues to update its health mandates, though less frequently than it had previously. The State has eased back on a number of the state-wide restrictions.

State Health Mandate 10, regulating interstate and international travel, was updated on August 11. It applies to residents, nonresidents and critical infrastructure employees. Alaska residents now have four options when traveling to Alaska. Those include obtaining a negative test result if a test was taken within 72 hours of travel, taking a test within 72 hours of travel and then waiting in quarantine for the results, taking a test upon arrival (at no cost), or quarantining for 14 days upon arrival and not taking a test. Non-residents have similar options, with critical distinctions being that quarantine is not an alternative to testing, and that non-residents who opt not to take a test before traveling to Alaska must pay \$250 for the test upon arrival. Critical infrastructure workers must have a letter from their employer identifying the employee and containing details of their travel. They must also have their plan or protocol filed with the state. The plan must explain a protocol for testing and/or quarantine.

Health Mandate 10, Appendix 1 applies to all workers traveling into Alaska to work in a seafood processing plant, or onboard a processor or catcher-processor vessel. It provides six alternative methods to quarantine, depending, in part on whether the processing workers are shore-based or working on processor vessels. Appendix 1 contains detailed screening requirements for seafood processing workers, and also adopts by reference the CDC and OSHA requirements for Meat and Poultry Processing Workers and Employers.

Other State Health Mandates remain in effect as well:

- Health Mandate 15 regulates certain healthcare practices. It contains detailed guidance as to certain types of procedures and types of practices. It requires “universal masking procedures” and other strict testing, screening and distancing measures to protect providers and patients.
- Health Mandate 17 and Appendix 1 regulate independent commercial fishing vessels. Appendix 1 reiterates the 14-day quarantine requirement and outlines not just onboard conduct, but also contains a detailed list of requirements to limit interaction with the public

at times when the fishing vessels are in communities. All fishing vessels should have a completed, signed acknowledgment of Health Mandate 17, which is found at Appendix 2.

- Health Mandate 18 governs intrastate travel. As a community on the Alaska Marine Highway system, there is essentially no restriction on travel to Unalaska. The mandate does expressly allow communities to enact local travel restrictions, but the local restrictions cannot require “automatic” quarantine or measures that prevent travel for critical personal needs or conduct of essential services and critical infrastructure.

As with previous Council Resolutions addressing protective measures, this resolution addresses what is different locally from statewide mandates or additional protective measures specific to our community.

DISCUSSION: The resolution is set expire September 23, 2020 but may be amended or extended as necessary, and will be revisited at the Council Meeting on September 22, 2020.

The following protective measures from previous resolutions remain in Resolution 2020-58, with the revisions noted:

- **Face Coverings** - Customers and visitors of businesses and organizations must wear a covering over their nose and mouth (*no change*).
- **14 Day Traveler Self Quarantine** - Individuals traveling into the City by vessel or airplane must self-quarantine, with limited exceptions (*no change*).
- **State Approved Plan Submittal** - Business that are required to submit plans to the State, must submit those to the City (*no change*).
- **Protective Protocols** - All business open to the public must post their basic measures to protect the public health on their doors (*no change*).

As has been the case all along, additional local protective measures, such as business closures or gathering size limits, may be considered if the risk threshold increases locally.

City Staff and other members of Unalaska’s Unified Command continue to work together to support the community and these protective measures.

ALTERNATIVES: Council may choose to approve, amend or disapprove this resolution.

FINANCIAL IMPLICATIONS: Unknown at this time.

LEGAL: This resolution, like all the other resolutions protecting public health that Council has considered during this pandemic, was drafted in close collaboration with Sam Severin, one of our City Attorneys.

STAFF RECOMMENDATION: With heavy consideration of our local health care professionals, the City Manager recommends approval.

