

Regular Meeting
Tuesday, April 28, 2020
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
David M. Gregory

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
(907) 581-1251 • www.ci.unalaska.ak.us

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

Vincent M. Tutiakoff Sr., Mayor
Erin Reinders, City Manager

Due to recommended social distancing measures to stop the spread of coronavirus and the City Manager's Emergency Order suspending the provisions of UCO § 2.20.075 regarding council member participation by teleconference, this meeting will be conducted via telephone conference call, though a limited number of Council Members may be in Chambers while observing six foot social distancing.

Members of the public may listen to the meeting on KUCB TV Channel 8 or Radio station 89.7.

Options to provide comments or testimony to City Council regarding items on the agenda:

- Email comments, testimony or questions to the City Clerk no later than 5:00 p.m. on the day of the meeting. Comments, testimony and questions will be read by the clerk during the meeting
- Call in to the meeting

Copies of the documents related to the meeting are available on the City Website; by email request to the City Clerk; and in the arctic entry area at City Hall. Contact City Clerk Marjie Veeder at (907) 581.1251 or by email to mveeder@ci.unalaska.ak.us

MEETING CALL IN NUMBER (toll free)
(888) 251-2909
Access code 5646150

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of allegiance**
4. **Adoption of agenda**
5. **Approve minutes of previous meeting** April 14, 2020
6. **City Manager's Report** including updates regarding
 - a. FY21-25 Capital and Major Maintenance Plan (CMMP)
 - b. Status of currently funded capital projects
7. **Public hearing**
 - a. Ordinance 2020-05: Creating Budget Amendment #8 to the Fiscal Year 2020 Budget, increasing the Electric Fund Operating Budget for transfers to capital projects and the Generator Sets Rebuild Project budget by \$383,627 each; and increasing the General Fund operating budget for transfers to Airport and the Airport Operating Budget by \$158,000 each for the airport fire panel

- b. Ordinance 2020-06: To rezone Lot 9, Block 2, USS 1992, from General Commercial to Single Family/Duplex Residential
- c. Ordinance 2020-07: Amending Title 6 of the Unalaska Code of Ordinances to adopt by reference the Alaska Remote Sellers Sales Tax Code and to amend Chapter 6.40 to add and amend definitions, adopt provisions for extensions, final returns and repayment plans, and amend penalty and interest provisions

8. Regular agenda

- a. Unfinished Business, 2nd reading of three ordinances
 - i. Ordinance 2020-05: Creating Budget Amendment #8 to the Fiscal Year 2020 Budget, increasing the Electric Fund Operating Budget for transfers to capital projects and the Generator Sets Rebuild Project budget by \$383,627 each; and increasing the General Fund operating budget for transfers to Airport and the Airport Operating Budget by \$158,000 each for the airport fire panel
 - ii. Ordinance 2020-06: To rezone Lot 9, Block 2, USS 1992, from General Commercial to Single Family/Duplex Residential
 - iii. Ordinance 2020-07: Amending Title 6 of the Unalaska Code of Ordinances to adopt by reference the Alaska Remote Sellers Sales Tax Code and to amend Chapter 6.40 to add and amend definitions, adopt provisions for extensions, final returns and repayment plans, and amend penalty and interest provisions
- b. New Business
 - i. Resolution 2020-20: Establishing the sum to be made available from the City of Unalaska to the Unalaska City School District for Fiscal Year 2021
 - ii. Resolution 2020-21: Establishing the sums to be made available for Community Support Grants from the City of Unalaska to the applicants for community support for Fiscal Year 2021
 - iii. Resolution 2020-22: Approving scholarships to be awarded to graduating seniors at Unalaska High School
 - iv. Resolution 2020-23: Authorizing the issuance of a General Obligation Refunding Bond of the City to refund certain outstanding General Obligation Bonds of the City; authorizing the execution of certain documents in accordance therewith; and pledging the full faith and credit of the city to the payment thereof
 - v. Ordinance 2020-08: Authorizing the issuance of an Electric Utility Revenue Refunding Bond of the City to refund an outstanding Electric Utility Revenue Refunding Bond of the City; and authorizing the execution of certain documents in accordance therewith
 - vi. Resolution 2020-24: Requesting the U.S. Department of Transportation to provide financial subsidy to an air carrier to provide Essential Air Service to Unalaska (Dutch Harbor), Alaska by means of the standard request for proposal process
 - vii. Resolution 2020-25: Requiring traveler quarantine, that residents stay home and “hunker down” and continuing additional measures to protect public health

9. Council Directives to City Manager

10. Executive Session

- a. Report on negotiations with the Inland Boatmen’s Union
- b. City Manager Annual Review

11. Adjournment

Regular Meeting
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Erin Reinders, City Manager

Pursuant to the City's Manager's Emergency Order of March 17, 2020, suspending the provisions of UCO § 2.20.075 regarding council member participation in meetings by teleconference, and due to recommended social distancing measures to stop the spread of coronavirus, this meeting was conducted via telephone conference call. The call-in number was published with the agenda. Members of the public were encouraged to participate by telephone. Audio of the meeting could be heard in the Council Chambers by anyone who chose to attend.

MINUTES

1. Call to order

Mayor Vincent Tutiakoff called the Regular Meeting of the Unalaska City Council to order on Tuesday, April 14, 2020 via telephone conference at 6:00 pm.

2. Roll call

Present in Council Chambers:

Mayor Vincent Tutiakoff, Sr.
Thomas D. Bell
David Gregory

Present telephonically:

Dennis Robinson
Darin Nicholson
Alejandro Tungul
Shari Coleman

3. Pledge of allegiance: Mayor Tutiakoff, Sr. led the Pledge of Allegiance

4. Adoption of agenda

Gregory made a motion to adopt agenda; Bell seconded.

Roll Call Vote: Tungul – yes; Robinson – yes; Nicholson – yes; Gregory – yes; Bell – yes; Coleman – yes.

Motion passed 6-0.

5. Approve minutes of previous meetings March 24 and April 2, 2020

Robinson made a motion to approve March 24 and April 2, 2020 meeting minutes; Tungul seconded.

Roll Call Vote: Bell – yes; Nicholson – yes; Gregory – yes; Robinson – yes; Coleman – yes; Tungul – yes.

Motion passed 6-0.

6. **City Manager Report:** In the packet.

The City Manager added the following items to her report:

- PCR Business Plans for FY21 distributed to Council Member mailboxes
- Introduced Patrick Shipp, our new Fire Chief
- City Manager explained “As a matter of safety during this public health emergency, we are focused on telephonic participation and short, action-oriented Council meetings, while still getting city business done. Rather than extended work sessions, materials will be included in packets for informational purposes.”

The City Manager responded to Council questions regarding:

- Community Grants
- Status on upcoming Capital Projects
- Status on Geothermal Project
- Local Testing Capabilities for COVID-19
 - Drive-through testing
 - Accuracy of testing and tracking potential cases

7. **Information Provided in Packet - no action requested April 14**

- a. Unalaska City School District FY21 Budget Request
 - Council will be asked to take action on this item at the April 28, 2020 meeting.
- b. Community Grant Applications
 - Council will be asked to take action on this item at the April 28, 2020 meeting through a resolution. City Manager pointed out an error in the Memorandum to Council regarding the Aleutian Arts Council Community Grant application. The increase in the requested amount from last year currently reads \$15,000 and will be corrected to read \$5,000. The correction will change the overall increase for the total requested amounts from last year.
 - Council may email the City Manager and the Planning Director with their questions. The Planning Director will compile them along with the responses from the various non-profits and make them available to Council.
- c. Schubauer Property Analysis – Information in the packet

8. **Regular agenda**

- a. Ordinance 2020-05: Creating Budget Amendment #8 to the Fiscal Year 2020 Budget, increasing the Electric Fund Operating Budget for transfers to capital projects and the Generator Sets Rebuild Project budget by \$383,627 each; and increasing the General Fund operating budget for transfers to Airport and the Airport Operating Budget by \$158,000 each for the airport fire panel

Gregory made a motion to move Ordinance 2020-05 to Second Reading and Public Hearing on April 28, 2020; Bell seconded.

Roll Call Vote: Tungul – yes; Gregory – yes; Bell – yes; Coleman – yes; Nicholson – yes; Robinson – yes.

Motion passed 6-0.

- b. Ordinance 2020-06: To rezone Lot 9, Block 2, USS 1992, from General Commercial to Single Family/Duplex Residential

Tungul made a motion to move Ordinance 2020-06 to Second Reading and Public Hearing on April 28, 2020; Bell seconded.

Roll Call Vote: Nicholson – yes; Gregory – yes; Coleman – yes; Tungul – yes; Bell – yes; Robinson – yes.

Motion passed 6-0.

- c. Ordinance 2020-07: Amending Title 6 of the Unalaska Code of Ordinances to adopt by reference the Alaska Remote Sellers Sales Tax Code and to amend Chapter 6.40 to add and amend definitions, adopt provisions for extensions, final returns and repayment plans, and amend penalty and interest provisions

Gregory made a motion to move Ordinance 2020-07 to Second Reading and Public Hearing on April 28, 2020; Coleman seconded.

Roll Call Vote: Gregory – yes; Coleman – yes; Tungul – yes; Nicholson – yes; Robinson – yes; Bell – yes.

Motion passed 6-0.

- d. Resolution 2020-19: Requiring traveler quarantine, the closure of certain non-essential businesses, that residents stay home and “hunker down”, and instituting additional measures to protect public health

Bell made a motion to adopt Resolution 2020-19; Gregory seconded.

Robinson made a motion to amend Resolution 2020-19 to strike Section 7 in its entirety and renumber remaining sections; Gregory seconded.

Roll Call Vote on amendment: Tungul – yes; Gregory – yes; Robinson – yes; Bell – yes; Nicholson – yes; Coleman – yes.

Motion to amend passed 6-0.

Bell made a motion to amend Resolution 2020-19 Section 5 strike “*must wear face masks*” and insert “*should wear face masks*”; no second.

Motion fails for lack of second.

Coleman made a motion to amend Resolution 2020-19 Section 5 to strike “*All customers and visitors of businesses and organizations deemed essential and remaining open must wear face masks covering their nose and mouth to provide additional protection for employees and customers*” and insert “*it is strongly recommended, in accordance with CDC guidance regarding face masks in public, is strongly recommended.*”; Bell seconded.

Roll Call Vote on motion to amend: Bell – yes; Coleman – yes; Nicholson – yes; Robinson – no; Tungul – no; Gregory – no.

The vote resulted in a tie 3-3. Mayor voted – no.

Motion failed 3-4.

Roll Call Vote on main motion as amended: Coleman – yes; Gregory – yes; Nicholson – yes; Robinson – yes; Tungul – yes; Bell – yes.

Motion passed 6-0.

9. **Council Directives to City Manager:**

Council made no motion for a formal directive to City Manager.

- Mayor Tutiakoff, Sr. requested City Manager to follow-up with EOC regarding private planes arriving without notice.
- Council Member Gregory requested City Manager to review information regarding Covid-19 testing and forward the information to Council and Directors.

Mayor Tutiakoff, Sr. announced the Unalaska Senior Highschool Scholarship Committee requested a City Council representative to join them for a telephonic meeting on May 18, 2020. Council Member Gregory expressed an interest and joined the committee.

10. **Executive Session:** Discuss upcoming negotiations with the Inlandboatmen's Union of the Pacific, representing employees of the Department of Ports & Harbors

8:00 pm

Bell made a motion to adjourn to Executive Session to discuss upcoming negotiations with the Inlandboatmen's Union of the Pacific, representing employees of the department of Ports & Harbors; Robinson seconded.

Roll Call Vote: Gregory – yes; Bell – yes; Coleman – yes; Nicholson – yes; Robinson – yes; Tungul – yes.

Motion passed 6-0.

8:43 pm

Council reconvened to Regular Session. No action taken.

11. **Adjournment**

Robinson made a motion to adjourn meeting; Bell seconded.

Roll Call Vote: Nicholson – yes; Robinson – yes; Tungul – yes; Coleman – yes; Bell – yes; Gregory – yes.

Motion passed 6-0.

Marjie Veeder, CMC
City Clerk

rfw

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: April 28, 2020
Re: City Manager Report

Information Provided in Packet: As a matter of safety during this public health emergency, we are focused on telephonic participation and short, action oriented Council meetings, while still getting city business done. Rather than extended work sessions, materials will be included in packets for informational purposes. In this packet, you will see information on the following items, neither of which requires action this evening:

- **Draft CMMP.** Council will be asked to take action on the CMMP at the May 12th meeting. Thank you to the Planning Department for their leadership in coordinating this document. No action required.
- **Status of Currently Funded Capital Projects.** Thank you to the Public Works Department for putting this together. No action is required.

Should Council Members have any specific questions for staff on these items, please email those questions to the City Clerk. She will ensure that the correct staff member receives them. Questions will be addressed in a memo at a later council meeting, so that all Council Members and members of the public will have the same information.

Budget: Staff is busy working on the FY21 Budget. There remains much uncertainty, so we are being conservative with the revenue projections, and scaling back where possible to better ensure we operate within our means. You will see a draft operating budget in the May 12 council packet, with the first reading of the budget ordinance scheduled for May 24th.

Geothermal Project Update: Processors have declined to make a long term commitment at this point, which makes the project uneconomical for the City. But the City intends to keep trying. Mike Hubbard reached out to the processors and arranged for a follow up Zoom meeting on April 24th. Additionally, the City team has arranged a conference call with OCCP for April 24th. Generally speaking, the COVID-19 pandemic, the current price of oil and uncertainty about the future make these discussions and analysis more challenging than in normal circumstances. The City team will be meeting weekly to ensure we are doing all we can, and that we are doing so with the best interest of the City in mind.

Cruise Ship Season: Many cruise lines have canceled their voyages into Alaska for the summer of 2020. This is also true for Unalaska/Dutch Harbor. All of the cruise ships scheduled to arrive before June 29th have canceled. Beginning June 29th through October 13th, we have 13 cruise ships on the schedule with projected passenger counts ranging from 100 to 930 passengers, depending on the vessel. It is likely that more of these cruise ships will cancel, but we will need to have discussion at the Council level as to how to coordinate (or not) with the vessels that don't cancel. Because local, State and Federal responses to COVID-19 are fluid, Council needs to determine how to coordinate with the vessels to ensure social distancing and

other protective protocols, while considering the health and economic impacts of cruise ship traffic in our community. The Unalaska Visitors Bureau contacted us to begin the discussion, and the Port Director and I will meet with UVB the week of April 27th.

COVID-19 Virus: The City of Unalaska remains in a state of emergency. The Emergency Operations Center (EOC) provides the framework for coordinated communications, preparedness and response. We continue to discuss status updates, review the latest mandates, identify gaps or areas of need, and highlight available resources -- all of which are constantly changing. City facilities remain closed to public. We are maintaining our staggered scheduling and minimal staffing levels as a protective measure for our employees and the community. We continue to develop innovative ways to provide sustained levels of service to community members as we also become more involved in emergency response and preparedness efforts. I am excited about the ability to check out items from our Library!

Air Travel: We remain entirely without regularly scheduled passenger air service. Charter companies are available for essential travel to address immediate needs. A Facebook page, not affiliated with the City, set up last fall continues to be a resource for the community. Given that we are still in the midst of a pandemic, I do not recommend the City enter the Charter business as this is a different world than last fall.

Alaska Airlines has publically announced that they plan to fly into Cold Bay and develop some mechanism for a transfer to Unalaska. I have confirmed that Grant Aviation will be involved with transfers to surrounding communities, including Unalaska. The concept is that a jet will fly to Cold Bay to drop off passengers and continue on to Adak, then come back to Cold Bay to pick up passengers and continue on to Anchorage. This should happen two times a week. At this point, Grant plans on scheduling 2-3 flights on those days, but will be able add more if the demand is there. Their focus is on the essential travel of community members. If things continue to progress, it sounds like this should be operational in mid-May. It is unclear about how long this service will last, or what the cost will be.

Additionally, I have been in communication with City Managers and Administrators throughout the Aleutians and Pribilof Islands. We are creating a working group so that we can better coordinate our efforts related to air service in the region.

Executive Level Searches: Executive level vacancies include the Finance Director and Police Chief.

- *Finance Director.* Staff met internally to develop a plan for new search. The tentative plan is to begin advertising for the position in early May for one month. Jim Sharpe continues to serve as Interim Finance Director, and is also participating in meetings telephonically and available for staff while off island.
- *Police Chief.* Staff met and reviewed the applications. We are currently in the process of scheduling telephone interviews for the first full week of May. John Lucking continues to serve as Interim Police Chief, and is also participating in meetings telephonically and available for staff while off island.

Directives to the City Manager: The following identifies the status of outstanding Directives to the City Manager:

- *Options for Increased Tobacco Tax (11/27/18).* *Ongoing.* Council discussed in detail at the July 9, 2019 Council Meeting. Future discussions will include additional information on Tobacco Excise Tax, a combination Tobacco Excise Tax with increased sales tax on alcohol

and marijuana, fund dedication options, and potential rates. City Clerk, Marjie Veeder is working with our city attorneys and will bring additional information to Council in the coming months. This is in a holding pattern given our current state of emergency.

- *Fiscal Sustainability Plan and Policy (5/14/19). Initiated.* Interim Finance Director Jim Sharpe began a discussion with City Council on sustainable long term planning at the December 12, 2019 Council meeting. This is in a holding pattern given our current state of emergency.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, Planning Director
Through: Erin Reinders, City Manager
Date: April 28, 2020
Re: Capital and Major Maintenance Plan (CMMP) Presentation

SUMMARY: Staff provided City Council an informational memo in the January 28, 2020 Council packet. Since that meeting the administration and department directors have worked together to reevaluate the FY21-25 CMMP portfolio for project need based on compliance requirements, on-going maintenance-project status, and whether or not the City can either postpone or cancel the project for the next five years.

Presently, twenty-nine (29) projects are in the FY21-25 CMMP for a total of \$194,888,462. Eight (8) projects are proposed in FY21 seeking \$4,653,931. The rolling stock, presented separately, adds \$5,754,500 for a total of \$200,642,962. The FY21 rolling stock budget is \$816,500; the general fund amount is \$276,500.

Grants contribute significantly to some projects and are included in the total amounts. For example, the Entrance Channel Dredging project budget is \$37,436,750 but will receive a \$26,202,750 grant from the US Water Resources Development Act. The city will match the grant with \$8,734,000 from its General Fund in FY22. It already appropriated \$2,500,000 in prior budget years for a total city contribution of \$11,234,000. Overall, grants contribute \$42,430,500 of the \$200,642,962 in the FY21-25 CMMP. This represents 21.14% of project funds. The FY21 CMMP request of \$4,653,931 does not have any grant funding.

The FY21-25 CMMP portfolio amount of near \$200M is very costly. Several projects from previous CMMP drafts have been eliminated. The remaining projects are: essential to the city's infrastructure maintenance; a response to legal mandates, or; are programmed with the hope of obtaining grant funding. Additional efforts will be made to explore and apply for grants but they are always tenuous until an award is announced.

Last year Staff and City Council held lengthy discussions about implications of cuts proposed by the State of Alaska. This discussion was on everyone's mind as we began the FY21-25 CMMP.

PREVIOUS COUNCIL ACTION: City Council reviews the CMMP each year for an opportunity to have input and subsequently adopt the CMMP as part of the overall budgeting process.

BACKGROUND: We kicked off the FY21-25 CMMP cycle at a meeting held at the Department of Public Safety’s training room on August 22, 2019. Department directors, managers and any support staff involved with preparing CMMP nominations were invited to attend the training. It was important to attend the training because this year the Planning Department overhauled the process guide and introduced a new weighting system for prioritizing projects and a different software system to enter, manage and track CMMP projects. The training went better than expected and most of the attendees gained a quick understanding and working knowledge of the information presented.

The information herein is as of Friday April 24, 2020. Staff suggests City Council members email questions concerning the CMMP to the City Clerk who will then forward them to the Planning Department for resolution. Comments and concerns will either be incorporated into the CMMP or discussed among the departments and administration to determine the best course of action. The final CMMP document will be presented to City Council for review and approval at the May 12, 2020 meeting.

DISCUSSION: Eight (8) projects are proposed in FY21 for \$4,653,931. The FY21 Rolling Stock adds an additional \$816,500 for a total of \$5,470,431. The five year CMMP proposes 29 projects and a budget of \$194,888,462. Rolling Stock adds \$5,470,431 totaling \$200,642,962. The following table provides more detail for FY21:

FY21	Project	Rolling Stock	Total
General Fund	\$2,401,593	\$276,500	\$2,678,093
Electric Proprietary Fund	\$2,052,338	\$65,000	\$2,117,338
Water Proprietary Fund	\$100,000	\$45,000	\$145,000
Wastewater Proprietary	\$0	\$430,000	\$430,000
Solid Waste Proprietary	\$100,000	\$0	\$100,000
Ports & Harbors Proprietary	\$0	\$0	\$0
Total	\$4,653,931	\$816,500	\$5,470,431

ALTERNATIVES: N/A

FINANCIAL IMPLICATIONS: The final draft presented to City Council contains a total of \$5,470,431 in funding for FY21. Projects funded from the General Fund total \$2,678,093.

LEGAL: N/A

STAFF RECOMMENDATION: Please provide staff with any comments, suggestions or ideas resulting from the presentation about the CMMP.

PROPOSED MOTION: N/A

CITY MANAGER COMMENTS: I would like to thank staff for taking a close look at these projects, and the Planning Department for their coordination efforts. Although we took off several projects from previous versions of the CMMP, several projects still remain and the 5 year price tag is hefty. We believe that the FY21 proposals are reasonable and necessary. The ability for the City to cover all the expenses outlined in this five year plan is not likely, but this does list our priorities. We will continue to look at how we can improve our planning efforts on capital improvements and budgeting in the years to come so that what is in the CMMP is more realistic in the out years.

ATTACHMENTS:

CMMP Project / Funding Spreadsheets

CMMP Project Summary Sheets

FY21 Rolling Stock Replacement Plan Summary

By Department

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Description of New Vehicle	Transfer Old Vehicle To	FY21 \$\$\$	Estimate or Quote
PW4212	DPW	Roads	4x4, F350 Pickup	2003	15	2018	New	4x4, F150 Crew Cab	Surplus Sale	\$ 40,000	Estimate
PW1992	DPW	Roads	4x2 F250 Flatbed	1995	15	2010	New	4x4, F550 Rollback Car Hauler	Surplus Sale	\$ 100,000	Estimate
PW0688	DPW	Vehicle Maint	4x4, F150 Pickup	2003	15	2018	DNR	DNR	Surplus Sale	\$ -	n/a
PW7449	DPW	Admin	4x4, F150 Pickup	2000	15	2015	New	4x4, F150 Dbl Cab w/ Canopy	Surplus Sale	\$ 45,000	Estimate
CH7414	City Hall	Floater	4x4, Explorer	2003	15	2018	CH3710	Blue Ranger is CH Floater	Surplus Sale		n/a
VT2	DPU	Wastewater	Volvo Vactor Truck	1998	20	2018	New	Mack Vactor Truck	DPU - Landfill	\$ 380,000	Estimate
SD5275	DPU	Wastewater	4x4, F350, Flat Bed	2004	15	2019	New	4x4, F350 Flatbed	Surplus Sale	\$ 50,000	Estimate
New	DPU	Water	New to Fleet	-	-	-	New	4x4, F250 Ext w/Utility Box	n/a	\$ 45,000	Estimate
E5629	DPU	Elec Line Crew	GMC 1-Ton w/Util Box	2008	15	2023	New	4x4, F350 Gas w/Util Box & Winch	Surplus Sale	\$ 65,000	Estimate
UPD9826	UPD	Chief	4x4, Explorer	2012	7	2019	New	4x4 Interceptor	UPD - ACO	\$ 65,000	Estimate
UPD0232	UPD	ACO	4x4, Explorer	1999	15	2014	UPD9826	4x4 Explorer (UPD Chief)	Surplus Sale		n/a
Unknown	DPW	Facility Maint	Genie Man Lift	1992	20	2012	New	Genie Man-Lift 30' Reach	Surplus Sale	\$ 14,000	Estimate
New	DPW	Facility Maint	New to Fleet	2019	15	2034	New	Kubota	n/a	\$ 12,500	Estimate

TOTAL **\$ 816,500**

By Fund

GENERAL FUND	\$ 276,500
ELECTRIC FUND	\$ 65,000
WATER FUND	\$ 45,000
WASTEWATER FUND	\$ 430,000
SOLID WASTE FUND	\$ -
PORTS / HARBOR FUND	\$ -

TOTAL **\$ 816,500**

	2021					2021 Total	2022					2022 Total	2023					2023 Total	2024					2024 Total	2025					2025 Total	Requested	Appropriated	Project Total
	Electric	General	Grant	Solid Waste	Water		Electric	General	Grant	Ports	Solid Waste		Water	Electric	General	Ports	Solid Waste		Water	Electric	General	Ports	Water		Electric	General	Ports	Solid Waste	Wastewater				
Electric Proprietary Fund																																	
34.5 kV Submarine Cable Replacement						\$60,000						\$120,000					\$2,160,000					\$2,160,000						\$2,340,000		\$2,340,000			
⚡ Automatic Meter Read System	\$304,000					\$304,000																						\$304,000	\$219,362	\$523,362			
⚡ Electric Energy Storage System						\$3,549,938						\$3,549,938																\$3,549,938	\$650,062	\$4,200,000			
⚡ Generator Sets Rebuild	\$1,748,338					\$1,748,338	\$1,783,305					\$1,783,305	\$1,818,970				\$1,818,970	\$1,855,350				\$1,855,350	\$1,892,457				\$1,892,457	\$9,098,420		\$9,098,420			
⚡ Powerhouse Cooling Water Inlet Cleaning and Extension						\$40,000						\$372,662					\$372,662											\$412,662		\$412,662			
Electric Proprietary Fund Total	\$2,052,338					\$2,052,338	\$5,433,243					\$5,433,243	\$2,311,632				\$2,311,632	\$4,015,350				\$4,015,350	\$1,892,457				\$1,892,457	\$15,705,020	\$869,424	\$16,574,444			
General Fund																																	
⚡ Aerial Ladder Replacement		\$1,690,000				\$1,690,000																						\$1,690,000		\$1,690,000			
⚡ Burma Road Chapel Upgrades		\$100,000				\$100,000												\$479,000				\$479,000						\$579,000	\$10,000	\$589,000			
⚡ Captains Bay Road & Utility Improvements								\$12,977,750				\$12,977,750	\$3,000,000	\$9,977,750			\$12,977,750	\$9,977,750			\$3,000,000	\$12,977,750	\$9,977,750		\$3,000,000	\$51,911,000	\$2,000,000	\$53,911,000					
⚡ City Wide Multi-Location Drainage		\$366,793				\$366,793																						\$366,793	\$3,450,000	\$3,816,793			
⚡ Community Center Playground Replacement																												\$300,000		\$300,000			
⚡ Entrance Channel Dredging							\$8,734,000	\$26,202,750				\$34,936,750																\$34,936,750	\$2,500,000	\$37,436,750			
⚡ Fire Station Remodel																	\$2,000,000				\$2,000,000						\$2,000,000		\$2,000,000				
⚡ Fire Training Center																	\$1,501,500				\$1,501,500						\$1,501,500	\$12,000	\$1,513,500				
⚡ HVAC Controls Upgrades - 11 City Buildings							\$433,827					\$433,827																\$433,827		\$433,827			
⚡ Lear Road Duplexes Kitchen & Bath Renovations		\$244,800				\$244,800																						\$244,800	\$400,000	\$644,800			
⚡ Police Station													\$22,090,000															\$22,090,000		\$22,090,000			
⚡ Public Trails System																											\$100,000	\$100,000		\$100,000			
⚡ Unalaska Public Transportation Study																							\$200,000				\$200,000	\$200,000		\$200,000			
General Fund Total		\$2,401,593				\$2,401,593	\$9,167,827	\$39,180,500				\$48,348,327	\$3,000,000	\$32,067,750			\$35,067,750	\$13,958,250		\$3,000,000	\$16,958,250	\$10,577,750		\$3,000,000	\$13,577,750	\$116,353,670	\$8,372,000	\$124,725,670					
Ports Proprietary Fund																																	
⚡ LCD & UMC Dredging														\$2,544,495														\$2,544,495	\$109,650	\$2,654,145			
⚡ Port Rescue Boat Overhaul									\$100,000			\$100,000																\$100,000		\$100,000			
⚡ Restroom Unalaska Marine Center														\$50,000					\$480,160		\$480,160						\$530,160		\$530,160				
⚡ Robert Storrs Small Boat Harbor Improvements (A & B Floats)							\$3,250,000	\$6,045,000				\$9,295,000															\$9,295,000	\$650,000	\$9,945,000				
⚡ UMC Cruise Ship Terminal													\$910,000				\$910,000							\$17,290,000			\$17,290,000	\$18,200,000	\$390,000	\$18,590,000			
Ports Proprietary Fund Total								\$3,250,000	\$6,145,000				\$3,504,495			\$3,504,495		\$480,160		\$480,160			\$17,290,000			\$17,290,000	\$30,669,655	\$1,149,650	\$31,819,305				
Solid Waste Proprietary Fund																																	
⚡ Oil Separator and Lift Station Replacement										\$971,100		\$971,100																\$971,100		\$971,100			
⚡ Solid Waste Gasifier				\$100,000		\$100,000				\$200,000		\$200,000			\$400,000		\$400,000											\$7,620,000	\$8,320,000	\$8,320,000			
Solid Waste Proprietary Fund Total				\$100,000		\$100,000				\$1,171,100		\$1,171,100		\$400,000		\$400,000											\$7,620,000	\$9,291,100	\$9,291,100				
Water Proprietary Fund																																	
⚡ CT Tank Interior Maintenance and Painting											\$953,000																	\$953,000	\$100,000	\$1,053,000			
⚡ Icy Lake Road Reconstruction											\$100,000					\$1,200,000					\$1,200,000						\$1,300,000		\$1,300,000				
⚡ Pyramid Water Storage Tank																\$603,750					\$603,750				\$7,906,193		\$7,906,193	\$8,509,943	\$625,000	\$9,134,943			
⚡ Pyramid Water Treatment Plant Chlorine Upgrade					\$100,000	\$100,000					\$881,500																\$981,500		\$981,500				
Water Proprietary Fund Total				\$100,000		\$100,000				\$1,934,500		\$1,934,500		\$1,803,750		\$1,803,750								\$7,906,193		\$7,906,193	\$11,744,443	\$725,000	\$12,469,443				
Grand Total	\$2,052,338	\$2,401,593		\$100,000	\$100,000	\$4,653,931	\$5,433,243	\$9,167,827	\$42,430,500	\$6,145,000	\$1,171,100	\$1,934,500	\$66,282,170	\$5,311,632	\$32,067,750	\$3,504,495	\$400,000	\$1,803,750	\$43,087,627	\$4,015,350	\$13,958,250	\$480,160	\$10,906,193	\$29,359,953	\$1,892,457	\$10,577,750	\$17,290,000	\$7,620,000	\$3,000,000	\$40,380,207	\$183,763,888	\$11,116,074	\$194,879,962

FY21-25 CMMP

BURMA ROAD CHAPEL UPGRADES | DPW

PW20A | MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2021

Purchase/Construction: FY 2024

PROJECT DESCRIPTION: It became evident in 2019 that the PCR side of the Burma Road Chapel was showing signs of rotten siding along the lower portions of the exterior wall. Architect Corey Wall with JYL Architects, who are conducting the DPS Building Assessment Project, crawled under the Burma Road Chapel and took photos of the rim joists. Signs of rot are evident from inside below the building. The original scope of this project removes shingles, roof boards, damaged insulation, installs framing for eave soffit ventilation/increased depth for insulation, installs insulation to R-30, installs new roof boards, re-roofs the building, paints the new eaves and trim. That scope has not changed but the temporary repairs to the roof are holding up remarkably well and additional roof repairs will need to be executed in the future. A more imminent need is the repair of the rotten rim joists and exterior siding on the PCR side of the Burma Rd Chapel.

PROJECT NEED: As noted above in Project Description, the exterior siding and rim joists are showing signs of rot and need to be replaced. Also, the facility lacks proper insulation and ventilation below the roofing. It causes snow melt on the roof to run down to the eave and freezes where the walls and roof join together where there is less heat loss at that part of the roof structure. As ice dams grow larger, the water from the melting snows backs up and leaks between wood shingles into the building causing water damage. In FY08, metal flashing was installed on the eaves over the electric cable system to heat the flashing. The facility's life will be extended by eliminating further water damage to the structural components below the roof. The new roof will protect the facility for at least another 30 years.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): As part of the DPW-Facilities Maintenance budget, we will replace the metal flashing and heat trace on the eave as an interim measure when the present system fails. The rotten siding along the lower portions of the exterior wall and wall sill plate will be repaired in FY21. The major roof repairs will be conducted in the future, possibly as soon as FY24.



Cost Assumptions	
Engineering, Design, Const Admin	70,000
Other Professional Services	10,000
Construction Services	373,077
Machinery & Equipment	-
Subtotal	453,077
Contingency (set at 30%)	135,923
TOTAL	589,000
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	589,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund	10,000	100,000			479,000		589,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$	10,000	100,000			479,000		589,000
Requested Funds:							

FY21-25 CMMP

CAPTAINS BAY ROAD & UTILITY IMPROVEMENTS | DPW

PW19A | CAPITAL PROJECT

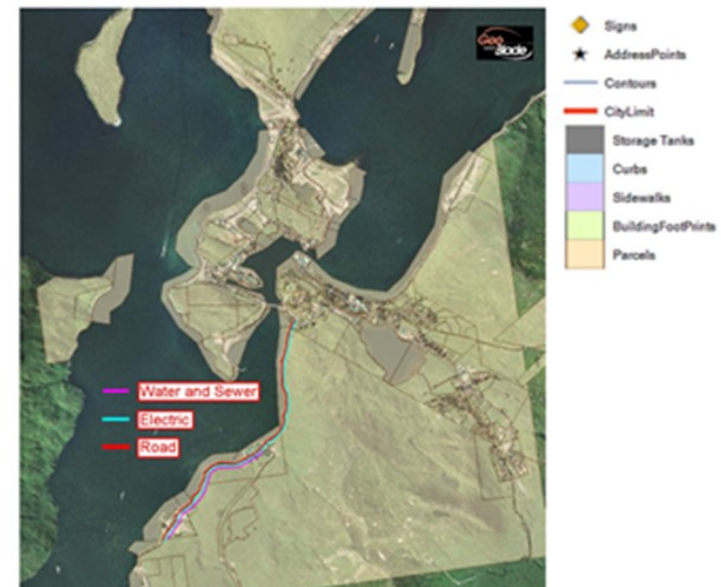
ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2021

Purchase/Construction: FY 2022

Captains Bay Road and Utilities



PROJECT DESCRIPTION: This project will construct drainage, utilities, and pavement out Captains Bay Road to the entrance of the Offshore Systems, Inc. (OSI). This will involve approximately 2.5 miles of drainage improvements from Airport Beach Road to OSI, 2.5 miles of road realignment/paving/walkways/lighting from Airport Beach Road to OSI, and 1.3 miles of water/sewer/electric utility extensions from Westward to OSI.

PROJECT NEED: Captains Bay Road serves as a primary transportation route for Westward Seafoods, Crowley Marine Transportation, North Pacific Fuel, Northland Services, Offshore Systems Inc., and several smaller businesses as well as residential homes. The section of road making up this project is a high traffic area of heavy vehicles which are used by the fishing and support industries which are vital to the community's economic welfare. During the public meetings regarding the Road Improvement Master Plan recommendations in September 2011, residents and industry representatives discussed the hazards that the high road crown, which is needed for adequate drainage, creates for the large trucks and school buses traveling the road. There was strong support from the public for improvements to Captain's Bay Road. The area of Captains Bay Road is also an area of potential growth in the community as identified in the Comprehensive Plan.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This project is grant dependent. Drainage and paving estimates are based on the Ballyhoo Road Drainage & Electrical Upgrades Project. The utility expansion estimate is based on the Henry Swanson Drive Road & Utilities Project's utility construction costs, and other recent materials and equipment costs. These are still very rough estimates that will be refined as the project commencement approaches. Costs are split between Grant Funding and General Fund for the paving and drainage portion and the three utility funds based on the costs for each of those portions. As of April 10, 2020, the State did not award grant funds via the STIP / CTP. Additional grant opportunities will be sought out.

Cost Assumptions

Engineering, Design, Const Admin	5,370,000
Other Professional Services	300,000
Construction Services	35,800,000
Machinery & Equipment	0
	Subtotal 41,470,000
Contingency (set at 30%)	12,441,000
	TOTAL 53,911,000

Preliminary Estimate by HDL Engineering for total project costs = \$53,911,000

COST & FINANCING DATA:

Less Other Funding Sources (Grants, etc)	
Total Funding Request	53,911,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund	2,000,000			9,977,750	9,977,750	9,977,750	31,933,250
Grant			12,977,750				12,977,750
Electric Proprietary Fund				3,000,000			3,000,000
Water Proprietary Fund					3,000,000		3,000,000
Wastewater Proprietary Fund						3,000,000	3,000,000
TOTALS \$	2,000,000		12,977,750	12,977,750	12,977,750	12,977,750	53,911,000

Requested Funds:

FY21-25 CMMP

CITY WIDE MULTI-LOCATION DRAINAGE | DPW

PW203 | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2017

Engineering/Design: FY 2017

Purchase/Construction: FY 2021

PROJECT DESCRIPTION: This is part of an ongoing drainage project spanning multi-years. This phase of the project will improve storm drain infrastructure and control runoff from spring snow melt and rainfall which has been an ongoing cause of erosion on Trapper Drive for several years.

PROJECT NEED: The Road Improvement Master Plan, completed in 2009-2010, identified drainage improvements as a high priority task in order to keep water off road surfaces and out of the road base. Gravel and paved roads without adequate drainage deteriorate and require much more frequent maintenance of the driving surface. Improved water quality in our lakes, streams, and ocean has also been identified as high priority by the community and the Alaska Department of Fish and Game.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This portion of our City Wide Multi-Location Drainage (Munis number PW203) project is fully designed and was included in the 2017 bid package. Because bids came in higher than our budget allowed, the Trapper Drive portion was removed from the bid award with the intent to conduct the work at a later date. Regan Engineering has completed plans and specifications for this work. Cost estimate is based on the 2017 bids with a 10% inflation factor included. Council initially funded this project via the FT2013 CMMP and Budget Ordinance 2012-04 which was approved and adopted on May 22, 2012.



Cost Assumptions	
Other Professional Services	
Engineering, Design, Construction Admin	381,711
Construction Services	2,554,284
Machinery & Equipment	
Subtotal	2,935,995
Contingency (30%)	880,798
Total Funding Request	3,816,793

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund	3,450,000	366,793					3,816,793
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$	3,450,000	366,793					3,816,793
Requested Funds:							

PROJECT DESCRIPTION: Controls system upgrades to new N4 platform for 11 City owned buildings.

PROJECT NEED: New N4 upgrades necessary to stay current with technology.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS):

- In FY20, our HVAC controls contractor, Long Building Technologies, gave us an informal no cost quote.
- In FY21 we will work with Long to refine the scope and get a solid cost estimate.
- In FY22, Project implementation will occur.

COST & FINANCING DATA:

Cost Assumptions

Engineering, Design, Const Admin	2,000
Other Professional Services	500
Construction Services	331,213
Machinery & Equipment	0
Subtotal	333,713
Contingency (set at 30%)	100,114
TOTAL	433,827
Less Other Funding Sources	
Total Funding Request	433,827

FY21-25 CMMP

HVAC CONTROLS UPGRADES—11 CITY BUILDINGS | DPW

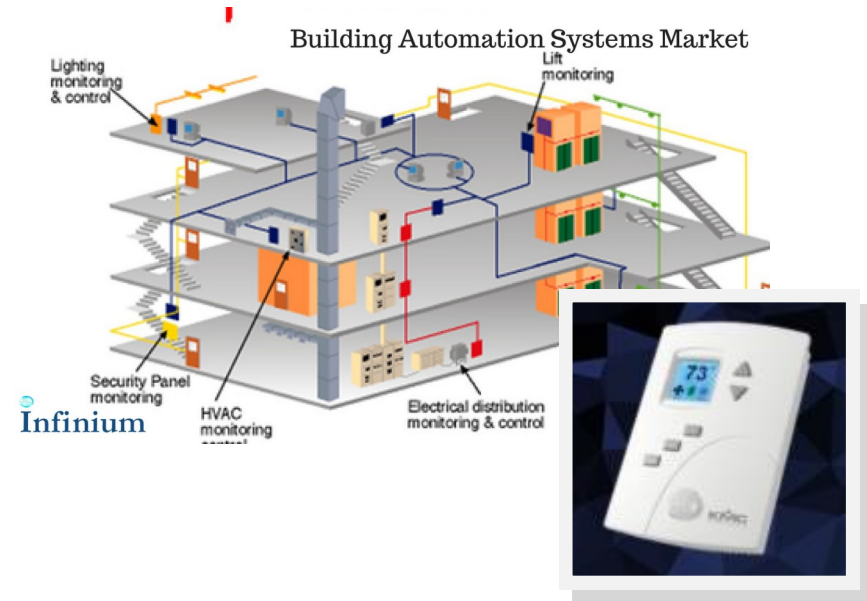
MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2022

Purchase/Construction: FY 2022



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund			433,827				433,827
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$			433,827				433,827

Requested Funds:

FY21-25 CMMP

PUBLIC TRAILS SYSTEM | DPW

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2021

Engineering/Design: FY 2025

Purchase/Construction: NA

PROJECT DESCRIPTION: Phase 1 Master Plan: This project formally establishes an Unalaska Public Trails System Master Plan by identifying and mapping existing network of sidewalks, trails, paths, former Jeep trails, 17B Easements, and gravel walkways. Consistent signage with logo is designed along with project wide plans & specifications.

Phase 2 Construction: This project provides consistent signage design, wayfinding, improves existing trails network, and establishes trail system maintenance protocols.

PROJECT NEED: The existing array of walking and biking pathways are haphazard, unmarked, lack maintenance, have no amenities, and are predominately detrimental to the safety and enjoyment of the public and tourists.

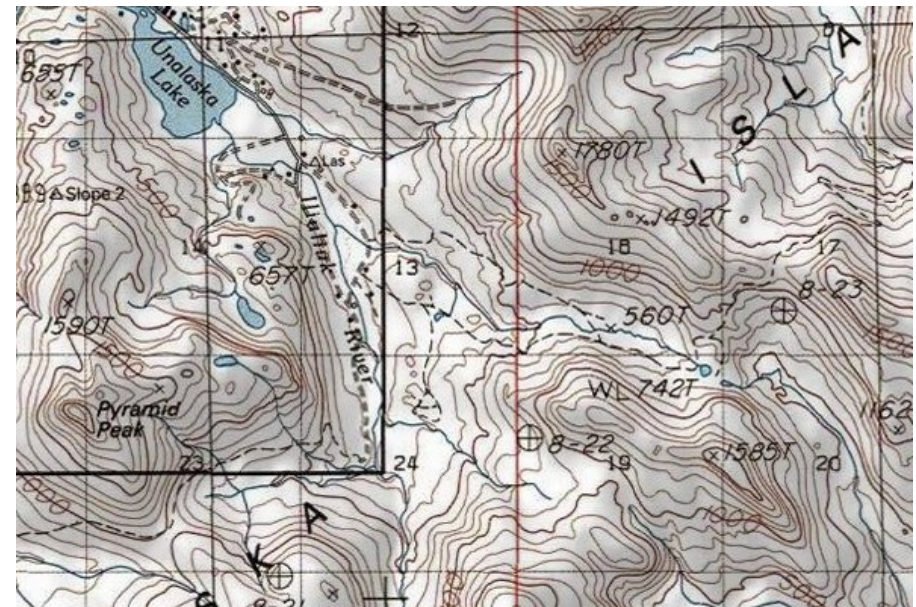
DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): The Planning Commission held a public meeting on September 19, 2019 in which they reviewed the City of Unalaska's existing Capital and Major Maintenance Plan projects, heard public testimony, and found that a Public Trails System is reasonable and in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan. The Planning Commission recognized the need for a coordinated, well-defined trails system in Unalaska to support health, wellness, quality of life, and recreation and passed Resolution 2019-10. On November 12, 2019, the City Council was presented with the Planning Commission's Resolution 2019-10 and consented to including the Public Trails System Project on the FY21-25 CMMP for their consideration. Collaborative partnership with Ounalashka Corporation (OC), the Qawalangin Tribe (Q-Tribe), and the Bureau of Land Management (BLM) will be key to a successful Public Trails System. Existing staff in Planning and Public Works will establish overall Public Trails System Scope of Work in written format. A Trails and Pathways Consultant will be hired for approximately 9 months to coordinate the development of the trails system Scope of Work by partnering with the City of Unalaska (COU), OC, the Q-Tribe, and BLM. Cost & Financing Data: Grant opportunities exist through the Alaska Safe Routes to School program; preliminary discussions with the Q-Tribe indicates potential cost sharing opportunities. Additional monies will come from the General Fund.

