

UNALASKA CITY COUNCIL

Unalaska, Alaska

Regular & Special Meetings
Tuesday, October 9, 2018
6:00 p.m.

AGENDA

Unalaska City Hall
Council Chambers
43 Raven Way

SPECIAL COUNCIL MEETING

1. Call to order
2. Roll call
3. Legislative
 - a. Canvass Committee Report, October 2, 2018 General Municipal Election
 - b. Certification of Election, October 2, 2018 General Municipal Election
4. Adjournment

REGULAR COUNCIL MEETING

1. Call to order
2. Roll Call
3. Pledge of allegiance
4. Recognition of visitors
5. Adoption of agenda
6. Approve minutes of previous meetings: September 25, 2018 and October 4, 2018
7. Reports
 - a. City Manager
 - b. Minutes from the Historic Preservation Commission and Planning Commission
8. Community Input / Announcements
9. Public testimony on agenda items
10. Regular agenda, New Business
 - a. Ordinance 2018-12, First Reading: Creating Budget Amendment #3 to the Fiscal Year 2019 budget, increasing General Fund transfers to capital projects to fund proprietary fund capital project expenditures for the Wind Energy Project and decreasing the current year budget surplus, recognizing capital project fund transfers from General Fund and increasing capital expenditures; increasing Electric Enterprise Fund transfer to capital Projects to fund capital project expenditures for the Old Powerhouse Battery Replacement Project, and recognizing transfers from enterprise fund and increasing expenditures in capital project fund; increasing Electric Line Repair & Maintenance operating expenditures to fun increased costs to purchase rolling stock
 - b. Resolution 2018-57: A Resolution of the Unalaska City Council authorizing the City Manager to enter into an agreement with Playcraft Systems, Inc., to construct the Town Park Playground Project for \$288,520
11. Council Directives to City Manager
12. Community Input / Announcements
13. Adjournment

ELECTED OFFICIALS - OATHS OF OFFICE

1. City Council Seat CC-F: Alejandro "Bong" Tungul
2. City Council Seat CC-G: Shari Coleman

CITY OF UNALASKA
UNALASKA, ALASKA

CERTIFICATION OF ELECTION

THE UNALASKA CITY COUNCIL hereby certifies the results of the General Election held October 2, 2018, as presented by the Election Board and Canvass Committee, as follows:

	Votes
City Council Seat CC-F	
Alejandro "Bong" Tungul	337
City Council Seat CC-G	
Vincent M. Tutiakoff, Sr.	207
Shari Coleman	218
School Board Seat SB-A	
Carlos Tayag	372

The City Council with this certification hereby declares the following:

Alejandro "Bong" Tungul is hereby elected to Unalaska City Council Seat CC-F for a term expiring October 2021.

Shari Coleman is hereby elected to Unalaska City Council Seat CC-G for a term expiring October 2021.

Carol Tayag is hereby elected to Unalaska School Board Seat SB-A for a term expiring October 2021.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 9, 2018.

Frank Kelty
Mayor

ATTEST:

Marjie Veeder
City Clerk

CITY OF UNALASKA
UNALASKA, ALASKA

**CANVASSING COMMITTEE REPORT
OCTOBER 2, 2018 GENERAL ELECTION**

The Canvassing Committee members, appointed by Council Resolution 2018-55, consist of Council Member James Fitch, City Clerk Administrative Assistant Estkarlen Magdaong and City Clerk Marjie Veeder. The Election Board completed a tally of all regular ballots cast at the polls on October 2, 2018, and that report was provided to the Canvassing Committee. The Canvassing Committee met on October 5, 2018, at 10:00 a.m. to canvass all absentee and challenged ballots, and makes this report to the City Council:

ABSENTEE BALLOTS

Absentee-in-person ballots.....	<u>30</u>
Absentee-in-person questioned ballots.....	0
Absentee-by-mail ballots.....	0
Absentee-by-fax ballots.....	0
Absentee-by-email ballots.....	0

BALLOTS CAST AT THE POLLS

Ballots counted on Election Day.....	<u>399</u>
Questioned ballots (see disposition below).....	10
Special Needs ballots.....	0

QUESTIONED BALLOTS

Qualified to vote (counted).....	<u>4</u>
Not qualified to vote (not counted).....	6

TOTAL QUALIFIED BALLOTS.....	<u>433</u>
------------------------------	------------

There were two voters who applied to vote by email, but neither returned a ballot in a timely manner.

There were ten questioned ballots on Election Day, four of which were determined to be cast by qualified voters registered at an address in Unalaska. These four ballots were questioned because of name or address changes. Of the six votes not counted, four were not registered to vote at all; one was registered at an address in Anchorage; and one provided an out of state residence address to the Division of Elections.

There were 2,008 voters on the precinct register, which documents all voters registered at an address in our community at least 30 days before Election Day. The total number of votes cast by qualified voters was 433, which is a 21.5% voter turnout.

The Canvassing Committee recommends certification of the election results.


James Fitch


Estkarlen Magdaong


Marjie Veeder

CITY OF UNALASKA
 Canvass Committee Tally Sheet
 October 2, 2018 General Municipal Election

of Absentee & Questioned 34

TALLY

City Council Seat CC-F

Alejandro "Bong" Tungul

Write-Ins, Over & Under voted

MV	23 23
MV	23 11
Total	34

City Council Seat CC-G

Vincent M. Tutiakoff Sr.

Shari Coleman

Write-Ins, Over & Under voted

	16
	18
	0
Total	34

School Board Seat SB-A

Carlos Tayag

Write-Ins, Over & Under voted

	29
	5
Total	34

FINAL RESULTS

	Election Day	Canvass	Total
City Council Seat CC-F			
Alejandro "Bong" Tungul	314	MV 23 23	337
City Council Seat CC-G			
Vincent M. Tutiakoff Sr.	191	16	207
Shari Coleman	200	18	218
School Board Seat SB-A			
Carlos Tayag	343	MV 29 29	372

James Fitch

Estkarlen Magdaong

Marjie Veeder

James Fitch
Estkarlen Magdaong
Marjie Veeder

CITY OF UNALASKA
Hand Count Tally
October 2, 2018 General Municipal Election

Number of regular ballots in box ~~304~~ 399

City Council Seat CC-F

Alejandro "Bong" Tungul 314

Write-Ins, *Blank, over + under voted* 85

City Council Seat CC-G

Vincent M. Tutiakoff Sr. 191

Shari Coleman 200

Write-Ins */over + under voted* 8

School Board Seat SB-A

Carlos Tayag 343

Write-Ins *, over + under voted* 56


CERTIFICATION

We, the undersigned election workers, certify that to the best of our knowledge and ability, the above hand count results are accurate.

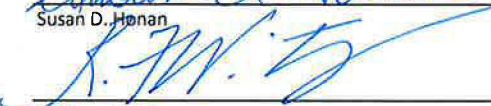
Election Worker:


Minerva Fernandez

Election Worker:


Susan D. Honan

Election Worker:


Roxanna F. Winters

Election Worker:


Marjorie V. Veeder

UNALASKA CITY COUNCIL

Unalaska, Alaska

Regular Meeting
Tuesday, September 25, 2018
6:00 p.m.

MINUTES

Unalaska City Hall
Council Chambers
43 Raven Way

The Mayor called the meeting to order at 6:00 p.m.

Mayor Kelty announced that because a quorum is not present, but is expected soon, that he would entertain a motion to amend the agenda to take up the work session item first, a presentation from the Department of Corrections, until another council member is physically present at the meeting.

Council Member Coleman led the Pledge of Allegiance.

Fitch made a motion to amend the agenda; Coleman seconded.

No Objection

Motion passed by consensus.

The Council heard a presentation by Dean Williams, Commissioner of the Alaska Department of Corrections, regarding implementation of an inmate transition to work program in Unalaska, followed by questions from the Mayor, Council and members of the public. The following community members gave Public Testimony and Input:

- Tim Mahoney
- Rachelle Hatfield, Adult Basic Education Specialists, Aleutian Pribilof Center, UAF
- Steve Van Deventer
- Dale Miller
- Scott Brown
- Peggy McLaughlin
- Karen Kresh
- Janice Krukoff, APIA Behavior Health
- Yudelka LeClere
- John Nicholson, UniSea Security
- Jennifer Shockley, Acting Director, Public Safety

7:30 p.m. Break

7:43 p.m. Return from break

7:43 p.m. Unalaska Crab Inc. Board of Directors meeting came to order

7:48 p.m. Unalaska Crab Inc. Board of Directors meeting adjourned

7:48 p.m. The Regular Meeting of the Unalaska City Council came to order at 7:48 p.m., on September 25, 2018, in the Unalaska City council chambers.

1. Roll call

Present:

Frank Kelty, Mayor
Roger Rowland
James Fitch
Alejandro Tungul (Telephonic)
David Gregory (Telephonic)
Shari Coleman

Absent:

Dennis Robinson, Vice Mayor (Excused)

Rowland made a motion to ratify the motion to amend the agenda; Coleman seconded
Motion passed by consensus 5-0.

2. Pledge of Allegiance

3. Recognition of visitors

4. Adoption of agenda

Fitch made a motion to adopt the agenda; Rowland seconded.
Motion passed by consensus 5-0.

5. Awards / Presentations

- a. Tim Mahoney 20 year employment anniversary with the City of Unalaska
- b. Marichu Miller 10 year employment anniversary with the City of Unalaska

6. Approve minutes of previous meeting, September 11, 2018

Fitch made a motion to approve September 11, 2018 meeting minutes; Rowland seconded.

Correction on page (2), New Business, i. Resolution 2018-55, strike Council Member Rowland's vote, as he was not present at the meeting.

Motion to adopt meeting minutes as corrected passed by consensus 5-0.

7. Report: City Manager

8. Community Input / Announcements

- PCR
 - New Activity Guide
 - Need coaches and referees
- Army Core of Engineers in Unalaska
 - Public In-put Meeting, October 3, 2018 at 6:00pm, Council Chambers
 - Special Meeting, October 4, 2018 at Noon, Council Chambers
- Bryce Edgmon in Unalaska
 - Special Meeting, October 4, 2018 at 6:00pm, Council Chambers
- Ballyhoo Lions Halloween Event – tickets available
- General Municipal Election on October 2, 2018

9. Public testimony on agenda items: None.

10. Mayor Kelty opened Public Hearing on Ordinance 2018-10.

Public Hearing on Ordinance 2018-10 creating Budget Amendment #2 to the Fiscal Year 2019 Budget, increasing the operating budget of the Electric Fund by \$309,912 to fund the addition of two additional full-time positions, and increasing the operating budget of the Solid Waste Fund by \$124,686 to fund the addition of one additional full time position

Hearing no testimony, the Public Hearing closed.

11. Work session: Presentation from the State Department of Corrections regarding the Transition to Work Program (this item was taken up at the beginning of the meeting at 6pm)

12. Regular agenda

a. Unfinished Business

- i. Ordinance 2018-10, 2nd Reading: Creating Budget Amendment #2 to the Fiscal Year 2019 Budget, increasing the operating budget of the Electric Fund by \$309,912 to fund the addition of two additional full-time positions, and increasing the operating budget of the Solid Waste Fund by \$124,686 to fund the addition of one additional full time position

Fitch made a motion to adopt Ordinance 2018-10; Coleman seconded.

