

City of Unalaska  
**UNALASKA CITY COUNCIL**

P. O. Box 610 • Unalaska, Alaska 99685  
(907) 581-1251 • [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us)

**Regular Meeting**  
**Tuesday, June 11, 2019**  
**6:00 p.m.**

**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**

James Fitch  
Roger Rowland  
David Gregory

Frank Kelty, Mayor

**Council Members**

Dennis Robinson  
Alejandro Tungul  
Shari Coleman

## **AGENDA**

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1. Call to order
  2. Roll call
  3. Pledge of Allegiance
  4. Recognition of visitors
  5. Adoption of agenda
  6. Oath of Office, City Manager Erin Reinders
  7. Awards / Presentations
  8. Adopt minutes of previous meeting, May 28, 2019
  9. Reports
    - a. City Manager
    - b. Financials, April 2019
  10. Community Input / Announcements
  11. Public testimony on agenda items
  12. Public hearing, Ordinance 2019-06, an Ordinance of the Unalaska City Council Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City
  13. Work session
    - a. Report from Finance regarding funds set aside for future capital or other projects
  14. Regular agenda
    - a. Unfinished Business
      - i. Ordinance 2019-06: Second Reading, an Ordinance of the Unalaska City Council Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City
    - b. New Business
      - i. Ordinance 2019-08: First Reading, An Ordinance of the Unalaska City Council Amending the Port of Dutch Harbor Unalaska Marine Center Terminal Tariff
      - ii. Resolution 2019-31: A Resolution of the Unalaska City Council renewing the City's policy on participation in funding electric primary and secondary utility line extensions for Fiscal Year 2020
      - iii. Resolution 2019-32: A Resolution of the Unalaska City Council renewing the City's policy on participation in funding water and sewer utility extension costs for primary and secondary line extension for Fiscal Year 2020
  15. Council Directives to City Manager
  16. Community Input / Announcements
  17. Adjournment

CITY OF UNALASKA  
43 Raven Way - P.O. Box 610  
Unalaska, Alaska 99685  
Tel (907) 581-1251 FAX (907) 581-1417

Unalaska, Alaska

## **CITY OF UNALASKA**

### **OATH OF OFFICE**

I, ERIN REINDERS, DO SOLEMNLY SWEAR THAT I WILL HONESTLY, FAITHFULLY, AND IMPARTIALLY PERFORM THE DUTIES OF CITY MANAGER OF THE CITY OF UNALASKA IN TRUE ACCORD WITH THE CONSTITUTION OF THE UNITED STATES OF AMERICA, THE LAWS OF THE STATE OF ALASKA, AND THE CODE OF ORDINANCES OF THE CITY OF UNALASKA.

I TAKE THIS OATH FREELY, WITHOUT THE LEAST EQUIVOCATION, MENTAL RESERVATION, OR SELF-EVASION OF MIND, WHATSOEVER.

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ERIN REINDERS

ATTEST:

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ACTING CITY CLERK

City of Unalaska  
**UNALASKA CITY COUNCIL**

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**Regular Meeting**  
**Tuesday, May 28, 2019**  
**6:00 p.m.**

**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**

James Fitch  
Roger Rowland  
David Gregory

Frank Kelty, Mayor

**Council Members**

Dennis Robinson  
Alejandro Tungul  
Shari Coleman

## **MINUTES**

1. Call to order  
Mayor Kelty called the Regular Meeting of the Unalaska City Council to order at 6:00 pm, on May 28, 2019, in the Unalaska City Hall council chambers.
2. Roll call  
  
Present:  
Frank Kelty, Mayor  
Dennis Robinson, Vice Mayor  
Roger Rowland  
James Fitch  
Alejandro Tungul  
Shari Coleman  
  
Absent:  
David Gregory
3. Pledge of Allegiance  
Council Member Tungul led the Pledge of Allegiance.
4. Recognition of visitors
  - Col. Phillip Borders, U.S. Army Core of Engineers
  - Ronnie Barcak, U.S. Army Core of Engineers
  - Galena Roraback, UCSD World Language teacher
  - John Conwell, UCSD Superintendent
  - Jim Wilson, High School Principle
  - UCSD Raider NYO Team
  - Bob Cushen, Community Member
5. Adoption of agenda  
Council adopted the agenda without objection.
6. Awards / Presentations
  - a. Community Extra Mile Award to Jude Newkirk and Bob Cushen  
Mayor Kelty presented the Extra Mile Award to Bob Cushen.  
Jude Newkirk was not present at the meeting. Presentation of his award will take place at the next scheduled meeting.
  - b. Mayor Kelty recognized the accomplishments of the Unalaska High School Native Youth Olympic Team and presented a certificate of achievement

- c. Mayor Kelty recognized retiring UCSD World Language teacher, Galena Roraback and presented her a certificate of achievement
7. Adopt minutes of previous meeting, May 14, 2019  
Robinson made a motion to approve the May 14, 2019 meeting minutes; Tungul seconded.  
Clerk's office will amend the minutes to reflect Council Member Coleman as being present at the meeting.  
No objection.  
Motion passed by consensus.
8. Reports
  - a. City Manager – In the packet. Acting Manager Peggy McLaughlin gave an additional report.
  - b. Financials, March 2019 – In the packet.
9. Community Input / Announcements
  - John Lucking, Interim Police Chief, introduced new Officer Daniel Fiser to the Mayor and Council
  - PCR - End of School Pool Party
  - Department of Public Utilities – 99.5% Inspection Rating at the Landfill
  - Memorial Day Service acknowledgments
  - Ballyhoo Lion's Club Raffle - tickets available for purchase
  - Ounalashka Corporation - Annual Banquet
10. Legislative: Proclamation Declaring June 2019 Workplace Safety Awareness Month in Unalaska  
Mayor Kelty read the Workplace Safety Awareness Proclamation into record.
11. Public testimony on agenda items – None
12. Public hearing on Ordinance 2019-07, an Ordinance of the Unalaska City Council adopting the Fiscal Year 2020 Operating and Capital Budget for the City of Unalaska.  
Mayor Kelty opened the Public Hearing on Ordinance 2019-07.  
Hearing no testimony, the Public Hearing was closed.
13. Work session  
Robinson made a motion to move into Work Session; Tungul seconded.  
No objection.  
Motion passed by consensus.  
  
U.S. Army Corps of Engineers reporting on the Unalaska Entrance Channel Dredging Project
14. Regular agenda  
Robinson made a motion to reconvene to Regular Session; Coleman seconded.  
No objection.  
Motion passed by consensus.
  - a. Unfinished Business
    - i. Ordinance 2019-07: Second Reading, an Ordinance of the Unalaska City Council adopting the Fiscal Year 2020 Operating and Capital Budget for the City of Unalaska  
Coleman made a motion to adopt Ordinance 2019-07; Fitch seconded.  
Roll Call Vote: Fitch – yes; Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes. Motion passed 5-0.

b. New Business

- i. Resolution 2019-20: Authorizing the City Manager to sign the FY20 Community Schools Agreement between the City of Unalaska and the Unalaska City School District  
Rowland made a motion to adopt Resolution 2019-20; Tungul seconded.  
Roll Call Vote: Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes; Fitch – yes.  
Motion passed 5-0.
- ii. Resolution 2019-33: Authorizing an expenditure of \$500 to help sponsor the reception welcoming the Russian Delegates to the 30<sup>th</sup> Annual U.S. – Russian Intergovernmental Consultative Committee Meeting in Seattle, Washington  
Fitch made a motion to adopt Resolution 2019-33; Robinson seconded.  
Roll Call Vote: Rowland – yes; Robinson – yes; Tungul – yes; Fitch – yes; Coleman – yes.  
Motion passed 5-0.
- iii. Ordinance 2019-06: First Reading, an Ordinance of the Unalaska City Council Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the City  
Robinson made a motion to move Ordinance 2019-06 to Second Reading and Public Hearing on June 11, 2019; Fitch seconded.  
Roll Call Vote: Robinson – yes; Tungul – yes; Fitch – yes; Coleman – yes; Rowland – yes.  
Motion passed 5-0.

15. Executive Session

7:00 pm – Rowland made a motion to adjourn into Executive Session to discuss personnel and financial matters related to IUOE Local 302 Union Contracts, which if discussed in public might negatively impact the interests of the City; Tungul seconded.

No objection.

Motion passed by consensus.

Discuss IUOE Local 302 Union Contracts

8:10 pm – The Mayor announced that the City Council unanimously reached a decision during Executive Session to authorize the City Manager to sign the agreement between the City of Unalaska and the International Union of Operating Engineers, Local 302, representing City Hall Employees, Department of Parks, Culture and Recreation Employees, and Department of Public Works and Department of Public Utilities Employees.

16. Resolution 2019-28: Authorizing the City Manager to sign the agreement between the City of Unalaska and the International Union of Operating Engineers, Local 302, representing City Hall Employees  
Robinson made a motion to adopt Resolution 2019-28; Fitch seconded.  
Roll Call Vote: Fitch – yes; Coleman – yes; Rowland – yes; Rowland – yes; Tungul – yes.  
Motion passed 5-0.
17. Resolution 2019-29: Authorizing the City Manager to sign the agreement between the City of Unalaska and the International Union of Operating Engineers, Local 302, representing Department of Parks, Culture & Recreation Employees  
Fitch made a motion to adopt Resolution 2019-29; Robinson seconded.  
Roll Call Vote: Fitch – yes; Coleman – yes; Rowland – yes; Robinson – yes; Tungul – yes.  
Motion passed 5-0.

18. Resolution 2019-30: Authorizing the City Manager to sign the agreement between the City of Unalaska and the International Union of Operating Engineers, Local 302, representing Department of Public Works and Department of Public Utilities Employees  
Tungul made a motion to adopt Resolution 2019-30; Rowland seconded.  
Council Member Coleman requested to be excused from this vote because she would gain financially from this vote. Chairman excused Council Member Coleman from voting on this issue.  
Roll Call Vote: Rowland – yes; Robinson – yes; Tungul – yes; Fitch – yes.  
Motion passed 4-0.
19. Council Directives to City Manager – None.
20. Community Input / Announcements – None.
21. Adjournment  
Rowland made a motion to adjourn meeting; Tungul seconded.  
No objection.  
Motion passed by consensus.

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Roxanna Winters  
Acting City Clerk

TO: Mayor and Council

FROM: Erin Reinders, City Manager

SUBJECT: City Manager's Report

DATE: 6/11/19

Thank you for the opportunity to serve as the City Manager for Unalaska. I have been in Anchorage attending AML's Online Sales Tax Implementation Workshop and APEI Insurance Renewal Meeting. I was also able to meet with Brooks Chandler in order to start getting up to speed on the City's ongoing legal related issues.

**AML ONLINE SALES TAX IMPLEMENTATION WORKSHOP:** AML hosted a workshop on June 6, 2019 in Anchorage. This productive meeting included 50 participants from around the state. Many details were hashed out or generally agreed upon, in support of creating a system for the statewide administration of online municipal sales tax. More work is still to be done and more information is still to come! No final decisions have been made.

AML will be drafting an overview memo in the coming weeks. A "Definition Committee" was established to develop uniform definitions for all communities to be able to reference. An "Implementation Team" was established draft the incorporation articles and bylaws of the governing body for this statewide system (similar to the structure the AML Investment Pool). I was selected to serve on this "Implementation Team".

City Attorney, Brooks Chandler and City Clerk, Marjie Veeder were also present and provided valuable input. I have included a memo from Brooks about this subject.

AML was appreciative of Unalaska's early financial support in this implementation.

**KEY VACANCIES:** Current key vacancies include Police Chief, Finance Director, Assistant City Manager, and City Engineer. Interviews for the Assistant City Manager are scheduled for the week of June 10<sup>th</sup>. The HR Manager and I, with other City Staff, are working closely on a path forward with recruitment efforts for the remaining positions. The City of Unalaska has ended its relationship with GovHR for current Executive Searches.

**BOYD, CHANDLER, FALCONER & MUNSON, LLP**

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**MEMORANDUM**

**To:** Erin Reinders  
City Manager



**From:** Brooks Chandler

**Date:** June 3, 2019

**Re:** AML Meeting on Collecting Sales Tax on Internet Sales

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This memorandum comments on the materials issued by AML and provides some thoughts on this week's meeting. The approach suggested (a combined administrative system for collection of tax on internet sales with uniform definitions) is legally sound and in fact may be legally required under the South Dakota v. Wayfair decision. Unalaska is ahead of some communities in that the basic ordinance change has already been enacted.

The recommendation for uniform definitions and a common administrative system stems from the Supreme Court's specific recognition of the existing system adopted by about half the lower 48 states known as the Streamlined Sales and Use Tax Agreement (SSUTA) as a basis for justifying requiring internet sellers to collect state sales tax. So, implementing an Alaskan municipal version of the same system makes sense.

Using the SSUTA as a model for doing so also makes sense. But in our opinion, it will be important not to overdo incorporation of SSUTA definitions and procedures. Bear in mind that the SSUTA was intended to apply to non-internet sales which crossed state boundaries in



one form or another. So as each definition is considered during this week's meeting the basic question should be "how often will this situation come up"? Just by way of example - there are lots of definitions related to "food" in the SSUTA. Many of the "food" definitions will not be relevant in Alaska. For example, "hot" food or "prepared" food will rarely be sold over the internet. Only groceries. A similar analysis may apply to the numerous definitions related to telecommunications.

It is also important to recognize the basic framework of adoption of uniform definitions. The commitment of each city or borough that decides to participate in a group effort is to use the uniform definition IF that municipality decides the term needs to be defined in its local sales tax code. So whether to include a definition in a common library also depends on whether the definition is currently relevant to more than one community.

Examining some of the detailed definitions will reveal issues already present but which have never made it on the collection radar screen for many communities. Many municipalities have not closely examined taxation of phone service under existing ordinances for example. Review of the SSUTA definitions will be valuable to administration of a local sales tax ordinance even if a community decides not to join the collective effort.

We believe the following are the most obvious "common" legal concepts that should be considered for uniform adoption:

1. The threshold levels of sales in Alaska required to trigger the obligation to collect tax on internet sales.
2. Uniform approach to point of delivery to determine which community receives sales tax.
3. Uniform sales tax return and whether a single form will be devised with separate line items for each community.
4. Common definitions of (capitalized items are NOT in the SSUTA library of definitions):

Retail sale

Customer or Consumer

Alcoholic beverage

Agent

Certified automated system

Certified service provider

Confidential taxpayer information

Delivery charges

Drug

INTANGIBLE PERSONAL PROPERTY (think pull tabs and internet gambling)

Interstate

Intrastate

Purchase price

Purchaser

RAW SEAFOOD PRODUCTS

Registered under this agreement

Rental

Residential telecommunications service

Retail sale

Sale at retail

SALE FOR RESALE

Sales price

Seller

Service address

State

Tangible personal property

Telecommunications service

Tobacco

Use based exemption

A second tier of food, telecommunication and computer related definitions are certainly worth discussing but less critical to establishing an initial agreement.

Looking at Unalaska's code, here are the definitions used in existing code that are also in the SSUTA library of definitions:

ALCOHOLIC BEVERAGE

CONSUMER

RENTING OR RENTAL OF PROPERTY

RETAIL SALE OR SALE AT RETAIL OR SALE

SELLER OR COLLECTOR

SELLING PRICE

TOBACCO

Looking at Unalaska's exemptions, here are those that are relevant to the group discussion:

MEDICAL SERVICES AND SALES.

PUBLIC FOOD.

RAW SEAFOOD PRODUCT

RESALE

TELEPHONE AND TELEGRAPH

Unalaska does have an exemption certificate program that should be able to "fit" internet sales with little or no modification.

Reaching consensus across multiple communities will be a challenge but it has been done before (AMLJIA and AML Investment Pool) so it is certainly possible this can happen again. There will be significant costs in the short term but the potential long term revenue stream is significant.

## General Fund Operating Monthly Summary - Month Ending April 2019

	FY2019 Budget	April	FY2019 YTD	% OF BUD	FY2018 YTD	INC/(DEC) Last Year
<b>REVENUES</b>						
Raw Seafood Tax	4,200,000	705,595	4,495,798	107%	4,004,323	491,474
AK Fisheries Business	3,300,000	0	3,528,499	107%	4,014,323	(485,824)
AK Fisheries Resource Landing	5,000,000	0	5,220,958	104%	4,532,106	688,852
Property Taxes	6,100,000	379	6,746,322	111%	6,131,722	614,599
Sales Tax	7,250,000	894,719	6,490,219	90%	6,346,056	144,163
Investment Earnings	1,400,000	324,044	3,691,725	264%	201,693	3,490,032
Other Revenues	4,124,158	151,909	3,009,693	73%	2,485,714	523,978
Appropriated Fund Balance	358,498	0	0	0%	0	0
<b>Total General Fund Revenues</b>	<b>31,732,656</b>	<b>2,076,647</b>	<b>33,183,214</b>	<b>105%</b>	<b>27,715,939</b>	<b>5,467,275</b>
<b>EXPENDITURES</b>						
Mayor & Council	502,081	44,316	353,664	70%	411,902	(58,239)
City Administration						
City Manager's Office	400,628	51,408	299,230	75%	337,132	(37,902)
Administration	1,189,557	58,875	869,186	73%	822,212	46,974
<b>Total City Administration</b>	<b>1,590,185</b>	<b>110,284</b>	<b>1,168,416</b>	<b>73%</b>	<b>1,159,344</b>	<b>9,072</b>
City Clerk	511,038	37,681	377,080	74%	360,597	16,483
Finance						
Finance	1,041,484	52,297	678,185	65%	751,562	(73,377)
Information Systems	1,008,047	37,151	842,887	84%	658,089	184,798
<b>Total Finance</b>	<b>2,049,531</b>	<b>89,448</b>	<b>1,521,072</b>	<b>74%</b>	<b>1,409,651</b>	<b>111,420</b>
Planning	779,748	49,173	452,409	58%	461,882	(9,473)
Public Safety						
Police and Admin	3,712,633	213,290	2,255,486	61%	2,277,408	(21,922)
Police Communications	260,441	70,185	158,270	61%	0	158,270
Police Corrections	959,625	85,761	745,487	78%	661,397	84,089
<b>Total Public Safety</b>	<b>4,932,699</b>	<b>369,237</b>	<b>3,159,243</b>	<b>64%</b>	<b>2,938,806</b>	<b>220,437</b>
Fire & EMS						
Fire and Emergency Services	1,700,628	106,876	1,252,069	74%	1,131,869	120,200
<b>Total Fire &amp; EMS</b>	<b>1,700,628</b>	<b>106,876</b>	<b>1,252,069</b>	<b>74%</b>	<b>1,131,869</b>	<b>120,200</b>
Public Works						
DPW Admin & Engineering	743,328	50,901	526,380	71%	534,713	(8,333)
Streets and Roads	3,162,618	194,492	2,006,042	63%	1,880,475	125,566
Receiving and Supply	275,288	20,198	197,868	72%	187,134	10,734
Veh & Equip Maintenance	1,180,176	68,475	809,283	69%	768,311	40,972
Facilities Maintenance	1,402,168	74,803	1,187,595	85%	1,023,302	164,293
<b>Total Public Works</b>	<b>6,763,578</b>	<b>408,868</b>	<b>4,727,167</b>	<b>70%</b>	<b>4,393,935</b>	<b>333,232</b>
Parks, Culture & Recreation						
Parks, Culture & Recreation	3,109,608	229,938	2,171,127	70%	2,118,658	52,469
Other Expenses	6,646,890	925,381	5,796,127	87%	5,093,502	702,625
<b>Total Operating Expenditures</b>	<b>28,585,985</b>	<b>2,371,202</b>	<b>20,978,374</b>	<b>73%</b>	<b>19,480,147</b>	<b>1,498,228</b>
Transfers To General Fund	0	0	0	0%	0	0
Transfers To Special Revenue	0	0	0	0%	0	0
Transfers To Capital Projects	2,651,665	0	2,651,665	100%	574,698	2,076,967
Transfers To Enterprise Funds	0	0	0	0%	0	0
Transfers To Enterprise Capital	495,006	0	495,006	100%	1,173,994	(678,988)
	<b>3,146,671</b>	<b>0</b>	<b>3,146,671</b>	<b>100%</b>	<b>1,748,692</b>	<b>1,397,979</b>
	<b>31,732,656</b>	<b>2,371,202</b>	<b>24,125,045</b>	<b>76%</b>	<b>21,228,839</b>	<b>2,896,206</b>
<b>Surplus/(Deficit)</b>	<b>0</b>	<b>(294,556)</b>	<b>9,058,169</b>	<b>90%</b>	<b>6,487,100</b>	<b>2,571,069</b>