COST & FINANCING DATA:

Tentative Schedule:

FY21, Phase 1: existing staff develops Scope of Work. Funding request \$0.00

FY25, Consultant selected to formally develop a Trails Master Plan, fosters partnership with OC, Q-Tribe, and BLM. Pursues grant opportunities. Funding request \$100,000.



Cost Assumptions

Engineering, Design, Const Admin	100,000
Other Professional Services	0
Construction Services	0
Machinery & Equipment	0
Subtotal	100,000
Contingency (set at 30%)	0
TOTAL	100,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund						100,000	100,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$						100,000	100,000
Requested Funds:							

FY21-25 CMMP

COMMUNITY CENTER PLAYGROUND REPLACEMENT | PCR

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2024

Engineering/Design: FY 2024

Purchase/Construction: FY 2025



PROJECT DESCRIPTION: New playground equipment is needed to replace the outdated playground equipment in front of the Community Center.

PROJECT NEED: The current play structures are too close to the railing that encloses the playground from the parking lot and sidewalk.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): Planning for the replacement play structures will be done while the Operations Manager is at the National Parks and Recreation Association Conference in the fall of 2020. The project will be funded in FY25.

COST & FINANCING DATA:

Cost Assumptions	
Other Professional Services	
Engineering, Design, Construction Admin	50,000
Construction Services	180,769
Machinery & Equipment	
Subtotal	230,769
Contingency (30%)	69,231
Total Funding Request	300,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund						300,000	300,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$						300,000	300,000

Requested Funds:

PROJECT DESCRIPTION: This project constructs a new modern Public Safety facility on the Skate Park site between the Clinic and City Hall.

PROJECT NEED: Presently, the Department of Public Safety (DPS) structure is unable to safely serve as a modern day Public Safety Complex. The physical structure does not support all the operational needs of the department. Existing facility issues include but are not limited to:

- Inadequate staff support space, undersized staff offices with little privacy; limited interview and observation space; and no locker rooms for uniform changes, post-exposure decontamination, etc.
- Building access restrictions that are required for Police operations constrain volunteer fire-fighter use and activities.
- Detainee entrance is a narrow passage to parking area; emergency responses delayed if prisoners are being unloaded. Undersized booking area crowded and potentially hazardous for staff with unruly prisoners. Evidence drop-off/storage area is remote resulting in chain of custody and security issues.
- Crowded dispatch area provides little security from the public lobby, creating a safety and confidentiality issue. The lobby has seating space for only two people.
- Fire apparatus garage houses EMS supplies, turnout gear, air compressor and gym due to lack of space and creates potential contamination from the garage fumes.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS):

May 22, 2018: Council funded the DPS Building Assessment project in the amount of \$100,000 via the FY2019 Capital & Operating Budget Ordinance No. 2018-04.

December 11, 2018: Council passed Resolution 2018-63 which authorized the City Manager to enter into an agreement with Jensen Yorba Lott, Inc (JYL) to perform the DPS Building Assessment Project for \$97,000.

December 11, 2018: Council approved Ordinance 2018-11, which effectively split the Department of Public Safety by creating the Department of Fire and Emergency Medical Services, thereby necessitating the furtherance of the DPS Building Assessment Project.

March 12, 2019: Corey Wall, JYL’s Principal Architect, gave a presentation to the Council on the Project’s progress and provided options for remodeling the existing facility as well as possible locations to place a new facility. At the conclusion of the presentation, Council directed staff to investigate the subsurface conditions of the existing Skate Park site as a likely location for a new Police facility. It was agreed that the Skate Park site was prime City owned real estate and a site investigation was warranted regardless of what future development occurred there.

April 23, 2019: Council approved the FY2020-2024 CMMP via Resolution 2019-18.JYL’s original scope of work included a functional assessment of the existing DPS facility and to provide schematics for existing building expansion or new construction to serve both Police and Fire needs. The work performed by JYL under their current Agreement is approximately 90% complete. The remaining portion of JYL’s work includes a new facility Pre-Design. The Pre-Design cannot be adequately accomplished until the subsurface conditions at the Skate Park site have been evaluated to determine if the DPS Facility can cost-effectively and feasibly be constructed there. The proposed FY23 scope of work for this project includes design and construction of a new modern Police Station on the Skate Park site.

Cost Assumptions

Engineering, Design, Const Admin	2,548,250
Other Professional Services	278,250
Construction Services	17,761,000
Machinery & Equipment	1,502,500
Subtotal	22,090,000
Contingency (Incl in Architect's Estimate)	0
TOTAL	22,090,000

FY21-25 CMMP

POLICE STATION | DPS

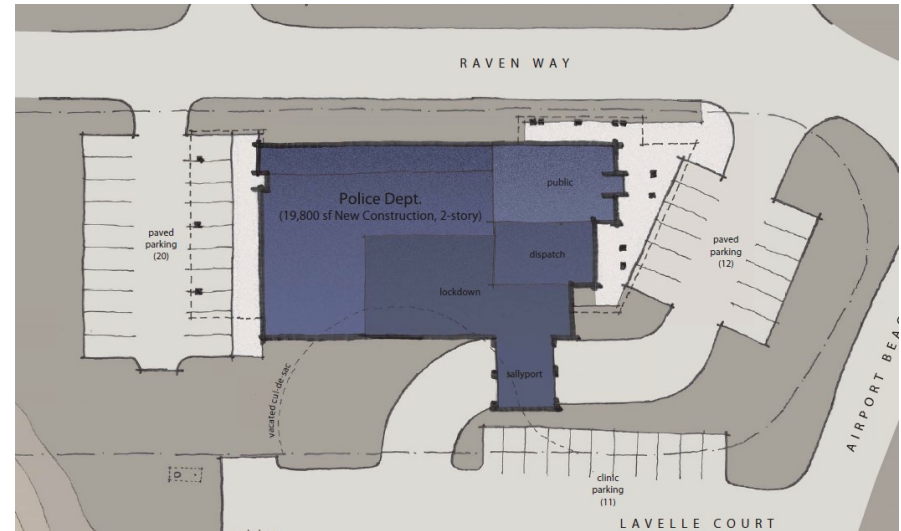
CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2023

Purchase/Construction: FY 2023



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund				22,090,000			22,090,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$				22,090,000			22,090,000
Requested Funds:							

FY21-25 CMMP

AERIAL LADDER REPLACEMENT | FIRE

ROLLING STOCK

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2021

Engineering/Design: FY 2021

Purchase/Construction: FY 2021

PROJECT DESCRIPTION: Replacement of the aerial apparatus. The current apparatus was built in 1997 and has been in service for 22 years.

PROJECT NEED: In keeping with our past practices of replacing apparatus every 25 years we will spec and build this apparatus in FY21. NFPA currently states that apparatus should be replaced every 10 years. With our current low fire call volume and excellent maintenance record we are able to stretch the life span by 150%. Our current apparatus pump has been rebuilt recently and is now in need of more large scale maintenance to come back into compliance with third party certification. Building a new apparatus will ensure that Unalaska Fire Department will stay current with industry standard and best serve the community of Unalaska. This apparatus will allow us to operate more efficiently and safely during emergency events. The new proposed apparatus will be designed with the safety of our firefighters first and the community second. With this new apparatus the department will be able to reach higher or further out and pump more water per minute.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): The design, development, and purchase of this apparatus will occur in FY21. As we have done with all fire apparatus we will sole source this project through Pierce Manufacturing. This reduces the training and familiarization time for department personnel and city maintenance staff. This apparatus will be custom built in Appleton Wisconsin with three trips made to the manufacture to ensure the apparatus spec and timeline is being met.

COST & FINANCING DATA: The cost of this apparatus could be fully funded through the general fund. The Fire Department has been a Pierce fleet since 1997 keeping firefighter and maintenance training costs down. In Keeping with that precedent this should be a sole source product through Pierce Manufacturing.

Cost Assumptions	
Engineering, Design, Const Admin	1,300,000
Other Professional Services	-
Construction Services	-
Machinery & Equipment	-
Subtotal	1,300,000
Contingency (set at 30%)	390,000
TOTAL	1,690,000
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	1,690,000



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund		1,690,000					1,690,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$		1,690,000					1,690,000
Requested Funds:							

PROJECT DESCRIPTION: Remodel existing DPS building after new Police Station is constructed on Skate Park site and Police move to new facility.

PROJECT NEED: Constructed in 1987, the present structure is in need to mechanical, architectural, and electrical upgrades. Fire apparatus garage houses EMS supplies, turnout gear, air compressor and gym due to lack of space and creates potential contamination from garage fumes.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): After the Police move to a new facility, the existing structure will be renovated for Fire use. Architectural firm JYL produced an initial cost estimate in February 2020 for a complete and comprehensive remodel at an estimated cost of \$8,970,000. While this would provide a near state-of-the-art Fire Station, a scaled down approach is adequate and will serve the Fire Department well. The scaled down approach cost is \$2,000,000. Funding will come from the General Fund and/or the 1% Capital Projects Fund.

COST & FINANCING DATA:

Cost Assumptions

Engineering, Design, Const Admin	120,000
Other Professional Services	55,250
Construction Services	1,295,000
Machinery & Equipment	340,000
Subtotal	1,810,250
Contingency 15%	189,750
TOTAL	2,000,000

FY21-25 CMMP

FIRE STATION REMODEL | FIRE

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2021

Engineering/Design: FY 2024

Purchase/Construction: FY 2024



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund					2,000,000		2,000,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$					2,000,000		2,000,000
Requested Funds:							

FY21-25 CMMP

FIRE TRAINING CENTER | FIRE

PS19A | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2019

Engineering/Design: FY 2024

Purchase/Construction: FY 2024

PROJECT DESCRIPTION: This project will establish a much needed live fire training facility. The structure will provide residential-like design with a burn room, interior stairs to multiple floors, interior fixed ladder, roof-mounted chop-out curbs, and parapet roof guard with chain opening. This allows for multiple training exercises including hose advancement, fire attack, search & rescue, rappelling, laddering, confined space, and high-angle rescue operations. The facility may also be used for police use-of-force training exercises, as well as for confined space training. Currently there are no such facilities, for public or private sector organizations, in the City of Unalaska. This facility will also include a “dirty” classroom and a “clean” classroom. These will allow personnel to stay out of the elements while the are instructed on the didactic portion of the lesson.

PROJECT NEED: Firefighters cannot be certified in Alaska without meeting a live fire requirement, to ensure that they experience fighting fires with significant heat and smoke in limited or zero visibility environments. An uncertified volunteer or paid firefighter can respond to a fire, but live fire training and certification ensures that they are prepared, so they don’t panic in a real situation. No such live fire facility exists in Unalaska. Currently, firefighters go off-island for live fire training and certification at a cost of approximately \$3,000 each; the training requires 1-2 weeks and volunteers must take time off from work and/or family commitments in order to attend. The proposed live fire building can be modified for use by the police department to practice active shooter or other use-of-force situations, and can also be used as a confined space rescue training facility by other City departments or private industry. Additionally, this facility could be used as a regional training center for other Aleutian Communities. This project will also include utilities run the site. Approximately 8000 feet of large diameter water piping and wastewater will be run in the road up to the site. This would equip the site as a training site that could be used by multiple departments in the city.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): At present, only a concept plan exists, shown on the right side of this page. The location of these buildings will be at the present DPS Building which will be the future Fire Station after Police move out and are relocated at their new Police Station which will be constructed at the present day Skate Park.

COST & FINANCING DATA: All monies will come from the general fund. \$12,000 was previously appropriated for a temporary training structure made from shipping containers.



Cost Assumptions	
Other Professional Services	325,000
Engineering, Design, Construction Admin	0
Construction Services	439,231
Machinery & Equipment	400,000
Subtotal	1,164,231
Contingency (30%)	349,269
Total Funding Request	1,513,500

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund	12,000				1,501,500		1,513,500
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$	12,000				1,501,500		1,513,500
Requested Funds:							

FY21-25 CMMP

UNALASKA PUBLIC TRANSPORTATION STUDY | PLANNING

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2025

Engineering/Design: NA

Purchase/Construction: NA



PROJECT DESCRIPTION: In 2017 the Planning Department initiated a study of the city's need for public transit. The island population of about 4,500 residents more than doubles to 11,000 during processing seasons. The study collected surveys from riders during two bus simulation periods and the results indicated a high probability of ridership. This CMMP project is to prepare a second study by professional transportation planners and engineers to review the first study and conduct a more thorough analysis of how a public transportation system could benefit Unalaska, funding sources for the system, service area and route design and capital equipment needed for the system.

PROJECT NEED: A predominantly large percentage of people on the island lack a mode of transportation that is prudent to year round use in Unalaska's harsh climate. The population that would use the system include the elderly, youth, processors, and those seeking alternatives to the high cost of vehicle ownership and maintenance on the island. The Planning Department's 2018 Transportation Study highlighted several transportation grants that could fund up to 80% of the cost annually. This project should also explore partnership opportunities Q-Tribe, OC, and private island corporations to effectively leverage investment and grant opportunities. Furthermore, the project should explore the structure of such a system, whether it is a Transit Authority, a department of one of the major investors, a city or tribal department, or otherwise.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS):

- FY 2025 expenditure is \$200,000 (because this is a study, there is no slated contingency) from the General Fund for the study itself.
- Based on the 2025 study, the expectation is to identify grants available to further lower the cost, potentially up to 80% with the correct partners taking the wheel.

COST & FINANCING DATA:

Cost Assumptions

Other Professional Services	\$200,000
Engineering, Design, Construction Admin	
Construction Services	
Machinery & Equipment	
Subtotal	\$200,000
Contingency (30%)	\$0
Total Funding Request	\$200,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund						200,000	200,000
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$						200,000	200,000

Requested Funds:

FY21-25 CMMP

LEAR RD DUPLEXES KITCHEN & BATH RENOVATIONS | HOUSING

EH18A | MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: NA

Engineering/Design: NA

Purchase/Construction: FY 2021

PROJECT DESCRIPTION: This project consists of the full renovation of both kitchens in units 69 & 73 and 81 & 85 (4 kitchens and 6 bathrooms total). The work will replace all cabinets, countertops, and flooring in both units of both duplexes, and will also include some electrical, plumbing, fixtures, and parts as necessary.

PROJECT NEED: This project has been nominated due to the age and condition of the cabinets, countertops, and flooring in both units of both duplexes. The cabinets and countertops in the units are original from 1980, meaning they are 40 years old. Labor and maintenance cost are increasing. Over time, some cabinet doors have been replaced with plywood, and some hinges don't hold well because the screw holes have been stripped. In addition, many drawers in all units do not function properly due to worn out or missing drawer guide parts and finding replacement parts has become quite difficult. The countertops have loose laminate as well as chips and burns, which are difficult to repair and nearly impossible to match. The flooring was replaced in all of the units in 2000; however, these floor coverings now have tears, holes, and stains as a result of fifteen years of use since that installation was completed.

If left in their current condition, employee tenants will have countertops, cabinets, and flooring which will be difficult to operate, keep clean and are potentially hazardous. Drawers and doors that will not open or slide properly could cause injury, cracked countertops can harbor dangerous bacteria, and irregular flooring surfaces are a trip hazard. These current issues will remain and new issues will arise as the units age, requiring maintenance costs to increase.

Through this project, the City will gain serviceable components while reducing maintenance costs. These kitchen renovations will act to retain or more likely increase the property's value for years to come and increase desirability, which can be important for employee recruiting and retention.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): ECI Architecture prepared final plans in July 2018. Regan Engineering assembled the bid package in October 2018 with bids being let on March 8, 2019 due on April 9, 2019. Industrial Resources, Inc (IRI) was the selected contractor. Project scope was reduced from 4 units to 2 units because IRI's bid exceeded available funding. Work proceeded on units 69 & 73.

COST & FINANCING DATA:

Cost Assumptions

Engineering, Design, Const Admin	60,000
Other Professional Services	10,000
Construction Services	426,000
Machinery & Equipment	0
Subtotal	496,000
Contingency (set at 30%)	148,800
TOTAL	644,800

Lear Road Duplexes



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund	400,000	244,800					644,800
1% Sales Tax							
Grant							
Proprietary Fund							
TOTALS \$	400,000	244,800					644,800
Requested Funds:							

FY21-25 CMMP

34.5 kV SUBMARINE CABLE REPLACEMENT | ELECTRIC

MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2022

Engineering/Design: FY 2023

Purchase/Construction: FY 2024

PROJECT DESCRIPTION: The Electric Utility relies on the 34.5 kV sub transmission system to deliver power to major industrial loads and to the Town Substation using two existing feeders. One feeder crosses Iliuliuk Bay between East Point Road and Bay View Avenue. This feeder is nearing the end of its lifespan and replacement will be required.

PROJECT NEED: The submarine cable crossing is understood to be approximately 30 years old and was originally installed by the City line-crew. At the East Point Road entrance point, the cable is no longer buried completely and is easily approachable at low tide. Furthermore, large rocks that have been moved by waves over the years are now sitting directly on the cable. While the undersea cable has a durable outer jacketing and is more protected by its construction than a typical 15 kV cable, the current condition does represent a safety problem and should be corrected as soon as feasible.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): Once a preliminary design is completed, then the Section 10 permit package can be developed and filed with the Army Corps of Engineers. The project assumes the Corps will determine that the cable project will qualify for a Nationwide permit, which a streamlined version of an individual permit. The Corps will coordinate with federal and state resource agencies during the review process. The agencies will consider project impacts to endangered species, impaired waterbodies, and fish habitats. The Corps usually issue a Nationwide Section 10 permit within three months of receiving a completed application. It is assumed that the new submarine cable will be installed in the same location and with the same points of connection as the existing line. However, the capacity of this line should be updated during the engineering planning phase of this project in order to better serve the current and future loads. Engineering coordination with the express feeder project will be required. Additionally, a cable condition assessment and inspection should occur very soon. The results of this inspection may affect the replacement schedule of the submarine cable. The money for this project will come from the Electrical Proprietary Fund.



COST & FINANCING DATA:

Cost Assumptions	
Engineering, Design, Const Admin	180,000
Other Professional Services	40,000
Construction Services	1,000,000
Machinery & Equipment	580,000
Subtotal	1,800,000
Contingency (set at 30%)	540,000
TOTAL	2,340,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund			60,000	120,000	2,160,000		2,340,000
TOTALS \$			60,000	120,000	2,160,000		2,340,000
Requested Funds:							

FY21-25 CMMP

AUTOMATIC METER READ SYSTEM | ELECTRIC

EL18B | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2017

Engineering/Design: FY 2019

Purchase/Construction: FY 2021



PROJECT DESCRIPTION: The Electric Utility AMR (Automatic Meter Reading) System project encompasses the final design, installation and commissioning of a system capable of integrating with our existing automatic meter reading and financial billing systems. This includes upgrades to the Electrical Distribution system infrastructure, in the form of meter upgrades, to incorporate automatic meter reading capabilities system wide. This project will include the installation of a communications system capable of polling 100% of the electric system utility meters on an operator selectable schedule for both maintenance and monthly meter reading purposes. The implementation of this system is the last step in an effort to synchronize the production, distribution and billing portions of the Electric Utility.

PROJECT NEED: Results of a survey on Rural Electrical Systems in 2012, conducted by AEA (Alaska Energy Authority), noted that our meter reading abilities were an area to look at for improvement. The AEA in addition to other agencies mandate accuracy between power sales and production, with an expected line loss for our system of about 4%. When Power Cost Equalization (PCE) reports show line losses excessively higher or lower than 4%, an explanation must be provided. Less accuracy may affect the PCE (Power Cost Equalization) rate, which generally covers more than half of residential customers' electrical utility bill. This project will increase monitoring abilities of the system, including, but not limited to the ability to pass on notice of excessive power use to customers, quicker cut in/out of services and reduce "bad" meter reads due to read or input error. Automatic polling will allow meters to be read on a more consistent base, with the ability to disregard time/labor conflicts with weekends, holidays, and weather conditions which currently causes fluctuations of more than a week in the read schedule.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This project is closely related with existing Water Utility Meter reading system, and existing Power Production SCADA upgrades, as well as integration of all these systems into the City Finance Department. The implementation of a single interdepartmental system between the Electric and Water Utilities will reduce engineering time, implementation costs, construction costs, future maintenance cost and training cost by using a common system. An AMR system will create the ability to accurately synchronize customer billing from the Electric Distribution, with the required governmental agency Electric production reports, creating a more accurate overall picture of power produced and power sold.

Cost Assumptions	
Engineering, Design, Const Admin	19,184
Other Professional Services	32,875
Construction Services	30,527
Machinery & Equipment	320,000
Subtotal	402,586
Contingency (set at 30%)	120,776
TOTAL	523,362
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	523,362

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund	219,362	304,000					523,362
TOTALS \$	219,362	304,000					523,362
Requested Funds:							

FY21-25 CMMP

ELECTRIC ENERGY STORAGE SYSTEM | ELECTRIC

EL19B | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2019

Engineering/Design: FY 2020

Purchase/Construction: FY 2022

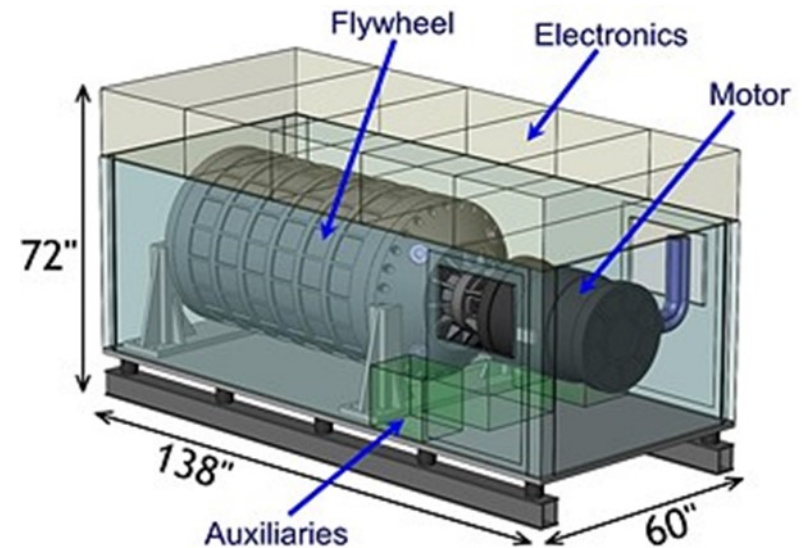
PROJECT DESCRIPTION: This nomination is for the final design, procurement, construction, integration and commissioning of one 1 MW PowerStore PCS (16.5MJ) flywheel system, space for future second flywheel system, and related components.

PROJECT NEED: The electrical loads introduced the City's electrical grid by equipment such as large ship to shore cranes are outside the intended loading profile. To counter these rapid changes in load, which at times reach levels of 10 to 15% of the total load in seconds, the engines must constantly react to both the rapid increases and decreases of the system load. The engines reaction to these changes decreases efficiency and creates undue mechanical and electrical wear on the equipment and distribution system. In addition generation dispatch is often significantly effected due to the inability of the facilities to run in the most efficient configuration possible. The proposed Flywheel system will arrest the rapid changes in the electrical load.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): Design will be accomplished in FY2019 and FY2020. Installation of the Flywheel equipment will be in FY2021. Permitting is not expected for this project. Money for this project will come from the Electrical Proprietary Fund.

COST & FINANCING DATA:

Cost Assumptions	
Other Professional Services	100,000
Engineering, Design, Construction Admin	271,312.00
Construction Services	1,648,688.00
Machinery & Equipment	1,480,000.00
Subtotal	3,500,000.00
Contingency (20%)	700,000.00
Total Funding Request	4,200,000.00



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund	650,062		3,549,938				4,200,000
TOTALS \$	650,062		3,549,938				4,200,000
Requested Funds:							

FY21-25 CMMP

GENERATOR SETS REBUILD | ELECTRIC

MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: NA

Engineering/Design: NA

Purchase/Construction: NA



PROJECT DESCRIPTION: This project consists of the inspection, major maintenance, and rebuilds of the primary Generator sets in the Unalaska Powerhouse. The maintenance schedule for the generator sets at the Unalaska Powerhouse is determined by engine hours. Engine inspections are also conducted by manufacturers mechanics to determine if engine rebuilds are needed according to the hourly schedule or can be prolonged.

PROJECT NEED: These Generator Set rebuilds are needed to maintain our equipment and the reliability of our electrical production. Our Certificate of Fitness from Alaska Energy Authority states that we must keep all electrical generating equipment in good running condition.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): Due to the cost of the engine rebuilds, it has been determined that the cost will be capitalized.

COST & FINANCING DATA: Costs for the Generator Sets rebuilds can fluctuate greatly according to what is determined by the maintenance inspections. Costs for these rebuilds has been determined by the worst case scenario according to the history of the engines. A 2% inflation rate has been added each year. Money that is not used for rebuilds by the end of the fiscal year, will be returned to the proprietary fund.

Cost Assumptions		
Repair & Maintenance		\$6,998,785
Construction Services		
Machinery & Equipment		
	Subtotal	\$6,998,785
Contingency (30%)		\$2,099,635
	Total Funding Request	\$9,098,420

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund		1,748,338	1,783,305	1,818,970	1,855,350	1,892,457	9,098,420
TOTALS \$		1,748,338	1,783,305	1,818,970	1,855,350	1,892,457	9,098,420

Requested Funds:

FY21-25 CMMP

POWERHOUSE COOLING WATER INLET CLEANING AND EXTENSION | ELECTRIC

MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2022

Purchase/Construction: FY 2023



PROJECT DESCRIPTION: This project consists of cleaning the Powerhouse seawater cooling line from the intake to the Powerhouse, and extending the intake to deeper water.

PROJECT NEED: The seawater cooling line for the Powerhouse needs cleaned out every five years due to marine growth inside the line. Due to the seawater temperatures increasing and congestion from local construction, the cooling water intake needs to be lengthened to a deeper location where the water will be colder. An estimated depth of 20 feet is recommended by the Electrical Masterplan.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): The existing pipe runs inside a square concrete utilidor that terminates with a concrete gate support structure. The gate was actually a strainer grate that could be raised and lowered from the support structure for maintenance and cleaning. Only the concrete guides for the gate remain of this system. It is suggested that the gate be replaced at the end of a 200 linear foot pipe extension out into Unalaska Bay. The pipe would be 30 inch pipe and terminate at a -20 foot MLLW. The gate would be constructed of 316 stainless steel and the pipe extension would be constructed of SDR 32.5 (.923 inch wall) HDPE pipe to eliminate the need for corrosion maintenance. The extension would be attached to the gate with a 45° elbow to swing the direction of the pipeline to the north, away from the fuel dock and in the shortest direction to deeper water. The terminus would be connected to a steel box, the top of which would have a removable grate. There would be a flanged connection at the 45° elbow and another flange connection 20 feet from the elbow to allow a removable section for cleaning and maintenance. There would be another flange connection 100 feet from the terminus to facilitate handling in construction. To prevent any movement of the extension pipe or suction box, pairs of short wide flange beam anchors would be driven into the bay. The first set just out from the 20' section, the second pair would be to one side of the center connection, the third pair would be 50 feet from the box and the fourth pair would be driven through guide bars welded to the side of the box. These anchor beams would be 10 feet long of 12" 53 lb./ft. WFB that would be driven approximately 6 feet into the gravel substrate. A heavy chain going over the pipe would be shackled to the beam flanges to prevent excessive vertical movement in the event that air would be trapped in the pipeline. Prior to installation the existing intake pipe would be cleaned again by drawing the cleanout pig through the line, pumping the mud and any debris from the sump and scraping the marine growth from the inside of the concrete gate support structure.

COST & FINANCING DATA:

Cost Assumptions	
Engineering, Design, Const Admin	40,000
Other Professional Services	10,000
Construction Services	200,000
Machinery & Equipment	67,432
Subtotal	317,432
Contingency (set at 30%)	95,230
TOTAL	412,662
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	412,662

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund			40,000	372,662			412,662
TOTALS \$			40,000	372,662			412,662
Requested Funds:							

FY21-25 CMMP

CT TANK INTERIOR MAINTENANCE AND PAINTING | WATER

WA20A | MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2020

Purchase/Construction: FY 2022

PROJECT DESCRIPTION: This project is to paint and perform other maintenance to the inside of the Pyramid CT Tank. The work will be performed in two phases. The coatings on the ceiling are deteriorating at a rate to meet its predicted life span of 20-25 years. Small sections of coatings are beginning to drop into the water in the tank. The floor has problems with pitting that needs to be dealt with immediately. In some locations the pitting is believed to exceed ½ of the thickness of the steel plate. If left in its current condition, the tank floor will likely be leaking in 2-3 years. In 5-7 years, large sections of the ceiling coatings will be dropping into the water and could plug the tank discharge holes or break up and travel through the distribution system and into customers' services. Shortly after, structural damage will begin to occur. This tank can be kept in good reasonable service for many years to come, with the proper maintenance including painting, for a fraction of the cost of a new tank. Adding a new CT Tank may however, be the best option to provide for the ability to maintain this existing CT Tank

PROJECT NEED: The Pyramid CT Tank was originally constructed in 1993. The tank has been drained every 3-5 years for cleaning and/or inspection over the past 10 years. It takes from 200-300 man hours over a 7-10 day period to drain, clean and inspect the tank. The tank has never been completely de-watered. Because of the length of time and type of equipment available to do the work, and the configuration of the tank, complete de-watering has not been practical. Historically, water tanks in this area have had to have the exteriors re-coated every 15-25 years. The CT Tank roof was painted with a finish coat in 2008 after a failed attempt to replace the wind damaged foam insulation in 2000. Anodes were added in 2004 to help slow the rate of corrosion to the inside of the tank. Total cost for maintenance has averaged about \$25,000.00-\$30,000.00 per year.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): Building a second CT Tank was the designed and intended path to take when the original CT Tank was built. It provides the redundancy required in the treatment process to maintain Filtration Avoidance status. It also directly addresses the operational function issues associated with maintaining each tank

COST & FINANCING DATA:



Cost Assumptions	
Engineering, Design, Const Admin	75,000
Other Professional Services	-
Construction Services	735,000
Machinery & Equipment	-
Subtotal	810,000
Contingency (set at 30%)	243,000
TOTAL	1,053,000
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	1,053,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund	100,000		953,000				1,053,000
TOTALS \$	100,000		953,000				1,053,000
Requested Funds:							

FY21-25 CMMP

ICY LAKE ROAD RECONSTRUCTION | WATER

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2022

Engineering/Design: FY 2022

Purchase/Construction: FY 2023

PROJECT DESCRIPTION:

Phase 1 Site Survey: This project will hire a land surveyor to conduct a site survey of the Icy Creek Valley from the existing Icy Creek Reservoir to Icy Lake & Dam. A civil engineer will be hired to put together plans and specifications to design a service road crossing over Icy Creek near Icy Creek Reservoir and going along the west side of Icy Creek. Permitting and land acquisition initiation are also part of this phase.

Phase 2 Construction: This project will construct a new service road over Icy Creek going along the west side of Icy Creek joining the existing road. The existing road will also be improved.

PROJECT NEED: The existing road from the reservoir follows the Icy Creek and requires driving in the creek to cross it in 5 locations. The road frequently requires repairs due to wash outs and storm event damage. Driving in the creek to Icy Lake & Dam and back again causes siltation which creates water quality issues at the Pyramid Water Treatment Plant.

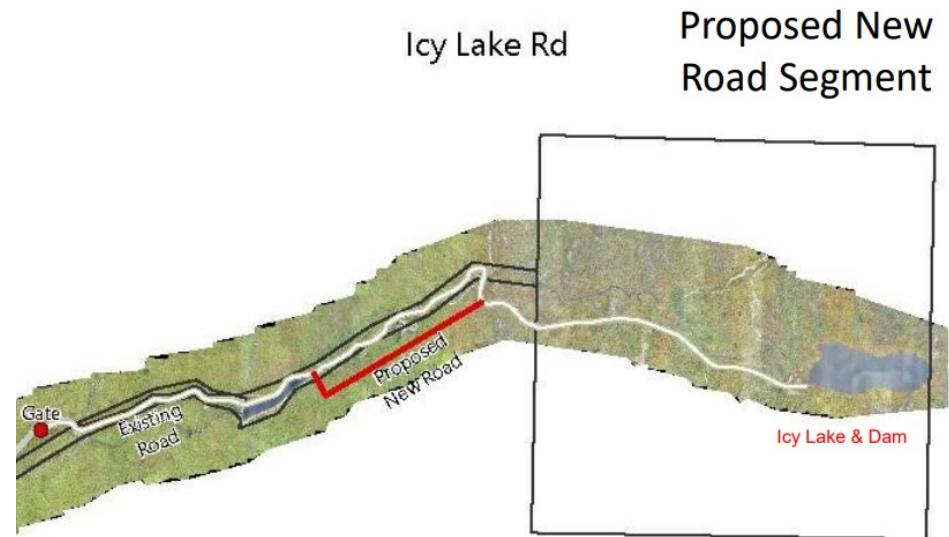
DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This project has been discussed for several years. No solid plans are currently in place, however, the general consensus is to cross the creek near the far end of the reservoir and parallel Icy Creek on high ground along the west side. A site survey and engineered plans will determine the best course of a new road segment.

COST & FINANCING DATA:

Monies will come from the Water Fund. Grant opportunities will be sought out once plans and specs are in place. Additional monies will come from the General Fund.

Tentative Schedule:

FY21, Phase 1: existing staff develops Scope of Work. Funding request \$0.00
 FY22, Surveyor will be selected to survey site. Civil engineer will be selected to design the road. Grant opportunities will be sought out. Funding request \$100,000.
 FY23, Phase 2: project implementation, construction. Funding request \$1,200,000.



Cost Assumptions

Engineering, Design, Const Admin	100,000
Other Professional Services	0
Construction Services	900,000
Machinery & Equipment	0
Subtotal	1,000,000
Contingency (set at 30%)	300,000
TOTAL	1,300,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund			100,000	1,200,000			1,300,000
TOTALS \$			100,000	1,200,000			1,300,000
Requested Funds:							

FY21-25 CMMP

PYRAMID WATER STORAGE TANK | WATER

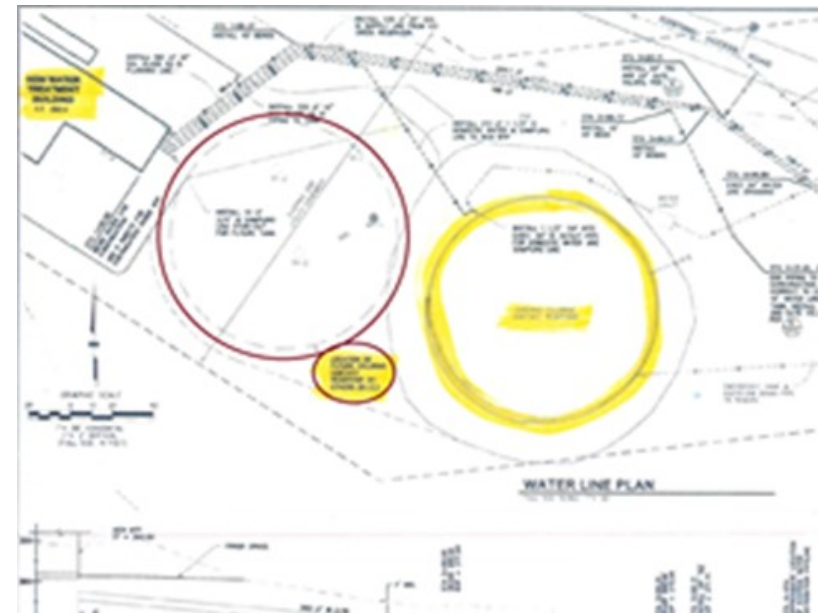
WA501 | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2014

Engineering/Design: FY 2023

Purchase/Construction: FY 2024



PROJECT DESCRIPTION: This project will construct a second 2.6 million gallon Chlorine Contact Tank (CT Tank) next to the existing CT Tank. It will provide much needed clear water storage and enable maintenance to be done on the interior of either tank regardless of process seasons or weather. The project will require the installation of approximately 200 ft. of 16" DI water main, 200 ft. of 8" DI drain line, and 100 ft. each of 1" sample line and control wiring.

PROJECT NEED: Additional storage provided by this tank will help to meet many of the issues mentioned in the 2004 Water Master Plan. Even in the Water Distribution System's current configuration, this new tank will provide an additional 960,000 gallons of the additional 4 MG of finished water storage recommended in the Master Plan. When planned future development is completed on Captain's Bay Road, over 2.2 MG of water storage will be available at the maximum Pyramid Water Treatment Plant capacity of 9 MGD. The additional storage will provide a much needed buffer, allowing time to troubleshoot and repair problems in the event of an equipment failure or system malfunction. It will reduce the likelihood of water shortages and/or outages during the Pollock Processing seasons. Additional benefits include:

- Reduce service interruption, boil water notices, and risk of system contamination during maintenance.
- Allow routine maintenance to be done on the interior or exterior of either tank during any season, prolonging the life of these tanks.
- Expand and upgrade both the water treatment and distribution systems, using the full 9 MGD design capacity of the new water treatment plant will be possible.
- Improve the flow characteristics of the new Pyramid Water Treatment Plant. Plant operators will be able to allow the tanks to absorb the high and low flows, maintaining a more stabilized treatment process and allowing the new Ultra Violet treatment process to operate more efficiently.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): A "Certificate to Construct" and a "Certificate to Operate" are required from ADEC, obtained through application by the designing engineer.

COST & FINANCING DATA:

Engineering, Design, Const Admin	647,000
Other Professional Services	-
Construction Services	6,379,879
Machinery & Equipment	-
Subtotal	7,026,879
Contingency (set at 30%)	2,108,064
TOTAL	9,134,943
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	9,134,943

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund	625,000			603,750	7,906,193		9,134,943
TOTALS \$	625,000			603,750	7,906,193		9,134,943
Requested Funds:							

FY21-25 CMMP

PYRAMID WATER TREATMENT PLANT CHLORINE UPGRADE | WATER

WA501 | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2021

Engineering/Design: FY 2021

Purchase/Construction: FY 2022

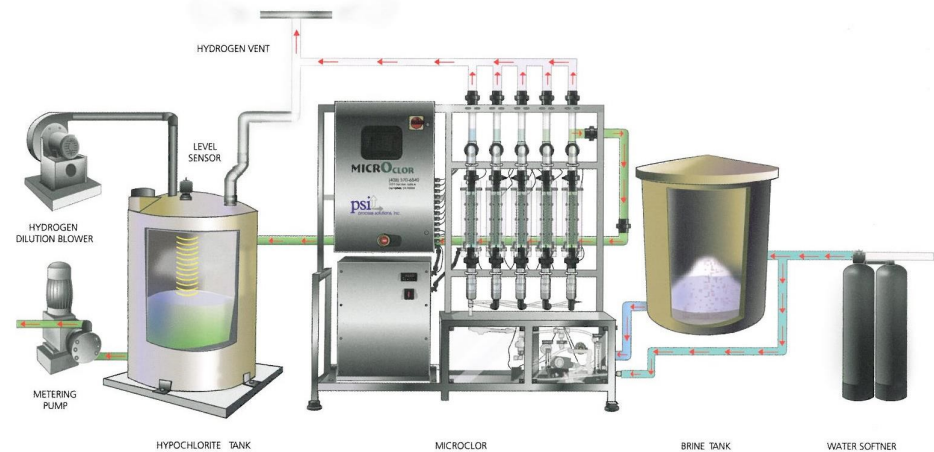
PROJECT DESCRIPTION: This project in the Pyramid Water Treatment Plant (PWTP) will include the removal of the existing Chlorine Gas system and the installation of an on-site system which generates liquid Chlorine (Sodium Hypochlorite) using salt and electricity.

PROJECT NEED: Using stringent regulations, the EPA is doing away with Chlorine Gas as the primary method of disinfecting potable water. Vendors for Chlorine Gas are becoming scarce as most Water Treatment Plants and other users have already changed over to an alternative. There are only two remaining Chlorine Gas vendors located on or near the west coast which will ship to Alaska. We are currently using the vendor who is located on the coast. We have experienced issues with their product. If we continue to have issues with Chlorine Gas from them or they quit carrying Chlorine Gas altogether, the remaining vendor is twice the price due to the extra cost involved in shipping the Chlorine Gas to the coast. In addition, potable water treated with Chlorine Gas is more acidic than Sodium Hypochlorite. Combined with the rise in EPA's standards, there is a very high possibility that we will be required to perform a corrosion control study and begin adding a corrosion control inhibitor to our potable water. Switching to Sodium Hypochlorite will help lower the acid index of our drinking water. This will lessen the possibility of having to perform the study or add an inhibitor. In addition, the multiple safety items associated with Chlorine Gas that we are required to own are very expensive, highly regulated and take a significant amount of time to maintain.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This project will require a consultant for design and engineering to obtain Alaska Department of Environmental Conservation (ADEC) approval. A contractor will be needed for construction.

COST & FINANCING DATA: A ROM for this project would be \$900,000 - \$1,100,000, assuming the existing crane and Chlorine Bay in the PWTP can be utilized with the new system. A heated area for salt storage may be required, preferably as part of the existing PWTP structure. Annual salt use for storage planning purposes will be about 15 pallets.

Hypochlorite Generator



Cost Assumptions	
Other Professional Services	\$25,000.00
Engineering, Design, Construction Admin	\$80,000.00
Construction Services	\$250,000.00
Machinery & Equipment	\$400,000.00
Subtotal	\$755,000.00
Contingency (30%)	\$226,500.00
Total Funding Request	\$981,500.00

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund		100,000	881,500				981,500
TOTALS \$		100,000	881,500				981,500
Requested Funds:							

FY21-25 CMMP

OIL SEPARATOR AND LIFT STATION REPLACEMENT | SOLID WASTE

MAJOR MAINTENANCE

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

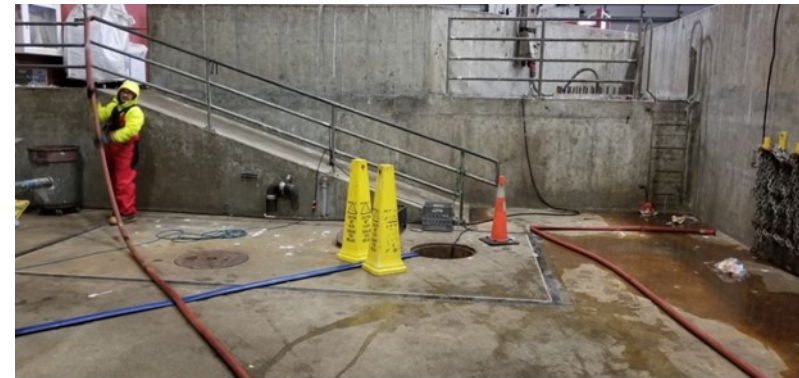
Engineering/Design: FY 2020

Purchase/Construction: FY 2022

PROJECT DESCRIPTION: This project consists of replacing and relocating the oil separator in the underground vault in the Baler Building, upgrading lift station 10.5, replacing associated piping, and upgrading electrical wiring.