Roll Call Vote: Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes; Rowland – yes.

Motion passed 5-0.

b. New Business

- i. Resolution 2018-56: A Resolution of the Unalaska City Council to Award the Scoping, Pre-Design and 30-35% Design of the Library Expansion Project to ECI Hyer, Inc. for the sum of \$163,451

Coleman made a motion to adopt Resolution 2018-56; Rowland seconded.

Roll Call Vote: Tungul – yes; Gregory – yes; Fitch – yes; Coleman – yes; Rowland – yes.

Motion passed 5-0.

- ii. Approval of Restaurant Designation for Airport Restaurant alcohol license

Fitch made a motion to approve the Restaurant Designation for the Airport Restaurant Alcohol License; Rowland seconded.

Motion passed by consensus 5-0.

- iii. Travel Approval for Mayor and Council to attend the Alaska Municipal League 68th Annual Local Government Conference, November 12-16, 2018, in Anchorage, Alaska

Gregory made a motion to approve travel for Mayor and up to (3) council members to be named to attend the Alaska Municipal League 68th annual Local Government Conference, November 12-16, 2018 in Anchorage, Alaska; Tungul seconded.

Motion passed by consensus 5-0.

13. Council Directives to City Manager: None.

14. Community Input / Announcements

- UCSD Swim team Update and Community Swim Meet

15. Adjournment

Fitch made a motion to adjourn; Rowland seconded.

Motion passed by consensus.

The meeting adjourned at 8:29pm.

Marjie Veeder
City Clerk

rfw

UNALASKA CITY COUNCIL
Unalaska, Alaska

Work Session
Thursday, October 4, 2018
12:00 Noon

MINUTES

Unalaska City Hall
Council Chambers
43 Raven Way

Vice Mayor Robinson called the meeting to order at 12:00 p.m.

The Clerk conducted the roll call.

Present:

Shari Coleman
James Fitch
David Gregory
Alejandro Tungul
Dennis Robinson

Absent:

Frank Kelty, Mayor
Roger Rowland

Gregory made a motion to go into a work session; Tungul seconded.

No Objection

Motion passed by consensus 5-0

U.S. Army Corps of Engineers representatives present introduced themselves

George Kalli, PE, PMP, Project Formulation
Ronnie Barcak, CEPOA-PM-C
Cindy Upah, PL Chief
Nathan Epps, H&H
Chris Hoffman, Environmental
Andrew Bazzle, Economics

Work session

Representatives from the U.S. Army Corps of Engineers made a presentation regarding the Draft Feasibility Study for the UNALASKA (DUTCH HARBOR) CHANNELS NAVIGATION IMPROVEMENTS – Public Involvement

Questions were posed and comments made by the council members present, and by members of the public.

Adjourn at 1:31 p.m.

Marjie Veeder
City Clerk

TO: Mayor and Council
FROM: Thomas Thomas, City Manager
SUBJECT: City Manager's Report
DATE: October 9, 2018

FINANCE

The City's external auditing firm KPMG completed the field work. KPMG also completed their onsite testing last Friday. We look forward to a final report in the coming weeks.

CAPTAINS BAY ROAD

Survey

The topographic survey, right-of-way survey, preliminary base map and field work are complete. The test pits were dug and soil logs are complete. The preliminary data has been delivered to the design group.

Utility Mapping

The field work and utility locates are complete. The GPS locations have been confirmed and recorded. All known utilities have been added to the base map.

Preliminary Permitting

The preliminary environmental research and environmental overview memo are complete.

Preliminary Design

The imagery from Unalaska has been modified to be used for the base map background image. Plans are at 15% and received. The property ownership will be added to base maps.

Anticipated Issues

A 6" water main and utilidor at Westward were not accurately located and excavated because of the large number of underground utilities. Ground penetrating radar will be used to narrow down the location when utility mapping is further defined. The City has added additional survey, additional alignment options & cost estimates to HDL Engineers tasking.

**CITY OF UNALASKA, ALASKA
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING
THURSDAY, MAY 17, 2018
UNALASKA CITY HALL COUNCIL CHAMBERS
MINUTES**

CALL TO ORDER: Acting Chair Swangel called the meeting to order at 7:07 PM.

ROLL CALL

Commissioners Physically Present

Vicki Williams
Travis Swangel
Bil Homka, Planning Director
Helen Brown
Thomas Bell

Commissioners Absent

Billie Jo Gehring - excused
Thomas Thomas, City Manager

Staff Present

James Price, GIS Administrator
Judy Huling, Administrative Assistant

REVISIONS TO THE AGENDA: *None*

MINUTES: Commissioner Bell made a motion to approve the minutes from March 15, 2018. Acting Chair Swangel seconded. Motion passed.

PUBLIC HEARING

No Items

OLD BUSINESS

No Items

NEW BUSINESS

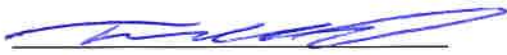
No Items

WORKSESSION

Cemetery GIS presentation by James Price. Mr. Price presented information on GIS work he has done at the request of Jim Dickson. Burial locations have been located and plotted on GIS with information linked to each site. He gave examples of what have been done to identify cemetery sites in other locations. There is a wide source of historic information that could be linked to individual sites within the cemetery. Mr. Price presented the possibilities of what could be done to see if the Historical Commission felt it was a worthwhile project. He also did not want to proceed if there would be objections from the Orthodox Church. Commissioner Brown suggested that the Church board be approached to inquire if they would be okay with this project. There was much interest expressed by the commission in this project.

ADJOURNMENT: Acting Commissioner Swangel adjourned the meeting at 7:21 PM.

PASSED AND APPROVED THIS 20TH DAY OF SEPTEMBER, 2018 BY THE CITY OF UNALASKA HISTORICAL PRESERVATION COMMISSION.



Travis Swangel
Acting Commission Chair

9-21-18

Date



Bil Homka, AICP
Secretary of the Commission

9-21-18

Date

Prepared by Judith Huling, Administrative Assistant

**CITY OF UNALASKA, ALASKA
PLANNING COMMISSION & PLATTING BOARD
SPECIAL MEETING
MONDAY, JULY 23, 2018, 5:15 P.M.
UNALASKA CITY HALL
MINUTES**

CALL TO ORDER: Meeting began at 5:15 pm.

ROLL CALL

Commissioners Physically Present

Billie Jo Gehring
Thomas Bell
Travis Swangel

Commissioners Absent

Helen Brown
Vicki Williams

Staff Present

Bil Homka, Planning Director
Thomas Roufos, Associate Planner
Judy Huling, Administrative Assistant
Christian Schmidt, Planning Intern

REVISIONS TO THE AGENDA: None

ANNOUNCEMENTS: None

MINUTES:

PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

WORKSESSION

Walking tour taken of downtown area. Lead by Christian Schmidt, Planning intern. Discussed various issues present in downtown areas. Considered how these issues could be addressed. Discussion will be continued in further work sessions concerning the zoning ordinances.

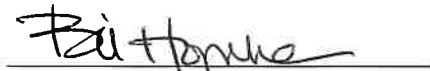
ADJOURNMENT: Meeting adjourned at 6:15 pm.

PASSED AND APPROVED THIS 20TH DAY OF SEPTEMBER, 2018 BY THE CITY OF UNALASKA PLANNING COMMISSION.



Travis Swangel
Acting Commission Chair

9-21-18
Date



Bil Homka, AICP
Secretary of the Commission

9-21-18
Date

Prepared by Judith Huling, Administrative Assistant

**CITY OF UNALASKA, ALASKA
PLANNING COMMISSION & PLATTING BOARD
REGULAR MEETING
THURSDAY, AUGUST 16, 2018, 6:00 P.M.
UNALASKA CITY HALL
MINUTES**

CALL TO ORDER: Chair Gehring called the meeting to order at 6:02 p.m.

ROLL CALL

Commissioners Physically Present

Billie Jo Gehring
Thomas Bell
Vicki Williams

Commissioners Calling In

Travis Swangel

Commissioners Absent

Helen Brown - excused

Staff Present

Bil Homka, Planning Director
Thomas Roufos, Associate Planner
Judy Huling, Administrative Assistant
Christian Schmidt, Planning Intern

REVISIONS TO THE AGENDA:

Commissioner Bell made a motion to accept the agenda. Commissioner Williams seconded. Motion passed.

ANNOUNCEMENTS:

Mr. Roufos announced that the Planning department would have a table at the Heart of the Aleutians. The HOA would be moved from Kelty Field to the High School Gym.

MINUTES:

Commissioner Williams made a motion to accept the July 19, 2018 minutes. Commissioner Bell seconded. Motion passed.

PUBLIC HEARING

Resolution 2018-12 – A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A PALLET FACTORY ON LOT 2, MARINEWAYS SUBDIVISION, PLAT 91-02, AIRD, LOCATED AT 80 GILMAN ROAD.

No public testimony

Resolution 2018-13 – A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A SAND/GRAVEL STOCK PILE AND CONCRETE PLANT ON TRACT A1, AIRPORT BEACH SUBDIVISION, PLAT 91-03, AIRD, LOCATED AT 2568 AIRPORT BEACH ROAD

Denise Rankin with the Ounalashka Corporation spoke to inform the Commission that the lease they had with their tenant did not allow this form of use and would have to go before their board for approval. It would also be considered a sub-lease, which would have to be approved by the board. If the Planning Commission approved the Condition Use Permit it would still have to go before their board at their next meeting.

Chris Salts from the Ounalashka Corporation shared that because the property was not zoned for this purpose they would need a ruling from the Planning Commission before they could consider it at their board meeting.

OLD BUSINESS

None

NEW BUSINESS

Resolution 2018-12 – A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A PALLET FACTORY ON LOT 2, MARINEWAYS SUBDIVISION, PLAT 91-02, AIRD, LOCATED AT 80 GILMAN ROAD.

Planning intern, Christian Schmidt, gave the Staff Report. Mr. Roufos noted that there was a new Resolution 2018-12 that had been handed out that had updated conditions.

Chair Gehring asked if there were any other pallet making facilities here. No one was aware of any.

Commissioner Swangel stated he thought they were doing a great job and were making a great product.

Commissioner Williams made a motion to approve Resolution 2018-12.

Commissioner Swangel asked if there was a problem with the noise level in the pallet making process. Joe Sacramento from Pac Steve explained that it was only one person with a nail gun making the pallets. With the door shut, you can't hear anything. He did not think the noise was excessively loud. Commissioner Swangel asked how long they had been building pallets. Mr. Sacramento replied for three to six months. Commissioner Swangel asked the staff if anyone had made a complaint about the noise. Staff had not received any complaints. Mr. Sacramento also mentioned that they did not use any saws. The pallets come pre-cut, all they did was assemble them.

Commissioner Bell seconded Commissioner Williams's previous motion. Motion passed unanimously.

Resolution 2018-13 – A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A SAND/GRAVEL STOCK PILE AND CONCRETE PLANT ON TRACT A1, AIRPORT BEACH SUBDIVISION, PLAT 91-03, AIRD, LOCATED AT 2568 AIRPORT BEACH ROAD

Christian Schmidt gave the staff report. Commissioner Swangel asked if Ryan wanted to speak first.