	<b>FY2019 Budget</b>	<b>April</b>	<b>FY2019 YTD</b>	<b>% OF BUD</b>	<b>FY2018 YTD</b>	<b>INC/(DEC) Last Year</b>
<b>Electric Proprietary Fund</b>						
REVENUES	19,043,708	1,384,302	14,655,063	77%	15,755,065	(1,100,002)
Electric Line Repair & Maint	1,407,537	84,478	743,827	53%	679,244	64,582
Electric Production	10,394,452	1,056,800	8,807,784	85%	8,546,763	261,021
Facilities Maintenance	131,805	4,466	43,799	33%	93,947	(50,148)
Utility Administration	5,570,408	368,885	4,850,216	87%	4,540,853	309,363
Veh & Equip Maintenance	65,915	1,816	54,064	82%	34,369	19,694
Transfers Out	1,871,402	0	1,871,402	100%	1,386,668	484,734
EXPENSES	19,441,518	1,516,445	16,371,092	84%	15,281,845	1,089,247
NET EARNINGS/(LOSS)	(397,810)	(132,142)	(1,716,029)		473,221	(2,189,249)
<b>Water Proprietary Fund</b>						
REVENUES	2,646,584	197,279	2,426,378	92%	2,331,635	94,743
Transfers Out	200,000	0	200,000	100%	(137,725)	337,725
Facilities Maintenance	61,047	2,730	42,553	70%	41,963	590
Utility Administration	1,765,567	133,524	1,439,575	82%	1,393,283	46,292
Veh & Equip Maintenance	49,833	1,883	25,464	51%	9,159	16,305
Water Operations	1,507,066	70,302	823,511	55%	911,219	(87,707)
EXPENSES	3,583,513	208,440	2,531,104	71%	2,217,899	313,205
NET EARNINGS/(LOSS)	(936,929)	(11,161)	(104,726)		113,736	(218,462)
<b>Wastewater Proprietary Fund</b>						
REVENUES	2,648,412	195,664	1,967,572	74%	1,966,275	1,296
Transfers Out	792,400	0	792,400	100%	807,400	(15,000)
Facilities Maintenance	44,478	5,622	44,848	101%	34,746	10,102
Utility Administration	1,983,714	149,484	1,700,255	86%	1,519,136	181,119
Veh & Equip Maintenance	28,376	1,635	13,632	48%	13,848	(216)
Wastewater Operations	2,037,509	131,977	1,046,119	51%	1,217,617	(171,498)
EXPENSES	4,886,477	288,718	3,597,254	74%	3,592,747	4,507
NET EARNINGS/(LOSS)	(2,238,065)	(93,054)	(1,629,682)		(1,626,471)	(3,211)
Transfers In	1,032,021	0	1,032,021	100%	1,072,156	(40,135)
<b>Solid Waste Proprietary Fund</b>						
REVENUES	2,600,500	164,922	1,847,691	71%	1,968,421	(120,729)
Facilities Maintenance	93,454	5,392	66,970	72%	52,221	14,749
Solid Waste Operations	2,121,892	135,640	1,005,423	47%	1,399,846	(394,424)
Utility Administration	1,634,202	127,331	1,284,227	79%	1,095,978	188,249
Veh & Equip Maintenance	136,505	10,700	43,962	32%	48,696	(4,734)
Transfers Out	0	0	0	0%	1,104,950	(1,104,950)
EXPENSES	3,986,053	279,064	2,400,582	60%	3,701,692	(1,301,110)
NET EARNINGS/(LOSS)	(1,385,552)	(114,142)	(552,890)		(1,733,271)	1,180,381
Transfers In	116,612	0	116,612	100%	184,704	(68,092)

	<b>FY2019 Budget</b>	<b>April</b>	<b>FY2019 YTD</b>	<b>% OF BUD</b>	<b>FY2018 YTD</b>	<b>INC/(DEC) Last Year</b>
<b>Ports &amp; Harbors Proprietary Fund</b>						
REVENUES	8,255,601	636,544	5,857,937	71%	6,460,628	(602,691)
Bobby Storrs Small Boat Harbor	151,057	6,473	88,775	59%	113,096	(24,321)
CEM Small Boat Harbor	678,581	17,701	353,526	52%	550,139	(196,612)
Facilities Maintenance	40,260	4,970	28,965	72%	15,783	13,181
Harbor Office	6,365,904	491,968	4,897,509	77%	3,810,056	1,087,454
Ports Security	81,515	1,081	18,892	23%	12,015	6,877
Spit & Light Cargo Docks	638,411	25,575	335,213	53%	412,622	(77,409)
Unalaska Marine Center	1,028,211	34,844	666,921	65%	783,518	(116,597)
Veh & Equip Maintenance	64,620	2,913	33,689	52%	31,954	1,735
Transfers Out	5,552,000	0	4,467,000	80%	8,713,828	(4,246,828)
EXPENSES	14,600,559	585,526	10,890,490	75%	14,443,009	(3,552,520)
NET EARNINGS/(LOSS)	(6,344,958)	51,018	(5,032,553)		(7,982,381)	2,949,828
<b>Airport Proprietary Fund</b>						
REVENUES	558,341	39,828	409,734	73%	406,513	3,221
Airport Admin/Operations	629,870	36,681	439,777	70%	508,254	(68,477)
Facilities Maintenance	156,384	4,715	69,378	44%	78,898	(9,520)
EXPENSES	786,254	41,397	509,155	65%	587,152	(77,997)
NET EARNINGS/(LOSS)	(227,913)	(1,568)	(99,421)		(180,639)	81,218
<b>Housing Proprietary Fund</b>						
REVENUES	254,168	19,925	206,453	81%	203,016	3,438
Facilities Maintenance	182,901	10,847	115,866	63%	96,351	19,515
Housing Admin & Operating	358,322	23,283	258,501	72%	274,189	(15,688)
EXPENSES	541,223	34,130	374,366	69%	370,540	3,827
NET EARNINGS/(LOSS)	(287,056)	(14,205)	(167,913)		(167,524)	(389)

City of Unalaska  
Electric Revenue Report  
Electric Fund

03/31/19

FY19 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY19YTD Revenue	FY18 YTD Revenue	YTD Inc/(Dec)
Jul-18	108,905	95,019	155,477	1,551,966	60,704	3,072	1,975,144	1,975,144	1,094,351	880,792
Aug-18	108,581	95,773	157,192	1,857,267	55,513	6,722	2,281,048	4,256,192	3,021,833	1,234,358
Sep-18	91,693	107,020	134,806	1,072,176	61,269	9,831	1,476,796	5,732,988	4,489,276	1,243,712
Oct-18	123,068	92,506	157,668	908,461	64,121	4,579	1,350,405	7,083,392	5,721,951	1,361,442
11/1/2018*	114,340	99,708	123,553	595,635	63,492	593	997,321	8,080,713	6,922,880	1,157,834
12/1/2018*	125,414	102,838	137,458	651,553	28,983	160	1,046,407	9,127,120	8,167,038	960,082
1/1/2019*	125,366	94,966	94,966	699,184	25,814	2,281	1,042,578	10,169,697	9,450,826	718,871
Feb-19	106,786	86,789	118,955	1,098,635	20,734	1,402	1,433,300	11,602,998	11,283,887	319,111
Mar-19	104,347	86,719	114,020	1,269,346	46,406	39,049	1,659,886	13,262,884	13,277,258	(14,374)
Apr-19	122,334	96,791	127,362	1,034,467	52,870	3,348	1,437,172	14,700,056	14,596,019	104,038
May-19							0	0	15,939,357	0
Jun-19							0	0	17,266,272	0
YTD Totals	1,130,833	958,130	1,321,458	10,738,690	479,907	71,037	14,700,056			
FY19 Budget	1,127,831	1,266,314	2,538,359	11,488,785	627,396	60,821	17,109,506			
% of Budget	100.3	75.7	52.1	93.5	76.5	116.8	85.9			

Kwh Sold

FY19 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY19 Kwh Sold	Total FY18 Kwh Sold	Increase (Decrease)
July	293,495	261,157	431,275	4,310,855	5,296,782	6,247,552	(950,770)
August	291,341	267,455	446,032	5,276,995	6,281,823	6,473,191	(191,368)
September	254,200	325,053	383,334	3,081,025	4,043,612	3,946,418	97,194
October	340,093	282,002	458,322	2,664,010	3,744,427	3,712,638	31,789
November	324,502	258,068	337,649	1,701,490	2,621,709	3,425,618	(803,909)
December	344,245	260,249	363,977	1,819,215	2,787,686	3,852,377	(1,064,691)
January *	369,404	263,029	342,227	2,170,085	3,144,745	5,047,121	(1,902,376)
February	316,560	246,459	355,560	3,603,085	4,521,664	5,003,360	(481,696)
March	314,695	290,234	447,326	4,465,645	5,517,900	5,264,050	253,850
April	338,542	293,628	461,052	3,357,455	4,450,677	4,874,296	(423,619)
May					0	4,044,650	0
June					0	3,459,496	0
Total	3,187,077	2,747,334	4,026,754	32,449,860	42,411,025	55,350,767	(5,435,596)
Percent Sold	7.5%	6.5%	9.5%	76.5%	100.0%		

Generator Fuel	
FY19 Average Price Fuel	FY18 Average Price Fuel
2.7133	2.0050
2.5517	1.7797
2.6189	1.9143
	1.9047
	2.0043
	1.9799
	2.1193
	2.0840
	2.0177
	2.0589
	2.0609
	2.0047

FY19 Cumulative kwh Sold
5,296,782
11,578,605
15,622,217
19,366,644
21,988,353
24,776,039
27,920,784
32,442,448
37,960,348
42,411,025
42,411,025
42,411,025

2.6280  
31.76%  
% Change from Prior Year



**CITY OF UNALASKA  
FY19 PORTS REVENUE**

		UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock		CEM		Other Rev&Fees	Monthly Revenue	FY19 YTD Revenue	% of Budget	FY18 YTD Revenue	YTD Inc(Dec)
Month	Year	Docking/ Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Util	Docking/ Moorage	Utility Fees						
Jul	2018	116,276	236,238	42,718	22,591	20,511	2,052	5,609	601	6,660	8,470	8,092	6,554	2,266	478,637	478,637	6.2%	518,793	(40,156)
Aug	2018	130,015	307,038	42,897	41,263	37,601	3,875	7,414	610	12,636	22,837	45,250	9,380	2,528	663,343	1,141,980	14.7%	1,253,883	(111,902)
Sept	2018	120,444	233,234	42,615	54,677	81,656	9,131	2,947	529	6,454	20,711	26,858	12,040	8,861	620,156	1,762,136	22.7%	2,092,146	(330,010)
Oct	2018	124,423	127,823	42,576	28,754	46,577	13,424	7,463	603	8,572	24,105	80,356	18,887	4,848	528,412	2,290,549	29.5%	2,773,587	(483,038)
Nov	2018	78,948	180,466	43,519	23,396	29,696	18,982	5,329	474	5,809	6,813	38,039	48,269	3,014	482,754	2,773,303	35.7%	3,152,220	(378,917)
Dec	2018	62,731	72,777	44,146	28,411	31,510	14,569	14,876	831	7,041	7,011	243,390	41,397	713	569,403	3,342,706	43.0%	3,677,460	(334,754)
Jan	2019	123,224	48,011	43,553	52,368	63,040	18,382	5,460	1,145	11,562	18,213	16,175	39,004	2,843	442,979	3,785,685	48.7%	4,301,666	(515,981)
Feb	2019	131,774	234,089	50,354	17,929	31,864	16,771	4,476	451	10,349	20,054	42,465	12,092	-75	572,592	4,358,277	56.1%	4,983,808	(625,531)
Mar	2019	169,855	358,224	47,545	73,969	55,946	4,916	4,440	589	9,408	30,848	29,318	19,091	787	804,936	5,163,213	66.4%	5,744,524	(581,311)
Apr	2019	136,794	262,999	46,717	25,149	71,457	10,666	7,149	534	4,535	12,887	29,920	27,023	714	636,544	5,799,757	74.6%	6,387,247	(587,490)
May	2019														0	0	0.0%	6,793,697	0
Jun	2019														0	0	0.0%	7,114,489	0
Totals		1,194,483	2,060,900	446,640	368,508	469,857	112,768	65,163	6,367	83,024	171,949	559,862	233,738	26,499	5,799,757				
Loc total		4,070,531				582,624		71,529		254,973		793,600							
Loc percent		70.2%				10.0%		1.2%		4.4%		13.7%							
FY19 Budget		1,735,300	3,125,950	600,000	360,000	434,730	125,000	87,000	14,290	120,000	122,500	635,000	313,500	97,500	7,770,770				
% to Budget		68.8%	65.9%	74.4%	102.4%	108.1%	90.2%	74.9%	44.6%	69.2%	140.4%	88.2%	74.6%	27.2%	74.6%				

**PORTS RECEIVABLES**

Month	Year	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	% Past Due 90 Days +	Cash Received
Jul	2018	471,133	108,933	109,462	21,005	710,532	3.0%	384,782
Aug	2018	559,241	185,589	20,742	14,438	780,011	1.9%	621,536
Sept	2018	777,912	31,494	48,900	15,109	873,415	1.7%	896,247
Oct	2018	486,811	147,886	31,577	38,751	705,025	5.5%	664,352
Nov	2018	686,647	32,250	16,043	26,915	761,856	3.5%	466,530
Dec	2018	563,239	371,455	47,935	29,027	1,011,657	2.9%	306,892
Jan	2019	447,170	172,766	105,020	19,757	744,713	2.7%	723,609
Feb	2019	736,731	51,460	49,945	15,951	854,088	1.9%	463,217
Mar	2019	851,033	165,290	7,330	19,102	1,042,754	1.8%	644,422
Apr	2019	558,478	154,462	21,340	21,014	755,294	2.8%	924,004
May	2019					0	0.0%	
Jun	2019					0	0.0%	
YTD Cash Received								6,095,591

**CITY OF UNALASKA  
FY19 AIRPORT REVENUE**

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY19 YTD REVENUE	% OF BUDGET	FY18 YTD REVENUE	YTD INC/(DEC)
JUL	2018	39,006	20	1,024	40,050	40,050	7.3%	39,733	317
AUG	2018	39,006	19	1,028	40,052	80,102	14.5%	79,781	321
SEP	2018	39,006	26	1,032	40,063	120,165	21.8%	119,765	399
OCT	2018	39,006	22	1,040	40,067	160,232	29.1%	159,658	574
NOV	2018	39,018	26	555	39,600	199,831	36.2%	199,434	397
DEC	2018	40,018	19	553	40,591	240,422	43.6%	242,128	(1,706)
JAN	2019	44,618	17	738	45,373	285,795	51.8%	284,767	1,029
FEB	2019	43,539	35	729	44,304	330,099	59.9%	327,422	2,677
MAR	2019	39,018	10	778	39,806	369,906	67.1%	368,631	1,275
APR	2019	39,018	32	778	39,828	409,734	74.3%	405,544	4,190
MAY	2019				0	0	0.0%	445,578	0
JUN	2019				0	0	0.0%	485,620	0
TOTAL		401,253	226	8,255	409,734		0.0%		
FY19 BUDGET		544,000	3,500	4,000	551,500				
% TO BUDGET		73.8%	6.5%	206.4%	74.3%				

**RECEIVABLE BALANCES**

MONTH	YEAR	CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
JUL	2018	23,834	6,808	6,242	118,148	155,032	76.2%	56,245
AUG	2018	40,469	6,150	5,601	119,324	171,544	69.6%	24,985
SEP	2018	41,152	6,501	5,877	120,356	173,886	69.2%	39,838
OCT	2018	38,061	6,636	5,599	121,395	171,692	70.7%	48,206
NOV	2018	34,379	16,570	5,601	127,494	184,044	69.3%	26,975
DEC	2018	40,564	21,057	22,380	60,480	144,482	41.9%	17,710
JAN	2019	38,590	3,994	21,229	67,912	131,725	51.6%	64,923
FEB	2019	39,812	8,518	0	88,866	137,196	64.8%	39,905
MAR	2019	40,385	1,957	8,075	89,595	140,012	64.0%	39,282
APR	2019	40,343	112	1,398	98,448	140,301	70.2%	41,388
MAY	2019					0	0.0%	
JUN	2019					0	0.0%	
YTD TOTAL								399,459

## FY 19 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY19 YTD REVENUE	% OF BUDGET	FY18 YTD REVENUE	YTD INC/(DEC)
JUL	2018	12,896	1,975	12,896	12,896	5.2%	20,000	(7,104)
AUG	2018	27,542		27,542	40,437	16.3%	42,168	(1,730)
SEP	2018	20,189		22,164	62,602	25.2%	63,768	(1,166)
OCT	2018	20,163		20,163	82,764	33.3%	85,953	(3,189)
NOV	2018	28,075		28,075	110,839	44.6%	105,778	5,061
DEC	2018	13,675		13,675	124,514	50.1%	133,278	(8,764)
JAN	2019	28,075		28,075	152,589	61.4%	145,191	7,398
FEB	2019	13,675		13,675	166,264	66.9%	171,091	(4,827)
MAR	2019	20,264		20,264	186,528	75.1%	189,791	(3,262)
APR	2019	19,925		19,925	206,453	83.1%	203,016	3,438
MAY	2019			0	0	0.0%	222,659	0
JUN	2019			0	0	0.0%	242,325	0
TOTAL		204,478	1,975	206,453				
FY19 Budget		248,500	0	248,500				
% TO BUDGET		82.3%		83.1%				

CITY OF UNALASKA  
UNALASKA, ALASKA

ORDINANCE 2019-06

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING THE FEE SCHEDULE SPECIFYING THE FEES AND CHARGES FOR SERVICES, LABOR AND EQUIPMENT PROVIDED BY THE CITY

BE IT ENACTED BY THE UNALASKA CITY COUNCIL AS FOLLOWS:

Section 1:    Form. This is a Non-Code ordinance.

Section 2:    Adoption of a Schedule of Rates and Charges. The Council hereby amends the Fee Schedule Specifying the Fees and Charges for Services, Labor and Equipment provided by the City of Unalaska. The fee schedule to be utilized by each city department is attached to this Ordinance and will remain in effect until such time as it may be amended by subsequent ordinance.

Section 3.    Effective Date. This ordinance shall take effect on July 1, 2019.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 11, 2019.

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Frank Kelty  
Mayor

ATTEST:

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Roxanna Winters  
Acting City Clerk

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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Marjie Veeder, City Clerk  
Through: Thomas Thomas, City Manager  
Date: May 28, 2019  
Re: Ordinance 2019-06 amending the fee schedule specifying the fees and charges for services, labor and equipment provided by the City

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**SUMMARY:** Each year City Council reviews the fee schedule specifying the fees and charges for services, labor and equipment provided by the City. Attached for your review are the proposed changes to take effect on July 1, 2019 for FY20.

**PREVIOUS COUNCIL ACTION:** In 1999 Council adopted the fee schedule and each subsequent year has reviewed and approved proposed changes.

**BACKGROUND:** In the past, the City maintained several different fee schedules and at times, fees were established without Council approval. In an attempt to bring consistency to the schedule, all fees were incorporated into a single fee schedule for Council adoption. Because it was previously connected to AIEDA requirements, the Ports tariff is not included in the fee schedule. During the recodification of the Unalaska Code of Ordinances, all references to fees were removed from the code and included in the fee schedule, which was then adopted by non-code ordinance.