PROJECT NEED: When the Baler Building was constructed in 1997, it included an underground concrete vault to collect water and other liquids. The vault serves as a sump and houses an oil separator. Over the years, the oil separator has become worn and has now failed. It's underground location makes it exceptionally difficult and unsafe to service and maintain. Drain lines to the sump and oil separator require daily cleaning while the discharge line has failed necessitating a temporary sump pump with bypass hose to empty the sump on a daily basis. The oil separator has stopped functioning altogether allowing oil (petroleum) to enter the wastewater stream going to the Waste Water Treatment Plant. Petroleum at the WWTP disrupts the chemical and biological processes necessary to properly handle sewage. All catch basins and drainage piping in the Baler building, including the underground sump with oil separator, drain into Lift Station 10.5 located outside of the Baler Building near the Leachate Tank (big white tank at Landfill). Lift Station 10.5 pushes all sewage and leachate from the Landfill to the Waste Water Treatment Plant via a 4" HDPE force main. The lift station pumps are aging and worn requiring replacement. Controls and wiring for lift Station 10.5 are exposed to the weather and need an enclosure placed over them. The existing check valve in the 8" HDPE pipe connecting the Baler floor drain to the lift station has failed and needs to be replaced. High rain events overwhelm the lift station and water backs up past the check valve causing flooding in the Baler. Scope of work includes relocating the backflow preventer vault out of the roadway, replacement of the check valve, installation of a clean-out, concrete pad, and bollards for protection from snow plows.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): These needs were identified several months ago and Landfill staff utilized time consuming work-arounds to keep the plant operational while repairs were sought out. In reviewing all the related issues of pumps, drains, wiring, and oil separator, it was deemed serious enough to seek a broader solution instead of individual temporary fixes. The money for this project will come from the Solid Waste Proprietary Fund.



COST & FINANCING DATA:

Cost Assumptions	
Engineering, Design, Const Admin	100,000
Other Professional Services	-
Construction Services	647,000
Machinery & Equipment	-
Subtotal	747,000
Contingency (set at 30%)	224,100
TOTAL	971,100
Less Other Funding Sources (Grants, etc.)	-
Total Funding Request \$	971,100

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund			971,100				971,100
TOTALS \$			971,100				971,100
Requested Funds:							

FY21-25 CMMP

SOLID WASTE GASIFIER | SOLID WASTE

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2021

Engineering/Design: FY 2022

Purchase/Construction: FY 2025



PROJECT DESCRIPTION: The pre-design, design, and construction of a Gasifier to incinerate garbage.

PROJECT NEED: The Landfill cells are rapidly reaching capacity. It is estimated that we have five years to come up with another way to deal with the City’s garbage or find a new place to build new cells.

Thermal processing of solid waste is the future of Landfills. Gasification is a process that uses a feedstock, often municipal or industrial waste, for a thermo chemical conversion of waste in high heat. This is done in a low oxygen environment and causes material breakdown at the molecular level. Once the molecular breakdown occurs, the gasification process recombines them to form a syngas, a gas similar to natural gas.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): Combination of grant funds and Landfill proprietary funds. Future funding is to be determined at a later date.

COST & FINANCING DATA:

Cost Assumptions

Engineering, Design, Const Admin	800,000
Other Professional Services	100,000
Construction Services	3,000,000
Machinery & Equipment	2,500,000
Subtotal	6,400,000
Contingency (set at 30%)	1,920,000
TOTAL	8,320,000

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund		100,000	200,000	400,000		7,620,000	8,320,000
TOTALS \$		100,000	200,000	400,000		7,620,000	8,320,000

Requested Funds:

FY21-25 CMMP

ENTRANCE CHANNEL DREDGING | PORTS

PH201 | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2019

Engineering/Design: FY 2020

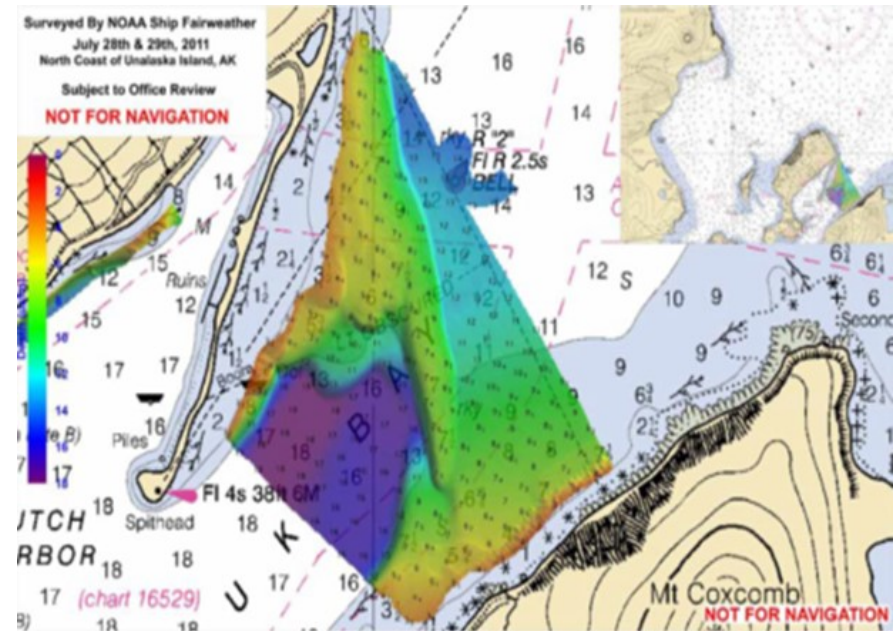
Purchase/Construction: FY 2022

PROJECT DESCRIPTION: This project will remove material from the channel bar that crosses the entrance of Iliuliuk Bay before vessels can enter Dutch Harbor. The dredging will increase the depth of water to accommodate the draft of large vessels transiting the channel and utilizing the Unalaska Marine Center and facilities inside of Dutch Harbor. See attachment for general area of dredge location. The City will work with the Corps of Engineers to help fund, design, construct, and maintain this project. The first step in the process is conducting the biological assessments, understand the impact of dredging to beachfronts inside of the harbor, and working on application with the Corps of Engineers to partner for the dredging. This dredging project will allow deeper draft vessels to enter into Dutch Harbor including tankers, container ships and breakbulk vessels. This project will also reduce delayed arrival and departure of current vessels entering into to Dutch Harbor due to storm surge and swell in the channel. The current estimate to be removed is 23,400 CY.

PROJECT NEED: Due to a bar that crosses the entrance channel vessels entering the port are limited by their draft rather than their need for services the community can provide. Numerous vessels passing the community cannot enter our port. Depending upon sea conditions the depth under keel for vessels currently utilizing the port can be as little as one meter according to the Alaska Marine Pilots. In storm conditions especially any northerly wind the sea height can make this situation worse by causing vessels to pitch resulting in contact with the sea floor where the bar is located. This represents both a safety concern as well as an economic constraint upon the community. Dredging the entrance channel to a sufficient depth and width would alleviate this problem.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): The City is working through the Cost Benefit Analysis of the project. This is necessary to show the Corps that this project has benefit to the nation and worthy of the Corps of Engineers time and expenses. We continue to move forward with understanding some of the other key pieces of the project that will keep it moving forward efficiently. Some of the pieces will be the biological assessment and impacts of dredging and any impacts dredging may have on the inner harbor. The overall cost is to be evaluated. The City intends on working with the Corps of Engineers to accomplish this project. The immediate funding request is for feasibility and biological information required for the Corps of Engineers applications. We will also need to understand if the change in the contour of the channel entrance as any impact inside the harbor including beachfront.

COST & FINANCING DATA:



Cost Assumptions	
Engineering, Design, Construction Admin	1,500,000.00
Other Professional Services	1,000,000.00
Construction Services	2,500,000.00
Machinery & Equipment	xxxxx
Subtotal	5,000,000.00
Contingency (30%)	1,500,000.00
Total Funding Request	6,500,000.00

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund	2,500,000		8,734,000				11,234,000
1% Sales Tax							
Grant			26,202,750				26,202,750
Proprietary Fund							
TOTALS \$	2,500,000		34,936,750				37,436,750
Requested Funds:							

FY21-25 CMMP

LCD & UMC DREDGING | PORTS

PH602 | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2019

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

PROJECT DESCRIPTION: This project includes the engineering, permitting, and dredging at the faces of the Light Cargo Dock and the Unalaska Marine Center positions 17. This project is proposed to complement other pending capital projects in the Port.

With the dredging of the entrance channel larger vessels will be able to enter into Dutch Harbor. The depths at the Unalaska Marine Center vary from -32' and -45' at MLLW. Dredging at the face of the Unalaska Marine Center would create a constant -45' from Positions 1-7. This will accommodate deeper draft vessels throughout the facility. The existing sheet pile is driven to approximately -58' and dredging to -45 will not undermine the existing sheet pile. This project is primarily to accommodate large class vessels. Many of the vessels currently calling the Port must adjust ballast to cross the entrance channel and dock inside Dutch Harbor. We are proposing that in concert with the Dredging at the UMC we also dredge in front of the LCD. The LCD is scheduled to handle some of the regular customers using the Unalaska Marine Center. These customers will be displaced during construction of Positions 3 and 4. Dredging in front of the Light Cargo Dock will also make this dock more accessible for current customers. Vessels using the Light Cargo Dock that draw more than 22' must place another vessel between the dock face and their vessel in order to get enough water under the keel.

PROJECT NEED: The completion of this dredging will enhance current and future operations by creating usable industrial dock face that is designed for vessels in varying lengths and tonnage

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This dredging project is in support of both the UMC position 3 and 4 Replacement project and the dredging of the entrance channel. The estimates for dredging of the Light Cargo Dock include 6000 CY of dredging and 3100 CY of shot rock slope protection. The dredging material will not be removed; however, it will be relocated on the sea floor. Dredging at UMC estimated to relocate 6000 CY of dredging material and will require approximately 1200 CY of shot rock slope protection.

COST & FINANCING DATA:

Cost Assumptions	
Engineering, Design, Construction Admin	109,650.00
Other Professional Services	-
Construction Services	1,932,000.00
Machinery & Equipment	XXXXX
Subtotal	2,041,650.00
Contingency (30%)	612,495.00
Total Funding Request	2,654,145.00



LIGHT CARGO DOCK, BARGE, TRAMPER
BARGE IS BEING USED AS A "SPACER" TO PROVIDE DEPTH FOR TRAMPER

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund	109,650			2,544,495			2,654,145
TOTALS \$	109,650			2,544,495			2,654,145
Requested Funds:							

PROJECT DESCRIPTION: Port Rescue Boat Replacement

PROJECT NEED: The Tide Breaker is the City rescue response vessel that was purchased in 2005. This paid for in part with Homeland Security Funds. As with all vehicles there is a useful life. This replacement plan will enable us to replace the Tide Breaker after 20 years of service. The maintenance schedule is being met and the vessel is currently in good condition. However, to maintain maximum capability, and provide appropriate support for emergency responses, search and rescue, marine security functions it is recommended that we begin planning for a replacement vessel. The systems on the vessel are aging and the time and money required to maintain and fix are increasing. The time out the water reduces our ability to respond when required.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): No permits required. The cost below is an estimate and we will search for grant opportunities to offset Port Fund expenses.

COST & FINANCING DATA:

Cost Assumptions		
Engineering, Design, Construction Admin		50,000.00
Other Professional Services		
Construction Services		350,000.00
Machinery & Equipment	xxxxx	
Subtotal		400,000.00
Contingency (30%)		120,000.00
Total Funding Request		520,000.00

FY21-25 CMMP

PORT RESCUE BOAT OVERHAUL | PORTS

ROLLING STOCK

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2022

Engineering/Design: FY 2022

Purchase/Construction: FY 2022



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund			100,000				100,000
TOTALS \$			100,000				100,000
Requested Funds:							

FY21-25 CMMP

RESTROOM UNALASKA MARINE CENTER | PORTS

CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2022

Engineering/Design: FY 2023

Purchase/Construction: FY 2024



PROJECT DESCRIPTION: This will purchase and install a restroom for the Unalaska Marine Center. Water and Sewer have been stubbed in at UMC for the purpose of installation of public restrooms for dock workers and passengers. By Unalaska Code requires us to plumb into City services if available. These services are available at UMC

PROJECT NEED: For years dock workers have used portable toilets and these outhouses require service from the Waste Water Treatment Staff. This will provide a minimum of four toilets and keep us compliant with City Code and provide reasonable facilities and better working conditions for the employees.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): This is a project that will be based off of a preexisting design and the restroom will tie into a pre-poured foundation connect into existing utility services. The current cost assumption is from Public Works, at approximately \$700 per square foot. This would be a from-scratch creation, a worst case scenario for funding. Ports is sourcing pre-designed and built options to lower the cost.

COST & FINANCING DATA:

Cost Assumptions	
Engineering, Design, Construction Admin	50,000.00
Other Professional Services	25,000.00
Construction Services	332,815.00
Machinery & Equipment	xxxxx
Subtotal	407,815.00
Contingency (30%)	122,345.00
Total Funding Request	530,160.00

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund				50,000	480,160		530,160
TOTALS \$				50,000	480,160		530,160

Requested Funds:

FY21-25 CMMP

ROBERT STORRS SMALL BOAT HARBOR IMPROVEMENTS (A & B FLOATS) | PORTS

PH905 | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2019

Engineering/Design: FY 2020

Purchase/Construction: FY 2022

PROJECT DESCRIPTION: This project is an additional phase to the Robert Storrs Float improvement project. It will remove the existing A and B Floats at the Harbor and reconfigure the Harbor to accommodate the new float system ADA gangway and create uplands for parking and a public restroom. It will also include a fire suppression system, electric and year-round water supply to Harbor users and new piling

PROJECT NEED: This project would include replacing the deteriorated floats and reconfiguring the floats and fingers of A and B Floats to include updated electrical systems, lighting, fire suppression, year-round utilities, and an ADA-required gangway. Based on current engineer concepts, a reconfiguration of A and B Floats will at minimum create 30 additional slips plus linear tie options to accommodate part of the 37 vessel waiting list. Reconfiguration will also allow for development of the uplands for a certain amount of required parking and a public restroom. Because the current floats were relocated, they were arranged in the harbor based on the materials at hand and not with consideration to the best use of the basin. In order to accommodate the vessel demand at the Robert Storrs Harbor, reconfiguration of the floats would allow for better use of the basin based on bathymetry and navigational approaches and also allow for additional vessel slips, with minimal fill and no dredging. It will add a significant number of slips for vessels 60' and under. This is an extension of the Robert Storrs Float Replacement Project. C Float is was completed in FY16. As the Float Replacement Project for Robert Storrs is being constructed in phases it was logical to separate the phases into separate project tracking purposes.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): The current estimates place this project at approximately 9.5 million dollars, based on engineers estimates for in kind replacement. We are eligible to apply for a 50% grant through the Alaska Department of Transportation and Public Facilities. 50% of the funding for this is estimated to come out of the Port Net Assets.

COST & FINANCING DATA:

Cost Assumptions

Engineering, Design, Construction Admin	650,000.00
Other Professional Services	-
Construction Services	9,980,000.00
Machinery & Equipment	-
Subtotal	10,630,000.00
Contingency (30%)	3,189,000.00
Total Funding Request	13,819,000.00



Existing Condition (left)
Side Tie: 643 feet
Slips: 6 - 42 foot & 6 - 60 foot



Proposed Concept (right)
Side Tie: 218 feet
Slips: 22 - 26 foot, 13 - 32 foot, & 20 - 42 foot

REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					Total
		FY21	FY22	FY23	FY24	FY25	
General Fund							
1% Sales Tax							
Grant			3,250,000				3,250,000
Proprietary Fund	650,000		6,045,000				6,695,000
TOTALS \$	650,000		9,295,000				9,945,000
Requested Funds:							

FY21-25 CMMP

UMC CRUISE SHIP TERMINAL | PORTS

PH20A | CAPITAL PROJECT

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre Design: FY 2020

Engineering/Design: FY 2023

Purchase/Construction: FY 2025

PROJECT DESCRIPTION: This project will design the Unalaska Marine Center Cruise ship terminal. This Terminal will provide an open sheet pile design dock with mooring dolphins to the South of Unalaska Marine Center Position 7.

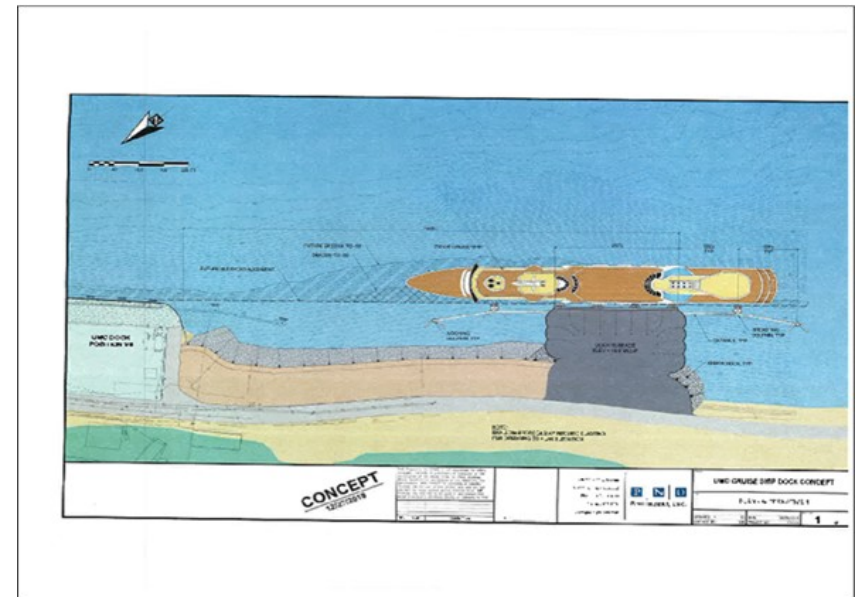
PROJECT NEED: Cruise ship activity is on the rise in Unalaska and is proving to be a benefit to local commerce. The cruise ships do not have a place to reserve with certainty as the Unalaska Marine Center is designated for industrial cargo and fishing operations. We have been fortunate to be able to accommodate most of the cruise ship activity, but the passenger count and number of vessel calls is on the rise.

With this in mind, a cruise ship terminal would allow for dedicated cruise ship berthing. It would eliminate passengers walking through and around cargo operations. During the off season for cruise ships this facility could be used for fishing vessel offloads. This would allow additional revenue opportunity and still bolster commerce through committed berthing for the cruise ship industry.

DEVELOPMENT PLAN & STATUS (INCLUDE PERMIT AND UTILITY REQUIREMENTS): ROM for geotechnical is about \$300 and ROM for design is \$600.

COST & FINANCING DATA:

Cost Assumptions	
Engineering, Design, Construction Admin	1,300,000.00
Other Professional Services	-
Construction Services	13,000,000.00
Machinery & Equipment	XXXXX
Subtotal	14,300,000.00
Contingency (30%)	4,290,000.00
Total Funding Request	18,590,000.00



REVENUE SOURCE	APPROPRIATED FUNDS	FISCAL YEAR FUNDING REQUESTS					
		FY21	FY22	FY23	FY24	FY25	Total
General Fund							
1% Sales Tax							
Grant							
Proprietary Fund	390,000			910,000		17,290,000	18,590,000
TOTALS \$	390,000			910,000		17,290,000	18,590,000
Requested Funds:							

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Tom Cohenour, Director, Department of Public Works
Through: Erin Reinders, City Manager
Date: April 28, 2020
Re: Status of Currently Funded Capital Projects

BACKGROUND: This Capital Project Status Update summarizes 44 presently funded City of Unalaska capital projects with a combined total appropriated budget of \$113,050,961.

Regardless of what fiscal year a project may have been initiated and funded, some span several years. Projects may remain open for multiple years due to varying circumstances such as right-of-way acquisition, pre-design needs, staffing levels, project magnitude, required phasing, weather, contractor difficulty, simply put on hold, or for other reasons.

Projects in this summary fall into one of the following categories:

- Pre-design
- Engineering / Design
- Construction / Purchase (mechanical equipment, playground structures)
- Close-out

COMMENTARY: In light of the many unknowns in our present world, we carefully considered which projects we could close, which projects we could postpone to a future year, and which projects we felt should continue moving forward. Those decisions are reflected on the attached project summary.

A detailed commentary is provided herein on the DPS Building Assessment project and the proposed new Police Facility. Skate Park site was selected of 5 sites evaluated.

DPS Building Assessment Project

- An independent assessment was conducted of the city's oldest building, Public Safety (built 1987) with the following goals and objectives:
 1. Analyze comprehensive space needs for current/future program reqs
100% COMPLETE
 2. Identify short-comings of the existing facility to meet requirements
100% COMPLETE
 3. Analyze building for codes, conditions, and expansion opportunities
100% COMPLETE
 4. Identify potential sites for consideration for a new DPS complex
100% COMPLETE (Skate Park site deemed preferred location)

5. Provide schematics for building expansion or new construction that meets DPS program requirements and will serve the City of Unalaska for the next 50 years

100% COMPLETE

- Architectural design firm, Jensen-Yorba-Lott (JYL), was selected to perform the pre-development. JYL architects and mechanical and electrical specialties met with DPS staff on-island in January 2019 and returned on March 11th to conduct a public meeting and presented the results to City Council on March 12th
- Based on Council input and budget amendment, pre-design scope increased to bring new proposed new Police Station and renovation of the existing building to a 30% level design including final space programming, survey, geotech, schematic drawings and cost estimates
- Five sites evaluated for new Police Station. Of the 5, the Skate Park Site was deemed the preferable location.
- Results of pre-design will support full design and construction in FY21-FY25
- Discovery Drilling finished last boring 9-3-19 bringing total drilled length to 500'
- Preliminary findings show fill on top of geotextile fabric underlain with soft lakebed material. Bedrock was found between 11.5' deep near Airport Beach Road and 49.5' deep on the opposite (north) side of the Skate Park.
- The Final Geotech Report for the Skate Park site was received on 12-23-19
- Corey Wall with JYW (formerly JYL) will present 30% design of new proposed Police Station to Council when timing is appropriate

ATTACHMENTS:

- Status Summary of Currently Funded Capital Projects (Project List)

Status Summary of Currently Funded Capital Projects

Project Name	Phase	% Complete	Status	FY21 \$\$ Request
Electric Proprietary Fund				
Automatic Meter Read System	Construction	30%	Ongoing in-house project will continue in FY21	\$304,000
Electric Energy Storage System	Design	35%	Design FY20, construction FY22	
Generator Set Rebuild	Construction	100%	Close in FY20, next generator is a new project	
Wind Power Development	Design	80%	Complete design Oct '20, close - no further action	
4th Waste Heat Recovery Unit	Pre-Design	10%	Design in FY21, construction in FY22	
Powerhouse Engine 4	Construction	100%	Close in FY20	
General Fund				
ALS Manikin	Construction	50%	Close in FY20	
Burma Road Chapel Upgrades	Design	10%	Construction (foundation repairs) in FY21	\$100,000
Captains Bay Road/Utilities & Paving	Design	35%	Design in FY20-FY21, construction is grant dependent	
Causeway Culvert Replacement	Design	90%	Construction in FY22	
City Wide Multi-Location Drainage	Construction	75%	Additional funding (Trapper Drive) request in FY21	\$366,793
Entrance Channel Dredging	Design	50%	Construction in FY22	
Fire Training Center	Pre-Design	10%	Pending new Police Facility / Existing DPS remodel	
Lear Rd Duplex Kit & Bath Reno	Construction	60%	Additional funding request in FY21	\$244,800
Public Library Improvements	Design	90%	Project postponed until TBD	
DPS Bldg Assessment	Pre-Design	90%	This was predesign for new Police Station, close in FY20	
Records Management System	Pre-Design	100%	Close in FY20, incorporate in new Police Station	
Repeater Site & Radio Upgrade	Pre-Design	25%	Design in FY20-FY21, construction in FY22	
SCBA Replacement (Fire)	Construction	100%	Close in FY20	
Sitka Spruce Park Improvements	Construction	0%	Construction in summer 2020	
Town Park Improvements	Construction	100%	Closed out in FY20	
Tsunami Siren Upgrade	Design	10%	Complete design and construction in FY21	
UCSD Playground	Construction	0%	Construction in summer 2020	

Status Summary of Currently Funded Capital Projects

Project Name	Phase	% Complete	Status	FY21 \$\$ Request
Ports Proprietary Fund				
CEM Breakwater Repair	Construction	100%	Close in FY20	
Emergency Mooring Buoy Maint	Pre-Design	5%	Design in FY21, construction in FY22	
Harbor Office Comms Line	Construction	98%	Close in FY20	
LCD & UMC Dredging	Design	5%	Construction in FY23	
Rescue Vessel Engine Upgrade	Pre-Design	0%	Close in FY20	
R Storrs Boat Harbor A & B Floats	Design	10%	Continue design in FY22	
UMC Cruise Ship Terminal Design	Pre-Design	10%	Continue design in FY22	
UMC Positions 3&4 Replacement	Construction	100%	Closed out	
Solid Waste Proprietary Fund				
Composting Project	Pre-Design	0%	Close in FY20, gasifier precludes this project	
Re-Insulation of Baler Building	Pre-Design	0%	Close in FY20, gasifier precludes this project	
Water Proprietary Fund				
CT Tank Interior Maint and Paint	Predesign	5%	Design and construction in FY22	
Fiber Optic Development	Construction	0%	Construction in FY24	
Generals Hill Water Booster Sta	Design	75%	Continue design and construction in FY21	
Pyramid Micro Turbines	Design	98%	Construction in FY21 or FY22	
Pyramid Water Storage Tank	Design	35%	Continue design in FY23, construction in FY24	
SCBA Replacement (Water)	Construction	100%	Close in FY20	
Water Supply Development Ph II	Predesign	15%	Close in FY20	
Water Utility Auto Meter Read	Construction	25%	Continue in FY23	
Wastewater Proprietary Fund				
Wastewater Treatment Plant	Construction	100%	Close in FY20	
Fiber Optic Development	Predesign	0%	Close in FY20	
Airport Proprietary Fund				
Airport Terminal Roof	Predesign	0%	Close in FY20	

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2020-05

CREATING BUDGET AMENDMENT #8 TO THE FISCAL YEAR 2020 BUDGET, INCREASING THE ELECTRIC FUND OPERATING BUDGET FOR TRANSFERS TO CAPITAL PROJECTS AND THE GENERATOR SETS REBUILD PROJECT BUDGET BY \$383,627 EACH; AND INCREASING THE GENERAL FUND OPERATING BUDGET FOR TRANSFERS TO AIRPORT AND THE AIRPORT OPERATING BUDGET BY \$158,000 EACH FOR THE AIRPORT FIRE PANEL

BE IT ENACTED BY THE UNALASKA CITY COUNCIL

- Section 1. Classification: This is a non-code ordinance.
 Section 2. Effective Date: This ordinance becomes effective upon adoption.
 Section 3. Content: The City of Unalaska FY20 Budget is amended as follows:

- A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.
 B. The following are the changes by account line item:

Amendment #8 to Ordinance 2019-07

	Current	Requested	Revised
I. OPERATING BUDGETS			
A. General Fund			
Sources:			
Appropriated Fund Balance	\$ 11,373,669	\$ 158,000	\$ 11,531,669
Uses:			
Transfer to Airport Fund	\$ -	\$ 158,000	\$ 158,000
B. Proprietary Funds			
Electric Proprietary Fund			
Sources:			
Budgeted Use of Unrestricted Net Position	\$ 1,393,062	\$ 383,627	\$ 1,776,689
Uses:			
Transfer to Electric Project	\$ 2,985,968	\$ 383,627	\$ 3,369,595
Airport Proprietary Fund			
Sources:			
Transfers From General Fund	\$ -	\$ 158,000	\$ 158,000
Uses:			
Repair/Maintenance Services	\$ 96,800	\$ 158,000	\$ 254,800
II. CAPITAL BUDGETS			
A. Public Utilities - Project Budgets			
Electric Projects - Gen Set Rebuild			
Sources			
Transfer from Electric Operating	\$ 1,714,056	\$ 383,627	\$ 2,097,683
Uses			
Generator Sets Rebuild Project	\$ 1,714,056	\$ 383,627	\$ 2,097,683

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

 Vincent M. Tutiakoff, Sr.
 Mayor

ATTEST:

 Marjie Veeder, CMC
 City Clerk

City of Unalaska
Summary of Budget Amendment and Schedule of Proposed Accounts
FY20 Budget Amendment #8

- 1) General Fund - Operating Budget
Add \$158,000 to Transfers to Enterprise Operating for airport fire panel
Add \$158,000 to Appropriated Fund Balance
- 2) Electric Fund - Operating Budget
Add \$383,627 to Transfers to Capital Projects for generator sets rebuild
Add \$383,627 to Budgeted Use of Unrestricted Net Position
- 3) Airport Fund - Operating Budget
Add \$158,000 to Repair/Maintenance Services for fire alarm panel replacement
Add \$158,000 to Transfers from General Fund
- 4) Electric Projects - Generator Sets Rebuild
Add 383,627 to Gen Sets Rebuild for repair and maintenance services
Add 383,627 to Transfers from Electric Operating Fund

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
1) General Fund - Operating Budget						
Sources:						
Appropriated Fund Balance	01010049	49900		\$ 11,373,668.50	\$ 158,000.00	\$ 11,531,668.50
Uses:						
<i>Transfers Out</i>						
Transfers to Enterprise Operating	01029854	59930		\$ -	\$ 158,000.00	\$ 158,000.00
2) Electric Fund - Operating Budget						
Sources:						
Budgeted Use of Unrestricted Net Position	50015049	49910		\$ 1,393,062.00	\$ 383,627.00	\$ 1,776,689.00
Uses:						
Transfers to Enterprise Capital Projects	50029854	59940		\$ 2,985,968.00	\$ 383,627.00	\$ 3,369,595.00
3) Airport Fund - Operating Budget						
Sources:						
Transfers From General Fund	55019848	49100		\$ -	\$ 158,000.00	\$ 158,000.00
Uses:						
Repair/Maintenance Services	55022952	54300		\$ 96,800.00	\$ 158,000.00	\$ 254,800.00
4) Electric Fund - Capital Project Budgets						
Sources:						
<i>Generator Sets Rebuild Project</i>						
Transfers From Proprietary Operating	50119848	49130	EL20A	\$ 1,714,056.00	\$ 383,627.00	\$ 2,097,683.00
Uses:						
<i>Generator Sets Rebuild Project</i>						
Repair/Maintenance Services	50125053	54300	EL20A	\$ 1,714,056.00	\$ 383,627.00	\$ 2,097,683.00

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Dan Winters, Director of Public Utilities (Gen Sets Rebuild)
Tom Cohenour, Director, Department of Public Works (Airport Terminal
Fire Alarm Replacement)
Through: Erin Reinders, City Manager
Date: April 14, 2020
Re: Ordinance 2020-05 Creating Budget Amendment #8 to the Fiscal Year
2020 Budget, increasing the Electric Fund Operating Budget for transfers
to capital projects and the Generator Sets Rebuild Project budget by
\$383,627 each; and increasing the General Fund operating budget for
transfers to Airport and the Airport Operating Budget by \$158,000 each for
the airport fire panel

SUMMARY: This Budget Amendment consists of a transfer of \$383,627 from the Electric Proprietary Fund to Capital Project EL20A Generator Sets Rebuild, increasing the budget to \$2,097,683 and a transfer of \$158,000 from the General Fund to the Airport Proprietary Fund for Facilities Maintenance to administer the Airport Terminal Fire Alarm Control Panel Replacement.

PREVIOUS COUNCIL ACTION: City Council approved Ordinance 2019-07 on May 28, 2019, adopting the FY20 Capital and Operating Budget, allocating \$1,714,056 to the FY20 Generator Sets Rebuild Project.

BACKGROUND:

EL20A – The Powerhouse solicited bids for the labor portion of a 48,000-hour major overhaul on Wartsila Units #10 & 11, scheduled to begin in November 2019, in between 2019 “B” season and 2020 “A” season when island electrical demands are at their lowest. Associated parts for the rebuilds were purchased previously from Wartsila North America in the amount of \$631,306 and were on-site.

The City received bids of \$388,728 from Wartsila North America and \$433,547 from Motor-Services Hugo Stamp. The Powerhouse elected to use Motor-Services Hugo Stamp (MSHS) because they had the ability to perform some of the required machine shop work on-site, saving transit time between Unalaska and Wartsila’s Vancouver shop, theoretically shortening the rebuild time.

Fire Alarm System Replacement – A Fire Inspection performed at the Tom Madsen Airport Terminal Building in May of 2019 identified the following deficiencies:

1. Auxiliary notification booster panel was overtaxed when originally installed. Circuits are pulling more AMPS than the system can deliver, causing the circuits to crash on battery backup
2. Notification devices are not in sync
3. Thermal detectors are past due 15-year retest; they require factory re-test or replacement
4. Conventional smoke detectors are past due sensitivity test
5. Original detection layout is non-code compliant and does not cover building adequately if smoke detection is desired
6. Fire panel is obsolete

Staff requested funding for the work to repair these issues in the draft FY21 Operating Budget. However, since mid-March, the system has generated false fire alarm call-outs creating a life/safety hazard by pulling resources away from other potential Fire Department responses as well as utilizing Ports Department personnel to perform regularly scheduled visual Fire Watch inspection.

DISCUSSION:

EL20A – Historically, this recurring Capital Project runs very close to cost estimates, typically finishing within 5–10% of the projection, and has never had to use contingency funds or request additional funding. Several unforeseen factors contributed to cost overruns which combined to almost double the anticipated cost of the project, summarized below:

- The Unalaska Valley Power Module (Genset #7) suffered a catastrophic failure necessitating an unplanned in-frame overhaul using \$140,485 in project funding.
- During a Wartsila site visit five months prior to the rebuild, several suggested actions were identified to be performed during the 48,000 hour rebuild based on observed deficiencies. These may not have been communicated to MSHS, so the additional work was possibly part of their discovery process.
- Late in the process MSHS stated there were parts found to be missing from the Wartsila parts package. This, combined with the discovery process, required over \$110,000 in additional parts to be purchased from MSHS throughout the rebuild, all expedited due to time constraints and these shipments were often at the mercy of the December and eventually January weather delays.
- Vendor labor/expense cost overruns were extremely high as the rebuild took nearly twice as long as estimated. Powerhouse employee overtime in support of this long rebuild was also correspondingly high but does not require a budget amendment at this time due to an unfilled employee position.

Anticipated Rebuild Expenses		
Item	Provided By	Amount
Parts	Wartsila NA	\$ 631,306
Electrical Service Portion	Governor Control Sys.	\$ 23,536
Labor/Expenses	MSHS	\$ 433,547
	Total	\$1,088,389
Additional Rebuild Expenses		
In-frame Overhaul of UVPM (Valley GenSet)	NC Machinery	\$ 140,485
Additional Parts	Wartsila	\$ 4,790
Additional Labor	MSHS	\$ 494,751
Additional Parts	MSHS	\$ 110,187
Off-Site Work Required to Complete Rebuild Scope	Wartsila	\$ 65,594
Local Vendors, Oil, Coolant, Freight, Misc.	Various	\$ 110,405
Budget for Possible On-Site Work in FY2020	Wartsila	\$ 60,000
Funds Still Available in Project Fund		\$ 23,082
	Total	\$2,097,683

Fire Alarm System Replacement – The Tom Madsen Airport Terminal is one of the City’s highest use public facilities. It is incumbent upon the City to ensure the safety of the Airport’s patrons and businesses and their employees.

An RFQ was let by the Department of Public Works on June 18, 2019, to perform the Technical Services for Fire Alarms, Sprinkler Systems, and Special Hazard Suppression Systems Inspections and Certifications, and Mike’s Fire Equipment was awarded the three-year contract. The repair to the Airport Fire Alarm Control Panel falls within the scope of that Agreement. The subcontractor performing the work for Mike’s Fire Equipment is C&T Fire Protection; a copy of their Proposal to perform the work is attached. A contingency amount was added to cover unforeseen circumstances.

C&T Fire Protection Proposal	\$ 138,600
Contingency 14%	\$ 19,400
	\$ 158,000

ALTERNATIVES:

EL20A – Except for the \$60,000 budgeted for possible on-site emergency work by Wartsila to address possible issues before the end of the fiscal year, all work listed has been either already performed or underway. Additional funds requested will be primarily used to pay MSHS Progress Invoice #5 in the amount of \$323,396.73.

Fire Alarm System Replacement – Alternatives to moving forward with this repair work include continuing to allow the alarm to call out Fire Department personnel, or shut the system off and pay Ports personnel or a contractor to conduct 24-hour fire watch until funding is available in FY21. Staff feels it is necessary and prudent to move forward with this work as soon as possible since the problem is a life/safety issue in one of the most heavily used City facilities.

FINANCIAL IMPLICATIONS:

EL20A – The proposed budget for the Capital Project is set out as follows:

GENERATOR SETS REBUILD (FY20) - MUNIS PROJECT EL20A						
ACCOUNT NUMBER	DESCRIPTION	ORIGINAL BUDGET	EXPENSED & ENCUMBERED	AVAILABLE	THIS REQUEST	PROPOSED REVISED BUDGET
50125053-54300-EL20A	Repair/Maint. Services	1,714,056	1,690,974	23,082	383,627	2,097,683

Fire Alarm System Replacement – The proposed budget for the new Capital Project is set out below:

Airport Proprietary Fund Facilities Maintenance		ADOPTED FY20	AVAILABLE BALANCE	THIS REQUEST	REVISED BUDGET
55022952 54230	Custodial Services	13,000	10,361	0	13,000
55022952 54300	Repair/Maint Services	96,800	73,757	158,000	254,800
55022952 54500	Construction Services	1,000	1,000	0	1,000
55022952 56100	General Supplies	7,000	6,962	0	7,000
55022952 56140	Facility Maint Supplies	6,285	3,081	0	6,285
55022952 56150	Safety Related	0	-22	0	0
	Total Operating Expense	124,085	95,139	158,000	282,085

LEGAL: N/A

STAFF RECOMMENDATION: Staff recommends approval of this budget amendment.

PROPOSED MOTION: I move to schedule Ordinance 2020-05 for public hearing and second reading on April 28, 2020.

CITY MANAGER COMMENTS: I support staff's recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2020-06

AN ORDINANCE OF THE UNALASKA CITY COUNCIL REZONING LOT 9, BLOCK 2, USS 1992, FROM GENERAL COMMERCIAL TO SINGLE FAMILY/DUPLEX RESIDENTIAL

WHEREAS, the City of Unalaska is a first class city with planning powers provided by Alaska State law through AS 29; and

WHEREAS, the City of Unalaska created and adopted zoning in 1996; and

WHEREAS, Lot 9, Block 2, USS 1992, is located within the corporate boundaries of the City of Unalaska and is currently zoned General Commercial; and

WHEREAS, the Planning Commission conducted a public hearing on March 19, 2020 in order to consider the testimony of the public regarding rezoning; and

WHEREAS, the Planning Commission found that rezoning this property to Single Family/Duplex Residential was reasonable, in the public's best interest, in compliance with the specifications of Unalaska Municipal Code, and is in conformance with the goals and objectives of the Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council rezones Lot 9, Block 2, and USS 1992 from General Commercial to Single Family/Duplex Residential.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Bil Homka, Director, Planning Department
Through: Erin Reinders, City Manager
Date: April 14, 2020
Re: Ordinance 2020-06 Approving a zone amendment from General Commercial to Single Family/Duplex on Lot 9, Block 2, USS 1992

SUMMARY: The Planning Commission passed Resolution 2020-03 at a regularly scheduled meeting on March 19, 2020. The resolution recommends City Council approve a zone change request for the property described above. The applicant is Marilyn McCracken who desires to construct a duplex on the parcel for residential uses.

PREVIOUS COUNCIL ACTION: None

BACKGROUND: On March 19, 2020 the City Planning Commission approved Resolution 2020-03 recommending approval of the zone change request, from General Commercial to Single Family/Duplex. The zone change will provide for additional residential development in the community. The Single-Family/Duplex District is intended to stabilize and protect the one and two-family dwelling residential character of the district and to promote and encourage a safe and suitable environment for family life.

This lot is a grandfathered non-conforming lot due to its size not conforming to the zoning code requirements. Its size is not legal in any zone. However, lots smaller than 6,000 square feet are permitted provided they can meet required setbacks to allow for parking and access. A full analysis of the site is attached to this memorandum that outlines general site information, comprehensive plan guidance, additional code requirements and detailed findings.

The City Planning Commission held a public hearing on Thursday, March 19, 2020. This matter was the only item on the meeting agenda. Two members did not attend the meeting because they had conflicts of interest, because they own property in the adjacent/affected area and received property owner meeting notices. These members were Caroline (Vicki) Williams and Ian Bagley. The other three members were in attendance and voted unanimously in support of the zone change. No members of the public attended the meeting.

DISCUSSION: Pursuant to UCO § 8.12.190(C), the Planning Commission must find any Zone Amendment/Rezoning action to be reasonable, in the public's interest, and in conformance with the goals and objectives of the Comprehensive Plan in order to offer support. The Planning Commission found that rezoning this property to Single Family/Duplex Residential met these three tests. Resolution 2020-03 was approved by the Planning Commission and recommends City Council review and approve the same based on the findings outlined below.

Reasonable: The Single Family/Duplex Residential zone is reasonable because it promotes a land use that matches the character of its surroundings and would not cause any particular burdens on the neighborhood. The lot is sufficiently sized for the structure and necessary parking requirements. Furthermore, there are many residential uses on the same block.

Public Interest. The Single Family/Duplex Residential zone is in the public interest because it allows for additional housing to be created at an infill site at a location that can support a residential use. It is in the public interest to maximize the use of land for housing wherever it is not expected to cause negative impact.

Comprehensive Plan. The Single Family/Duplex Residential zone is also consistent with the Comprehensive Plan as it would provide more housing opportunities for the community. The Comprehensive Plan highly prioritizes the creation of more housing opportunities in the community. The Unalaska Land Use Plan of 2015 for the Downtown/Unalaska Townsite Subarea calls for increases in both commercial and mixed use land uses. This land use is not consistent with the Land Use Plan, but is in line with the goals and priorities of the Comprehensive Plan at large.

ALTERNATIVES: Section 8.12.190(D)(2) outlines potential Council actions as follows: the City Council may accept the recommendation of the Planning Commission or approve a modification to the recommendation of the Planning Commission. Although an outright rejection of the recommendation of the Planning Commission by the Council is possible, doing so is not advised as there are no future plans for commercial use, and the lot would remain vacant.

FINANCIAL IMPLICATIONS: None at this time.

LEGAL: The zone amendment request is proceeding in accordance with City Code. City council must hold two readings of the proposed ordinance and a public hearing prior to taking any action on the zone change request. This matter is not an emergency.

STAFF RECOMMENDATION: Staff recommends Council accept the Planning Commission's recommendation and approval of Commission Resolution 2020-03, rezoning the property from General Commercial to Single Family/Duplex Residential.

PROPOSED MOTION: I move to schedule Ordinance 2020-06 for public hearing and second reading on April 28, 2020.

CITY MANAGER COMMENTS: I support staff's recommendation.

