

**CITY OF UNALASKA  
UNALASKA, ALASKA  
REGULAR MEETING  
TUESDAY, MAY 24, 2016, 6:00 PM  
UNALASKA CITY HALL COUNCIL CHAMBERS  
MINUTES**

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The regular meeting of the Unalaska City Council was called to order at 6:05 pm, May 24, 2016, in the Unalaska City Hall council chambers. Roll was taken:

**PRESENT:**  
Shirley Marquardt, Mayor  
Frank Kelty  
Roger Rowland  
Zoya Johnson  
David Gregory  
Yudelka Leclere

**ABSENT:**  
None

**PLEDGE OF ALLEGIANCE:**

Mayor Marquardt led the Pledge of Allegiance.

**RECOGNITION OF VISITORS:**

**ADDITIONS TO AGENDA:**

Presentation by Evan Rose, Alaska Permanent Capital Management, was removed from the agenda.  
Personnel Issues under Executive Session was removed from the agenda.

**MINUTES:**

The Council adopted the minutes of the May 10, 2016 Board of Equalization and the minutes of the May 10, 2016 Regular Meeting as submitted.

**FINANCIAL REPORT:**

In the packet.

**BOARD/COMMISSION REPORTS:**

The Council adopted the minutes of the May 3, 2016 Historic Preservation Commission meeting and the minutes of the May 3, 2016 Planning Commission meeting.

**AWARDS/PRESENTATIONS:**

The Mayor and City Council presented the following award:

- AB Rankin – 40 years of service.

**MANAGER'S REPORT:**

In the packet

**COMMUNITY INPUT/ANNOUNCEMENTS:**

The community shared the following announcements:

- Presentation: Paralytic Shell Fish Poisoning in Unalaska - Unalaska City Library, Melissa Good
- Ballyhoo Lions Club – Memorial Day Service
- Unalaska City School District High School Graduation - Acknowledgments

**PUBLIC INPUT ON AGENDA ITEMS:**

**LEGISLATIVE:**

1. **OATH OF OFFICE:**

Mayor Marquardt administered the oath of office to:

- Jeremy Tapaoan, Correctional Officer

**PUBLIC HEARING:**

Mayor Marquardt opened the Public Hearing on Ordinance 2016-10.

1. **ORDINANCE 2016-10:** AMENDING CHAPTER 6.40 OF THE UNALASKA CODE OF ORDINANCES TO CLARIFY DEFINITIONS AND EXEMPTIONS, REPLACE PROVISIONS REQUIRING BUYERS TO PAY SALES TAX AND APPLY FOR A REFUND WITH PROVISIONS REQUIRING BUYERS TO OBTAIN A SALES TAX EXEMPTION CERTIFICATE, ESTABLISH RECORD KEEPING REQUIREMENTS FOR EXEMPT SALES, ADD PROVISIONS ESTABLISHING RESPONSIBILITY OF CORPORATE OFFICERS FOR UNPAID SALES TAX AND PROVIDE ADDITIONAL COLLECTION REMEDIES

- Public Comment:
  - Chris Salts, Ounalashka Corporation

Mayor Marquardt closed the Public Hearing on Ordinance 2016-10.

Mayor Marquardt opened the Public Hearing on Ordinance 2016-12.

2. **ORDINANCE 2016-12:** ADOPTING FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET FOR THE CITY OF UNALASKA

Hearing no comment Mayor Marquardt closed the Public Hearing on Ordinance 2016-12.

**WORK SESSION:**

**RECONVENE TO REGULAR SESSION**

**CONSENT AGENDA:**

The Consent Agenda was adopted.

1. **RESOLUTION 2016-38:** AUTHORIZING THE CITY MANAGER TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH BRAD GILMAN OF ROBERTSON, MONAGLE & EASTAUGH FOR LOBBYING SERVICES FOR AN ADDITIONAL TERM
2. **RESOLUTION 2016-39:** AUTHORIZING THE CITY MANAGER TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH RAY GILLESPIE OF GILLESPIE AND ASSOCIATES FOR AN ADDITIONAL TERM

**UNFINISHED BUSINESS:**

1. **ORDINANCE 2016-10 – SECOND READING:** AMENDING CHAPTER 6.40 OF THE UNALASKA CODE OF ORDINANCES TO CLARIFY DEFINITIONS AND EXEMPTIONS, REPLACE PROVISIONS REQUIRING BUYERS TO PAY SALES TAX AND APPLY FOR A REFUND WITH PROVISIONS REQUIRING BUYERS TO OBTAIN A SALES TAX EXEMPTION CERTIFICATE, ESTABLISH RECORD KEEPING REQUIREMENTS FOR EXEMPT SALES, ADD PROVISIONS ESTABLISHING RESPONSIBILITY OF CORPORATE OFFICERS FOR UNPAID SALES TAX AND PROVIDE ADDITIONAL COLLECTION REMEDIES

Rowland made a motion to adopt Ordinance 2016-10; Leclere seconded.

Vote: Unanimous. Motion passed.

2. **ORDINANCE 2016-12 – SECOND READING:** ADOPTING FISCAL YEAR 2017 OPERATING AND CAPITAL BUDGET FOR THE CITY OF UNALASKA

Johnson made a motion to adopt Ordinance 2016-12; Tungul seconded.