**DISCUSSION:** Three departments have requested changes and the explanation of proposed changes as follows:

1. General Fee Schedule and City Clerk: Updated text to specify that the patron must provide the recording media for free copies of audio recordings; removed an outdated fee for notary signing agent services; and included a \$10 late fee for the late renewal of a business license. The late fee has been charged for years, but not included in the fee schedule.
2. Public Works: Changes are proposed to update fees to reflect current market rates and to correct the description of one piece of equipment.
3. Ports and Harbors: The proposed changes reflect several general housekeeping issues such as correcting typographical errors and clarifying definitions. We have also taken out language which is no longer valid. The adjustments to the fees are based on the three year schedule of CPI increases as outlined in the tariff rate increase discussion on January 24, 2017. The schedule outlined was a 3% increase in FY18; a 2% increase in FY19; and a 2% increase in FY20. The Port increases represent the 2% applied to dockage, moorage and wharfage. A 3% percent increase was applied to labor; and dumpster rates were increased to capture actual facility expenses. We are not proposing any increases to land leases.

**ALTERNATIVES:** Council may choose to adopt the fee schedule as proposed; amend the proposed changes; or to make no changes to the existing fee schedule.

**FINANCIAL IMPLICATIONS:** Staff does not anticipate significant financial impact.

**LEGAL:** None.

**STAFF RECOMMENDATION:** Staff recommends adoption of Ordinance 2019-06.

**PROPOSED MOTION:** I move to approve Ordinance 2019-06 and set it for second reading and public hearing on June 11, 2019.

**CITY MANAGER COMMENTS:** I recommend Council approve Ordinance 2019-06 as proposed.

**ATTACHMENT:** Proposed FY20 Schedule of Fees and Charges for Services, Labor and Equipment.



**CITY OF UNALASKA**  
**FY~~2019~~ Schedule of Fees and Charges**  
**For Services, Labor and Equipment**  
**Effective July 1, 201~~9~~8**

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# GENERAL FEE SCHEDULE

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The following fees and services apply to all City of Unalaska departments unless otherwise stated in a specific department's fee schedule.

## Photocopies

1 <sup>st</sup> five copies (letter size)	Free
Six or more copies	\$0.25 per copy
1 <sup>st</sup> two copies (11x17 or legal)	Free
Three or more copies (11x17 or legal)	\$0.50 per copy
Copies for non-profits	Free unless the document to be copied is available digitally and is over 25 pages in length, in which case, a charge of \$0.10 per page will be imposed for each page after the 25 <sup>th</sup> .

Digital copy of audio recording	No charge; <del>flash drive</del> <u>recording media</u> must be provided by patron
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## Notary Public Services

Simple notarizations	Free
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<del>Notary Signing Agent Service</del>	<del>\$150.00</del>
<del>(i.e. loan, real estate or mortgage</del>	
<del>closing documents)</del>	

Non-Sufficient Funds (Bad Check)	\$25.00
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Interest Rate	Unless a different rate of interest is provided for by ordinance or by agreement, interest shall accrue on obligations owing to the city at the rate of 10.5% per annum from the date that they are due.
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## CITY CLERK'S DEPARTMENT

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Business License	\$25.00
<u>Fee for late renewal of business license</u>	<u>\$10.00</u>
Taxi Permit	\$100.00
Taxi Permit Annual renewal	\$100.00
Taxi Permit Transfer fee	\$50.00
Faxing for Customers/Patrons	
Receiving	Free with cover sheet (held for 7 days)
Outgoing to Standard Dialed Numbers	\$1.00 per page including the required cover page

# PARKS, CULTURE & RECREATION DEPARTMENT

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**General Fees Statement:** The Fee Schedule for programs and services is made through a public process. The PCR Advisory Committee reviews staff recommendations and makes recommendations each year to the City Council for the City Council's review and final approval.

The Department of Parks, Culture, and Recreation (PCR) user fees provide patrons with access to the Aquatics Center and Community Center. User fees at the Community Center are waived for all ages up to 19 years of age, and for those 55 years old and older. The Aquatics Center user fees are waived for children 4 years old and under and those 55 years old and older.

## I. PCR USER FEES

**Aquatics Center:** Pool & Slide, Fitness Center, Sauna, Showers and Mezzanine

**Community Center:** Art Room, Multipurpose Room, Racquetball Courts, Teen Room, Cardio Room, Music Room, Run/Walking Track, Weight Room, Gymnasium, Showers/Lockers, Commercial Kitchen, Kids Room, Conference Room and Outdoor Playground

Length of Use	Adult (ages 19-54)	Aquatic Center (ages 5-18)	Family (max 3 adults)
12 Month Pass	\$270.00	\$120.00	\$600.00
6 Month Pass	\$180.00	\$80.00	\$350.00
3 Month Pass	\$112.50	\$50.00	\$250.00
1 Month Pass	\$45.00	\$20.00	\$100.00
*20 punch card	\$60.00	\$25.00	
*10 punch card	\$40.00	\$13.00	
Daily Admission	\$5.00	\$2.00	

- All punch passes expire one year from the purchase date.
- Family members utilizing a family pass must reside in the same residence.
- A 25% discount is available to current fulltime college students who present a valid college ID and proof of enrollment at the time of registration.
- No refunds, transfers, or prorating of pass values are permitted without approval from PCR management except for punches on a punch pass.

## CORPORATE USER FEES

Corporate pass rates are available for commercial fishing ships/boats, businesses, corporations, nonprofits, etc. Advance daily passes may be purchased at the corporate rate of \$3.00 per person, per day. Corporate pass applications may be obtained at the Community Center. A minimum purchase of 100 punches is required for every Corporate Account transaction.

### II. FACILITY & ROOM RENTAL RATES

#### AQUATICS CENTER

Aquatics Center – includes Mezzanine	\$60.00 per hour <i>for a minimum of two hours</i>
Aquatics Center Mezzanine	\$20.00 per hour
Use of Pool Slide with Rental	\$20.00 per hour (additional guards required)

<b>BURMA ROAD CHAPEL</b> (includes kitchen)	\$40.00 per hour
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#### COMMUNITY CENTER

<b>Conference Room</b>	\$20.00 per hour
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<b>Gymnasium</b>	\$50.00 per hour
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Rentals are available on Sundays  
from 12:00 PM – 2:00 PM

<b>Gymnasium, plus one of the following</b> inflatables – Pirate Ship or Bounce Castle	\$75.00 per hour and \$50.00 for additional hour
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<b>Gymnasium plus Obstacle Course</b> Five week advance notice required for scheduling purposes	\$125.00 per hour and \$50.00 for additional hour
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Gymnasium rental will only be available on Sunday from 12:00-2:00p.m., total rental time.

<b>Multipurpose Room</b> Includes Tables/Chairs	\$40.00 per hour and \$25.00 for every additional hour
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<b>Commercial Kitchen</b>	\$35.00 for first hour and \$15.00 for additional hours
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<b>Multipurpose Room &amp; Kitchen</b>	\$60.00 for first hour and \$40.00 for additional hours
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All room rentals require a \$50.00 refundable short term damage deposit. Renter will be responsible for the set up and tear down of chairs and tables in rental space. PCR staff will be responsible for moving the correct number of rented chairs and tables to rental space. Cleaning and/or damage fee will be assessed if rooms are left unclean or damaged. Renter must complete a walkthrough of space with PCR staff members before and after each rental to ensure that no damage has occurred and that space has been cleaned to department standards. Failure to complete these walkthroughs will result in the deposit being kept by PCR. No charge for non-profit organizations registered with the City of Unalaska, the Unalaska City School District, or other city departments.

### **III. PROGRAM FEES**

General Fees Statement: Program fees may vary depending on the length of a program, if it is an adult or youth program, and the varying cost of equipment and supplies. Program fees are published in the PCR Activity Guides, program flyers, and other advertisements and announcements. PCR offers a 10% discount for early bird registrations, which is rounded to the nearest whole dollar amount. Early bird fee is defined as a registration taking place at least two weeks before a program's scheduled start date.

Late Pickup Fee:	6-10 minutes = \$5.00
	11-15 minutes = \$10.00
	16-20 minutes = \$15.00
	21-25 minutes = \$20.00
	26-30 minutes = \$25.00

Scholarships may be available based on financial need. Anyone needing financial assistance in registering for the PCR programs is encouraged to apply at the Community Center. All scholarship information is confidential. For more information, call the PCR Recreation Manager at 581-1297.

### **IV. LIBRARY FEES**

#### **Fines for Overdue Materials**

General: Use of a library card to check-out material creates a contract between a library patron and the City of Unalaska. A library patron is financially responsible for all items checked out with their library card. Though some materials may not incur fines if held for extended periods of time, library patrons are responsible for replacement of any materials that are lost if checked out on their library card. The City reserves the right to charge a processing fee to partially offset expenses incurred for re-acquiring and replacing lost materials.

Interlibrary Loan Materials: Libraries that loan materials to patrons in Unalaska determine replacement costs and processing fees if those materials are lost. In addition to a local processing fee, fees imposed by lending libraries are passed through to the borrowing patron by the Unalaska Public Library.

Books and Magazines  
If Materials are Lost

No overdue charge  
Replacement cost plus \$5.00 per item  
processing fee

Interlibrary Loan Materials  
If Materials are Lost

\$0.25 per day local overdue charge,  
maximum overdue charge \$5.00  
Fines, replacement cost and processing  
fee as determined by the lending library,  
plus \$5.00 local processing fee and local  
overdue charge

DVDs  
If Materials are Lost

\$1.00 per day local overdue charge,  
maximum overdue charge \$5.00  
Replacement cost plus \$5.00 per item  
processing fee

Lost or Damaged Items

Replacement cost, plus applicable fines,  
plus \$5.00 per item processing fee

**Library Conference Room Rental**

\$20.00 per hour, with below exception:

Conference Room use is free of charge to non-profit, civic, social, cultural, educational, and government groups, as long as the meetings or programs they hold are open to the public, are free of charge, and are not held with the intention of generating revenue.

**Photocopying and printing**

\$0.10 per page black & white  
\$1.00 per page color  
(2-sided copies count as two pages)  
No charge

For school assignments

**Faxing for Customers/Patrons**

Receiving

Free with cover sheet (held for 7 days)

Outgoing to Standard Dialed Numbers

\$1.00 per page including the required  
cover page

Outgoing to Standard Linked to Satellite  
and Radio Communications Systems

\$1.00 per page including the required  
cover page, plus additional fees based on  
per minute charges for special telephonic  
connections

**Passport Processing Fees**

All fees for passport application and processing, including local processing fees, are set by the U.S. State Department and are not refundable.

**Items Available for Purchase at Library**

USB Drive	\$7.50
Headphones	\$5.00
Passport Photos	\$15.00

**V. PARK USE FEES**

PCR programs and co-sponsored activities take priority at all playground and park facilities. Park amenities such as, ball fields, playgrounds, and picnic areas are on a first come basis when PCR or co-sponsored activities have not been scheduled. Please check with the Community Center at 581-1297 for availability before planning any personal events.

**Pavilion Rental Fee**

\$10.00 per hour

The pavilions at Community Park/Kelty Field and Expedition Park are available for reservation from the first weekend in May to the last weekend in October. Pavilions must be reserved at least seven days in advance of reservation date. Pavilion rental includes the use of the large charcoal grill beside each pavilion. Pavilions can only be reserved during Community Center operating hours and users must adhere to all park use regulations.

**VI. OTHER FEES**

Gym floor tarp	\$50.00 for set up and take down
I.D. card replacement fee	\$ 5.00
Aquatics Center Lockers	\$10.00/month
Lost day-use lock	\$ 5.00
Lost Towel	\$ 5.00
Laminating	\$1.00/foot
Clay (25 lb. Block)	\$30.00
Helium for Balloons (must provide balloons and string)*	\$2.50 for standard latex \$12.00 for large Mylar
Color Poster Printing*	
11x17 poster	\$2.00 each
18x24 poster	\$20.00 each
Two 18x24 posters	\$30.00
24x36 poster	\$30.00 each

Note: The preferred poster format is a large format JPG, PNG, or BMP file. The suggested pixel dimensions are at least 1700 x 2500, or a file size of at least 3MB. Smaller files may become blurry when enlarged. We can also enlarge Word, PDF, and Publisher files. Files that do not meet the suggested file types or formats may be subject to a \$10.00 set up fee. There are no waived or reduced fees for any agencies or non-profit organizations for making posters.

**Important:** Poster printing is not available as an on demand service. Community Center staff may need up to three business days to process printing requests.

Note: Balloon filling is dependent upon staff and helium availability. Filling of balloons should be scheduled 3 days in advance to ensure availability.

**Kiln Firing Fee:** \$25.00 for any personal firings outside of the PCR’s complimentary firing schedule or for pieces requiring firing to specific temperatures outside of the standard PCR fires. This fee may be split amongst a group of patrons.

**Popcorn Machine Rental:** The PCR popcorn machine is available for rent for \$25.00 per hour with a \$200.00 deposit. The popcorn machine must be rented at least one week in advance and must be cleaned to staff specifications upon return.

Celebration Tent – 20’x20’ includes side walls	\$250.00 per day with \$200.00 refundable Security and damage deposit. Any damage or lost items that cost more than the \$200.00 damage deposit will be charged to the rental party. (Rental party is responsible for pick up, set up, take down, and return.)
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**The following items require a \$50.00 refundable deposit:**

Chairs	\$ 1.00 per chair
Tables	\$ 3.00 per day, per table

Other equipment and facilities may be available on a contingent basis with PCR Director’s approval.

## DEPARTMENT OF PLANNING

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Variance/Conditional Use Application	
Residential Structure/Use	\$ 50.00
Commercial/Industrial Structure/Use	\$200.00
After-the-Fact Variance/Conditional Use Application	
Residential Structure/Use	\$100.00
Commercial/Industrial Structure/Use	\$400.00
Plat Application	\$250.00
Zone Change Application	\$250.00
Appeals	\$100.00
Tideland Lease Application	
Category A	\$500.00
Category B	\$200.00
Large Format Scanning (Labor Cost)	\$35.00/hour
Large Format Copies (Black and White)	\$0.01 per square inch + labor
Large Format Copies (Color)	\$0.02 per square inch + labor
Comprehensive Plan	\$20.00
Housing Strategy	\$10.00
Title 8 UCO	\$15.00
Street Address Map Book	\$35.00
Tax Map Book	\$50.00
Zoning Map (36x60 Color)	\$40.00
Landmarks and Location Map (36x60 Color)	\$40.00



# DEPARTMENT OF PUBLIC SAFETY

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## **POLICE**

Civil Process Service, Served or Unserved	\$50.00
Private Party Fingerprints	\$25.00
Portable Breath Test (PBT)	\$75.00

## **PUBLIC INFORMATION REQUESTS**

Copy of narrative report	\$20.00
Copy of DVD/CD	\$10.00

## **CHAUFFEURS LICENSE**

Chauffeurs license (Original)	\$55.00, plus State of Alaska processing fee for fingerprinting
Renewal	\$15.00
Taxi Meter Inspection	\$20.00

## **EMS CLASS FEES**

Heartsaver First Aid CPR AED	\$75.00
BLS for Healthcare Providers	\$75.00
BLS Instructor	\$150.00
ETT	\$300.00
EMT I	\$400.00
EMT II	\$500.00
EMT III	\$500.00
EMT I, II, III Refresher	\$200.00
All CPR Refreshers	\$50.00

## **AMBULANCE FEES**

Loaded Mileage	\$11.00/mile
BLS	\$500.00
ALS	\$700.00
At-Sea Medical Assist	\$3,000.00 (does not include ambulance transport)

## **VEHICLE IMPOUND**

Storage of Vehicle	\$20.00 per day
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## **TOWING SERVICE**

Actual cost of towing service will be as charged by provider

**ANIMAL CONTROL**

Dog Impound – 1 <sup>st</sup> offense	\$25.00
Dog Impound – 2 <sup>nd</sup> offense	\$50.00
Dog Impound – 3 <sup>rd</sup> offense	\$100.00
Animal License	\$5.00
Replace lost tag	\$5.00
Kennel Fee	\$20.00 per day

# DEPARTMENT OF PUBLIC WORKS/PUBLIC UTILITIES

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It is recognized that from time to time for various reasons the city shall be called upon to perform services for private individuals and companies using the city labor force and equipment. It is the policy of the city and as such the duty of the Director of Public Works or the Director of Public Utilities, before agreeing to perform such services for a private entity, other than those required to be performed by the city, that the director be assured that all attempts by the applicant to secure such services from the private business sector have been exhausted.

**EQUIPMENT RATES DO NOT INCLUDE THE COST OF AN OPERATOR. THE EQUIPMENT WILL BE RENTED WITH A QUALIFIED CITY EMPLOYEE TO OPERATE THE EQUIPMENT. FEES FOR OPERATORS ARE SET OUT BELOW.**

## LABOR CHARGE OUT RATE

### DEPARTMENT OF PUBLIC WORKS

Note: See Utilities specific fee schedules for Public Utilities labor charge out rates.

Straight Time	\$85.00 per hour
Over time (time and a half)	\$128.00 per hour
Double Time	\$170.00 per hour

## TRUCKS

10 CY End Dump Truck	\$125.00 per hour
10 CY Sand Truck	\$140.00 per hour
Truck Tractor to Pull Trailer	\$110.00 per hour
Water Truck, 2000 Gallon Capacity	\$125.00 per hour
Water Truck, 4000 Gallon Capacity	\$140.00 per hour
Terex Rock Hauler 2205B	\$180.00 per hour
2½ Ton Flat Bed	\$90.00 per hour
Vactor Truck	\$200.00 per hour
2½ Ton Flat Bed w/Hydraulic Boom Crane	\$150.00 per hour
5 CY End Dump Truck	\$90.00 per hour
Street Sweeper	\$150.00 per hour
Bucket Truck	\$150.00 per hour

## TRAILERS

Generator Trailer	\$90.00 per hour
Lowboy Trailer, 70,000 lb. capacity	\$140.00 per hour
Tilt-Deck Trailer	\$100.00 per hour

**MOTOR GRADERS**

Cat 14H Grader	\$220.00 per hour
Cat 14M <del>3E</del> Grader	\$220.00 per hour
Volvo G990	\$220.00 per hour

**BULLDOZERS**

Cat D-3C Dozer	\$110.00 per hour
Cat D7 Dozer w/ripper	\$190.00 per hour
Cat D4 Dozer	\$140.00 per hour
Cat D6 Dozer	\$160.00 per hour

**FRONT END LOADERS**

Cat IT28B	\$1 <del>32</del> 0.00 per hour
Cat 950	\$1 <del>32</del> 0.00 per hour
Cat 902	\$1 <del>01</del> 0.00 per hour
Volvo L-120E	\$1 <del>24</del> 0.00 per hour

**BACKHOES**

Case 580 Backhoe	\$110.00 per hour
JCB Backhoe	\$150.00 per hour
Case 580 Backhoe with hammer attachment	\$150.00 per hour
Cat 307C	\$100.00 per hour
Volvo EC210CL	\$1 <del>98</del> 0.00 per hour

**COMPACTORS**

Cat CB214D	\$90.00 per hour
Ingersol Rand SD100D Vibratory Drum	\$125.00 per hour

**MISCELLANEOUS**

Jack Hammer	\$40.00 per hour + supplies
Pickups, 4x4, ½ Ton	\$20.00 per hour
Air Compressor, 120 PSI	\$50.00 per hour
DXL-750 Air Compressor, 160 PSI	\$50.00 per hour
Manitou M40 Lift Truck/Forklift	\$100.00 per hour
Bowie Lancer 500 Hydro Seeder	\$100.00 per hour
Core Driller	\$50.00 per hour
Concrete wall saw	\$125.00 per hour + supplies
Stanley Spinax Pneumatic Gun	\$50.00 per hour + supplies
Ned-Hut Cement Saw	\$125.00 per hour + supplies
Pipeline Video Inspection Unit	\$50.00 per hour
Snocrete Snow Blower	\$100.00 per hour

Genie Z45/25 Telescoping Man Lift	\$75.00 per hour
Genie Scissor Lift	\$75.00 per hour

#### **ASPHALT PATCHING – ROAD**

Minimum Amount (Up to 200 sq. ft.)	\$2,500, plus \$20/sq. ft. for each additional sq. ft.
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#### **ASPHALT PATCHING – PATHWAY**

Minimum Amount (Up to 100 sq. ft.)	\$1,000, plus \$10/sq. ft. for each additional sq. ft.
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#### **BUILDING PERMITS**

New Residential Dwelling Unit;	\$100.00
Addition to add Second Dwelling Unit;	
Container Storage Unit;	
Major Additions (2 or more rooms)	

Single Family or Duplex Remodel;	\$25.00
Minor Additions (less than 2 rooms);	
Re-roofing; Demolitions; Arctic Entry	

All commercial; 3 or more dwelling unit  
residential

Valuation \$0-\$50,000	\$250.00
Valuation over \$50,000	\$400.00

After-the-Fact Building Permits Penalty	\$500.00 additional
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#### **UTILITY INSPECTION CARD DEPOSIT**

Residential	\$500.00
Commercial	\$1,000.00
Replacement Card	\$100.00

# DEPARTMENT OF PUBLIC UTILITIES

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## Electric Utility

### **SCHEDULE A RESIDENTIAL SERVICE**

The Residential Service Rate applies only to service provided exclusively for general domestic purposes, including single family residences, housing units in multi-family residences, and mobile homes.