ATTACHMENTS:

- Staff Report to Planning Commission
- Planning Commission Resolution 2020-03
- Aerial map with parcel lines and subject lot
- Public Meeting Notice
- Letter to adjacent and affected property owners
- Mailing list for notice to adjacent and affected property owners

**City of Unalaska, Alaska
Planning Commission/Platting Board
Staff Report**

A RESOLUTION APPROVING A ZONE ADMENDMENT FROM GENERAL COMMERCIAL TO SINGLE FAMILY/DUPLEX ON LOT 9, BLOCK 2, USS 1992, AIRD

Basic Information	
Application Type	Zoning Amendment
Land Owner	Marilyn McCracken
Applicant	Marilyn McCracken
Proposed Change	General Commercial to Single Family/Duplex
Exhibits	Application, Site map
Staff Recommendation	Approval

Legal Information	
Tax Parcel ID	03-07-310
Address	137 West Broadway Avenue, Unalaska, Alaska 99685
Legal Description	Lot 9, Block 2, USS 1992
Land Use Subarea	Downtown/Unalaska Townsite

Area Description	
North	Blue Fox Alley, Residential Block
South	West Broadway Avenue
East	3 rd Street
West	Public/Quasi-Public Historic Property – Swanson House

Current Site Description and Zoning Standards				
Zone	General Commercial (GC) (UCO §8.12.060)			
Existing Use	Vacant			
Permitted Uses	(A) Purpose and intent. The General Commercial District is intended to provide primarily for the general retail sales, service, and repair activities of the community. It is also to provide locations for professional offices, certain commercial/lighter industrial and warehousing offices, and structures that are not dependent on direct access to a water body.			
	Required		Required	
Lot Area	10,000 SF	Grandfathered Lot	Front Setback	20 Feet
Lot Frontage	70 Feet		Side Setbacks	10 Feet, 15 on roadside
Coverage	60%		Rear Setback	20 Feet
Building Height	50 Feet		Parking	N/A
Corner Lot?	Yes		Nonconformance?	Yes, existing lot only 4,938 SF.

Proposed Site Zoning Standards				
Zone	Single Family/Duplex (SDF) (UCO §8.12.030)			
Permitted Uses	(A) Purpose and intent. The Single-Family/Duplex District is intended to stabilize and protect the one- and two-family dwelling residential character of the district and to promote and encourage a safe and suitable environment for family life.			
	Required		Required	
Lot Area	6,000 SF	Grandfathered Lot	Front Setback	15 Feet
Lot Frontage	60 Feet		Side Setbacks	10 Feet & 15 Feet on roadside
Coverage	40%		Rear Setback	15 Feet
Building Height	30 Feet		Parking	2 Spaces/unit
Corner Lot?	Yes		Nonconformance?	Yes, existing lot only 4,938 SF.

Parcel History	
Planning Commission Resolution	97-18: Approved 2 dwelling units in a commercial structure 97-19: Approved a variance of 4 parking spaces to the 15 space requirement 97-22: Approved a 17'6" front yard setback 97-23: Approved a 8'6" side yard setback 97-26: Approved a variance of 3'6.5" to the 10' building separation requirement.
City Council Ordinance	In 1990, City Council denied a request for a taxi repair shop.

PLAN GUIDANCE

1. The Economic Development goal of the Comprehensive Plan includes a mandate to “Make more land available for housing and businesses”.
2. The Unalaska Housing Plan calls for a consistent increase in available housing.
3. The Unalaska Land Use Plan, however, calls for an increase of commercial and mixed uses in the downtown area.

ADDITIONAL CODE REQUIREMENTS

1. A re-zoning action will need to be sent up to City Council to approve.
2. There are no tests of code to determine the appropriateness of a rezoning action.

BACKGROUND

1. The owner would like to rezone the lot to Single Family/Duplex, making the lot available for housing.
2. The lot is a grandfathered non-conforming lot. It is not legal in any zone. However, lots smaller than 6,000 SF are provided setbacks in SFD code.

DETAILED FINDINGS

1. The lot would require 2 parking spaces per unit.
2. Given the size of the lot, there is little encouragement to create a mixed use structure.
3. The property was given several variances in 1997. The change to the zoning of this property will re-set the property setbacks and nullifies the variances. These variances are all larger than the setbacks provided by right with the exception of one side where the lot will have a 15 foot side yard setback along 3rd St.
4. The lot appears to have sat vacant since at least 1997, when the property owner requested variances to replace a warehouse that had been on the lot.
5. This would be a less intense use of the lot than the existing by right commercial uses.
6. The Comprehensive Plan is split fairly evenly on supporting both business (general commercial) and housing (single family/duplex) uses of land in general.
7. The decision to rezone this lot must weigh the value of planned investment in a vacant lot verses the projections of the Land Use Plan for this neighborhood.

CONDITIONS

N/A

DECISIONS

1. **Recommended:** The Planning Commission approves rezone with a finding of fact, which is sent to the City Council for final decision. **Staff supports this action due to the opportunity for development of the vacant lot.**
2. **Alternative:** The Planning Commission denies the rezoning and recommends that the land owner instead seeks a Conditional Use Permit for the lot, maintaining the underlying General Commercial zone. **Staff does not support this option.**

**City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2020-03**

**A RESOLUTION APPROVING A ZONE ADMENDMENT FROM GENERAL COMMERCIAL
TO SINGLE FAMILY/DUPLEX ON LOT 9, BLOCK 2, USS 1992, AIRD**

WHEREAS, UCO §8.12.190 sets forth the procedures for the taking action on a zoning map amendment application; and

WHEREAS, the applicant, Marilyn McCracken is the owner of Lot 9, Block 2, USS 1992, filed in the Aleutian Islands Recording District, addressed as 137 West Broadway Avenue; and

WHEREAS, Marilyn McCracken has submitted a zoning map amendment application to rezone this property from General Commercial to Single-Family/Duplex Residential; and

WHEREAS, the City of Unalaska Departments of Planning, Public Works, Public Utilities and Public Safety have reviewed the request; and

WHEREAS, the encouragement, and support of the needs of housing is desirable from the standpoint of public interest, as identified in the Unalaska Comprehensive Plan 2020; and

WHEREAS, notices of the public hearing were posted and mailed; and

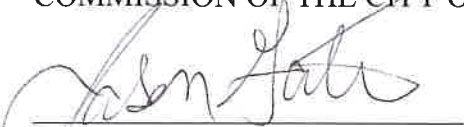
WHEREAS, the City of Unalaska Planning Commission held a public hearing on March 19, 2020 to consider this request and to hear testimony of the public, and

WHEREAS, the Planning Commission reviewed the application, heard public testimony, and on that basis finds that the zoning map amendment to Single-Family/Duplex Residential to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan.


THEREFORE BE IT RESOLVED, the Planning Commission recommends to the City Council approval of the rezone of Lot 9, Block 2, USS 1992, filed in the Aleutian Islands Recording District, addressed as 137 West Broadway Avenue to Single-Family/Duplex Residential.

BE IT FURTHER RESOLVED, the secretary of the Planning Commission is to certify a copy of this Resolution and to file it with the Unalaska City Clerk no later than fifteen (15) working days from the date shown below.

APPROVED AND ADOPTED THIS 19th DAY OF MARCH 2020, BY THE PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.

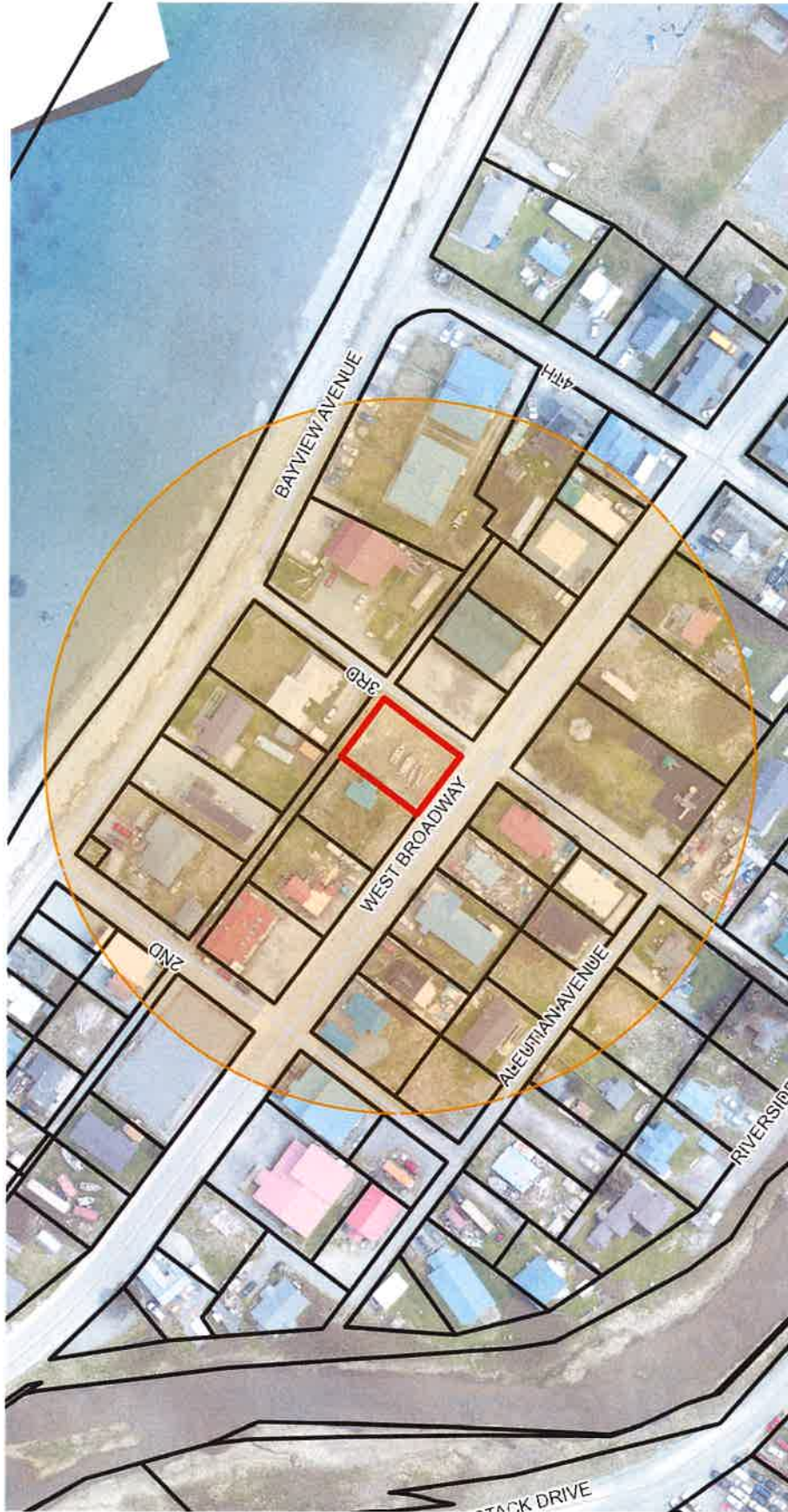


Jason Gates
Commission Chair

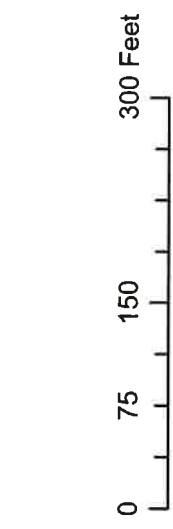


Bil Homka, AICP, Planning Director
Secretary of the Commission

137 West Broadway Ave. Zone Amendment Application



Maps and associated information have been created or purchased by the City of Unalaska and were compiled from the most authentic data available. The City is not responsible for any errors or omissions contained herein. All data and materials Copyright 2020. All Rights Reserved.



- Applicant Parcel
- 300' Buffer
- Tax Parcels

**CITY OF UNALASKA
UNALASKA, ALASKA**

NOTICE OF PUBLIC HEARING

THURSDAY, MARCH 19, 2020

6:00 PM

UNALASKA CITY HALL COUNCIL CHAMBERS

**ORDINANCE 2020-03: AN ORDINANCE OF
THE PLANNING COUNCIL OF THE CITY OF
UNALASKA TO REZONE THE 4,918 SQFT LOT
9, BLOCK 2, USS 1992 SUBDIVISION (03-07-
310) FROM GENERAL COMMERCIAL TO
SINGLE- FAMILY RESIDENTIAL**

March 3, 2020

Please be advised that City of Unalaska Code of Ordinances requires that we notify all property owners of record within 300 feet of the proposed zoning change prior to the Public Hearing before the Planning Commission. You are invited to attend and participate in this meeting.

The City of Unalaska Planning Commission has scheduled a Public Hearing regarding the Zone Amendment request on Thursday, March 19, 2020 at 6 pm, at the City Hall Council Chambers. The public Notice is attached.

Feel free to contact our department with any questions you might have.

Sincerely,

Jasmine Gonzalez

Planning Administrative Assistant

OBJECTID	PID	BillTo_M	Address1_M
3048	307217	ALEXANDRIA HOUSE INC	PO Box 920071
3040	307219	ALEXANDRIA HOUSE INC.	PO Box 920071
3037	307231	OUNALASHKA CORPORATION	P.O. Box 149
3017	307237	ANDREW MURPHY	P.O. Box 920785
3008	307251	DORA KRUKOFF ET AL	24 S 2nd Street
3043	307300	OUNALASHKA CORPORATION	P.O. Box 149
3042	307302	RANDALL WHITE; DENISE RANKIN	P.O. Box 135
3038	307304	BILL & DIANE SHAISHNIKOFF	P.O. Box 196
3035	307306	TIMOTHY G. LEKANOFF	P.O. Box 133
3032	307308	BAHAI CENTER	P.O. Box 73
3015	307310	MARILYN KRUKOFF	P.O. Box 16
3019	307312	CITY OF UNALASKA	P.O. Box 610
3024	307314	KAROLY GASPAS	PO Box 921275
3030	307316	TUYET SOUNG THI NGUYEN	PO Box 921042
3014	307318	DALE DORSEY	410 NE 10th Ct.
3010	307320	HAL LEWIS	P.O. Box 920571
3004	307322	OUNALASHKA CORPORATION	P.O. Box 149
2997	307324	HAL LEWIS	P.O. Box 920571
2993	307326	EMIL BERIKOFF JR.	P.O. Box 81
2971	307328	ILULIUK FAMILY AND HEALTH SERVICES INC.	PO Box 144
2979	307330	RUTH SHAISHNIKOFF	P.O. Box 23
2984	307332	SHAPSNIKOFF ET AL	P.O. Box 186
2992	307334	SERGIE KRUKOFF	P.O. Box 35
3001	307336	WILLIAM E. BERIKOFF, JR.	PO Box 240
2977	307346	SHAWN BYFORD ET AL	P.O. Box 231
2969	307348	STEVEN GREGORY	P.O. Box 1034
2967	307350	MARGARET MAKARIN	7762 Broadstone Place SW
2957	307352	FLORA TUTIAKOFF	P.O. Box 605
3026	307401	ARCTIC CHIROPRACTIC UNALASKA LLC	1150 S. COLONY WAY #226
3021	307403	VALDEZ PETROLEUM TERMINAL INC.	3900 C. Street # 802
2999	307409	ESTATE OF PAUL TUTIAKOFF	Unknown
2980	307411	SCOTT LACKNER	P.O. Box 921112
2982	307412	HAL LEWIS	P.O. Box 920571
2988	307413	TIMOTHY G. LEKANOFF	P.O. Box 133
2998	307415	PETER & SOPHIE GALAKTIANOFF	P.O. Box 1
3002	307417	LANCE J. HENNING	PO Box 920524
3009	307419	SHAWN BYFORD ET AL	P.O. Box 231
2985	307421	CITY OF UNALASKA	P.O. Box 610
2972	307423	HEIRS OF JOHN BERESKIN	P.O. Box 114
2963	307425	ALICE MOLLER	P.O. Box 135
2955	307427	KIM & QUY NGUYEN	P.O. Box 921154
2951	307433	SOPHIE SHEREBERNIKOFF	P.O. Box 125
3277	308100	CITY OF UNALASKA	P.O. Box 610

Address2_M

DUTCH HARBOR, AK 99692
DUTCH HARBOR, AK 99692
Unalaska, AK 99685
Dutch Harbor, AK 99692
Saint Paul, AK 99660
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Dutch Harbor, AK 99692
Dutch Harbor, FL 99692
Newport, OR 97365
Dutch Harbor, AK 99692
Unalaska, AK 99685
Dutch Harbor, AK 99692
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
Selawik, AK 99770
Wrangell, AK 99929
Unalaska, AK 99685
Port Orchard, WA 98367
Moretown, VT 05660
PALMER, AK 99645
Anchorage, AK 99503
Unalaska, AK 99685
Dutch Harbor, AK 99692
Dutch Harbor, AK 99692
UNALASKA, AK 99685
Unalaska, AK 99685
Dutch Harbor, AK 99692
Wrangell, AK 99929
Unalaska, AK 99685
Unalaska, AK 99685
Unalaska, AK 99685
DUTCH HARBOR, AK 99692
Unalaska, AK 99685
Unalaska, AK 99685

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2020-07

AN ORDINANCE AMENDING TITLE 6 OF THE UNALASKA CODE OF ORDINANCES TO ADOPT BY REFERENCE THE ALASKA REMOTE SELLERS SALES TAX CODE AND TO AMEND CHAPTER 6.40 TO ADD AND AMEND DEFINITIONS, ADOPT PROVISIONS FOR EXTENSIONS, FINAL RETURNS AND REPAYMENT PLANS, AND AMEND PENALTY AND INTEREST PROVISIONS

WHEREAS, Section 6.40.030(I) of the Unalaska City Code currently exempts from sales tax sales which the City is prohibited from taxing by the Constitution of the United States; and

WHEREAS, historically the Constitution of the United States prohibited the City from levying sales tax on mail order or internet purchases from businesses located outside the State of Alaska who did not have a physical presence within City boundaries; and

WHEREAS, the United States Supreme Court decided on June 21, 2018 in the case South Dakota v. Wayfair that the United States Constitution no longer prohibited the City from levying sales tax on mail order or internet purchases from businesses located outside the State of Alaska; and

WHEREAS, in response to the *Wayfair* decision, several Alaskan municipalities formed the Alaska Remote Sellers Sales Tax Commission (“the Commission”); and

WHEREAS, on January 6, 2020, the Commission adopted the Alaska Remote Sellers Sales Tax Code and Supplemental Definitions (“Uniform Code”); and

WHEREAS, on January 14, 2020, the Unalaska City Council adopted Ordinance 2019-16 authorizing the City of Unalaska to become a member of the Commission and authorizing the City Manager to sign the Alaska Intergovernmental Remote Seller Sales Tax Agreement (“the Agreement”) and to obtain and maintain membership in the Commission; and

WHEREAS, the Agreement requires Commission members to adopt the Uniform Code by reference or otherwise in its entirety by May 5, 2020; and

WHEREAS, some provisions of the Uniform Code differ from existing requirements of Chapter 6.40 of the Unalaska Municipal Code; and

WHEREAS, it is preferable to harmonize definitions and administrative provisions of Chapter 6.40 with the Uniform Code.

BE IT ENACTED by the City Council of the City of Unalaska:

Section 1: Form. This is a Code ordinance. Sections 3-16 amend the Unalaska Code of Ordinances.

Section 2: Legislative Findings.

(1) The inability to effectively collect city sales tax from remote sellers who deliver tangible personal property, any products transferred electronically, or services directly to the citizens of Unalaska is seriously eroding the sales tax base of Unalaska, causing revenue losses and imminent harm to this city through the loss of critical funding for services;

(2) The harms from the revenue losses are especially serious in Unalaska because sales tax revenues are essential in funding local services;

(3) The structural advantages of remote sellers, including the absence of point-of-sale tax collection, along with the general growth of online retail, make clear that further erosion of this city's sales tax base is likely soon;

(5) Remote sellers who make a substantial number of deliveries into or have large gross revenues from Alaska benefit extensively from this state's market, including the economy generally, as well as state and city infrastructure;

(6) In contrast with the expanding harms caused to the city from this exemption of sales tax collection duties for remote sellers, the costs of that collection have fallen. Given modern computing and software options, it is neither unusually difficult nor burdensome for remote sellers to collect and remit sales taxes associated with sales into Alaska generally and Unalaska specifically;

(7) The failure to tax remote sales results in the creation of incentives for businesses to avoid a physical presence in the state and its respective communities, resulting in fewer jobs and increasing the share of taxes to those consumers who buy from competitors with a physical presence in the state and its cities; and

(8) Delivery of goods and services into local municipalities rely on and burden local transportation systems, emergency and police services, waste disposal, utilities and other infrastructure and services.

Section 3: Amendment of UCO §6.40.010 DEFINITIONS. Section 6.40.010 and Subsection 6.40.010(A) of the Unalaska Code of Ordinances is hereby amended to read as follows: [deleted language is struck and new language underlined]

For the purposes of this Chapter and Chapter 6.52, unless the context otherwise requires, the following words and phrases shall have the meanings defined herein.

(A) "ALCOHOLIC BEVERAGE" means a ~~spirituous, vinous, malt, or other fermented or distilled liquid, whatever the origin,~~ beverage that is intended suitable for human consumption ~~as a beverage~~ and that contains one-half of one percent or more of alcohol by volume, ~~whether produced commercially or privately.~~

Section 4. Amendment of UCO §6.40.010 DEFINITIONS. Subsection 6.40.010(H)(4) of the Unalaska Code of Ordinances is hereby amended to read as follows: [deleted language is struck]

(H) "RESALE" OR "SALE FOR RESALE" means:

(4) A sale ~~of services~~ or rental of personal property other than meals, temporary lodging, utilities, vehicle rentals, fuel and other like items to a business, the charge for which will be separately identified on an invoice from that business to a specific buyer if: (i) the sale to the buyer is subject to City sales tax, or (ii) the resale transaction meets all other requirements and the buyer is a non-profit organization registered with the City of Unalaska, or an agency of the State of Alaska or the United States government.

Section 5: Amendment of UCO §6.40.010 DEFINITIONS. Subsection 6.40.010(I) of the Unalaska Code of Ordinances is hereby amended to read as follows: [new language underlined]

(I) "RETAIL SALE OR SALE AT RETAIL OR SALE" means every sale, lease, rental, transfer or assignment of any right, title or interest in any goods, personal property of any kind and whether tangible or intangible, real property and any provision of labor or services for a consideration made to a consumer in the regular course of business for any purpose other than for resale.

Section 6: Amendment of UCO §6.40.010 DEFINITIONS. Subsection 6.40.010(K) of the Unalaska Code of Ordinances is hereby amended to read as follows: [deleted language is struck and new language underlined]

(K) "SELLER OR COLLECTOR" means every entity or person, whether acting as principal, agent, broker, or lessor, making sales ~~at retail or rental of property to a consumer~~ of property, products, or services, or a marketplace facilitator facilitating sales on behalf of a seller and who is required and responsible to collect and remit sales taxes levied by the City of Unalaska.

Section 7: Amendment of UCO §6.40.010 DEFINITIONS. Subsection 6.40.010(L) of the Unalaska Code of Ordinances is hereby amended to read as follows: [new language is underlined]

(L) "SELLING PRICE" means the total amount of consideration, whether money, credit, rights or other property, products, and services, for which property, products, or services are sold, leased, or rented, expressed in the terms of money, paid or delivered by a consumer to a seller whether received in money or otherwise. Descriptively, selling price:

(1) Shall be without any deduction on account of the cost of tangible property sold, the cost of materials used, labor costs, interest, delivery costs, installation charges, taxes or any other expenses of the seller; whatsoever paid or accrued and without any deduction on account of losses.

(2) Includes any federal or state excise tax on the sale.

(3) Does not include the value of used articles intended for resale taken in trade as a credit or part payment on the sale of a new or used article as determined by state law. This amount shall be deductible from the total sales price of the new or used article being sold and the tax paid only on the net sales price.

Section 8: Amendment of UCO §6.40.010 DEFINITIONS. Subsection 6.40.010(M) of the Unalaska Code of Ordinances is hereby amended to read as follows: [deleted language is struck and new language underlined]

(M) "TOBACCO" means cigarettes, cigars, chewing or pipe tobacco, or any other products item containing tobacco, ~~including all products the sale of which requires a state business license endorsement under AS 43.70.075~~

Section 9: Amendment of UCO §6.40.010 DEFINITIONS. Section 6.40.010 of the Unalaska Code of Ordinances is hereby amended by adding new subsections to read as follows:

(N) "Child care" means a regular service of care and education provided for compensation for any part of a day less than 24 hours to a child or children under 16 years of age whose parents work outside the home, attend an educational program or are otherwise unable to care for their children.

(O) "Church" means a fellowship of believers, congregation, society, corporation, convention, or association that is formed primarily or exclusively for religious purposes and that is not formed for the private profit of any person.

(P) "Dues" means monies paid for the purpose of membership.

(Q) "Food" means any food or food product for home consumption except alcoholic beverages, tobacco, and prepared food. Food or food products includes property, whether in liquid, concentrated, solid, frozen, dried, or dehydrated form, that are sold for ingestion or chewing by humans and are consumed for their taste or nutritional value.

(R) "Food stamps" means obligations of the United States government issued or transferred by means of food coupons or food stamps to enable the purchase of food for the eligible household.

(S) “Insurance” means a contract whereby one undertakes to indemnify another or pay or provide a specified or determinable amount or benefit upon determinable contingencies.

(T) “Internet service” means a service that enables users to access proprietary and other content, information electronic mail, and the Internet as part of a package of services sold to end-user subscribers.

(U) “Loan” means an extension of credit resulting from direct or indirect negotiations between a lender and a debtor.

(V) “Marketplace facilitator” means a person that contracts with remote sellers to facilitate for consideration, regardless of whether deducted as fees from the transaction, the sale of the remote seller’s property or services through a physical or electronic marketplace operated by the person, and engages:

(a) Directly or indirectly, through one or more affiliated persons in any of the following:

- (i) Transmitting or otherwise communicating the offer or acceptance between the buyer and remote seller;
- (ii) Owning or operating the infrastructure, electronic or physical, or technology that brings buyers and remote sellers together;
- (iii) Providing a virtual currency that buyers are allowed or required to use to purchase products from the remote seller; or
- (iv) Software development or research and development activities related to any of the activities described in (b) of this subsection (3), if such activities are directly related to a physical or electronic marketplace operated by the person or an affiliated person; and

(b) In any of the following activities with respect to the seller’s products:

- (i) Payment processing services;
- (ii) Fulfillment or storage services;
- (iii) Listing products for sale;
- (iv) Setting prices;
- (v) Branding sales as those of the marketplace facilitator;
- (vi) Order taking;

- (vii) Advertising or promotion; or
- (viii) Providing customer service or accepting or assisting with returns or exchanges.

(W) “Medical services” means those professional services rendered by persons duly licensed under the laws of this state to practice medicine, surgery, chiropractic, podiatry, dentistry, and other professional services rendered by a licensed midwife, certified registered nurse practitioners, and psychiatric and mental health nurse clinical specialists, and appliances, drugs, medicines, supplies, and nursing care necessary in connection with the services, or the expense indemnity for the services, appliances, drugs, medicines, supplies, and care, as may be specified in any nonprofit medical service plan. “Medical services” include hospital services.

(X) “Newspaper” means a publication of general circulation bearing a title, issued regularly at stated intervals at a minimum of not more than two weeks, and formed of printed paper sheets without substantial binding. It must be of general interest, containing information of current events. The word does not include publications devoted solely to a specialized field. It shall include school newspapers, regardless of the frequency of the publication, where such newspapers are distributed regularly to a paid subscription list.

(Y) “Nonprofit organization” means a business that has been granted tax-exempt status by the Internal Revenue Service (IRS); means an association, corporation, or other organization where no part of the net earnings of the organization inures to the benefit of any member, shareholder, or other individual, as certified by registration with the IRS.

(Z) “Periodical” means any bound publication other than a newspaper that appears at stated intervals, each issue of which contains news or information of general interest to the public, or to some particular organization or group of persons. Each issue must bear a relationship to prior or subsequent issues with respect to continuity of literary character or similarity of subject matter, and sufficiently similar in style and format to make it evident that it is one of a series.

(AA) “Raw Seafood” means uncooked marine and estuarine fauna or flora used as food or of a kind suitable for food and specifically includes, but is not limited to, shrimp taken for bait.

(BB) “Remote seller” means a seller or marketplace facilitator making sales of goods or services delivered within the State of Alaska, without having a physical presence in a taxing jurisdiction, or conducting business between taxing jurisdictions, when sales are made by internet, mail order, phone or other remote means. A marketplace facilitator shall be considered the remote seller for each sale facilitated through its marketplace

(CC) “Resale of services” means sales of intermediate services to a business the charge for which will be passed directly by that business to a specific buyer.

(DD) "Monthly" means occurring once per calendar month.

(EE) "Person" means an individual, trust, estate, fiduciary, partnership, limited liability company, limited liability partnership, corporation, or any other legal entity.

(FF) "Property" and "product" means both tangible property, an item that can be seen, weighed, measured, felt, or touched, or that is in any other manner perceptible to the senses; and intangible property, anything that is not physical in nature (i.e.; intellectual property, brand recognition, goodwill, trade, copyright and patents).

(GG) "Quarter" means trimonthly periods of a calendar year; January-March, April-June, July-September, and October-December.

Section 10: Repeal of UCO 6.40.070(B). Subsection 6.40.070 of the Unalaska Code of Ordinances REMITTANCE OF TAX COLLECTED is hereby amended by deleting subsection (B) in its entirety and re-lettering the remaining subsections.

Section 11: Repeal and Reenactment of UCO 6.40.090 COLLECTOR'S COMPENSATORY COLLECTION DISCOUNT. Section 6.40.090 of the Unalaska Code of Ordinances is hereby repealed in its entirety and reenacted to read as follows:

6.40.090 AMENDED RETURNS

A. A seller may file an amended sales tax return, with supporting documentation, and the City may accept the amended return, but only in the following circumstances:

- i. The amended return is filed within one (1) year of the original due date for the return; and
- ii. The seller provides a written justification for requesting approval of the amended return; and
- iii. The seller agrees to submit to an audit upon request of the City.

B. The City shall notify the seller in writing (by email or otherwise) whether the City accepts or rejects an amended return, including the reasons for any rejection.

C. The City may adjust a return for a seller if, after investigation, the City determines the figure included in the original returns are incorrect; and the City adjusts the return within two (2) years of the original due date for the return.

D. A seller may file a supplemental sales tax return, with supporting documentation, and the City may accept the supplemental return, but only in the following circumstances:

- i. The seller provides a written justification for requesting approval of the supplemental return; and
- ii. The seller agrees to submit to an audit upon request of the City.

Section 12: Amendment of UCO Chapter 6.40 SALES TAX. Chapter 6.40 of the Unalaska Code of Ordinances is hereby amended by adding new sections 6.40.095 and 6.04.097 to read as follows:

6.40.095. EXTENSION OF TIME TO FILE TAX RETURN

Upon written application of a seller, stating the reasons therefor, the City may extend the time to file a sales tax return but only if the City finds each of the following:

- A. For reasons beyond the seller's control, the seller has been unable to maintain in a current condition the books and records that contain the information required to complete the return;
- B. Such extension is a dire necessity for bookkeeping reasons and would avert undue hardship upon the seller;
- C. The seller has a plan to cure the problem that caused the seller to apply for an extension and the seller agrees to proceed with diligence to cure the problem;
- D. At the time of the application, the seller is not delinquent in filing any other sales tax return, in remitting sales tax to the City or otherwise in violation of this chapter; and
- E. No such extension shall be made retroactively to cover existing delinquencies.

6.04.097. CESSATION OR TRANSFER OF BUSINESS

- A. A seller who sells, leases, conveys, forfeits, transfers or assigns the majority of their business interest, including a creditor or secured party, shall make a final sales tax return within thirty (30) days after the date of such conveyance.
- B. At least ten (10) business days before any such sale is completed, the seller shall send to the city clerk, by approved communication (email

confirmation, certified first-class mail, postage prepaid) a notice that the seller's interest is to be conveyed and shall include the name, address and telephone number of the person or entity to whom the interest is to be conveyed.

- C. Upon notice of sale and disclosure of buyer, the City shall be authorized to disclose the status of the seller's sales tax account to the named buyer or assignee.
- D. Upon receipt of notice of a sale or transfer, the City shall send the transferee a copy of this code with this section highlighted.
- E. Neither the City's failure to give the notice nor the transferee's failure to receive the notice shall relieve the transferee of any obligations under this section.
- F. Following receipt of the notice, the City shall have sixty (60) days in which to perform a final sales tax audit and assess sales tax liability against the seller of the business. If the notice is not mailed at least ten (10) business days before the sale is completed, the City shall have twelve (12) months from the date of the completion of the sale or the City's knowledge of the completion of the sale within which to begin a final sales tax audit and assess sales tax liability against the seller of the business. The City may also initiate an estimated assessment if the requirements for such an assessment exist.
- G. A person acquiring any interest of a seller in a business required to collect the tax under this chapter assumes the liability of the seller for all taxes due the City, whether current or delinquent, whether known to the City or discovered later, and for all interest, penalties, costs and charges on such taxes.
- H. Before the effective date of the transfer, the transferee of a business shall obtain from the City an estimate of the delinquent sales tax, penalty and interest, if any, owed by the seller as of the date of the transfer, and shall withhold that amount from the consideration payable for the transfer, until the seller has produced a receipt from the City showing that all tax obligations imposed by this chapter have been paid. A transferee that fails to withhold the amount required under this subsection shall be liable to the City for the lesser of the amount of delinquent sales tax, penalty and interest due from the seller as of the date of transfer, and the amount that the transferee was required to withhold.
- I. In this section, the term "transfer" includes the following:
 - 1. A change in voting control, or in more than fifty percent (50%) of the ownership interest in a seller that is a corporation, limited liability company or partnership; or

2. A sale of all or substantially all the assets used in the business of the seller; or

3. The initiation of a lease, management agreement or other arrangement under which another person becomes entitled to the remote seller's or marketplace facilitator's gross receipts from sales, rentals or services.

J. Subsection H of this section shall not apply to any person who acquires their ownership interest in the ongoing business as a result of the foreclosure of a lien that has priority over the City's sales tax lien.

K. A seller who terminates the business without the benefit of a purchaser, successor or assign shall make a final tax return and settlement of tax obligations within thirty (30) days after such termination. If a final return and settlement are not received within thirty (30) days of the termination, the seller shall pay a penalty of one hundred dollars (\$100), plus an additional penalty of twenty-five dollars (\$25) for each additional thirty (30) day period, or part of such a period, during which the final return and settlement have not been made, for a maximum of six (6) additional periods.

Section 13: Amendment of UCO §6.40.100(A) and (B). Subsections (A) and (B) of UCO 6.40.100 PROCEDURES ON DELINQUENCIES are hereby amended to read as follows: [deleted language is struck and new language underlined]:

(A) PENALTY. A penalty equal to five percent (5%) of the delinquent tax shall be added to the tax for the first month, or any part thereof, and an additional five percent (5%) shall be added to the tax due for each month, or fraction thereof, of delinquency until a total penalty of ~~fifteen~~ twenty percent (~~15~~ 20%) of the sales tax due has accrued. The penalty shall be assessed and collected in the same manner as the tax is assessed and collected. The penalty does not bear interest.

(B) INTEREST. In addition to the penalty provided in subsection (A) above, interest assessed on delinquent tax shall accrue at the rate of ~~ten~~ fifteen percent (~~10~~ 15%) per annum. Interest shall accrue from the date of delinquency until paid in full and shall be collected in the same manner as the delinquent tax is collected.

Section 14: Amendment of UCO §6.40.100. Section 6.40.100 PROCEDURES ON DELINQUENCIES of the Unalaska Code of Ordinances is hereby amended by adding a new subsection E to read as follows:

(E) WAIVER. A penalty assessed under this section for the delinquent remittance of sales tax or failure to file a sales tax return may be waived by the City Manager, upon written application of the seller accompanied by a payment of all delinquent sales tax, interest and penalty otherwise owed by the seller,

within forty-five (45) calendar days after the date of delinquency. A seller may not be granted more than one (1) waiver of penalty under this subsection in any one calendar year. The City Manager shall report such waivers of penalty to the city council, in writing.

Section 15: Amendment of UCO Chapter 6.40. Chapter 6.40 SALES TAX of the Unalaska Code of Ordinances is hereby amended by adding a new section 6.40.105 to read as follows:

6.40.105 – REPAYMENT PLANS

A. The City may agree to enter into a repayment plan with a delinquent seller. No repayment plan shall be valid unless agreed to by both parties in writing.

B. A seller shall not be eligible to enter into a repayment plan with the City if the seller has defaulted on a repayment plan in the previous two (2) calendar years.

C. The repayment plan shall include a secured promissory note that substantially complies with the following terms:

- i. The seller agrees to pay a minimum of ten percent (10%) down payment on the tax, interest and penalty amount due. The down payment shall be applied first to penalty, then to accumulated interest, and then to the tax owed.
- ii. The seller agrees to pay the balance of the tax, penalty and interest owed in monthly installments over a period not to exceed two (2) years.
- iii. Interest at a rate of fifteen percent (15%) per annum shall accrue on the principal sum due. Interest shall not apply to penalties owed or to interest accrued at the time the repayment plan is executed or accruing during the term of the repayment plan.
- iv. If the seller is a corporation or a limited liability entity the seller agrees to provide a personal guarantee of the obligations under the repayment plan.
- v. The seller agrees to pay all future tax bills in accordance with the provisions of this chapter.
- vi. The seller agrees to provide a security interest in the form of a sales tax lien for the entire unpaid balance of the promissory note to be recorded by the City at the time the repayment plan is signed. The seller shall be responsible for the cost of recording the tax lien.

D. If a seller fails to pay two (2) or more payments as required by the repayment plan agreement, the seller shall be in default and the entire amount owed at the time of default shall become immediately due. The City will send the seller a notice of default. The City may immediately foreclose on the sales tax lien or take any other remedy available under the law.

Section 16: Adoption by Reference of Alaska Remote Sellers Sales Tax Code. The Unalaska Code of Ordinances is hereby amended by adopting a new Chapter 6.52 to read as follows:

Chapter 6.52

TAX ON SALES MADE BY REMOTE SELLERS

Sections

6.52.010	Scope
6.52.020	Copies on File
6.52.030	Definitions
6.52.040	Adoption of Alaska Remote Sellers Sales Tax Code
6.52.050	Delegation of Authority

6.52.010 SCOPE

This chapter applies only to sales made by remote sellers as defined herein.

6.52.020 COPIES ON FILE

At least five copies of the Alaska Remote Sellers Sales Tax Code shall be made available for public inspection at least fifteen days prior to the public hearing for adoption of this Chapter at the time and place set out in the notice published for the hearing of the ordinance. Copies shall be available for public review at the office of the city clerk. A person may request, and the city shall provide, a copy of the code(s) at no more than cost.

6.52.030 DEFINITIONS

When not clearly otherwise indicated by the context, the following words and phrases, as used in this chapter, have the following meanings:

- A. "Buyer or purchaser" means a person to whom a sale of property or product is made or to whom a service is furnished.
- B. "Commission" means the Alaska Intergovernmental Remote Sales Tax Commission established by Agreement between local government taxing jurisdictions within Alaska, and delegated tax collection authority.
- C. "Delivered electronically" means delivered to the purchaser by means other than tangible storage media.
- D. "Entity-based exemption" means an exemption based on who purchases the product or who sells the product. An exemption that is available to all individuals shall not be considered an entity-based exemption.
- E. "Member" means a taxing jurisdiction that is a signatory of the Alaska Remote Sales Tax Intergovernmental Agreement, thereby members of the Commission, and who have adopted the Remote Seller Sales Tax Code.

F. "Physical presence" means a remote seller or marketplace facilitator who establishes any one or more of the following within a local taxing jurisdiction:

- (1) Has any office, distribution or sales house, warehouse, storefront, or any other place of business within the boundaries of the local taxing jurisdiction;
- (2) Solicits business or receiving orders through any employee, agent, salesman, or other representative within the boundaries of the local taxing jurisdiction or engages in activities in this state that are significantly associated with the seller's ability to establish or maintain a market for its products in this state.
- (3) Provides services or holds inventory within the boundaries of the local taxing jurisdiction.
- (4) Rents or Leases property located within the boundaries of the local taxing jurisdiction.

A remote seller or marketplace facilitator that establishes a physical presence within the local taxing jurisdiction in any calendar year will be deemed to have a physical presence within the local taxing jurisdiction for the following calendar year.

G. "Point of delivery" means the location at which property or a product is delivered or service rendered.

- (1) When the product is not received or paid for by the purchaser at a business location of a remote seller in a Taxing Jurisdiction, the sale is considered delivered to the location where receipt by the purchaser (or the purchaser's recipient, designated as such by the purchaser) occurs, including the location indicated by instructions for delivery as supplied by the purchaser (or recipient) and as known to the remote seller or marketplace facilitator.
- (2) When the product is received or paid for by a purchaser who is physically present at a business location of a Remote Seller in a Taxing Jurisdiction the sale is considered to have been made in the Taxing Jurisdiction where the purchaser is present even if delivery of the product takes place in another Taxing Jurisdiction. Such sales are reported and tax remitted directly to the Taxing Jurisdiction not to the Commission.
- (3) For products transferred electronically, or other sales where the remote seller or marketplace facilitator lacks a delivery address for the purchaser, the remote seller or marketplace facilitator shall consider the point of delivery the sale to the billing address of the buyer.

H. "Product-based exemptions" means an exemption based on the description of the product and not based on who purchases the product or how the purchaser intends to use the product.

I. "Receive or receipt" means

- (1) Taking possession of property;
- (2) Making first use of services;
- (3) Taking possession or making first use of digital goods, whichever comes first.

The terms “receive” and “receipt” do not include temporary possession by a shipping company on behalf of the purchaser.

- J. “Remote sales” means sales of goods or services by a remote seller.
- K. “Resale of services” means sales of intermediate services to a business the charge for which will be passed directly by that business to a specific buyer.
- L. “Services” means all services of every manner and description, which are performed or furnished for compensation, and delivered electronically or otherwise outside the taxing jurisdiction (but excluding any that are rendered physically within the taxing jurisdiction, including but not limited to:
- (1) Professional services;
 - (2) Services in which a sale of property or product may be involved, including property or products made to order;
 - (3) Utilities and utility services not constituting a sale of property or products, including but not limited to sewer, water, solid waste collection or disposal, electrical, telephone services and repair, natural gas, cable or satellite television, and Internet services;
 - (4) The sale of transportation services;
 - (5) Services rendered for compensation by any person who furnishes any such services in the course of his trade, business, or occupation, including all services rendered for commission;
 - (6) Advertising, maintenance, recreation, amusement, and craftsman services.
- M. “Taxing jurisdiction” means a local government in Alaska that has a sales tax and is a member of the Alaska Remote Sellers Sales Tax Commission.
- N. “Transferred electronically” means obtained by the purchaser by means other than tangible storage media.

6.52.040 ADOPTION OF ALASKA REMOTE SELLERS SALES TAX CODE

The City adopts by reference the January 6, 2020 edition of all provisions of the Alaska Remote Sellers Sales Tax Code (including the definitional section included in section 6.52.030 above) and that portion of the Supplemental Definitions thereto not included in section 6.40.010.

6.52.050 DELEGATION OF AUTHORITY

The City hereby delegates the authority to administer and collect tax on sales made by remote sellers to the Commission including remote seller sales tax registration, exemption certification, collection, remittance, and audit authority.

