

Regular Meeting
Tuesday, January 14, 2020
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
David Gregory

UNALASKA CITY COUNCIL

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Council Members
Dennis M. Robinson
Alejandro Tungul
Shari Coleman

Vincent M. Tutiakoff Sr., Mayor
Erin Reinders, City Manager

MINUTES

1. Call to order

Mayor Tutiakoff, Sr. called the Regular Meeting of the Unalaska City Council to order on Tuesday, January 14, 2020 at 6:00 pm, in the Unalaska City council chambers.

2. Roll call

Present:

Vincent Tutiakoff, Sr., Mayor
Dennis Robinson, Vice Mayor (Telephonic)
Darin Nicholson
Thomas D. Bell
Alejandro Tungul
David Gregory
Shari Coleman

Absent:

None

3. Pledge of allegiance

Council Member Bell led the Pledge of Allegiance.

4. Recognition of visitors

Brian Meissner, Library Project Architect – telephonic
Tom Regan, DPW Consultant – telephonic
Robert Capps – President, F&W Construction Company, Inc.

5. Adoption of agenda

Vice Mayor Robinson made a request to add agenda item under Regular Agenda

No objection.

Motion passed by consensus.

Agenda amended to add item: 12b. (v): Approve Vice Mayor travel to Alaska Municipal League meetings during the Legislative opening to discuss the Alaska Marine Highway System, January 21-23, 2020, in Juneau, Alaska

6. Approve minutes of previous meetings – December 12, 2019 and January 9, 2020

No objection.

Agenda adopted by consensus.

7. Reports

a. City Manager

City Manager answered Council questions:

- Commercial Air Service – status of any communications with FAA regarding an Emergency Waiver to allow for the use of other aircraft options for commercial air service in Unalaska.
- Entrance Channel Dredging Project Update – monetary impact of Humpback Whale habitat on dredging project.

b. Financials Reports – November 2019

Interim Finance Director answered Council questions and highlighted the following items from the November 2019 report:

- Revenue Line items
 - Raw Seafood Tax
 - Fisheries Tax
 - Real and Personal Property Tax
 - Sales Tax
- Investment Earnings

8. Community Input & Announcements

• UCSD

- Rally of the Regions Tournament
 - Raider Girls basketball team won first place
 - Raider Boys basketball team good showing
- Hosted Sandpoint Varsity Night
- Cordova Tip-Off Tournament
- School District Budget Committee meeting, January 29, 2020; seeking City Council member to join the committee
- Raider Volleyball update

9. Public testimony on agenda items

The following members of the public gave Public Testimony:

- Travis Swangel
 - Library Improvement Project
 - Entrance Channel Dredging Project
- M. Lynn Crane
 - Library Improvement Project
- City Clerk read into record statements submitted by the following community members:
 - Irena Adams – Library Improvement Project
 - Juliette Vries – Library Improvement Project

10. Public hearing

Mayor Tutiakoff Sr. opened the Public Hearing on Ordinance 2019-16 and Ordinance 2019-17.

- a. Ordinance 2019-16: Authorizing the City of Unalaska to join the Alaska Remote Seller Sales Tax Commission for the purpose of developing, implementing and enforcing a Remote Sellers Sales Tax Code
- b. Ordinance 2019-17: Creating Budget Amendment #5 to the Fiscal Year 2020 Budget, increasing the budget for the Wind Power Development Project and transfers from the general fund by \$75,000, increasing the general fund operating budget by \$280,000 for audit and other professional services in the Finance Department, and increasing the budget for the Library Improvements Project and transfers from the 1% sales tax fund by \$3,273,481

Hearing no testimony, the Public Hearing closed.

11. Work session

Tungul made a motion to move into Work Session; Bell seconded.

No objection.

Motion passed by consensus.

- a. Update regarding Capitol Projects – Tom Cohenour, DPW Director
DPW Director highlighted the following items from the Capitol Projects report and answered Council questions:
 - Sitka Spruce Park
 - DPS Building Assessment
 - Captains Bay Road and Utilities
 - UCSD Playground Renovation
 - Wind Power Development
 - Generals Hill Water Booster Pump Station
 - Waste Water Treatment Plant
 - UMC Positions 3 & \$ Replacement

- b. Update regarding Library Improvements Project – Roger Blakeley, PCR Director
PCR Director presented an update on the Library Improvements Project and answered Council questions regarding:
 - Hard cost, soft cost, and shifted cost changes
 - Reduction in project risk
 - Change Order Deduction
 - On-site Inspections by staff
 - Rasmuson Foundation Grant application

The following participants provided additional information and answered Council questions:

- Robert Capps, President, F & W Construction Company, Inc.
- Brian Meissner, Library Project Architect

Council expressed concern regarding:

- Project oversight inspections performed by staff
- Budget
- Project costs

c. Jim Sharpe, Interim Finance Director

Interim Finance Director gave a brief overview of the FY2021 Budget Goals and Revenue projections and answered Council questions regarding

- i. Presentation regarding FY2021 Budget Goals
Interim Finance Director gave a brief overview of the FY2021 Budget Goals and answered Council questions regarding:
 - Limiting increase in Operating Expenses to not more than 3%

- ii. Presentation regarding FY2021 Revenue Projections
Interim Finance Director gave a brief overview of FY2021 Revenue Projections. City Manager and Interim Finance Director answered Council questions regarding:
 - Standard Operating Procedure for calculating Fish Tax projections

- d. Review of State and Federal Priorities – Erin Reinders, City Manager
Council will address this item under Work Session at February meeting.
- e. Discuss Professional Services Agreement with Kelty & Associates for fisheries and marine related natural resources consulting services – Erin Reinders, City Manager
City Manager gave a brief overview of the Professional Services Agreement and answered Council questions regarding the Scope of Services.