Customer Charge	\$8.00 per month
Energy Charge	\$0.23395 per kWh

### **SCHEDULE B SMALL GENERAL SERVICE**

The Small General Service Rate applies to all non-residential services with 20 kW of demand or less, and does not require demand metering.

Customer Charge	\$10.00 per month
Energy Charge	\$0.20545 per kWh

### **SCHEDULE C LARGE GENERAL SERVICE**

The Large General Service Rate applies to all services with demands exceeding 20 kW but less than or equal to 100 kW for a minimum of 6 months per city fiscal year. A review of service classification will be performed annually. The new rate will be applied from that time forward and will not be retroactive.

Customer Charge	\$50.00 per meter per month
Demand Charge	\$6.70 per kW
Energy Charge	\$0.17395 per kWh

### **SCHEDULE D INDUSTRIAL SERVICE**

The Industrial Service Rate applies to services with demands exceeding 100 kW for a minimum of 6 months per city fiscal year. A review of service classification will be performed annually. The new rate will be applied from that time forward and will not be retroactive.

Customer Charge	\$100.00 per meter per month
Demand Charge	\$8.00 per kW
Energy Charge	\$0.14385 per kWh

## **SCHEDULE E STREETLIGHTS**

For streetlights with energy meters, the City will charge the rate in effect for Small General Service. Monthly customer charges will be applied to each streetlight meter, and the energy charge shall be applied to the actual amount of energy consumed each month.

For streetlights without energy meters, the monthly charge will be equal to the Small General energy charge multiplied by the actual energy usage of a metered streetlight with similar wattage. A monthly customer charge will not be applied to unmetered streetlights.

## **SCHEDULE F COST OF POWER ADJUSTMENT**

A surcharge or credit (Cost of Power Adjustment) shall be applied to all energy in Schedule A – E to reflect all Fuel and Purchased Power Cost included in the Energy Charge for Schedules A - E. The City shall calculate the Cost of Power Adjustment on a quarterly or monthly basis with the calculation to take into account the actual costs for the previous period and the estimated costs for the period in which the Cost of Power Adjustment is to be in effect.

## **SCHEDULE G STANDBY SERVICE**

Standby service means electrical service supplied or made available to load which is serviced all or part of the time by the customer's own electric generation or by any non-City source of power. Standby service will be provided under the Large General Service Rate (Schedule C) except that the minimum payment each month will be equal to the customer charge plus the product of the demand charge and the estimated maximum demand of the load serviced by the standby service. With large loads or special circumstances, the City may require that standby service be supplied by the City only under a special contract specifying the rates, terms and conditions governing such service.

## **SCHEDULE H INTERRUPTIBLE SERVICE**

Interruptible service means electrical service under which the City retains the right to interrupt service, in whole or in part, at any time, with or without notice, whenever the City deems necessary in order to meet the demand of other customers or for any other reason. Interruptible service may be supplied, at the City's discretion, only under a special contract specifying the rates, terms and conditions governing such service.

## **SCHEDULE I FEES AND SPECIAL CHARGES**

- A.     Billing Deposits                   A deposit equal to two months estimated billing is required. Interest in the amount of 3.5% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.

- B. New Service Connection  
Labor: Straight Time \$85.00 per hour  
Over Time \$128.00 per hour  
Double Time \$170.00 per hour  
Materials: Cost plus 15%
- C. Construction Deposit 50% of City's construction estimate due prior to start of construction.  
Balance due prior to activation.
- D. Service/Reconnection \$80.00
- E. Service Call Out:  
Labor: Straight Time \$85.00 per hour  
Over Time \$128.00 per hour  
Double Time \$170.00 per hour  
Materials: Cost plus 15%
- F. Power Factor Adjustment  
(if demand charge applies) If the average power factor of the customers' system is less than 90% lagging, the billing demand may be increased by the amount of kW that is required to bring the average power factor to no less than 90% lagging.  
  
For all new services installed after September 30, 2006, if the average power factor of the customers' system is less than 95% lagging, the billing demand may be increased by the amount of kW that is required to bring the average power factor to no less than 95% lagging.
- G. Billable Time In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.



# Water Utility

## **SCHEDULE A SINGLE FAMILY OR DUPLEX WATER SERVICE MONTHLY CHARGES**

Schedule A is restricted to service provided exclusively for unmetered general domestic purposes to single family and duplex dwelling units. The fixed monthly charge includes customer and volume charges. Duplex services will receive two unit charges. Residential units that are also used for commercial purposes are required to be metered and charged in accordance with Schedule B. All new water services will be metered.

### **COST PER DWELLING UNIT**

Single Family/Duplex
Effective 07/01/15
\$35.59 per unit per month

## **SCHEDULE B METERED WATER SERVICE MONTHLY CHARGE**

	Effective 07/01/15	
Meter Size	Fixed Monthly Charge	Charge Per 1,000 Gallons
5/8"	\$3.53	\$2.51
3/4"	\$3.74	\$2.51
1"	\$4.15	\$2.51
1.5"	\$5.21	\$2.51
2"	\$6.47	\$2.51
3"	\$9.40	\$2.51
4"	\$13.18	\$2.51
6"	\$24.08	\$2.51
8"	\$36.67	\$2.51
10"	\$63.43	\$2.51
12"	\$100.12	\$2.51

## **SCHEDULE C SERVICE TO HIGH ELEVATIONS**

If pumping is required to serve a customer or subdivision at an elevation too high to be continuously served by gravity, it is the customer's responsibility to meet necessary State requirements to install, to operate, and to maintain such a facility.

**SCHEDULE D  
FEE FOR SERVICE CONNECTIONS**

Fees for new service connections are comprised of two types of charges, costs for the actual physical hook-up and system development charges (SDCs), which pay for system wide capital expansion. SDCs are comprised of both reimbursement (past system expansion) and improvement (future system expansion) fees.

**D-1 PHYSICAL HOOK-UP FEES:**

Labor:	Straight Time	\$85.00 per hour
	Over Time	\$128.00 per hour
	Double Time	\$170.00 per hour
Materials:	Cost plus 15%	

- All services to be installed by the Utility will be cost estimated at the time of application.
- All estimates will be valid for 30 days.
- A deposit of 50% of the construction estimate is required.
- Deposit must be paid before work can proceed.
- Balance due prior to activation of service.

**D-2 SYSTEM DEVELOPMENT CHARGE:**

D-2a: System development charges are to be assessed and paid prior to service activation.  
Charges are based on domestic service meter size as follows:

SYSTEM DEVELOPMENT CHARGES SCHEDULE

METER SIZE	SYSTEM DEVELOPMENT CHARGE
Unmetered Residential	\$565.00
5/8 inch	\$565.00
¾ inch	\$565.00
1 inch	\$5,088.00
2 inch	\$16,280.00
3 inch	\$30,530.00
4 inch	\$48,845.00
6 inch	\$101,765.00
8 inch	\$165,825.00
10 inch	\$292,680.00
12 inch	\$470,766.00

D-2b: The System Development charge component of the water services connection charge for residential housing shall be waived.

**SCHEDULE E  
FEES AND SPECIAL CHARGES**

- A.     Billing Deposits                     A deposit equal to two months estimated billing is required. Interest in the amount of 3½% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.
- B.     Service/Reconnection             \$70.00
- C.     Service Call Out
- Labor:                     Straight Time       \$85.00 per hour  
                              Over Time         \$128.00 per hour  
                              Double Time      \$170.00 per hour
- Materials:               Cost plus 15%
- D.     Mainline Inspection
- Labor:                     Straight Time       \$85.00 per hour  
                              Over Time         \$128.00 per hour  
                              Double Time      \$170.00 per hour
- Materials:               Cost plus 15%
- E.     Billable Time                     In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest ½ hour.

# Wastewater Utility

## **SCHEDULE A UNMETERED RESIDENTIAL SEWER SERVICE**

Schedule A is restricted to service provided exclusively for general domestic purposes to single family, duplex, or individual trailer housing units. Charges for unmetered monthly service are made up of a service charge and a volume charge. Duplex services will receive two unit charges. Residential units that are also used for commercial purposes shall be metered and charged in accordance with Schedule B.

### Unmetered

Effective 07/01/18	Effective 07/01/19	Effective 07/01/20
\$109.61 per unit per month	\$111.80 per unit per month	\$114.04 per unit per month

## **SCHEDULE B METERED COMMERCIAL SEWER SERVICE**

Any service that does not fall into the residential category as defined in Schedule A above or into the industrial category as defined in Schedule C below shall be classified as a commercial service. Commercial sewer service charges are made up of both a fixed service charge and a usage charge. The usage component is based on a volume rate per 1,000 gallons of metered water consumption. The total monthly bill for metered commercial services is comprised of the fixed service charge and volume charge components as detailed below:

### Metered Commercial

	Effective 07/01/18	Effective 07/01/19	Effective 07/01/20
Service Charge	\$20.06 per month	\$20.46 per month	\$20.87 per month
Volume Charge	\$17.10 per 1000 gallons	\$17.44 per 1000 gallons	\$17.79 per 1000 gallons

Monthly billings may be adjusted for a commercial service that consumes more than 50,000 gallons of water per month that is not returned to the sewer system. To obtain an adjustment, the customer must petition the City, separately meter water usage not entering the sewer system, and demonstrate that the separately metered water will not enter the sewer system. Upon review and approval, the City will deduct the volume of separately metered water which is not returned to the sewer system from the total metered consumption prior to calculation of the volume charge each month.

**SCHEDULE C  
METERED INDUSTRIAL SEWER SERVICE**

Any service which has a current individual NPDES permit, where a plant's metered water use does not accurately reflect sewage flows due to large quantities of water consumption that are not returned to the sewer system, shall be classified as an industrial service. Industrial sewer service charges are made up of both a fixed service charge and a usage charge. The usage component is based on a volume rate per 1,000 gallons of metered water consumption. The total monthly bill for metered industrial services is comprised of the fixed service charge and volume charge components as detailed below:

Metered Industrial			
	Effective 07/01/18	Effective 07/01/19	Effective 07/01/20
Service Charge	\$20.06 per month	\$20.46 per month	\$20.87 per month
Volume Charge	\$1.09 per 1,000 gallons	\$1.11 per 1,000 gallons	\$1.13 per 1,000 gallons

**SCHEDULE D  
FEES AND SPECIAL CHARGES**

- A. Billing Deposit A deposit equal to two months estimated billing is required. Interest in the amount of 3.5% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.
- B. New Service Connection
- |            |               |                   |
|------------|---------------|-------------------|
| Labor:     | Straight Time | \$85.00 per hour  |
|            | Over Time     | \$128.00 per hour |
|            | Double Time   | \$170.00 per hour |
| Materials: | Cost plus 15% |                   |
- C. Construction Deposit 50% of City's construction estimate due prior to start of construction. Balance due prior to activation of service.
- D. Service/Reconnection 70.00
- E. Service Call Out
- |            |               |                   |
|------------|---------------|-------------------|
| Labor:     | Straight Time | \$85.00 per hour  |
|            | Over Time     | \$128.00 per hour |
|            | Double Time   | \$170.00 per hour |
| Materials: | Cost plus 15% |                   |

F. Service Inspection

Labor:	Straight Time	\$85.00 per hour
	Over Time	\$128.00 per hour
	Double Time	\$170.00 per hour
Materials:	Cost plus 15%	

G. Billable Time

In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

H. Other Charges

Wastewater Drain Pipe Camera \$100.00 per hour  
Wastewater Mainline Pipe Camera \$150.00 per hour  
Wastewater Septic/Septic Tank Pumping \$.15 per gallon

# Solid Waste

## SCHEDULE A LANDFILL MAINTENANCE FEE

The monthly landfill maintenance fee applies to all metered and non-metered utility locations and any other person or organization that receives landfill services or deposits waste in the landfill. Multi residential unit services will receive maintenance fee charges in accordance with the number of units. This fee is included on each customer's monthly utility bill. In the event a landfill customer does not receive a utility bill, this fee will be assessed at the landfill and billed on a monthly basis.

### MAINTENANCE FEE

Effective 07/01/18	Effective 07/01/19
\$26.76	\$27.97

## SCHEDULE B TIPPING FEE/MINIMUM FEE

The tipping fee applies to all landfill customers other than residential customers depositing their own household refuse and applies to such customers in addition to the landfill maintenance fee in Schedule A above. Such customers will be charged the tipping fee or the minimum fee whichever is greater. If scales are operational at the landfill, the tipping fee will be based on the following rate per ton; otherwise, the rate per cubic yard will apply. Tipping and minimum fees will be assessed at the landfill by the operator on duty and billed on a monthly basis.

For purposes of the tipping fee exemption, household refuse is defined as "refuse generated within a household during normal, day-to-day activities." It does not include furniture, major appliances, construction or demolition debris, large amounts of yard waste, or any other items that, because of their bulk, weight or composition, the landfill staff determines to be chargeable.

Effective 07/01/18

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per cubic yard)	Minimum Fee
General Refuse	\$240.38 per Ton	\$11.78	\$23.54	\$26.67
Batteries	\$565.02 per Ton		\$324.47	\$38.52
Scrap Metal*	\$1027.31 per Ton		\$391.08	\$64.32
Fish Waste	\$513.66 per Ton		\$110.98	\$370.35

\*See Schedule G, Paragraph A

Effective 07/01/19

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per cubic yard)	Minimum Fee
General Refuse	\$251.20 per Ton	\$12.31	\$24.60	\$27.87
Batteries	\$590.45 per Ton		\$339.07	\$40.25
Scrap Metal*	\$1073.54 per Ton		\$408.68	\$67.21
Fish Waste	\$536.77 per Ton		\$115.97	\$387.02

\*See Schedule G, Paragraph A

### **SCHEDULE C VEHICLE DISPOSAL FEE**

Any person disposing of a vehicle at the landfill must remove fluids, batteries and tires from the vehicle prior to disposal. If fluids, batteries and tires are not removed from the vehicle prior to disposal, those vehicles will not be accepted. All Commercial Vehicles are defined as commercially licensed or vehicles with a rating of one ton or higher. Vehicles must be clean of all trash prior to disposal. All vehicle parts will be charged at the metal charges in Schedule G.

#### **VEHICLE DISPOSAL FEE**

Effective 07/01/18		Effective 07/01/19	
Passenger Cars	No Charge	Passenger cars	No Charge
Pick-up trucks & SUV's up to 1 Ton Rating	No Charge	Pick-up trucks & SUV's up to 1 Ton Rating	No Charge
Pick-up trucks & SUV's up to 1 Ton Rating	No Charge	Pick-up trucks & SUV's up to 1 Ton Rating	No Charge
All commercial vehicles	\$879.37/ton	All commercial vehicles	\$918.95/ton

### **SCHEDULE D SPECIAL WASTE HANDLING FEES**

The special waste handling fees apply to all landfill customers who deposit wastes in the landfill that require special handling to be accommodated. Such customers will be charged the special handling fee in addition to the landfill tipping fee in Schedule B above. Special wastes include trawl nets, and appliances with refrigerant.

Effective 07/01/18		Effective 07/01/19	
Trawl Nets (per cubic yard)**	\$1,027.31	Trawl Nets (per cubic yard)**	\$1,073.54
Nets Compact Fee (per ton)**	\$217.79	Nets Compact Fee (per ton)**	\$227.59
Appliance with refrigerant	\$102.27 each	Appliance with refrigerant	\$107.35 each
** See Schedule G, Paragraph D			



Special handling charges shall not be limited to the items specified above. Any person with other waste materials that require special handling to be accommodated at the landfill shall notify the Department of Public Utilities prior to disposal. Such wastes will be accepted at the discretion of the City, subject to an agreement between the customer and the Director of Public Utilities on charges that will reasonably compensate the City.

**SCHEDULE E  
SEPARATION FEES**

Customers responsible for any mixed load arriving at the City’s solid waste disposal facility that includes prohibited items or materials requiring separation shall be charged the labor charge out rate as stated in Schedule F, Section B, based upon the extra time required for handling by City personnel and equipment. This charge will be in addition to the landfill tipping fee in Schedule B above.

“Materials requiring separation” include: major items and appliances; pallets and large wood items; nets and line; fish waste; fish meal; preservative; galley/restaurant waste; tires; wire rope/cables; junk vehicles; and scrap metal. “Prohibited materials” include: creosote or creosote treated items; petroleum products; corrosive materials; toxic materials; liquids; off-island waste; PCB’s; and Asbestos.

**SCHEDULE F  
FEES AND SPECIAL CHARGES**

A.     Billing Deposits             A deposit equal to two months estimated billing is required. Interest in the amount of 3.5% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded, or applied to account.

B.     Labor Charge Out rates:

Labor:	Straight Time	\$87.40 per hour
	Over Time	\$131.10 per hour
	Double Time	\$174.80 per hour
Equipment Charge:		\$166.43 per hour
Materials:		Cost plus 15%

C.     Billable Time             In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

**SCHEDULE G  
OTHER SPECIAL REGULATIONS**

A.     Scrap Metals. Scrap metals must be cut into less than four foot lengths and be no more than one foot thick. Scrap metals not cut in accordance with the preceding dimensions will be charged a per ton Tipping Fee plus the compacted cubic yard rate fee. In the event the landfill scales are not operating, and the scrap metal is greater than 1 cubic yard, the rate charged shall be two times the compacted cubic yard rate for Scrap Metal.

Cubic yard volume is determined by the following formula: (maximum length in feet times maximum width in feet times maximum height in feet divided by 27). All cables and wire rope must be separated from metal deliveries. All webbing, nets, and rope must be removed from crab pots and other metal material.

B. Wood. Wood including demolition and construction materials must be cut into lengths not exceeding four (4) foot lengths and be no more than one (1) foot thickness.

C. Containers. All containers including vans, tanks and other large vessels exceeding fifty five (55) gallons in capacity must be cleaned of any residue and cut into less than four (4) feet lengths and be less than four (4) feet diameter. Containers are defined as: A large reusable receptacle that can accommodate smaller cartons or cases in a single shipment designed for efficient shipment of cargo or is used for the storage of liquid. All valves must be removed from cylinders before disposal. All propane tanks must be separated from general metal. All fuel and oil tanks must be cut in half.