Section 17: Effective Date. This ordinance shall be effective upon adoption. No obligation to collect tax resulting from adoption of this ordinance shall be applied retroactively.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

BOYD, CHANDLER, FALCONER, & MUNSON LLP

Attorneys At Law
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MEMORANDUM

TO: Marjorie Veeder
City Clerk
City of Unalaska



FROM: Brooks W. Chandler
City Attorney

RE: Taxation of Internet Sales

DATE: April 6, 2020

This memorandum summarizes the draft of the sales tax ordinance which will fulfill Unalaska's obligation to adopt the Alaska Remote Seller Sales Tax Code. This obligation flows from the City Council authorizing Unalaska to become a member of the Alaska Remote Sellers Sales Tax Commission and sign the Alaska Intergovernmental Remote Sellers Sales Tax Agreement. Article V of that Agreement requires Unalaska to adopt "by reference or otherwise, the Remote Sellers Sales Tax Code ("the Code") in its entirety" within 120 days after the Commission adopts the Code. Article V of the Agreement also requires Unalaska to delegate "remote seller sales tax registration, exemption certification, collection, remittance, and audit authority to the Commission". This delegation will only apply to internet sales. The City will continue to administer Chapter 6.40.

The draft ordinance follows a modified version of adopting the Code "by reference". The Code included extensive definitions. Some of those definitions included words or phrases already defined in Chapter 6.40. Some of those definitions included words used in Chapter 6.40 but not currently defined in Section 6.40.10. To ensure uniformity in application of definitions

to on line and “brick and mortar” sellers these categories of definitions have been adopted by amending Section 6.40.10 (and by making this section applicable the new Chapter 6.52) and by changing wording used in existing definitions to “match” the Uniform Code definitions. This is done in Sections 3-9 of the draft ordinance.

Not all definitions in the Code were applicable to Unalaska and many definitions are only relevant to internet/remote sellers. Definitions relevant only to remote sellers or not applicable to Unalaska are adopted by reference and by repetition in the proposed section 6.52.030.

The alternative to the “adoption by reference” format is to set out all the provisions of the Code in the body of the proposed ordinance. We choose not to do this because the City will not be administering the Code and the merchants to which it applies will have easy access to the Code through the Commission. But if you prefer the provisions could easily be included in the draft ordinance.

The changes to Chapter 6.40 made in sections 10, 11, 12, 13, 14 and 15 of the draft ordinance are recommended. The Intergovernmental Agreement does not require these changes to city code. The changes are recommended because we believe it is important for the City to treat local businesses and remote businesses equally. If remote sellers were treated more harshly than local sellers there is a possible basis to challenge applying the Code to remote sellers. If remote sellers were treated more favorably than local sellers there is a possible basis to challenge applying Chapter 6.40 to local sellers. Here are the changes.

Sections 10 and 11 delete provisions allowing for filing monthly returns and providing a “collection discount” of 2% of the tax collected to monthly filers. All returns will now be due quarterly. Should local sellers choose to file monthly they will no longer be entitled to a 2% discount. This change was made because a similar discount is not offered to remote sellers in the Uniform Code.

Section 13 implements the same late filing penalty and interest rate as appear in the Uniform Code. The maximum penalty increases to 20%. The interest rate on late payments increases to 15%. This will result in local sellers being treated the same as remote sellers.

Section 14 adds a waiver provision allowing the City Manager the discretion to waive penalty if tax owed is paid in full within forty-five days of the due date. This change was made because a similar waiver provision is part of the Uniform Code.

Sections 11, 12 and 15 add provisions to Chapter 6.40 that were included in the Uniform Code. These pertain to repayment plans, amended returns, filing a final return upon sale or cessation of business and an extension of time for filing returns. It is simpler to duplicate these Uniform Code provisions in existing Chapter 6.40 than it is to amend the Uniform Code to make it apply to local sales as well as remote sales.

Marjorie Veeder
April 6, 2020
Page 3

Adoption of codes by reference is allowed under state law subject to special procedures. AS 29.25.040. At least five copies of the Code must be available to the public for a period of 15 days before the public hearing on the ordinance. The hearing notice must say where the public can review the Code. Compliance with these requirements has been included as proposed section 6.52.020.

The deadline for adoption of the Code is May 5, 2020. The Commission has been granting extensions due to Covid-19. Let me know if there are any questions about the draft ordinance.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-20

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE SUM TO BE MADE AVAILABLE FROM THE CITY OF UNALASKA TO THE UNALASKA CITY SCHOOL DISTRICT FOR FISCAL YEAR 2021

WHEREAS, the Unalaska City School District Fiscal Year 2021 budget request was received by the City of Unalaska by the April 1 deadline in accordance with UCO 2.98.090; and

WHEREAS, within 30 days after receipt of the school budget, the City of Unalaska is required by UCO 2.98.090 to determine the total amount of money to be made available from local sources for school purposes and make available to the Unalaska City School District Board of Education a statement of the sum to be made available; and

WHEREAS, failure to furnish the Board of Education with a statement of the sum to be available would automatically approve the amount requested in the budget by the Unalaska City School District; and

WHEREAS, by June 30 the City Council shall appropriate the amount of funds to be made available from local sources to the Unalaska City School District for educational purposes.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council has established the sum to be made available for local funding of school purposes for Fiscal Year 2021 to be \$4,344,274, which includes \$3,237,476 for the maximum allowable local contribution and \$1,106,798 in funding beyond the set funding cap.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Jim Sharpe, Interim Finance Director
Through: Erin Reinders, City Manager
Date: April 28, 2020
Re: Resolution 2020-20: Establishing the sum to be made available from the City of Unalaska to the Unalaska City School District for Fiscal Year 2021

SUMMARY: Unalaska City Code 2.98.090 states that the School Board shall submit the school budget to the City Council by April 1st of each year. Within 30 days after receipt of the budget, the City Council must decide on the total to be made available from local sources for school purposes and provide the School Board notice of the amount to be made available. By submitting its budget on April 1, 2020, the school district met the requirements of code. Through Resolution 2020-20, Council will establish the level at which the City will fund the school district for FY2021.

PREVIOUS COUNCIL ACTION: Each year Council adopts a resolution indicating the local contribution rate to be made to the School District for the upcoming fiscal year.

BACKGROUND: UCSD is basing their FY2020-21 budget request on the Governor's proposed Base Student Allocation of \$5,930 which is a \$0 increase over FY2020.

DISCUSSION: The School District submitted their budget on April 1, 2020, details are included in the Council Packet. Council must indicate the level at which it intends to fund the District by May 1, the 30-day deadline set out in Title 2. Therefore, Council should adopt a resolution indicating the rate (Minimum Required Local Contribution or Maximum Allowable Local Contribution) at which they plan to authorize funding. The Council must appropriate funding by June 30, 2020. For several years, the School District has requested funding at the Maximum Allowable Contribution rate plus additional funding. In the past, Council has approved UCSD's requests for the maximum allowed by the cap and for funding that falls outside of the cap.

ALTERNATIVES: The Council has four alternatives:

1. If Council wishes to fund the full request that includes \$3,237,476 for the maximum contribution and \$1,106,798 in funding outside the cap, for a total of \$4,344,274. Resolution 2020-20 will be approved as presented.
2. If Council wishes to fund only at the minimum required local contribution rate, Resolution 2020-20 must be amended to reflect the minimum required level of \$1,848,483 in local funding.
3. If Council wishes to fund only the request for funding at the allowable maximum level, Resolution 2020-20 must be amended to reflect the maximum local contribution level of \$3,237,476.

4. If Council wishes to fund the District's request at a level beyond the minimum required level but less than the maximum amount, Resolution 2020-20 must be amended to reflect that amount at which Council chooses to fund the district.

FINANCIAL IMPLICATIONS: The School District's FY2021 Maximum Local Contribution request is \$3,237,476, a 1.4% increase from the amount for FY2020. The maximum local request for FY2021 has been increased by \$44,606 due to an increase in this year's assessed valuation and enrollment. The funding level requested for FY2021 (and shown in the resolution) includes separate appropriations for community schools, preschool and food services. The additional funding that falls outside the cap totals \$1,106,798, a reduction of \$1,893 or 0.17% from the FY2020 budget.

LEGAL: Not applicable.

STAFF RECOMMENDATION: Staff recommends that Council adopt a resolution which sets the funding level for FY2021.

PROPOSED MOTION: I move to adopt Resolution 2020-20.

CITY MANAGER COMMENTS: The Manager recommends Council approve Resolution 2020-20.

TO: Mayor Tutiakoff and City Council Members
FROM: John Conwell, Superintendent
DATE: March 31, 2020
SUBJECT: FY2021 Request for City Appropriation



Pursuant to City Ordinance § 2.98.090, the Unalaska City School District respectfully submits the proposed school budget for school year 2020-2021. Per your request, the District will provide the budget presentation to you by April 8 to be included in the Council meeting packet on April 14.

On behalf of the Board of Education, students, parents, and staff, thank you for your unprecedented level of support to the school district during these past many years.

John P. Conwell

**FY 21 REQUEST FOR CITY APPROPRIATION
ENROLLMENT OF 405**

FY 19	FY 20	FY 21	INC/DEC FROM FY 20	PERCENT INC/DEC
\$3,079,911	\$3,192,870	\$3,237,476	\$44,606	1.40% GENERAL FUND
\$559,914	\$628,691	\$626,798	(\$1,893)	-0.30% COMMUNITY SCHOOLS
\$190,000	\$190,000	\$190,000	\$0	0.00% PRESCHOOL
\$285,000	\$290,000	\$290,000	\$0	0.00% FOOD SERVICES
\$4,114,825	\$4,301,561	\$4,344,274	\$42,713	0.99% SUBTOTAL
\$0	\$0	\$0	\$0	REIMBURSE FOR CAPITAL PROJECTS
\$4,114,825	\$4,301,561	\$4,344,274	\$42,713	0.99% GRAND TOTAL

**UNALASKA CITY SCHOOL DISTRICT
FY 21 BUDGET
PROJECTED ENROLLMENT: 405
STATE FUNDING AT \$5,930 BSA, PERS/TRS AT FY 20 LEVEL**

FUNCTION 100 REGULAR INSTRUCTION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
100-315	TEACHERS	\$1,655,278	\$1,708,189	\$1,761,948	\$1,779,394	\$1,855,181	\$75,787	4.26%
100-316	STIPENDS	\$14,500	\$16,200	\$16,162	\$24,900	\$24,900	\$0	0.00%
100-323	AIDES	\$70,003	\$64,502	\$30,130	\$85,893	\$59,784	(\$26,110)	-30.40%
100-329	SUBSTITUTES	\$34,588	\$85,397	\$68,636	\$59,600	\$52,500	(\$7,100)	-11.91%
100-350	BENEFITS	\$1,221,768	\$1,164,296	\$1,240,959	\$916,967	\$995,355	\$78,388	8.55%
100-351	RETIREMENT INCENTIVE	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
100-410	PROFESSIONAL	\$5,662	\$10,889	\$23,530	\$10,000	\$10,000	\$0	0.00%
100-420	TRAVEL	\$7,429	\$12,387	\$29,951	\$30,000	\$30,000	\$0	0.00%
100-422	STUDENT TRAVEL	\$134,519	\$113,799	\$157,455	\$163,000	\$163,000	\$0	0.00%
100-450	SUPPLIES	\$96,472	\$149,226	\$124,900	\$150,000	\$130,000	(\$20,000)	-13.33%
100-474	TECHNOLOGY SUPPLIES	\$6,030	\$10,093	\$16,590	\$32,000	\$32,000	\$0	0.00%
100-510	EQUIPMENT	\$11,228	\$10,000	\$0	\$5,340	\$5,340	\$0	0.00%
100-511	TECHNOLOGY	\$104,769	\$92,653	\$74,703	\$160,000	\$70,000	(\$90,000)	-56.25%
TOTALS FUNCTION 100		\$3,362,246	\$3,437,631	\$3,544,964	\$3,417,094	\$3,428,060	\$10,966	0.32%
% OF FUND 100 EXPENDITURES		44.30%	44.63%	44.65%	43.04%	45.80%		

FUNCTION 120 BILINGUAL/BICULTURAL EDUCATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
120-315	TEACHERS	\$67,524	\$69,094	\$43,882	\$52,549	\$58,534	\$5,985	11.39%
120-316	STIPENDS	\$2,090	\$2,400	\$2,190	\$2,400	\$2,400	\$0	0.00%
120-323	AIDES	\$55,209	\$57,678	\$58,554	\$64,124	\$68,139	\$4,015	6.26%
120-320	SUBSTITUTES	\$563	\$188	\$3,778	\$2,100	\$2,100	\$0	0.00%
120-350	BENEFITS	\$90,582	\$82,076	\$82,976	\$90,034	\$106,193	\$16,159	17.95%
120-410	PROFESSIONAL SERVICES	\$1,243	\$0	\$2,500	\$0	\$0	\$0	
120-420	TRAVEL	\$0	\$0	\$2,500	\$1,500	\$1,500	\$0	0.00%
120-424	STUDENT TRAVEL	\$17,068	\$18,933	\$20,406	\$25,000	\$25,000	\$0	0.00%
120-450	SUPPLIES	\$618	\$1,261	\$2,562	\$5,000	\$5,000	\$0	0.00%
120-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 120		\$234,897	\$231,630	\$219,348	\$242,707	\$268,866	\$26,159	10.78%
% OF FUND 100 EXPENDITURES		3.09%	3.01%	2.76%	3.06%	3.59%		

FUNCTION 130 GIFTED AND TALENTED EDUCATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
130-315	TEACHERS	\$0	\$0	\$0	\$0	\$0	\$0	
130-350	BENEFITS	\$0	\$0	\$0	\$0	\$0	\$0	
130-400	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	
130-450	SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 130		\$0	\$0	\$0	\$0	\$0	\$0	
% OF FUND 100 EXPENDITURES		0.00%	0.00%	0.00%	0.00%	0.00%		

FUNCTION 160 VOCATIONAL EDUCATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
160-315	TEACHERS	\$161,197	\$122,618	\$122,920	\$91,741	\$98,438	\$6,697	7.30%
160-316	STIPENDS	\$750	\$1,500	\$0	\$1,000	\$1,000	\$0	0.00%
160-323	CLASSIFIED EMPLOYEES	\$0	\$1,800	\$0	\$1,500	\$0	(\$1,500)	-100.00%
160-329	SUBSTITUTES	\$2,813	\$2,500	\$28,628	\$4,200	\$4,200	\$0	0.00%
160-350	BENEFITS	\$68,404	\$61,640	\$64,636	\$54,107	\$61,450	\$7,343	13.57%
160-410	PROFESSIONAL SERVICES	\$2,182	\$4,086	\$0	\$0	\$0	\$0	
160-420	TRAVEL	\$2,500	\$3,896	\$1,913	\$2,730	\$2,500	(\$230)	-8.42%
160-450	SUPPLIES	\$19,308	\$21,978	\$18,227	\$40,500	\$30,000	(\$10,500)	-25.93%
160-510	EQUIPMENT	\$2,617	\$5,993	\$0	\$30,000	\$15,000	(\$15,000)	-50.00%
TOTALS FUNCTION 160		\$259,771	\$226,011	\$236,324	\$225,778	\$212,589	(\$13,189)	-5.84%
% OF FUND 100 EXPENDITURES		3.42%	2.93%	2.98%	2.84%	2.84%		

FUNCTION 200 SPECIAL EDUCATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
200-315	TEACHERS	\$164,445	\$174,214	\$179,003	\$185,490	\$162,332	(\$23,158)	-12.48%
200-323	AIDES	\$78,761	\$94,015	\$110,428	\$45,584	\$44,916	(\$668)	-1.47%
200-329	SUBSTITUTES	\$2,500	\$4,530	\$10,866	\$4,200	\$4,200	\$0	0.00%
200-350	BENEFITS	\$194,900	\$207,984	\$235,329	\$100,403	\$131,389	\$30,986	30.86%
200-410	PROFESSIONAL SERVICES	\$482	\$7,600	\$405	\$2,400	\$2,400	\$0	0.00%
200-420	TRAVEL	\$3,597	\$2,630	\$755	\$3,000	\$6,000	\$3,000	100.00%
200-450	SUPPLIES	\$1,258	\$7,667	\$7,532	\$5,000	\$5,000	\$0	0.00%
200-510	EQUIPMENT	\$0	\$1,725	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 200		\$445,943	\$500,365	\$544,318	\$346,077	\$356,237	\$10,160	2.94%
% OF FUND 100 EXPENDITURES		5.87%	6.50%	6.86%	4.36%	4.76%		

FUNCTION 220 - SPECIAL EDUCATION - SERVICES

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
220-314	COORDINATOR	\$46,311	\$44,639	\$46,272	\$45,293	\$46,199	\$906	2.00%
220-350	BENEFITS	\$25,410	\$26,021	\$25,633	\$18,599	\$20,365	\$1,766	9.49%
220-410	PROFESSIONAL SERVICES	\$2,440	\$17,845	\$2,850	\$20,000	\$5,000	(\$15,000)	-75.00%
220-433	PHONE/FAX/INTERNET	\$0	\$0	\$0	\$1,000	\$0	(\$1,000)	-100.00%
220-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 220		\$74,161	\$88,505	\$74,755	\$84,892	\$71,564	(\$13,328)	-15.70%
% OF FUND 100 EXPENDITURES		0.98%	1.15%	0.94%	1.07%	0.96%		

FUNCTION 300 SUPPORT SERVICES - STUDENTS

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
300-315	TEACHERS	\$91,585	\$92,334	\$92,409	\$94,916	\$96,785	\$1,869	1.97%
300-323	AIDES	\$9,981	\$19,418	\$21,153	\$11,593	\$21,488	\$9,895	85.35%
300-350	BENEFITS	\$90,519	\$78,223	\$90,907	\$54,020	\$64,169	\$10,149	18.79%
300-410	PROFESSIONAL SERVICES	\$150	\$12	\$1,476	\$0	\$0	\$0	
300-420	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	
300-450	SUPPLIES	\$10,991	\$13,831	\$7,808	\$10,000	\$10,000	\$0	0.00%
300-474	TECHNOLOGY	\$0	\$600	\$600	\$0	\$0	\$0	
TOTALS FUNCTION 300		\$203,226	\$204,418	\$214,353	\$170,529	\$192,442	\$21,913	10.22%
% OF FUND 100 EXPENDITURES		2.68%	2.65%	2.70%	2.15%	2.57%		

FUNCTION 350 SUPPORT SERVICES - INSTRUCTION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
350-315	TEACHERS	\$40	\$513	\$0	\$500	\$500	\$0	0.00%
350-322	NURSE	\$3,196	\$1,548	\$3,686	\$3,303	\$3,500	\$197	5.96%
350-323	AIDES	\$48,821	\$52,578	\$52,826	\$52,937	\$54,556	\$1,619	3.06%
350-324	SUPPORT STAFF	\$98,241	\$57,707	\$68,035	\$71,169	\$72,530	\$1,361	1.91%
350-329	SUBS	\$0	\$0	\$419	\$1,500	\$1,134	(\$366)	-24.40%
350-350	BENEFITS	\$99,336	\$83,160	\$93,184	\$85,067	\$92,434	\$7,367	8.66%
350-410	PROFESSIONAL SERVICES	\$70,820	\$71,043	\$80,626	\$70,000	\$80,000	\$10,000	14.29%
350-420	TRAVEL	\$2,051	\$3,911	\$4,049	\$1,200	\$3,000	\$1,800	150.00%
350-433	COMMUNICATIONS	\$0	\$0	\$0	\$0	\$0	\$0	
350-450	SUPPLIES	\$23,954	\$23,991	\$31,913	\$35,000	\$35,000	\$0	0.00%
350-474	TECHNOLOGY SUPPLIES	\$24,721	\$13,311	\$11,554	\$25,000	\$15,000	(\$10,000)	-40.00%
350-510	EQUIPMENT	\$8,850	\$9,042	\$2,855	\$10,000	\$5,100	(\$4,900)	-49.00%
TOTALS FUNCTION 350		\$380,029	\$316,804	\$349,147	\$355,676	\$362,754	\$7,078	1.99%
% OF FUND 100 EXPENDITURES		5.01%	4.11%	4.40%	4.48%	4.85%		

FUNCTION 400 SCHOOL ADMINISTRATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
400-313	PRINCIPALS	\$101,836	\$97,165	\$102,243	\$97,457	\$98,993	\$1,536	1.58%
400-350	BENEFITS	\$56,221	\$56,417	\$57,117	\$39,659	\$43,342	\$3,683	9.29%
400-410	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	
400-420	TRAVEL	\$10,340	\$9,370	\$9,251	\$8,000	\$10,000	\$2,000	25.00%
400-450	SUPPLIES	\$3,451	\$61	\$134	\$4,000	\$4,000	\$0	0.00%
400-510	EQUIPMENT	\$599	\$1,725	\$0	\$0	\$0	\$0	
400-490	OTHER EXPENSE	\$1,214	\$1,214	\$1,100	\$1,500	\$1,500	\$0	0.00%
TOTALS FUNCTION 400		\$173,661	\$165,952	\$169,845	\$150,616	\$157,834	\$7,218	4.79%
% OF FUND 100 EXPENDITURES		2.29%	2.15%	2.14%	1.90%	2.11%		

FUNCTION 450 SCHOOL ADMINISTRATION - SUPPORT SERVICES

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
450-324	SUPPORT STAFF	\$135,740	\$137,550	\$138,820	\$142,840	\$130,795	(\$12,045)	-8.43%
450-329	SUBS	\$0	\$0	\$0	\$4,500	\$4,536	\$36	0.80%
450-350	BENEFITS	\$119,094	\$108,417	\$117,389	\$107,826	\$105,617	(\$2,209)	-2.05%
450-450	SUPPLIES	\$3,102	\$6,386	\$10,225	\$3,000	\$3,000	\$0	0.00%
450-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 450		\$257,936	\$252,353	\$266,434	\$258,166	\$243,948	(\$14,218)	-5.51%
% OF FUND 100 EXPENDITURES		3.40%	3.28%	3.36%	3.25%	3.26%		

FUNCTION 510 DISTRICT ADMINISTRATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
510-311	SUPERINTENDENT	\$126,579	\$134,563	\$135,010	\$134,983	\$137,555	\$2,572	1.91%
510-324	SUPPORT STAFF	\$50,768	\$58,937	\$55,070	\$58,841	\$50,535	(\$8,307)	-14.12%
510-350	BENEFITS	\$112,247	\$110,826	\$117,047	\$85,623	\$89,890	\$4,267	4.98%
510-410	PROFESSIONAL	\$38,226	\$15,172	\$26,146	\$15,000	\$15,000	\$0	0.00%
510-420	TRAVEL	\$18,047	\$18,198	\$19,904	\$25,000	\$25,000	\$0	0.00%
510-440	OTHER PURCHASED SERVICES	\$810	\$0	\$1,075	\$1,000	\$1,500	\$500	50.00%
510-450	SUPPLIES	\$12,931	\$13,048	\$16,123	\$16,000	\$16,000	\$0	0.00%
510-510	EQUIPMENT	\$2,548	\$1,190	\$0	\$1,500	\$1,500	\$0	0.00%
510-490	OTHER EXPENSE	\$5,249	\$7,360	\$8,388	\$10,000	\$10,000	\$0	0.00%
TOTALS FUNCTION 510		\$367,405	\$359,294	\$378,763	\$347,947	\$346,980	(\$967)	-0.28%
% OF FUND 100 EXPENDITURES		4.84%	4.67%	4.77%	4.38%	4.64%		

FUNCTION 511 BOARD OF EDUCATION

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
510-410	PROFESSIONAL	\$15,027	\$4,474	\$7,513	\$12,000	\$10,000	(\$2,000)	-16.67%
510-420	TRAVEL	\$13,805	\$12,137	\$9,397	\$17,000	\$15,000	(\$2,000)	-11.76%
510-440	OTHER PURCHASED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	
510-450	SUPPLIES	\$984	\$1,967	\$783	\$5,000	\$2,000	(\$3,000)	-60.00%
510-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	
510-490	OTHER EXPENSE	\$11,410	\$10,906	\$11,678	\$13,000	\$13,000	\$0	0.00%
TOTALS FUNCTION 511		\$41,226	\$29,484	\$29,371	\$47,000	\$40,000	(\$7,000)	-14.89%
% OF FUND 100 EXPENDITURES		0.54%	0.38%	0.37%	0.59%	0.53%		

FUNCTION 550 DISTRICT ADMINISTRATION SUPPORT SERVICES

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
550-314	COORDINATOR	\$102,240	\$70,260	\$0	\$0	\$0	\$0	
550-321	COORDINATOR	\$0	\$29,083	\$69,831	\$72,497	\$74,741	\$2,244	3.10%
550-324	SUPPORT STAFF	\$49,901	\$51,159	\$53,912	\$51,322	\$51,620	\$298	0.58%
550-350	BENEFITS	\$101,824	\$103,331	\$96,873	\$84,578	\$91,867	\$7,289	8.62%
550-410	PROFESSIONAL	\$35,651	\$34,756	\$35,515	\$35,000	\$35,000	\$0	0.00%
550-445	INSURANCE	\$11,561	\$12,500	\$14,593	\$28,012	\$30,000	\$1,988	7.10%
550-420	TRAVEL	\$2,848	\$5,765	\$2,848	\$2,500	\$2,500	\$0	0.00%
550-440	OTHER PURCHASED SERVICES	\$175	\$250	\$2,629	\$1,000	\$1,000	\$0	0.00%
550-450	SUPPLIES	\$5,508	\$3,416	\$3,252	\$6,100	\$6,100	\$0	0.00%
550-510	EQUIPMENT	\$1,573	\$0	\$0	\$0	\$0	\$0	
550-490	OTHER EXPENSE	\$11,379	\$13,008	\$6,683	\$10,000	\$10,000	\$0	0.00%
TOTALS FUNCTION 550		\$322,660	\$323,528	\$286,136	\$291,009	\$302,828	\$11,819	4.06%
% OF FUND 100 EXPENDITURES		4.25%	4.20%	3.60%	3.67%	4.05%		

FUNCTION 600 MAINTENANCE

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
600-324	MAINTENANCE	\$83,033	\$90,668	\$97,863	\$82,246	\$84,373	\$2,127	2.59%
600-325	CUSTODIANS	\$109,980	\$97,817	\$108,668	\$121,270	\$125,487	\$4,217	3.48%
600-350	BENEFITS	\$151,221	\$134,975	\$152,620	\$132,497	\$144,231	\$11,734	8.86%
600-445	INSURANCE	\$8,601	\$24,298	\$34,526	\$34,871	\$38,000	\$3,129	8.97%
600-410	PROFESSIONAL SERVICES	\$0	\$1,712	\$1,846	\$1,500	\$1,500	\$0	0.00%
600-420	TRAVEL	\$0	\$0	\$0	\$2,500	\$2,500	\$0	0.00%
600-430	UTILITIES	\$352,897	\$36,898	\$43,244	\$40,000	\$40,000	\$0	0.00%
600-435	ENERGY	\$0	\$355,919	\$344,705	\$350,000	\$350,000	\$0	0.00%
600-433	INTERNET/TELEPHONE/FAX	\$274,495	\$297,163	\$274,690	\$275,000	\$240,000	(\$35,000)	-12.73%
600-434	POSTAGE	\$6,707	\$4,719	\$12,193	\$8,000	\$8,000	\$0	0.00%
600-440	OTHER PURCHASED SERVICES	\$14,215	\$14,454	\$16,501	\$15,000	\$15,000	\$0	0.00%
600-450	SUPPLIES	\$36,517	\$62,526	\$77,060	\$50,500	\$50,500	\$0	0.00%
600-512	BUILDINGS	\$5,499	\$1,005	\$43,346	\$5,000	\$5,000	\$0	0.00%
600-510	EQUIPMENT	\$0	\$20,195	\$8,961	\$2,000	\$2,000	\$0	0.00%
TOTALS FUNCTION 600		\$1,043,165	\$1,142,349	\$1,216,223	\$1,120,384	\$1,106,591	(\$13,793)	-1.23%
% OF FUND 100 EXPENDITURES		13.74%	14.83%	15.32%	14.11%	14.78%		

FUNCTION 700 PUPIL ACTIVITIES

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
700-314	COORDINATOR	\$8,877	\$9,051	\$9,681	\$9,237	\$9,834	\$597	6.47%
700-316	CERTIFIED STIPENDS	\$30,150	\$32,340	\$17,005	\$17,450	\$18,000	\$550	3.15%
700-324	NON-CERTIFIED STIPENDS	\$0	\$0	\$11,460	\$13,400	\$13,500	\$100	0.75%
700-350	BENEFITS	\$17,358	\$20,632	\$18,302	\$15,498	\$18,239	\$2,741	17.69%
700-410	PROFESSIONAL SERVICES	\$105	\$225	\$0	\$105	\$105	\$0	0.00%
700-420	TRAVEL	\$1,255	\$1,878	\$6,983	\$0	\$0	\$0	
700-424	STUDENT TRAVEL	\$302,791	\$314,922	\$290,018	\$310,000	\$310,000	\$0	0.00%
700-450	SUPPLIES	\$22,842	\$6,576	\$15,762	\$10,000	\$10,000	\$0	0.00%
700-510	EQUIPMENT	\$2,375	\$969	\$0	\$0	\$0	\$0	
700-440	OTHER EXPENSE	\$3,620	\$4,155	\$4,450	\$5,000	\$5,000	\$0	0.00%
TOTALS FUNCTION 700		\$389,372	\$390,748	\$373,661	\$380,690	\$384,679	\$3,989	1.05%
% OF FUND 100 EXPENDITURES		5.13%	5.07%	4.71%	4.79%	5.14%		

FUNCTION 780 COMMUNITY SUPPORT

	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE
780-350 BENEFITS (ON-BEHALF TRS/PERS)	\$24,843	\$22,635	\$24,045	-\$333	\$0	-\$333
780-420 TRAVEL (CHARTERS)	\$0	\$0	\$0	\$36,128	\$0	\$36,128

FUNCTION 900 NON-PROGRAMMED CHARGES

	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
TRANSFER TO MAJOR MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	
<i>TRANSFER TO COMMUNITY ENGAGEMENT</i>	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
TRANS. TO MISC. MINI GRANTS	\$0	\$0	\$1,898	\$0	\$0	\$0	
TOTALS FUNCTION 900	\$10,000	\$10,000	\$11,898	\$10,000	\$10,000	\$0	0.00%
	0.13%	0.13%	0.15%	0.13%	0.13%		
		\$0	\$0		\$0	\$0	
TOTAL EXPENDITURES FUND 100	\$7,590,541	\$7,701,708	\$7,939,585	\$7,484,361	\$7,485,372	\$1,011	0.01%

FUND 100 REVENUES		\$19,832	\$19,721	\$19,985	\$18,469	\$18,485		
		388.7	400.75	421	412.25	405		
		FY 17	FY 18	FY 19	FY 20	FY 21		
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$2,988,604	\$2,973,365	\$3,079,911	\$3,192,870	\$3,237,476	\$44,606	1.40%
046	RENTAL INCOME	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$0	0.00%
025	INTEREST INCOME	\$40	\$38	\$5,151	\$5,000	\$5,000	\$0	0.00%
047	E-RATE REVENUE	\$154,110	\$151,688	\$198,075	\$155,000	\$128,000	(\$27,000)	-17.42%
040	OTHER LOCAL REVENUE	\$20,038	\$2,834	\$26,131	\$20,000	\$20,000	\$0	0.00%
050	BROADBAND ASSISTANCE GRANT	\$50,927	\$50,927	\$50,830	\$50,830	\$50,830	\$0	0.00%
051	FOUNDATION PROGRAM	\$3,982,190	\$4,224,055	\$4,488,929	\$4,134,512	\$3,996,306	(\$138,206)	-3.34%
056	TRS/PERS ON-BEHALF	\$461,908	\$441,333	\$516,202	\$0	\$0	\$0	
043	STUDENT SPORTS FEES	\$5,100	\$5,250	\$4,750	\$5,000	\$5,000	\$0	0.00%
044	LAB, SHOP, TEXTBOOK FEES	\$6,354	\$4,145	\$2,840	\$5,000	\$5,000	\$0	0.00%
045	GATE RECEIPTS	\$2,357	\$2,087	\$0	\$3,500	\$3,500	\$0	0.00%
048	CHARTER REVENUE	\$0	\$0	\$0	\$17,500	\$0	(\$17,500)	-100.00%
118	IMPACT AID	\$26,681	\$37,139	\$30,418	\$14,437	\$25,000	\$10,563	73.17%
TOTALS REVENUES FUND 100		\$7,708,658	\$7,903,211	\$8,413,587	\$7,613,999	\$7,486,462	(\$127,537)	-1.68%
		\$118,118	\$201,504	\$474,002	\$129,638	\$1,090		
		67.73%	67.23%	67.52%	66.81%	67.56%		

FUND 215 COMMUNITY SCHOOLS

BEGINNING FUND BALANCE: **\$360,996** **\$269,972** **\$161,827** **\$38,994** **\$49,316**

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
780-314	COMMUNITY SCHOOL COORDINATOR	\$31,494	\$30,650	\$31,947	\$31,130	\$31,752	\$622	2.00%
780-324	MAINTENANCE STAFF	\$54,434	\$58,689	\$66,648	\$54,831	\$56,249	\$1,418	2.59%
780-325	CUSTODIANS	\$89,497	\$81,439	\$88,622	\$80,848	\$83,658	\$2,810	3.48%
780-326	COMMUNITY SCHOOL EMPLOYEE	\$0	\$0	\$0	\$200	\$0	(\$200)	-100.00%
780-350	BENEFITS	\$109,348	\$99,756	\$111,555	\$101,032	\$101,972	\$940	0.93%
780-410	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$2,250	\$0	(\$2,250)	-100.00%
780-430	UTILITIES	\$235,110	\$24,602	\$28,757	\$26,666	\$26,667	\$1	0.00%
780-435	ENERGY	\$0	\$237,376	\$229,959	\$233,333	\$233,333	\$0	0.00%
780-440	OTHER PURCHASED SERVICES	\$9,397	\$12,679	\$12,100	\$10,000	\$10,000	\$0	0.00%
780-445	INSURANCE BOND AND PREMIUMS	\$30,157	\$32,709	\$32,746	\$40,580	\$45,333	\$4,753	11.71%
780-450	SUPPLIES	\$20,635	\$35,762	\$46,573	\$33,333	\$33,667	\$334	1.00%
780-510	EQUIPMENT	\$0	\$14,666	\$27,866	\$1,333	\$1,333	\$0	0.03%
780-512	BUILDINGS	\$28,989	\$12,447	\$5,974	\$3,333	\$3,333	\$0	0.01%
TOTAL EXPENDITURES FUND 215		\$609,061	\$640,775	\$682,746	\$618,869	\$627,298	\$8,429	1.36%

FUND 215 COMMUNITY SCHOOLS REVENUES

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
11	CITY APPROPRIATION	\$517,912	\$532,555	\$559,914	\$628,691	\$626,798	(\$1,893)	-0.30%
549	TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0	\$0	\$0	
40	OTHER LOCAL REVENUE	\$125	\$75	\$0	\$500	\$500	\$0	0.00%
TOTAL REVENUES FUND 215		\$518,037	\$532,630	\$559,914	\$629,191	\$627,298	(\$1,893)	-0.30%

ENDING FUND BALANCE: **\$269,972** **\$161,827** **\$38,994** **\$49,316** **\$49,316**

FUND 255 FOOD SERVICE EXPENDITURES

BEGINNING FUND BALANCE:

		(\$136,413)	(\$136,392)	(\$98,177)	(\$50,238)	(\$32,204)		
		FY 17	FY 18	FY 19	FY 20	FY 21		
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED	CHANGE	% CHG
790-323	AIDES	\$12,497	\$9,984	\$12,709	\$17,000	\$15,810	(\$1,190)	-7.00%
790-324	SUPPORT STAFF	\$121,961	\$127,991	\$131,381	\$135,419	\$142,875	\$7,456	5.51%
790-329	SUBSTITUTES	\$5,083	\$5,974	\$7,479	\$6,500	\$6,615	\$115	1.77%
790-350	BENEFITS	\$136,749	\$128,109	\$140,108	\$145,547	\$154,609	\$9,062	6.23%
790-420	TRAVEL	\$3,710	\$2,527	\$2,410	\$4,000	\$4,000	\$0	0.00%
790-459	FOOD	\$136,284	\$131,493	\$123,678	\$136,500	\$136,500	\$0	0.00%
790-469	NON-FOOD	\$9,054	\$5,652	\$10,392	\$12,000	\$12,000	\$0	0.00%
790-510	EQUIPMENT	\$0	\$0	\$13,006	\$0	\$0	\$0	
790-550	TRANS. FROM COMM. ENGAGEMENT	\$0	\$0	(\$1,392)	\$0	\$0	\$0	
TOTAL EXPENDITURES FUND 255		\$425,338	\$411,730	\$439,772	\$456,966	\$472,408	\$15,442	3.38%

FUND 255 FOOD SERVICE REVENUES

		FY 17	FY 18	FY 19	FY 20	FY 21		
		ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED	CHANGE	% CHG
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$240,000	\$265,000	\$285,000	\$290,000	\$290,000	\$0	0.00%
099	AK NUTRITIONAL FOODS GRANT	\$0	\$0	\$0	\$0	\$0	\$0	
161	TYPE A MEAL REIMBURSEMENT	\$65,650	\$70,499	\$94,545	\$65,000	\$70,000.00	\$5,000	7.69%
21	STUDENT MEAL SALES	\$97,814	\$88,787	\$85,779	\$98,000	\$90,000.00	(\$8,000)	-8.16%
22	ADULT LUNCH SALES	\$7,681	\$7,772	\$7,770	\$7,500	\$7,800.00	\$300	4.00%
162	USDA COMMODITIES	\$14,214	\$17,887	\$14,617	\$14,500	\$16,000	\$1,500	10.34%
TOTAL REVENUES FUND 255		\$425,359	\$449,945	\$487,711	\$475,000	\$473,800	(\$1,200)	-0.25%
ENDING FUND BALANCE:		(\$136,392)	(\$98,177)	(\$50,238)	(\$32,204)	(\$30,812)		

FUND 378 PRESCHOOL EXPENDITURES

BEGINNING FUND BALANCE:		\$3,687	(\$9,103)	\$1,726	\$36,141	\$62,289		
ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
700-315	TEACHERS	\$84,795	\$86,787	\$89,007	\$89,359	\$92,887	\$3,528	3.95%
700-323	AIDES	\$26,302	\$28,193	\$25,903	\$30,728	\$31,103	\$374	1.22%
700-325	CUSTODIANS	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.00%
700-324	OFFICE CLERK	\$2,594	\$485	\$96	\$1,500	\$7,780	\$6,280	418.68%
700-329	SUBSTITUTES	\$438	\$276	\$4,904	\$1,500	\$3,128	\$1,628	108.51%
700-350	BENEFITS	\$70,532	\$64,488	\$69,332	\$70,515	\$83,977	\$13,462	19.09%
700-420	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	
700-410	SCHOLARSHIP FUND	\$7,313	\$4,473	\$7,500	\$7,500	\$7,500	\$0	0.00%
700-430	UTILITIES	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
700-450	SUPPLIES	\$2,169	\$2,287	\$2,488	\$3,500	\$3,500	\$0	0.00%
700-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES FUND 378		\$200,642	\$193,489	\$205,730	\$211,102	\$236,375	\$25,273	12.28%

FUND 378 PRESCHOOL REVENUES

ACCT #	DESCRIPTION	FY 17 ACTUAL	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 REV. BUD.	FY 21 PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$140,000	\$175,000	\$190,000	\$190,000	\$190,000	\$0	0.00%
049	OTHER LOCAL REVENUE	\$47,851	\$29,319	\$50,145	\$47,250	\$47,250	\$0	0.00%
TOTAL REVENUES FUND 378		\$187,851	\$204,319	\$240,145	\$237,250	\$237,250	\$0	0.00%
ENDING FUND BALANCE:		(\$9,103)	\$1,726	\$36,141	\$62,289	\$63,164		

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-21

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE SUMS TO BE MADE AVAILABLE FOR COMMUNITY SUPPORT FROM THE CITY OF UNALASKA TO THE APPLICANTS FOR COMMUNITY SUPPORT FOR FISCAL YEAR 2021

WHEREAS, the City of Unalaska acknowledges, appreciates and supports the services provided to the community by non-profit agencies; and

WHEREAS, the City of Unalaska wishes to provide financial aid to the qualifying non-profit organizations listed through its Community Support Program; and

WHEREAS, the City of Unalaska has received twelve (10) Community Support Grant Requests and zero (0) Non-Profit Capital Grant Requests totaling \$1,356,348 for fiscal year 2021; and

WHEREAS, the target funding level for fiscal year 2021 community support, based on 3.5% of the average revenue for the General Fund for the five most recently completed fiscal years, plus the Bed Tax amount for the most recently completed fiscal year, is \$1,311,608.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council appropriates a total of \$_____ for Fiscal Year 2021 Community Support and Capital Grants, to be awarded to the following non-profit organizations in the corresponding amounts:

Community Grant Requestor	Amount
Aleutian Arts Council	\$ _____
APIA	\$ _____
Iliuliuk Family Health Services	\$ _____
Museum of the Aleutians	\$ _____
Q-Culture Camp	\$ _____
UAF-ASG	\$ _____
Unalaska Community Broadcasting	\$ _____
USAFV	\$ _____
Unalaska Senior Citizens.....	\$ _____
UVB.....	\$ _____
TOTAL.....	\$ _____

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, Planning Director
Through: Erin Reinders, City Manager
Date: April 28, 2020
Re: Resolution 2020-21: Establishing the sums to be made available for Community Support from the City of Unalaska to the applicants for Community Support for Fiscal Year 2021

SUMMARY: This year the formula amount of funding available is \$1,311,608 for the City of Unalaska's Community Support Grant & Capital Grant Program (Community Support Program). Ten applications were submitted and total \$1,356,348. This is just \$44,740 above the recommended budget amount, which is a guide and calculated using 3.5% of a five year general fund revenue balance plus the bed tax amount collected the previous year.

All applications have been reviewed by Staff and were provided to Council for review. Staff does not make recommendations; City Council decides how to fund the requests. To aid in the decision making process the council packet includes a summary review sheet for each applicant and a spreadsheet that summarizes grant requests and awards for the last five years. This material should help communicate the Community Support program's financial impact on the FY21 budget.

Application summaries were provided to City Council for the April 14, 2020 meeting. Council agreed to submit questions about the applications to the Planning Department for follow through. Ten questions were received from three council members. They are enumerated and answered in the Discussion section of this memorandum. Typically City Council decides funding awards for the Community Support program at its second meeting in April each year pursuant to the city budget process calendar. A resolution has been prepared and accompanies this report.

PREVIOUS COUNCIL ACTION: Each year from FY06 through FY17 Council established a special committee charged with reviewing and scoring the applications using the Council-approved evaluation tool. On December 27, 2016 Council passed Resolution 2016-78 eliminating the Grant Review Committee, allowing Staff to do a preliminary review of all applications and then passing the applications, reviews and other documents to Council. In December 2019 Council passed Resolution 2019-64 to increase the funding percentage from 3.4642% to 3.5% of the city's general fund revenue average for the past five (5) years. The purpose of the increase was to round the percentage up to a simple decimal number. Although this year is the first official increase for the funding formula, the award amounts have varied over the years from 3.03% to 3.91%.

BACKGROUND: The City of Unalaska received ten Community Support Grant Requests and zero (0) capital requests. All submissions have been reviewed and summarized by staff. All requests were completed and submitted in a timely manner. A summary of the applications requests is included in the Council Packet and the full applications are available to the public on the City of Unalaska's website.