Ryan Costanti explained that they wanted to store the sand there, because it was already in place. They intended to put the plant there when it returned from False Pass. Their lease down by the spit was not renewed, so they needed to locate another spot. When they initially contacted Planning and asked about the location they were told Marine Related Industrial would be no problem for this use. Their landlord at the new site told them that the City would be the only ones who needed to approve the site. That's why they moved in ahead of time, otherwise, they wouldn't have.

Commissioner Swangel asked when the plant would be back from False Pass. Mr. Costanti stated probably mid-October. Commissioner Swangel then asked if they had any back-up plans for another site. Mr. Costanti stated they did not. They had contacted O.C. and were told they did not have any property available.

Commissioner Swangel asked about the sewer line mentioned in the Staff Report. Mr. Roufos explained where the pipe ran through the property. He said that neither the water or sewer department knew what type of pipe it was. They had recommended someone go out and dig down to the pipe to determine what type it was and how deep it was located. Mr. Schmidt explained that it was a lateral pipe, so it was not the job of the water or sewer department to do this, but rather the property owner or applicant.

Commissioner Swangel said it seemed like the pile was moved in haste, and he was sure that Smokey Point could do a better job at stacking and shoring up the blocks in a manner that would contain the pile. He asked staff what they were looking for to shield the pile. Mr. Schmidt explained that the goal would be to prevent the wind from blowing sand or gravel into the cars of the residents currently living at that location. Mr. Costanti said that they would be amicable to doing something like that.

Chair Gehring wondered if there was any other location they could use. She also asked how often they would be moving their batch plant in and out of town. Mr. Costanti stated he didn't plan to move it in and out. The project in False Pass came up at the time when they needed to move it off their previous site.

Chair Gehring suggest they might want to table the Resolution until the landowner had decided if they would allow it. Mr. Homka stated that from a staff point of view they would not need to do that. If they wanted to do that it would be okay. It may be zoned properly, but the property owner has the right to limit their use of it. Commissioner Swangel stated he thought that O.C. had stated they were waiting for a Planning decision before they brought the issue before their board.

Commissioner Williams thought they should say no to this spot because O.C. didn't okay it and it had to go before the board. She felt the board might say no, not right there. Mr. Homka recommended they base their decision on where the land is located, the attributes of the surrounding property, and not be concerned with whether the owner said yes or no. Commissioner Williams expressed that she was against it because of the location so near the airport.

Chair Gehring asked O.C. if they might have any other location available that would be a better spot for the batch plant. Mr. Salts stated that they had talked to Smokey Point in the past. They could not make any guarantee at

this point that either this location or another location would be available. That would be a board decision. He stated he hoped the commission wouldn't base their decision on his input.

Commissioner Bell stated his first inclination would be to grant this permit. He thought a batch plant, or sand pile was more pleasing than what had been there in the past. His only concern was mitigating any damage that may occur due to high winds blasting the sand into neighboring property.

Commissioner Swangel agreed with Commissioner Bell's statement.

There was discussion about the height of the sand pile. It would be kept below the height restriction of 50', and was presently around 30'. The plan is to move some of the sand to allow the retaining walls to be rebuilt in a more secure fashion. Mr. Costanti stated that they could stack the walls as high as they needed to in order to contain the sand.

Commissioner Swangel was in support of the permit with the conditions noted by staff.

Commissioner Bell motioned to approve Resolution 2018-13. Commissioner Swangel seconded. Chair Gehring asked for a roll call vote. Gehring – yes, Williams – No, Bell – Yes, Swangel – Yes. Motion passed 3 to 1.

WORKSESSION

Resolution 2018-11 – A RESOLUTION ENDORSING AN UPDATE TO CITY POLICY REGARDING RESIDENTIAL LIVEABOARDS IN CITY TIDELANDS.

Mr. Roufos explained that all additions to the current policy were highlighted in yellow, and any current requirements for permitting were highlighted in green. Ports had expressed concern specifically with the Marine Pollution Act. He explained why staff had added the additional language to protect the City's interests.

Mr. Homka added that if we were to pass this Resolution the work would not be done. There would need to be much review of the permitting process. He also stated that when this policy was brought up at the director's meeting 6 of the 9 people there expressed concern. There had been issues with previous live-aboards, so he encouraged them to make sure that all concerns were expressed and dealt with.

Commissioner Bell noted that in reading through the Tideland lease policy there was nothing that would restrict someone from building a dock and tying up a floating home to it. Mr. Homka clarified that it would still require a lease approval.

Commissioner Swangel thought they were headed in the right direction. Mr. Homka stated that we were trying to create a new housing opportunity without creating a nuisance.

Commissioner Bell asked why the live-aboard would be limited to one per dock. Mr. Roufos replied that it was based on the recommendations from the Engineering and Ports departments, specifically to keep people from rafting up multiple vessels on one dock. Commissioner Swangel thought that a dock with two boats would not be unreasonable. Mr. Roufos stated that the wording in the policy was to simplify the leasing process with a straight dock that would be easily surveyed. He said it was possible they could make it work for one long dock with one vessel on each side.

The question of subleasing came up. Mr. Roufos noted that all subleases had to be approved by the City per the current City policy.

Commissioner Bell stated that he would be in favor of the wording "Residential uses shall not be allowed on tidelands zoned Subsistence." He was not in favor of limiting it to one residential unit per boat per dock. His other concern is that the \$10,000 deposit would be non-refundable. Commissioner Swangel agreed with Commissioner Bell on the point of possibly having two live-aboards on one pier. He also thought a person ought to be able to get back their deposit. Mr. Roufos explained that the reason the deposit was non-refundable was to generate a pool of clean-up money to deal with abandoned live-aboards. Commissioner Bell thought that was a discriminating fee. Mr. Homka stated that when he initially asked about this he thought this type of policy would be vested with the Planning Commission, rather than just the department writing the policy. In listening to the discussions and concerns he felt that as it was City property that we were trying to come up with a leasing policy for, we might want to get the City attorney involved in drafting it.

Commissioner Bell stated that this had been a contentious issue because of previous live-aboards that had to be cleaned up. He felt that as the Planning Commission they should come up with a plan for live-aboards, whether it was in specific tidelands, with whatever restrictions were decided upon. He ran across this type of thing in dealing with the Airport. The Airport Master plan does not take into account general aviation, so now that there is a demand for it, they don't have a plan for it. He's not opposed to restricting it, but we should have a plan.

Commissioner Williams thought we should meet with Public Safety, Ports, and some City Council members to help us make recommendations. She felt they should be involved in making the policy.

Commissioner Swangel asked if staff had looked at policies from any other cities that dealt with this issue. Commissioner Bell stated he'd looked a little bit, but all of them were from larger cities that had developed large areas that weren't the same as what we were dealing with. Mr. Homka stated that what he'd seen was usually done by a developer and people bought into it.

Mr. Roufos suggested that we might hold a work session at the next meeting, or a special meeting, to invite the directors that would be interested in this, and any community members that might be interested, to work together and come up with suggestions for this policy. When Planning first started looking into this, they had tried looking at what other communities had done. All they had found were large subdivision type facilities, nothing on the scale of what we were looking at here. We want to be sure the policy is strong before we start.

ADJOURNMENT: Commissioner Williams made a motion for adjournment. Commissioner Bell seconded. Meeting adjourned at 7:36 pm.

PASSED AND APPROVED THIS 20TH DAY OF SEPTEMBER, 2018 BY THE CITY OF UNALASKA PLANNING COMMISSION.



Travis Swangel
Acting Commission Chair

9-21-18

Date



Bil Homka, AICP
Secretary of the Commission

9-21-18

Date

Prepared by Judith Huling, Administrative Assistant

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE NO. 2018-12

CREATING BUDGET AMENDMENT #3 TO THE FISCAL YEAR 2019 BUDGET, INCREASING GENERAL FUND TRANSFERS TO CAPITAL PROJECTS TO FUND PROPRIETARY FUND CAPITAL PROJECT EXPENDITURES FOR THE WIND ENERGY PROJECT AND DECREASING THE CURRENT YEAR BUDGETED SURPLUS, RECOGNIZING CAPITAL PROJECT FUND TRANSFERS FROM GENERAL FUND AND INCREASING CAPITAL EXPENDITURES; INCREASING ELECTRIC ENTERPRISE FUND TRANSFERS TO CAPITAL PROJECTS TO FUND CAPITAL PROJECT EXPENDITURES FOR THE OLD POWERHOUSE BATTERY REPLACEMENT PROJECT, AND RECOGNIZING TRANSFERS FROM ENTERPRISE FUND AND INCREASING EXPENDITURES IN CAPITAL PROJECT FUND; INCREASING ELECTRIC LINE REPAIR & MAINTENANCE OPERATING EXPENDITURES TO FUND INCREASED COSTS TO PURCHASE ROLLING STOCK.

BE IT ENACTED BY THE UNALASKA CITY COUNCIL

Section 1. Classification: This is a non-code ordinance.
Section 2. Effective Date: This ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY19 Budget is amended as follows:

A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure:

B. The following are the changes by account line item:

Amendment No. 3 to Ordinance #2018-04

			Current	Requested	Revised
I. OPERATING BUDGETS					
A. General Fund					
Sources					
	Current year budget remaining surplus		480,854	220,000	260,854
Uses					
	Transfers out - Capital Projects Proprietary Fund		2,651,665	220,000	2,871,665
A. Electric Enterprise Fund					
Sources					
	Electric Enterprise Fund - Budgeted use of Unrestricted Net Position		309,912	265,000	574,912
Uses					
	Electric Enterprise Fund Capital - Transfers to Capital Projects		1,621,402	250,000	1,871,402
	Electric Line Repair & Maintenance - Machinery and Equipment		1,392,473	15,000	1,407,473
II. CAPITAL BUDGETS					
A. Electric Enterprise Fund					
Sources					
	Electric Enterprise Fund - Transfer from General Fund	EL18C	200,000	220,000	420,000
	Electric Enterprise Fund - Transfers from Proprietary Fund	EL17B	513,070	250,000	763,070
Uses					
	Electric Enterprise Fund Capital - Windy Study Improvement	EL18C	513,070	220,000	733,070
	Electric Enterprise Fund Capital - Old Powerhouse Battery System	EL17B	303,912	250,000	553,912

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 23, 2018.

Frank Kelty
Mayor

ATTEST:

Marjie Veeder
City Clerk

**Fiscal Year 2019 Budget Amendment #3
and Schedule of Proposed Accounts**

- 1) General Fund - Operating Budget
Decreasing the current year Budgeted Surplus and Increasing the Transfers to Capital Projects to fund capital expenditures for the Wind Energy Project.
- 2) Electric Enterprise Fund Operating Budget
Increasing the Budgeted Use of Unrestricted Net Position to fund Transfers to Enterprise Capital Projects and, increasing the Electric Line Maintenance operating budget to fund increased cost of FY19 rolling stock.
- 3) Electric Enterprise Fund Capital Budget
Recognizing Transfers from General Fund and Enterprise Operating and increasing expenditures in the project funds.