D. Nets and Line. Nets and lines must be free of all non-synthetic polymerized materials and must be cut up into tightly bound bundles of less than one (1) cubic yard. Synthetic polymerized materials include, but are not limited to, nylon, polypropylene, polyethylene, and spectra. (Note nets are charged in accordance with Schedule D and Schedule B.) Customers that deliver nets and lines that are in one (1) cubic yard bundles will be charged a per ton tipping fee. Nets and lines that are not cut and tightly bound into one (1) cubic yard bundles will be charged a per ton tipping fee and the cubic yard fee.

E. Other. Other emergency limitations on waste material may be added as authorized by the Director with approval from the City Manager.

# DEPARTMENT OF PORTS AND HARBORS

## SECTION I: SPIT DOCK HARBOR FACILITY

### A. Definitions

Moorage: The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed.

VESSEL LENGTH		MONTHLY PREPAY
From	To	
0'	99'	\$ <del>1,229.90</del> <u>1,254.50</u>
100'	124'	\$ <del>1,552.11</del> <u>1,583.15</u>
125'	149'	\$ <del>2,411.59</del> <u>2,459.82</u>
150'	174'	\$ <del>4,129.86</del> <u>4,212.46</u>
175'	199'	\$ <del>6,196.04</del> <u>6,319.96</u>
200'	224'	\$ <del>8,606.48</del> <u>8,778.61</u>
225'	300'	\$ <del>10,838.60</del> <u>11,055.37</u>

VESSEL LENGTH		DAILY RATE
From	To	
0'	99'	\$ <del>56.30</del> <u>57.43</u>
100'	124'	\$ <del>71.05</del> <u>72.47</u>
125'	149'	\$ <del>110.39</del> <u>112.60</u>
150'	174'	\$ <del>189.06</del> <u>192.84</u>
175'	199'	\$ <del>283.64</del> <u>289.31</u>
200'	224'	\$ <del>393.99</del> <u>401.87</u>
225'	300'	\$ <del>496.17</del> <u>506.09</u>

### B. Prepaid Monthly Moorage

Vessels may prepay at the monthly prepay rate. A month will be considered 30 days. Previous charges on vessel account must be paid in full to qualify for prepayment option and the owner must be in good standing with the Port. Monthly moorage rate vessels that occupy moorage beyond the expiration of their prepaid terms will be charged at the daily rate for that size vessel classification from the day that prepayment of monthly rate expires. Prepayment extensions may be granted prior to expiration of the current agreement.

Note: Due to periods of heavy overflow vessels may be granted permission by the Port Director or Harbormaster to tie up at the UMC Dock at Spit Dock Rates.

For labor, crane, equipment and other charges see Section VI.

## SECTION II: BOB STORRS INTERNATIONAL BOAT HARBOR

### A. Definitions

Long Term Moorage: Moorage for those vessel owners or operators who have a long term slip or are on the wait list.

Transient Moorage: Moorage that is not reserved and the vessel owner is not on the wait list.

Wait List: A list of vessels waiting to be assigned a reserved slip based on length classification and date of application. Owners may request to be placed on the wait list free of charge.

### B. Long Term and Reserved Moorage

#### 1. Monthly rate:

VESSEL LENGTH		MONTHLY RATE
From	To	
0'	20'	<del>\$56.76</del> 57.90
21'	25'	<del>\$76.52</del> 78.05
26'	30'	<del>\$88.89</del> 90.67
31'	35'	<del>\$109.80</del> 112.00
36'	40'	<del>\$126.46</del> 128.99
41'	45'	<del>\$143.11</del> 145.97
46'	50'	<del>\$159.74</del> 162.93
51'	55'	<del>\$176.40</del> 179.93
56'	60'	<del>\$193.05</del> 196.91

### C. Transient Moorage

#### 1. Daily rate:

VESSEL LENGTH		DAILY RATE
From	To	
0'	20'	<del>\$7.13</del> 7.27
21'	25'	<del>\$9.57</del> 9.76
26'	30'	<del>\$11.43</del> 11.66
31'	35'	<del>\$13.59</del> 13.86
36'	40'	<del>\$15.45</del> 15.76
41'	45'	<del>\$17.62</del> 17.97
46'	50'	<del>\$19.76</del> 20.16
51'	55'	<del>\$21.62</del> 22.05
56'	60'	<del>\$23.78</del> 24.26

2. For labor, equipment and other fees, see Section VI

3. Transient Vessel Owners may be required to post a deposit.

### SECTION III: POT & LIGHT CARGO DOCK

#### Definitions:

Dockage: The charge assessed against a vessel for berthing at a facility ~~with~~ for the purpose of moving cargo. Dockage is assessed every 12 hours.

Moorage: The charge assessed against a vessel for berthing at a facility without conducting cargo operations. Moorage is calculated midnight to midnight.

Wharfage: A charge assessed against all cargo being transferred over a facility or between vessels when berthed at a facility.

#### A. Dockage

Rate: Dockage shall be charged at \$.90 per foot per 12 hour period. Vessels Overall Length (LOA) of 150' or greater will be billed per the UMC Tariff Rate.

#### ~~B. Prepaid Monthly Moorage~~

\*Note: Due to periods of heavy overflow, vessels may be granted permission to tie up at the UMC Dock at Spit Dock Rates. In the event that other facilities are over capacity, the Port Director or Harbor Master may honor Spit Dock moorage rates.

For labor, equipment, and other charges, please see Section VI.

#### ~~C. Moorage Rate per Day~~

VESSEL LENGTH		DAILY RATE
From	To	
0'	99'	<del>\$55.22</del> <u>56.32</u>
100'	124'	<del>\$71.05</del> <u>72.47</u>
125'	149'	<del>\$110.39</del> <u>112.60</u>
150'	174'	<del>\$189.06</del> <u>192.84</u>
175'	199'	<del>\$283.64</del> <u>289.31</u>
200'	224'	<del>\$393.99</del> <u>401.87</u>
225'	Up to 300'	<del>\$496.17</del> <u>506.09</u>
All Dockage and Moorage for vessels greater than 300' will be billed \$.90 for each additional foot over 300'.		

D. **Fishing Gear Wharfage:**

- |  |  |
|--|--|
| 1. Crab Pots/Cod Pots                                  | \$ <del>2.01</del> <u>2.05</u> per Pot               |
| 2. Other Pots  | \$ <del>1.15</del> <u>1.17</u> per 10/ minimum of 10 |
| 3. Trawl Nets  | \$ <del>92.08</del> <u>93.92</u> each                |
| 4. Trawl Doors   | \$ <del>17.26</del> <u>17.61</u> each                |
| 5. Longline Modules                                    | \$ <del>57.56</del> <u>58.71</u> each                |
| 6. Dockage is assessed when loading and unloading gear |  |

E. **Other Wharfage:** Section VI

F. **Land Use:**

Cargo Storage Section VI

G. **General Notes**

1. On/off-loading of fishing gear and cargo has priority over moorage and all other non-emergency uses.
2. Vessels must vacate the dock after cargo or gear on/off-loads are complete when requested to do so by the Harbormaster.
3. Moorage at Spit and Cargo Dock is by permission only.
4. For labor, equipment and other fees, see Section VI.

**SECTION IV: CARL E. MOSES BOAT HARBOR**

**A. Definitions**

Permanent Moorage: Moorage that has paid the minimum required pre-payment and vessel owner/operator has been assigned a reserved slip.

Transient Moorage: Moorage for vessel without a permanent slip.

Dockage: The charge assessed against a vessel for berthing at a facility for the purpose of transferring cargo or gear.

Waste oil disposal fee: See Section VI.

**B. Long Term and Reserved Moorage**

1. Annual Rates are based on Length over all x Annual cost per Linear Feet (LF).

Annual Rate:

VESSEL LENGTH		Annual Base Rate
From	To	Per Foot LF x LOA
0'	49'	\$ <del>42.29</del> <u>43.14</u>
50'	59'	\$ <del>48.33</del> <u>49.30</u>
60'	69'	\$ <del>54.37</del> <u>55.46</u>
70'	79'	\$ <del>66.45</del> <u>67.78</u>
80'	89'	\$ <del>78.53</del> <u>80.10</u>
90'	99'	\$ <del>84.58</del> <u>86.27</u>
100'	109'	\$ <del>90.62</del> <u>92.43</u>
110'	119'	\$ <del>96.66</del> <u>98.59</u>
120'	129'	\$ <del>108.74</del> <u>110.91</u>
130'	139'	\$ <del>120.82</del> <u>123.24</u>
140'	149'	\$ <del>138.94</del> <u>141.72</u>
150'		\$ <del>157.07</del> <u>160.21</u>

- Not more than one vessel may be moored in a stall at any one time except with the prior consent of the harbor master. The harbor master may permit multiple occupancy of a single stall or float area if the harbor master determines that multiple occupancy is safe and would facilitate maximum use of the harbor facilities.
- A person who owns or operates more than one vessel is permitted to lease only one exclusive stall unless there is no waiting list for the size of exclusive stall required by the second vessel. The second or other vessel(s) owned or operated by such a person shall be accommodated on a transient basis.
- An entity with multiple vessel(s) that has a permanent slip must indicate which vessel name belonging to that entity will occupy that slip and may substitute only one vessel owned by the entity per annual payment period for that slip. The request must be submitted in writing and pre-approved by the Port Director or Harbor Master.

2. Vessels will not be credited for unused pre-paid moorage time.

### C. Transient Moorage

1. Daily Rates are based on Length over all x Daily base cost per Linear Feet (LF).

Daily rate:

VESSEL LENGTH		Daily Base Cost Per Foot LF x LOA
From	To	
0'	49'	\$0.23
50'	59'	\$ <del>.27</del> <u>.28</u>
60'	69'	\$ <del>.31</del> <u>.32</u>
70'	79'	\$ <del>.38</del> <u>.39</u>
80'	89'	\$ <del>.43</del> <u>.44</u>
90'	99'	\$ <del>.47</del> <u>.48</u>
100'	109'	\$ <del>.50</del> <u>.51</u>
110'	119'	\$ <del>.54</del> <u>.55</u>
120'	129'	\$ <del>.61</del> <u>.62</u>
130'	139'	\$ <del>.67</del> <u>.68</u>
140'	149'	\$ <del>.78</del> <u>.80</u>
150'		\$ <del>.87</del> <u>.89</u>

2. For labor, equipment and other fees, see Section VI.

#### D. Drive-Down Float

##### Definitions:

Wharfage: The charge assessed against all cargo being transferred over a facility or between vessels when berthed at a facility. (See Tariff)

- On/off loading of fishing gear and cargo have priority over moorage and all other non-emergency uses.
- Vessels must vacate the dock after cargo or gear on/off-loads are complete, when requested to do so by the harbor master.

1. Permanent vessels will be granted a four-hour grace period. Once the vessel exceeds the four-hour grace period, the vessel will be charged the daily rate every four hours.
2. Transient vessels will be charged the transient daily rate every 4 hours.
3. Wharfage Rate: \$4.83 per ton
4. For labor equipment and other fees see Section VI
5. Gear will be charged per ton

#### SECTION V: EMERGENCY MOORING BUOY

##### Definitions:



**Moorage:** The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed.

**Fee:** Charges are based on a 24 hour period beginning at the time the vessel has secured the mooring pendant until the mooring pendant is released

**Mooring Buoy Daily Rates:**

BASED ON LENGTH OVER ALL IN FEET		DAILY RATE
FROM	TO	
0'	100'	<del>\$172.66</del> <u>176.11</u>
101'	125'	<del>\$216.39</del> <u>220.72</u>
126'	150'	<del>\$258.98</del> <u>264.16</u>
151'	175'	<del>\$343.00</del> <u>349.86</u>
176'	200'	<del>\$391.34</del> <u>399.17</u>
201'	225'	<del>\$440.84</del> <u>449.66</u>
226'	250'	<del>\$489.19</del> <u>498.97</u>
251'	275'	<del>\$538.67</del> <u>549.44</u>
276'	300'	<del>\$587.03</del> <u>598.77</u>
301'	325'	<del>\$636.51</del> <u>649.24</u>
326'	350'	<del>\$690.61</del> <u>704.42</u>
351'	375'	<del>\$820.68</del> <u>837.09</u>
376'	400'	<del>\$874.78</del> <u>892.28</u>
401'	425'	<del>\$930.03</del> <u>948.63</u>
426'	450'	<del>\$984.12</del> <u>1,003.80</u>
451'	475'	<del>\$1,035.92</del> <u>1,056.64</u>
476'	500'	<del>\$1,093.47</del> <u>1,115.34</u>
501'	525'	<del>\$1,151.02</del> <u>1,174.04</u>
526'	550'	<del>\$1,208.57</del> <u>1,232.74</u>
551'	575'	<del>\$1,266.12</del> <u>1,291.44</u>
576'	600'	<del>\$1,323.68</del> <u>1,350.15</u>
601'	625'	<del>\$1,438.78</del> <u>1,467.56</u>
626'	650'	<del>\$1,726.54</del> <u>1,761.07</u>
651'	675'	<del>\$2,014.29</del> <u>2,054.58</u>
676'	700'	<del>\$2,302.05</del> <u>2,348.09</u>
701'	725'	<del>\$2,589.80</del> <u>2,641.60</u>
726'	750'	<del>\$2,877.56</del> <u>2,935.11</u>
751'	775'	<del>\$3,165.32</del> <u>3,228.63</u>
776'	800'	<del>\$3,453.07</del> <u>3,522.13</u>
Vessels in excess of 800' will be assessed an additional \$4.32 per foot per day		

**SECTION VI: APPLIES TO ALL CITY OF UNALASKA PORT FACILITIES**

**A. Harbor Master Services, Facilities, and Equipment**

- |    |   |   |
|----|---|---|
| 1. | Pump Fee (per day or portion thereof)   | \$120.00  |
| 2. | Harbor Department or other City labor charges   |   |
|    | Labor:  |   |
|    | Straight Time   | \$ <del>115.17</del> <u>118.63</u> per hour         |
|    | Over time   | \$ <del>172.76</del> <u>177.94</u> per hour         |
|    | Double Time   | \$ <del>230.35</del> <u>237.26</u> per hour         |
|    | Materials   | Cost plus 18%                                       |
| 3. | Private contractors and their materials and equipment contracted by the City to perform services or repairs chargeable to vessel owner/ operator for owners or operators that damage port facilities through accident, intentional tampering, failure to leave facilities in orderly condition or other acts reimbursable under UCO Title 18. | Cost plus 30%                                       |
| 4. | Spit Dock Crane   | \$ <del>24.92</del> <u>25.42</u> per hour           |
| 5. | Mobile Ramps  | \$ <del>186.83</del> <u>190.57</u> per ramp per day |

**B. Port Response Vessel**

- |    |   |                   |
|----|---|-------------------|
| 1. | Towing of vessels with the Ports patrol vessel, per UCO Title 18.08.              | \$725.00 per hour |
| 2. | Miscellaneous vessel operations will be billed at \$214 per hour plus labor costs |                   |

**C. Showers**

Shower Cards	\$5.00 per use
--------------	----------------

**D. Responsibility for Charges**

Vessels, their owners, agent masters, and shippers or consignees of goods docking at or using the facilities covered by this fee schedule, agree to be responsible, jointly and severally, for the payment of charges assessed in accordance with this fee schedule. Rates, rules and regulations of this fee schedule and liability for charges apply without regard to the provision of any bills of lading, charter party agreement, third party agreement, contract or any other conflicting documents. Vessel will not be credited for unused, pre-paid moorage time.

E. **Electrical Rates**

Where available, the Port will furnish electrical power to vessels at what the Port is charged plus \$0.04 per kWh. In addition, meter maintenance and reading fee will be charged to each meter for \$7.12 per month.

F. **Garbage & Refuse**

1. No wood or pallets, metal, heavy plastic such as crab line or poly totes, fish waste, chemical or food additives such as sugar or sorbitol will be allowed in the 50 yard dumpsters. Metal, pallets, plastic, fish waste or food additives or chemicals will be hauled to the landfill separately.
2. The following charges will be made when a ship places refuse in a Port supplied drop box or dumpster:

40 yard dumpster	\$ <del>1,307.77</del> <u>1,590.00</u>
¾ (three quarters) of a 40 yard dumpster	\$ <del>980.83</del> <u>1,192.50</u>
½ (one half) of a 40 yard dumpster	\$ <del>653.89</del> <u>795.00</u>
¼ (one quarter) of a 40 yard dumpster	\$ <del>326.94</del> <u>397.50</u>

3. Charges for separately hauled materials are as follows:

Pallets or other wood scraps:	1 flatbed truckload	\$710.39
Other waste or scrap:	1 flatbed truckload	\$
		Landfill Fees + \$209.81 and 18% Admin Fee
Improper disposal of garbage will be charged at cost plus 18%		

G. **Fresh Water**

First 1000 Gallons	\$ 62.71
Each additional 1000 gallons or fraction thereof	\$ 7.53

H. **Impound Fee** \$ 24.92 per day

I. **Port Rates for providing security (TWIC)**

(Security that is required by the owner, shipper, agent, or USCG regulations)

Labor:	Straight Time	\$ <del>115.17</del> <u>118.63</u> per hour
	Over time	\$ <del>172.76</del> <u>177.94</u> per hour
	Double Time	\$ <del>230.35</del> <u>237.26</u> per hour

J. **Security Testing Fee** \$ 75.00 per person

K. **Facility Security Preparation** (set up and tear down) \$ ~~311.37~~ 317.60

L.	<b>Waste Oil Disposal Fee – Waste Oil, plus 18%</b>		
	<ul style="list-style-type: none"> <li>Waste Oil</li> <li>Contaminated Waste Oil</li> <li>Antifreeze</li> </ul>	Cost Plus 18% Cost Plus 18% Cost Plus 18%	
M.	<b>Wharfage</b>		\$ <del>4.83</del> <u>4.93</u> per ton \$.017 per gallon of fuel
N.	<b>Storage</b>	Daily Rate: Monthly:	\$.03 per square foot \$.43 per square foot
O.	<b>Cranes (dock mounted)</b>		\$ 24.92

### **Background Information:**

The Governmental Accounting Standards Board (GASB) released Statement 54 -*Fund Balance Reporting and Governmental Fund Type Definitions* on March 11, 2009 which became effective for fiscal year ended June 30, 2011. The intent of the Statement is to improve the usefulness of the amount reported in fund balance by providing a more structured classification. This Statement applies to fund balance reported in the General Fund, 1% Sales Tax Special Revenue Fund, and all other governmental funds. This Statement does not apply to Enterprise Funds.

GASB 54 changed how fund balance is reported. The hierarchy (most restrictive to least restrictive) of five possible GASB 54 classifications is as follows:

- **Non-spendable Fund Balance** includes amounts not in spendable form, such as inventory, long-term advances to Enterprises (i.e. Electric Utility) or a Permanent Fund (not applicable to the City).
- **Restricted Fund Balance** includes amounts constrained for a specific purpose by external parties (e.g. Debt Service, Capital Projects, State and Federal Grant Funds).
- **Committed Fund Balance** includes amounts constrained for a specific purpose by a government using its highest level of decision making authority (i.e. City Council). This is the classification that the City uses to report amounts set aside for Emergency Operations (\$13,000,000) and Compensated Absences (\$1,000,000) in the General Fund. In other governmental funds, the City sets aside monies for Community Support and Capital Projects. Committed Fund Balance also incorporates contractual obligations that have committed existing resources for use in satisfying those obligations (i.e. construction or other contracts that extend beyond the fiscal year).
- **Assigned Fund Balance** includes general fund amounts constrained for a specific purpose by a governing board or by an official that has been delegated authority to assign amounts.
- **Unassigned Fund Balance** is the residual classification for the general fund (i.e. what is left, which is available for Council's wishes).