DISCUSSION: The funding amount available to be awarded this year is \$1,311,608 (\$1,156,581 from the General Fund average of the past five years x 3.5% plus \$155,027 collected from the city bed tax). The FY21 grant requests total \$1,356,648 and exceed the FY21 funding amount by \$44,740. The agencies requesting support in FY21 include:

<u>Organization</u>	<u>Request</u>
• Aleutian Arts Council	\$ 15,000
• APIA	\$ 145,000
• Unalaska Visitors Bureau	\$ 210,000
• IFHS	\$ 180,000
• Museum of the Aleutians	\$ 317,813
• Q-Tribe Culture Camp	\$ 50,000
• UCB/KUCB	\$ 106,350
• Unalaska Senior Citizens	\$ 65,000
• UAF Alaska Sea Grant	\$ 14,728
• USAFV	\$ 252,457
TOTAL	\$1,356,348

Two organizations are seeking a total of \$62,292 less funding this year and include: APIA (-\$60,000) and KUCB (-\$2,292).

Five of this year's grant applicants are seeking a total increase of \$49,753 over the FY20 award amounts and include:

- Aleutian Arts Council is seeking an additional \$5,000 to cover increased costs mostly related to airfare for the programs they bring to the island.
- Q-Tribe Culture Camp is seeking an additional \$26,000 to facilitate expansion of the camp due to increased demand by students. The program needs equipment upgrades as well as an increase in supplies.
- UAF is seeking an additional \$1,220 to cover the increased costs associated with this program. Unalaska's funding is matched by several other organizations in the State of Alaska. The funds cover one month's salary and benefits for the programs provided here throughout the year.
- Unalaska Senior Citizens Center is seeking an additional \$7,533 to continue funding the senior food program. Costs have continued to rise and the grant provides funds for salaries and program costs.
- Unalaska Visitors Bureau is seeking an additional \$10,000 which appears to be needed to cover additional rent costs. The UVB's location at the Burma Road Chapel was needed for swing space to house the library while it underwent an expansion project. However City Council decided to put that project on hold due to funding issues and the unexpected impacts COVID-19 presented to project.

Organization Participation: Typically we invite the applicants to make brief five minute presentations about their organizations to City Council. Collectively the presentations take about one hour depending on the number of questions from Council. This year City Council meetings

are being held telephonically due to COVID-19 restrictions and the city's efforts to maintain social distancing. Instead of presentations, we suggest agency representatives listen to the meeting telephonically. Community organizations should speak only if Council asks a question about their organization's grant application. This will help keep the meeting as brief as possible.

Questions from City Council Members: The Planning Department received ten (10) questions submitted from three (3) council members. The questions are numbered but organized per each grant applicant. Answers are in "italics" and the person/source is cited afterward in parenthesis. The questions are:

Senior Center

1. On page 10 of the application it says that "grant awards were being reduced". To what were you referring?

"We are referring to the FY20 grants that were reduced from requested amounts. We needed to revise our budget to accommodate the reduction in funds from \$65,000 requested to \$57,466.68 awarded. A reduction of \$7,533.32" (Daneen Looby)

2. USC has undergone some personnel restructuring this past year. Please explain how the reorganization has changed USC financially, and what are the additional costs to go from the way accounting/auditing was conducted in previous years to changing over to contracting the work?

<i>FY20 Personnel budget was:</i>	\$	117,693.00
<i><u>FY21 Personnel Budget is:</u></i>	\$	<u>109,214.46</u>
<i>Decrease:</i>	\$	8,478.54

<i>FY20 Bookkeeping:</i>	\$	7,200.00
<i><u>FY21 Bookkeeping:</u></i>	\$	<u>11,542.44</u>
<i>Increase:</i>	\$	4,342.44

<i>Savings from reorganization:</i>	\$	4,136.10
<i><u>FY20 request reduced by:</u></i>	\$	<u>7,533.32</u>
<i>Budget underfunded:</i>	\$	3,397.22" (Daneen Looby)

UVB

3. The increase in grant amount was due to relocation and increase rental space expenses because of the library expansion. Now that the library construction has been cancelled, has UVB moved, or still plan to move?

"Since the UVB had already identified it as a goal to move our office location (in 1-3 years, however the library project heavily expedited that move), we do still intend to move at this time. Our entire office is packed up and ready to relocate. After weeks of negotiations with the property manager of the office space we are interested in, our lease is ready to sign. We understand the library project is canceled, but we believe it is in the UVB's best interest to carry on with the move." (Carlin Enlow)

Q-Tribe

4. What was the registration fee from previous years?

“Previous year registration fees have been \$35 per student.” (Shayla Shaishnikoff)

5. What kind of equipment are you wanting to purchase for the camp expansion, and how much would that cost?

“We are wanting to purchase new tents, generators, pressure washers, hand washing stations, outhouses, and potentially a stationary cabin to improve our Traditional Foods class workspace. The cost of these items would add up to be \$35,000 to \$40,000.”
(Shayla Shaishnikoff)

6. If looking to increase capital assets, will the grant increase be a one time request?

“Most of the capital assets we are looking to purchase are expected to last us for roughly ten years. Before we can further expand our camp attendance capacity, we must address these needs. However, once we can begin accepting even more campers, there are a multitude of increased costs associated with this expansion. These include an increase in staffing hires, lunch and snack foods, mentor project supplies, vehicle rentals, safety equipment and officers, and on site medical professionals. In addition, with an increase in student capacity we would like to offer travel and housing to a greater number of Unangax youth (plus their chaperone) who are not located in Unalaska. Because of the many behind the scene costs associated with expanding our student capacity, we would like to continue applying for the increased grant award in the following years.”

(Shayla Shaishnikoff)

7. The application lists in-direct expenses for admin yet they also say part of the grant will go to pay salaries. Could you have them clarify what the in-direct expense is to be used for? Also is this the first year they have requested in-direct expenses?

“Indirect costs are associated with administrative costs that support grant implementation. The BIA Auditors help set a flat rate for this cost cumulatively across multiple grants that are applied evenly across all grants. Camp Qungaayuz (Q Camp) has never been included in this expense and has been added this year to treat all resources equally.”

(Chris Price)

USAFV

8. With the cancellation of the Soup-off, how will the program accommodate for the loss in revenue?

“We will, as always, be frugal, flexible, and creative to accommodate for the loss in revenue. It has been an unusually slow year as far as shelter nights, so we are in a much better position to sustain the loss than we would have been otherwise. We also received a significant donation from corporate supporter when they heard we had to cancel our event. We feel very, very fortunate.”
(M. Lynn Crane)

KUCB

9. In the executive summary, UCB is requesting \$99,350, as does the estimate revenue on page 10. The application page states \$106,350, as does the spreadsheet on page 11. Please clarify.

“The Planning Department made edits to the application and unfortunately included the earlier version of that budget page. The corrected report has been added to the council materials.”
(Bil Homka)

10. Governor Dunleavy has line-item vetoed public broadcasting once again, plus you have not had (and will not?) have your spring fund-raiser. How will this impact UCB this coming fiscal year?

“The spring fundraiser is cancelled due to social distancing. We hope to make up that loss with increased underwriting or sponsorships.”
(Lauren Adams)

ALTERNATIVES: Fund the requests as submitted, which exceeds the guideline funding formula; or fund the requests at more or less than requested.

FINANCIAL IMPLICATIONS: Financial implications depend on the amount Council chooses to fund.

LEGAL: N/A

STAFF RECOMMENDATION: No recommendation; this is a Council decision.

PROPOSED MOTION: I move to adopt Resolution 2020-21. After the main motion is made allowing for discussion, amendments will be required to insert funding amounts in Resolution 2020-21.

CITY MANAGER COMMENTS: The Community Support and Grants Program is a Council Program. Planning Staff has processed the applications in accordance with the program’s guidelines.

ATTACHMENTS:

- Community Grant Requests and Awards – Spreadsheet of Last Five Years
- Community Support Grant Application Review Summary Sheets

FY21 COMMUNITY GRANT REQUESTS & AWARDS - LAST FIVE YEARS

AGENCY NAME	FY16 REQ	FY16 AWARD	FY17 REQ	FY17 AWARD	FY18 REQ	FY18 Award	FY19 REQ	FY19 Award	FY20 REQ	FY20 Award	FY21 REQ
APIA	\$ 148,932	\$ 148,932	\$ 122,825	\$ 122,825	\$ 124,932	\$ 124,932	\$ 120,500	\$ 120,500	\$ 205,350	\$ 205,350	\$ 145,000
Iliuliuk Family Health Services	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Museum of the Aleutians	\$ 294,106	\$ 294,106	\$ 294,106	\$ 294,106	\$ 294,196	\$ 294,196	\$ 308,146	\$ 308,146	\$ 328,146	\$ 317,813	\$ 317,813
Unalaska Community Broadcasting	\$ 92,000	\$ 92,000	\$ 96,600	\$ 96,600	\$ 96,600	\$ 96,600	\$ 96,600	\$ 96,600	\$ 115,350	\$ 108,642	\$ 106,350
Unalaska Senior Citizens	\$ 49,800	\$ 49,800	\$ 49,800	\$ 49,800	\$ 49,800	\$ 49,800	\$ 55,000	\$ 55,000	\$ 65,000	\$ 57,467	\$ 65,000
UVB	\$ 175,000	\$ 175,000	\$ 190,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 210,000
USAFV	\$ 216,516	\$ 216,516	\$ 216,516	\$ 216,516	\$ 229,506	\$ 229,506	\$ 229,506	\$ 229,506	\$ 252,457	\$ 252,457	\$ 252,457
Aleutian Arts Council	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000
Q-Culture Camp	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 50,000
UAF - Alaska Sea Grant									\$ 13,508	\$ 13,508	\$ 14,728
TOTALS	\$ 1,180,354	\$ 1,180,354	\$ 1,173,847	\$ 1,158,847	\$ 1,174,034	\$ 1,174,034	\$ 1,223,752	\$ 1,223,752	\$ 1,393,811	\$ 1,369,237	\$ 1,356,348

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Aleutian Arts Council

MAILING ADDRESS: P.O. Box 814 CITY Unalaska STATE AK ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Lynda Lybeck-Robinson, President

CONTACT'S NAME & TITLE (if different): _____

TELEPHONE NUMBER: 907-359-1542 FAX NUMBER: _____

EMAIL: aleutianartscouncil@gmail.com AMOUNT OF FY20 AWARD: \$ 10,000

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Organization's Fiscal Year: From July 1 to June 30

FY21 REQUEST: \$ 15,000 LOCAL PROGRAM BUDGET TOTAL: \$ 38,000

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>39.11%</u>	Fees/Earned Income	<u>14.75%</u>
	State	____%	Fundraising	<u>22.16%</u>
	Federal	____%	In Kind	<u>22.45%</u>
	Other Grants	____%	Other Income	<u>1.56%</u>

Please list the primary budget categories the City will be funding (do not include sub items):

Did applicant attend a Grant Help Workshop in the last 3 years? Yes X No ____

*IRS Non Profit Status: Is the organization's IRS filing current? Yes X No ____

*Alaska Incorporation Status: Is the organization's State filing current? Yes X No ____

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organi:



Chair/President, Board of Directors

Date

Director/Executive Director/General Manager

Date

City of Unalaska FY21 Community Support Application – Title Page

January 31, 2020

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Aleutian Arts Council (AAC)

AAC is requesting \$5,000 more than FY20 due to cost of living and increased airfares.

City In kind Contributions: Free storage space at Burma Road Chapel

FY20 Award	Amounts	FY21 Request	Amounts
Event Rental, Refreshments, Supplies	\$ 2,500.00	Event Rental, Refreshments, Supplies	\$ 2,700.00
Performer Airfare	\$ 3,000.00	Program Supplies	\$ 1,300.00
Performer Lodging/Car Rental	\$ 1,000.00	Performer Airfare	\$ 4,800.00
Performer Honorarium	\$ 2,500.00	Performer Lodging/Car Rental	\$ 1,100.00
Miscellaneous	\$ 1,000.00	Performer Honorarium	\$ 3,600.00
		Student Scholarship	\$ 1,000.00
		Miscellaneous	\$ 500.00
Total FY20 Award	\$ 10,000.00	Total FY21 Request	\$ 15,000.00

Application Highlights

- Every year the AAC continues to successfully offer a wide range of arts activities to the community with a relatively modest budget. Expenses have increased with the cost of living and are highly impacted by increased airfare.
- In the spring of 2020, the Aleutian Arts Council will be reinstating the arts scholarship opportunity to graduating Unalaska High School students.
- For over 30 years, the non-profit Aleutian Arts council (AAC) has been the primary sponsor for arts events and education art programs in Unalaska. Events include the popular Coffeehouse style shows in fall and spring, featuring both visiting and local writers, artists and musicians; annual events such as the Arts and Crafts Fair, Community Art Show, Just Desserts, and a variety of other performances, exhibits and workshops.
- AAC is requesting funding for program costs and supplies, performer travel/lodging and honorariums, and other/misc. AAC is funded primarily through the community support grant, program fees, fundraisers, and memberships. Federal and State grants for arts programs are extremely limited.
- AAC is the only applicant with no paid staff and relies entirely on its board members and other volunteers to plan and deliver programs and events.
- AAC's goal is to ensure that every AAC sponsored event enriches the community of Unalaska by providing an opportunity to avoid destructive behaviors through the participation in arts and art related activities including performing arts, visual arts, development and knowledge of Aleut/Unangan arts.
- AAC objectives: A.) To continue to provide events in the community which give individuals opportunities to actively participate in the arts, of which the majority are in a family oriented, non-alcoholic setting. B.) Through the process of board evaluation and public participation, determine changing needs and desired of the community then adapt events and activities to serve changing environment. C.) Attempt to provide at least one performance of visitation of each of the following: Visiting and local musicians or group of musicians; literary artist, poet, or author; piano tuner; to sponsor one class or event specifically tailored to teaching or displaying Aleut/Unangan art; to assess, date, or establish policies and procedures for fiscal responsibility and reporting.

Application Findings/Other Information:

- Application submitted on time;
- All application requirements were met. Letters of Support included, but these are optional;

- No audit is required per the Community Support Guidelines, as the request is under \$25,000;

**CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE**

ORGANIZATION: Aleutian Pribilof Islands Association, Inc. **FORMED:** 1976

MAILING ADDRESS: 1131 E. International Airport Road CITY Anchorage STATE AK ZIP 99518

CHIEF EXECUTIVE'S NAME & TITLE: Dimitri Philemonof, President/CEO

CONTACT'S NAME & TITLE (if different): Tara Ford, Community Health Services Regional Administrator

TELEPHONE NUMBER: 907-276-2700 **FAX NUMBER:** 907-222-4279

EMAIL: taraf@apiai.org **AMOUNT OF FY20 AWARD:** \$205,350

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

n/a

Organization's Fiscal Year: From October 1 to September 31

FY21 REQUEST: \$ 145,000 **LOCAL PROGRAM BUDGET TOTAL:** \$ 594,289

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City <u>1.15</u> %	Fees/Earned Income <u>5.18</u> %
	State <u>8.19</u> %	Fundraising <u>1.19</u> %
	Federal <u>79.17</u> %	In Kind <u>0.0</u> %
	Other Grants <u>2.68</u> %	Other Income <u>2.0</u> %

Please list the primary budget categories the City will be funding (do not include sub items):
Personnel, Program Supplies, Commodities, Travel, Training, and Other.

Did applicant attend a Grant Help Workshop in the last 3 years? Yes ___ No x

***IRS Non Profit Status:** Is the organization's IRS filing current? Yes x No ___

***Alaska Incorporation Status:** Is the organization's State filing current? Yes x No ___

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.



Chair/President, Board of Directors

1-30-20

Date



Director/Executive Director/General Manager

1-29-20

Date

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Aleutian Pribilof Islands Association (APIA)

APIA is requesting \$60,350 less than FY20

FY20 Award	Amounts	FY21 Request	Amounts
Post-doctoral Clinical Psychology Intern or Maters Level BH (.60 FTE) Salary	\$38,000	Masters Level BH Provider (.60 FTE) Salary	\$50,310
Behavioral Health Clinician (.75 FTE) Salary	\$63,750	Behavioral Health Aide (.75 FTE) Salary	\$34,822
Behavioral Health Aide (.50 FTE) Salary	\$26,000	Behavioral Health Clinician (.30 FTE) Fringe Benefits	\$20,124
Post-doctoral Clinical Psychology Intern or Maters Level BH (.60 FTE) Fringe Benefits	\$15,200	Behavioral Health Aide (.75 FTE) Fringe Benefits	\$13,929
Behavioral Health Clinician (.75 FTE) Fringe Benefits	\$25,500	Program Costs/Supplies	\$5,000
Behavioral Health Aide (.50 FTE) Fringe Benefits	\$10,400	Commodities	\$4,815
Program Costs/Supplies	\$3,000	Travel	\$12,000
Commodities	\$4,000	Training	\$2,500
Travel	\$16,000	Other/Misc.	\$1,500
Training	\$3,000		
Other/Misc.	\$500		
Total FY20 Award	\$205,350	Total FY21 Request	\$145,000

Application Highlights

- \$60,350 decrease due to partnership with IFHS, the Post-doctoral Clinical Psychology Intern or Maters Level BH will be covered by a sub award with IFHS.
- During FY21 grant year, APIA plans to: 1.) Offer well-rounded behavioral health services that align with needs of the entire community. 2.) Enhance prevention and outreach efforts in topic areas that align with community request (e.g., anti-bullying, suicide prevention, and healthy lifestyle choices such as pro-social activities, nutrition/traditional foods, cultural values and safe partner relationships). 3.) Network with community partners in Unalaska to prevent and decrease drug use in the community.
- This community grant request will fund personnel costs, program costs, travel, training, commodities and other/misc. for the Oonalaska Wellness Center (OWC) located on Standard Oil Hill.
- APIA is currently the only State of Alaska certified provider for comprehensive mental health and substance abuse services in Unalaska.
- APIA provides comprehensive services to the Unangan and the entire Unalaska community, including community outreach, drug and alcohol prevention efforts, case management services, individual, couples, and family therapy, psychological assessments, elder support, classroom observations, culture classes/events and the State Alcohol and Drug Information School (ADIS) classes.
- APIA will continue to focus on and provide the most requested services in Unalaska which are centered on substance abuse prevention and treatment, diabetes awareness/access to healthy foods and services for Elders.
- In addition to the above APIA will also direct prevention and outreach efforts toward youth and adults with programs such as anti-bullying, suicide prevention, weekly men’s gatherings and healthy lifestyles.
- APIA collaborates with several other agencies in the community and the region and often provides funding and support so other agencies may provide a variety of services. APIA has also provided training for organizations such as USAFV, PCR and Library Staff, school faculty, EMS providers and clinic staff.

- APIA collaborates and coordinates with Iliuliuk Family Health Services Behavioral Health to ensure that each patient gets the best and most appropriate care possible. Together these two organizations also partner to ensure that Unalaska has 365/24/7 mental health services coverage.

Application Findings/Other Information:

- Application submitted on time;
- All application requirements were met. Letters of Support are optional;
- All FY20 has been timely and is current.

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Iliuliuk Family and Health Services, Inc FORMED: 1992

MAILING ADDRESS: PO Box 144 CITY Unalaska STATE AK ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Melanee Tiura, CEO

CONTACT'S NAME & TITLE (if different): _____

TELEPHONE NUMBER: (907)581-8658 FAX NUMBER: (907)581-4897

EMAIL: mtiura@ifhs.org AMOUNT OF FY20 AWARD: \$180,000

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Organization's Fiscal Year: From July 1, 2020 to June 30, 2021

FY21 REQUEST: \$ 180,000 LOCAL PROGRAM BUDGET TOTAL: \$ 4,944,218

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>4</u> %	Fees/Earned Income	<u>62</u> %
	State	<u>0</u> %	Fundraising	<u>0</u> %
	Federal	<u>34</u> %	In Kind	<u>0</u> %
	Other Grants	<u>0</u> %	Other Income	<u>0</u> %

Please list the primary budget categories the City will be funding (do not include sub items):

Personnel- Salary and Benefits

Did applicant attend a Grant Help Workshop in the last 3 years? Yes ___ No x

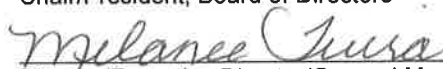
***IRS Non Profit Status:** Is the organization's IRS filing current? Yes x No ___

***Alaska Incorporation Status:** Is the organization's State filing current? Yes x No ___

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.


Chair/President, Board of Directors

1/24/2020
Date


Director/Executive Director/General Manager

1/24/2020
Date

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Iliuliuk Family Health Services (IFHS)

IFHS is requesting same as FY20.

FY20 Award	Amounts	FY21 Request	Amounts
On Call Counselors/Medical Providers Benefits	\$ 44,400.00	On Call Providers	\$ 116,921.00
On Call Counselors/Medical Providers Salaries	\$ 132,779.00	On Call Staff	\$ 41,632.00
Program Supplies	\$ 2,821.00	On Call Providers and Staff Benefits	\$ 21,447.00
Total FY20 Award	\$ 180,000.00	Total FY21 Request	\$ 180,000.00

Application Highlights

- This request is for Iliuliuk Family Health Services – To fund urgent on-call salaries, benefits, and program supplies. IFHS operates the only physician based primary care on the island and provides 24-hour emergency care to the island and surrounding area, thus creating a huge cost with little return. 24/7 staff roles are as follows 1 Medical Provider (Physician, Nurse Practitioner, Physician’s Assistant) on-call daily, 1 Registered nurse(RN)/Paramedic/Emergency Medical Technician(EMT) or Level 3 providing assistance with patient care, and 1 Lab/Radiology Tech to perform lab and x-ray support.
- From January through December 2019, IFHS provided 611 after hours and emergency visits, which was an increase of 24% over the previous year. IFHS also coordinated 141 medevacs FY2019. They are most proud of the fact that IFHS was able to treat 77% of emergent patients locally which not only saved financial resources but also significantly reduced stress and anxiety of patients and their loved ones. For those patients who did require medevac, the excellent evaluation and care they received at IFHS prior to travel was crucial step in stabilizing them and contributed to more positive health outcomes.
- After hours and emergency medical coverage has negatively impacted IFHS’s finances for many years. We are requesting funding from the city of Unalaska in order to continue to have urgent/emergency services available to our community. The urgent/emergent car services we provide are typically very high acuity and low volume, which means that the cost to provide these services is much more than the reimbursement.
- In FY21, IFHS will respond to all appropriate (anticipating a minimum of 400) after hours/emergency calls. This request for funding is to offset a portion of the expense incurred by IFHS to provide access to the urgent /emergent care on the island, and is consistent with the FY20 request. This portion of the program continues to be a loss leader and though they have implemented some solutions that have reduced the expenses slightly, IFHS continues to need additional funding to preserve these life-saving services. They anticipate meeting IFHS’s FY20 goals and objectives as established in the FY20 City of Unalaska Grant application.

Application Findings/Other Information:

- Application submitted on time;
- Letters of Support are optional;
- Midyear report was on time;

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Iliuliuk Family and Health Services, Inc FORMED: 1992
MAILING ADDRESS: PO Box 144 CITY Unalaska STATE AK ZIP 99685
CHIEF EXECUTIVE'S NAME & TITLE: Melanee Tiura, CEO
CONTACT'S NAME & TITLE (if different): _____
TELEPHONE NUMBER: (907)581-8658 FAX NUMBER: (907)581-4897
EMAIL: mtiura@ifhs.org AMOUNT OF FY20 AWARD: \$180,000

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Organization's Fiscal Year: From July 1, 2020 to June 30, 2021

FY21 REQUEST: \$ 180,000 LOCAL PROGRAM BUDGET TOTAL: \$ 4,944,218

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>4</u> %	Fees/Earned Income	<u>62</u> %
	State	<u>0</u> %	Fundraising	<u>0</u> %
	Federal	<u>34</u> %	In Kind	<u>0</u> %
	Other Grants	<u>0</u> %	Other Income	<u>0</u> %

Please list the primary budget categories the City will be funding (do not include sub items):

Personnel- Salary and Benefits

Did applicant attend a Grant Help Workshop in the last 3 years? Yes ___ No x

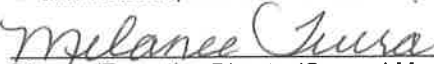
*IRS Non Profit Status: Is the organization's IRS filing current? Yes x No ___

*Alaska Incorporation Status: Is the organization's State filing current? Yes x No ___

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Chair/President, Board of Directors

1/24/2020
Date


Director/Executive Director/General Manager

1/24/2020
Date

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Museum of the Aleutians FORMED: 1997

MAILING ADDRESS: PO Box 648 CITY Unalaska STATE AK ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Virginia Hatfield, Executive Director

CONTACT'S NAME & TITLE (if different): _____

TELEPHONE NUMBER: 907-581-5150 FAX NUMBER: _____

EMAIL: virginiahatfield@aleutians.org AMOUNT OF FY20 AWARD: \$317,812.67

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Organization's Fiscal Year: From July 1, 2020 to June 30, 2021

FY21 REQUEST: \$ 317,812.67 LOCAL PROGRAM BUDGET TOTAL: \$ 846381.67

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City <u>37.55%</u>	Fees/Earned Income	<u>19.63%</u>
	State <u>0%</u>	Fundraising	<u>10.54%</u>
	Federal <u>0%</u>	In Kind	<u>31.57%</u>
	Other Grants <u>0.71%</u>	Other Income	<u>0%</u>

Please list the primary budget categories the City will be funding (do not include sub items):

Did applicant attend a Grant Help Workshop in the last 3 years? Yes X No

*IRS Non Profit Status: Is the organization's IRS filing current? Yes X No

*Alaska Incorporation Status: Is the organization's State filing current? Yes X No

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.



Chair/President, Board of Directors



Director/Executive Director/General Manager

1-30-2020
Date

1-30-2020
Date

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Museum of the Aleutians (MOTA)

MOTA is requesting same as FY20

City In kind Contributions: Museum building, building insurance, maintenance and repairs, inside and out

FY20 Award	Amounts	FY21 Request	Amounts
Executive Director (FT)	\$ 52,850.00	Executive Director (FT)	\$ 54,254.67
Collections Manager	\$ 46,100.00	Collections Manager	\$ 46,100.00
Educational Programs Manager	\$ 48,000.00	Education and Outreach Manager	\$ 48,262.00
Visitor Services Representative	\$ 19,000.00	Store and Visitor Manager	\$ 24,000.00
Benefits-Health Insurance-Executive Director	\$ 10,000.00	Benefits-Health Insurance-Executive Director	\$ 10,000.00
Benefits-Health Insurance-Collections Manager	\$ 10,000.00	Benefits-Health Insurance-Collections Manager	\$ 10,000.00
Benefits-Health Insurance-Education Programs Manager	\$ 10,000.00	Benefits-Health Insurance-Education Programs Manager	\$ 10,000.00
Payroll-Liabilities-IRS & State	\$ 15,144.00	Payroll-Liabilities-IRS & State	\$ 15,144.00
Communications	\$ 10,667.00	Communications	\$ 11,000.00
Utilities (Electricity, Fuel, & Trash Disposal)	\$ 53,000.00	Utilities (Electricity, Fuel, & Trash Disposal)	\$ 45,000.00
Facilities Maintenance	\$ 1,000.00	Facilities Maintenance	\$ 1,000.00
Program Supplies	\$ 2,000.00	Program Supplies	\$ 2,000.00
Dues, Fees, Subscriptions	\$ 1,000.00	Dues, Fees, Subscriptions	\$ 1,000.00
Equipment Purchase/Lease /Maintenance	\$ 5,000.00	Equipment Purchase/Lease/Maintenance	\$ 5,000.00
Office and Janitorial Supplies	\$ 3,000.00	Office and Janitorial Supplies	\$ 2,000.00
Travel-Staff	\$ 4,500.00	Travel-Staff	\$ 5,500.00
Training - Staff	\$ 3,552.00	Training - Staff	\$ 4,552.00
Audit	\$ 5,000.00	Audit	\$ 5,000.00
Financial Manager	\$ 10,000.00	Financial Manager	\$ 15,000.00
Insurance	\$ 5,000.00	Insurance	\$ 5,000.00
Janitor	\$ 3,000.00	Janitor	\$ 3,000.00
Total FY20 Award	\$ 317,812.67	Total FY21 Request	\$ 317,812.67

Application Highlights

- This request is for salaries, benefits, payroll taxes, facilities costs, program costs, supplies, equipment purchase and maintenance, travel, training, insurance and other professional services. Although grants are available for collections, grants do not exist for operations. Some operational costs are covered through other sources of funding such as memberships, gaming, fundraising and donations, but without the community support assistance MOTA would not be able to operate.
- MOTA's mission is to collect, preserve, and share the rich history of the Aleutian Island region. They strive to serve multicultural, multigenerational, and international audiences with high quality, historically accurate, educationally effective, interpretive exhibits and collections.
- Each year, MOTA curates two to three exhibitions and hosts a variety of events that include Annual Membership Drive and Auction (partnered with AAC), the Community Art show (partnered with AAC), Community Talks by visiting researchers, and a variety of other events. MOTA is extending their educational program to include other Aleutian communities that, in FY20, St. Paul and Atka. Tourism is associated with cruise ships is increasing with

nineteen in 2019 and an expectation of more the 22 cruise ships in 2020. Overall visitation has doubled from 2018 to 2019, predominately due to cruise ships.

- MOTA has become the center of for Aleutian archaeological collection curation. MOTA houses over 500,000 artifacts and ecofacts and 300,000 ethnographic and historical artifacts. MOTA provides a safe repository for the cultural heritage of the Unangan people, as well as other cultures that occupied the Aleutian Islands.
- MOTA offers the public permanent and changing exhibits to educate and inform people of all ages about the history and culture of the Aleutian Islands region. MOTA's educational outreach programs serve all residents of Unalaska. MOTA has a strong partnership with other organizations in the community. MOTA works with the University of Alaska, Fairbanks Interior Aleutian Campus and Marine Advisory Program to host lectures for Museum patrons and visitors on a wide variety of topics, serves as a resource for teachers and students at the Unalaska City School, hosts presentations and exhibits in conjunction with the Qawalangin Tribe's Camp Qungaayux, partners with Unalaska Community Broadcasting to provide coverage of Museum events and to prepare educational video programs for Museum exhibits and works closely with the CVB to adjust its hours to accommodate visitors. MOTA is a primary source of information about the region and its history for residents, visitors, and the outside media and also serves as a venue for receptions, tours, and other events.
- MOTA is still rebuilding after its previous closure, but has made great progress. City funding continues to be critical, especially while MOTA re-establishes fundraising programs and rebuilds other sources of revenue and gets staff fully in place and full trained. MOTA continues to obtain funding through other sources and has been successful in securing grants for educational projects, exhibits, collections work and technological improvements. MOTA will continue to build fundraising programs in hopes of reducing funding from the City in the future.

Application Findings/Other Information:

- Application was on time;
- Applicant has attended a recent City grant workshop
- All application requirements were met; Letters of Support are optional
- All FY20 reporting has been timely and is current;

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Qawalangin Tribe FORMED: 1993

MAILING ADDRESS: PO Box 334 CITY Unalaska STATE _____ ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Chris Price, ED

CONTACT'S NAME & TITLE (if different): Shayla Shaishnikoff

TELEPHONE NUMBER: (907) 581 2920 FAX NUMBER: _____

EMAIL: email.qtribe@gmail.com

AMOUNT OF FY20 AWARD: \$ 24,000

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Organization's Fiscal Year: From 01/01/2020 to 12/31/2020

FY21 REQUEST: \$ 50,000 LOCAL PROGRAM BUDGET TOTAL: \$ 155,594.90

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>32.13%</u>	Fees/Earned Income	_____ %
	State	_____ %	Fundraising	_____ %
	Federal	<u>4.64 %</u>	In Kind	<u>3.21 %</u>
	Other Grants	<u>55.01%</u>	Other Income	_____ %

Please list the primary budget categories the City will be funding (do not include sub items):

Personnel salaries, supplies, and travel.

Did applicant attend a Grant Help Workshop in the last 3 years? Yes No

*IRS Non Profit Status: Is the organization's IRS filing current? Yes No

*Alaska Incorporation Status: Is the organization's State filing current? Yes No

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.

Chair/President, Board of Directors

Date



Director/Executive Director/General Manager

1-31-2020

Date

FY20 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Qawalangan Tribe (Q-Tribe)

Q-Tribe is requesting \$26,000 more than what was awarded in FY20 to facilitate the natural expansion of the camp due to increased demand by students.

City In kind Contributions: Road maintenance to Humpy Cove and waste removal from the sanitation facilities located at Humpy Cove campsite.

FY20 Request	Amounts	FY21 Request	Amounts
Executive Director FT	\$ 46,525.00	Executive Director FT	\$ 5,400.00
UT Director FT	\$ 46,525.00	Payroll Taxes	\$ 467.10
Camp Director PT	\$ 45,760.00	Workman's Comp	\$ 162.00
Assistant PT	\$ 15,600.00	Program Supplies	\$ 14,058.90
Bookkeeper	\$ 10,400.00	Travel- Mentors	\$ 10,000.00
Accountant - Contracted	\$ 8,000.00	Lodging & Food	\$ 5,000.00
Executive Director FT - Benefits	\$ 13,000.00	Indirect Expenses (Administrative Expenses)	\$ 14,912.00
UT Director FT- Benefits	\$ 13,000.00		
Camp Director PT- Benefits	\$ 8,465.00		
Assistant PT- Benefits	\$ 2,886.00		
Bookkeeper- Benefits	\$ 1,352.00		
Mentors/Laborer - Seasonal	\$ 1,680.00		
Rent/Lease	\$ 13,645.00		
Program Supplies	\$ 25,000.00		
Printing brochures	\$ 1,000.00		
Travel - Staff	\$ 5,600.00		
Travel - Other	\$ 13,050.00		
Audit	\$ 7,500.00		
Insurance	\$ 3,250.00		
Miscellaneous	\$ 500.00		
Total FY20 Request	\$ 285,114.50		
Total FY20 Award	\$ 24,000.00	Total Request	\$ 50,000.00

Application Highlights

- Q-Tribe's request is for \$50,000.00 to assist with funding 23rd Annual Camp Qungaayux (Camp - Q). Funds will be used to operate the working functions involved in Camp Q. Functions include purchasing supplies and equipment; mentors and incoming experts travel/ lodging.
- In FY20 Q-Tribe requested \$285,114.50 and was awarded \$24,000.
- The request for \$26,000 more than what was awarded in FY20 is to facilitate the natural expansion of the camp due to increased demand by students. This increase signals a need for equipment upgrades as well as increase in supply quantities.
- After 2019 Camp Q, evaluations and observations were discussed as a reflective method for a future strategic planning. The most common feedback from mentors was the excess of classes which limits a student's ability to focus and complete their classes wholly. It was suggested by mentors that a smaller set of classes would be more

effective for the students and their learning. For this reason, Camp Q will be reduced to a maximum of 9 classes offered each year; a reduction of 6 classes relative to last year's program. Nine classes will involve cycling through different topics year to year in order to ensure that no teachings are left behind. This decision is made to reflect the Unangan value "*manachin ilam axalakan agliisaachin*" meaning "*don't do anything in excess*". Cycling is a healthy compromise between the need to maximize through simplification and the need to continue sharing Unangan knowledge. Q – Tribe hopes to increase one on one time with their mentor.

- Q-Camp is a unique program that brings Unangan Elders, Mentors, and Western Science Biologists together to teach traditional subsistence, cultural and environmental practices to future generations to encourage cultural and environmental awareness and longevity.
- Q-Camp is open to all local students in grades 4th through 12th, as well as all students from the communities of Atka, Akutan and Nikolski.
- Last year, Camp Q was free for the first time. Free registration proved to invite more students than any of the previous years.
- The goal of the Qawalangin Tribe Historic and Cultural Preservation department is to protect and support the Unangan culture as well as prioritize learning and teaching opportunities for tribal members. They also aim to provide culturally appropriate programs for members and visitors of the Unalaska community so that we may enrich the experience of living in or visiting the Aleutians.
- The Q-Tribe works with Channel 8 to video the daily activities with the end result being a camp documentary that is broadcast and shared with the community on Channel 8.

Application Findings/Other Information:

- Application was on time;
- All application requirements were met; Letters of Support are optional;

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: University of Alaska Fairbanks Alaska Sea Grant FORMED: 1970

MAILING ADDRESS: PO Box 248 CITY Unalaska STATE AK ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Ginny Eckert

CONTACT'S NAME & TITLE (if different): Melissa Good – Alaska Sea Grant Marine Advisory Program Agent

TELEPHONE NUMBER: 907-581-1876 FAX NUMBER: 907-581-2505

EMAIL: melissa.good@alaska.edu AMOUNT OF FY20 AWARD: \$13,508

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Organization's Fiscal Year: From July 1 to June 30

FY21 REQUEST: \$ 14,728 LOCAL PROGRAM BUDGET TOTAL: \$ 176,376

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>8</u> %	Fees/Earned Income	<u> </u> %
	State	<u>8</u> %	Fundraising	<u> </u> %
	Federal	<u>84</u> %	In Kind	<u> </u> %
	Other Grants	<u> </u> %	Other Income	<u> </u> %

Please list the primary budget categories the City will be funding (do not include sub items):

Did applicant attend a Grant Help Workshop in the last 3 years? Yes No X

*IRS Non Profit Status: Is the organization's IRS filing current? Yes NA No

*Alaska Incorporation Status: Is the organization's State filing current? Yes No
NA

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.

Chair/President, Board of Directors
NA

Date

Director/Executive Director/General Manager

Date

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska of Alaska Fairbanks Alaska (UAF)

UAF is requesting \$1,220 more than FY20 – not specified in application why.

FY20 Award	Amounts	FY21 Request	Amounts
Melissa Good, 1 MO. - Salary	\$ 10,359.00	Executive Director – Salary FT	\$ 11,347.00
Melissa Good, 1 MO. - Benefits	\$ 3,149.00	Executive Director – Benefits	\$ 3,381.00
Total FY20 Award	\$ 13,508.00	Total FY21 Request	\$ 14,728.00

Application Highlights

- UAF is asking for \$14,728 to fund one-month salary plus benefits for the University Of Fairbanks College Of Fisheries and Ocean Sciences Marine Advisory Program Agent located in Unalaska/Dutch Harbor Melissa Good.
- The Alaska Sea Grant College Program, one of 33 Sea Grant Programs nationwide, is a statewide program headquartered at the University of Alaska Fairbanks.
- UAF is a state-federal partnership with the majority of federal funding coming from the National Oceanic and Atmospheric Administration (NOAA). Stat funding comes from the University of Fairbanks, through the College of Fisheries and Ocean Sciences. Grants and donations from state, federal, and local governments; tribes; industry; organizations; and program income from training and meeting fees and publication sales enhance Alaska Sea Grant’s funding.
- Alaska Sea Grant (ASG) is an integrated program of communications, education, Marine Advisory outreach, and research that engages partners and functions as a creator of knowledge, a convener of diverse stakeholders, and a trusted provider of information.
- UAF program is adaptive to meet the growing needs of the Alaska and the communities in which we serve. Some examples include:
 - Enhancing Coastal Economics – The FishBiz project provides training, technical assistance, and online portals of tools for commercial fisherman looking to enter the business, diversify, and expand or exit the industry.
 - Training Alaska’s Workforce – Seafood processing training offered by ASG meets the industries identified needs.
 - Research Contributes to Community Priorities – The project “Graying of the Fleet: Understanding the Problem and Developing Alternatives” examines the fisheries in Kodiak and Bristol Bay, identifying barriers to next generation entry to inform public policy and programs.
 - Linking Science with Communities and K-12 students – ASG and Watershed curriculum school grant supports seas and watershed celebrations and teacher education in 19 communities including Unalaska, AK.
- ASG works closely with many organizations, entities, and individuals of the Aleutian-Pribilof Region through locally staffed Marine Advisory Program Agent Melissa Good to meet the needs of the region in accomplishing the broader mission of ASG. There are no other programs that offer these programs in this region.
- Alaska will sustain its vibrant marine, coastal, and watershed ecosystem, with strong coastal communities and people who make decisions using science based, local and indigenous knowledge, for social economic benefit.

Application Findings/Other Information:

- Application was on time;
- All application requirements were met; Letters of Support are optional;
- No Audit required, as request is under \$25,000.

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska Community Broadcasting (UCB)

UCB is requesting the \$2,292 less than the amount as awarded in FY20.

City In kind Contributions: Studio and Office space in Burma Road Chapel

FY20 Award	Amounts	FY21 Request	Amounts
Arts & Culture Director	\$ 53,900.00	General Manager	\$ 35,380.00
Arts & Culture - Producers	\$ 11,230.00	Arts & Culture - Producers	\$ 5,800.00
Arts & Culture - Director Benefi	\$ 12,997.00	General Manager - Benefits	\$ 7,047.00
Payroll -FICA	\$ 4,900.00	Payroll-FICA	\$ 2,790.00
Payroll- ESC	\$ 468.00	Janitorial	\$ 3,000.00
Workers' Compensation	\$ 1,400.00	Telephone	\$ 6,000.00
Utilities	\$ 6,000.00	Insurance	\$
Technical Services	\$ 24,455.00	Premiums	\$ 9,000.00
		Special Events Expense	\$ 800.00
		Retail Inventory Expense	\$ 1,500.00
Total FY20 Request	\$ 115,350.00	Administration	\$ 32,798.00
Total FY20 Award	\$ 108,642.00	Total FY21 Request	\$ 106,350.00

Application Highlights

- In FY20 KUCB requested \$115,350 but was only awarded \$108,642
- This request is related to television costs and will fund salaries, benefits, payroll expenses, utilities and internet service. KUCB radio receives significant funds from the State of Alaska and the Corporation for Public Broadcasting. Channel 8 does not qualify for State or Federal funding because of the small population base, and does not have the required level of non-federal financial support. Channel 8 has historically only been funded by the City of Unalaska Community Support Grant, the support of viewers and fundraisers.
- For over thirty years Channel 8 has been the only broadcast television service in Unalaska delivering locally originated television content as well as state and national programming. The Arts and Culture staff of UCB are responsible for producing the Community Calendar, Talk of the Town, Flash Unalaska, Flash News, Island Interviews, Thursday Talks, Channel 8 Rewind, as well as candidates forums during elections, City Council meeting coverage, and productions of local events. UCB recently co-curated an exhibit with MOTA and produced a documentary on 20 years of Camp Qungaayux which will air statewide this spring.
- Channel 8 also serves as a centralized information source for Unalaska, publicizing community events, jobs, health, safety and emergency information.
- Community members who do not have cable television can receive Channel 8's signal, as well as Channel 4 (ARCS), and it may be possible to add more channels with future transmitter upgrades.
- Channel 8 maintains a library of audio and video history that depicts life in Unalaska and local events that have occurred over the last thirty plus years.
- Channel 8 offers an extensive volunteer training program for adults and youth who are interested in learning about audio/video production which gives anyone in the community an opportunity to create and broadcast a program.
- UCB has worked diligently to keep costs down by partnering with other public media organizations around the state to share content on a daily basis and trade programming.
- KUCB & Channel 8 have added 8 programs to the radio/television due to the COVID-19 virus and its impact on the community. We're covering school board public meetings in addition to the city council meetings, and have

added a variety of physical health/activity programs and children's reading programs to supplement the closure of PCR and public library program.

Application Findings/Other Information:

- Application submitted on time;
- Applicant has attended a recent City Grant Workshop;
- All application requirements were met. Letters of Support are optional;
- FY20 reporting has been timely and is current.

**CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE**

ORGANIZATION: USAFV FORMED: 1982
 MAILING ADDRESS: PO Box 36 CITY Unalaska STATE AK ZIP 99685
 CHIEF EXECUTIVE'S NAME & TITLE: M. Lynn Crane, Executive Director
 CONTACT'S NAME & TITLE (if different): _____
 TELEPHONE NUMBER: 907-581-1500 FAX NUMBER: 907-581-4568
 EMAIL: usafved@arctic.net AMOUNT OF FY20 AWARD: \$ 252,457

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

N/A

Organization's Fiscal Year: From July 1 to June 30
 FY21 REQUEST: \$ 252,457 Local Program Budget Total: \$ 619,604

SUMMARY OF FY21 SOURCES OF INCOME:

City Grant	<u>41%</u>	APIA MOA	<u>1%</u>	Contributions	<u>2%</u>
CDVSA Grant	<u>39%</u>	AIJ MOA	<u>2%</u>	Special Events	<u>3%</u>
AHFC GRANT	<u>5%</u>	Fees/ Earned Income	<u>0%</u>	In-Kind	<u>7%</u>

Please list the primary budget categories the City will be funding (do not include sub items):

- > Salaries & Benefits
- > Facilities
- > Program Costs/Supplies
- > Equipment
- > Commodities
- > Travel
- > Insurance
- > Audit Expenses
- > Professional Svcs
- > Training
- > Advertising
- > Other/Miscellaneous

Did applicant attend a Grant Help Workshop in the last 3 years? Yes No X
 *IRS Non-Profit Status: Is the organization's IRS filing current? Yes X No
 *Alaska Incorporation Status: Is the organization's state filing current? Yes X No

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY21 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.

Brett Richardson Date 1/28/2020
 Brett Richardson, Chair, USAFV Board of Directors
M. Lynn Crane Date 01/28/2020
 M. Lynn Crane, Executive Director

Application Highlights

- USAFV is requesting funding for salaries and benefits, facilities, program costs/supplies, equipment, commodities, travel, training, professional services and other/miscellaneous expenses.
 - Since 1982 USAFV has operated a 24 hour crisis line and a shelter for survivors of domestic violence, sexual assault, child or elder abuse, stalking, incest and others in crisis. USAV provides crisis intervention, shelters women and men due to abuse, homelessness, or being stranded, assist with safety planning, legal, criminal, medical and other systems advocacy, information, referrals, food assistance, emergency transportation, education, and outreach services.
 - USAFV serves all members of the community. USAFV provides shelter and assistance for those in need either at the center or at facilities other than USAFV.
 - Because of their long history in the community USAFV is viewed as a “catchall” for people in crisis. Because of this USAFV is often the first point of contact for people in crisis. No matter what the problem, when people call upon USAFV they do their best to support them in accessing the resources and services they need.
 - USAFV works closely with other agencies in the community, such as APIA, IFHSBH, DPS, faith based organizations, etc., to refer people to the appropriate agency for assistance. USAFV has a long history of collaboration with other local agencies and led the way in establishing the Unalaska Interagency Cooperative (UIC), an informal group that meets for the sole purpose of sharing information, resources and coordinating services to the community
 - USAFV operates as Unalaska’s food bank providing hundreds of food boxes to individuals and families every year. When boats or other entities donate large quantities of food, USAFV ensures it is distributed throughout the community to those groups and individuals who need it the most.
 - USAFV recognizes that outreach and education are the keys to preventing future violence and creating a safer community and to that end focus on outreach and education whenever funding and staffing allows.
-
- **Application Findings/Other Information:**
 - Application submitted on time;
 - Applicant has attended a recent city grant workshop;
 - All application requirements were met. Letters of Support are optional;

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaskans Against Sexual Abuse and Family Violence (USAFV)

USAFV is requesting the same amount as FY20.

FY20 Award	Amounts	FY21 Request	Amounts
Executive Director - Salary (FT)	\$ 24,152.00	Personnel -Executive Director - Salary (FT)	\$ 20,652.00
Programs Services Coordinator (FT)	\$ 12,874.00	Programs Services Coordinator (FT)	\$ 12,849.00
Program Services Advocate (FT)	\$ 14,472.00	Program Services Advocate (FT)	\$ 18,232.00
Program Advocate (PT)	\$ 8,033.00	Program Advocate (PT)	\$ 10,585.00
Rural Immigrant Victim Advocate (PT)	\$ 7,389.00	Rural Immigrant Victim Advocate (PT)	\$ 10,900.00
Shelter Advocate (PT)	\$ 24,874.00	Nighttime Shelter Advocate (PT)	\$ 24,874.00
Temp Shelter Project Worker (PT)	\$ 3,600.00	Student Advocate (PT)	\$ 3,600.00
On-Call Stipend (FT)	\$ 8,600.00	Temporary Shelter Project Workers (PT)	\$ 3,600.00
Anniversary Bonus (FTE only)	\$ 7,500.00	On-Call Stipend (FTE)	\$ 8,600.00
Leave Cash Out(FT)	\$ 2,605.00	Anniversary Bonus (FTE only)	\$ 10,500.00
Benefits-Executive Director	\$ 7,835.00	Benefits -Executive Director	\$ 10,732.00
Benefits-Program Services Coordinator	\$ 7,835.00	Program Services Coordinator	\$ 7,626.00
Benefits-Program Services Advocate	\$ 7,835.00	Program Services Advocate	\$ 9,770.00
FICA/ESC/Medicare	\$ 18,537.00	Program Advocate	\$ 646.00
Rents/Leases	\$ 6,195.00	Rural Immigrant Victim Advocate	\$ 720.00
Communications	\$ 6,853.00	Shelter Advocate	\$ 887.00
Utilities	\$ 1,174.00	Temp Shelter Project workers	\$ 180.00
Maintenance	\$ 2,500.00	Payroll Expense-FICA/ESC/Medicare	\$ 15,085.00
Program Supplies	\$ 1,500.00	Facilities -Rents/Leases	\$ 6,195.00
Community Outreach Costs	\$ 7,041.00	Communications	\$ 6,005.00
Advertising	\$ 3,500.00	Utilities	\$ 1,174.00
Dues, Fees, Subscriptions	\$ 5,780.00	Maintenance	\$ 3,000.00
Equipment Purch/Lease	\$ 1,500.00	Program/Supplies -Program Supplies	\$ 3,000.00
Equipment Maintenance	\$ 6,000.00	Outreach Costs	\$ 5,000.00
Food	\$ 22,390.00	Advertising	\$ 3,000.00
Household Supplies	\$ 1,500.00	Dues, Fees, Subscriptions	\$ 6,000.00
Office supplies	\$ 1,335.00	Office Supplies	\$ 3,500.00
Travel-Staff	\$ 4,000.00	Commodities -Food	\$ 21,504.00
Travel-Other	\$ 6,000.00	Household Supplies	\$ 1,750.00
Training-Board & Staff	\$ 2,000.00		\$ 1,500.00
Training-Other	\$ 1,500.00	Travel - Staff	\$ 1,500.00
Audit	\$ 3,780.00	Travel - Other	\$ 4,975.00
Bookkeeping	\$ 4,100.00	Training - Board & Staff	\$ 2,500.00
Insurance	\$ 3,168.00	Training - Other	\$ 500.00
Fundraising Expenses	\$ 1,500.00	Professional Services -Audit	\$ 2,866.00
Homeless Prevention Services	\$ 500.00	Bookkeeping	\$ 4,108.00
Misc... Expense	\$ 1,500.00	Insurance	\$ 3,921.00
		Other -Interpreter, Legal	\$ 1,000.00
		Misc. Expense	\$ 3,500.00
Total FY20 Award	\$ 252,457	Total FY21 Request	\$ 252,457

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Unalaska Senior Citizens FORMED: 1991

MAILING ADDRESS: PO Box 294 CITY: Unalaska STATE: AK ZIP: 99685

CHIEF EXECUTIVE'S NAME & TITLE: Cheyenne Shaishnikoff and Jessica Davis, Program Directors

CONTACT'S NAME & TITLE (if different): Daneen Looby, Bookkeeper

TELEPHONE NUMBER: 581-2639 FAX NUMBER: _____

EMAIL: daneen@thebookkeeperinc.org AMOUNT OF FY20 AWARD: \$57,466.68

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:
Requesting same amount (\$65,000) as requested in FY20. Due to city council review process actual award received by USC for FY20 was \$57,466.68

Organization's Fiscal Year: From July 1 to June 30

FY21 REQUEST: \$ 65,000 LOCAL PROGRAM BUDGET TOTAL: \$ 218,663.90

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>29.73%</u>	Fees/Earned Income	<u>7.92%</u>
	State	<u>28.93%</u>	Fundraising	<u>12.17%</u>
	Federal	____%	In Kind	<u>21.25%</u>
	Other Grants	____%	Other Income	____%

Please list the primary budget categories the City will be funding (do not include sub items):

Personnel Services, Facilities, Supplies, Commodities and Professional Services

Did applicant attend a Grant Help Workshop in the last 3 years? Yes ___ No x

*IRS Non Profit Status: Is the organization's IRS filing current? Yes x No ___

*Alaska Incorporation Status: Is the organization's State filing current? Yes x No ___

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.

Marie
Chair/President, Board of Directors

1/27/2020
Date

Director/Executive Director/General Manager

Date

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska Senior Citizens (USC) – Nutrition & Transportation Services

USC is requesting \$7,533.32 more than what was awarded in FY20.

FY20 Award	Amounts	FY21 Request	Amounts
Executive Director (FT)	\$ 22,388.00	Program Director (FT)	\$ 18,590.00
Kitchen/Driver (PT)	\$ 13,214.00	Program Director (FT)	\$ 18,590.00
Kitchen Staff (PT)	\$ 10,164.00	Homemaker (FT)	\$ 1,140.00
Homemaker (PT)	\$ 613.00	Payroll and Taxes (8.65%)	\$ 3,314.68
Payroll Expenses	\$ 5,149.00	Workman's Comp (4%)	\$ 1,532.80
Communications	\$ 2,000.00	Phones	\$ 800.00
Food & Food Supplies	\$ 6,222.00	Congregate Meals	\$ 9,250.00
Fuel	\$ 1,000.00	Congregate Food Services Supplies	\$ 3,885.00
Vehicle Maintenance	\$ 1,600.00	Transportation Cost	\$ 1,500.00
Office Supplies	\$ 350.00	Office Supplies	\$ 74.80
Audit & Taxes	\$ 1,000.00	Bookkeeping	\$ 5,771.00
Insurance (vehicle, General Liability, etc.)	\$ 1,300.00	Insurance (vehicle, General Liability, etc.)	\$ 551.00
Total FY20 Request	\$ 65,000.00		
Total FY20 Award	\$ 57,466.68	Total FY21 Request	\$ 65,000.00

Application Highlights

- USC Requested \$65,000 in FY20 and was awarded \$57,466.68.
- The Unalaska Senior Citizens (USC) mission is to provide Nutrition, Transportation and Support services; promote the health and well-being of the senior citizens of Unalaska; assist in their ability to live independently and remain active in the community.
- This request is for the nutrition and transportation program and will fund salaries, facilities, program costs, office supplies and professional services. The nutrition and transportation program is primarily funded through the City of Unalaska Community Support Grant funds and the State of Alaska, with minimal Federal dollars. USC also receives generous donations and contributions from local businesses, other non-profits and local residents.
- USC is the sole entity in Unalaska providing nutrition and transportation services at no cost to Senior Citizens 60 and over. This program provides seniors with healthy, nourishing lunches at the Senior Center, and delivers meals to homebound seniors, as well as provides safe, comfortable transportation to and from the post office, stores, community events, church and the clinic.
- Nutritious lunches are served five days a week at the Senior Center. For homebound seniors, hot lunches are delivered to their door. For some seniors, the delivery person may be their only human interaction for day. Lunch deliveries also serve as a senior safety check.
- USC provides seniors with disabilities, poor eyesight, or those who are unable to drive fee transport to and from lunch, shopping trips, post office, clinic visits, bank, church and community events. Many seniors who did not have this service would be homebound. The transportation program allows seniors who cannot drive to remain active and involved in their community, as well as enable them to get to the clinic for regular health checks.
- Staffing has been changed this year to better fit program needs. They have a small but dedicated staff of two full- time Program Directors, a contracted bookkeeper, and a part-time Homemaker. The program directors are in frequent contact with the board to provide monthly reports of the months activities. The bookkeeper is now handling all accounts payable, accounts receivable, payroll, quarterly reports, and other financial data as needed

for the Director and Board. This allows program directors to no longer worry about completing these tasks and focus on our senior needs.

Application Findings/Other Information:

- Application submitted on time;
- All application requirements were met. Letters of support are optional;
- All FY21 reporting has been timely and is current.

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Unalaska Visitors Bureau FORMED: 1994

MAILING ADDRESS: PO Box 545 CITY Unalaska STATE AK ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Carlin R. Enlow, Executive Director

CONTACT'S NAME & TITLE (if different): _____

TELEPHONE NUMBER: (907) 581-2612 FAX NUMBER: (907) 581-2613

EMAIL: director@unalaska.org AMOUNT OF FY20 AWARD: \$200,000

IF REQUESTING MORE FOR FY21 THAN AWARDED IN FY20 BRIEFLY EXPLAIN WHY:

Money need to cover cost of rent/lease for office space that has historically been in-kind

Organization's Fiscal Year: From July 1 to June 30

FY21 REQUEST: \$ 210,000 LOCAL PROGRAM BUDGET TOTAL: \$ 396,700

SUMMARY OF FY21 SOURCES OF INCOME:

Grants	City	<u>52.37%</u>	Fees/Earned Income	<u>34.29%</u>
	State	<u>0%</u>	Fundraising	<u>8.35%</u>
	Federal	<u>0%</u>	In Kind	<u>4.71%</u>
	Other Grants	<u>0%</u>	Other Income	<u>0.27%</u>

Please list the primary budget categories the City will be funding (do not include sub items):

Personnel, Cruise Ship Program, Operations

Did applicant attend a Grant Help Workshop in the last 3 years? Yes x No

*IRS Non Profit Status: Is the organization's IRS filing current? Yes x No

*Alaska Incorporation Status: Is the organization's State filing current? Yes x No

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY20 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.

Hawley Snyder
Chair/President, Board of Directors

01/31/2020
Date

Carlin R Enlow
Director/Executive Director/General Manager

01/31/2020
Date

FY21 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska Visitors Bureau (UVB)

UVB is requesting \$10,000 more than awarded last year to cover rental/lease payments, due to Unalaska Public Library renovation project.

City In kind Contributions: \$1 annual rent for Burma Road Chapel

FY20 Award	Amounts	FY21 Request	Amounts
Executive Director FT	\$ 60,000.00	Executive Director FT	\$ 60,000.00
Operations Assistant PT	\$ 15,000.00	Operations Assistant PT	\$ 25,000.00
Cruise Ship Coordinator PT	\$ 5,000.00	Seasonal Employees	\$ 6,000.00
Outreach Coordinator/ Student Intern PT	\$ 5,000.00	Executive Director - Benefits	\$ 4,000.00
Cruise Ship Intern PT	\$ 500.00	Payroll Taxes	\$ 10,000.00
Executive Director -Benefits	\$ 4,000.00	Facilities-Rent, Communications, Utilities/Telephone/Internet, Insurance	\$ 30,000.00
Payroll Taxes	\$ 8,550.00	Program/Supplies- Printing, Advertising, Dues, Fees, community Outreach	\$ 21,700.00
Facilities-Rent, Communications, Utilities, Insurance	\$ 17,001.00	Equipment purchase/Maintenance	\$ 6,000.00
Program/Supplies- Printing, Advertising, Dues, Fees, community Outreach	\$ 26,650.00	Office Supplies	\$ 2,000.00
Equipment purchase/Maintenance	\$ 10,500.00	Travel	\$ 6,000.00
Commodities-Office Supplies	\$ 2,000.00	Training	\$ 2,000.00
Travel	\$ 10,500.00	Professional Svcs.-Audit, Bookkeeper, Brochures, Website	\$ 30,000.00
Training- Other	\$ 4,000.00	Other/Misc. - Fundraising Overhead	\$ 1,300.00
Professional Svcs.-Audit, Bookkeeper, Brochures, Website	\$ 30,000.00		
Other/Misc. - Fundraising Overhead	\$ 1,299.00		
Total FY20 Award	\$ 200,000.00	Total FY21 Request	\$ 210,000.00

Application Highlights

- The Unalaska/ Port of Dutch Harbor convention & Visitor Bureau is established to promote and encourage tourism and to support the development and sustainability of tourism infrastructure in the Unalaska/ Port of Dutch Harbor region.
- This request is to send 10,000 Unalaska/Port of Dutch Harbor Visitor & Relocation Guides around the world to maintain important relationships through membership fees and travel to conferences, and to operate a facility that is available for community members and visitors to easily obtain important information about Unalaska.
- Through the amount UVB was awarded in FY20 they have been able to work towards completing UVB rebranding process. The success of the rebranding has shown in staff retainment, board involvement, and positive community feedback.
- UVB has been placed at Burma Road Chapel for over 20 years and has been graced by the City of Unalaska with in-kind rent all of those years, values at nearly \$25,000. Due to Unalaska Public Library UVB is being displaced from the Burma Road Chapel at minimum of one year.
- UVB is the sole entity that promotes and encourages travel to Unalaska. UVB promotes Unalaska and its businesses by annually printing and distributing over 12,000 UPDH Visitor Guides worldwide as well as placing advertisements promoting UPDH on social media, websites and other print media.
- As Unalaska and Alaska in general become increasingly popular tourist destinations, more and more cruise ships are stopping in Unalaska. UVB is the primary point of contact in Unalaska for cruise ships visiting our community.

UVB organizes and navigates the complex process required to service these ships, greets and manages passengers while they are onshore, directs them away from industrial areas to local points of interest and businesses, and provides them with local maps, trail maps and other information about local sights and scenes. UVB also greets and services each ferry during the ferry season and directs visitors who walk in at their offices in the same manner.

- UVB acts as a reliable source of information about Unalaska and receives hundreds of email and phone inquiries. Upon request UVB provides a relocation packet for prospective residents, new employees, and others new to the community. During fishing seasons, Visitor Guides and local maps are distributed to the local processing plant offices to be distributed to newly arrived workers.
- For many local businesses the annual visitor's guide and other print media distributed by UVB is their only form of off island advertising. Local businesses are also encouraged to sponsor a table at the annual wine tasting fundraiser event to promote their business. UVB also notifies local businesses to let them know when cruise ships coming to town so that they may better plan and prepare for the influx of potential customers.

Application Findings/Other Information:

- Application submitted on time;
- All application requirements were met. Letters of Support are optional;
- FY21 goals and financial report were on time.

CITY OF UNALASKA FY21 COMMUNITY SUPPORT
APPLICATION TITLE PAGE

ORGANIZATION: Unalaska Visitors Bureau FORMED: 1994

MAILING ADDRESS: PO Box 545 CITY Unalaska STATE AK ZIP 99685

CHIEF EXECUTIVE'S NAME & TITLE: Carlin R. Enlow, Executive Director

CONTACT'S NAME & TITLE (if different): _____

TELEPHONE NUMBER: (907) 581-2612 FAX NUMBER: (907) 581-2613

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Please list the primary budget categories the City will be funding (do not include sub items):

Personnel, Cruise Ship Program, Operations

Did applicant attend a Grant Help Workshop in the last 3 years? Yes x No

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Hawley Snyder
Chair/President, Board of Directors

01/31/2020
Date

Carlin R Enlow
Director/Executive Director/General Manager

01/31/2020
Date

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-22

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING SCHOLARSHIPS
TO BE AWARDED TO GRADUATING SENIORS AT UNALASKA HIGH SCHOOL

WHEREAS, the Unalaska City Council deems it is in the best interest of the young people of Unalaska to seek further education and acquire additional skills; and

WHEREAS, students in the graduating class of 2020 submitted applications for scholarships to the Unalaska City School District; and

WHEREAS, the Unalaska City School District Scholarship Committee reviewed and scored each student's application; and

WHEREAS, the Scholarship Committee has recommended scholarship recipients and the amount of their corresponding scholarship.

NOW THEREFORE BE IT RESOLVED THAT the Unalaska City Council hereby awards a total of \$35,000 in scholarships to graduating seniors of the Unalaska City School District in the amounts recommended by the Scholarship Committee.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: Erin Reinders, City Manager
Date: April 28, 2020
Re: Resolution 2020-22, approving scholarships to be awarded to graduating seniors at Unalaska High School

SUMMARY: Each year, the City Council awards scholarships to graduating seniors. The 2020 list of students and the amount of the corresponding awards was developed for Council's approval by the Unalaska City School District Scholarship Committee. By approving Resolution 2020-22, Council awards scholarships to the students named and for the amounts identified by the Scholarship Committee.

BACKGROUND: Council approves a resolution each year approving scholarships to graduating seniors and included \$35,000 in the FY20 budget for this purpose.

DISCUSSION: In order for the scholarships to remain confidential in advance of the graduation ceremony, the resolution does not contain the names of the recipients or the individual amounts to be awarded. That list will be provided confidentially to Council at the meeting on April 28.

ALTERNATIVES: The Council has three alternatives:

1. Adopt Resolution 2020-22, approving scholarships to the named students in the amounts recommended by the committee;
2. Choose to award scholarships to a different roster of students for varied amounts; or
3. Choose not to award scholarships to graduating seniors.

FINANCIAL IMPLICATIONS: The FY20 Mayor and Council budget includes \$35,000 for this purpose.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends adoption of Resolution 2020-22.

PROPOSED MOTION: I move to adopt Resolution 2020-22.

CITY MANAGER COMMENT: I concur with the staff recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-23

A RESOLUTION OF THE COUNCIL OF THE CITY OF UNALASKA, AUTHORIZING THE ISSUANCE OF A GENERAL OBLIGATION REFUNDING BOND OF THE CITY TO REFUND CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY; AUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS IN ACCORDANCE THEREWITH; AND PLEDGING THE FULL FAITH AND CREDIT OF THE CITY TO THE PAYMENT THEREOF.

WHEREAS, pursuant to Resolution No. 2010-04 of the City, passed and approved on January 6, 2010 (the "2010 Bond Resolution"), the City issued its General Obligation Harbor Improvement Bond, 2010 Series A (Tax Exempt) (the "2010A Bond"), in the original principal amount of \$2,270,000, of which \$245,000 is now outstanding; and

WHEREAS, pursuant to the 2010 Bond Resolution, the City issued its General Obligation Harbor Improvement Bond 2010 Series B (Taxable) (the "2010B Bond"), in the original principal amount of \$2,730,000, all of which is now outstanding; and

WHEREAS, pursuant to Alaska Statutes 29.47.300, if the City has outstanding general obligation bonds and the Council determines it would be financially advantageous to refund those bonds, the City may provide by resolution for the issuance of general obligation refunding bonds, and pursuant to Alaska Statutes 29.47.320, no election is required to authorize the issuance and sale of refunding bonds; and

WHEREAS, pursuant to Alaska Statutes 29.47.340, refunding bonds may be exchanged for the bonds being refunded; and

WHEREAS, the City sold the 2010A Bond and the 2010B Bond to the Alaska Municipal Bond Bank (the "Bond Bank"), as authorized by the 2010 Bond Resolution, on the terms and conditions set forth in, among others, the 2010 Bond Resolution and the loan agreement between the City and the Bond Bank dated as of May 1, 2010 (the "2010 Loan Agreement"); and

WHEREAS, the Bond Bank issued its General Obligation Bonds, 2010A Series One (Tax-Exempt Bank Qualified) (the "2010A Bond Bank Bonds"), among other purposes, to provide funds to purchase the 2010A Bond, as provided in the 2010 Loan Agreement; and

WHEREAS, the Bond Bank issued its General Obligation Bonds, 2010B Series One (Taxable) (the "2010B Bond Bank Bonds"), among other purposes, to provide funds to purchase the 2010B Bond, as provided in the 2010 Loan Agreement; and

WHEREAS, the Bond Bank has expressed its intent to issue refunding bonds (the “Bond Bank Refunding Bonds”) for the purpose of refunding a portion of the 2010A Bond Bank Bonds and the 2010B Bond Bank Bonds to achieve a debt service savings; and

WHEREAS, Section 6 of the 2010 Loan Agreement provides that payments of principal of and interest on the 2010A Bond and the 2010B Bond may be adjusted to reduce debt service on the 2010A Bond and the 2010B Bond if the Bond Bank is able to achieve debt service savings by refunding the 2010A Bond Bank Bonds and the 2010B Bond Bank Bonds; and

WHEREAS, the Bond Bank has offered to enter into an Amendatory Loan Agreement (the “Amendatory Loan Agreement”) to effect a reduction in debt service on the outstanding principal installments of the 2010A Bond and the 2010B Bond (the “Refundable Principal Installments”); and

WHEREAS, the Council wishes to effect a reduction in debt service on all or a portion of the Refundable Principal Installments by entering into the Amendatory Loan Agreement, issuing its general obligation refunding bond (and, if necessary, a replacement 2010B Bond) in exchange for the 2010A Bond and the 2010B Bond and participating in the refunding of a portion of the 2010A Bond Bank Bonds and the 2010B Bond Bank Bonds;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF UNALASKA, ALASKA:

Section 1. Definitions. In addition to the definitions specified elsewhere in this resolution, the following terms shall have the following meanings in this resolution:

“Bond” means the general obligation refunding bond of the City, the issuance of which is authorized herein.

“Bond Register” means the registration books maintained by the Registrar, which include the name and address of the owner of the Bond or the nominee of such owner.

“City” means the City of Unalaska, Alaska, a first-class city organized and existing under the Constitution and laws of the State of Alaska.

“City Representative” means the City Manager or the Finance Director, or such other person as may be designated from time to time by resolution of the Council.

“Code” means the Internal Revenue Code of 1986, as amended from time to time, together with all regulations applicable thereto.

“Continuing Disclosure Certificate” means a certificate relating to the Bond executed and delivered by the City with respect to compliance with paragraph (b)(5) of Rule 15c2-12 of the Securities and Exchange Commission, as such certificate may be amended or supplemented from time to time in accordance with its terms.

“Council” means the general legislative authority of the City, as the same may be constituted from time to time.

“Registered Owner” means the person named as the registered owner of the Bond in the Bond Register.

“Registrar” means the Finance Director of the City, or any other person that the Council may appoint from time to time by resolution, to act as registrar for the Bond.

Section 2. Authorization of Bond and Purpose of Issuance. The Council hereby determines it would be financially advantageous to refund all or a portion of the Refundable Principal Installments by issuing the Bond (and, if necessary, a replacement 2010B Bond) on the terms and conditions provided in this resolution. For the purpose of providing the funds required to refund all or a portion of the Refundable Principal Installments and to pay all costs incidental thereto and to the issuance of the Bond, the City hereby authorizes and determines to issue and to sell the Bond. The Bond shall be designated “City of Unalaska General Obligation Refunding Bond,” with such additional series and year designation as the City Representative may fix and determine. The City Representative is authorized to fix and determine which of the Refundable Principal Installments are to be refunded by issuing the Bond (and, if necessary, a replacement 2010B Bond) in exchange therefor.

The City has ascertained and hereby determines that each and every matter and thing as to which provision is made in this resolution is necessary in order to carry out and effectuate the purpose of the City in accordance with the constitution and the statutes of the State of Alaska and to incur the indebtedness and issue the Bond.

Section 3. Obligation of Bond. The Bond shall be a direct and general obligation of the City, and the full faith and credit of the City are hereby pledged to the payment of the principal of and interest on the Bond. The City hereby irrevocably pledges and covenants that it will levy and collect taxes upon all taxable property within the City without limitation as to rate or amount, in amounts sufficient, together with other funds legally available therefor, to pay the principal of and interest on the Bond as the same become due and payable.

Section 4. Description of Bond. The Bond shall be dated the date of its initial delivery, and each principal installment of the Bond shall be in the denomination of \$5,000 or any integral multiple thereof, or such other date and denominations as may be determined by the City Representative, and shall be numbered in such manner and with any additional designation as the Registrar deems necessary for purposes of identification. The Bond shall bear interest payable semi-annually on the dates and shall mature on the date and each principal installment shall be payable annually in the amount and on the dates, all as shall be set forth in the Amendatory Loan Agreement. Interest on the Bond shall be computed on the basis of a 360-day year composed of twelve 30-day months. The City Representative is authorized to fix and determine the principal amount, maturity date, principal installments, and payment dates and the rate or rates of interest to be borne by such principal installments, provided that (i) no rate of

interest on any principal installment shall exceed the rate of interest on the corresponding maturity of the Bond Bank Refunding Bonds; (ii) the net present value of the savings to the City effected by issuing the Bond (and, if necessary, a replacement 2010B Bond) and refunding the Refundable Principal Installments that are refunded shall be at least three percent (3%) of the aggregate principal amount of the Refundable Principal Installments that are refunded; and (iii) the Bond shall mature on or before the date that is six months after the date on which the last Refundable Principal Installment that is refunded is payable.

Section 5. Place and Medium of Payment. Both principal of and interest on the Bond shall be payable in lawful money of the United States of America which, on the respective dates of payment thereof, shall be legal tender for the payment of public and private debts. For so long as the Bond Bank is the Registered Owner, payments of principal thereof and interest thereon shall be made as provided in the 2010 Loan Agreement, as amended by the Amendatory Loan Agreement (the "Amended Loan Agreement"). In the event that the Bond Bank is no longer the Registered Owner, payments of principal thereof and interest thereon will be made by check or draft mailed by first class mail to the Registered Owner at the address for the Registered Owner appearing on the Bond Register on the 15th day of the month preceding the payment date, provided that the final installment of principal of and interest on the Bond will be payable at the office of the Registrar upon surrender of the Bond to the Registrar. If any principal installment of the Bond is not paid when due, the City shall pay interest on such principal installment at the same rate provided in the Bond from and after its due date until such principal installment is paid in full or provision for payment thereof has been duly made.

Section 6. Optional Prepayment. The principal installments of the Bond shall be subject to prepayment, at the City's option, on the dates and at the prices to be set forth in the Amendatory Loan Agreement. If fewer than all of the principal installments of the Bond are to be prepaid, the principal installments to be prepaid shall be determined by the City. Notice of any such prepayment shall be sent by the City not less than 50 days prior to the date fixed for prepayment by first class mail to the Registered Owner at the Registered Owner's address as it then appears on the Bond Register. Notice of prepayment having been duly given and the prepayment having been duly effected, interest on the principal installments to be prepaid shall cease to accrue on the date fixed for prepayment.

Section 7. Form of Bond. The Bond shall be in substantially the following form, subject to the provisions of the Amended Loan Agreement, and with such changes as the City Representative approves:

No. _____

\$ _____

UNITED STATES OF AMERICA

STATE OF ALASKA

CITY OF UNALASKA

GENERAL OBLIGATION REFUNDING BOND

REGISTERED OWNER:

PRINCIPAL AMOUNT:

The City of Unalaska, Alaska (the "City"), a municipal corporation of the State of Alaska, hereby acknowledges itself to owe and for value received promises to pay to the registered owner set forth above (the "Registered Owner"), or its registered assigns, the principal amount set forth above in the following installments on _____ 1 of each of the following years, and to pay interest on each such principal installment from the date hereof until paid or provision for payment thereof has been made, payable on _____ 1, 20__ and semiannually thereafter on _____ 1 and _____ 1 of each year, at the following rates per annum:

<u>Year</u>	<u>Principal Installment</u>	<u>Interest Rate</u>
-------------	----------------------------------	--------------------------

For so long as the Alaska Municipal Bond Bank (the "Bond Bank") is the Registered Owner, payments of principal hereof and interest hereon shall be made as provided in the loan agreement between the Bond Bank and the City relating to this bond, as amended. In the event that the Bond Bank is no longer the Registered Owner, payments of principal hereof and interest hereon will be made by check or draft mailed by first class mail to the Registered Owner at the address for the Registered Owner appearing on the Bond Register on the 15th day of the month preceding the payment date, provided that the final installment of principal of and interest on this bond will be payable at the office of the Finance Director (the "Registrar") upon surrender of this bond to the Registrar. Interest on this bond shall be computed on the basis of a 360-day year composed of twelve 30-day months.

This bond is issued for the purpose of refunding certain principal installments of outstanding general obligation bonds of the City under Resolution _____ of the City titled:

A RESOLUTION OF THE COUNCIL OF THE CITY OF UNALASKA, AUTHORIZING THE ISSUANCE OF A GENERAL OBLIGATION REFUNDING BOND OF THE CITY TO REFUND CERTAIN OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY; AUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS IN

ACCORDANCE THEREWITH; AND PLEDGING THE FULL FAITH AND CREDIT OF THE CITY TO THE PAYMENT THEREOF.

(the "Resolution").

The principal installments of this bond due on or after _____ 1, 20____, shall be subject to prepayment, at the City's option, on and after _____ 1, 20____ in whole or in part, at a prepayment price of 100% of the principal amount to be prepaid, plus accrued interest to the date fixed for prepayment. If fewer than all of the principal installments of this bond are to be prepaid, the principal installments to be prepaid shall be determined by the City. Notice of any such prepayment shall be sent by the City not less than 50 days prior to the date fixed for prepayment by first class mail to the Registered Owner at the Registered Owner's address as it then appears on the Bond Register. Notice of prepayment having been duly given and the prepayment having been duly effected, interest on the principal installments to be prepaid shall cease to accrue on the date fixed for prepayment.

This bond is transferable as provided in the Resolution, (i) only upon the Bond Register, and (ii) upon surrender of this bond together with a written instrument of transfer duly executed by the Registered Owner or the duly authorized attorney of the Registered Owner, and thereupon a new fully registered Bond in the same unpaid principal amount shall be issued to the transferee in exchange therefor as provided in the Resolution upon the payment of charges, if any, as therein prescribed. The City may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or prepayment price, if any, hereof and interest due hereon and for all other purposes whatsoever.

This bond is a direct and general obligation of the City, and the full faith and credit of the City are pledged to the payment of the principal hereof and interest hereon. The City has irrevocably pledged and covenanted that it will levy and collect taxes upon all taxable property within the City without limitation as to rate or amount, in amounts sufficient, together with other funds legally available therefor, to pay the principal of and interest on this bond as the same become due and payable.

Reference is hereby made to the Resolution and any resolution supplemental thereto for a description of the rights of the Registered Owner of this bond and of the rights and obligations of the City thereunder, to all of the provisions of which Resolution the Registered Owner of this bond, by acceptance hereof, assents and agrees.

IT IS HEREBY CERTIFIED AND RECITED that all conditions, acts or things required by the constitution or statutes of the State of Alaska or the ordinances or resolutions of the City to exist, to have happened, or to have been performed precedent to or in the issuance of this bond, exist, have happened, and have been performed, and that this bond, together with all other indebtedness of the City, is within every debt and other limit prescribed by said constitution, statutes, ordinances, or resolutions.

IN WITNESS WHEREOF, THE CITY OF UNALASKA, ALASKA, has caused this bond to be signed in its name and on its behalf by its Mayor and its corporate seal to be hereunto impressed or otherwise reproduced and attested by its Clerk, all as of the _____ day of _____, _____.

CITY OF UNALASKA, ALASKA

_____/specimen/
Mayor

ATTEST:

_____/specimen/
City Clerk

Section 8. Execution. The Bond shall be executed in the name of the City by the Mayor, and its corporate seal shall be impressed or otherwise reproduced thereon and attested by the City Clerk. The execution of the Bond on behalf of the City by persons that at the time of the execution are duly authorized to hold the proper offices shall be valid and sufficient for all purposes, although any such person shall have ceased to hold office at the time of delivery of the Bond or shall not have held office on the date of the Bond.

Section 9. Registration.

(a) The Bond shall be issued only in registered form as to both principal and interest. The City designates the Finance Director as Registrar for the Bond. The Registrar shall keep, or cause to be kept, the Bond Register at the office of the City.

(b) The City, in its discretion, may deem and treat the Registered Owner of the Bond as the absolute owner thereof for all purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary. Each payment made as described in Section 5 shall be valid and shall satisfy and discharge the liability of the City on the Bond to the extent of the amount or amounts so paid.

(c) The Bond may be transferred only upon the Bond Register. Upon surrender for transfer or exchange of the Bond at the office of the Registrar, with a written instrument of transfer or authorization for exchange in form and with guaranty of signature satisfactory to the Registrar, duly executed by the Registered Owner or its duly authorized attorney, the City shall execute and the Registrar shall deliver a Bond of equal principal amount, subject to such reasonable regulations as the Registrar may prescribe and upon payment sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid in connection with such transfer or exchange. If the Bond is surrendered for transfer or exchange it shall be canceled by the Registrar.

(d) The City covenants that, until the Bond has been surrendered and canceled, it will maintain a system for recording the ownership of the Bond that complies with the provisions of Section 149 of the Code.

Section 10. Bond Destroyed, Stolen, or Lost. Upon filing with the Registrar of evidence satisfactory to the City that the Bond has been destroyed, stolen, or lost and of the ownership thereof, and upon furnishing the City with indemnity satisfactory to it, the City shall execute and deliver a new Bond identical in all respects to the Bond destroyed, stolen, or lost. The person requesting the execution and delivery of the new Bond under this Section shall comply with such other reasonable regulations as the City may prescribe and pay such expenses as the City may incur in connection therewith.

Section 11. Tax Covenants. The City covenants to comply with any and all applicable requirements set forth in the Code in effect from time to time to the extent that such compliance shall be necessary for the exclusion of the interest on the Bond from gross income for federal income tax purposes. The City covenants that it will make no use of the proceeds of the Bond which will cause the Bond to be an “arbitrage bond” subject to federal income taxation by reason of Section 148 of the Code. The City covenants that it will not take or permit any action that would cause the Bond to be a “private activity bond” as defined in Section 141 of the Code. The City hereby determines and certifies that the Bond is not a “private activity bond” within the meaning of Section 141 of the Code.

Section 12. Exchange of the Bond; Amendatory Loan Agreement; Continuing Disclosure Certificate. The exchange of the Bond for all the Refundable Principal Installments that are refunded (and, if necessary, the issuance of a replacement 2010B Bond), as provided in the Amended Loan Agreement and this resolution, is hereby authorized and approved. The Amendatory Loan Agreement and the Continuing Disclosure Certificate in substantially the form filed with this resolution are hereby approved. The Mayor and the City Manager are each individually authorized to execute and deliver the Amendatory Loan Agreement and the Continuing Disclosure Certificate in such forms, together with such changes not inconsistent herewith as may be approved by the Mayor or the City Manager (such approval to be conclusively evidenced by such official’s execution and delivery of such document).

Section 13. Authority of Officers. The Mayor, the City Manager, the Finance Director, the City Clerk, the City Attorney, and bond counsel to the City are each authorized and directed execute such documents, agreements, certificates, and opinions and to do and perform such things and determine such matters necessary and desirable for the City to carry out its obligations under the Bond, the Amended Loan Agreement, the Continuing Disclosure Certificate, and this resolution.

Section 14. Amendatory and Supplemental Resolutions.

(a) The Council from time to time and at any time may adopt a resolution or resolutions supplemental hereto, which supplement thereafter shall become a part of this resolution, for any one or more of the following purposes:

(1) to add to the covenants and agreements of the City in this resolution, other covenants and agreements thereafter to be observed, or to surrender any right or power herein reserved to or conferred upon the City; or

(2) to make such provisions for the purpose of curing any ambiguities or of curing, correcting, or supplementing any defective provision contained in this resolution or in regard to matters or questions arising under this resolution as the Council may deem necessary or desirable and not inconsistent with this resolution and which shall not materially adversely affect the interest of the Registered Owner.

Any such supplement may be adopted without the consent of the Registered Owner, notwithstanding any of the provisions of subsection (b) of this Section.

(b) With the consent of the Registered Owner, the Council may adopt a resolution or resolutions supplemental hereto for the purpose of adding any provisions to or changing in any manner or eliminating any of the provisions of this resolution or of any such supplement. It shall not be necessary for the consent of the Registered Owner under this subsection to approve the particular form of any proposed supplement, but it shall be sufficient if such consent approves the substance thereof.

(c) Upon the adoption of any supplement under this Section, this resolution shall be deemed to be modified and amended in accordance therewith, and the respective rights, duties, and obligations under this resolution of the City and the Registered Owner shall thereafter be subject in all respects to such modification and amendment, and all the terms and conditions of such supplement shall be deemed to be part of the terms and conditions of this resolution for any and all purposes.

Section 15. Defeasance. Payment of any or all of the principal installments of the Bond may be provided for by the irrevocable deposit in trust of cash, noncallable Governmental Obligations, or any combination thereof. The cash and the maturing principal and interest income on such Government Obligations, if any, must be sufficient and available without reinvestment to pay when due such principal, whether at maturity or upon fixed prepayment dates, together with interest thereon. The cash and Government Obligations shall be held irrevocably in trust for the Registered Owner solely for the purpose of paying such principal and interest as the same shall mature or become payable upon prepayment, and, if applicable, upon the giving of notice of prepayment and notification to the Registered Owner that the deposit required by this Section has been made and that such principal is deemed to be paid in accordance with this resolution. Such principal shall no longer be deemed outstanding hereunder. The obligation of the City in respect of such principal and interest shall nevertheless continue but the Registered Owner shall thereafter be entitled to payment only from the cash and Government Obligations deposited in trust to provide for the payment of such principal and interest.

Section 16. Limitations on Recourse. No recourse shall be had for the payment of the principal of or the interest on the Bond or for any claim based thereon or on this resolution against any member of the Council or officer of the City or any person executing the Bond. The Bond is not and shall not be in any way a debt or liability of the State of Alaska or of any political subdivision thereof, except the City, and does not and

shall not create or constitute an indebtedness or obligation, either legal, moral, or otherwise, of the State of Alaska or of any political subdivision thereof, except the City.

Section 17. Severability. If any one or more of the provisions of this resolution shall be declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this resolution and shall in no way affect the validity of the other provisions of this resolution or of the Bond.

Section 18. Effective Date. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED by a duly constituted quorum of the Council of the City of Unalaska this 28th day of April 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2020-08

AN ORDINANCE OF THE CITY OF UNALASKA, AUTHORIZING THE ISSUANCE OF AN ELECTRIC UTILITY REVENUE REFUNDING BOND OF THE CITY TO REFUND AN OUTSTANDING ELECTRIC UTILITY REVENUE BOND OF THE CITY; AND AUTHORIZING THE EXECUTION OF CERTAIN DOCUMENTS IN ACCORDANCE THEREWITH.

WHEREAS, the City of Unalaska, Alaska (the "City"), has authorized the issuance of electric utility revenue bonds in one or more series pursuant to Ordinance No. 2008-19, passed and approved on November 7, 2008 (the "Original Master Ordinance"); and

WHEREAS, pursuant to Ordinance No. 2010-09 of the City, passed and approved on August 10, 2010 (the "2010 Bond Ordinance"), the City issued its Electric Utility Revenue Bond, 2010B (the "2010 Bond"), in the original principal amount of \$3,365,0000, all of which is now outstanding, and amending the Original Master Ordinance (as so amended, the "Master Ordinance"); and

WHEREAS, pursuant to Alaska Statutes 29.47.300, if the City has outstanding revenue bonds and the Council determines it would be financially advantageous to refund those bonds, the City may provide by ordinance for the issuance of revenue refunding bonds, and pursuant to Alaska Statutes 29.47.320, no election is required to authorize the issuance and sale of refunding bonds; and

WHEREAS, pursuant to Alaska Statutes 29.47.340, refunding bonds may be exchanged for the bonds being refunded; and

WHEREAS, the City sold the 2010 Bond to the Alaska Municipal Bond Bank (the "Bond Bank"), as authorized by the 2010 Bond Ordinance, on the terms and conditions set forth in, among others, the 2010 Bond Ordinance and the loan agreement between the City and the Bond Bank dated as of September 1, 2010 (the "2010 Loan Agreement"); and

WHEREAS, the Bond Bank issued its General Obligation Bonds, 2010B Series Three (Taxable) (the "2010 Bond Bank Bonds"), among other purposes, to provide funds to purchase the 2010 Bond, as provided in the 2010 Loan Agreement; and

WHEREAS, the Bond Bank has expressed its intent to issue refunding bonds (the "Bond Bank Refunding Bonds") for the purpose of refunding a portion of the 2010 Bond Bank Bonds to achieve a debt service savings; and

WHEREAS, Section 6 of the 2010 Loan Agreement provides that payments of principal of and interest on the 2010 Bond may be adjusted to reduce debt service on

the 2010 Bond if the Bond Bank is able to achieve debt service savings by refunding the 2010 Bond Bank Bonds; and

WHEREAS, the Bond Bank has offered to enter into an Amendatory Loan Agreement (the "Amendatory Loan Agreement") to effect a reduction in debt service on the outstanding principal installments of the 2010 Bond (the "Refundable Principal Installments"); and

WHEREAS, the Council wishes to effect a reduction in debt service on all or a portion of the Refundable Principal Installments by entering into the Amendatory Loan Agreement, issuing its electric utility revenue refunding bond (and, if necessary, a replacement 2010 Bond) in exchange for the 2010 Bond and participating in the refunding of a portion of the 2010 Bond Bank Bonds;

NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY OF UNALASKA, ALASKA:

Section 1. This is a non-code ordinance.