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
B.						
1) General Fund - Operating Budget						
Sources:						
Current year budgeted surplus	0100	38800		480,854	220,000	260,854
Uses:						
Transfer to Enterprise Capital Projects	1029854	59940		275,006	220,000	495,006
2) Electric Enterprise Fund - Operating Budget						
Sources:						
Enterprise Fund use of unrestricted net position	50015049	49910		309,912	265,000	574,912
Uses:						
Transfer to Enterprise Capital Projects	50029854	59940		1,621,402	250,000	1,871,402
Machinery and Equipment	50024253	57400		150,000	15,000	165,000
3) Electric Enterprise Fund - Capital Budget						
Sources:						
Transfers from General Fund	50119848	49100	EL18C	200,000	220,000	420,000
Uses:						
Engineering and Architectural	50125053	53240	EL18C	146,254	170,000	316,254
Machinery and Equipment	50125053	57400	EL18C	51,526	50,000	101,526
Sources:						
Transfers from Enterprise Operating	50119848	49130	EL17B	513,070	250,000	763,070
Uses:						
Construction Services	50125053	54500	EL17B	251,000	250,000	501,000

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Lori Gregory, DPW/DPU Office Manager
Thomas Cohenour, Director, Department of Public Works
Dan Winters, Director, Department of Public Utilities
Through: Thomas Thomas, City Manager
Date: October 9, 2018
Re: Ordinance 2018-12: A Budget Amendment Request for \$220,000 to fund Phase III of the Wind Energy Project EL18C

SUMMARY: Ordinance 2018-12 will provide \$220,000 in General Fund monies to the Engineering & Architectural Services line item of the Wind Energy Project in order to fund Phase III work.

PREVIOUS COUNCIL ACTION: In 2003, Unalaska City Council approved the Wind Integration Assessment Project through Ordinance 2003-11. In FY2018, Council funded the Wind Power Development and Integration Assessment Project through Capital Budget Ordinance 2017-07. In 2017, Council entered into an Agreement with V3 Energy, LLC to perform the Wind Power Development & Integration Assessment Phase II – IV Project in the amount of \$48,481 via Resolution 2017-63, moving forward with Phase II work.

BACKGROUND: From 2003 to 2005, a Phase I analysis of the feasibility for wind energy in Unalaska was conducted by Northern Power Systems, however, Phase II of that project was never realized. Local interest in renewable energy and the availability of new technology led the City of Unalaska Department of Public Utilities to issue a Request for Qualifications for Phase II – IV of the Wind Power Development and Integration Assessment Project. V3 Energy, LLC was awarded the work. Through a Change Order to the V3 Agreement, Staff added the Phase III task of “MET Tower installation” to their scope of work for \$95,768 including additional anchors and an aircraft warning light for LSA. The MET Tower installation includes both Pyramid Valley and LSA but not Hog Island. Staff negotiated lease agreements with the property owner at the locations where the towers will be erected and obtained FAA permits. The MET Tower Kits specified by V3 were purchased from NRG Systems, Inc. for \$51,625 including shipping. The Hog Island MET was not ordered due to delays from the FAA and uncertainty over approval.

DISCUSSION: Staff is requesting \$220,000 from the General Fund be placed into the Engineering & Architectural Services line item of the Project’s Budget to fund the remaining Phase III tasks: the Hog Island MET, 2 years of Data Analysis, MET Tower Tune-ups / Status Checks, and MET Tower Decommissioning. A Change Order will be executed with V3 Energy, LLC, in the amount of \$170,624 to add to the balance of the

Phase III work to the scope of work under the Agreement including adding the Hog Island MET. The Hog Island MET enriches the quality of the Pyramid data and could be a feasible site if the wind resource warrants the additional site development costs. The remainder of the request is an approximate 20% contingency.

ALTERNATIVES: (1) Reduce the amount of the budget amendment request to \$120,000 to exclude the Hog Island MET or (2) do not fund the budget amendment request and abandon the project.

FINANCIAL IMPLICATIONS:

EL18C - WIND ENERGY/ELECTRIC PRODUCTION				CURRENT BUDGET	THIS REQUEST	REVISED BUDGET
5012-5053	53230	EL18C	Legal	\$ 500.00	\$ -	\$ 500.00
5012-5053	53240	EL18C	Engineering & Architectural	\$ 9,602.86	\$ 220,000.00	\$ 229,602.86
5012-5053	53300	EL18C	Other Professional Services	\$ 7,315.00	\$ -	\$ 7,315.00
5012-5053	55310	EL18C	Telephone / Fax / TV	\$ 120.30	\$ -	\$ 120.30
5012-5053	55901	EL18C	Advertising	\$ 350.00	\$ -	\$ 350.00
5012-5053	57400	EL18C	Machinery & Equipment	\$ 55,000.00	\$ -	\$ 55,000.00
				\$ 72,888.16	\$ 220,000.00	\$ 292,888.16

LEGAL:

STAFF RECOMMENDATION: Staff recommends fully funding this Budget Amendment request as Phase III will determine if wind power is feasible for the City of Unalaska.

PROPOSED MOTION: I move to approve Ordinance 2018-12 and schedule it for second reading and public hearing on October 23, 2018.

CITY MANAGER COMMENTS: I support the Staff Recommendation.

ATTACHMENTS: None

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Lori Gregory, DPW/DPU Office Manager
Thomas Cohenour, Director, Department of Public Works
Dan Winters, Director, Department of Public Utilities
Through: Thomas Thomas, City Manager
Date: October 9, 2018
Re: Ordinance 2018-12: A Budget Amendment Request for \$15,000 to Fully Fund the FY19 Rolling Stock Purchase for the Electric Line Repair & Maintenance Division of the Department of Public Utilities

SUMMARY: Staff requests \$15,000 from the Electric Utility Proprietary Fund to cover a budget shortfall for the purchase of a gasoline powered bucket truck for the Electric Line Repair & Maintenance Division of the Department of Public Utilities.

PREVIOUS COUNCIL ACTION: Council funded the FY2019 Capital and Operating Budgets via Ordinance 2018-04, approved and adopted on May 22, 2018, which included the Rolling Stock Replacement Plan for FY19. The sum of \$150,000 was provided for the purchase of a bucket truck for the Electric Line Repair & Maintenance Division.

BACKGROUND: The estimate provided via CMMP for the purchase of the Bucket Truck was an estimate based on other recent vehicle purchases and not a hard dollar quote. The Vehicle Maintenance Division is moving towards fewer diesel-powered street vehicles in order to reduce maintenance costs, and staff neglected to include the extra cost to obtain a gasoline-powered vehicle instead of a diesel-powered one.

DISCUSSION: Upon receipt of the updated quote from the vendor, Staff realized the budgeted estimate was unable to cover the cost of a gas-powered truck. The vendor, Altec, has agreed to honor their quote of \$161,072 F.O.B. Dutch Harbor, for an additional 4 weeks. A copy of the sales quote is attached.

ALTERNATIVES: Alternatives to purchasing the vehicle in the preferred configuration are (1) purchase a diesel-powered vehicle, (2) delay the purchase and submit an updated CMMP for FY2020 or (3) postpone the purchase.

FINANCIAL IMPLICATIONS: The \$15,000 requested from the Proprietary Fund of the Electric Utility will be added to the existing \$150,000, providing a total of \$165,000 to purchase the vehicle from G/L 5002-4253-57400. The remaining balance will be used for seat covers and parts for the first scheduled maintenance, and the balance will be returned to the Proprietary Fund at the close of FY19.

LEGAL: Not required.

STAFF RECOMMENDATION: Staff recommends fully funding the \$15,000 requested, and the remaining funds will be returned to the funding source at the end of FY19.

PROPOSED MOTION: I move to approve Ordinance 2018-12 and schedule it for second reading and public hearing on October 23, 2018.

CITY MANAGER COMMENTS: I support the Staff Recommendation.

ATTACHMENTS: Bucket Truck Price Quote #440263-3

July 31, 2018
Our 89th Year**Ship To:**CITY OF UNALASKA
PO BOX 610
UNALASKA, AK 99685
US**Bill To:**CITY OF UNALASKA
PO BOX 610
UNALASKA, AK 99685
United StatesAttn:
Phone:
Email:**Altec Quotation Number:** 440263 - 3
Account Manager: Nick A Zevenbergen
Technical Sales Rep: Elizabeth Martin

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	<u>Unit</u>		
1.	Altec Model AT48M Articulating Telescopic Aerial Device with a fiberglass upper boom and fiberglass insulator in the articulating arm and proportional joystick upper controls. Built in accordance to ALTEC's standard specifications and to include the following features: <ul style="list-style-type: none">A. Ground to Bottom of Platform Height: 47.5 feet at 6.7 feet from centerline of rotation (14.48 m at 2.04 m)B. Working Height: 52.5 feet (16.00 m)C. Maximum reach to edge of platform with Upper Boom Non- overcenter: 31.2 feet (at 21.9 feet platform height)D. Upper boom extension: 110 inchesE. Continuous rotationF. Articulating Arm: Articulation is from -3 to 82 degrees. Insulator provides 19 inches of isolation.G. Compensation System: By raising the articulating arm only, the telescopic boom maintains its relative angle in relation to the ground. The work position is achieved through a single function operation.H. Upper Boom: Articulation is from -25 to 85 degrees. The fiberglass section provides a minimum of 33.1 inches of isolation in the upper boom (when retracted and 64.6 inches when extended)I. Platform leveling is achieved by a hydraulic master-slave leveling system. This lifetime system is very low maintenance.J. The dielectrically tested, insulating upper control system includes the following boom tip components that can provide an additional layer of secondary electrical contact protection. Control Handle: A single handle controller incorporating high electrical resistance components that is dielectrically tested to 40 kV AC with no more than 400 microampers of leakage. The control handle is green in color to differentiate it from other non-tested controllers. The handle also includes an interlock guard that reduces the potential for inadvertent boom operation. Auxiliary Control Covers: Non-tested blue silicon covers for auxiliary controls. Control Console: Non-tested non-metallic control console plate. Boom Tip Covers: Non-tested non-metallic boom tip covers. The covers are not	1	

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	dielectrically tested, but they may provide some protection against electrical hazards.		
K.	Hydraulic system: Open center (full pressure), maximum flow 6 GPM, maximum operating pressure 3,000.		
L.	Dielectric rating: Category C, 46 kV and below		
M.	Unit is painted with a powder coat paint process which provides a finish-painted surface that is highly resistant to chipping, scratching, abrasion and corrosion. Paint is electrostatically applied to the inside as well as outside of fabricated parts then high temperature cured prior to assembly ensuring maximum coverage and protection.		
N.	Manuals: Two (2) Operator's and two (2) Maintenance/ Parts manuals containing instructional markings indicating hazards inherent in the operation of an aerial device.		
O.	Unit meets or exceeds ANSI 92.2 standards.		
2.	Pedestal	1	
3.	Single 1-Man Platform, Fiberglass (Insulated), 24" x 30" x 42", End Mount, 180 Degree Rotation	1	
4.	No Platform Elevator	1	
5.	Platform Mounted Single Handle Controls	1	
6.	Material Handling Jib/Winch, Hydraulically Articulating, Top Mounted, Round (ARM Jib)	1	
7.	Two(2) Platform steps - located on the side of the platform nearest the elbow in the stowed position	1	
8.	Platform Cover - soft vinyl, 24 x 30 inches (610 x 762 mm)	1	
9.	Platform Liner, 24 x 30 x 42 inches (610 x 762 x 1067 mm), 50 kV Rating	1	
10.	Hydraulic Tool Circuit at Platform: Two set of quick disconnect couplings at the boom tip for open center tools.	1	
11.	Engine Start/Stop & Secondary Stowage System: 12 VDC powered motor and pump assembly for temporary operation of the unit in a situation wherein the primary hydraulic source fails. Electric motor is powered by the chassis battery. This feature allows the operator to completely stow the booms, platform, and outriggers. Secondary Stowage & Start/Stop is activated with an air plunger at the platform or momentary switch at the lower control station and outriggers.	1	
12.	Jib Stick, 36" L, non-extension, non certified, grey in color	1	
13.	Slip Ring: Required for engine start/stop, secondary stowage system, and throttle control options	1	
14.	Outriggers, Primary, Modified A-Frame, 30"-34" Chassis Height, Electric Interlock, No Valves On Legs, 112" Spread, Fixed Shoe (AT48M/ME/P/PE/S/SE)	1	
15.	Auxiliary Vertical H Frame Outriggers with fixed shoe. For installation on a 30 to 34 inch chassis frame height.	1	
A.	Maximum Spread: 87 inches to the outer edge of shoes		
B.	Outrigger Motion Alarms		

