

**CITY OF UNALASKA
UNALASKA, ALASKA
SPECIAL MEETING
TUESDAY, MARCH 29, 2016, 6:00 P.M.
UNALASKA CITY HALL COUNCIL CHAMBERS
AGENDA**

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

RECOGNITION OF VISITORS

ADDITIONS TO AGENDA

MINUTES: MARCH 8, 2016

FINANCIAL REPORT: FEBRUARY 2016

BOARD/COMMISSION REPORTS: HISTORIC PRESERVATION COMMISSION MINUTES – JANUARY 21, 2016; PLANNING COMMISSION MINUTES – FEBRUARY 18, 2016

AWARDS/PRESENTATIONS

MANAGER'S REPORT

COMMUNITY INPUT/ANNOUNCEMENTS

PUBLIC INPUT ON AGENDA ITEMS

PUBLIC HEARING

WORK SESSION

RECONVENE TO REGULAR SESSION

CONSENT AGENDA

UNFINISHED BUSINESS

NEW BUSINESS

1. **RESOLUTION 2016-21:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ALASKA CONTRACTORS, INC. IN THE AMOUNT OF \$471,680 FOR THE GILMAN ROAD STORM DRAIN PROJECT
2. **ORDINANCE 2016-08 – FIRST READING:** AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 8.04 PLANNING, TO PERMIT PHYSICALLY ABSENT PLANNING COMMISSION MEMBERS TO PARTICIPATE IN MEETINGS TELEPHONICALLY WITH PRIOR NOTICE
3. **ORDINANCE 2016-09 – FIRST READING:** CREATING BUDGET AMENDMENT NO. 6 TO THE GENERAL FUND OPERATING BUDGET TO ADD \$184,210 TO PUBLIC SAFETY EQUIPMENT FOR THE PURCHASE OF A FIRE ENGINE
4. **MAYOR AND COUNCIL TRAVEL:** NORTH PACIFIC FISHERIES MANAGEMENT MEETING – ANCHORAGE, WEEK OF APRIL 4TH

COUNCIL DIRECTIVES TO MANAGER

COMMUNITY INPUT

ANNOUNCEMENTS

ADJOURNMENT

**CITY OF UNALASKA
UNALASKA, ALASKA
REGULAR MEETING
TUESDAY, MARCH 8, 2016, 6:00 P.M.
MINUTES**

The regular meeting of the Unalaska City Council was called to order at 6:00pm, March 8, 2016, in the Unalaska City Hall council chambers. Roll was taken:

PRESENT:
Shirley Marquardt, Mayor
Frank Kelty (Telephonic)
Roger Rowland
Zoya Johnson (Telephonic)
David Gregory
Yudelka Leclere

ABSENT:
Alejandro Tungul (Excused)

PLEDGE OF ALLEGIANCE: Mayor Marquardt led the Pledge of Allegiance.

RECOGNITION OF VISITORS: Mike Hubbard, Financial Engineering Company

ADDITIONS TO AGENDA: None.

MINUTES: The City Council adopted the minutes of the February 23, 2016 council meeting as submitted.

FINANCIAL REPORT: None.

BOARD/COMMISSION REPORTS: The minutes of the January 21, 2016 Planning Commission meeting were included in the packet

AWARDS/PRESENTATIONS: Mayor Marquardt presented service awards to:

- o Alvin R. Trinidad – 20 years of Service
- o Bill Simms – 15 years of service

MANAGER'S REPORT: Included in the packet. City Manager Martinson announced planning dates for upcoming budget:

- o Operating Budget Presentation – March 28, 2016
- o CMMP – March 29, 2016
- o Grants Presentation – April 26, 2016
- o 1st Reading on the Budget – May 10, 2016
- o 2nd Reading on the Budget – May 21, 2016

COMMUNITY INPUT/ANNOUNCEMENTS:

- Raider Basketball – Regionals/State Championships
- UDPS
 - o CPR Instructor Class
 - o Drill Conductor Class
- PCR
 - o Annual Easter Egg Hunt – Saturday, March 26, 2016 at Kelty Field 2:00pm – 4:00 pm
 - o New Library Computers
 - o New Recreation Assistant on staff

PUBLIC INPUT ON AGENDA ITEMS: None.

PUBLIC HEARING

Mayor Marquardt opened the Public Hearing on Ordinance 2016-07.

1. **ORDINANCE 2016-07 SECOND READING:** CREATING BUDGET AMENDMENT NO. 5 TO INCREASE THE AQUATICS CENTER IMPROVEMENTS PROJECT BY \$983,696 TO COVER CONSTRUCTION

Hearing no comment, Mayor Marquardt closed the Public Hearing.

WORK SESSION

Leclere made a motion to move into Work Session, Kelty seconded.

The motion passed by consensus.

1. **DISCUSSION:** AQUATICS CENTER IMPROVEMENTS PROJECT

D. Tyrell McGirt, PCR Director answered Council's questions regarding the Aquatics Center Improvements Project.

RECONVENE TO REGULAR SESSION

CONSENT AGENDA

UNFINISHED BUSINESS

1. **ORDINANCE 2016-07 SECOND READING:** CREATING BUDGET AMENDMENT NO. 5 TO INCREASE THE AQUATICS CENTER IMPROVEMENTS PROJECT BY \$983,696 TO COVER CONSTRUCTION

Rowland made a motion to adopt Ordinance 2016-07; Leclere seconded.

Kelty made a motion to amend Ordinance 2016-07. The motion died for lack of a second

Roll Call Vote: Gregory – yes; Leclere – yes; Kelty – yes; Rowland – yes; Johnson – no. Motion passed. 4-1.

NEW BUSINESS

1. **RESOLUTION 2016-20:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH F&W CONSTRUCTION COMPANY, INC. TO CONSTRUCT THE AQUATICS CENTER IMPROVEMENTS IN THE AMOUNT NOT TO EXCEED \$1,672,450

Rowland made a motion to adopt Resolution 2016-20; Leclere seconded.

Roll Call Vote: Motion passed. 5-0.

COUNCIL DIRECTIVES TO MANAGER:

COMMUNITY INPUT:

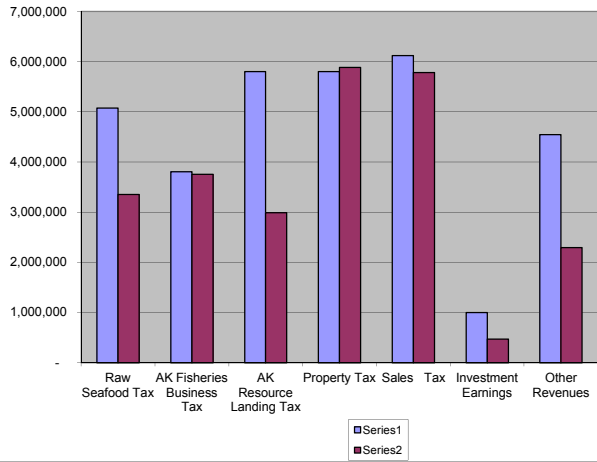
ANNOUNCEMENTS:

ADJOURNMENT: The regular meeting adjourned at 7:25 pm.

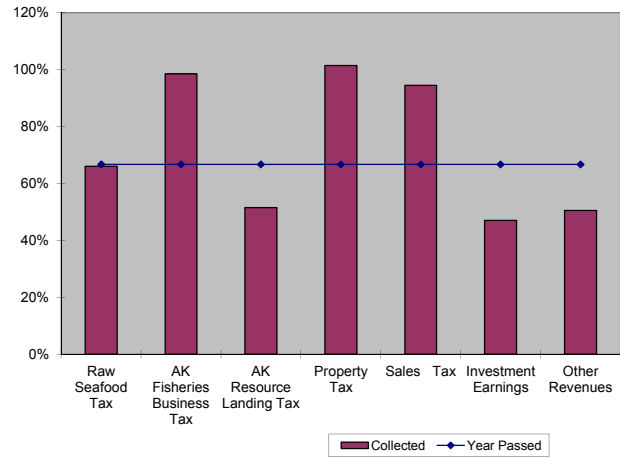
City of Unalaska

February 2016

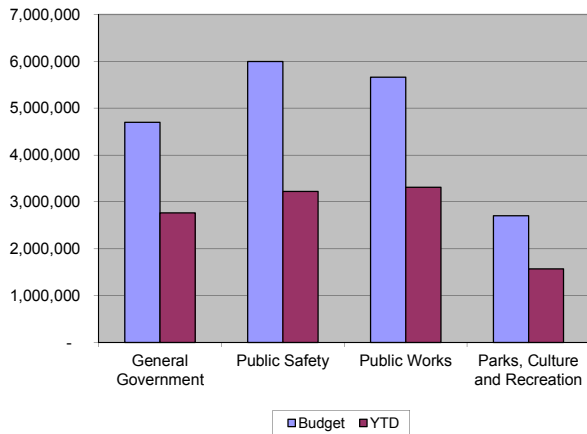
General Government Revenues
Annual Budget vs. YTD Collected



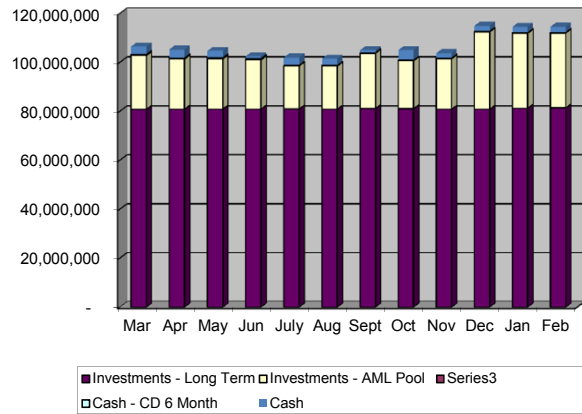
Percentage of General Government Revenue Collected



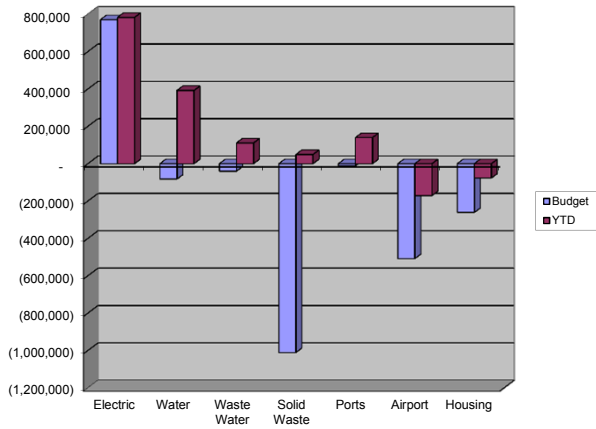
General Government Expenditures
Annual Budget vs. YTD Actual