In addition, governments are required to disclose more information in the notes to financial statements about amounts reported in fund balance as follows:

- Description of authority and actions that lead to committed or assigned fund balance
- The Government's policy regarding the order in which restricted, committed, assigned, and unassigned amounts are spent
- Description of formally adopted minimum fund balance policies (City does not report any)

**Excerpt from fiscal year 2018 Comprehensive Annual Financial Report (CAFR)**

The following table shows the composition of the fund balance of the governmental funds for the fiscal year ended June 30, 2018:

	<u>General fund</u>	<u>1% Sales tax</u>	<u>Total nonmajor funds</u>
Nonspendable:			
Inventories	\$ 872,123	—	—
Prepaid items	—	—	—
Advances to other funds	976,480	—	—
Total nonspendable	<u>1,848,603</u>	<u>—</u>	<u>—</u>
Committed:			
Emergency operations	13,000,000	—	—
Compensated absences	1,000,000	—	—
Community support	—	—	268,536
Capital projects	—	11,493,159	2,449,123
Total committed	<u>14,000,000</u>	<u>11,493,159</u>	<u>2,717,659</u>
Assigned:			
Purchases on order	\$ 119,352	—	—
Capital projects	—	—	—
Total assigned	<u>119,352</u>	<u>—</u>	<u>—</u>
Unassigned	<u>60,989,892</u>		
Total fund balance	<u>\$ 76,957,847</u>	<u>11,493,159</u>	<u>2,717,659</u>

**Summary:**

Based on preliminary financial information (as of April 30, 2019), it appears the City's general fund should have approximately \$66,800,000 of unassigned ("earmarked") going into fiscal year 2020. Additionally, the City's 1% tax special revenue fund is expected to have approximately \$12,390,000 available to supplement capital projects, if necessary.

		<b>GENERAL FUND</b>	
		FY 2019 Activity	
	<u>6/30/2018</u>	<u>through 4/30/19</u>	<u>6/30/2019</u>
Nonspendable			
Inventories	872,123	-	872,123
Advances to other funds	<u>976,480</u>	<u>1,676,010</u>	<u>2,652,490</u>
	1,848,603	1,676,010	3,524,613
Committed			
Emergency operations	13,000,000	-	13,000,000
Compensated absences	1,000,000	-	1,000,000
Capital projects	<u>-</u>	<u>1,546,032</u>	<u>1,546,032</u>
	14,000,000	1,546,032	15,546,032
Assigned			
Purchases on order	<u>119,352</u>	<u>-</u>	<u>119,352</u>
	119,352	-	119,352
Unassigned	60,989,892	5,836,127	66,826,019
Total fund balance	76,957,847	9,058,169	86,016,016

Amounts for inventories and purchases on order (encumbrances) will change at 6/30/19; however, the amounts are not expected to be substantially different from the amount reported at 6/30/18.

	<b>1% TAX SPECIAL REVENUE FUND</b>		
		FY 2019 Activity	
	<u>6/30/2018</u>	<u>through 5/31/19</u>	<u>6/30/2019</u>
Committed			
Capital projects	11,493,159	896,477	12,389,636

CITY OF UNALASKA  
UNALASKA, ALASKA

**ORDINANCE 2019-08**

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING THE PORT  
OF DUTCH HARBOR UNALASKA MARINE CENTER TERMINAL TARIFF

**BE IT ENACTED** by the City Council of the City of Unalaska:

**Section 1:** **Form.** This is a Non-Code ordinance.

**Section 2:** **Adoption of a Schedule of Rates and Charges.** The Council hereby amends the Port of Dutch Harbor Unalaska Marine Center Terminal Tariff as attached, identified as Terminal Tariff #8. This Tariff shall remain in effect until such time as it may be amended by subsequent ordinance.

**Section 3:** **Effective Date.** This ordinance shall take effect July 1, 2019.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA  
CITY COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.

\_\_\_\_\_  
FRANK KELTY  
MAYOR

ATTEST:

\_\_\_\_\_  
MARJORIE VEEDER  
CITY CLERK



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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Peggy McLaughlin, Port Director  
Through: Erin Reinders, City Manager  
Date: June 11, 2019  
Re: Ordinance 2019-08

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**SUMMARY:** This non-code ordinance will amend the Unalaska Marine Center (UMC) Tariff 7 to adopt the fees in the City of Unalaska Schedule of Fees and Charges as the rates to be charged through the Tariff. This is the final step of the increases identified in 2017.

**PREVIOUS COUNCIL ACTION:** City Council adopted the UMC Tariff 7 in 2017. The Council adopts rates for the Schedule of Fees for Services each year.

**BACKGROUND:** In 2017 Council revised the UMC Tariff and implemented new operating language and rates. The intention was to keep the rates for wharfage, dockage, certain utility rates, and labor consistent with the Schedule of Fees and Charges as that schedule is reviewed annually, adjust as necessary, and approved by Council.

**DISCUSSION:** The UMC Tariff 7 was adopted in 2017. The UMC Tariff 6 was implemented in 2011. During 2017 review of the UMC Tariff, the Port recognized that the Consumer Price Index indicated a 7% cost increase to conduct business. We discussed with Council the idea of implementing the 7% increase over 3 years. The first year we would raise rates 3%, and then we would raise those an additional 2% each of the following two years.

These increases were to be reflected in the Schedule of Fees and Charges and consistently implemented in the Tariff. In 2017, we implemented the 3% in both the Tariff and the Schedule of Fees and charges. In 2018, we only applied the 2% to the Schedule of Fees and Charges. We did not apply them to the UMC Tariff, as the UMC was under construction. The adoption of this ordinance will bring the UMC Tariff back in line with the Schedule of Fees and Charges. The adoption of this tariff amendment will complete the 7% adjustment identified in 2017.

Each time the Schedule of Fees and Charges is changed and that change impacts the UMC Tariff, then this type of amendment will be required in order to apply those changes to tariff customers.

**ALTERNATIVES:**

- 1) Council could fully support Ordinance 2019-08; or

- 2) Council could choose to not support Ordinance 2019-08 as written; or
- 3) Council could amend the ordinance to represent a different rate structure.

**FINANCIAL IMPLICATIONS:** This non-code ordinance will mirror the Tariff rate schedule to the Schedule of Fees and Charges

**LEGAL:** The City of Unalaska had the Ordinance prepared and reviewed by the City's Attorney

**STAFF RECOMMENDATION:** Staff recommends approving this ordinance.

**PROPOSED MOTION:** I move to adopt Ordinance 2019-08 and move it to a second reading on June 25, 2019.

**CITY MANAGER'S COMMENTS:** I recommend approving this ordinance. This will help the Port keep in step with the consumer price index adjustments.

**ATTACHMENTS:**

ORDINANCE 2017-12 and Supporting Documents

CITY OF UNALASKA  
UNALASKA, ALASKA  
ORDINANCE NO. 2017-12

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING THE PORT  
OF DUTCH HARBOR UNALASKA MARINE CENTER TERMINAL TARIFF

**BE IT ENACTED** BY THE UNALASKA CITY COUNCIL AS FOLLOWS:

Section 1: Form. This is a Non-Code ordinance.

Section 2: Adoption of a Schedule of Rates and Charges. The Council hereby amends the Port of Dutch Harbor Unalaska Marine Center Terminal Tariff as attached identified as Terminal Tariff #7. This Tariff shall remain in effect until such time as it may be amended by subsequent ordinance.

Section 3. Effective Date. This ordinance shall take effect August 14, 2017.  
PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE  
UNALASKA CITY COUNCIL THIS 8th DAY OF August 2017.



Mayor

ATTEST:



City Clerk



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**MEMORANDUM TO COUNCIL**

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**TO:** MAYOR AND CITY COUNCIL MEMBERS  
**FROM:** PEGGY MCLAUGHLIN, PORTS DIRECTOR  
**THRU:** DAVID MARTINSON, CITY MANAGER  
**DATE:** JULY 25, 2017  
**RE:** **ORDINANCE 2017-12 ADOPTING UNALASKA MARINE CENTER TERMINAL TARIFF 7**

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**SUMMARY:**

Ordinance 2017-12 adopts the new rates and definitions for services provided at the Unalaska Marine Center (UMC) as the Port of Dutch Harbor Unalaska Marine Center Terminal Tariff 7. All rates that are labor or utility based align with the City of Unalaska Schedule of Fees and Services and references Section VI of that document. Wharfage and dockage represent a 3% increase, cruise ship dockage will increase 7%, and fuel throughput will decrease to align with the rate for wharfage calculated as tonnage. Staff recommends approval.

**PREVIOUS COUNCIL ACTION:**

City Council has approved each iteration of the Tariff and Fee Schedule. Most recently, Council approved Ordinance 2011-08 Adjustment to the Ports Tariff and Fee Schedule in June of 2011. On June 27, 2017, Council began the tariff review process.

**BACKGROUND:**

The Unalaska Marine Center Tariff or Terminal Tariff 7 outlines the rates, rules and regulations for terminal services at the City of Unalaska and Port of Dutch Harbor's Unalaska Marine Center. Council reviews and approves each update to the tariff. The Terminal Tariff is typically revisited every 5-6 years for review of rates and to revise any rates or regulations that need to be adjusted. The current tariff was adopted June 14, 2011 and went into effect July 1, 2011.

**DISCUSSION:**

Council began reviewing the Unalaska Marine Center Tariff in June. Council's recommendations for content have been addressed and the rates adjusted to align with the Schedule of Fees and Services. You will see that many of the rates refer to Section VI of the Schedule of Fees and Services. Keeping the tariff and the schedule of fees and services congruent assists us with administering the fees and charges consistently and strengthening

accuracy of billing, as well as accounting for costs versus revenues. The CPI increase is approximately 7% from July 2011 to today. We have adjusted the rate for cruise ships the full 7%. We have reduced the throughput on fuel to align with the wharfage for tonnage, and all other rate increases outlined in the proposed tariff will show a 3% increase. As discussed in January, we will revisit the areas of the tariff that are impacted by CPI with a proposed minimum 2% increase in FY19 and an additional proposed minimum 2% increase in FY20.

**ALTERNATIVES:**

Council could choose to adopt Ordinance 2017-12 as written; or

Council could choose to not adopt Ordinance 2017-12; or

Council could make additional amendments to the proposed tariff.

**FINANCIAL IMPLICATIONS:**

Terminal Tariff 7 represents increased rates over Terminal Tariff 6.

**LEGAL:**

The City of Unalaska is required to have a current tariff outlining its rate structure and services provided.

**STAFF RECOMMENDATION:**

Staff recommends adoption of Ordinance 2017-12.

**PROPOSED MOTION:**

I move to approve Ordinance 2017-12 and to hold a second reading and public hearing on August 8, 2017.

**CITY MANAGER'S COMMENTS:**

I recommend Council approve Ordinance 2017-12 as discussed.

**Attachment:**

UMC Terminal Tariff 7(draft)

# **PORT OF DUTCH HARBOR UNALASKA MARINE CENTER**

**TERMINAL TARIFF**

**NAMING**

**RATES, RULES, AND REGULATIONS**

**for**

**TERMINAL SERVICES**

**at**

**THE CITY OF UNALASKA AND PORT OF DUTCH HARBOR'S  
UNALASKA MARINE CENTER**

**Located at**

**UNALASKA/DUTCH HARBOR, ALASKA**

**TERMINAL TARIFF 7  
REVISED AND ADOPTED  
8/08/17  
REVISED 8/8/17  
EFFECTIVE 8/14/17**

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Item 280 26



## EXPLANATION OF SYMBOLS AND ABBREVIATIONS

Cont.	-	Continued
Period	-	12 hours or less
Ft.	-	Foot
Gal.	-	U.S. gallons
Lbs.	-	Pounds
LOA	-	Length Overall
MT	-	Metric Ton
N.O.S.-		Not Otherwise Specified
PUA	-	Preferential Use Agreement
LT	-	Long Ton
ST	-	Short Ton
Sq.	-	Square
Wt.	-	Weight
\$	-	U.S. Currency
Day	-	Calendar Day

## CONVERSION TABLES

1 Pound	-	0.453592 Kilograms
1 Kilogram	-	2.20462 Pounds
1 Short Ton	-	2000 Pounds
1 Short Ton	-	0.892857 Long Tons
1 Short Ton	-	0.907185 Metric Tons
1 Long Ton	-	2240 Pounds
1 Long Ton	-	1016.05 Kilograms
1 Long Ton	-	1.01605 Metric Tons
1 Long Ton	-	1.120 Short Tons
1 Metric Ton	-	2204.62 Pounds
1 U.S. Gallon	-	3.78543 Liters
1 U.S. Barrel	-	42 Gallons
1 Gallon Fresh Water	-	8.34 Pounds
1 Short Ton Fresh Water	-	239.808 Gallons
1 Foot	-	0.304801 Meters
1 Meter	-	3.28083 Feet
1 Metric Ton	-	1.1023 Short Ton

## **NOTICE TO THE PUBLIC**

This tariff is published and filed as required by law and is, therefore, notice to the public, shippers, consignees and carriers, that the rates, rules and charges apply to all traffic without specific notice, quotation or arrangement.

## **SECTION 1 – GENERAL RULES AND REGULATIONS**

ITEM  
NO.  
**100**

### **ITEM 100**

#### **APPLICATION OF TARIFF**

##### **(A) GENERAL APPLICATION OF TARIFF**

Vessel charges and assessments provided in this tariff are applicable to all vessels, self-propelled or other than self-propelled, when such vessels are provided with dockage services or other vessel services named in this tariff. Information and applications for services are maintained by the Port Director/Harbormaster.

##### **(B) SUBJECT TO CHANGE**

The rates named in this tariff, revisions or supplements thereto, are based upon ordinary traffic and labor conditions. If and when these conditions change because of demand of labor for increased wages, strikes, congestion or other causes not reasonably within the control of the Port of Dutch Harbor, resulting in an increased cost of service, the rates are subject to change without notice, or the charge for services may be assessed on the basis as per Sections 2.5.

##### **(C) TARIFF EFFECTIVE**

The rates, charges, rules, and regulations named in this tariff, revisions, or supplements thereto, will apply on all freight received at terminals on and after the effective date of this tariff, or effective dates of additions, revisions, or supplements thereto. Unless otherwise specified, all transit freight received at terminals and undelivered prior to effective dates of tariff, revisions, or supplements thereto, will be charged the rates in effect on the date such freight was received, until entire lot or shipment has been withdrawn.

##### **(D) USE OF TERMINAL, DEEMED ACCEPTANCE**

Use of wharves or facilities will be deemed as acceptance of this tariff, revisions, or supplements, and the terms and conditions named herein.

##### **(E) RESERVATION OF AGREEMENT RIGHTS**

The Port of Dutch Harbor reserves the right to enter into agreements with common carriers, shippers, and/or their agents, concerning rates and services, provided such agreements are consistent with existing local, state, and national laws governing the civil and business relations of all parties concerned.

### **ITEM 101**

#### **THIRD PARTY ACCESS – INCLUDING STEVEDORE AND LONGSHOREMAN ACCESS 101**

All labor must be contracted through shipping agents, stevedoring agencies or vessel agents, owners/operators. This item provides information regarding access, responsibilities, and requirements related to third party employers and employees.

Third party access applies to stevedores, longshoremen, independent contractors, and other non-port employees with business at the Port.

**(A) CARE IN THE PERFORMANCE OF OPERATIONS**

Third party employees shall exercise care in the performance of their operations in order to prevent injury to or death of any person and damage to or destruction or loss of property, whether of the Port, of the third party, of the vessel being loaded/unloaded, or of any other party

**(B) COMPLIANCE WITH FIRE AND SAFETY PRECAUTIONS**

Any third party operating at the Port of Dutch Harbor shall take all necessary safety and fire precautions, and comply with recognized commercial and marine safety practices, procedures and regulations

**(C) THIRD PARTY AND PORT INDEPENDENT CONTRACTORS**

In any service relationship the Port of Dutch Harbor and any third party shall be independent contractors, each to the other, and shall not be agents or employees, one for the other, for any purposes

**(D) THIRD PARTY EMPLOYERS SHALL ENSURE EFFICIENT AND EXPEDITIOUS VESSEL WORK**

In order to ensure efficient and expeditious loading and discharge of vessels, and the maximum utilization of the full capacity of the Port of Dutch Harbor, third party employers shall:

1. Make use of the appropriate facilities and equipment furnished by the Port of Dutch Harbor.
2. Have at least one qualified supervisor present at all times while a vessel is loading or unloading.
3. Have at least one responsible officer or representative, with full power to make all operating decisions concerning the third party's work at the Port, available for contact by the Port at all times and keep the Port informed at all times of how and where such officer or representative may be contacted by the Port.
4. Cooperate fully with the Port of Dutch Harbor in all respects by (i) advising as far in advance as possible the type of vessel, Master's estimate of the quantity of cargo to be loaded or discharged, estimated time to load or discharge, and any special problems that may exist or arise; (ii) determining the equipment needed for the operation; and (iii) coordinating sequence and timing of operations for the convenience and efficiency of the Port.
5. Promptly restore terminal working areas to a clean, safe and orderly condition on completion of third party operations.
6. Not bring pets/animals or small children to the Port unless permission of the port is specifically granted on an individual basis.

**(E) PORT SHALL SUPPLY EQUIPMENT, FACILITIES, AND SERVICE**

The Port of Dutch Harbor shall furnish, subject to the conditions and charges stipulated elsewhere in this tariff, the following:

- 1) Access, for third party employees, to the Port of Dutch Harbor property at places and in the manner as may be approved by the Port of Dutch Harbor.
- 2) Port equipment to the extent it is available, required, and dedicated to third party employee use.

All Port of Dutch Harbor equipment utilized by the third party in performing its work is expressly understood to be under the direction and control of the third party and the third party is responsible for the operation thereof and assumes all risk for injuries or damages which may arise or grow out of the use or operation of such equipment. It is incumbent upon the third party to make a thorough inspection and verify the physical condition and capacity of the equipment, as well as the competency of the operator, there being no representation of warranty by the Port of Dutch Harbor with respect to such manner. (Subject to ITEM 102 herein.)

All such equipment will be properly used by the third party and not subjected to abuse or more than normal wear and tear. If there is any such abuse or more than normal wear and tear, the third party shall pay for the damage to such equipment. Upon determination of the period of use, all such equipment shall be returned to the Port in the same condition as when received, normal wear and tear excepted. It shall be incumbent on the third party to make a reasonable inspection of all accesses permitted to and from a work area and the work areas and to verify these are safe places for the access and the work to be performed. There is no representation of warranty by the Port of Dutch Harbor with respect to such matters.

**(F) THIRD PARTY EMPLOYER WARRANTY**

As a condition to the right to conduct business or operate on the Port of Dutch Harbor property, third party employers shall warrant that all their operations shall be conducted at all time with all necessary labor and equipment under competent supervision, with all proper dispatch and in good and workmanlike manner, and the conduct of such business or operations on the Port of Dutch Harbor property shall be deemed to be an offer of such warranty by the third party and its acceptance by the Port of Dutch Harbor.

If any breach of these warranties causes or subjects the port to any losses, suits, claims, damages or liabilities, the third party shall defend, indemnify and save harmless and reimburse the City of Unalaska and Port of Dutch Harbor for all such losses, suits, claims, damages or liabilities. (Subject to ITEM 102 herein.)

**THIRD PARTY EMPLOYER – DEFINITION**

The term "Third Party Employers" refers to employers of stevedores, vessel employees, longshoremen, independent contractors, and all other non-City employers.

**(G) INDEMNITY**

Third party employers and employees shall defend, indemnify and hold harmless the City of Unalaska and the Port of Dutch Harbor, its employees, and agents from and against any claims, damages, losses, and expenses (including attorney's fees) for injury to or death of any third party employees or for injury to any real or personal property.