Section 2. Definitions. The terms used in this Series Ordinance that are defined in the Master Ordinance shall have the meanings set forth in the Master Ordinance. In addition, the following terms shall have the following meanings in this Series Ordinance:

"Code" means the Internal Revenue Code of 1986, as amended from time to time, together with all regulations applicable thereto.

"Continuing Disclosure Certificate" means a certificate relating to the 2020 Bond executed and delivered by the City with respect to compliance with paragraph (b)(5) of Rule 15c2-12 of the Securities and Exchange Commission, as such certificate may be amended or supplemented from time to time in accordance with its terms.

"Government Obligations" means direct obligations of, or obligations the timely payment of principal of and interest on which are unconditionally guaranteed by, the United States of America.

"2020 Bond" means the electric utility revenue refunding bond of the City, the issuance of which is authorized herein.

"2020 Bond Fund" means the Electric Utility Revenue Bond Fund, 2020, established by Section 12.

"2020 Debt Service Account" means the account of that name created in the 2020 Bond Fund by Section 12(a).

"2020 Reserve Account" means the account of that name created in the 2020 Bond Fund by Section 12(b).

“2020 Reserve Requirement” means, on any date, an amount equal to the least of (1) Maximum Annual Debt Service on the 2020 Bond; (2) 125 percent of average Annual Debt Service on the 2020 Bond; (3) 10 percent of the initial principal amount of the 2020 Bond; and (4) any lesser amount that is the maximum amount permitted from time to time under the Code, without subjecting such amount to yield restriction, to maintain the exclusion of interest on the 2020 Bond from gross income for federal income tax purposes.

Section 3. Authorization of 2020 Bond and Purpose of Issuance. The Council hereby determines it would be financially advantageous to refund all or a portion of the Refundable Principal Installments by issuing the 2020 Bond (and, if necessary, a replacement 2010 Bond) on the terms and conditions provided in this Series Ordinance. For the purpose of providing the funds required to refund all or a portion of the Refundable Principal Installments and to pay all costs incidental thereto and to the issuance of the 2020 Bond, the City hereby authorizes and determines to issue and to sell the 2020 Bond. The 2020 Bond shall be designated “City of Unalaska Electric Utility Revenue Refunding Bond,” with such additional series and year designation as the City Representative may fix and determine. The City Representative is authorized to fix and determine which of the Refundable Principal Installments are to be refunded by issuing the 2020 Bond (and, if necessary, a replacement 2010 Bond) in exchange therefor.

The City has ascertained and hereby determines that each and every matter and thing as to which provision is made in this Series Ordinance is necessary in order to carry out and effectuate the purpose of the City in accordance with the constitution and the statutes of the State of Alaska and to incur the indebtedness and issue the 2020 Bond.

Section 4. Obligation of 2020 Bond. The 2020 Bond shall be an obligation only of the 2020 Bond Fund and shall be payable and secured as provided herein and in the Master Ordinance. The 2020 Bond shall not in any manner or to any extent constitute general obligations of the City or the State of Alaska or of any political subdivision of the State of Alaska. Neither the faith and credit nor the taxing power of the City is pledged to the payment of the 2020 Bond.

Section 5. Description of 2020 Bond. The 2020 Bond shall be dated the date of its initial delivery, and each principal installment of the 2020 Bond shall be in the denomination of \$5,000 or any integral multiple thereof, or such other date and denominations as may be determined by the City Representative, and shall be numbered in such manner and with any additional designation as the Registrar deems necessary for purposes of identification. The 2020 Bond shall bear interest payable semi-annually on the dates and shall mature on the date and each principal installment shall be payable annually in the amount and on the dates, all as shall be set forth in the Amendatory Loan Agreement. Interest on the 2020 Bond shall be computed on the basis of a 360-day year composed of twelve 30-day months. The City Representative is authorized to fix and determine the principal amount, maturity date, principal installments, and payment dates and the rate or rates of interest to be borne by such principal installments, provided that (i) no rate of interest on any principal installment

shall exceed the rate of interest on the corresponding maturity of the Bond Bank Refunding Bonds; (ii) the net present value of the savings to the City effected by issuing the 2020 Bond (and, if necessary, a replacement 2010 Bond) and refunding the Refundable Principal Installments that are refunded shall be at least three percent (3%) of the aggregate principal amount of the Refundable Principal Installments that are refunded; and (iii) the 2020 Bond shall mature on or before the date that is six months after the date on which the last Refundable Principal Installment that is refunded is payable.

Section 6. Place and Medium of Payment. Both principal of and interest on the 2020 Bond shall be payable in lawful money of the United States of America which, on the respective dates of payment thereof, shall be legal tender for the payment of public and private debts. For so long as the Bond Bank is the Registered Owner, payments of principal thereof and interest thereon shall be made as provided in the 2010 Loan Agreement, as amended by the Amendatory Loan Agreement (the "Amended Loan Agreement"). In the event that the Bond Bank is no longer the Registered Owner, payments of principal thereof and interest thereon will be made by check or draft mailed by first class mail to the Registered Owner at the address for the Registered Owner appearing on the Bond Register on the 15th day of the month preceding the payment date, provided that the final installment of principal of and interest on the 2020 Bond will be payable at the office of the Registrar upon surrender of the 2020 Bond to the Registrar. If any principal installment of the 2020 Bond is not paid when due, the City shall pay interest on such principal installment at the same rate provided in the 2020 Bond from and after its due date until such principal installment is paid in full or provision for payment thereof has been duly made.

Section 7. Optional Prepayment. The principal installments of the 2020 Bond shall be subject to prepayment, at the City's option, on the dates and at the prices to be set forth in the Amendatory Loan Agreement. If fewer than all of the principal installments of the 2020 Bond are to be prepaid, the principal installments to be prepaid shall be determined by the City. Notice of any such prepayment shall be sent by the City not less than 50 days prior to the date fixed for prepayment by first class mail to the Registered Owner at the Registered Owner's address as it then appears on the Bond Register. Notice of prepayment having been duly given and the prepayment having been duly effected, interest on the principal installments to be prepaid shall cease to accrue on the date fixed for prepayment.

Section 8. Form of 2020 Bond. The 2020 Bond shall be in substantially the following form, subject to the provisions of the Amended Loan Agreement, and with such changes as the City Representative approves:

UNITED STATES OF AMERICA
STATE OF ALASKA
CITY OF UNALASKA

No. _____

\$ _____

ELECTRIC UTILITY REVENUE REFUNDING BOND

REGISTERED OWNER:

PRINCIPAL AMOUNT:

The City of Unalaska, a municipal corporation of the State of Alaska (the "City"), acknowledges itself indebted and for value received promises to pay (but only out of the sources mentioned herein) to the Registered Owner set forth above, or its registered assigns, the principal amount set forth above in the following installments on _____ 1 of each of the following years, and to pay interest on each such principal installment from the date hereof until paid or provision for payment thereof has been made, payable on _____ 1, 20__ and semiannually thereafter on _____ and _____ 1 of each year, at the following rates per annum:

Year	Principal Installment	Interest Rate	Year	Principal Installment	Interest Rate
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For so long as the Alaska Municipal Bond Bank (the "Bond Bank") is the Registered Owner, payments of principal hereof and interest hereon shall be made by the trustee for the Bond Bank Bonds as provided in the loan agreement between the Bond Bank and the City relating to this bond (the "Loan Agreement"). In the event that the Bond Bank is no longer the Registered Owner, payments of principal hereof and interest hereon will be made by check or draft mailed by first class mail to the Registered Owner at the address for such Registered Owner appearing on the Bond Register on the 15th day of the month preceding the payment date, provided that the final installment of principal of and interest on this bond will be payable at the office of the Finance Director of the City (the "Registrar") upon surrender of this bond to the Registrar. Interest on this bond shall be computed on the basis of a 360-day year composed of twelve 30-day months.

This bond is a special obligation of the City and is the duly authorized electric utility revenue refunding bond of the City designated "City of Unalaska, Alaska, Electric Utility Revenue Refunding Bond" (the "2020 Bond"), issued under Ordinance No. 2008-19, passed and approved on November 7, 2008 (as amended by Ordinance No. 2010-09, passed and approved on August 10, 2010 (the "2010 Ordinance"), and as it may be further amended and supplemented from time to time, the "Master Ordinance"), and the 2010 Ordinance (together, the "Ordinance"). All Bonds issued and to be issued under the Master Ordinance are and will be equally and ratably secured by the pledges and covenants made

therein, except as otherwise expressly provided or permitted in the Master Ordinance.

This bond is issued under the Ordinance for the purpose of providing the funds required to refund all or a portion of the Refundable Principal Installments and to pay all costs incidental thereto and to the issuance of this bond.

Reference is made to the Ordinance for a description of the rights of the Registered Owner and of the rights and obligations of the City thereunder, to all of the provisions of which Ordinance the Registered Owner, by acceptance hereof, assents and agrees.

This bond is subject to prepayment at the option of the City in accordance with the applicable provisions of the Ordinance and the applicable provisions of the Amended Loan Agreement.

This bond shall be an obligation only of the 2020 Bond Fund and shall be payable and secured as provided in the Ordinance. This bond shall not in any manner or to any extent constitute a general obligation of the City or the State of Alaska or of any political subdivision of the State of Alaska. Neither the faith and credit nor the taxing power of the City is pledged to the payment of this bond.

The City has irrevocably obligated and bound itself to set aside and pay out of Net Revenue into the 2020 Bond Fund, in the amounts and at the times specified in the Ordinance, the amount necessary to pay principal or interest coming due on this bond. The City has irrevocably pledged the amounts to be paid into the 2020 Bond Fund, and the amounts in the 2020 Bond Fund, to the payment of this bond, and the City has declared the amounts so pledged to be a lien on Gross Revenue superior to all other liens and charges of any kind or nature whatsoever except for Operating Expenses and except for parity liens that may be made to secure payment of any series of Bonds issued in accordance with the provisions of the Master Ordinance.

This bond is transferable as provided in the Ordinance, (1) only upon the Bond Register, and (2) upon surrender of this bond together with a written instrument of transfer duly executed by the Registered Owner or the duly authorized attorney of the Registered Owner, and thereupon a new fully registered 2020 Bond in the same aggregate unpaid principal amount shall be issued to the transferee in exchange therefor as provided in the Ordinance upon the payment of charges, if any, as therein prescribed. The City may treat and consider the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or prepayment price,

if any, hereof and interest due hereon and for all other purposes whatsoever.

IT IS HEREBY CERTIFIED and declared that this bond is issued pursuant to and in strict compliance with the Constitution and laws of the State of Alaska and the ordinances of the City of Unalaska, and that all acts, conditions, and things required to happen, to be done, and to be performed precedent to and on the issuance of this bond have happened, been done, and been performed.

IN WITNESS WHEREOF, THE CITY OF UNALASKA, ALASKA, has caused this bond to be signed in its name and on its behalf by the manual or facsimile signature of its Mayor and its corporate seal (or a facsimile thereof) to be impressed or otherwise reproduced hereon and attested by the manual or facsimile signature of its Clerk, all as of the ____ day of _____, 2020.

CITY OF UNALASKA

_____/specimen/_____
Mayor

ATTEST:

_____/specimen/_____
City Clerk

[SEAL]

Section 9. Execution. The 2020 Bond shall be executed in the name of the City by the manual or facsimile signature of the Mayor, and its corporate seal (or a facsimile thereof) shall be impressed or otherwise reproduced thereon and attested by the manual or facsimile signature of the Clerk. The execution of the 2020 Bond on behalf of the City by any person who at the time of the execution is duly authorized to hold the proper office shall be valid and sufficient for all purposes, although any such person shall have ceased to hold office at the time of delivery of the 2020 Bond or shall not have held office on the date of the 2020 Bond.

Section 10. Registration.

(a) The 2020 Bond shall be issued only in registered form as to both principal and interest. The City designates the Finance Director of the City as Registrar for the 2020 Bond. The Registrar shall keep, or cause to be kept, the Bond Register at the office of the City.

(b) The City, in its discretion, may deem and treat the Registered Owner of the 2020 Bond as the absolute owner thereof for all purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary. Each payment made as described in Section 5 shall be valid and shall satisfy and discharge the liability of the City on the 2020 Bond to the extent of the amount or amounts so paid.

(c) The 2020 Bond may be transferred only upon the Bond Register. Upon surrender for transfer or exchange of the 2020 Bond at the office of the Registrar, with a written instrument of transfer or authorization for exchange in form and with guaranty of signature satisfactory to the Registrar, duly executed by the Registered Owner or its duly authorized attorney, the City shall execute and the Registrar shall deliver a 2020 Bond in equal aggregate principal amount, subject to such reasonable regulations as the Registrar may prescribe and upon payment sufficient to reimburse it for any tax, fee, or other governmental charge required to be paid in connection with such transfer or exchange. The 2020 Bond surrendered for transfer or exchange shall be canceled by the Registrar.

(d) The City covenants that the City will maintain a system for recording the ownership of the 2020 Bond that complies with the provisions of Section 149 of the Code.

Section 11. 2020 Bond Destroyed, Stolen, or Lost. Upon filing with the Registrar of evidence satisfactory to the City that the 2020 Bond has been destroyed, stolen or lost and of the ownership thereof, and upon furnishing the City with indemnity satisfactory to it, the City shall execute and deliver a new 2020 Bond identical in all respects to the 2020 Bond destroyed, stolen, or lost. The person requesting the execution and delivery of the new 2020 Bond under this Section shall comply with such other reasonable regulations as the City may prescribe and pay such expenses as the City may incur in connection therewith.

Section 12. 2020 Bond Fund. A special fund of the City designated the "Electric Utility Revenue Bond Fund, 2020" is hereby created for the purpose of paying and securing the payment of the 2020 Bond. The 2020 Bond Fund shall be held separate and apart from all other funds and accounts of the City and shall be a trust fund for the Registered Owner, from time to time, of the 2020 Bond. For so long as the Bond Bank is the Registered Owner of the 2020 Bond, the 2020 Bond Fund shall be held by the trustee for the Bond Bank Refunding Bonds and applied in accordance with Section 5 and this Section.

(a) 2020 Debt Service Account. The 2020 Debt Service Account is hereby created in the 2020 Bond Fund for the purpose of paying the principal of and interest on the 2020 Bond. The City hereby irrevocably obligates and binds itself to set aside and pay into the 2020 Debt Service Account from Net Revenue or money in the Electric Utility Revenue Fund, on or prior to the respective dates on which the same become due: (1) such amounts as are required to pay the interest scheduled to become due on the 2020 Bond; and (2) such amounts as are required to pay maturing principal of the 2020 Bond.

(b) 2020 Reserve Account. The 2020 Reserve Account is hereby created in the 2020 Bond Fund for the purpose of securing the payment of the principal of and interest on the 2020 Bond. On the date of issuance of the 2020 Bond, the City shall deposit money in the 2020 Reserve Account equal to the 2020 Reserve Requirement. If a deficiency occurs in the 2020 Debt Service Account, the City shall withdraw or cause to be withdrawn from the 2020 Reserve Account the amount sufficient to make up the deficiency and transfer or cause to be transferred such amount for deposit in the 2020 Debt Service Account. The City shall make up any deficiency in the 2020 Reserve Account resulting from such a withdrawal within one year out of Net Revenue or out of any other money legally available for such purpose, after providing for the payments required to be made into the 2020 Debt Service Account within such year.

The money in the 2020 Reserve Account shall never be invested at a yield in excess of the yield on the Bond Bank Refunding Bonds.

Any amount in the 2020 Reserve Account in excess of the 2020 Reserve Requirement may be transferred to the 2020 Debt Service Account and used to pay when due the principal of and interest on the 2020 Bond. Whenever there is a sufficient amount in the 2020 Bond Fund, including the 2020 Reserve Account and the 2020 Debt Service Account, to pay all principal of and interest on the 2020 Bond, the amount in the 2020 Reserve Account may be used to pay such principal and interest, and no further deposits need be made into the 2020 Bond Fund.

(c) Pledge and Lien. The City hereby irrevocably pledges the amounts to be paid into the 2020 Bond Fund, and the amounts in the 2020 Bond Fund, to the payment of the 2020 Bond, and the amounts so pledged are hereby declared to be a lien on Gross Revenue superior to all other liens and charges of any kind or nature whatsoever except for Operating Expenses and except for parity liens that may be created to secure payment of any series of Bonds issued in accordance with the provisions of the Master Ordinance.

Section 13. Tax Covenants. The City covenants to comply with any and all applicable requirements set forth in the Code in effect from time to time to the extent that such compliance shall be necessary for the exclusion of the interest on the 2020 Bond from gross income for federal income tax purposes. The City covenants that it will make no use of the proceeds of the 2020 Bond that will cause the 2020 Bond to be an "arbitrage bond" subject to federal income taxation by reason of Section 148 of the Code.

Section 14. Defeasance. Payment of all or any principal installments of the 2020 Bond may be provided for by the irrevocable deposit in trust of cash, noncallable Governmental Obligations or any combination thereof. The cash and the maturing principal and interest income on such Government Obligations, if any, must be sufficient and available without reinvestment to pay when due such principal, whether at maturity or upon fixed prepayment dates, together with interest thereon. The cash and Government Obligations shall be held irrevocably in trust for the Registered Owner of the 2020 Bond solely for the purpose of paying such principal and interest as the same

shall mature or become payable upon prepayment, and, if applicable, upon the giving of notice of prepayment and notification to the Registered Owner that the deposit required by this Section has been made and that such principal is deemed to be paid in accordance with this Series Ordinance. Such principal shall no longer be deemed Outstanding hereunder. The obligation of the City in respect of such principal and interest shall nevertheless continue but the Registered Owner shall thereafter be entitled to payment only from the cash and Government Obligations deposited in trust to provide for the payment of such principal and interest.

Section 15. Exchange of Bonds; Amendatory Loan Agreement; Continuing Disclosure Certificate. The exchange of the 2020 Bond for all the Refundable Principal Installments that are refunded (and, if necessary, the issuance of a replacement 2010 Bond), as provided in the Amended Loan Agreement and this Series Ordinance, is hereby authorized and approved. The Amendatory Loan Agreement and the Continuing Disclosure Certificate in substantially the form filed with this Series Ordinance are hereby approved. The Mayor and the City Manager are each individually authorized to execute and deliver the Amendatory Loan Agreement and the Continuing Disclosure Certificate in such forms, together with such changes not inconsistent herewith as may be approved by the Mayor or the City Manager (such approval to be conclusively evidenced by such official's execution and delivery of such document).

Section 16. Authority of Officers. The Mayor, the City Manager, the Finance Director, the City Clerk, the City Attorney, and bond counsel to the City are each authorized and directed execute such documents, agreements, certificates, and opinions and to do and perform such things and determine such matters necessary and desirable for the City to carry out its obligations under the 2020 Bond, the Amended Loan Agreement, the Continuing Disclosure Certificate, and this Series Ordinance, including the execution and delivery of a depository agreement with the trustee for the Bond Bank Refunding Bonds relating to the 2020 Bond Fund.

Section 17. Limitations on Recourse. No recourse shall be had for the payment of the principal or the interest on the 2020 Bond or for any claim based thereon or on this Series Ordinance against any member of the Council or officer of the City or any person executing the 2020 Bond. The 2020 Bond is not and shall not be in any way a debt or liability of the State of Alaska or of any political subdivision thereof, except the City, and does not and shall not create or constitute an indebtedness or obligation, either legal, moral, or otherwise, of the State of Alaska or of any political subdivision thereof, except the City.

Section 18. Severability. If any one or more of the provisions of this Series Ordinance shall be declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Series Ordinance and shall in no way affect the validity of the other provisions of this Series Ordinance or of the 2020 Bond.

Section 19. Effective Date. This Series Ordinance shall take effect upon passage and approval.

PASSED AND APPROVED by a duly constituted quorum of the Council of the City of Unalaska this 12th day of May 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Jim Sharpe, Interim Finance Director
Through: Erin Reinders, City Manager
Date: April 28, 2020
Re: Resolution 2020-23, authorizing the refunding two general obligation bonds, and Ordinance 2020-08, authorizing the refunding of an electric utility revenue bond

SUMMARY: A reduction in interest rates has provided an opportunity for the City to save money by participating in the Alaska Municipal Bond Bank's (AMBB) next bond issue. This participation will allow the City to realize savings of approximately \$734,000 over the life of the debt. The exact amount of savings is dependent upon the interest rates at the time of refinancing. Staff recommends approval.

PREVIOUS COUNCIL ACTION: There has been no previous council action related to refunding this debt. However, there have been two key council actions relating to the original authorization of the debt:

On August 10, 2010 council passed and approved Ordinance 2010-09, authorizing the issuance of Utility Revenue Bond 2010B.

On January 6, 2010 council passed and approved Resolution 2010-04, authorizing the issuance of General Obligation Bonds 2010 Series A (Tax Exempt) and 2010 Series B (Taxable).

BACKGROUND: Interest rates are currently favorable for saving money over the remaining life of the debt.

DISCUSSION: Due to recent interest rate movements the Alaska Municipal Bond Bank Authority (AMBBA) is putting together a refunding transaction. The following Unalaska bonds are eligible for a tax-exempt refunding to be included in the transaction:

1. 2010-B-1 (Harbor, with the Build America Bond Structure + subsidy), has \$2.73 million upcoming callable par, and if refunded with a projected 1.15% interest cost, there is projected to be present value savings of about \$450,000 even after taking federal subsidies off the table.
2. 2010-B-3 (Electric, with RZEDB Structure + subsidy) has \$3.1 million in callable par, and if refunded with a projected 1.2% interest cost, there is projected to be present value savings of about \$280,000 even after taking federal subsidies off the table.
3. 2010-A-1 (Harbor, tax-exempt) has \$245,000 in callable par, and if refunded with a projected 1.66% interest cost, there is projected to be present value savings of about \$3,900.

Interest rates on the existing bonds range from 4 to 6.341 percent. The exact amount of savings will depend on interest rates at the time of refinancing.

ALTERNATIVES: To proceed with the refunding, or to not participate in the refunding and forgo the projected interest savings.

FINANCIAL IMPLICATIONS: As noted above, by refunding the existing debt, the City has an opportunity to achieve present value savings of \$734,000.

LEGAL: Marc Greenough of Foster Garvey, PC is the bond attorney who is guiding the City through the refunding process. Mr. Greenough prepared Ordinance 2020-08 and Resolution 2020-23.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 2020-08 and Resolution 2020-23.

PROPOSED MOTIONS:

1. I move to approve Resolution 2020-23; and
2. I move to schedule Ordinance 2020-08 for second reading and public hearing on May 12, 2020.

CITY MANAGER COMMENTS: I support Staff's recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-24

A RESOLUTION OF THE UNALASKA CITY COUNCIL REQUESTING THE U.S. DEPARTMENT OF TRANSPORTATION TO PROVIDE FINANCIAL SUBSIDY TO AN AIR CARRIER TO PROVIDE ESSENTIAL AIR SERVICE TO UNALASKA (DUTCH HARBOR), ALASKA BY MEANS OF THE STANDARD REQUEST FOR PROPOSAL PROCESS

WHEREAS, the City of Unalaska ("City") was with without regularly scheduled commercial air service for a month in the fall of 2019 following the crash of PenAir 3296, operated under RavnAir; and

WHEREAS, the City is again without critical regularly scheduled passenger air service because RavnAir stopped all service to Unalaska in the first week in April 2020; and

WHEREAS, the City is located on an island approximately 800 miles southwest of Anchorage, Alaska and is home to the International Port of Dutch Harbor, the largest commercial fishing port in the nation; and

WHEREAS, as a practical matter, air service is the only means of passenger transportation to or from our diverse island community; and

WHEREAS, the City is home to over 4,500 year-round residents and roughly 6,500 members of our seasonal workforce; and

WHEREAS, air transportation between Unalaska (Dutch Harbor) and Anchorage is essential to have crews in place to fish and to process seafood, a commodity which contributes millions of dollars to our local and state economy; and

WHEREAS, air transportation between Unalaska (which has limited health and emergency medical services) and Anchorage is essential for public health and safety and welfare of our community; and

WHEREAS, the Unalaska City Council recognizes that the future of Unalaska's residents and commerce is at risk without stable commercial air passenger services; and

WHEREAS, the Alaska Department of Transportation and Public Facilities, U.S. Department of Transportation and the Federal Aviation Administration are mandated to regulate and fund safe and efficient public transportation; and

WHEREAS, the Essential Air Service program is key to ensuring the long term viability of safe, reliable, year-round air service to and from Unalaska; and

WHEREAS, the "Essential Air Service Determinations for Alaska Communities" report indicates Unalaska (Dutch Harbor) is entitled to 6 weekly departures during peak season and 5 weekly departures during off-season with a maximum of 3 enroute stops. The report indicates Unalaska (Dutch Harbor) is to be serviced from Anchorage with at least an "Intermediate Aircraft" that has 30-60 seats; and

WHEREAS, while Unalaska (Dutch Harbor) is entitled to 6 subsidized departures, the air carrier could also provide additional non-subsidized departures to meet demand; and

WHEREAS, the City is open to other solutions that meet the air travel needs of our community.

NOW THEREFORE BE IT RESOLVED that the City of Unalaska requests the U.S. Department of Transportation to provide financial subsidy to an air carrier to provide Essential Air Service to Unalaska (Dutch Harbor), Alaska by means of the standard Request for Proposal process.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: April 28, 2020
Re: Resolution 2020-24: Requesting the U.S. Department of Transportation to provide financial subsidy to an air carrier to provide essential air service to Unalaska (Dutch Harbor), Alaska by means of the standard request for proposal process

The City of Unalaska finds itself again without critical regularly scheduled passenger air service. A long-term approach is needed to address the future of transportation to Unalaska and our region. The Essential Air Service (EAS) program is crucial to ensuring the long term viability of air travel to and from Unalaska.

I worked with staff from the Alaska Department of Transportation and Public Facilities to determine what we are eligible for in the EAS program. The “Essential Air Service Determinations for Alaska Communities” report indicates Unalaska is entitled to 6 weekly departures during peak season and 5 weekly departures during off-season with a maximum of 3 enroute stops. The report indicates Unalaska is to be serviced from Anchorage with at least an “Intermediate Aircraft” that has 30-60 seats. Our demand may very well be higher nowadays, but this is the amount that may be subsidized.

The EAS program has not been triggered even though Ravn is not flying in and out of Unalaska, because Ravn technically “paused” service and has not formally “stopped” service. Ravn has not provided formal notice that they will no longer serve Unalaska (Dutch Harbor). Regardless, I have been pushing hard to get DOT to trigger EAS for Unalaska. I enlisted the assistance of our lobbyists and have had several conversations with both State and Federal DOT representatives. Because EAS is a federal program, I sent a letter to our federal delegation, with copies to the Governor’s office, the Alaska State Legislature, and the Alaska Department of Transportation and Public Facilities. Yet, EAS has not been triggered.

Now is the time for the Mayor and City Council to formally request that the U.S. DOT issue a request for proposals for Essential Air Service.

You see before you tonight a letter and resolution formally requesting the U.S. Department of Transportation to provide financial subsidy to an air carrier to provide Essential Air Service to Unalaska (Dutch Harbor), Alaska by means of their Request for Proposal process.

If triggered, the community and Council will have the opportunity to provide valuable feedback on the proposals and we will be able to have a say in which proposal best meets our community’s needs.

I recommend approval of Resolution 2020-24.

CITY OF UNALASKA
43 Raven Way - P.O. Box 610
Unalaska, Alaska 99685
TEL (907) 581-1251 FAX (907) 581-4469



VIA ELECTRONIC MAIL

April 29, 2020

Kevin Schlemmer
Office of Aviation Analysis
U.S. Department of Transportation
1200 New Jersey Avenue, SE
Washington, DC 20590

Dear Mr. Schlemmer:

The City of Unalaska, Alaska, by this letter and enclosed Resolution 2020-24, formally requests the U.S. Department of Transportation to provide financial subsidy to an air carrier to provide Essential Air Service to Unalaska (Dutch Harbor), Alaska by means of your standard Request for Proposal process.

The City of Unalaska finds itself again without critical regularly scheduled passenger air service. Our diverse island community depends on air service to meet the numerous travel needs of residents, businesses and visitors. Located 800 miles southwest of Anchorage, Unalaska is home to the International Port of Dutch Harbor, the largest commercial fishing port in the nation. The City of Unalaska and Port of Dutch Harbor is a vital transportation and economic hub in our state. There is simply no other way for our year-round residents and seasonal workforce to reasonably access our island.

When a Saab 2000 ran off the runway in October of 2019 causing a fatality, all regularly scheduled passenger air service was immediately ceased. The abrupt exodus created serious health and safety concerns for our residents, resulting in the City declaring a state of emergency. With limited options for the wellbeing of our residents, the City of Unalaska took a proactive approach and operated public charters for three weeks with the approval of the U.S. DOT. However, chartering flights is not a long term sustainable option for individuals, for small business, or for the City.

In the wake of Ravn's recent announcements and actions on April 5, 2020, we are entirely without regularly scheduled passenger air service for the second time in less than seven months. Normal travel disruptions create significant risk and costs to the residents and the businesses of Unalaska. Having no flight service at all can prove deadly and economically crippling. Safe, reliable, year-round service is essential to the survival of our people and our community.

A long-term approach is desperately needed to address the future of transportation to Unalaska and our region. The Essential Air Service program is crucial to ensuring the long term viability of air travel to and from Unalaska. We very much appreciate your support.

Sincerely,

CITY OF UNALASKA

A handwritten signature in blue ink, appearing to read "ERIN REINDERS".

Erin Reinders
City Manager

cc: John MacKinnon, Commissioner, Alaska Department of Transportation and Public Facilities
John Binder, Deputy Commissioner, Alaska Department of Transportation and Public Facilities

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2020-25

A RESOLUTION OF THE UNALASKA CITY COUNCIL REQUIRING TRAVELER QUARANTINE, THAT RESIDENTS STAY HOME AND “HUNKER DOWN,” AND CONTINUING ADDITIONAL MEASURES TO PROTECT PUBLIC HEALTH

WHEREAS, the COVID-19 pandemic has generated a public health emergency that threatens to overwhelm the City of Unalaska health system and economy of our community, endangering the lives and wellbeing of our citizens; and

WHEREAS, on March 11, 2020, the World Health Organization (“WHO”) declared the virus a pandemic; and

WHEREAS, on March 11, 2020, the State of Alaska declared a public health emergency in response to the anticipated outbreak of the virus in Alaska and Governor Dunleavy has implemented several health mandates such as the closure of schools, services and businesses to help reduce the spread of COVID-19; and

WHEREAS, on March 13, 2020, President Donald J. Trump declared a national emergency in response to the virus pandemic; and

WHEREAS, on March 15, 2020, Mayor Vincent M. Tutiakoff, Sr. declared a local emergency in the City of Unalaska, authorizing the City Manager to take necessary actions to reduce the impact and spread of the coronavirus known as COVID-19 through the City of Unalaska; and

WHEREAS, on March 18, 2020, the Unalaska City Council passed Resolution 2020-16, declaring a local emergency to remain in effect for so long as the declaration of a Public Health Disaster in the State of Alaska Remains in effect; and

WHEREAS, on March 24, 2020, the Unalaska City Council passed Resolution 2020-17, requiring certain quarantine measures, closing non-essential businesses and requiring that residents “hunker down” and stay at home as much as possible; and

WHEREAS, that order expired automatically, by its terms on April 15, 2020; and

WHEREAS, on April 14, 2020, the Unalaska City Council passed Resolution 2020-19, extending the requirements in Resolution 2020-17 and instituting additional measures to protect the public health; and

WHEREAS, that order expires automatically, by its terms on April 29, 2020; and

WHEREAS, as of April 23, 2020, there were 337 known COVID-19 cases in the state, including a recent travel-related case in Bethel, and a case in Nome, both geographically isolated, rural communities; and

WHEREAS, to date, there are no known cases in the City of Unalaska; and

WHEREAS, COVID-19 continues to pose a grave and imminent threat to the health, safety, order and welfare to the residents of the City; and

WHEREAS, on April 3, 2020, the Center for Disease Control (CDC) recommended everyone wear a cloth face covering when in public settings where other social distancing measures are difficult to maintain; and

WHEREAS, local health officials have advised that in addition to practicing social distancing and staying at home as much as possible, additional measures that include the covering of an individual's nose and mouth will prevent asymptomatic individuals with COVID-19 from unknowingly spreading the disease; and

WHEREAS, local health officials have advised that stronger protective measures are required given Unalaska's remoteness, lack of road access to the mainland, and the fact that the majority of our community's businesses are designated as essential, critical or support critical infrastructure; and

WHEREAS, local health officials have advised that stronger protective measures are required to conserve limited local healthcare resources, as they strive meet the needs of all community members and essential workforce employees; and

WHEREAS, this resolution shall have the same effect as a rule issued by the City Manager pursuant to Unalaska Code of Ordinances §2.96.040.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL:

1. **Governor Mandates.** Everyone in the City must follow all health mandates issued by Governor Dunleavy, the Alaska Department of Health and Social Services (DHSS), and the Centers for Disease Control (CDC).

2. **CDC Guidance.** It is strongly recommended, in accordance with CDC guidance, that certain individuals within the City should take even greater precautions:

- a. Anyone particularly at-risk from COVID-19 should reduce exposure by staying at home, not physically going to work, and not doing their own shopping if possible. People particularly at risk of complications from COVID-19 include those 60 years and older and individuals of any age with a serious underlying medical condition. Household members of those who are at elevated risk should implement these more stringent guidelines as well, to the extent possible.
- b. Anyone more likely to be contagious with COVID-19 should not leave home except to obtain medical care or to get fresh air. People who are more likely to be contagious include individuals exhibiting symptoms of COVID-19, including coughing, shortness of breath, and fever.

3. **Previous Council Action.**

- a. Resolution 2020-17 was effective March 25, 2020 and expired on April 15, 2020.
- b. Resolution 2020-19 was effective April 14, 2020 and is set to expire on April 29, 2020. Resolution 2020-19 clarified and strengthened aspects of Resolution 2020-17 and

instituted additional measures to protect public safety. It did not revoke or rescind any aspect of Resolution 2020-17, with the exception of paragraph 6, regarding traveler quarantine, which has been modified in accordance with subsequent State of Alaska Mandates. The remainder of Resolution 2020-17 was incorporated in to Resolution 2020-19. The requirements in paragraph 4 are also subject to State of Alaska Health Mandate 11.

4. **Hunker Down.** Everyone currently in the City of Unalaska (the "City") shall stay at home as much as possible, except:

- a. to work at or visit an open business;
- b. to buy, sell or deliver groceries or other important goods;
- c. to receive or provide health care; and
- d. to get fresh air without contacting others.

On the limited occasions when individuals leave home, they should maintain social distancing of at least six feet from any person outside their household, whenever possible. Individuals are also encouraged to practice recommended hygiene, including regular hand washing.

5. **Face Coverings.** All customers and visitors of businesses and organizations that are open and operating must wear face masks covering their nose and mouth to provide additional protection for employees and customers. The face coverings need not be medical-grade masks or N95 respirators, but can be cloth face coverings. Face masks may be temporarily removed as necessary and incidental to utilizing the business or service.

A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand, or can be improvised from household items such as scarfs, T-shirts, sweatshirts or towels.

A business owner or operator may refuse admission or service to any individual who fails to wear face coverings as required by this resolution.

6. **Traveler Quarantine.** A person traveling into the City of Unalaska by vessel or airplane must self-quarantine for 14 days upon arriving at their destination and monitor for symptoms of illness. During travel and following the quarantine period, adherence to CDC guidance, State of Alaska mandates, and local orders or resolutions is required. This includes appropriate social distancing measures and adherence to face covering requirements. People traveling for critical business purposes are required to follow all State of Alaska health mandates, including specifically Mandate 12, and the Alaska Essential Services and Critical Workforce Infrastructure Order, including complying with their approved state plans.

- a. Critical workforce employees must self-quarantine unless their employer has filed the required protocol with the City as required at paragraph 8.
- b. All workers under the critical workforce exception are required to self-quarantine during non-work hours within the 14 day time period.

7. Essential Business/Critical Infrastructure State Protocols. Businesses identified as “essential” or as “critical infrastructure workforce” under the State of Alaska Essential Business and Critical Workforce Infrastructure Order (State Health Mandate 12) and operating in the City shall submit all protocols or plans required by State of Alaska Health Mandate to the Unalaska Department of Public Safety. These plans are to be submitted as soon as possible after filing these protocols or plans with the State of Alaska and regardless of whether the State review of those protocols or plans has been completed. Businesses shall also provide the City confirmation of the State’s approval of its plan or protocol no more than three days after receiving such approval. In the event a business plan or protocol requires amendment or is rejected by the State, the business submitting that plan or protocol must notify the City no more than 48 hours after receiving the State’s notification of deficiency. Such businesses shall submit their plans, protocols, or relevant notifications to the City by email to COVID19PLANS@ci.unalaska.ak.us.

8. Business COVID-19 Protection Measures and Protocols. All businesses open and operating within the City shall comply with all relevant State of Alaska Health Mandates. All businesses not required to submit protocols to the State in accordance with the Governor’s Mandates, but still serving members of the public at a physical location within the City, shall post “COVID-19 Protection Measures and Procedures” on all entrances to and exits from the business. The “COVID-19 Protection Measures and Procedures” shall include, at minimum:

- a. A brief statement identifying the essential service or critical infrastructure operation permitting the business to continue operations under the “State of Alaska Essential Businesses and Critical Infrastructure Workforce Order” or that portion of Health Mandate 16 that permits the business to be open.
- b. The sanitation measures taken by the business to prevent the spread of COVID-19.
- c. The social distancing measures taken by the business to prevent the spread of COVID-19.
- d. The description of a process for obtaining goods or services from the business without entering the business, if such a process is at all feasible.
- e. A contact number for individuals to report any violations of these measures to the business owner or designee.
- f. Clearly state that any person with symptoms consistent with COVID-19 may not enter the premises.
- g. Shuttles, van services and taxis shall clearly state that the total number of passengers shall be limited to three.

A “business” for purposes of this rule does not include state, federal or municipal government operations or facilities.

This resolution shall expire on May 13, 2020. The City Council may extend it as necessary, or the City Manager may extend it or amend it pursuant to the emergency management powers under Unalaska Code of Ordinances §2.96 and Resolution 2020-16.

Effective Date. This resolution shall be effective noon on April 29, 2020.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 28, 2020.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Erin Reinders, City Manager
Date: April 28, 2020
Re: Resolution 2020-25

PREVIOUS COUNCIL ACTION: City Council approved 2020-17 on March 24, 2020. The focus of Resolution 2020-17 was on hunkering down, traveler quarantine and the closure of non-essential business. This expiration date of Resolution 2020-17 was April 15, 2020. The date was set so that Council could reconsider the action at the April 14, 2020 Council Meeting.

City Council approved 2020-19 on April 14, 2020. Resolution 2020-19 extended and clarified the orders outlined in the Resolution 2020-17, and instituted additional measures protecting the public health. The expiration date of Resolution 2020-19 is April 29, 2020. The date was set so that Council could reconsider the action at the April 28, 2020 Council Meeting.

BACKGROUND: The nation, State and our City are in a state of emergency and in the midst of a public health crisis. New or updated State Mandates are coming out on a regular basis. Additional mandates or adjustments may be issued before the Council meeting that may result in a change to this resolution and how it is applied. This situation changes quickly. We are striving to streamline this as much as possible while still addressing the unique needs of our local community.

DISCUSSION: Resolution 2020-25 is provided for your consideration. The new resolution extends the orders in the prior Resolution 2020-19 that apply locally. It has been developed in consultation with our City attorneys to ensure compliance with new State Mandates.

My approach moving forward will be to follow as many state mandates as possible for increased standardization and clarity for all involved. The more we stray from State Mandates the more challenging the related messaging and implementation become. As they do already, the resolutions will simply state that all mandates shall be followed. The **resolution will then focus on *additional* protective measures specific to our local community**. In other words, resolutions will only address what will be different here locally from statewide mandates.

Previous sections from Resolution 2020-19 entitled **Critical Businesses** and **List of Critical Businesses** are not included in Resolution 2020-25 as they are well addressed in state mandates and do not need to be repeated. This has deletion has no impact on the substance of the resolution.

Additionally, the **Closure of Business** section has been removed. The impact of this removal is that Health Mandates 12 and 16 would govern, allowing some additional business to open if they follow health and safety protocols. Previous resolutions closed all business, but allowed businesses identified in Health Mandate 12 to remain open. Because of that, allowing businesses to operate in accordance with Mandate 16 is consistent with the approach Council took previously.

The following items from Resolution 2020-19 remain in Resolution 2020-25, with the revisions noted:

- **Hunker Down** - People should stay at home as much as possible (*minor revisions to remain effective even as mandates change, but no substantive changes*).
- **Face Coverings** - Customers and visitors of businesses must wear a covering over their nose and mouth (*minor revisions made to remain effective even as mandates change, but no substantive changes*).
- **14 Day Traveler Quarantine** - Individuals traveling into the City by vessel or airplane must self-quarantine, with limited exceptions (*no change*).
- **State Approved Plan Submittal** - Business that are required to submit plans to the State, must submit those to the City (*no change*).
- **Protective Protocols** - All business not required to submit plans to the State, must develop basic measures they are taking to protect the public health and post them on their doors (*minor revisions made to remain effective even as mandates change, the 3 passenger limit in taxi vans is now included here*).

ALTERNATIVES: Council may choose to approve, amend or disapprove this resolution.

Should council wish to amend the **Face Coverings** from a requirement to a recommendation, potential wording is as follows, with changes ~~crossed out~~ and additions underlined:

- *Section 5, First Paragraph, First Sentence:* All customers and visitors of businesses and organizations that are open and operating ~~must~~ are encouraged to wear face masks covering their nose and mouth to provide additional protection for employees and customers ...
- *Section 5, Third Paragraph:* A business owner or operator may refuse admission or service to any individual who fails to wear face coverings as ~~required~~ encouraged by this resolution.

Should Council wish to add a **Closure of Businesses** requirement and keep business closed, with the exception of those critical and essential business outlined in Health Mandate 12, potential wording for a new section is as follows:

- **9. Closure of Businesses.** All businesses or entities, including those listed in Health Mandate 16, in the city that are not identified in State Health Mandate 12, Alaska Essential Services and Critical Workforce Infrastructure Order, shall remain closed. All businesses and entities may continue to utilize telecommuting or work from home procedures.

FINANCIAL IMPLICATIONS: Unknown at this time.

LEGAL: These resolutions are drafted in close collaboration with our attorney's office.

STAFF RECOMMENDATION: Staff recommends approval.

PROPOSED MOTION: I move to approve Resolution 2020-25.