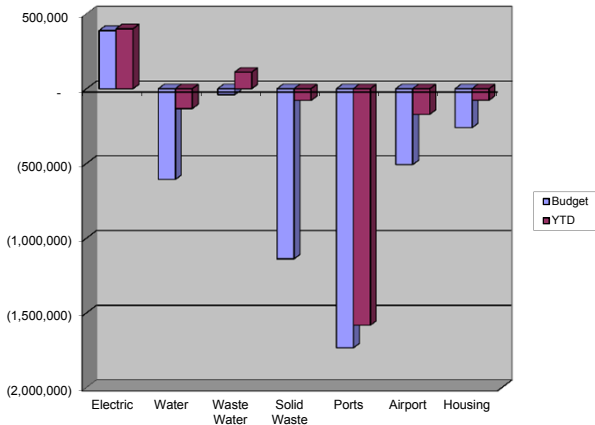
Investments and Cash
Last 12 Months



Proprietary Funds
Budgeted vs. Actual Net Increase/Decrease
Before Capital and Transfers



Proprietary Funds
Budgeted vs. Actual Net Increase/Decrease
WITH Capital and Transfers



General Fund Operating Monthly Summary - Month Ending February 2016

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	FY2016 Budget	February	FY2016 YTD	% OF BUD	FY2015 YTD	INC/(DEC) Last Year
REVENUES						
Raw Seafood Tax	5,074,200	364,207	3,348,626	66%	2,915,929	432,697
AK Fisheries Business	3,806,700	0	3,752,155	99%	3,307,022	445,134
AK Fisheries Resource Landing	5,800,000	0	2,989,207	52%	4,890,289	(1,901,082)
Property Taxes	5,800,000	49	5,881,160	101%	5,639,643	241,516
Sales Tax	6,120,000	526,607	5,780,721	94%	5,607,831	172,890
Investment Earnings	1,000,000	100,092	470,241	47%	356,902	113,339
Other Revenues	4,546,903	503,504	2,294,838	50%	2,288,337	6,501
Appropriated Fund Balance	0	0	0	0%	0	0
Total General Fund Revenues	32,147,803	1,494,458	24,516,949	76%	25,005,952	(489,003)
EXPENDITURES						
Mayor & Council	482,035	43,704	289,546	60%	284,387	5,159
City Administration						
City Manager's Office	412,780	29,424	231,165	56%	264,805	(33,639)
Administration	1,055,389	53,322	611,704	58%	506,267	105,437
Natural Resources	192,869	503	57,394	30%	122,106	(64,712)
Total City Administration	1,661,039	83,249	900,263	54%	893,177	7,086
City Clerk	478,049	34,912	285,147	60%	224,936	60,211
Finance						
Finance	859,725	74,094	583,938	68%	483,352	100,586
Information Systems	630,678	46,889	452,672	72%	423,025	29,647
Total Finance	1,490,403	120,983	1,036,610	70%	906,377	130,233
Planning	586,715	19,810	253,800	43%	234,956	18,844
Public Safety						
Police and Admin	3,127,795	206,203	1,723,209	55%	1,556,807	166,402
Corrections	842,145	59,552	534,541	63%	478,396	56,145
Fire, EMS, and Communications	2,121,046	292,430	963,738	45%	797,939	165,799
Total Public Safety	6,090,986	558,185	3,221,488	53%	2,833,142	388,345
Public Works						
DPW Admin & Engineering	671,837	50,517	398,041	59%	359,228	38,813
Streets and Roads	2,395,790	179,783	1,390,791	58%	1,079,588	311,202
Receiving and Supply	281,443	20,538	206,612	73%	132,930	73,682
Veh & Equip Maintenance	1,060,374	69,214	542,090	51%	463,372	78,718
Facilities Maintenance	1,254,258	79,507	772,520	62%	927,652	(155,132)
Total Public Works	5,663,702	399,558	3,310,053	58%	2,962,770	347,283
Parks, Culture & Recreation						
PCR Administration	285,126	21,890	204,241	72%	194,690	9,551
Recreation Programs	720,346	57,810	405,957	56%	364,864	41,094
Community Center Operations	691,134	39,561	352,421	51%	377,680	(25,259)
Library	700,282	55,006	439,201	63%	323,037	116,164
Aquatics Center	281,666	19,489	153,805	55%	138,941	14,864
Parks	25,905	2,758	14,668	57%	13,117	1,551
Total Parks, Culture & Recreation	2,704,459	196,515	1,570,294	58%	1,412,329	157,965
Other Expenses	5,905,064	406,896	4,217,983	71%	3,832,804	385,179
Total Operating Expenditures	25,062,451	1,863,812	15,085,183	60%	13,584,879	1,500,304
Transfers To General Fund	0	0	0	0%	0	0
Transfers To Special Revenue	0	0	0	0%	0	0
Transfers To Capital Projects	878,393	0	878,393	100%	1,029,127	(150,734)
Transfers To Enterprise Funds	0	0	0	0%	0	0
Transfers To Enterprise Capital	0	0	0	0%	446,265	(446,265)
	878,393	0	878,393	100%	1,475,392	(596,999)
	25,940,844	1,863,812	15,963,576	62%	15,060,271	903,305
Surplus/(Deficit)	6,206,959	(369,354)	8,553,373	70%	9,945,681	(1,392,308)

	FY2016 Budget	February	FY2016 YTD	% OF BUD	FY2015 YTD	INC/(DEC) Last Year
Electric Proprietary Fund						
REVENUES	19,145,820	1,074,166	9,813,324	51%	11,720,353	(1,907,029)
Electric Line Repair & Maint	1,227,398	65,860	628,051	51%	428,575	199,475
Electric Production	12,152,908	459,101	5,129,814	42%	7,063,625	(1,933,811)
Facilities Maintenance	93,827	3,923	76,171	81%	39,233	36,938
Utility Administration	4,845,420	355,002	3,178,796	66%	3,428,425	(249,629)
Veh & Equip Maintenance	55,390	1,731	17,503	32%	21,023	(3,520)
Transfers Out	381,876	345,876	381,876	100%	0	381,876
EXPENSES	18,756,820	1,231,493	9,412,210	50%	10,980,882	(1,568,671)
NET EARNINGS/(LOSS)	389,000	(157,327)	401,114		739,471	(338,357)
Water Proprietary Fund						
REVENUES	2,722,007	471,794	1,955,091	72%	1,733,533	221,557
Transfers Out	525,000	0	525,000	100%	663,787	(138,787)
Facilities Maintenance	21,896	1,017	46,093	211%	42,978	3,114
Utility Administration	1,420,049	99,630	835,183	59%	881,965	(46,782)
Veh & Equip Maintenance	32,090	1,403	9,091	28%	14,553	(5,462)
Water Operations	1,329,777	85,613	672,563	51%	577,218	95,346
EXPENSES	3,328,811	187,663	2,087,930	63%	2,180,501	(92,571)
NET EARNINGS/(LOSS)	(606,804)	284,131	(132,839)		(446,967)	314,128
Wastewater Proprietary Fund						
REVENUES	2,172,609	229,020	1,596,020	73%	1,517,727	78,294
Transfers Out	0	0	0	0%	111,000	(111,000)
Facilities Maintenance	31,336	1,386	17,492	56%	11,306	6,187
Utility Administration	1,097,105	103,641	711,228	65%	579,791	131,437
Veh & Equip Maintenance	23,338	5,397	21,324	91%	19,331	1,993
Wastewater Operations	1,060,793	111,093	735,097	69%	471,721	263,376
EXPENSES	2,212,571	221,517	1,485,142	67%	1,193,149	291,992
NET EARNINGS/(LOSS)	(39,962)	7,503	110,879		324,577	(213,699)
Solid Waste Proprietary Fund						
REVENUES	1,830,673	291,470	1,719,165	94%	1,372,526	346,638
Facilities Maintenance	76,065	2,955	37,080	49%	27,545	9,534
Solid Waste Operations	1,369,673	84,401	756,747	55%	1,098,742	(341,995)
Utility Administration	1,266,517	102,502	836,681	66%	642,358	194,323
Veh & Equip Maintenance	128,829	4,700	39,569	31%	46,229	(6,660)
Transfers Out	127,383	0	127,383	100%	49,900	77,483
EXPENSES	2,968,467	194,557	1,797,461	61%	1,864,775	(67,314)
NET EARNINGS/(LOSS)	(1,137,794)	96,914	(78,296)		(492,248)	413,953

	FY2016 Budget	February	FY2016 YTD	% OF BUD	FY2015 YTD	INC/(DEC) Last Year
Ports & Harbors Proprietary Fund						
REVENUES	6,964,399	498,575	4,488,273	64%	4,731,115	(242,842)
Bobby Storrs Small Boat Harbor	163,867	8,380	69,299	42%	87,270	(17,971)
CEM Small Boat Harbor	713,798	32,859	424,317	59%	499,637	(75,320)
Facilities Maintenance	39,373	483	19,925	51%	20,108	(183)
Harbor Office	4,346,619	440,103	2,865,331	66%	2,500,613	364,718
Ports Security	78,186	378	11,553	15%	14,847	(3,295)
Spit & Light Cargo Docks	556,481	28,913	303,300	55%	281,623	21,676
Unalaska Marine Center	1,022,256	64,830	616,782	60%	564,177	52,605
Veh & Equip Maintenance	55,159	2,947	38,051	69%	27,694	10,357
Transfers Out	1,722,158	0	1,722,158	100%	3,673,008	(1,950,850)
EXPENSES	8,697,897	578,892	6,070,714	70%	7,668,977	(1,598,264)
NET EARNINGS/(LOSS)	(1,733,498)	(80,318)	(1,582,440)		(2,937,862)	1,355,422
Airport Proprietary Fund						
REVENUES	467,536	54,864	387,008	83%	332,789	54,219
Airport Admin/Operations	802,781	52,704	457,606	57%	440,296	17,310
Facilities Maintenance	172,424	11,821	100,560	58%	107,064	(6,504)
EXPENSES	975,205	64,525	558,166	57%	547,361	10,805
NET EARNINGS/(LOSS)	(507,669)	(9,661)	(171,158)		(214,572)	43,414
Housing Proprietary Fund						
REVENUES	255,911	30,350	191,518	75%	180,052	11,466
Facilities Maintenance	136,139	4,829	51,384	38%	62,107	(10,722)
Housing Admin & Operating	380,449	23,859	216,848	57%	212,743	4,105
EXPENSES	516,588	28,688	268,232	52%	274,850	(6,618)
NET EARNINGS/(LOSS)	(260,677)	1,662	(76,715)		(94,798)	18,084