PROPOSED MOTION: I move to approve Resolution 2020-58.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-59

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING USAFV TO KEEP UNEXPENDED FY20 COMMUNITY GRANT FUNDS FOR PROGRAMMATIC USES

WHEREAS, the City approves Community Support Grants to nonprofit organizations each fiscal year; and

WHEREAS, Unalaskans Against Sexual Assault and Family Violence (USAFV) is a nonprofit organization that receives funding from the Community Support Grant program and is in good standing with the city; and

WHEREAS, USAFV regularly returns unused grant money to the city after each fiscal year and is one of the few organizations to regularly do so; and

WHEREAS, City Council passed 2019-17 awarding USAFV \$252,457 in grant funds for FY20 and only spent 80.1% of the funds, but would like to reprogram \$34,515 of the unused \$47,987.14 into FY21 for COVID-19 related programs for which demand has increased in Unalaska. USAFV will return the \$13,472.14 difference to the city.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to approve USAFV to retain the unused portion of its FY20 Community Support Grant resources in the amount of \$34,515 to support additional demand USAFV is experiencing in FY21 as a result of COVID-19.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on September 8, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, Planning Director
Through: Erin Reinders, City Manager
Date: September 8, 2020
Re: Resolution 2020-59: Approving USAFV to keep unexpended FY20 Community Grant funds

SUMMARY: The Unalaskans Against Sexual Assault and Family Violence (USAFV) receives Community Grant Funds from the City of Unalaska. In 2019 USAFV was awarded \$252,457 for its FY20 programs. It was awarded the same amount of funds for FY21. Each year the grant closeout process begins after June 30 and by August any funds that are remaining from the prior year must be returned to the city. USAFV would like to keep the leftover funds and apply them toward services being provided for COVID-19 relief.

PREVIOUS COUNCIL ACTION: Resolution 2019-19 Establishing the sums to be made available for Community Support and Capital Grants from the City of Unalaska to the Applicants for Community Support for Fiscal Year 2020 and awarded USAFV \$252,457.

BACKGROUND: Each year the City of Unalaska awards grant funds to various nonprofit organizations in the city. USAFV is a crucial partner with the city in receiving Community Grant Funds to carry on their important work with assisting individuals experiencing family and sexual violence. The organization consistently returns unused funds each year, and is about the only organization to regularly do so.

DISCUSSION: When USAFV filed the year-end report for its FY20 Community Grant, agency director M. Lynn Crane also requested permission to retain the unexpended funds. The Community Grant rules require all unexpended funding to be returned to the City. The organization appears to have spent about \$204,469.86 (80.99%) of the \$252,457 it received in FY20. USAFV is requesting permission to retain \$34,515 of the \$47,987.14 unspent funds for programming. It will return the \$13,472.14 difference to the city.

USAFV has been providing additional services as a result of COVID-19. In addition to an increase in demand for counseling needs, the organization also operates a food pantry and provides other basic supplies to income challenged families and individuals. The funds will be used predominantly for these two purposes as well as some other COVID-19 related needs impacting the Unalaska Community.

ALTERNATIVES: City Council can deny the request and the money will be returned to the City's General Fund.

FINANCIAL IMPLICATIONS: The request is to allow USAFV to retain \$34,515 of its FY20 Community Grant for FY21 programs. It will return \$13,472.14 to the city.

STAFF RECOMMENDATION: Approve Resolution 2020-59 so that USAFV can continue assisting Unalaska families and individuals experiencing violence and other personal crisis which have been increased as a result of strains related to COVID-19.

PROPOSED MOTION: I move to adopt Resolution 2020-59..

CITY MANAGER COMMENTS: I support Staff's recommendation.

ATTACHMENTS:

- Resolution 2019-17
- USAFV FY20 Year End Report - Spreadsheet
- Letter from M. Lynn Crane, August 4, 2020
- Letter from M. Lynn Crane, August 7, 2020

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2019-17

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE SUMS TO BE MADE AVAILABLE FOR COMMUNITY SUPPORT AND CAPITAL GRANTS FROM THE CITY OF UNALASKA TO THE APPLICANTS FOR COMMUNITY SUPPORT FOR FISCAL YEAR 2020

WHEREAS, the City of Unalaska acknowledges, appreciates and supports the services provided to the community by non-profit agencies; and

WHEREAS, the City of Unalaska wishes to provide financial aid to the qualifying non-profit organizations listed through its Community Support Program; and