**(H) INSURANCE**

Third party employers shall be required to obtain and/or maintain the following insurance coverage:

Worker's Compensation insurance (including Longshoremen and Harbor Workers Act Coverage) under all applicable federal and state statutes and municipal ordinances, and shall carry a minimum of \$1,000,000 in employer's liability insurance (including liability under the Jones Act). Third party employers shall carry and maintain, at their own expense, insurance not less than the amount and coverage herein specified, and the City of Unalaska, its employees and agents shall be named as additional insured under the insurance coverage so specified, including all liability coverage with the exception of Worker's Compensation. There shall be no right of subrogation against the City or its agents, and this waiver of subrogation shall be endorsed upon the policies. Insurance shall be placed with companies acceptable to the City of Unalaska; and these policies providing coverage hereunder shall contain provisions that no cancellation or material changes in the policy relative to the business and operations conducted on the City of Unalaska's UMC property shall become effective except upon 30 days prior written notice thereof to the City of Unalaska.

Commercial General Liability limits not less than \$1,000,000 per Occurrence and \$2,000,000 annual Aggregate for bodily injury and property damage including coverage for premises and operations liability, products and completed operations liability, contractual liability, broad form property damage liability, and personal injury liability. occurring on, in, or about the vessels being loaded by third party employees, or the premises of the Port and the adjoining areas.

Commercial Automobile Liability covering all owned, non-owned, hired, and rented vehicles with limits of liability of not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage per each occurrence or loss.

Third party employers shall be required to submit to the City of Unalaska certificates of insurance evidencing the foregoing coverage, and said certificates shall provide that the City is to be given 30 days prior written notice of any alteration or cancellation.

No provision contained in this tariff shall limit or relieve the City of Unalaska and Port of Dutch Harbor from liability for its own negligence nor require any person, vessel or lessee to indemnify or hold harmless the City of Unalaska and Port of Dutch Harbor from liability for its own negligence.

**ITEM 103**

**APPLICATION OF RATES**

**103**

Unless otherwise provided, rates are given in dollars per short ton, lineal foot, square feet, or U.S. gallon, whichever creates the greater revenue.

Users of the Port are required to furnish dock receipts, mate's tickets, certificates, or copies of invoices, certified by the shipper to be true and correct, and acceptable to the Port.

Specific commodity rates will take precedence over any general or N.O.S. rates.

All current rates & fee schedules will be available at the Port of Dutch Harbor office.

**ITEM 104**

**INSURANCE**

**104**

Rates named in this tariff do not include insurance of any kind.

**ITEM 105**

**RESPONSIBILITY FOR COLLECTION AND TERMS OF PAYMENT**

**105**

**(A) RESPONSIBILITY FOR CHARGES**

Vessels, their owners, agents, masters, and shippers or consignees of goods docking at or using the facilities covered by this tariff, agree to be responsible, jointly and severally, for the payments of charges assessed in accordance with this tariff. Rates, rules and regulations of this tariff and liability for charges apply without regard to the provision of any bills of lading, charter party agreement, third party agreement, contract or any other conflicting documents.

**(B) TERMS AND CONDITIONS OF PAYMENT**

Use of Port facilities or services is conditioned upon satisfactory assurance of the Port that applicable charges will be paid when due. All charges are due and payable, in U.S. currency, as they accrue or on completion of service or use.

The Port may require payment of charges in advance, as follows:

1. By the vessel, its owners, or agents before vessel is assigned a berth and commences its loading or unloading operations.
2. By the cargo owner, shipper, or consignee before cargo leaves the custody and control of the Port.
3. For all charges on perishable cargo or cargo of doubtful value and household goods, payment terms are cash unless the Port customer, prior to the use of Port facilities or services, has established credit worthiness or has posted adequate security acceptable to the Port and has thereby been relieved of cash payment

requirements by the Port.

**(C) COMPLIANCE WITH TERMINAL USE PERMIT CONDITIONS**

Use of Port facilities and services shall comply with the Conditions of the UMC Terminal Tariff as published by the Port.

**ITEM 106**

**106**

**DELINQUENT ACCOUNTS**

**(A) TIME OF DELINQUENCY**

All invoices will be declared delinquent 31 days after the date of the invoice. A monthly finance charge of 0.875% (10.5% per annum) will be applied to all accounts 60 days and older.

**(B) COSTS AND EXPENSES RECOVERABLE**

Should it become necessary for the Port to institute litigation to effect collection of a delinquent account, then all expenses incurred by the prevailing party shall be assessed to and become payable by the non-prevailing party. Such expenses shall include, but not be limited to, a reasonable attorney's fee and all costs of the suit.

**(C) DELINQUENT LIST**

The Port may record the vessels, their owners or agents whose invoices are delinquent on a Delinquent List. Vessels whose owners, operators or agents are on the Delinquent List may not be allowed to discharge to any Port dock or use any Port facilities until all past due charges are paid. A vessel whose owners, operators or agents have been on the Delinquent List and whose owners, operators or agents have satisfied past due charges must prepay all estimated charges on voyages subsequent to removal from the Delinquent List before being allowed use of any Port facility, unless other arrangements have been made in advance with the City Finance Department.

**ITEM 107**

**107**

**LIABILITY FOR LOSS, DAMAGES, OR INJURY**

**(A) LIMITS OF RESPONSIBILITY**

The Port of Dutch Harbor will not be responsible for any loss, damage, or delay to merchandise which may arise from any cause beyond its direct authority and control, nor from any cause except for want of due diligence.

Further, the Port of Dutch Harbor shall not be liable for any loss, damage or delay to merchandise, or any other injury which results from animals, insects, rodents or vermin; not from decay, deterioration, evaporation, shrinkage or loss of quantity, quality or value from inherent vice of product; nor from fire, frost, leakage or discharge from fire protective sprinklers, oxidation or rusting; nor from civil disorder, insurrection, riot, strike or labor stoppage whether or not agents or the employees of the Port of Dutch Harbor be involved; not from delay caused by adverse weather; delay caused by shortage of qualified labor, except to the extent that any of the aforesaid loss of damage results from negligent acts or omissions of the Port, its employees or agents. (Subject to ITEM 102



herein.)

**(B) LIMITS OF RESPONSIBILITY**

If and when others, other than the Port, are permitted to perform services on the wharves or premises of the Port, they shall be liable for the injury of persons in their employ and shall also be held accountable for malicious acts or thefts by themselves or persons in their employ

The provisions of this item are applicable to all persons, corporations, associations and the like who in any manner come upon or use the terminal facilities, except to agents or employees of the Port. All such persons, corporations, associations and the like shall be strictly liable and responsible for damage to property or for damage or injury to, or for the death of, any person or persons, which may be caused or occasioned by any acts or omission of such persons or the acts or omissions of their agents or employees. All such persons who come upon or use the terminal facilities shall be deemed to have irrevocably agreed to indemnify the Port of Dutch Harbor for any such loss or damage to persons or property for which a claim is or may be made against the Port, and all such persons shall save and hold the Port harmless from any or all such liability, together with all costs and expenses incurred by the Port in investigating or defending claims therefore, including, but not limited to, court costs, experts' fees and attorney's fees.

**ITEM 108  
RIGHTS OF THE PORT**

**108**

**(A) RIGHTS RESERVED**

The Port of Dutch Harbor reserves the right to furnish equipment, supplies, and materials, and to perform all services in connection with the operation of its facilities, under rates and conditions named herein.

**(B) RIGHTS TO APPROVE**

The Port of Dutch Harbor reserves the right to approve, if it so deems necessary, the Vessel agent's or owner/operator's use of their own equipment, supplies and materials and performing all services in connection with the operation of the loading and unloading of cargo and gear.

**(C) RIGHT TO REFUSE FREIGHT**

The Port of Dutch Harbor reserves the right, without responsibility for demurrage, loss or damage attaching, to refuse to accept, receive, or unload, or to permit vessels to discharge freight:

For which previous arrangements for space, receiving, unloading or handling have not been made by shipper, consignee or carrier.

Deemed extra offensive, perishable, or hazardous.

The value of which may be determined as less than the probable Port charges.

Not packed in packages or containers suitable for standing the ordinary handling incident to its transportation. Such freight, however, may be repacked or reconditioned at discretion of the Port of Dutch Harbor, and all expense, loss or damage incident thereto

will be for account of shipper, consignee, owner or carrier

**(D) RIGHT TO REMOVE, TRANSFER, OR WAREHOUSE FREIGHT**

Hazardous or offensive freight, or freight which, by its nature, is liable to damage other freight, is subject to immediate removal, either from the wharf or wharf premises, or to other locations within said premises, with all expense and risk of loss or damage for the account of owner, shipper or consignee. (Subject to ITEM 102 herein.)

Freight remaining on wharf or wharf premises after expiration of free time (See ITEM 202), and freight shut out at clearance of vessel, may be piled or re-piled to make space, transferred to other locations or receptacles within the wharf premises, or removed to public or private warehouses, with all expense and risk of loss or damage for account of the owner, shipper, consignee, or carrier, as responsibility may appear. (Subject to ITEM 102 herein.)

**(E) EXPLOSIVES**

The acceptance, handling, or storage of explosives or excessively inflammable material will be subject to special arrangements with the Port of Dutch Harbor and governed by rules and regulations of Federal, State and local authorities. USCG; (TITLE 49 CFR 176.100 & 176.415)

Special arrangements with the Port of Dutch Harbor may include handling fees.

**(F) OWNERS RISK**

(Subject to ITEM 102 herein.)

Glass, liquids, and fragile articles will be accepted only at owner's risk for breakage, leakage, or chafing.

Freight on open ground or on open wharf is at owner's risk for loss or damage.

All watercraft if and when permitted by the Port of Dutch Harbor to be moored, at wharves, or alongside vessels, are at owner's risk or damage.

**ITEM 109**

**SHIPPER REQUESTS AND COMPLAINTS**

For dockage and storage, shipper requests and complaints may be made by filing a written statement with the Port Director/Harbormaster. For handling of cargo and gear, requests and complaints must be first submitted to the vessel agent, owner/operator. Any shipper may submit a request or complaint.

**109**

**ITEM 110****110****DEMURRAGE OR DELAYS**

In furnishing services related to loading and unloading vessels, no responsibility for any demurrage whatsoever will be assumed by the Port.

Delays in loading, unloading, receiving, delivering, or handling freight, arising from combinations, riots, or strikes of any person in the employ of the Port or in the services of others, or arising from any other cause not reasonably within control of the Port, will not entitle the owners, shippers, consignees, or carriers of the freight to waiver of wharf demurrage, or any other terminal charges or expenses that may be incurred.

The Port Director/Harbormaster may waive dockage charges for delays caused by extreme weather conditions, when such conditions prevent a vessel from departing at its scheduled time. However, the Port of Dutch Harbor does not accept liability for losses to vessel owners/operators, third party contractors, and others that are caused by adverse weather.

**ITEM 111****111****MANIFESTS REQUIRED OF VESSELS**

Masters, owners, agents or operators of vessels are required to furnish the Port of Dutch Harbor with complete copies of vessels' manifests showing the port of discharge and the weights or measurements of all freight loaded or discharged at the facilities of the Port of Dutch Harbor. Such manifest must also designate the basis weight or measurement of which ocean freight was assessed. In lieu of manifests, certified lists of copies of "boat notes", mates' receipts, or dock receipts containing all information as required above may be accepted.

**SECTION 2 – DEFINITIONS AND SCHEDULE OF CHARGES****SECTION 2.1 – GENERAL DEFINITIONS****ITEM 201****201****BERTHING**

Vessels berthing or departing piers or wharves subject to this tariff must use sufficient tugs so the ship can be berthed or removed in a safe manner. Berthing speed shall be of a safe and controlled velocity—for example, the berthing speed shall not exceed 16 feet/minute. Line handlers shall be used as necessary.

**ITEM 202****202****FREE TIME FOR CARGO & MOORAGE****(A) DEFINITION OF FREE TIME**

1. **CARGO** The initial twelve (12) hour period during which cargo may occupy space assigned to it on terminal property, free of wharf demurrage or terminal storage charges, immediately prior to the loading, or subsequent to the discharge, of such cargo

on or off the vessel.

Free time applies to cargo in storage areas only. Cargo or equipment in working areas or that otherwise interferes with activities at the Port may be moved by the Port. In such cases, labor and equipment charges may be assessed.

2. **MOORAGE** Durations of two (2) hours or less during which a vessel may occupy space assigned to it or terminal property free of moorage charges. Examples of free moorage consist of medical emergencies, and short stops to pick up/drop off personnel.

#### **(B) VESSEL DELAY**

When the sailing date of a vessel has been announced or posted by the terminal operator and the sailing date is delayed due to stress of weather, accident, or other emergency, an extension of free time may be granted equivalent to the delay of the vessel, but not to exceed 24 hours. This exception does not apply on freight against which wharf demurrage and/or storage charges have accrued prior to the scheduled sailing date as announced.

#### **(C) COSTS ASSOCIATED WITH VESSEL DELAY**

If a vessel exceeds its sailing date and time without proper notice or permission to do so by the port, that vessel may be liable for related costs incurred by the Port. For example, the Port shall not be liable for any charges that may be assessed to the Port by a subsequent dock user that incurs labor costs for gang call-out when this user is unable to access the dock because of the unauthorized delay of the first vessel. The offending vessel shall be liable for such costs, plus a 30 percent administration charge.

### **ITEM 203**

**203**

#### **LOAD LIMITS**

Cargo shall be stacked or piled on piers or wharves so as to produce a uniform loading for the areas covered and to be no greater than 750 pounds per square foot.

### **ITEM 204**

**204**

#### **NORMAL WORKING HOURS**

Normal working hours of the Port office staff are 0800 to 1700 hours, five (5) days per week except during periods designated by the Port Director as a seven (7) day work week or on Port of Dutch Harbor / City of Unalaska holidays. Holidays are as follows: New Years Day; Martin Luther King, Jr. Day (3rd Monday in January); Presidents' Day (3<sup>rd</sup> Monday in February); Memorial Day (last Monday in May); Independence Day; Labor Day; Veterans Day (11th of November); Thanksgiving Day; Christmas Day; and every day designated by public proclamation by the President of the United States or the Governor of the State of Alaska as a legal holiday. Hours will be posted at the Port Office.

Reservations shall be made by way written notification at least 24 hours in advance so scheduling changes can be made and confirmed during normal scheduled working hours.

Cancellation of a confirmed schedule less than 24 hours in advance may result in a charge of 25% of the applicable LOA rate listed in the UMC tariff.

**ITEM 205**

**205**

**RESPONSIBILITY FOR HOUSEKEEPING**

Users of the Unalaska Marine Center property will be required to maintain it in an orderly manner as directed by the Port Director/Harbormaster. If a user does not properly clean property used, the Port Director/Harbormaster shall order the work performed and the user will be billed at cost, plus a 30% overhead charge.

Housekeeping of flammable cargo requires special provisions. Users, shippers, consignee and persons in charge of ships will be held responsible for the following:

- a) Providing steam or other heating means to assure proper flow of petroleum products requiring such heat.
- b) Removal of temporary lines upon completion of receipt of discharge or flammable liquids.
- c) Preventing or containing any and all spillage or leakage associated with the receipt or discharge of their cargo(s). Spillage and/or leakage of petroleum products or flammables must be cleaned up immediately.
- d) Cleaning all petroleum products from lines located on or adjacent to the Terminal after vessel completes loading or discharge (unless otherwise authorized by the Port Director/Harbormaster).

**ITEM 206**

**206**

**POINT OF REST**

Point of rest is defined as that area on the terminal facility which is assigned for the receipt of inbound cargo from the vessel and from which inbound cargo may be delivered to the consignee, and that area which is assigned for the receipt of outbound cargo from shippers for vessel loading.

**SECTION 2.2 – DOCKAGE**

**ITEM 220**

**220**

**DOCKAGE – GENERAL INFORMATION**

**(A) DEFINITION**

The charge assessed against a vessel for berthing at a wharf, piling structure, pier,

bulkhead structure, or bank, or for mooring to a vessel so berthed.

**(B) DOCKAGE – HOW CALCULATED**

The period of time upon which dockage will be assessed shall commence when the vessel is made fast to a wharf, or when a vessel is made fast to a vessel so berthed, or when a vessel comes within or moors within a slip; and shall continue until such vessel is completely free from and has vacated such berth or slip.

In calculating dockage, billing is based on twelve (12) hour periods. For billing purposes, partial periods will be rounded up to the next full period.

**(C) BASIS FOR COMPUTING CHARGES**

Dockage charges will be assessed on the length-over-all of the vessel published in "Lloyds Register". The Port reserves the right to: (a) Obtain the length-over-all from the vessel's register, or (b) measure the vessel.

**(D) VESSELS DOCKED TO REPAIR, SHORE, OUTFIT OR OTHER**

Full dockage will be charged if and when a vessel is permitted to make repairs or alterations, shore for special freight, outfit, and store or fumigate while docked at wharf unless otherwise negotiated with Port Director/Harbormaster.

**(E) VESSELS REQUIRED TO VACATE BERTH**

The Port reserves the right to order a vessel to shift its position at a wharf, to change berths or to vacate berth when not actually engaged in loading or discharging freight or when occupying a berth beyond the time scheduled by the Port Director/Harbormaster. Any vessel upon notice to move, which refuses or fails to move, may be shifted or moved by tug or otherwise, by wharf agent, and any expenses, damage to vessels or wharf during such removal will be charged to vessel so moved.

**(F) CHARGES ON VESSEL SHIFTING**

When a vessel is shifted directly from one wharf (berth) to another wharf (berth) operated by the Port of Dutch Harbor the total time at such berths will be considered together in computing the dockage charge.

**(G) DOCK ASSIGNMENTS**

The Port Director/Harbormaster has sole authority to determine how a vessel must use the Unalaska Marine Center (e.g., the exact location for berthing), to reserve the vessel arrival and departure time, and to maintain a written schedule of such reservations prepared from the Vessel Docking Request forms.

**(H) RESOURCE ALLOCATION RULES**

Vessels not taking or discharging cargo may be required to leave to accommodate vessels intending to take or discharge cargo.

In cases of emergency, the Port Director/Harbormaster shall have full authority to reset berthing and terminal use priorities.

**(I) GOVERNMENT SHIPS**

The Port may offer US Government non-military and/or US Government contracted vessels the opportunity for up to 1 free 24-hour period of docking per year. All such ships must vacate the dock upon the request of the Harbor Master or Port Director. All other fees will apply to vessels receiving this 24-hour dockage exemption. Government agencies that have use agreements on file with the City of Unalaska will pay for dockage and other services per tariff or as otherwise outlined in individual agreements.

**(J) OTHER**

The Port Director is permitted to charge rates applicable to other City Dock facilities if such activity is temporary, short in duration, and for the convenience of harbor operations. Upon advanced written approval by the City Manager and notification to the Finance Director, the Port Director may also create special rates for activities not covered by the tariff or in the interest of promoting services to new customers. Promotional rates shall not last more than one month.

**ITEM 225  
DOCKAGE – FEES AND CHARGES**

**225**

**DOCKAGE RATES/ CARGO TRANSFER**

Dockage rates/cargo transfer, expressed in dollars per 12 hour period, will be assessed as follows:

Length Over All in Feet		Charge
<u>Over</u>	<u>But Not Over</u>	<u>Dollars per 12-hour period</u>
0	100	\$177.84
101	125	\$222.88
126	150	\$266.75
151	175	\$353.29
176	200	\$403.08
201	225	\$454.07

226	250	\$503.87
251	275	\$554.83
276	300	\$604.64
301	325	\$655.61
326	350	\$711.33
351	375	\$845.30
376	400	\$901.02
401	425	\$957.93
426	450	\$1,013.64
451	475	\$1,067.00
476	500	\$1,126.27
501	525	\$1,185.55
526	550	\$1,244.83
551	575	\$1,304.10
576	600	\$1,363.39
601	625	\$1,481.94
626	650	\$1,778.34
651	675	\$2,074.72
676	700	\$2,371.11
701	725	\$2,667.49
726	750	\$2,963.89
751	775	\$3,260.28
776	800	\$3,556.66
801		\$3561.10 plus \$4.45 for each foot LOA in excess of 800 ft.

Cruise Ships will be charged at a \$1.85 per foot, per 12 hour period.

Lay-up fees for other vessels using the UMC Dock during period of overflow will be charged at the Spit/LCD rate.