Leclere made a motion to amend Ordinance 2016-12 to remove \$13,000 from the Grants to Non-Profit line item and insert the new line item total of \$983,847 and insert a new General Fund Expenditures and Transfers total of \$29,002,544; Tungul seconded.

Roll Call Vote on amended motion: Rowland – yes; Johnson – yes; Tungul – yes; Gregory – no; Leclere – yes; Kelty – no. Motion passed. 4-2.

Roll Call Vote on main motion: Rowland – yes; Johnson – yes; Tungul – yes; Gregory – yes; Leclere – yes; Kelty – yes. Motion passed. 6-0.

#### **NEW BUSINESS:**

1. **ORDINANCE 2016-11 – FIRST READING:** CREATING BUDGET AMENDMENT NO. 7 TO THE FISCAL YEAR 2016 BUDGET TO INCREASE FINANCE BUDGET FOR SALARIES AND WAGES, INVESTMENT MANAGEMENT SERVICES AND PROFESSIONAL FEES, HEALTH INSURANCE BENEFIT, THE NEW WASTEWATER TREATMENT PLANT AND GENERAL FUND TRANSFER TO THE LSA ROAD CAPITAL PROJECT FUND

Rowland made a motion to move Ordinance 2016-11 to Second Reading and Public Hearing on June 14, 2016; Leclere seconded.

Vote: Unanimous. Motion passed.

2. **ORDINANCE 2016-13 – FIRST READING:** AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES

Rowland made a motion to move Ordinance 2016-13 to Second Reading and Public Hearing on June 14, 2016; Gregory seconded.

Vote: Unanimous. Motion passed.

3. **RESOLUTION 2016-31:** RENAMING THE ROBERT STORRS HARBOR C FLOAT

Rowland made a motion to adopt Resolution 2016-31; Leclere seconded.

Rowland made a motion to amend Resolution 2016-31 and insert Robert Storrs Harbor Discovery Float; Gregory seconded.

Vote on amended motion: Unanimous. Motion passed.

4. **RESOLUTION 2016-35:** DEFINING THE CITY'S POLICY ON PARTICIPATION IN FUNDING OF ELECTRIC UTILITY EXTENSION COSTS FOR PRIMARY AND SECONDARY LINE EXTENSIONS.

Johnson made a motion to adopt Resolution 2016-35; Tungul seconded.

Vote: Unanimous. Motion passed.

5. **RESOLUTION 2016-36:** DEFINING THE CITY'S POLICY ON PARTICIPATION IN FUNDING OF WATER AND SEWER UTILITY EXTENSION COSTS FOR PRIMARY AND SECONDARY LINE EXTENSIONS.

Johnson made a motion to adopt Resolution 2016-36; Leclere seconded.

Vote: Unanimous. Motion passed.

6. **RESOLUTION 2016-37:** AUTHORIZING THE CITY MANAGER TO SIGN THE FY17 COMMUNITY SCHOOLS AGREEMENT BETWEEN THE CITY OF UNALASKA AND THE UNALASKA CITY SCHOOL DISTRICT

Tungul made a motion to adopt Resolution 2016-37; Johnson seconded.

Vote: Unanimous. Motion passed.

7. **RESOLUTION 2016-41:** AUTHORIZING THE WRITE OFF OF VARIOUS ACCOUNTS RECEIVABLE

Johnson made a motion to adopt Resolution 2016-41; Leclere seconded.

Vote: Unanimous. Motion passed.

8. **RESOLUTION 2016-42:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH REGAN ENGINEERING, P.C. FOR INSPECTION AND TESTING SERVICES FOR THE AQUATICS CENTER IMPROVEMENTS PROJECT IN THE AMOUNT NOT TO EXCEED \$124,800

Leclere made a motion to adopt Resolution 2016-42; Tungul seconded.

Vote: Unanimous. Motion passed.

9. **RESOLUTION 2016-43:** DESIGNATING THE FISCAL YEAR 2016 CERTIFIED PUBLIC ACCOUNTANT AND AUTHORIZING THE CITY MANAGER TO EXTEND THE CONTRACT WITH KPMG FOR ONE YEAR ESTIMATED AT \$85,400

Johnson made a motion to adopt Resolution 2016-43; Rowland seconded.

Vote: Unanimous. Motion passed.

10. **COUNCIL CONTINGENCY:** MEDICAID OUTREACH SUPPORT

Rowland made a motion for City Council, out of Council Contingency, to fund the airfare and hotel for 2 attorneys from Alaska Legal Services to come to Unalaska on the weekend of June 10, 2016 to discuss Medicaid issues; Gregory seconded.

Vote: Unanimous. Motion passed.

11. **EXECUTIVE SESSION:** PERSONNEL ISSUES AND UNION CONTRACTS  
Personnel Issues was removed from Executive Session.

Leclere made a motion to adjourn into Executive Session, Tungul seconded.

Motion passed by consensus.

8:11 pm Council adjourned to Executive Session.

8:35 pm Council reconvened to Regular Session.

**COUNCIL DIRECTIVES TO MANAGER:**

- o Leclere
  - Requested City Manager have lobbyists visit Unalaska
- o Kely
  - Requested another Legislative Fly-In
- o Mayor
  - Request monthly updates from lobbyists

**COMMUNITY INPUT:**

**ANNOUNCEMENTS:**

Johnson submitted her resignation from City Council. Mayor Marquardt accepted with no objection.

**ADJOURNMENT:**

The meeting adjourned at 8:40 pm.



Cat Hazen  
City Clerk