WHEREAS, the City of Unalaska has received twelve (12) Community Support Grant Requests and zero (0) Non-Profit Capital Grant Request totaling \$1,935,595, for fiscal year 2020; and


WHEREAS, the target funding level for fiscal year 2020 community support, based on 3.4642% of the average revenue for the General Fund for the five most recently completed fiscal years, plus the Bed Tax amount for the most recently completed fiscal year, is \$1,219,389; and

WHEREAS, the City Council is recommending a total funding amount of \$1,469,236.01 for the Community Support Program, distributing accordingly per the next section.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council establishes the following amounts to be included in the fiscal year 2020 operating budget for community support and capital grants to non-profit organizations:

Community Grant Requestor	Amount
APIA.....	\$205,350
Bering Sea Giving.....	\$0.00
Iliuliuk Family Services.....	\$180,000
Museum of the Aleutians	\$317,812.67
Unalaska Community Broadcasting.....	\$108,641.67
Unalaska Senior Citizens.....	\$57,466.67
CVB.....	\$200,000.00
USAFV.....	\$252,457.00
Aleutian Arts Council.....	\$10,000.00
Q-Culture Camp.....	\$24,000.00
ROSSIA.....	\$100,000.00
UAF-ASG.....	\$13,508.00

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 23RD, 2019.


Frank Kelty, Mayor

ATTEST:


Roxanna Winters, Acting City Clerk



FY20 CITY OF UNALASKA EXPENDITURES REPORT

Mid-Year _____ Final X _____

Organization Name: USAFV

X Original _____ Revised

Expenditures

Personnel	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Executive Director	\$ 15,923.00	\$ 3,721.20	\$ 4,023.55	\$ 3,721.20	\$ 4,456.35	\$ 15,922.30	100.00%
Program Services Coordinator	\$ 9,512.00	\$ 2,585.46	\$ 2,836.80	\$ 3,191.40	\$ 898.32	\$ 9,511.98	100.00%
Program Services Advocate	\$ 13,399.20	\$ 2,753.30	\$ 3,003.60	\$ 7,277.00	\$ 365.30	\$ 13,399.20	100.00%
Program Advocate	\$ 5,395.00	\$ 989.22	\$ 1,371.71	\$ 2,794.80	\$ 239.22	\$ 5,394.95	100.00%
Rural Immigrant Victim Advocate	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Shelter Advocates	\$ 32,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Temp Shelter Project Workers	\$ 1,200.00	\$ -	\$ -	\$ 57.50	\$ -	\$ 57.50	4.79%
On-Call	\$ 8,450.00	\$ 2,160.00	\$ 2,110.00	\$ 2,120.00	\$ 2,060.00	\$ 8,450.00	100.00%
Benefits	\$ 11,072.56	\$ 3,500.00	\$ 2,787.00	\$ -	\$ 1,853.34	\$ 8,140.34	73.52%
FICA/ESC/MEDICARE	\$ 13,168.50	\$ 1,303.58	\$ 3,502.75	\$ 1,756.84	\$ 693.68	\$ 7,256.85	55.11%
Subtotal	\$ 116,120.26	\$ 17,012.76	\$ 19,635.41	\$ 20,918.74	\$ 10,566.21	\$ 68,133.12	58.67%

Facilities	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Rents & Leases	\$ 5,094.72	\$ 810.00	\$ 2,142.36	\$ 2,142.36	\$ -	\$ 5,094.72	100.00%
Communication	\$ 2,734.14	\$ -	\$ 235.05	\$ 24.50	\$ 2,358.96	\$ 2,618.51	95.77%
Utilities	\$ 209.57	\$ -	\$ -	\$ -	\$ 209.57	\$ 209.57	100.00%
Heating Fuel	\$ 161.46	\$ -	\$ -	\$ -	\$ 161.46	\$ 161.46	100.00%
Maintenance & Repair	\$ 4,907.28	\$ 259.87	\$ 3,447.41	\$ 1,100.00	\$ 100.00	\$ 4,907.28	100.00%
Subtotal	\$ 13,107.17	\$ 1,069.87	\$ 5,824.82	\$ 3,266.86	\$ 2,829.99	\$ 12,991.54	99.12%