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	C. Outrigger Interlocks: will not allow the unit to be operated until the outriggers have been at least partially deployed		
16.	Winch load line swivel hook	1	
17.	Altec Aerial Device Powder Painted White	1	
<u>Unit & Hydraulic Acc.</u>			
18.	Scuff Pad, 24" x 30", No Step (For use with Platform Liner)	1	
19.	Subbase	1	
20.	Electric Outrigger Controls for two (2) sets of outriggers, drive hydraulic outrigger control valves. Durable weather proof sealed electronic switches mounted in aluminum boxes located at the rear of the unit unless otherwise specified.	1	
21.	Steel Reservoir, 15 gallon capacity, rectangular, 26" L x 8.5" W x 20" H, and includes breather caps and dipsticks	1	
22.	Temperature Sight Gauge	1	
23.	HVI-22 Hydraulic Oil (Standard).	25	
24.	Standard Pump For PTO	1	
25.	Electric Shifted PTO	1	
26.	Standard Altec PTO/Machine Functionality: PTO won't engage until parking brake is set. -Once parking (holding) brake is set, PTO and machine functions are enabled. -If parking (holding) brake is disengaged, both PTO and machine functions are disabled.	1	
27.	Standard PTO/Transmission Functionality for Small Ford and Dodge Chassis	1	
<u>Body</u>			
28.	Altec LGSS-132-84 (81) Low-Side General Service Body With Step:	1	
A.	Steel Body		
B.	Steel Structural Channel Crossmembers And Smooth Floor With Ladder-Style Understructure		
C.	132" Body Length		
D.	94" Body Width		
E.	40" Body Compartment Height		
F.	20" Body Compartment Depth		
G.	24" From Body Floor To Compartment Tops		
H.	Finish Paint Entire Body Altec White		
I.	Undercoat Applied Under The Body		
J.	5.5" Drop-In Composite Cargo Retaining Board At Rear Of Body		
K.	5.5" Drop-In Composite Retaining Board At Top Of Side Access Step		
L.	Stainless Steel Rotary paddle Latches With Locks		
M.	Gas Props On All Vertical Doors		
N.	Chains On All Horizontal Doors		

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
O.	Standard Master Body Locking System		
P.	Hotstick Shelf Extending Full Length Of Body On Streetside		
R.	One Chock Holder On Each Side of Body With Retaining Lip In Fender Panel		
S.	1st Vertical (SS) - 34" W - One (1) Outrigger Housing And Two (2) Adjustable Shelves With Removable Dividers On 4 Inch Centers		
T.	2nd Vertical (SS) - 24" W - Two (2) Adjustable Shelves With Removable Dividers On 4 Inch Centers		
U.	1st Horizontal (SS) - 50" W - One (1) Fixed Shelf With Removable Dividers On 4 Inch Centers On Bottom of Compartment		
V.	Rear Vertical (SS) - 24" W - Six (6) Locking Swivel Hooks On An Adjustable Rail (1-4-1)		
W.	1st Vertical (CS) - 34" W - One (1) Outrigger Housing And Two (2) Adjustable Shelves With Removable Dividers On 4 Inch Centers		
X.	2nd Vertical (CS) - 24" W - Gripstrut Access Steps With Two (2) Sloped Grab Handles, Vented Battery Storage		
Y.	1st Horizontal (CS) - 50" W - One (1) Adjustable Shelf With Removable Dividers On 4 Inch Centers And One (1) Fixed Shelf With Removable Dividers On 4 Inch Centers On Bottom Of Compartment		
Z.	Rear Vertical (CS) - 24" W - Six (6) Locking Swivel Hooks On An Adjustable Rail (1-4-1)		
AA.	Body Floor Cut-Out For AT48M/ME/P/PE Aerial Device Near Center Of Body		
AB.	Steel Tailshelf, 29" L x 94" W, With Rear Cross Storage And Drop Down Doors		

Body and Chassis Accessories

29.	ICC (Underride Protection) Bumper Installed At Rear	1
30.	T-60 Style Pintle Hitch (10,000 LB MGTW with 2,000 LB MVL)	1
31.	Set Of Eye Bolts for Trailer Safety Chain, installed one each side of towing device mount.	1
32.	Install Counterweight As Needed	1
33.	Rigid Step Mounted Beneath Side Access Steps (Installed To Extend Approx. 2" Outward)	1
34.	Platform Rest, Rigid with Rubber Tube	1
35.	Articulating Arm Rest for a Telescopic Unit	1
36.	Boom Rest for a Telescopic Unit	1
37.	Manual Boom Latch Installed on Boom Rest	1
38.	Wood Outrigger Pad, 19" x 19" x 2.5", With Rope Handle	2
39.	Outrigger Pad Holder, 20" L x 20" W x 7" H, Fits 19.5" x 19.5" And Smaller Pads, Bolt-On, Bottom Washout Holes, 3/4" Lip Retainer	2
40.	Pendulum Retainers For Outrigger Pad Holders	2
41.	Mud Flaps With Altec Logo (Pair)	1
42.	Wheel Chocks, Rubber, 9.75" L x 7.75" W x 5.00" H, with 4" L Metal Hairpin Style	1

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	Handle (Pair)		
43.	Slope Indicator Assembly For Machine With Outriggers	1	
44.	Safety Harness & 4.5 FT Lanyard (Medium To X-large)	1	
45.	Driveaway Safety Kit	1	
46.	Vinyl manual pouch for storage of all operator and parts manuals	1	
<u>Electrical Accessories</u>			
47.	Lights and reflectors in accordance with FMVSS #108 lighting package. (Complete LED, including LED reverse lights)	1	
48.	Altec Standard Amber LED Strobe Light with Brush Guard Altec recommended location	1	
49.	4-Corner Strobes, Amber, LED, Two (2) Surface Mounted Lights In Grille, Two (2) Round Lights At Rear	1	
50.	Dual Tone Back-Up With Outtrigger Motion Alarm	1	
51.	6-Way Trailer Receptacle (Pin Type) Installed At Rear	1	
52.	Electric Trailer Brake Controller (Tekonsha Voyager #9030)	1	
53.	Ford Upfitter Switches (Supplied With Chassis)	1	
54.	Mounting bracket for inverter mounted at bottom of body compartment or storage box	1	
55.	Inverter, 3000 Watt, Pure Sine Wave, 120 VAC (Sensata #12/3000N) installed Altec recommended location	1	
56.	Deep Cycle Auxiliary Battery For Vented Applications (Group 31)	1	
57.	Start/Stop/Throttle Module, 12 Volt System	1	
58.	Install secondary stowage system.	1	
59.	Install Remote Start/Stop system in Final Assembly.	1	
60.	Install Outtrigger Interlock System	1	
61.	Standard Duty Secondary Stowage Pump	1	
62.	PTO Indicator Light Installed In Cab	1	
<u>Finishing Details</u>			
63.	Powder Coat Unit Altec White	1	
64.	Finish Paint Body Accessories Above Body Floor Altec White	1	
65.	Altec Standard; Components mounted below frame rail shall be coated black by Altec. i.e. step bumpers, steps, frame extension, pintle hook mount, dock bumper mounts,	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
	D-rings, receiver tubes, accessory mounts, light brackets, under-ride protection, etc. Components mounted to under side of body shall be coated black by Altec. i.e. Wheel chock holders, mud flap brackets, pad carriers, boxes, lighting brackets, steps, and ladders.		
66.	Additional Heavy Duty Black Undercoating, To be Applied from Behind the Chassis Cab to the Rear of the Truck, Inside the Wheel Wells, Along the Undersurface of the Body, Subbase and Outrigger Frames, ICC Bumpers not used for Access Steps, and Frame Rails	1	
67.	Apply Non-Skid Coating to all walking surfaces	1	
68.	English Safety And Instructional Decals	1	
69.	Vehicle Height Placard - Installed In Cab	1	
70.	Placard, HVI-22 Hydraulic Oil	1	
71.	Dielectric test unit according to ANSI requirements.	1	
72.	Stability test unit according to ANSI requirements.	1	
73.	Non-Focus Factory Build	1	
74.	Delivery Of Completed Unit	1	
75.	Inbound Freight	1	
76.	Installation - AT48M	1	
<u>Chassis</u>			
77.	Chassis	1	
78.	Altec Supplied Chassis	1	
79.	2019 Model Year	1	
80.	Ford F550	1	
81.	4x4	1	
82.	84 Clear CA (Round To Next Whole Number)	1	
83.	Regular Cab	1	
84.	Chassis Cab	1	
85.	Chassis Color - White	1	
86.	Chassis Wheelbase Length - 169	1	
87.	Ford Gas 6.8L	1	
88.	Ford Torqshift 6-Speed (6R140) Automatic Transmission (w/PTO Provision)	1	

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

<u>Item</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>
89.	GVWR 19,500 LBS	1	
90.	7,500 LBS Front GAWR	1	
91.	14,706 LBS Rear GAWR	1	
92.	225/70R19.5 Front Tire (Traction)	1	
93.	225/70R19.5 Rear Tire (Traction)	1	
94.	Hydraulic Brakes	1	
95.	Park Brake In Rear Wheels	1	
96.	Ford E/F250-550 Single Horizontal Right Side Exhaust	1	
97.	63C - Aft Axle Frame Extension	1	
98.	No Idle Engine Shut-Down Required	1	
99.	50-State Emissions	1	
100.	Ford 40 Gallon Fuel Tank (Rear)	1	
101.	AM/FM Radio	1	
102.	Air Conditioning	1	
103.	Cruise Control	1	
104.	Tilt Steering Wheel	1	
105.	Vinyl Split Bench Seat	1	

Additional Pricing

106.	Standard Altec Warranty: One (1) year parts warranty, one (1) year labor warranty, ninety (90) days warranty for travel charges, limited lifetime structural warranty	1	
------	---	---	--

Miscellaneous

107.	Ocean Freight	1	
------	---------------	---	--

Unit / Body / Chassis Total	161,072.00
FET Total	0.00
Total	161,072.00

Altec Industries, Inc.