CITY OF UNALASKA, ALASKA
GENERAL FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Cash and Cash Equivalents	1,500	1,500
Receivables		
Taxes	1,933,603	1,675,571
Accounts	78,650	54,613
Special assessments	-	-
Equity in Central Treasury	59,900,881	52,865,024
Inventory	732,515	664,254
Prepaid Items	66,877	71,307
Advances To Other Funds	1,601,200	1,741,200
Other Assets	-	-
Undefined	(11,503)	-
TOTAL ASSETS	<u>64,303,723</u>	<u>57,073,469</u>
LIABILITIES		
Accounts Payable	5,242	661
Accrued Payroll & Related Liabilities	716,554	872,384
Intergovernmental	(598)	2,426
Retainage Payable	-	-
Deferred Revenue	267,789	200,101
Other Current Liabilities	1,500	1,781
Customer Deposits	1,460	1,955
TOTAL LIABILITIES	<u>991,946</u>	<u>1,079,308</u>
FUND BALANCE		
Fund Balance - Non Spendable	2,060,924	2,060,924
Fund Balance - Committed	14,300,000	14,300,000
Fund Balance - Assigned for Encumbrances	2,512,780	2,935,365
Undesignated (deficit)	44,438,073	36,697,872
TOTAL FUND BALANCE	<u>63,311,777</u>	<u>55,994,161</u>
TOTAL LIABILITIES & FUND BALANCE	64,303,723	57,073,469

CITY OF UNALASKA, ALASKA
GENERAL FIXED ASSETS
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Equity in Central Treasury	-	-
Other Assets	-	-
Undefined	100,124,116	95,594,079
TOTAL ASSETS	<u>100,124,116</u>	<u>95,594,079</u>
LIABILITIES		
Accounts Payable	-	-
Accrued Payroll & Related Liabilities	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>
FUND BALANCE		
Fund Balance - Assigned for Encumbrances	-	-
Undesignated (deficit)	100,124,116	95,594,079
TOTAL FUND BALANCE	<u>100,124,116</u>	<u>95,594,079</u>
TOTAL LIABILITIES & FUND BALANCE	100,124,116	95,594,079

CITY OF UNALASKA, ALASKA
1% SALES TAX
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Cash and Cash Equivalents	-	-
Receivables		
Taxes	584,451	579,377
Sales Tax Full Accrual	2,500	2,500
Equity in Central Treasury	7,293,521	3,177,150
TOTAL ASSETS	<u>7,880,472</u>	<u>3,759,027</u>
LIABILITIES		
Accounts Payable	343	-
Accrued Payroll & Related Liabilities	-	-
Deferred Revenue	2,500	2,500
TOTAL LIABILITIES	<u>2,843</u>	<u>2,500</u>
FUND BALANCE		
Fund Balance - Assigned for Encumbrances	-	-
Undesignated (deficit)	7,877,630	3,756,527
TOTAL FUND BALANCE	<u>7,877,630</u>	<u>3,756,527</u>
TOTAL LIABILITIES & FUND BALANCE	7,880,472	3,759,027

CITY OF UNALASKA, ALASKA
BED TAX
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Cash and Cash Equivalents	-	-
Receivables		
Taxes	23,001	12,431
Accounts	-	-
Equity in Central Treasury	220,488	172,087
TOTAL ASSETS	<u>243,489</u>	<u>184,519</u>
LIABILITIES		
Accounts Payable	-	-
Accrued Payroll & Related Liabilities	-	-
TOTAL LIABILITIES	<u>-</u>	<u>-</u>
FUND BALANCE		
Fund Balance - Assigned for Encumbrances	58,333	58,333
Undesignated (deficit)	185,155	126,185
TOTAL FUND BALANCE	<u>243,489</u>	<u>184,519</u>
TOTAL LIABILITIES & FUND BALANCE	243,489	184,519

CITY OF UNALASKA, ALASKA
ELECTRIC ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

		Totals	
		2016	2015
ASSETS			
Current Assets			
Receivables			
Accounts		967,880	1,393,868
Intergovernmental		90,946	205,345
Equity in Central Treasury		4,311,582	4,512,677
Inventory		727,457	736,522
Restricted Assets		4,227,997	2,372,217
Deferred Charges		-	136,779
	TOTAL Current Assets	10,325,861	9,357,409
Property, Plant & Equipment			
Land		212,598	212,598
Buildings, Net		30,739,855	31,655,938
Other Improvements, Net		6,710,905	4,472,180
Equipment, Net		21,830,359	15,136,518
Construction in Progress		1,350,198	9,228,243
	TOTAL Property, Plant & Equipment	60,843,915	60,705,476
TOTAL ASSETS		71,169,776	70,062,885
LIABILITIES			
Current Liabilities			
Accounts Payable		92,528	120,259
Accrued Payroll & Related Liabilities		258,812	281,360
Retainage Withheld		-	307,474
Accrued Interest Payable		313,857	365,704
Revenue Bonds - Current		-	940,000
Unamortized Premium (Rev Bonds)		117,181	9,682
Customer Deposits		111,574	233,407
Current Portion of Long Term Debt		208,240	208,240
	TOTAL Current Liabilities	1,102,191	2,466,127
Long Term Debt			
Revenue Bonds - Long Term		27,145,000	25,995,000
Unamortized Premium - Long Term		2,030,259	160,983
Advances From General Fund		1,392,960	1,532,960
	TOTAL Long Term Debt	30,568,219	27,688,943
Undefined		(2,919,503)	-
	TOTAL	(2,919,503)	-
TOTAL LIABILITIES		28,750,907	30,155,070
NET POSITION			
Invested in capital Assets, net of related debt		39,048,629	38,164,280
Restricted for Debt service		4,227,997	2,372,217
Unrestricted		(857,757)	(628,682)
TOTAL NET POSITION		42,418,869	39,907,816

CITY OF UNALASKA, ALASKA
WATER ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

		Totals	
		2016	2015
ASSETS			
Current Assets			
Receivables			
Accounts		435,555	413,656
Special assessments		1,086	1,405
Equity in Central Treasury		5,702,572	3,563,164
Inventory		331,277	326,390
	TOTAL Current Assets	6,470,490	4,304,615
Property, Plant & Equipment			
Land		125,074	125,074
Buildings, Net		556,399	606,030
Other Improvements, Net		8,683,050	9,253,858
Equipment, Net		1,627	6,507
Construction in Progress		13,471,050	8,026,813
	TOTAL Property, Plant & Equipment	22,837,200	18,018,282
TOTAL ASSETS		29,307,690	22,322,897
LIABILITIES			
Current Liabilities			
Accounts Payable		4,562	343
Accrued Payroll & Related Liabilities		87,093	119,640
Retainage Withheld		-	414,928
Customer Deposits		46,641	48,256
	TOTAL Current Liabilities	138,297	583,166
Long Term Debt			
Advances From General Fund		3,055,830	-
	TOTAL Long Term Debt	3,055,830	-
TOTAL LIABILITIES		3,194,127	583,166
NET POSITION			
Invested in capital Assets, net of related debt		21,869,299	21,869,299
Restricted for Debt service		-	-
Unrestricted		4,244,263	(129,568)
TOTAL NET POSITION		26,113,563	21,739,731

CITY OF UNALASKA, ALASKA
WASTEWATER ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Current Assets		
Receivables		
Accounts	243,238	245,022
Intergovernmental	-	67,549
Special assessments	26,599	28,617
Equity in Central Treasury	5,501,044	1,601,902
Inventory	34,881	36,660
TOTAL Current Assets	<u>5,805,763</u>	<u>1,979,750</u>
Property, Plant & Equipment		
Land	12,883	12,883
Buildings, Net	1,716,424	1,826,141
Other Improvements, Net	4,545,960	4,227,824
Equipment, Net	127,627	833
Construction in Progress	29,130,063	25,114,577
TOTAL Property, Plant & Equipment	<u>35,532,956</u>	<u>31,182,258</u>
TOTAL ASSETS	<u>41,338,719</u>	<u>33,162,008</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	1,856	171
Accrued Payroll & Related Liabilities	121,212	105,201
Retainage Withheld	1,377,524	1,525,713
Accrued Interest Payable	-	1,447
Notes Payable	43,461	43,461
Customer Deposits	22,123	28,623
TOTAL Current Liabilities	<u>1,566,177</u>	<u>1,704,616</u>
Long Term Debt		
Advances From General Fund	6,267,562	2,740,936
TOTAL Long Term Debt	<u>6,267,562</u>	<u>2,740,936</u>
TOTAL LIABILITIES	<u>7,833,739</u>	<u>4,445,552</u>
NET POSITION		
Invested in capital Assets, net of related debt	30,707,075	30,705,628
Restricted for Debt service	-	-
Unrestricted	2,797,905	(1,989,172)
TOTAL NET POSITION	<u>33,504,980</u>	<u>28,716,456</u>

CITY OF UNALASKA, ALASKA
SOLIDWASTE ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Current Assets		
Receivables		
Accounts	261,478	200,422
Intergovernmental	-	32,451
Equity in Central Treasury	8,101,933	8,095,776
Inventory	74,922	68,795
TOTAL Current Assets	8,438,333	8,397,444
Property, Plant & Equipment		
Land	651,474	651,474
Buildings, Net	1,326,746	1,434,163
Other Improvements, Net	11,799,477	4,154,892
Equipment, Net	293,453	197,517
Construction in Progress	5,569,176	11,000,351
TOTAL Property, Plant & Equipment	19,640,327	17,438,396
TOTAL ASSETS	28,078,660	25,835,840
LIABILITIES		
Current Liabilities		
Accounts Payable	1,250	147
Accrued Payroll & Related Liabilities	88,216	96,853
Retainage Withheld	375,069	-
Customer Deposits	6,543	10,467
TOTAL Current Liabilities	471,078	107,467
Long Term Debt		
Advances From General Fund	3,836,227	571,790
Landfill Closure	5,091,188	4,799,787
TOTAL Long Term Debt	8,927,415	5,371,578
TOTAL LIABILITIES	9,398,493	5,479,045
NET POSITION		
Invested in capital Assets, net of related debt	12,510,373	12,510,373
Restricted for Debt service	-	-
Unrestricted	6,169,794	7,846,423
TOTAL NET POSITION	18,680,167	20,356,796

CITY OF UNALASKA, ALASKA
PORTS & HARBORS ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Current Assets		
Cash and Cash Equivalents	150	150
Receivables		
Accounts	593,611	689,201
Intergovernmental	-	366,744
Equity in Central Treasury	16,319,014	17,274,149
Restricted Assets	2,500	2,500
TOTAL Current Assets	<u>16,915,275</u>	<u>18,332,744</u>
Property, Plant & Equipment		
Land	2,037,870	2,037,870
Buildings, Net	1,235,508	1,277,795
Other Improvements, Net	72,379,968	67,588,169
Equipment, Net	8,183	19,077
Construction in Progress	6,947,300	8,539,212
TOTAL Property, Plant & Equipment	<u>82,608,829</u>	<u>79,462,122</u>
TOTAL ASSETS	<u>99,524,104</u>	<u>97,794,866</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	103	1,024
Accrued Payroll & Related Liabilities	123,554	128,967
Intergovernmental AP	2,097,013	2,097,013
Retainage Withheld	296,421	90,337
Accrued Interest Payable	56,287	59,175
Revenue Bonds - Current	210,000	-
Unamortized Premium (Rev Bonds)	5,502	5,502
TOTAL Current Liabilities	<u>2,788,880</u>	<u>2,382,017</u>
Long Term Debt		
Revenue Bonds - Long Term	3,655,000	4,065,000
Unamortized Premium - Long Term	82,536	88,038
TOTAL Long Term Debt	<u>3,737,536</u>	<u>4,153,038</u>
TOTAL LIABILITIES	<u>6,526,416</u>	<u>6,535,055</u>
NET POSITION		
Invested in capital Assets, net of related debt	84,670,217	84,877,330
Restricted for Debt service	2,500	2,500
Unrestricted	8,324,971	6,379,981
TOTAL NET POSITION	<u>92,997,688</u>	<u>91,259,811</u>