Program Costs	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Program Supplies	\$ 7,549.54	\$ 426.75	\$ 423.70	\$ 374.33	\$ 6,324.76	\$ 7,549.54	100.00%
Community Outreach Costs	\$ 18,017.79	\$ 3,117.70	\$ 1,014.10	\$ 382.04	\$ 13,503.95	\$ 18,017.79	100.00%
Advertising	\$ 1,720.00	\$ -	\$ 1,720.00	\$ -	\$ -	\$ 1,720.00	100.00%
Dues/Fees/Subscriptions	\$ 5,584.77	\$ 2,763.59	\$ 425.93	\$ 1,017.33	\$ 1,377.92	\$ 5,584.77	100.00%
Subtotal	\$ 32,872.10	\$ 6,308.04	\$ 3,583.73	\$ 1,773.70	\$ 21,206.63	\$ 32,872.10	100.00%

Equipment	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Equipment Purchase/Lease	\$ 7,096.41	\$ -	\$ -	\$ -	\$ 7,159.88	\$ 7,159.88	100.89%
Equipment Maintenance	\$ 1,400.00	\$ -	\$ 567.12	\$ 629.41	\$ 140.00	\$ 1,336.53	95.47%
Subtotal	\$ 8,496.41	\$ -	\$ 567.12	\$ 629.41	\$ 7,299.88	\$ 8,496.41	100.00%

Commodities	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Food	\$ 34,835.19	\$ 1,932.56	\$ 6,266.61	\$ 5,105.58	\$ 21,530.44	\$ 34,835.19	100.00%
Household Supplies	\$ 8,078.25	\$ 370.43	\$ 675.11	\$ 62.98	\$ 6,969.73	\$ 8,078.25	100.00%
Office Supplies	\$ 7,916.82	\$ 885.48	\$ 1,502.39	\$ 1,227.17	\$ 4,417.41	\$ 8,032.45	101.46%
Subtotal	\$ 50,830.26	\$ 3,188.47	\$ 8,444.11	\$ 6,395.73	\$ 32,917.58	\$ 50,945.89	100.23%

FY20 CITY OF UNALASKA EXPENDITURES REPORT

Mid-Year ____ Final X

Organization Name: USAFV

X Original ____ Revised

Expenditures

Travel	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Travel & Per Diem - Staff	\$ 6,124.47	\$ 668.31	\$ 3,371.70	\$ 455.86	\$ 2,223.11	\$ 6,718.98	109.71%
Travel - Other	\$ 6,124.47	\$ -	\$ 685.20	\$ 2,782.26	\$ 2,062.50	\$ 5,529.96	90.29%
Subtotal	\$ 12,248.94	\$ 668.31	\$ 4,056.90	\$ 3,238.12	\$ 4,285.61	\$ 12,248.94	100.00%

Training	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Training - Board & Staff	\$ 4,373.43	\$ 2,092.74	\$ 2,249.72	\$ 30.97	\$ -	\$ 4,373.43	100.00%
Training - Other	\$ 2,692.71	\$ 1,933.57	\$ 759.14	\$ -	\$ -	\$ 2,692.71	100.00%
Subtotal	\$ 7,066.14	\$ 4,026.31	\$ 3,008.86	\$ 30.97	\$ -	\$ 7,066.14	100.00%

Professional Services	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Audit & Tax Preparation	\$ 3,481.56	\$ -	\$ -	\$ 1,481.56	\$ 2,000.00	\$ 3,481.56	100.00%
Bookkeeping	\$ 1,086.00	\$ -	\$ -	\$ -	\$ 1,086.00	\$ 1,086.00	100.00%
Insurance	\$ 3,616.00	\$ 3,456.00	\$ -	\$ 160.00	\$ -	\$ 3,616.00	100.00%
Other - Interpreter, Legal, Other	\$ 590.40	\$ 126.40	\$ 100.00	\$ 336.00	\$ 28.00	\$ 590.40	100.00%
Subtotal	\$ 8,773.96	\$ 3,582.40	\$ 100.00	\$ 1,977.56	\$ 3,114.00	\$ 8,773.96	100.00%