We Wish To Thank You For Giving Us The Pleasure
And Opportunity of Serving You

UTILITY EQUIPMENT AND BODIES SINCE 1929

BY

Elizabeth Martin**Notes:**

- 1 Altec takes pride in offering solutions that provide a safer work environment for our customers. In an effort to focus on safety, we would encourage you to consider the following items:

Outrigger pads (When Applicable)
Fall Protection System
Fire extinguisher/DOT kit
Platform Liner (When Applicable)
Altec Sentry Training
Wheel Chocks

The aforementioned equipment can be offered in our new equipment quotations. If you find that any of these items have not been listed as priced options in the body of your quotation and are required by your company, we would encourage you to contact your Altec Account Manager and have an updated quotation developed for you. These options must be listed as individual options in the body of the quotation for them to be supplied by Altec.

- 2 Altec Standard Warranty:

One (1) year parts warranty.

One (1) year labor warranty.

Ninety (90) days warranty for travel charges.

Warranty on structural integrity of the following major components is to be warranted for so long as the initial purchaser owns the product: Booms, boom articulation links, hydraulic cylinder structures, outrigger weldments, pedestals, subbases and turntables.

Altec is to supply a self-directed, computer based training (CBT) program. This program will provide basic instruction in the safe operation of this aerial device. This program will also include and explain ANSI and OSHA requirements related to the proper use and operation of this unit.

Altec offers its standard limited warranty with the Altec supplied components which make up the Altec Unit and its installation, but expressly disclaims any and all warranties, liabilities, and responsibilities, including any implied warranties of fitness for a particular purpose and merchantability, for any customer supplied parts

Altec designs and manufactures to applicable Federal Motor Vehicle Safety and DOT standards

- 3 F.O.B. - Customer Site

- 4 Unless otherwise noted, all measurements used in this quote are based on a 40 inch (1016mm) chassis frame height and standard cab height for standard configurations.

- 5 Altec Extended Warranty Option:

Labor/Material/Expense for 1 Year. Price to be quoted

An Altec Extended Warranty is an extension of Altec's Limited Warranty, that protects you from the repair cost associated with defects of materials and workmanship beyond the first year of ownership.

A number of packages are available and can be quoted upon request.

- 6 Changes made to this order may affect whether or not this vehicle is subject to F.E.T. A review will be made at the time of invoicing and any applicable F.E.T. will be added to the invoice amount.
- 7 Price does not reflect any local, state or Federal Excise Taxes (F.E.T). The quote also does not reflect any local title or licensing fees. All appropriate taxes will be added to the final price in accordance with regulations in effect at time of invoicing.
- 8 Any payments made by credit card will incur a 3% convenience fee.
- 9 Delivery: 390 days after receipt of order PROVIDING:
A. Order is received within 14 days from the date of the quote. If initial timeframe expires, please contact your Altec representative for an updated delivery commitment.
B. Chassis is received a minimum of sixty (60) days before scheduled delivery.
C. Customer approval drawings are returned by requested date.
D. Customer supplied accessories are received by date necessary for compliance with scheduled delivery.
E. Customer expectations are accurately captured prior to releasing the order. Unexpected additions or changes made at a customer inspection will delay the delivery of the vehicle.
- Altec reserves the right to change suppliers in order to meet customer delivery requirements, unless specifically identified, by the customer, during the quote and or ordering process.
- 10 Trade-in offer is conditional upon equipment being maintained to DOT (Department of Transportation) operating and safety standards. This will include, but is not limited to tires, lights, brakes, glass, etc. All equipment, i.e., jibs, winches, pintle hooks, trailer connectors, etc., are to remain with unit unless otherwise agreed upon in writing by both parties. ALTEC Industries reserves the right to re-negotiate its trade-in offer if these conditions are not met.
- All reasonable and necessary expenses required of ALTEC Industries to execute transportation of the trade-in will be invoiced to the customer for payment if these conditions are not met to maintain DOT standards.
- Customer may exercise the option to rescind this agreement in writing within sixty (60) days after receipt of purchase order. After that time ALTEC Industries will expect receipt of trade-in vehicle upon delivery of new equipment as part of the terms of the purchase order unless other arrangements have been made.
- 11 This quotation is valid until SEP 11, 2018. After this date, please contact Altec Industries, Inc. for a possible extension.
- 12 After the initial warranty period, Altec Industries, Inc. offers mobile service units, in-shop service and same day parts shipments on most parts from service locations nationwide at an additional competitive labor and parts rate. Call 877-GO-ALTEC for all of your Parts and Service needs.
- 13 Please email Altec Capital at finance@altec.com or call 888-408-8148 for a lease quote today.
- 14 Please direct all questions to Nick A Zevenbergen at (205) 323 8751

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Lori Gregory, DPW/DPU Office Manager
Thomas Cohenour, Director, Department of Public Works
Dan Winters, Director, Department of Public Utilities
Through: Thomas Thomas, City Manager
Date: October 9, 2018
Re: Ordinance 2018-12: A Budget Amendment Request for the Old Powerhouse Battery System Replacement Project to fund Construction Services in the amount of \$250,000

SUMMARY: This Budget Amendment request will move \$250,000 from the Electric Utility Proprietary Fund into the construction services line item of the project's budget in order to support the low bid for the work.

PREVIOUS COUNCIL ACTION: Council approved Ordinance 2016-12, on May 24, 2016, adopting the FY17 Capital and Operating Budget, allocating \$263,070 for this project from the unrestricted retained earnings of the Electric Proprietary Fund. Council approved the FY18 Capital and Operating budget via Ordinance 2017-07, adopted May 23, 2017, adding another \$250,000 to the Project's budget from the same funding source. On January 24, 2017, Council awarded the design, bid-phase support and construction inspection to Electric Power Systems, Inc. for \$41,434.

BACKGROUND: The batteries in the Old Powerhouse, 60 of them, supply electricity to the existing switchgear and emergency equipment in the event of a power outage. They also provide energy to the main electrical breakers during normal run times. The batteries and charger life expectancy is 25 years, however, our system has been in service for 32 years. As a result, the system's wiring is brittle and cracking, and the reliability of this system is questionable as well as out of compliance with modern safety regulations.

DISCUSSION: During the design phase, our engineering team informed us that the floor of the Old Powerhouse building where the batteries reside will need considerable structural strengthening before placing the new battery banks. The load created will be in excess of what the floor can safely bear and this additional work had to be included in the design, subsequently increasing the construction cost.

Staff advertised for bids for the construction of the project for 30 days, and the three bids received on August 30, 2018 were each in excess of not only the amount of funding allocated for construction services but also exceeded the entire remaining project budget of \$445,909.

ALTERNATIVES: An alternative to increasing the budget for this project is to abandon it, and that will be more expensive in the long run, as will postponement. However, we may become subject to OSHA fines and continuing to keep the old battery bank in service greatly increases the chance of a catastrophic failure at the Powerhouse.

FINANCIAL IMPLICATIONS: The Electric Proprietary Fund is able to support a transfer of \$250,000 into the project's budget to fund the construction. A proposed new budget is set forth below:

EL17B - OLD PH BATTERY SYSTEM REPLACEMENT				CURRENT BUDGET	THIS REQUEST	REVISED BUDGET
50125053	51300	EL17B	Overtime	\$ 10,000.00	\$ -	\$ 10,000.00
50125053	52100	EL17B	Health Insurance Benefit	\$ 2,000.00	\$ -	\$ 2,000.00
50125053	52200	EL17B	FICA/Medicare Match	\$ 1,000.00	\$ -	\$ 1,000.00
50125053	52300	EL17B	PERS Employer Benefit	\$ 1,000.00	\$ -	\$ 1,000.00
50125053	52400	EL17B	Unemployment Ins.	\$ 1,000.00	\$ -	\$ 1,000.00
50125053	52500	EL17B	Workers' Comp.	\$ 400.00	\$ -	\$ 400.00
50125053	52900	EL17B	Other EE Benefits	\$ 400.00	\$ -	\$ 400.00
50125053	53240	EL17B	Engineering	\$ 42,867.68	\$ -	\$ 42,867.68
50125053	53420	EL17B	Sampling/Testing	\$ 3,000.00	\$ -	\$ 3,000.00
50125053	54210	EL17B	Solid Waste	\$ 7,500.00	\$ -	\$ 7,500.00
50125053	54500	EL17B	Construction Services	\$ 251,000.00	\$ 250,000.00	\$ 501,000.00
50125053	55310	EL17B	Telephone/FAX/TV	\$ 971.96	\$ -	\$ 971.96
50125053	55912	EL17B	Contingency	\$ 50,000.00	\$ -	\$ 50,000.00
50125053	56100	EL17B	General Supplies	\$ 14,770.00	\$ -	\$ 14,770.00
50125053	57400	EL17B	Machinery & Equipment	\$ 60,000.00	\$ -	\$ 60,000.00
				\$ 445,909.64	\$ 250,000.00	\$ 695,909.64

LEGAL: Not required.

STAFF RECOMMENDATION: Staff recommends fully funding this Budget Amendment request. The project is necessary and prudent, and a potential safety issue.

PROPOSED MOTION: I move to approve Ordinance 2018-12 and schedule it for second reading and public hearing on October 23, 2018.

CITY MANAGER COMMENTS: I support the Staff Recommendation.

ATTACHMENTS: Bid Tabulation

City of Unalaska
Powerhouse Battery System Replacement
Bid Tab
August 30, 2018

Bidder Name	Bid Form	Bid Bond	Addendum Acknowledgement (No. 1, 2 & 3)	Alaska Contractor and Business Licenses	Task 1: Base Bid (\$)	Task 2: Mob/Demobe (\$)	Grand Total
Puffin Electric (opened in Unalaska)	Yes	Yes	Yes	Yes	\$508,200.00	\$39,100.00	\$547,300.00
Premier Electric (opened in Anchorage)	Yes	Yes	Yes	Yes	\$450,000.00	\$200,000.00	\$650,000.00
Electric Power Constructors (opened in Anchorage)	Yes	Yes	Yes	Yes	\$505,476.00	\$65,628.00	\$571,104.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00
							\$0.00

Witness Signature/Date *Jack S. Anderson* 8/30/18
Witness Signature/Date *AMELA BOSNJAK* 8/30/18
Witness Signature/Date *Benelle F. Harris* 8/30/18

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2018-57

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PLAYCRAFT SYSTEMS, INC., TO CONSTRUCT THE TOWN PARK PLAYGROUND PROJECT FOR \$288,520

WHEREAS, the Town Park Playground Project is an approved component of the City of Unalaska Capital & Major Maintenance Program; and

WHEREAS, the City of Unalaska has determined that it is in the best interests of the residents of the City of Unalaska to have such a project; and

WHEREAS, the City of Unalaska has provided funding for such project; and

WHEREAS, after soliciting for sealed bids as prescribed by the City of Unalaska Purchasing Policy, a negotiated scope of work was agreed upon with Playcraft Systems, Inc., an experienced Playground equipment supplier, to construct Option B of the Technical Proposal as submitted by Alaska Playground Specialists; and

WHEREAS, the methodology by which this work will be awarded has been deemed fair and reasonable and within the project's budget.

NOW THEREFORE BE IT RESOLVED that the City Council authorizes the City Manager to enter into an agreement with Playcraft Systems, Inc. to construct the Town Park Playground Project for \$288,520.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 9, 2018.