## SECTION 2.3 – STORAGE

### ITEM 230

230

#### STORAGE – GENERAL INFORMATION

##### (A) DEFINITION:

Terminal storage, including closed or covered storage, open or ground storage, bonded storage and refrigerated storage after storage arrangements have been made, is the service of providing warehousing or other terminal facilities for the storing of inbound or outbound cargo or gear after the expiration of free time.

##### (B) CONDITIONS GOVERNING ACCEPTANCE OF CARGO FOR MONTHLY STORAGE

When space is available and arrangements are entered into prior to arrival of cargo at



the terminal, storage may be permitted on in-transit cargo interchanged with or between water carriers at rates named below.

When request for storage is not made prior to arrival of cargo at the terminal, and additional handling is required to move and/or re-pile cargo for storage, all labor and equipment in connection therewith will be assessed per Sections 2.5 and 2.7.

Storage charges are payable in advance and will be computed on the following basis:

1) Cargo received for storage will be billed on a daily/monthly rate.

Except as otherwise provided, no free time is allowed under the provisions of this section.

### **(C) CONDITIONS GOVERNING ACCEPTANCE OF CARGO FOR Daily STORAGE**

When space is available and arrangements are entered into prior to arrival of cargo at the terminal, storage may be permitted on in-transit cargo interchanged with or between water carriers at rates named below.

## **ITEM 235 STORAGE – FEES AND CHARGES**

**235**

### **(A) MINIMUM CHARGES (SEE ITEM 270)**

### **(B) STORAGE RATES – OPEN AREAS**

Rates herein named apply to storage in open areas. Owner assumes the risk for loss or damage to cargo.

<u>Commodity</u>	<u>Monthly Charge</u>	<u>Daily Charge</u>
All Freight N.O.S.	\$0.43 per sq ft.	\$0.03 per sq ft per day

<b>(C) WAREHOUSE</b>	Entire Warehouse Full Day \$529.47 ½ Day \$287.76
	½ Warehouse Full Day \$264.74 ½ Day \$143.88
	¼ Warehouse Full Day \$132.36 ½ Day \$71.93

<b>(D) LOADING DOCK</b>	\$296.39 per day / whole dock
	\$74.08 per day / bay

<b>(E) MOBILE LOADING RAMPS:</b>	See Section VI of Schedule of Fees and Services
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## **ITEM 240 WHARFAGE – GENERAL INFORMATION**

**240**

### **(A) DEFINITION**

A charge assessed against the cargo on all cargo passing or conveyed over, onto or under wharves or between vessels when berthed at a wharf. Wharfage is solely the charge for the use of the wharf and does not include charges for any other service.

**(B) APPLICATION**

Wharfage rates named in this tariff will be charged for all cargo received over the Unalaska Marine Center docks and will be in addition to all other charges made under provisions of this tariff, **Except the following:**

No wharfage shall be charged to ship's gear, such as strongbacks, lines, hatch covers, walking boards, etc., placed on the wharf during unloading operations. Fuel handled over wharf will not be considered as ship's stores and will be subject to wharfage (see sections below on fuel and petroleum products).

**(C) SHIP'S STORES**

Ship's stores dunnage used for vessel's cargo, and repair materials and supplies, when intended for vessel's own use, consumption, or repairs, will all be exempt from assessment of wharfage. Fuel handled over wharf and ballast will not be considered as ship's stores and will be subject to wharfage and other charges that may be incurred.

**(D) OVERSIDE**

Unless otherwise specified in individual commodity items or unless other arrangements are made with the Port Director/Harbormaster, all freight loaded or discharged overside a vessel directly to or from another vessel (rafted), barge, lighter, draft, or to or from the water while vessel is berthed at wharf or moored in wharf slip, will be assessed regular wharfage rates.

**ITEM 245**

**245**

**WHARFAGE – FEES AND CHARGES**

**(A) MINIMUM CHARGES: (SEE ITEM 270)**

**(B) SCHEDULE OF CHARGES**

Unless otherwise specified, charges are in dollars per short ton.

<u>Commodity</u>	<u>Charge</u>
Bulk Commodities, dry, N.O.S. (unloaded by owner's equipment)	\$4.74
Seafood	\$4.74
Vessel Gear & Equipment	\$4.74 Crab Pots/Cod Pots
Other Pots	See Section VI of Schedule of Fees and Services
Petroleum or Petroleum Products – flowage fee <sup>1</sup> per U.S. gallon, or negotiated contract rate.	\$4.74 or \$.017
Bulk Petroleum Products – inbound	Subject to contract and negotiations

<sup>1</sup>flowage fee charge to distributor is applicable unless preferential use agreement is in place or other contract has been negotiated.

**ITEM 246**  
**WHARF DEMURRAGE**

**246**

**(A) DEFINITION**

A charge assessed against cargo/equipment remaining in or on terminal facilities after the expiration of free time unless arrangements have been made for storage. After expiration of free time demurrage will be assessed.

**(B) MINIMUM CHARGES: (SEE ITEM 270)**

**(C) RATES**

Except as otherwise provided below, Wharf Demurrage will be assessed at the following rates. Owner assumes the risk for loss or damage to cargo/equipment.

Per 24 hour day or part thereof, per square foot

<u>First 12 hours</u>	<u>After 12 hours</u>
\$0.00	\$0.57

**SECTION 2.5 – HANDLING**

**ITEM 250**  
**HANDLING – GENERAL INFORMATION**

**250**

**(A) DEFINITION**

Handling, when performed at the terminal, is the service of moving cargo or fishing gear from the end of ship's tackle on the wharf to the first place of rest on the wharf, or from the first place of rest on the wharf to within reach of ship's tackle on the wharf. It includes ordinary sorting, breaking down, and stacking on the wharf. Charges will be made at the man-hour and equipment rental rates. Charges for handling are assessed against vessels, their owners, operators, or the party ordering the service.

**(B) LINE HANDLING**

The Port Director/Harbormaster will not make any arrangements for handling of lines, cargo or gear. No preference will be given to any labor force working the terminal. All labor must be contracted through shipping agents, stevedoring agencies or vessel agent, owner/operator.

All vessels must have line handlers appropriate for vessel size and current conditions.

**(C) RIGHT TO HANDLE FREIGHT RESERVED**

The Port of Dutch Harbor reserves the right in all instances for vessel owners and

operators to select qualified labor to perform the services of handling cargo. The labor selection is at their discretion and shall be in accordance with the requirements of this tariff.

**ITEM 255** **255**  
**HANDLING – FEES AND CHARGES**

**(A) MINIMUM CHARGE: (SEE ITEM 270)**

**(B) SCHEDULE OF CHARGES**

<u>Commodity or Activity</u>	<u>Charge</u>
Vessel Gear & Equipment	cost plus 18%
Putrid or Rotten Fish Products	cost plus 18%
Heavy Metal Discard or Similar <sup>1</sup>	cost plus 18%
Handling Flammable Material	cost plus 18%
Cleaning and Other	cost plus 18%

(1) Disposal of Items not normally accepted by the landfill

**SECTION 2.6 – LABOR**

**ITEM 260** **260**  
**LABOR RATES**

Labor described in this section refers to Port employees hired for specific tasks. It does not refer to third party employees.

**ITEM 265** **265**  
**SPECIFIC LABOR COST SERVICES**

Unless otherwise provided for individual items, man-hour rates will be charged on services not arranged through a third party, including but not limited to the following:

- 1) Services for inspection and cleaning, etc. – See, for example, Section 2.5 - Handling. Materials and supplies furnished by the Port of Dutch Harbor in connection with services shall be billed at actual cost plus 18% for administration costs.

When equipment is used in performance of services, the charge will not be less than the tariff rate as shown ITEM 276.

**ITEM 267** **267**  
**SCHEDULE OF MAN-HOUR RATES**

Unless otherwise stated herein, the basic rate for Port labor per man-hour is provided

in Section VI of the schedule of fees and services.

**ITEM 268**

**Security (TWIC)**

Security that is required, but not provided by the owner, shipper, agent, or USCG regulations, will be provided by the Port and will be assessed at the following rates per hour for labor:

Straight Time	See Section VI of Schedule of Fees and Services
Over Time	See Section VI of Schedule of Fees and Services
Double Time	See Section VI of Schedule of Fees and Services
Security set-up/tear down	See Section VI of Schedule of Fees and Services
Security Administration	See Section VI of Schedule of Fees and Services

**ITEM 270**

**270**

**MINIMUM CHARGES**

Unless otherwise specified under individual items in this tariff or supplements thereof, the following minimum charges shall apply:

Handling	\$ Labor + 18%
Service and Facilities	\$ Labor + 18%
Storage –	
- Open Areas	\$ 57.56
Wharfage	\$225.26
Wharf Demurrage	\$ 115.10

Minimum charge based on 1 hour labor plus 18%.

**ITEM 271**

**271**

## **ELECTRIC SERVICE FOR VESSELS**

Electric service for vessels must be arranged through the Harbor Office at least two hours in advance of required service.

Vessels using City-supplied electrical shore power at the UMC Dock will be charged the following:

Hook-up Fee	See Section VI of Schedule of Fees and Services
Energy Charge, per kWh:	See Section VI of Schedule of Fees and Services
Demand Charge, per kWh:	See Section VI of Schedule of Fees and Services

### **ITEM 272**

**272**

## **FRESH WATER FOR VESSELS**

Water must be arranged through the Harbor Office.

Fresh water will be furnished vessels as follows:

### **VOLUME**

### **RATE**

First 1,000 gallons(includes hook-up) Services	See Section VI of Schedule of Fees and
Each additional 1,000 gallons or fraction thereof Services	See Section VI of Schedule of Fees and

### **ITEM 273**

**273**

## **WASTEWATER SERVICES FEES FOR VESSELS**

Wastewater service for vessels must be made through the Harbor Office. The fees for discharge of vessel wastewater through the UMC sewer line are:

Hook-up Fee:	\$57.56
Rate per 24 hours or portion thereof:	
LOA 0'-300'	\$80.57
LOA 301'-600'	\$149.63
LOA over 600'	\$218.70

### **ITEM 274**

**274**

## **FUEL FLOWAGE FEE**

Unless otherwise specified in a preferential use agreement or other contract, charges will be assessed on fuel as described in ITEM 245 (Wharfage).

### **ITEM 276**

**276**

## **EQUIPMENT RENTAL**

### **(A) RATES**

Equipment rental can be arranged. A list of available items and current rates is maintained by the Port Director/Harbormaster.

**(B) LESSEE'S AND RENTER'S RESPONSIBILITY**

When equipment is rented or leased to others, it is expressly understood that the equipment will be operated under the direction and control of the renter or lessee, and the renter or lessee shall be responsible for the operation thereof and assumes all risk for injuries or damages which may arise or grow out of the use of operation of said equipment. It is hereby understood and agreed that in the event the renter or lessee uses the operator of said equipment employed by the Port of Dutch Harbor, such operator shall be under the direction of the Port of Dutch Harbor and such operator shall be responsible for his/her own actions during the time of the rental or lease. It is incumbent upon the renter or lessee to make a thorough inspection and satisfy himself as to the physical condition and capacity of equipment, as well as the competency of the operator. There is no representation or warranties by the Port of Dutch Harbor with reference to such matters.

**ITEM 278**

**278**

**REFUSE REMOVAL AND SOLID WASTE DISPOSAL CHARGES**

Charges will be assessed when a ship places refuse in a Port supplied 40 Yard dumpster and will be billed in increments of 1/4, 1/2, 3/4 or full:

See Section VI of Schedule of Fees and Services

**Note:** *No wood, pallets, metal, heavy plastics, crab line, poly totes, fish waste, chemical or food additives, or hazardous materials are allowed in dumpsters. If vessels require metal, pallets, plastic, fish waste, or food additives to be hauled to the landfill by the Port Department, the following charges shall apply:*

Pallets or wood, per flatbed truck load Services	See Section VI of Schedule of Fees and Services
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Other waste or scrap, per flatbed truck load Services	See Section VI of Schedule of Fees and Services
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Additional Administrative Fee	18%
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Placing prohibited material in a drop box and/or failure to sort refuse as required by landfill will result in a penalty. The penalty will be equal to any fees incurred by the Port plus a 30% administration charge, or equal to any time and material plus 30%, whichever is greater.

**ITEM 280**

**280**

## **VESSEL OILY WASTE OR GARBAGE DISPOSAL**

### **CONDITIONS COVERING**

Vessels that find it necessary to discharge oil waste or garbage at the Port of Dutch Harbor shall contact the Port Director/Harbormaster's office for the name of oily waste or garbage haulers who will be permitted by the Port to provide equipment and operate at the Port facility to receive, haul and dispose of oily waste or garbage. The vessel shall arrange directly with the oily waste or garbage hauler for such services and equipment. Payment of charges for the services and equipment provided by the oily waste or garbage hauler will be made directly to the oil waste or garbage hauler by the vessel, its agent, charterer, or any other party responsible for such payment of charges by the vessel.

The oily waste or garbage hauler is not an agent or employee of the Port of Dutch Harbor, nor shall the Port of Dutch Harbor be liable for any act, omission or negligence of any such oily waste or garbage hauler. Charges for related services may be assessed to vessels by the Port of Dutch Harbor. The discharge by a vessel of oily waste or garbage at the Port of Dutch Harbor shall be allowed only in accordance with the terms of this tariff item and applicable Federal, State and Local regulations.



CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION NO. 2019-31

A RESOLUTION OF THE UNALASKA CITY COUNCIL RENEWING THE CITY'S POLICY ON PARTICIPATION IN FUNDING ELECTRIC PRIMARY AND SECONDARY UTILITY LINE EXTENSIONS FOR FISCAL YEAR 2020.

WHEREAS, there exists in the community the need for industrial, commercial, and residential construction; and

WHEREAS, the costs of extension of electric utilities is often the deciding factor when determining the feasibility of a construction project; and

WHEREAS, the Unalaska City Council wishes to provide financial participation for each customer class at a level that makes the extension affordable for the customer, but also allows a reasonable return on investment for the utility; and

WHEREAS, the Unalaska City Council wishes to participate in funding of Industrial, Large General and Small General primary electrical line extensions; and

WHEREAS, the Unalaska City Council wishes to participate in funding of Residential primary and secondary electrical line extensions; and

WHEREAS, it is reasonable for the electric utility to invest in a service if the annual revenue raised from that service is equal to or greater than the City's investment; and

WHEREAS, the Unalaska City Council has determined that City funding shall be on a case by case basis and City funding shall not, in any event, exceed seventy-five percent (75%) of the cost of extension of primary and secondary electric lines and shall not exceed the following:

Industrial Primary Line Extension:	\$90,000.00
Large General Primary Line Extension:	\$36,000.00
Small General Primary Line Extension:	\$5,300.00
Residential Primary and Secondary Line Extension:	\$14,000.00
Subdivisions and Line Extensions:	Provide section cans and transformers free of charge.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves the renewal of City's policy on participation in funding electric primary and secondary utility line extensions for Fiscal Year 2020; and

BE IT FURTHER RESOLVED that this policy of funding utility extensions will continue until June 30, 2020, at which time the Unalaska City Council will reconsider whether to continue such funding.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 11, 2019.

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Frank Kelty  
Mayor

ATTEST:

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Roxanna Winters  
Acting City Clerk

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION NO. 2019-32

A RESOLUTION OF THE UNALASKA CITY COUNCIL RENEWING THE CITY'S POLICY ON PARTICIPATION IN FUNDING WATER AND SEWER UTILITY EXTENSION COSTS FOR PRIMARY AND SECONDARY LINE EXTENSIONS FOR FISCAL YEAR 2020

WHEREAS, there exists in the community the need for residential construction; and

WHEREAS, the costs of extension of water and sewer utilities is often the deciding factor when determining the feasibility of a residential construction project; and

WHEREAS, the Unalaska City Council wishes to participate in funding of Industrial, Large General, and Small General primary water and sewer utility line extensions; and

WHEREAS, the Unalaska City Council wishes to participate in funding of Residential primary and secondary water and sewer utility line extensions; and

WHEREAS, the Unalaska City Council has determined that City funding shall be on a case by case basis and City funding shall not, in any event, exceed seventy five percent (75%) of the cost of extension of water and sewer utility line extensions and shall not exceed \$75.00 per linear foot of each water and sewer utility line extension.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves renewal of the City's policy on participation in funding water and sewer utility extension costs for primary and secondary line extensions for Fiscal Year 2020; and

BE IT FURTHER RESOLVED that this policy of funding water and sewer utility extensions will continue until June 30, 2020, at which time the Unalaska City Council will reconsider whether to continue such funding.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 11, 2019.

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Frank Kelty  
Mayor

ATTEST:

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Roxanna Winters  
Acting City Clerk

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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Dan Winters, Director of Public Utilities  
Through: Erin Reinders, City Manager  
Date: June 11, 2019

Re: Resolution No. 2019-31: A Resolution of the Unalaska City Council renewing the City's policy on participation in funding electric primary and secondary utility line extensions for Fiscal Year 2020

Resolution No. 2019-32: A Resolution of the Unalaska City Council renewing the City's policy on participation in funding water and sewer utility extension costs for primary and secondary line extension for Fiscal Year 2020

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**SUMMARY:** Resolutions 2019-31 and 2019-32 authorize continuation of the City's policy of financial participation in Utility service extensions. The resolutions define the City's policy on participation in the cost of the extension of primary Electric, Water and Sewer services for Industrial ratepayers, and for the extension of primary and secondary Electric, Water and Sewer lines for Residential ratepayers. In FY 2019, the City reimbursed four residential customers for utility line installations for a total amount of \$713.33.

**PREVIOUS COUNCIL ACTION:** Council first enacted the policy of financial participation in Water and Wastewater primary lines in FY1991.

In FY2000, Council expanded the policy to include Residential, Small General, Large General, and Industrial Electric primary line extensions.

Each year since their inception, Council has approved resolutions allowing the City to participate financially in Utility line extension.

**BACKGROUND:** The City recognized that the extensions of primary line utilities are very expensive for property owners in Unalaska. These programs were designed to help defray these costs.

**DISCUSSION:** These resolutions are brought forward for Council's consideration each Fiscal Year to identify the City's policy on financial participation in Water, Sewer and Electric utility extension costs. These resolutions, if approved, will expire June 30, 2020.

Through these resolutions, Council is approving financial participation in the funding of Electric, Water and Wastewater utilities extension costs for primary lines for Industrial, Large General, and Small General ratepayers, and primary and secondary electrical service line extensions, for Residential ratepayers, and for Water and Wastewater primary and secondary services.

The total reimbursement shall not exceed 75% of the cost for residential primary and secondary line extensions for electrical and 75% or \$75 per linear foot for primary and secondary water and sewer line extensions.

In any event, the total reimbursement for electrical line extension shall not exceed the following:

Industrial Primary Line Extension: \$90,000.00

Large General Primary Line Extension: \$36,000.00

Small General Primary Line Extension: \$5,300.00

Residential Primary and Secondary Line Extension: \$14,000.00

For all line extensions including subdivisions, the City will provide section cans and transformers free of charge.

**ALTERNATIVES:** Council could choose to not renew either or both of the policies, and allow them to expire on June 30, 2019.

**FINANCIAL IMPLICATIONS:** In Fiscal Year 2019, the City reimbursed customers for two Residential extensions for the cost of installing utilities. The total cost of FY2019 reimbursements for utility installation is \$713.33, as Table 1 below depicts.

**Table 1**

FY2019 Utility Reimbursements		
Customer Name	Reimbursement Amount	Utility Dept.
Travis Swangle	\$ 226.20	Electrical
Howard Henning	\$ 487.13	Water

Total \$ 713.33

**LEGAL:** The City Manager will determine whether a legal opinion is required.

**STAFF RECOMMENDATION:** Staff recommends adopting Resolutions 2019-31 and 2019-32.

**PROPOSED MOTION:** Move to adopt Resolution 2019-31 and Resolution 2019-32.

**CITY MANAGER'S COMMENTS:** I recommend approval