Other/Misc.	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Fundraising Overhead	\$ 1,279.09	\$ 197.40	\$ 31.96	\$ 355.75	\$ 693.98	\$ 1,279.09	100.00%
Miscellaneous	\$ 1,662.67	\$ -	\$ 466.96	\$ 1,035.02	\$ 160.69	\$ 1,662.67	100.00%
Subtotal	\$ 2,941.76	\$ 197.40	\$ 498.92	\$ 1,390.77	\$ 854.67	\$ 2,941.76	100.00%

Total Expenditures	City Grant Budget - Board Approved 07/27/2020	City Funds Expended QI	City Funds Expended QII	City Funds Expended QIII	City Funds Expended QIV	Expended YTD	% Expended
Total Expenditures	\$ 252,457.00	\$ 36,053.56	\$ 45,719.87	\$ 39,621.86	\$ 83,074.57	\$ 204,469.86	80.99%

FY20 CITY OF UNALASKA REVENUE REPORT

Mid-Year _____ Final X

Organization Name: USAFV

Original x Revised

Revenue Sources

Fees for Services	USAFV Budgeted Revenue - Board Approved 07/27/20	QI	QII	QIII	QIV	YTD Revenue	% Budget
n/a	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Subtotal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%

Grants	USAFV Budgeted Revenue - Board Approved 07/27/20	QI	QII	QIII	QIV	YTD Revenue	% Budget
City Of Unalaska Grant	\$ 252,457.00	\$ 63,114.24	\$ 63,114.24	\$ 63,114.24	\$ 63,114.28	\$ 252,457.00	100.00%
CDVSA Grant	\$ 229,959.00	\$ 135,676.00	\$ 57,490.00	\$ 45,992.00	\$ -	\$ 239,158.00	104.00%
AHFC Grant	\$ 24,522.55	\$ -	\$ -	\$ 8,959.67	\$ 8,935.76	\$ 17,895.43	72.98%
APIA MOA	\$ 24,013.92	\$ -	\$ 6,402.53	\$ 1,578.85	\$ 1,314.47	\$ 9,295.85	38.71%
AIJ MOA	\$ 3,474.72	\$ -	\$ 3,474.72	\$ -	\$ -	\$ 3,474.72	100.00%
"HUNGER IS" Grant	\$ 4,145.30	\$ -	\$ 3,434.72	\$ 710.58	\$ -	\$ 4,145.30	100.00%
American Seafoods Grant	\$ 5,000.00	\$ -	\$ 4,000.00	\$ -	\$ 1,000.00	\$ 5,000.00	100.00%
"Lead On" Grant	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00	100.00%
AK Community Foundation Grant	\$ 4,516.82	\$ -	\$ -	\$ -	\$ 9,625.00	\$ 9,625.00	213.09%
Subtotal	\$ 550,089.31	\$ 198,790.24	\$ 137,916.21	\$ 120,355.34	\$ 85,989.51	\$ 543,051.30	98.72%

Fundraising	USAFV Budgeted Revenue - Board Approved 07/27/20	QI	QII	QIII	QIV	YTD Revenue	% Budget
Memberships	\$ 5,000.00	\$ -	\$ 5,600.00	\$ 200.00	\$ 390.00	\$ 6,190.00	123.80%
Winter Raffle	\$ 3,500.00	\$ -	\$ -	\$ 4,065.00	\$ -	\$ 4,065.00	116.14%
SOUP-OFF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
"Christmas for Kids" Program	\$ 3,722.00	\$ -	\$ 3,722.00	\$ -	\$ -	\$ 3,722.00	100.00%
Pick, Click, Give	\$ 3,000.00	\$ -	\$ 3,069.00	\$ -	\$ -	\$ 3,069.00	102.30%
Cash Donations	\$ 10,000.00	\$ 3,220.14	\$ 3,169.06	\$ 5,147.53	\$ 11,884.54	\$ 23,421.27	234.21%
Miscellaneous Income	\$ 5,307.38	\$ 500.00	\$ 272.76	\$ -	\$ 14,501.68	\$ 15,274.44	287.80%
Subtotal	\$ 30,529.38	\$ 3,720.14	\$ 15,832.82	\$ 9,412.53	\$ 26,776.22	\$ 55,741.71	182.58%