8:00 pm – Break

8:10 pm – Back in session

12. Regular agenda

Tungul made a motion to reconvene to Regular Session; Gregory seconded.

No objection.

Motion passed by consensus.

a. Unfinished Business

- i. Ordinance 2019-16: Second Reading, Authorizing the City of Unalaska to join the Alaska Remote Seller Sales Tax Commission for the purpose of developing, implementing and enforcing a Remote Sellers Sales Tax Code

Gregory made a motion to adopt Ordinance 2019-16; Tungul seconded

Roll Call Vote: Nicholson – yes; Bell – yes; Coleman – yes; Tungul – yes;

Gregory – yes; Robinson – yes.

Motion passed 6-0.

- ii. Ordinance 2019-17: Second Reading, Creating Budget Amendment #5 to the Fiscal Year 2020 Budget, increasing the budget for the Wind Power Development Project and transfers from the general fund by \$75,000, increasing the general fund operating budget by \$280,000 for audit and other professional services in the Finance Department, and increasing the budget for the Library Improvements Project and transfers from the 1% sales tax fund by \$3,273,481

Robinson made a motion to adopt Ordinance 2019-17; Coleman seconded.

Coleman made a motion to Divide the Question to approve into two parts to allow separate consideration of the library project referenced in Sections B(I)(B) and B(II)A ; Gregory seconded.

Roll Call Vote on motion to Divide the Question: Tungul – yes; Gregory – yes; Robinson – yes; Bell – yes; Nicholson – yes; Coleman – yes.

Motion passed 6-0.

Gregory made a motion to approve Sections B(I)(B) and B(II)A which relate to the Library Improvement Project; Tungul seconded.

Roll Call Vote: Coleman – yes; Bell – yes; Gregory – no; Nicholson – yes; Robinson – yes; Tungul – yes.

The motion passed 5-1.

Coleman made a motion to approve Sections B(I)(A) and B(II)(B) which relate to the Finance Department and Wind Power Development Project; Gregory seconded.

Roll Call Vote: Tungul – yes; Gregory – yes; Robinson – yes; Bell – yes; Nicholson – yes; Coleman – yes.

Motion passed 6-0.

b. New Business

- i. Resolution 2020-02: Establishing taxicab rates for calendar year 2020

Gregory made a motion to adopt Resolution 2020-02; Tungul seconded.

Roll Call Vote: Gregory – yes; Bell – yes; Coleman – yes; Nicholson – yes; Robinson – yes; Tungul – yes.

Motion passed 6-0.

- ii. Resolution 2020-04: Authorizing the City Manager to enter into a Professional Services Agreement with Kelty and Associates for fisheries and marine related natural resources consulting services

Gregory made a motion to adopt Resolution 2020-04; Tungul seconded.

Robinson made a motion to amend Resolution 2020-04 to strike *1-year term* limit and insert *6 months*; add requirement that Mr. Kelty is to submit in writing the formula used to calculate Fish Tax projections; no second
Motion dies for lack of second.

Roll Call Vote on main motion: Bell – no; Coleman – no; Nicholson – yes; Robinson – no; Tungul – yes; Gregory – yes.

Tie Vote: 3-3

Chairman voted – yes

Motion passed 4-3.

- iii. Resolution 2020-05: Authorizing the City Manager to enter into a contract with F&W Construction to perform the Public Library Improvements Project

Coleman made a motion to adopt Resolution 2020-05; Tungul seconded.

Roll Call Vote: Robinson – yes; Tungul – yes; Coleman – yes; Gregory – no; Bell – yes; Nicholson – yes.

Motion passed 5-1.

- iv. Approve Mayor and Council Travel to the Winter Legislative Conference of the Alaska Municipal League, February 18-20, 2020, in Juneau

Tungul made a motion to approve Mayor and up to three Council Members to travel to the winter Legislative Conference of the Alaska Municipal League, February 18-20, 2020; Coleman seconded.

Coleman made a motion to amend main motion to approve Mayor and one Council Member to travel to the Winter Legislative Conference; Bell seconded.

Roll Call Vote on amended motion: Gregory – yes; Coleman – yes; Tungul – yes; Nicholson – yes; Robinson – yes; Bell – yes.

Motion passed 6-0.

Vote on main motion as amended: Nicholson – yes; Robinson – yes; Tungul – yes; Coleman – yes; Bell – yes; Gregory – yes.

Motion passed 6-0.

- v. Approve Vice Mayor travel to Alaska Municipal League meetings during the Legislative opening to discuss the Alaska Marine Highway System, January 21-23, 2020, in Juneau, Alaska

Coleman made a motion to approve Vice Mayor travel to Alaska Municipal League meetings during the Legislative opening to discuss the Alaska Marine Highway System, January 21-23, 2020; to include per diem, lodging, and airfare change fees; Tungul seconded.

Roll Call Vote: Coleman – yes; Gregory – yes; Tungul – yes; Nicholson – yes;
Bell – yes; Robinson – yes.
Motion passed 6-0.

13. **Council Directives to City Manager:** None

14. **Community Input & Announcements:** None

15. **Adjournment**

Coleman made a motion to adjourn; Tungul seconded.

No objection.

Motion passed by consensus.

The meeting adjourned at 9:19 pm.



Marjie Veeder
City Clerk



rfw