Frank Kelty
Mayor

ATTEST:

Marjie Veeder
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Tom Cohenour, Director of Public Works
Through: Thomas Thomas, City Manager
Date: October 9, 2018
Re: Resolution 2018-57: A Resolution Authorizing the City Manager to Enter into an Agreement with Playcraft Systems, Inc. to Construct the Town Park Playground Project for \$288,520

SUMMARY: Resolution 2018-57 will award the Town Park Playground Project to Playcraft Systems, Inc. for \$288,520. Funding will come from the Project's budget, MUNIS Project PR19A, funded at \$339,986 as of this writing.

PREVIOUS COUNCIL ACTION: Council funded this project via the FY2019 CMMP and Budget Ordinance 2018-04, adopted May 22, 2018. Council has taken no further action on this Project.

BACKGROUND: Staff advertised for sealed bids to construct the Project and two proposals were received.

1. Northern Alaska Contractors \$537,000.00
2. Alaska Playground Specialists..... \$335,036.39

The project budget was not sufficient to cover the low bid plus contingency, Construction Administration, and Inspection Services. So, Staff reduced project scope by removing a few ancillary play items and negotiated revised pricing with the low bidder.

A resolution was placed on the Council agenda to award the work with revised pricing to Alaska Playground Specialists. However, Staff pulled Resolution 2018-50 from the Council agenda because a State licensing issue with Alaska Playground Specialists came to light at the last minute. Subsequently, the two bidders were notified that the award had been canceled.

DISCUSSION: Alaska Playground Specialists was not in compliance with State regulations, which rendered their business license inactive and excluded them from being awarded the work. Staff considered three other procurement options:

1. Rebidding the work. Given the small bid market, the likelihood of getting lower pricing was considered doubtful.
2. Negotiating with the high bidder. In light of the significantly higher bid price and with the award canceled because of the State license issue, lower pricing was again considered doubtful.

3. A third option of using a National Contract was explored. National Intergovernmental Purchasing Alliance (IPA) issued a Request for Proposals (RFP #17-03) for Playground Systems and Installation. Playcraft Systems was the low bidder and received a contract award effective May 1, 2017 thru April 30, 2020.

Playcraft Systems, Inc. was approached to provide National IPA pricing with a turnkey installation contingent on the following:

- Installation by end of FY2019.
- Using Westside Flooring LLC, an installer who is qualified to contract work in Alaska.
- Provide payment and performance bonds, DOL wages, insurance and other requirements of the contract.
- Execute the contract for the bid amount and perform the work. Playcraft Systems, Inc.'s turnkey pricing under the National IPA contract is \$288,520, including installation by Westside Flooring, LLC.

The methodology employed in order to award the work is fair and reasonable given that the National IPA process meets standards set by the City's Purchasing Policy. Playcraft Systems, Inc. and Westside Flooring, LLC are a reputable manufacturer / installer team with excellent references from within Alaska. Resolution 2018-57 will award the negotiated work to Playcraft Systems, Inc. for \$288,520.

ALTERNATIVES: Council may elect to re-advertise the work or not to award at this time. Staff is always willing to take direction from Council.

FINANCIAL IMPLICATIONS: The current budget for the project is able to absorb the bid price. After award, the project budget will contain \$51,466 which will be used for contingency, Construction Administration, and Inspection Services.

LEGAL:

STAFF RECOMMENDATION: I recommend Council award the work to Playcraft Systems, Inc., a nationwide manufacturer of playground equipment, who will work with Westside Flooring, LLC to perform the installation.

PROPOSED MOTION: I move to approve Resolution 2018-57 and award the work to Playcraft Systems, Inc. for \$288,520.

CITY MANAGER COMMENTS: I support the Staff Recommendation.

ATTACHMENTS:

1. Procurement Methodology Memo from City Engineer
2. Playcraft Status Letter from National Intergovernmental Purchasing Alliance
3. Playcraft Price Quote
4. Contract Form between City and Playcraft



MEMORANDUM

TO: Thomas Thomas, City Manager
CC: Clay Darnell, Director of Finance
FROM: Robert Lund, City Engineer
DATE: September 13, 2018
SUBJECT: Procurement – Town Park Improvements
PR19A/DPW 19101

Digitally signed by Robert Lund
DN: cn=Robert Lund, o=Department of Public
Works, ou, email=rlund@ci.unalaska.ak.us, c=US
Date: 2018.09.13 17:10:28 -08'00'

This memorandum elaborates on the procurement mechanism proposed to source playground equipment for the Town Park Improvements Project. This procurement is for playground equipment and installation.

Available Budget:

PR19A Town Park Improvements	-	\$340,000
------------------------------	---	-----------

Per the purchasing policy construction contracts over \$100,000 require a public bid process. Sole source procurements require that either no other source is available or the provider has already undergone a competitive pricing procedure through another domestic government entity.

In June/July 2018 plans for the playground equipment and turnkey installation DPW publically bid and the following bids were received from partnerships between installers and manufacturers on July 16, 2018.

1. Alaska Playground Specialists/PlayCraft	-	\$335,036
2. Northern Alaska Contractors/Sitelines	-	\$537,000

These bids were good for 60 days. Subsequently, DPW negotiated a revised price with the low bidder by removing some ancillary play equipment. However; the installer Alaska Playground Specialists was proven to be unqualified due to unresolved issues with their Alaska Contractors and Business License due to lapsing in providing bonding and insurance information to the State of Alaska in 2018.

1. Alaska Playground Systems/PlayCraft Rev1	-	\$288,520
---	---	-----------

DPW also acquired manufacturers that were provided to another reputable installer who declined to bid. Prior to releasing the bid tabs, DPW contacted the other installer who declined to bid, and was given a verbal price of "I would have bid about \$550,000". These prices are for playground equipment only and do not include installation.

- | | | |
|-------------|---|-----------|
| 1. ExerPlay | - | \$234,698 |
| 2. GamePlay | - | \$247,037 |

Both bidders notified that due to the unresponsive bid and budget shortfalls that the project would be rebid.

DPW and PCR considered procurement options such as rebidding the project or negotiating with Northern Alaska Contractors/Sitelines. Given the small bid market and the inefficiencies of both, getting a lower price is unlikely, so a third option was approached using a National Contract – National IPA.

<http://www.nationalipa.org/Vendors/Pages/KraussCraftInc.aspx#tabs-contract>

As PlayCraft was the lowest cost manufacturer during the bid phase they were approached to provide National IPA pricing with a turnkey installation contingent on the following.

1. Installation by end of FY2019
2. Use an installer who is qualified to contract work in Alaska
3. Provide payment and performance bonds, DOL wages, insurance and other requirements of the bid contract, and
4. Execute the bid contract and perform the work under it

PlayCraft's turnkey pricing under the National IPA contract is:

- | | | |
|---------------------------------|---|-----------|
| 1. Westside Flooring*/PlayCraft | - | \$288,520 |
|---------------------------------|---|-----------|
- *Westside Flooring has the same owners as Alaska Playground Specialists

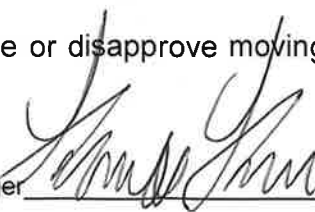
The methodology employed seems fair and reasonable given the National IPA process meets the purchasing policy. PlayCraft and Alaska Playground Specialists/Westside Flooring are a reputable manufacturer/installer team with excellent references from within Alaska.

JBER Military Base
Jody Kuhns - Safety & Quality Assurance Manager
Phone: 907-297-9881
Email: jkuhns@jlproperties.com
Address: JBER Military Base, Anchorage, AK 99505

Please indicate below if you approve or disapprove moving this contract to council for award.

- ☒ Approved
☐ Not Approved

City Manager



Date

9-26-18

April 28, 2017

C. J. Schatza
Vice President
Playcraft Systems
123 North Valley Drive
Grants Pass, OR 97526

Re: Award of Contract # R170304

Dear Mr. Schatza:

Per official action taken by the Board of Directors of Region 4 Education Service Center, on April 25, 2017, National IPA is pleased to announce that Playcraft Systems has been awarded an annual contract for the following, based on the sealed proposal (RFP# 17-03) submitted on March 15, 2017:

Commodity/Service

Playground Systems, Installation,
Service and Related Items

Supplier

Playcraft Systems

This contract is effective May 1, 2017 and will expire on April 30, 2020. As indicated above, your Contract # is R170304. This contract may be renewed annually for an additional two (2) years if mutually agreed by Region 4 ESC/National IPA and Playcraft Systems.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business. If you have any questions, please contact Al Piper, Contract Manager assigned to your contract at phone # 615-380-1307 or alan.piper@nationalipa.org

Sincerely,



Al Piper, CPPB
Contract Manager



A **PLAYCORE** Company

QUOTATION

DATE: 9/10/2018

QUOTE VALID TILL: 10/10/2018

QUOTE #: 13636 - 2

BILL TO

DEPARTMENT OF PUBLIC WORKS
CITY OF UNALASKA
P.O. BOX 610
UNALASKA, AK 99685
907-581-1260

SHIP TO

TOWN PARK
CITY OF UNALASKA
15 W BROADWAY AVENUE
UNALASKA, AK 99685
907-581-1260

TOWN PARK - OPTION 2

PAYMENT TERMS: 50% DOWN/NET 30

PART NUMBER	DESCRIPTION	QUANTITY	RETAIL	TOTAL
1	DEMOLITION	1	\$10,000.00	\$10,000.00
2	FUN TIMBER BORDER	1	\$3,600.00	\$3,600.00
3	SITE PREPARATION & PLAYGROUND SURFACING	1	\$152,370.00	\$152,370.00
4	PLAYGROUND EQUIPMENT	1	\$122,550.00	\$122,550.00
			GRAND TOTAL	\$288,520.00

TERMS & CONDITIONS

QUOTE IS VALID FOR 30 DAYS AFTER STATED QUOTE DATE

ANY CANCELLATION AFTER THEH PURCHASE ORDER IS SUBJECT TO A 30% RESTOCKING FEE

QUOTE DOES NOT CONTAIN LOCAL/FEDERAL SALES TAX

NATIONAL IPA CONTRACT# R170304

PLAYCRAFT SYSTEMS, LLC
123 NORTH VALLEY DRIVE, GRANTS PASS, OR 97526
1-800-333-8519

WWW.PLAYCRAFTSYSTEMS.COM

TOWN PARK SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
14	12/7	0	10/5	5/3

FOR KIDS
AGES
[Mixed]