In-Kind Donations	USAFV Budgeted Revenue - Board Approved 07/27/20	QI	QII	QIII	QIV	YTD Revenue	% Budget
Land Lease Below FMV, Maint	\$ 3,004.46	\$ 504.24	\$ 1,004.24	\$ 991.74	\$ 504.24	\$ 3,004.46	100.00%
Advertising	\$ 1,200.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ 1,200.00	100.00%
Food	\$ 5,095.29	\$ 451.00	\$ 2,468.00	\$ 246.45	\$ 1,929.84	\$ 5,095.29	100.00%
Household Supplies	\$ 770.34	\$ 280.00	\$ 100.00	\$ 240.34	\$ 150.00	\$ 770.34	100.00%
Crisis Line Volunteers	\$ 36,234.48	\$ 10,858.00	\$ 9,827.36	\$ 8,503.20	\$ 7,045.92	\$ 36,234.48	100.00%
Miscellaneous/Other	\$ 6,597.16	\$ 1,140.00	\$ 1,498.16	\$ 3,509.00	\$ 450.00	\$ 6,597.16	100.00%
Subtotal	\$ 52,901.73	\$ 13,533.24	\$ 15,197.76	\$ 13,790.73	\$ 10,380.00	\$ 52,901.73	100.00%

Other Sources	USAFV Budgeted Revenue - Board Approved 07/27/20	QI	QII	QIII	QIV	YTD Revenue	% Budget
Interest	\$ 562.72	\$ 214.37	\$ 139.12	\$ 127.71	\$ 81.52	\$ 562.72	100.00%
Subtotal	\$ 562.72	\$ 214.37	\$ 139.12	\$ 127.71	\$ 81.52	\$ 562.72	100.00%

	USAFV Budgeted Revenue - Board Approved 07/27/20	QI	QII	QIII	QIV	Received YTD	% Received
Total Revenues	\$ 634,083.14	\$ 216,257.99	\$ 169,085.91	\$ 143,686.31	\$ 123,227.25	\$ 652,257.46	102.87%

FY20 CITY OF UNALASKA GOAL 1 REPORT

Mid-Year ____

Final X

Organization Name: USAFV

x Original

____ Revised

GOAL #1: USAFV will sustain sanctuary efforts for adult & minor survivors of domestic violence, sexual assault, stalking, child abuse, elder abuse, incest, other violent crime, and others in crisis.

Objectives:	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	TOTAL
Objective 1.1: USAFV will provide 183 days/nights of safe shelter to 20 adults & 10 children	0 nights 0 adults 0 children	1 night 1 adult 0 children	19 Nights 2 Adults 0 Children	0 Nights 0 Adults 0 Children	20 days/nights 3 Adults 0 Children
Objective 1.2 USAFV will provide emergency transportation to 15 program participants	3 PPs	6 PPs	2 PPs	1 PP	10 PPs

FY20 CITY OF UNALASKA GOAL 3 REPORT

Mid-Year ____

Final x

Organization Name: USAFO

 x Original

 Revised

GOAL #3: USAFO will maintain an effective and continuing community response to domestic violence, sexual assault, stalking, child abuse, elder abuse, and other life crises through cooperation, education, and increased community awareness.