CITY OF UNALASKA, ALASKA
AIRPORT ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Current Assets		
Receivables		
Accounts	96,830	120,380
Equity in Central Treasury	1,374,017	1,420,397
TOTAL Current Assets	<u>1,470,847</u>	<u>1,540,777</u>
Property, Plant & Equipment		
Buildings, Net	2,842,215	3,064,112
Other Improvements, Net	594,033	238,793
Construction in Progress	-	326,836
TOTAL Property, Plant & Equipment	<u>3,436,247</u>	<u>3,629,741</u>
TOTAL ASSETS	<u>4,907,095</u>	<u>5,170,518</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	812	192
Accrued Payroll & Related Liabilities	5,120	8,436
Retainage Withheld	-	22,620
Customer Deposits	11,000	10,000
TOTAL Current Liabilities	<u>16,932</u>	<u>41,248</u>
TOTAL LIABILITIES	<u>16,932</u>	<u>41,248</u>
NET POSITION		
Invested in capital Assets, net of related debt	3,994,413	3,994,413
Restricted for Debt service	-	-
Unrestricted	895,749	1,134,856
TOTAL NET POSITION	<u>4,890,163</u>	<u>5,129,270</u>

CITY OF UNALASKA, ALASKA
HOUSING ENTERPRISE FUND
COMPARATIVE BALANCE SHEET
February 29, 2016 and February 29, 2015

	Totals	
	2016	2015
ASSETS		
Current Assets		
Receivables		
Accounts	3,650	4,096
Equity in Central Treasury	1,343,166	1,311,344
TOTAL Current Assets	<u>1,346,816</u>	<u>1,315,440</u>
Property, Plant & Equipment		
Land	269,577	269,577
Buildings, Net	4,278,873	4,458,266
Other Improvements, Net	60,458	62,732
Construction in Progress	17,379	17,379
TOTAL Property, Plant & Equipment	<u>4,626,287</u>	<u>4,807,955</u>
TOTAL ASSETS	<u>5,973,103</u>	<u>6,123,395</u>
LIABILITIES		
Current Liabilities		
Accounts Payable	1,396	-
Accrued Payroll & Related Liabilities	3,349	3,894
Customer Deposits	17,025	15,932
TOTAL Current Liabilities	<u>21,769</u>	<u>19,826</u>
TOTAL LIABILITIES	<u>21,769</u>	<u>19,826</u>
NET POSITION		
Invested in capital Assets, net of related debt	4,894,520	4,894,520
Restricted for Debt service	-	-
Unrestricted	1,056,814	1,209,050
TOTAL NET POSITION	<u>5,951,334</u>	<u>6,103,569</u>

City of Unalaska
Utility Revenue Report
Summary

02/29/16

FY16 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY16 Revenue	FY15YTD Revenue	YTD Inc/(Dec)
Jul-15	1,372,624	322,405	217,981	222,501	2,135,511	2,135,511	2,532,594	(397,083)
Aug-15	1,573,753	322,358	206,266	195,877	2,298,254	4,433,764	5,153,943	(720,178)
Sep-15	1,592,118	268,008	215,331	241,399	2,316,855	6,750,620	7,686,827	(936,207)
Oct-15	1,205,242	123,467	192,534	240,863	1,762,106	8,512,726	9,588,917	(1,076,191)
Nov-15	1,179,999	150,054	197,640	169,796	1,697,489	10,210,214	11,007,490	(797,276)
Dec-15	988,329	103,693	143,949	144,416	1,380,386	11,590,601	12,495,808	(905,208)
Jan-16	827,094	193,312	193,300	212,843	1,426,550	13,017,150	13,987,073	(969,923)
Feb-16	1,074,166	471,794	229,020	291,470	2,066,449	15,083,600	16,344,140	(1,260,540)
Mar-16	0	0	0	0	0	0	18,782,462	0
Apr-16	0	0	0	0	0	0	20,596,814	0
May-16	0	0	0	0	0	0	22,017,743	0
Jun-16	0	0	0	0	0	0	25,056,303	0
YTD Totals	9,813,324	1,955,090	1,596,021	1,719,165	15,083,600			
FY16 Budget	19,145,820	3,278,881	2,172,609	2,824,234	27,421,544			
% to budget	51.3	59.6	73.5	60.9	55.0			

City of Unalaska
Electric Revenue Report
Electric Fund

02/29/16

FY16 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY16YTD Revenue	FY15 YTD Revenue	YTD Inc/(Dec)
Jul-15	94,861	95,995	169,248	943,893	66,027	2,599	1,372,624	1,372,624	1,782,397	(409,773)
Aug-15	95,147	91,411	171,715	1,144,164	64,232	7,084	1,573,753	2,946,377	3,638,647	(692,271)
Sep-15	98,122	94,449	188,353	1,103,664	67,988	39,543	1,592,118	4,538,494	5,559,800	(1,021,306)
Oct-15	95,115	88,045	154,190	813,254	48,173	6,466	1,205,242	5,743,736	7,014,839	(1,271,103)
Nov-15	108,632	99,813	173,857	728,633	62,787	6,278	1,179,999	6,923,736	8,069,019	(1,145,284)
Dec-15	99,715	93,135	153,264	578,690	56,775	6,750	988,329	7,912,064	9,182,758	(1,270,693)
Jan-16	106,178	95,189	161,048	413,104	45,882	5,694	827,094	8,739,159	10,230,642	(1,491,483)
Feb-16	99,116	100,068	167,948	647,656	45,064	14,314	1,074,166	9,813,324	11,720,353	(1,907,028)
Mar-16							0	0	13,326,063	0
Apr-16							0	0	14,614,766	0
May-16							0	0	15,649,785	0
Jun-16							0	0	17,344,089	0
YTD Totals	796,885	758,104	1,339,624	6,373,058	456,927	88,726	9,813,324			
FY16 Budget	1,600,758	1,843,316	2,362,087	12,163,725	1,000,915	175,019	19,145,820			
% of Budget	49.8	41.1	56.7	52.4	45.7	50.7	51.3			

Kwh Sold

FY16 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY16 Kwh Sold	Total FY15 Kwh Sold	Increase (Decrease)
July	279,362	270,413	505,377	2,817,685	3,872,837	4,228,467	(355,630)
August	267,968	249,726	489,269	3,280,812	4,287,775	4,544,709	(256,934)
September	308,867	288,486	595,846	3,566,306	4,759,505	4,613,082	146,423
October	302,422	285,339	517,039	2,724,680	3,829,480	3,327,451	502,029
November	339,495	320,941	579,621	2,481,830	3,721,887	2,622,807	1,099,080
December	320,863	308,792	520,088	1,959,749	3,109,492	2,760,913	348,579
January	344,543	327,784	560,886	1,497,452	2,730,665	2,715,860	14,805
February	325,059	345,770	604,644	2,431,673	3,707,146	4,520,854	(813,708)
March					0	4,941,559	0
April					0	3,980,197	0
May					0	3,264,455	0
June					0	2,891,458	0
Total	2,488,579	2,397,251	4,372,770	20,760,187	30,018,787	44,411,812	684,644
Percent Sold	8.3%	8.0%	14.6%	69.2%	100.0%		

-100.00%

Generator Fuel	
FY16 Average Price Fuel	FY15 Average Price Fuel
2.5870	3.4700
2.2050	3.3808
1.9372	3.5508
2.0451	3.3169
2.0080	2.9979
1.7700	2.8205
1.5327	2.2179
1.3830	2.0264
	2.3730
	2.1936
	2.4390
	2.6162
	2.7836

FY16 Cumulative kwh Sold	FY15 Cumulative kwh Sold
3,872,837	4,228,647
8,160,612	8,773,356
12,920,117	13,386,438
16,749,597	16,713,889
20,471,484	19,336,696
23,580,976	22,097,609
26,311,641	24,813,469
30,018,787	29,334,323
30,018,787	34,275,882
30,018,787	38,256,079
30,018,787	41,520,534
30,018,787	44,411,992

City of Unalaska
Water Revenue Report
Water Fund

02/29/16

FY16 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY16 YTD Revenue	FY15 YTD Revenue	YTD Inc/(Dec)
Jul-15	13,204	308,839	362	322,405	322,405	369,943	(47,538)
Aug-15	13,205	307,262	1,891	322,358	644,763	696,375	(51,613)
Sep-15	13,460	245,418	9,130	268,008	912,771	937,176	(24,406)
Oct-15	13,178	108,740	1,549	123,467	1,036,238	1,035,253	985
Nov-15	13,169	136,734	150	150,054	1,186,292	1,131,901	54,391
Dec-15	13,173	89,557	963	103,693	1,289,985	1,221,915	68,070
Jan-16	13,007	180,279	26	193,312	1,483,297	1,324,738	158,559
Feb-16	12,988	458,186	620	471,794	1,955,090	1,733,534	221,557
Mar-16				0	0	2,124,967	0
Apr-16				0	0	2,269,336	0
May-16				0	0	2,353,918	0
Jun-16				0	0	2,808,196	0
YTD Totals	105,384	1,835,014	14,692	1,955,090			
FY16 Budget	142,680	2,556,360	579,841	3,278,881			
% of Budget	73.9	71.8	2.5	59.6			

Million Gallons Produced

FY16 Month	FY16 Water Produced	FY15 Water Produced	Increase (Decrease)
July	136.302	159.239	(22.937)
August	133.337	149.107	(15.770)
September	113.487	109.693	3.794
October	60.224	46.800	13.424
November	82.761	44.542	38.219
December	49.533	45.502	4.031
January	86.046	46.701	39.345
February	201.764	182.139	19.625
March		173.737	0.000
April		67.394	0.000
May		41.511	0.000
June		96.083	0.000
Total	863.454	1162.448	79.731

FY16 Water Cumulative	FY15 Water Cumulative
136.302	159.239
269.639	308.346
383.126	418.039
443.350	464.839
526.111	509.381
575.644	554.883
661.690	601.584
863.454	783.723
0.000	957.460
0.000	1024.854
0.000	1066.365
0.000	1162.448