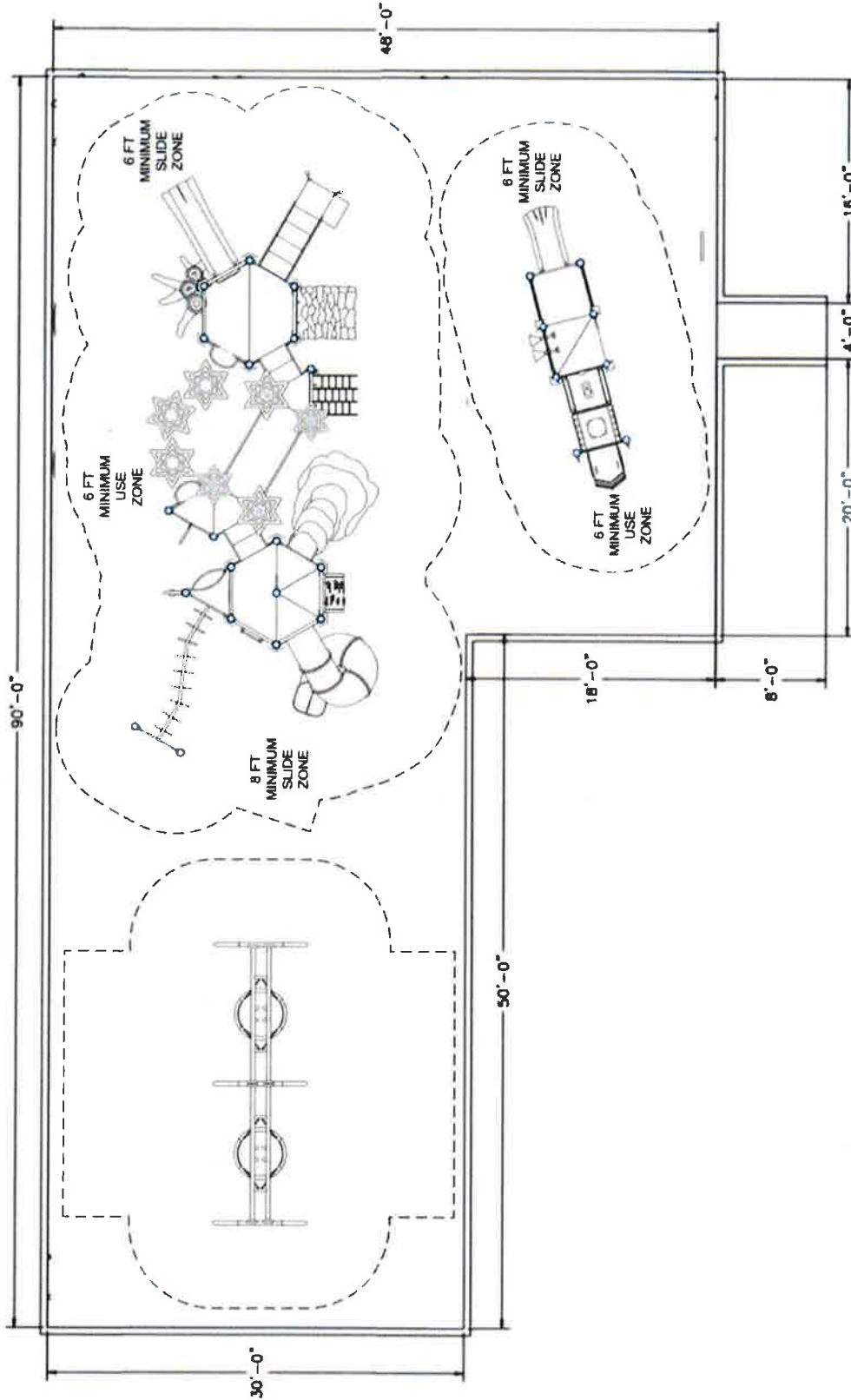
R5

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#: PCD18362C5B

DATE: 7/18/2018 | DRAWN BY: KLF

MIN. USE ZONE: 88' x 48'

PLAYCRAFT REP:

Playcraft Direct, Inc.



**STANDARD FORM OF AGREEMENT
BETWEEN THE OWNER AND CONTRACTOR**

THIS AGREEMENT is dated as of the ____ day of _____ in the year 2018, by and between the **City of Unalaska** (hereinafter called **OWNER**) and **Playcraft Systems, Inc.** (hereinafter called **CONTRACTOR**).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. THE WORK

CONTRACTOR shall complete all work as specified or indicated in the Contract Documents. The work is generally described as follows:

The work will include, but not be limited to, furnishing all labor, tools, equipment, and materials and performing all operations in connection with the **TOWN PARK PLAYGROUND**. The Work includes demolition of existing playground equipment and rubber safety tiles, expanding the play area with new border, and installing new playground equipment and a rubber safety tile system.

1. Project Location: 15 W. Broadway Avenue, Unalaska, Alaska 99685
2. Owner: City of Unalaska, Department of Parks, Culture and Recreation

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the WORK consists of the following:

- Construction Drawings (Plan Sheets)
- Technical Specifications
- Technical Proposals
- Agreement
- State of Alaska Title 36 Wage Rate Requirements and Federal Davis Bacon Requirements
- Instructions to Bidders
- Bid Forms
- Performance Bond
- Payment Bond
- General Conditions
- Supplementary Conditions
- Permits
- Change Orders which may be delivered or issued after Effective Date of the Agreement and not attached hereto.

Article 2. CONTRACT TIME

2.1 The CONTRACTOR is allowed **90-days** for this work. Once field construction starts, all work shall be completed within **30-days** from the start date.

2.2 Liquidated Damages. The OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that the OWNER will suffer financial loss if the work is not completed within the times specified above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. These losses include inconvenience to the City, administration and inspection costs, loss of efficiency and general inconvenience to the public. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the OWNER if the work is not completed on time. Accordingly, instead of

requiring any such proof, the OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay the OWNER, for each project shown above, Five Hundred Dollars (**\$500.00**) for each day that expires after the time specified above for *Final Completion* and readiness for final payment.

Article 3. CONTRACT PRICE

- 3.1 The OWNER shall pay CONTRACTOR for completion of the work in accordance with the Contract Documents an amount equal to sum of the established unit prices for each separately identified item of unit price work multiplied by the measured quantity of actual items installed plus the sum of the lump sum prices for each separately identified and selected bid item (herein referred to as the "Contract Sum").
- 3.2 The Contract sum to construct Option B of the Technical Proposal is **\$288,520** (Two Hundred Eighty Eight Thousand, Five Hundred Twenty Dollars).

Article 4. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 13 of the General Conditions. Applications for Payment will be processed by the OWNER as provided in the General Conditions.

- 4.1 Progress Payments. The OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment on or about a day of the month mutually agreeable to the OWNER and CONTRACTOR as agreed to at the preconstruction conference. All progress payments will be on the basis of the progress of the work measured by the actual installed quantity of items, plus allowances for stockpiled materials.
- 4.1.1 Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as the OWNER shall determine, or the OWNER may withhold, in accordance with Article 13 (paragraph 13.8) of the General Conditions and the Supplemental Conditions.
- a. Ninety percent of work completed.
 - b. Once 50 percent of the work is complete as determined by the OWNER, and if the character and progress of the work have been satisfactory to the OWNER, the OWNER, may determine that, as long as the character and progress of the work completed; in which case, the remaining progress payments prior to Substantial Completion will be in an amount equal to 100 percent of the work completed.
- 4.1.2 Upon Substantial Completion, in an amount sufficient to increase total payments to CONTRACTOR to 95 percent of the Contract Price, less such amounts as the OWNER shall determine, or the OWNER may withhold, in accordance with Article 13 of the General Conditions.
- 4.2 Final Payment. Upon final completion and acceptance of the work in accordance with the General Conditions; Affidavit of Payment of Debts and Claims; Affidavit of Release of Liens; and Receipt of Consent of Surety Company to Final Payment, the OWNER shall pay the remainder of the Contract Price as provided in said Article 13.

- 4.2.1 Deductions. The City may deduct from the amount of any payment made to Contractor any sums owed to City by Contractor including, but not limited to, past due sales tax, port and harbor fees, property tax, or rent. Before making any such deduction the City shall have provided Contractor written notice of the amount claimed by City to be due and owing from Contractor.

Article 5. INTEREST ON RETAINAGE

All retainage shall bear interest at the rate required by AS 36.90.250, if applicable.

Article 6. CONTRACTOR'S REPRESENTATIONS

In order to induce the OWNER to enter into this agreement, CONTRACTOR makes the following representations:

- 6.1 CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the work.
- 6.2 CONTRACTOR has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports, and studies which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance, or furnishing of the work as CONTRACTOR considers necessary for the performance or furnishing of the work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.2 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports, studies, or similar information or data are or will be required by CONTRACTOR for such purposes.
- 6.3 CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies, or similar information or data in respect of said Underground Facilities are or will be required by CONTRACTOR in order to perform and furnish the work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.4 of the General Conditions.
- 6.4 CONTRACTOR has correlated the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents.
- 6.5 CONTRACTOR has given the OWNER written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by the OWNER is acceptable to CONTRACTOR.

Article 7. MISCELLANEOUS

- 7.1 Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.
- 7.2 The CONTRACTOR shall submit the Performance Bond, Labor and Material Payment Bonds, and Certification of Insurance and City of Unalaska business licenses and all Subcontractor City of Unalaska business licenses as required by the Contract Documents, prior to commencement of

the Work. The Performance and Material Payment Bonds shall be in the amount of 100% of the contract bid price. **All Work shall be performed in accordance with the Laborers' and Mechanics' Minimum Rates of Pay as required by Title 36 AS 36.05 & AS 36.10 published by the Alaska Department of Labor.**

- 7.3 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 7.4 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, The OWNER and CONTRACTOR have signed all counterparts of this Agreement. All portions of the Contract Documents have been signed or identified by the OWNER and CONTRACTOR.

This Agreement will be effective on _____, 2018.

PLAYCRAFT SYSTEMS, INC.

CITY OF UNALASKA, ALASKA

By: _____
_____, It's _____

State of _____)
) ss.
County of _____)

The foregoing instrument was acknowledged before me on the ____ day of _____, 2018, by _____, the _____ of Playcraft Systems, Inc., a(n) _____ Corporation, on behalf of the corporation.

Notary Public, State of _____
My Commission Expires _____

By: _____
Thomas Thomas, City Manager

State of Alaska)
) ss.
Third Judicial District)

The foregoing instrument was acknowledged before me on the ____ day of _____, 2018, by Thomas Thomas, City Manager for the City of Unalaska, a First Class Alaska Municipal Corporation, on behalf of the City of Unalaska.

Notary Public, State of Alaska
My Commission Expires _____

CITY OF UNALASKA
43 Raven Way - P.O. Box 610
Unalaska, Alaska 99685
Tel (907) 581-1251 FAX (907) 581-446



OATH OF OFFICE

I, ALEJANDRO “BONG” TUNGUL,
do solemnly swear that I will
honestly, faithfully and impartially
perform the duties of a member
of the City Council of the City of Unalaska,
in true accord with the Constitution of the United States of America,
the laws of the State of Alaska
and the Code of Ordinances of the City of Unalaska.

I take this oath freely,
without the least equivocation,
mental reservation or
self-evasion of mind whatsoever.

Alejandro “Bong” Tungul

SUBSCRIBED AND SWORN to before me this 9th day of October 2018.

Marjie Veeder
City Clerk

CITY OF UNALASKA
43 Raven Way - P.O. Box 610
Unalaska, Alaska 99685
Tel (907) 581-1251 FAX (907) 581-446



OATH OF OFFICE

I, SHARI COLEMAN,
do solemnly swear that I will
honestly, faithfully and impartially
perform the duties of a member
of the City Council of the City of Unalaska,
in true accord with the Constitution of the United States of America,
the laws of the State of Alaska
and the Code of Ordinances of the City of Unalaska.

I take this oath freely,
without the least equivocation,
mental reservation or
self-evasion of mind whatsoever.

SHARI COLEMAN

SUBSCRIBED AND SWORN to before me this 9th day of October 2018.

Marjie Veeder
City Clerk