Objectives:	Qtr. 1	Qtr. 2	Qtr. 3	Qtr. 4	TOTAL
Objective 1.1: USAFO will participate in a minimum of 9 Interagency Cooperative meetings.	2 Meetings	2 Meetings	2 Meetings	3 Meetings	9 Meetings
Objective 1.2 USAFO will provide or coordinate educational materials and/or training to 15 professionals who interact with victims of domestic violence and/or sexual assault, including USAFO Staff.	4 Professionals	1 Professionals	2 Professionals	0 Professionals	7 Professionals
Objective 1.3 USAFO will provide outreach to 50 pre-school and elementary age children using books and art.	22 Children	44 Children	13 Children	0 Children	79 Children
Objective 1.4 USAFO will provide, coordinate, or arrange for presentations, training, and/or educational materials to at least 6 community and/or regional groups.	3 Groups	0 Groups	1 Group	0 Groups	4 Groups
Objective 1.5 USAFO will train/arrange for training for a minimum of 2 new/continuing crisis line volunteers.	0 Volunteers	0 Volunteers	0 Volunteers	0 Volunteers	0 Volunteers
Objective 1.6 USAFO crisis line volunteers will donate a minimum of 1000 hours of volunteer services.	681.75 Hours	613.5 Hours	527.25 Hours	434.75 Hours	2257.25 Hours
Objective 1.7 USAFO will create and record a minimum of 16 public service announcements with KUCB.	0 PSAs	0 PSAs	6 PSAs	6 PSAs	12 PSAs
Objective 1.8 USAFO will use social media to distribute program and other information a minimum of 52 times.	25 Times	25 Times	30 Times	32 Times	112 Times

Unalaskans Against Sexual Assault & Family Violence



Box 36, Unalaska, AK 99685 • Office / Crisis Line: (907) 581-1500 • Fax (907) 581-4568

August 4, 2020

Mayor Vincent Tutiakoff
City of Unalaska
PO Box 610
Unalaska, AK 99685

Dear Mr. Mayor:

In accordance with the FY20 City Grant Agreement, please find attached our year-end report.

FY20 was an unusual year for USAFV. While our shelter nights and some other services were down significantly from previous years, the demand for other services increased. We believe there are many factors which contribute to these fluctuations, including the frightening spread of the COVID-19 pandemic. While our shelter nights were unexpectedly low, we were still providing vital services throughout the year. In FY20, USAFV:

- Served 360 Program Participants; 118 unduplicated (unique)
 - Of the 118 unduplicated Participants served:
 - 31 were adult victims of domestic violence (DV)
 - 6 were adult victims of sexual assault (SA)
 - 7 was a non-victim dealing with DV/SA/ST issues (other family members, etc.)
 - 3 were adult homeless or stranded
 - 71 were adults dealing with other crime or crisis such as food insecurity, housing insecurity, or other personal life crisis

In addition to the direct services described above, in FY20 USAFV also:

- Held a “Back to School” Bonfire in Unalaska for about 30 students and faculty, and asked participants to think about the question “What will you do to make this school year better for someone else?”
- Held several “Teen Talks” in cooperation with PCR, talking about healthy choices, violence prevention, and promoting USAFV services.
- Sent 2 Staff to attend the “Emotional Trauma Life Support” Workshop sponsored by APIA.
- Participated in a Youth Leadership Summit with PCR.
- Sent two USAFV staff members to the National Network on Domestic Violence “Technology Summit” in San Francisco, CA in August, in order to improve our knowledge of how technology is used abusively to harm people and how to increase user safety.
- Sent 1 USAFV Board Member, who was also a PCR Employee, to the “A Call To Men” Conference on violence prevention and healthy masculinity.
- Used a mileage ticket to bring a Foraker Group representative to Unalaska to provide Strategic Planning for USAFV. We also coordinated with him to hold a more general Board training workshop; representatives of 9 local organizations attended.
- Sponsored and helped to organize the 2nd Bering Sea Women’s Conference, including using a mileage ticket for one of the speakers; about 50 people attended.

- Held the 10th annual “Make a Difference” Dinner for Suicide Prevention & Awareness, in cooperation with IFHS, APIA, PCR, and UCSD; more than 100 people attended.
- Held a “Socrates Café” event to talk about social justice; about 25 people attended.
- Sent 1 Staff Member to the “Collective Thriving” conference in Boise in December, to explore ways to repair harm from our culture of domination and violence and to re-imagine a world rooted in independence, resilience, and regeneration.
- Sent 2 Staff Members to the Alaska Network on Domestic Violence & Sexual Assault (ANDVSA) Legal Advocacy Conference in December; ANDVSA paid for airfare and lodging.
- Held our annual winter raffle which raised more than \$4000 for USAFV.
- Held a new season of “Girls on The Run” from September through December; about 15 girls completed the season.
- Held a “2020 Vision” event to welcome the New Year; about 12 people attended.
- Held two “Trivia Nights” for teens during Teen Dating Violence Awareness Month (February); about 50 teens participated.
- Participated in a new “Community Action Group” organized by APIA to begin to address issues of substance abuse and misuse in Unalaska.
- Participated in a new “Safety Team” organized by IFHS to increase agency coordination when responding to mental health and other crises.
- Participated in the APIA Health Fair; about 40 people attended.
- Coordinated with APIA, PCR, the Senior Center, and other organizations to ensure that people isolated by the COVID-19 shutdown have access to food and other supplies.
- Participated in the City’s EOC in response to the COVID-19 pandemic.