City of Unalaska
Wastewater Revenue Report
Wastewater Fund

02/29/16

FY16 Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY16 YTD Revenue	FY15 YTD Revenue	YTD Inc/(Dec)
Jul-15	36,165	167,477	2,923	11,416	217,981	217,981	194,638	23,343
Aug-15	36,153	163,208	2,811	4,094	206,266	424,247	442,630	(18,383)
Sep-15	36,847	171,696	3,460	3327.31	215,331	639,577	647,175	(7,598)
Oct-15	36,077	150,257	4,278	1,922	192,534	832,111	815,871	16,240
Nov-15	36,054	157,657	3,791	138	197,640	1,029,751	941,413	88,338
Dec-15	36,064	100,418	1,541	5,925	143,949	1,173,700	1,108,825	64,875
Jan-16	35,604	148,548	5,323	3,825	193,300	1,367,000	1,267,073	99,927
Feb-16	35,552	175,133	15,877	2,458	229,020	1,596,021	1,517,727	78,293
Mar-16					0	0	1,736,824	0
Apr-16					0	0	1,925,186	0
May-16					0	0	2,075,062	0
Jun-16					0	0	2,465,983	0
YTD Totals	288,518	1,234,394	40,004	33,105	1,596,021			
FY 16 Budget	363,596	1,670,636	60,003	78,374	2,172,609			
% of Budget	79.4	73.9	66.7	42.2	73.5			

FY16 Month	FY16 Effluent (Gal)	FY15 Effluent (Gal)	Increase (Decrease)
July	11,568,192	12,082,882	(514,690)
August	11,049,481	11,450,678	(401,197)
September	10,488,000	10,806,678	(318,678)
October	10,538,000	13,830,792	(3,292,792)
November	12,437,000	11,884,552	552,448
December	12,652,000	10,055,633	2,596,367
January	15,127,000	13,945,398	1,181,602
February	15,235,000	15,185,712	49,288
March		17,120,305	0
April		12,419,960	0
May		9,100,971	0
June		9,441,632	0
Total	99,094,673	147,325,193	(147,652)

FY16	FY15
Cumulative	Cumulative
11,568,192	12,082,882
22,617,673	23,533,560
33,105,673	34,340,238
43,643,673	48,171,030
56,080,673	60,055,582
68,732,673	70,111,215
83,859,673	84,056,613
99,094,673	99,242,325
0	116,362,630
0	128,782,590
0	137,883,561
0	147,325,193

City of Unalaska
Solid Waste Revenue Report
Solid Waste Fund

02/29/16

FY16 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY16 YTD Revenue	FY15YTD Revenue	YTD Inc/(Dec)
Jul-15	23,468	185,046	13,987	222,501	222,501	185,617	36,885
Aug-15	23,436	152,282	20,159	195,877	418,378	376,290	42,089
Sep-15	23,403	189,855	28,142	241,399	659,777	542,676	117,102
Oct-15	23,380	170,074	47,408	240,863	900,640	722,953	177,687
Nov-15	23,351	122,697	23,748	169,796	1,070,436	865,157	205,278
Dec-15	23,396	102,305	18,714	144,416	1,214,851	982,311	232,540
Jan-16	23,309	159,250	30,285	212,843	1,427,695	1,164,621	263,074
Feb-16	23,344	195,996	72,130	291,470	1,719,165	1,372,526	346,638
Mar-16				0	0	1,594,608	0
Apr-16				0	0	1,787,525	0
May-16				0	0	1,938,978	0
Jun-16				0	0	2,438,035	0
YTD Totals	187,086	1,277,505	254,573	1,719,165			
FY 16 Budget	202,104	1,270,620	1,351,510	2,824,234			
% of Budget	92.6	100.5	18.8	60.9			

FY16 Month	FY16 Tons of Waste	FY15 Tons of Waste	Increase (Decrease)
July	778.49	667.04	111.45
August	661.22	654.66	6.56
September	794.63	625.59	169.04
October	693.30	592.06	101.24
November	493.31	457.76	35.55
December	443.42	409.34	34.08
January	682.63	619.46	63.17
February	915.57	755.40	160.17
March		831.19	0.00
April		681.70	0.00
May		488.61	0.00
June		725.44	0.00
Total	5462.57	7508.25	681.26

Cummulative	
FY16 Tons of Waste	FY15 Tons of Waste
778.49	667.04
1439.71	1321.70
2234.34	1947.29
2927.64	2539.35
3420.95	2997.11
3864.37	3406.45
4547.00	4025.91
5462.57	4781.31
0.00	5612.50
0.00	6294.20
0.00	6782.81
0.00	7508.25

CITY OF UNALASKA
FY16 PORTS REVENUE

		UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock		CEM							
Month	Year	Docking/ Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Util	Docking/ Moorage	Utility Fees	Other Rev&Fees	Monthly Revenue	FY16 YTD Revenue	% of Budget	FY15 YTD Revenue	YTD Inc(Dec)
Jul	2015	144,219	372,610	47,207	34,481	25,479	1,428	7,197	495	9,540	4,568	9,752	7,461	2,869	667,306	667,306	10.3%	924,416	(257,110)
Aug	2015	116,348	415,666	48,084	36,127	39,785	2,424	4,143	444	6,302	4,953	7,508	4,110	28,471	714,363	1,381,669	21.2%	1,631,415	(249,746)
Sept	2015	125,199	375,854	47,120	32,781	59,540	2,354	8,878	593	10,013	2,517	14,665	11,113	8,213	698,839	2,080,508	32.0%	2,255,388	(174,880)
Oct	2015	123,581	240,379	47,821	27,627	51,080	5,059	3,132	479	12,186	5,011	20,390	14,615	3,458	554,818	2,635,326	40.5%	2,824,027	(188,701)
Nov	2015	75,345	183,623	46,566	19,011	20,927	12,843	5,504	773	13,015	2,585	39,307	29,659	932	450,090	3,085,417	47.4%	3,242,596	(157,179)
Dec	2015	76,247	87,401	45,093	35,034	40,877	15,806	2,609	1,664	6,336	3,023	56,718	45,688	987	417,484	3,502,901	53.9%	3,623,793	(120,892)
Jan	2016	64,874	57,758	46,121	22,334	31,529	16,458	8,278	1,830	7,990	5,493	185,978	37,643	512	486,798	3,989,699	61.3%	4,196,171	(206,472)
Feb	2016	93,581	208,361	46,562	32,787	36,476	3,190	3,150	1,485	11,713	11,926	10,443	9,301	29,598	498,575	4,488,273	69.0%	4,731,115	(242,842)
Mar	2016														0	0	0.0%	5,590,311	0
Apr	2016														0	0	0.0%	6,170,242	0
May	2016														0	0	0.0%	6,562,904	0
Jun	2016														0	0	0.0%	6,959,784	0
Totals		819,393	1,941,652	374,574	240,182	305,692	59,563	42,890	7,763	77,095	40,077	344,761	159,590	75,041	4,488,273				
Loc total		3,375,802				365,255		50,654		117,172		504,350							
Loc percent		75.2%				8.1%		1.1%		2.6%		11.2%							
FY16 Budget		1,320,000	2,835,835	594,500	313,365	395,000	104,658	74,000	17,494	101,500	34,900	410,000	230,000	73,000	6,504,252				
% to Budget		62.1%	68.5%	63.0%	76.6%	77.4%	56.9%	58.0%	44.4%	76.0%	114.8%	84.1%	69.4%	102.8%	69.0%				

PORTS RECEIVABLES

[illegible]

CITY OF UNALASKA
FY16 AIRPORT REVENUE

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY16 YTD REVENUE	% OF BUDGET	FY15 YTD REVENUE	YTD INC/(DEC)
JUL	2015	47,150	35	218	47,403	47,403	10.2%	39,527	7,876
AUG	2015	48,330	36	230	48,596	95,999	20.7%	79,665	16,334
SEP	2015	48,455	42	242	48,739	144,739	31.2%	119,767	24,972
OCT	2015	43,253	44	254	43,551	188,290	40.6%	160,343	27,947
NOV	2015	44,272	48	267	44,587	232,876	50.2%	203,819	29,057
DEC	2015	52,836	48	4,814	57,697	290,573	62.7%	247,445	43,128
JAN	2016	41,264	27	279	41,570	332,144	71.6%	292,837	39,307
FEB	2016	53,990	29	845	54,864	387,008	83.5%	332,788	54,220
MAR	2016				0	0	0.0%	373,424	0
APR	2016				0	0	0.0%	417,016	0
MAY	2016				0	0	0.0%	464,377	0
JUN	2016				0	0	0.0%	511,371	0
TOTAL		379,550	309	7,148	387,008		0.0%		
FY16 BUDGET		460,000	200	3,500	463,700				
% TO BUDGET		82.5%	154.7%	204.2%	83.5%				

RECEIVABLE BALANCES

		CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
MONTH	YEAR							
JUL	2015	40,068	22,831	1,502	25,520	89,921	28.4%	97,292
AUG	2015	42,157	20,109	1,405	27,142	90,813	29.9%	49,478
SEP	2015	43,286	22,831	1,499	28,777	96,393	29.9%	42,068
OCT	2015	37,565	22,732	1,405	30,424	92,125	33.0%	51,431
NOV	2015	34,439	23,836	4,122	32,083	94,480	34.0%	41,283
DEC	2015	34,439	22,956	1,503	33,754	92,652	36.4%	61,471
JAN	2016	61,420	1,491	0	35,437	98,348	36.0%	37,945
FEB	2016	36,545	27,164	0	37,120	100,830	36.8%	55,280
MAR	2016					0	0.0%	
APR	2016					0	0.0%	
MAY	2016					0	0.0%	
JUN	2016					0	0.0%	
						YTD TOTAL		436,248

FY 16 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY16 YTD REVENUE	% OF BUDGET	FY15 YTD REVENUE	YTD INC/(DEC)
JUL	2015	30,743		30,743	30,743	12.2%	16,744	13,999
AUG	2015	23,400		23,400	54,143	21.5%	48,244	5,899
SEP	2015	15,050		15,050	69,193	27.5%	64,869	4,324
OCT	2015	29,450		29,450	98,643	39.2%	87,506	11,137
NOV	2015	15,625		15,625	114,268	45.4%	110,003	4,265
DEC	2015	30,950		30,950	145,218	57.6%	138,613	6,605
JAN	2016	15,950		15,950	161,168	64.0%	152,063	9,105
FEB	2016	30,350		30,350	191,518	76.0%	180,052	11,466
MAR	2016			0	0	0.0%	201,302	0
APR	2016			0	0	0.0%	216,352	0
MAY	2016			0	0	0.0%	237,682	0
JUN	2016			0	0	0.0%	258,507	0
TOTAL		191,518	0	191,518				
FY16 Budget		251,940	0	251,940				
% TO BUDGET		76.0%		76.0%				