We continue to have very good relationships with the local school system, Public Safety, medical and behavioral health providers, and other community partners, and we are regarded as a community leader in collaboration and coordination.

We met some of the objectives we proposed in our original FY20 grant and surpassed some; most of those that we failed to achieve were due to low demand for those particular services. The outreach and training goals that we failed to reach were largely due to travel and community contact restrictions resulting from the COVID-19 pandemic.

Please see the attached City reporting booklet for more detailed reporting on our budget, goals, and objectives.

We genuinely appreciate the support provided to USAFV through the City of Unalaska Community Support Grant, and value our ongoing partnership. Should you need clarification on any of this data, please contact me any time at 581-1500 or usafved@arctic.net.

Thank you.

Sincerely,

M. Lynn Crane
Executive Director, USAFV

Unalaskans Against Sexual Assault & Family Violence

Box 36, Unalaska, AK 99685 • Office / Crisis Line: (907) 581-1500 • Fax (907) 581-4568



August 7, 2020

The Honorable Vincent Tutiakoff, Mayor
 City of Unalaska
 PO Box 610
 Unalaska, AK 99685

Dear Mr. Mayor:

In accordance with our FY20 grant agreement with the City, this letter provides an explanation of a revision to USAFV's City grant budget.

Since submitting our original FY20 grant proposal to the City of Unalaska, USAFV has had to make adjustments to our program and budget several times. We secured grants from the Alaska Housing Finance Corporation, the Food Bank of Alaska, and the Alaska Community Foundation; signed a new MOA with the Aleutian Pribilof Islands Association (APIA) for Personnel, Travel, Commodities, and Training costs; and secured other small grants for special projects. Since submitting our mid-year report, we recognized a need to revise our City budget so we could purchase the supplies and equipment needed to operate the shelter safely during the COVID-19 pandemic, and to ensure that we are prepared to meet the increasing number of people seeking food assistance. Because it is always impossible for USAFV to anticipate the demand for shelter nights and other services, we revise our budget often. For all of these reasons, at the July 27, 2020, regular meeting of the USAFV Board of Directors, the Board approved a revision to our FY20 budget and spending, including the FY20 City of Unalaska funds. The table below details the revisions to USAFV's FY20 City budget the Board approved at that meeting:

USAFV FY20 BUDGET CATEGORIES	USAFV FY20 CITY GRANT BUDGET BOARD APPROVED 06/29/20	USAFV FY20 CITY BUDGET REVISED & BOARD APPROVED 07/27/20	VARIANCE
PERSONNEL	\$ 110,298.55	\$ 116,120.26	\$ 5,821.71
TRAVEL	\$ 14,410.00	\$ 12,248.94	\$ (2,161.06)
FACILITIES	\$ 18,900.00	\$ 13,107.17	\$ (5,792.83)
COMMODITIES/SUPPLIES	\$ 48,021.45	\$ 58,379.80	\$ 10,358.35
EQUIPMENT	\$ 6,400.00	\$ 8,496.41	\$ 2,096.41
OTHER & CONTRACTUAL	\$ 54,427.00	\$ 44,104.42	\$ (10,322.58)
TOTAL	\$ 252,457.00	\$ 252,457.00	\$ -

We truly appreciate the consistent support that we receive from the City of Unalaska, and strive to meet all of the requirements of the grant agreement. I hope this letter provides the information you need, but I would be glad to answer any additional questions you may have.

Thank you.

Sincerely,
 M. Lynn Crane
 Executive Director, USAFV