CITY OF UNALASKA
CAPITAL PROJECTS BALANCE SUMMARY
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
GENERAL GOVERNMENT							
Public Safety							
PS401	DPS PARKING LOT	400,000	302,496	322,909	23,228	53,863	
PS601	REPLACE BREATHING AIR COMPRESSOR	78,893	65,100	65,100	1,424	12,369	
	Total Public Safety	478,893	367,595	388,009	24,652	66,232	
Public Works							
D0810	S-CURVE PATHWAYS	66,000	-	15,000	-	51,000	
PW004	ILULAQ LAKE DRAINAGE	1,078,312	9,786	82,674	4,194	991,444	
PW202	BALLYHOO RD DRAINAGE & ELECTRICAL	1,610,000	-	1,575,751	-	34,249	
PW203	CITYWIDE MULTIPLE LOCATION DRAINAGE	3,450,000	1,145,502	1,482,773	748,807	1,218,421	
PW204	PAVEMENT RESURFACING-EXISTING PVMNT	7,928,000	-	6,530,860	12,873	1,384,267	
PW301	SHORE PROTECTION & EROSION CONTROL	265,000	48,000	48,000	-	217,000	
PW401	SUMMER BAY BRIDGE REPLACEMENT	2,330,307	123	2,102,623	22,606	205,078	
PW403	LOWER ILIULIUK RIVER RESTORATION	99,000	-	99,000	-	-	
PW404	UNALASKA LAKE STORMWATER MANAGEMENT	1,035,396	90,476	188,551	14,347	832,498	
PW501	2015 PAVING PROJECT	4,406,628	3,438,213	3,798,308	168,421	439,899	
PW502	OSI MITIGATION PROJECT	150,000	12,905	12,905	5,087	132,008	
PW601	CEMETERY SURVEY	35,000	16,912	16,912	7,248	10,840	
	Total Public Works	22,453,642	4,761,917	15,953,356	983,582	5,516,704	
Parks, Culture & Recreation							
PR001	EXPEDITION PARK ACCESS & UPGRADE	45,500	5,238	43,304	-	2,196	
PR401	AQUATIC CENTER IMPROVEMENTS	1,064,127	22,783	103,106	43,615	917,407	
PR601	PUBLIC LIBRARY EXPANSION	12,500	-	-	-	12,500	
	Total Parks, Culture & Recreation	1,122,127	28,021	146,409	43,615	932,103	
Education							
SS601	UCSD PLAYGROUND RENOVATION	300,000	-	-	-	300,000	
	Total Education	300,000	-	-	-	300,000	
Other							
GG601	GIS ORTHOPHOTOGRAPHY	100,000	-	-	95,000	5,000	
GG602	CITY NETWORK CORE UPGRADE	302,000	274,674	274,674	15,161	12,164	
GG603	CLINIC RESTORATION PROJECT	50,000	50,000	50,000	-	-	
	Total Other	452,000	324,674	324,674	110,161	17,164	

CITY OF UNALASKA
CAPITAL PROJECTS BALANCE SUMMARY
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
<i>ELECTRIC</i>							
<i>Electric</i>							
EL202	TRANSFORMER REPLACEMENT-ELECT DISTR	63,000	26,911	63,000	-	-	
EL302	POWERHOUSE ENGINE 4	8,575,088	78,428	7,629,328	291,103	654,657	
EL402	TRANSFORMER REPLACEMENTS	132,000	21,729	39,129	79,767	13,104	
EL403	POWERHOUSE CONTROL SYSTEM UPGRADE	561,072	5,425	558,100	1,966	1,006	
EL501	ALYESKA ELECTRICAL TIE-IN	687,076	31,440	321,292	13,589	352,195	
EL601	STACK SILENCER INSULATION REPLACMNT	36,000	24,460	24,460	-	11,540	
H0801	APL ELECTRICAL UPGRADES	306,400	-	265,789	6,318	34,293	
	Total Electric	10,360,636	188,392	8,901,099	392,743	1,066,794	

CITY OF UNALASKA
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
WATER							
Water							
WA303	WATER LID FOR HAYSTACK/RAVEN WAY	85,400	-	-	-	85,400	
WA304	WATER SUPPLY DEVELOPMENT PHASE II	560,020	-	356,427	-	203,593	
WA401	NIRVANA PUMP STATION SCADA	74,477	22,801	58,901	-	15,576	
WA402	WATER FLOW OPTIMIZATION	99,500	-	14,340	-	85,160	
WA501	PYRAMID WATER STORAGE TANK	625,000	-	88,979	4,683	531,338	
WA502	BACKFLOW PREVENTER INSTALLATIONS	501,550	28,113	68,228	21,315	412,007	
WA503	ICY LAKE ROOF/SIDING REPLACEMENT	61,250	5,417	40,767	-	20,483	
WA504	WATER UTILITY AUTOMATIC METER READ	106,052	8	8	33,375	72,669	
WA905	WATER TREATMENT FACILITY/RD IMPRMNT	16,403,081	2,456,453	12,687,732	240,298	3,475,051	
	Total Water	18,516,330	2,512,791	13,315,382	299,671	4,901,277	

CITY OF UNALASKA
CAPITAL PROJECTS BALANCE SUMMARY
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
WASTEWATER							
Wastewater							
J0519	WWTP IMPROVEMENTS	31,786,913	2,320,211	29,024,507	367,779	2,394,626	
WW302	SEWER LID FOR HAYSTACK/RAVEN WAY	487,400	-	-	-	487,400	
	Total Wastewater	32,274,313	2,320,211	29,024,507	367,779	2,882,026	

CITY OF UNALASKA
CAPITAL PROJECTS BALANCE SUMMARY
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
SOLID WASTE							
<i>Solid Waste</i>							
SW101	CELL 2-1 DESIGN	9,290,096	1,510,436	5,059,450	274,667	3,955,979	
SW601	LF BALER FACILITY BOILER FLUE REPLA	14,000	9,209	9,209	-	4,791	
SW602	PORTABLE TIRE BALER	113,383	85,736	85,736	-	27,647	
	Total Solid Waste	9,417,479	1,605,381	5,154,395	274,667	3,988,417	

CITY OF UNALASKA
CAPITAL PROJECTS BALANCE SUMMARY
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
PORTS & HARBORS							
Ports & Harbors							
PH201	DREDGE ENRANCE CHANNEL-COE RECON	250,000	5,610	25,175	14,856	209,969	
PH301	UMC DOCK REPLACEMENT & EXPANSION	1,884,858	250,613	774,505	1,099,865	10,489	
PH303	ROBERT STORRS SBH IMPROVEMENTS	5,782,609	2,791,718	5,200,334	178,917	403,358	
PH501	FY15 USCG PAVING PROJECT	1,352,506	840,302	946,296	187,302	218,908	
PH601	LIGHT CARGO DOCK EXPANSION	167,650	990	990	152,200	14,460	
PH602	LIGHT CARGO DOCK & UMC DREDGING	109,650	-	-	-	109,650	
PH603	UMC ELECT. PEDESTAL INSTALLATION	100,000	-	-	-	100,000	
PH905	ROBERT STORRS SBH IMPROVEMNTS A&B	590,000	-	-	-	590,000	
	Total Ports & Harbors	10,237,273	3,889,233	6,947,300	1,633,140	1,656,833	

CITY OF UNALASKA
CAPITAL PROJECTS BALANCE SUMMARY
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PROJECT	DESCRIPTION	BUDGET	2016 ACTUAL	LTD ACTUAL	ENCUMB	AVAILABLE BALANCE	% USED
HOUSING							
Housing							
N0701	DIRECTOR HOUSING	975,260	-	343	-	974,917	
	Total Housing	975,260	-	343	-	974,917	

**CITY OF UNALASKA, ALASKA
PLANNING COMMISSION & PLATTING BOARD
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING
THURSDAY, JANUARY 21, 2016, 6:00 P.M.
UNALASKA CITY HALL COUNCIL CHAMBERS
AGENDA**

HISTORIC PRESERVATION COMMISSION

CALL TO ORDER: Chair Doanh Tran called the meeting to order at 6:21pm

ROLL CALL:

Commissioners Present:

Doanh Tran
Jessica Earnshaw
Billie Joe Gehring
Anthony Grande, Planning Director
David Martinson, City Manager

REVISIONS TO THE AGENDA: NONE

APPEARANCE REQUESTS: NONE

ANNOUNCEMENTS: Mr. Grande discussed the Henry Swanson House & Manson Saltery Improvement Project that was approved by the City Council but no funding for it yet from last year. Moving forward to FY17, the Planning Department nominates the Henry Swanson House Improvement Project again which they think is more feasible. He said he will inform/update the commissioners as the plan push thru.

Mr. Grande stated that a Historic Preservation Consultant will be selected who will be inventorying the historic resources. Commissioner Gehring asked how many proposals did we received. Mr. Grande responds there were 6 proposals.

Chair Tran welcomed Mr. Martinson, City Manager. Mr. Martinson stated that Historic Preservation is very important aspect for any community. He is looking forward to be on board.

MINUTES: Historic Preservation Commission, November 19, 2015. Chair Tran called a motion to approve the minutes from the November 19, 2015 meeting, Ms. Gehring made a motion. Chair Tran asked if there were any further discussion on the minutes. There being no comment, Chair Tran called for a vote, which was unanimous (3-0). the minutes for the November 19, 2015 meeting were adopted.

BUSINESS ITEMS

RESOLUTION 2016-01: A RESOLUTION APPROVING THE HISTORIC PRESERVATION COMMISSION 2015 ANNUAL REPORT AND FILING THE SAME WITH THE UNALASKA CITY COUNCIL

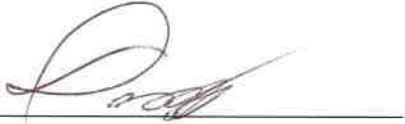
Mr. Grande reviewed the annual report of 2015, and also discussed goals for the upcoming year.

The Commissioners discussed the annual report with all comments in agreement with the report and goals stated.

Chair Tran asked for a motion to approve Resolution 2016-01. Commissioner Earnshaw made a motion to approve it, Mr. Grande made a motion to amend Resolution 2016-01 to reflect the correct year in the goals section of the report, Commissioner Earnshaw seconded. Chair Tran called for a vote. The vote (5-0) for the Amendments. (5-0) for the Resolution 2016-01 was approved.

ADJOURNMENT: Chair Tran adjourned the meeting at 6:48pm.

PASSED AND APPROVED THIS 15th DAY OF March 2016 BY THE CTY OF UNALASKA, ALASKA
HISTORIC PRESERVATION COMMISSION.



Doanh Tran
Commission Chair

March 15, 2016

Date



Anthony Grande, AICP
Secretary of the Commission

3-15-16

Date

Prepared by the Planning Department

**CITY OF UNALASKA, ALASKA
PLANNING COMMISSION & PLATTING BOARD
REGULAR MEETING
THURSDAY, FEBRUARY 18, 2016, 6:00 P.M.
UNALASKA CITY HALL COUNCIL CHAMBERS
AGENDA**

CALL TO ORDER: Commissioner Vicki Williams called the meeting to order at 6:00 PM.

ROLL CALL

Commissioners present

Vicki Williams

Commissioners excused

Jessica Earnshaw (medical)

Lottie Roll (non-medical)

Commissioners absent

Doanh Tran

Billie Jo Gehring

Staff present:

Anthony Grande, Planning Director

Due to lack of a quorum Mr. Grande called for a motion to adjourn the meeting to Thursday, February 25, 2016 at 6:00 PM. Commissioner Williams seconded the motion. Commissioner Williams moved to approve the motion to adjourn to Thursday, February 25, 2016 at 6:00 PM, City Hall Council Chambers. Commissioner Williams called for a vote to approve. The vote was unanimous (1-0) and the motion was carried and adopted.

ADJOURNMENT: Commissioner Williams adjourned the meeting at 6:02 PM to be continued on Thursday, February 25, 2016 at 6:00 PM at City Hall Council Chambers.

CALL TO ORDER: Commissioner Vicki Williams called the meeting to order at 6:05 PM on Thursday, February 25, 2016.

ROLL CALL

Commissioners present:

Vicki Williams

Lottie Roll

Staff present:

Anthony Grande, Planning Director

Due to lack of quorum Commissioner Williams called for a recess till 7:00pm. Commissioner Roll seconded.

CALL TO ORDER: Mr. Grande Called the meeting back to order at 7:23 PM.

ROLL CALL

Commissioners present:

Billie Jo Gehring

Vicki Williams

Lottie Roll

Staff present:

Anthony Grande, Planning Director

REVISIONS TO THE AGENDA: Mr. Grande stated that the agenda would remain the same without any objections.

APPEARANCE REQUESTS: None

ANNOUNCEMENTS: None

MINUTES: Planning Commission & Platting Board, January 21, 2016. Ms. Gehring moved to approve the minutes from January 21, 2016 meeting, Ms. Roll requested to change commissioners absent to commissioners excused as she informed about it ahead of time. Ms. Roll moved to accept the agenda with the corrections. Ms. Williams seconded it. Mr. Grande made a motion to approve the minutes and a motion to amend the minutes which reflects the excused absences of Commissioner Williams and Commissioner Roll. Ms. Williams seconded it. Chair Gehring call for a vote, the vote was unanimous (3-0). The minutes for the January 21, 2016 meeting were approved as amended.

PUBLIC HEARING

1. **RESOLUTION 2016-02:** A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR NATURAL RESOURCE EXTRACTION ON GSA PARCELS 2 AND 3, LOCATED AT 291 SALMON WAY

Chair Gehring asked if any member of the public would like to testify. Hearing none, Chair Gehring closed the public hearing.

OLD BUSINESS

No Items

NEW BUSINESS

2. **RESOLUTION 2016-02:** A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR NATURAL RESOURCE EXTRACTION ON GSA PARCELS 2 AND 3, LOCATED AT 291 SALMON WAY

Chair Gehring called for staff report. Mr. Grande explained that it's a natural resource extraction use. The property is located behind UniSea buildings. The property is zoned as marine related industrial; therefore staff does not see any negative impact of the use. Mr. Grande stated that there will be some buildings closed for small period of time during blasting to make sure that the residences of the buildings are safe. Also he stated that Onalaska Corporation and Museum will be impacted therefor the blasting will take place after 5:00 PM. That way the businesses will not be impacted during office hours.

Chair Gehring asked if the buildings are in any danger. Mr. Grande responded that they have submitted an excavation permit which will be reviewed by the city engineer and other departments. Mr. Grande also stated that they have a safety plans in place and there is going to be a radius around which no one will be allowed to be during the blast. They are also going to evacuate the buildings of the area and Salmon way will be closed for 1 hour.

Mr. Grande explained the conditions and recommends commissioners to approve the resolution. Chair Gehring asked the Commissioners if they had any questions or further discussion. Commissioner Roll asked if there are any particles in the air that can cause any breathing problem after the blast. Mr. Grande responded that we can bring

this up to the city engineer. Mr. Grande suggested asking this question to the project manager he responded that there will not be any hazard materials in the air and that they will take care of it. Commissioner Roll asked if a person going to be Alaskan certified blaster, also if they are sending a person to Unalaska, Dutch Harbor or if there is a certified blaster in town. The project manager responded that they hired a licensed blaster by State of Alaska also a blasting consultant to look at the engineering of the blast.

Commissioner Williams made a motion to approve the Resolution 2016-02. Commissioner Roll seconded. There being no further discussion, Chair Gehring called for a vote to approve the Resolution 2016-02, the vote was unanimous (3-0), and the motion was carried and approved.

3. SELECTION OF CHAIR AND VICE CHAIR

Chair Gehring asked for selection of chair and vice chair. Commissioner Williams stated that she would like to wait for Commissioner Jessica Earnshaw. Chair Gehring seconded. There being no objection. Selection of chair and vice chair moved to March agenda.

Commissioner Williams stated that she would like to add a resolution for teleconference for commissioner. Chair Gehring agreed to teleconference. Mr. Grande responded that he will add this item in next agenda. Commissioner Gehring would like to know reading public nuisance. Mr. Grande responded that the nuisance ordinance has been passed and explained the law.

WORKSESSION

No Items

ADJOURNMENT: Chair Gehring adjourned the meeting at 7:50 PM.

PASSED AND APPROVED THIS 17th DAY OF March, 2016 BY THE CTY OF UNALASKA, ALASKA PLANNING COMMISSION.



Doanh Tran
Commission Chair



Date



Anthony Grande, AICP
Secretary of the Commission



Date

Prepared by Ruchi Patel and Anthony Grande, Planning Department

To: Mayor and Council

From: David A. Martinson, City Manager

Subject: City Manager's Report

Date: March 22, 2016

CMMP and Budget: The administration continues to work on developing the CMMP to present to council during the budget cycle. We are now compiling the projects from the departments and working through the process to validate requirements and develop the appropriate timing for project execution. The staff also continues to develop the FY17 budget requirements. We look forward to our CMMP and Budget presentations to Council in the future.

Small Business Meeting: I hosted a small business meeting on March 9, 2016 from 6:00-8:00 pm. There were 19 people in attendance from various businesses. The purpose of the meeting was to allow small business owners the opportunity to help me understand the difficulties of starting and owning a small business here in Unalaska. While the discussion varied from alternative energy sources to how the City could help defray costs for small businesses. I thoroughly appreciated the feedback from the community members that attended and plan to continue these periodic meetings.

Finance Director: We have brought Karl Swanson on board as the interim finance director to cover Patricia Soule's absence. Karl has previously performed this function for the City in our last Finance Director Search. We are hopeful that we get well qualified applicants to hire as soon as possible.

University of Alaska Fairbanks Alaska Sea Grant Program: On March 14th, the Port Director and Assistant City Manager attended an informal meeting with other community members to discuss the future of the University of Alaska Fairbanks Alaska Sea Grant Program, their new strategic plan, and how it relates to Unalaska. This plan will outline how Alaska Sea Grant's work in the next four years will address four broad focus areas including: Healthy Coastal Ecosystems, Sustainable Fisheries and Aquaculture, Resilient Communities and Economies, Environmental Literacy and Workforce Development. Reach out to Melissa Good with our local Sea Grant Marine Advisory Program with questions, comments or ideas.

Alaska Shield: The City of Unalaska will be one of thirteen communities and eleven State or Federal agencies that will be participating in Alaska Shield 2016, a State-wide emergency preparedness exercise. This exercise is coordinated through the Alaska Department of Homeland Security & Emergency Preparedness and will occur at the beginning of April. The exercise is based on 'man-made' disasters and is intended to test our ability to respond to and recover from such an incident. The City of Unalaska will be testing the core capabilities of operational coordination, mass care services, community resilience, and on-scene security and protection. The exercise will be partially funded through a grant that Public Safety received from the Department of Homeland Security and Emergency Management.

Chill, it's a Drill! : National Tsunami Awareness Week is March 27th- April 2. On Wednesday, March 30 between 10:15 AM and 10:45 AM community members may see or hear TV and radio audiences or a message that a tsunami warning has been issued impacting Alaska. This is a test to make sure that the tsunami warning system works from one end to the other. So tell your friends and family: it's not a real emergency, do not evacuate your home, and do not call 911.

**CITY OF UNALASKA
UNALASKA, ALASKA**

RESOLUTION 2016-21

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNALASKA,
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH
NORTHERN ALASKA CONTRACTORS, INC. IN THE AMOUNT OF \$471,680 FOR
THE GILMAN ROAD STORM DRAIN PROJECT**

WHEREAS, the City of Unalaska passed Ordinance 2011-05 appropriating \$350,000 for the design of miscellaneous storm drain improvements; and

WHEREAS, The City of Unalaska passed Ordinance 2012-04 appropriating \$3,100,000 for construction of miscellaneous storm drain improvements; and

WHEREAS, the City of Unalaska determined the need to install a storm drain system on Gilman Road; and

WHEREAS, Northern Alaska Contractors, Inc. completed a portion of the Gilman Road storm drain improvements; and

WHEREAS, the City of Unalaska has negotiated a fair and reasonable price for the completion of the Gilman Road storm drain improvements;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Unalaska authorizes the City Manager to enter into an agreement with Northern Alaska Contractors, Inc. for the Gilman Road Storm Drain Project.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 22th DAY OF March 2016.

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS COHENOUR, DIRECTOR OF PUBLIC WORKS
THRU: DAVID MARTINSON, CITY MANAGER
DATE: MARCH 16, 2016
RE: RESOLUTION 2016-21: AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ALASKA CONTRACTORS, INC IN THE AMOUNT OF \$471,680 FOR CONSTRUCTION OF THE GILMAN ROAD STORM DRAIN PROJECT

SUMMARY:

Resolution 2016-21 will authorize the City Manager to enter into an agreement with Northern Alaska Contractors, Inc. for the Gilman Road Storm Drain Project in the amount of \$471,680.

PREVIOUS COUNCIL ACTION:

- Ordinance 2011-05, adopting the City of Unalaska FY12 Capital Budget, appropriating \$350,000 for the Design of the Miscellaneous Storm Drain Improvements Project.
- Ordinance 2012-04, adopting the City of Unalaska FY13 Capital Budget, appropriating \$3,100,000 for the Construction of the Miscellaneous Storm Drain Improvements Project.
- Of the total AMI contract for WWTP in the amount of \$19,787,958.76 value today; original contract amount was \$19,270,000 and originally signed on May 31, 2013, \$1.2 million was committed to the Gilman Road Storm Drain improvement.

BACKGROUND:

The existing Waste Water Treatment Plant (WWTP) construction contract with Alaska Mechanical, Inc. (AMI) included construction of a storm drain system on Gilman Road from the WWTP to Pace Setter Way with discharge into the Robert Storrs Harbor near the west end of the Unisea Hotel/Sports Bar building. AMI used Northern Alaska Contractors, Inc. (NAC) as a subcontractor to perform the work.

NAC installed the portion of the storm drain near the WWTP. NAC also installed the portion of the storm drain behind the Unisea building including the discharge pipe into the Robert Storrs Harbor. When installing the portion of the storm drain system in Gilman Road, NAC encountered a 10" underground pipe belonging to Unisea. It became apparent that the design location of the new storm drain was in the same location as Unisea's 10" outfall pipe. Because of this underground pipe conflict, the portion of the storm drain in Gilman Road is not constructible as presently designed. The designers knew there was a risk of encountering undocumented underground structures because Unisea does not have as-built locations for their outfall pipes in Gilman Road.

In October, Tom Regan met on-site with Art Aliment and Gregg Bishop from Unisea and Glenn Olson from NAC to discuss options. Relocation of the new storm drain was not a viable option as it created a host of other issues. Art Aliment said that Unisea desired to replace their outfall which was causing the conflict because it was their oldest outfall pipe and was of inferior quality. Unisea had already been in negotiations with NAC to replace this pipe but had not yet committed to doing it. Subsequent to the on-site meeting, Art Aliment committed to replacing their outfall pipe but he could not contract to do so until 2016. The work needs to be completed prior to "B" Season, or about June 1st. NAC and Unisea are currently working out the details for the Unisea outfall replacement.

Since the Gilman Road storm drain was not constructible as noted above and as designed in the WWTP project, AMI was asked to provide a credit for deleting the Gilman Road portion of the storm drain from the WWTP contract scope. Terms were negotiated with AMI and their subcontractor, NAC. Credit pricing was accurately determined by proportioning the scheduled values for remaining work with what was already constructed. As the subcontractor, NAC credited \$471,680 to AMI who in turn credited that full amount to the City. AMI also credited an additional \$35,376 which represented their amount of markup on their subcontractor. This resulted in a total change order credit of \$507,056 back to the City. NAC has agreed to complete all of the remaining Gilman Road storm drain work under a separate contract with the City for the \$471,680 amount NAC credited equating to a net zero change in cost to the City.

The Gilman Road storm drain and Unisea outfall replacement need to be done concurrently to use the same trench, avoid conflicts, and to make both projects feasible. Construction of the storm drain is the impetus for Unisea to replace their outfall and the two projects need to be constructed concurrently for both projects to be successful.

Bidding the remainder of the Gilman Road storm drain work independently creates issues with the Unisea outfall replacement and ownership of materials which have already been purchased by NAC. With deletion of the Gilman Road storm drain work from the WWTP contract, materials not already used become the property of the City. NAC purchased the materials and they are stored, with approval, on private land at the Intersea Mall.

DISCUSSION:

There was incentive to do the Gilman Road storm drain work outside of AMI's current contract in order to prevent delay in finalizing the WWTP contract, to work directly with NAC, to avoid AMI's markups to NAC's cost, to prevent AMI from additional claims due to changed site conditions, and to allow construction concurrent with replacement of the Unisea Outfall. There will be no increase to the contract budget for the Gilman Road storm drain work except the ever-present possibility of additional changes due to unknown subsurface conditions.

Based on the experience, quality of work, and the extent to which they've already completed much of the storm drain work, staff is recommending that the contract for the Gilman Road Storm Drain Project be awarded to Northern Alaska Contractors, Inc. In addition, while it may appear this is a sole source contract, the administration views it as a competitive bid project given the original bids received by the contractors during the WWTP contract process.

This will be a stand-alone contract between the City and NAC for the Gilman Road storm drain work only and will not include any portion of the Unisea outfall replacement. If this resolution is approved, a written agreement will be made with NAC requiring all work be done in accordance with all of the terms and conditions of the AMI contract. Work should be completed prior to June 1, 2016 for the start of "B" Season.

ALTERNATIVES:

- 1) Council could fully approve Resolution 2016-21
- 2) Council could choose not to award this contract
- 3) Council could offer alternative solutions to complete the Gilman Road Storm Drain

FINANCIAL IMPLICATIONS:

Funding for this work will come from PW203. The budget for Gilman Road Storm Drain Project includes funding for construction, construction engineering, inspection, and contingencies. There will be no net additional costs for performing this work outside of AMI's contract.

LEGAL: N/A

STAFF RECOMMENDATION:

Staff recommends approving this Resolution.

PROPOSED MOTION:

I move to approve Resolution 2016-21

CITY MANAGER'S COMMENTS:

The City Manager recommends the council approve so the WWTP and all other elements contracted for are completed. The end result will benefit the City and Unisea.

Attachments:

1. N/A

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2016-08

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING UNALASKA CODE OF ORDINANCES
CHAPTER 8.04 PLANNING, TO PERMIT PHYSICALLY ABSENT PLANNING COMMISSION MEMBERS TO
PARTICIPATE IN MEETINGS TELEPHONICALLY WITH PRIOR NOTICE

BE IT ENACTED by the City Council of the City of Unalaska:

Section 1: Form. This is a Code ordinance.

Section 2: Amendment of Section 8.04.060 OFFICERS, RULES, AND MEETINGS. Section 8.04.060 of the Unalaska Code of Ordinances is hereby amended to read as follows: [additions are underlined; deletions are in brackets]

8.04.060 OFFICERS, RULES, AND MEETINGS.

(D) *Telephonic Participation*.

(1) A Planning Commission member may participate via telephone in any meeting or work session up to 3 times per 12-month period beginning February 15 of each year. A Planning Commission meeting must have at least two non-ex-officio members physically present. Any member participating by telephone shall be considered present at the meeting or session for all purposes under this Chapter. In order to participate by telephone, the member must declare to the Director of Planning that out of town travel prevents physical attendance at the meeting. Such notice must be provided to the Commission Chair in advance of the meeting.

(2) Notice under this section is acceptable, if provided in writing or via electronic mail ten days prior to the scheduled meeting, and must include a short description of the circumstances which prevent the commissioner's physical attendance at the meeting.

(3) Telephone participation shall be refused by the Commission Chair if, at any time, it appears that technical capabilities or other interference does not allow all person, whether physically present or not, to hear and engage in discussion. Where practicable, any written materials or other information presented during the meeting should be made available to persons participating via telephone.

[Parts D through H are renamed to E through I]

Section 3: Effective Date. This ordinance shall be effective upon passage.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS
____ DAY OF _____, 2016.

ATTEST:

HON. SHIRLEY MARQUARDT
MAYOR

CITY CLERK

MEMORANDUM TO CITY COUNCIL

TO: MAYOR AND CITY COUNCIL
THRU: DAVID MARTINSON, CITY MANAGER
FROM: ANTHONY GRANDE, DIRECTOR OF PLANNING
DATE: MARCH 22, 2016
RE: ORDINANCE 2016-08; TELEPHONIC PARTICIPATION OF PLANNING COMMISSION MEMBERS

SUMMARY: Ordinance 2016-08 has been drafted to allow Planning Commissioners participate in meetings via telephone similar to the City Council participation rules. This has been recommended by the Planning Commission and is a potential solution to some of the issues the Commission has had with giving timely decisions on developers' applications due to a lack of quorum.

PREVIOUS COUNCIL ACTION: None.

BACKGROUND: There is significant value in holding meetings monthly at the regularly scheduled meeting time. The Planning Commission desires to give developers a timely hearing on the items for which they apply. It has been an ongoing struggle to have a quorum at the scheduled meeting time, which has caused delays in the final decision of some developers' applications. The City Council has been allowing their members to participate by telephone since last year with positive results. Planning Commission members have suggested that they could participate by telephone when they are out of town. On March 17, 2016, the Planning Commission approved Resolution 2016-05 recommending this ordinance to Council.

DISCUSSION: Draft Ordinance 2016-08 was created using the same language as the ordinance that permitted the City Council to participate in their meetings telephonically, modified to refer to the Planning Commission. The language is added to Chapter 8.04, which contains all of the rules of order of the Planning Commission. It will be required that two commissioners are physically present for each meeting. Each commissioner will be allowed to participate telephonically up to three times per year. Since the Planning Commission meets only once per month, each commissioner will be effectively allowed to participate in 25% of meetings by telephone over the course of the year. The meeting minutes would reflect four different types of attendance for commissioners: 1)Physically Present; 2)Present via Telephone; 3)Excused; 4)Absent. By code, attendance is recorded on an annual basis with the year consisting of February 15 to February 14 to coincide with the terms of Commissioners, which begin on February 15 of each year. Likewise, telephonic participation would be counted annually using the same calendar beginning February 15 each year.

Staff believes this ordinance will be helpful for the purposes of obtaining timely decisions on applications for conditional uses, variance, and zone amendments. Goal #9 of the Housing Plan component of Comprehensive Plan 2020 states that development review and permitting should be streamlined to ensure that there are no unnecessary barriers to development in the community. The lack of quorum and delayed meetings causes delay and uncertainty for developers and poses an unnecessary hardship. This ordinance will partly alleviate that hardship.

ALTERNATIVES: If The Council chooses not to approve Ordinance 2016-08 as written, alternatives include:

1. Approve an amended version of Ordinance 2016-08;
2. Continue the discussion of Ordinance 2016-08; or
3. Disapprove Ordinance 2016-08

FINANCIAL IMPLICATIONS: None.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 2016-08.

PROPOSED MOTION: I make a motion to move Ordinance 2016-08 to public hearing and second reading on April 12, 2016.

CITY MANAGER'S COMMENTS: I recommend approval of Ordinance 2016-08.

Attachments:

- **City Council Ordinance 2016-08**
- **Planning Commission Resolution 2016-05**

**City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2016-05**

**A RESOLUTION RECOMMENDING APPROVAL OF DRAFT CITY COUNCIL ORDINANCE
2016-08 AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 8.04 PLANNING, TO
PERMIT TELEPHONIC PARTICIPATION OF PLANNING COMMISSION MEMBERS**

WHEREAS, the city desires to encourage sound, orderly growth within the city limits and to avoid land use incompatibilities resulting from uncoordinated development; and

WHEREAS, UCO §8.04.050(A)(4) states that it is the function, power, and duty of the Planning Commission to prepare and to recommend to the City Council ordinances, regulation, or other proposals promoting orderly development indicated as desirable by the Comprehensive Plan; and

WHEREAS, the proposed updates and revisions to Title 8 were requested by the Planning Commission at the February 18, 2016 meeting; and

WHEREAS, the proposed code amendments included in Draft City Council Ordinance 2016-08 have been drafted by Planning Staff to allow for meetings to occur with increased regularity; and

WHEREAS, the proposed code amendments included in the Draft City Council Ordinance 2016-08 advance the recommendations, goals, and objectives identified in the Unalaska Comprehensive Plan 2020; and

WHEREAS, the Planning Commission heard additional public testimony at the March 17, 2016 meeting; and


WHEREAS, the Planning Commission finds the code amendments to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED the Planning Commission recommends the City of Unalaska City Council approves the proposed code amendments, relating to telephonic participation, included in Draft City Council Ordinance 2016-08, as shown in Attachment A.

PASSED AND APPROVED THIS 17th DAY OF March, 2016, BY THE
PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.



Doanh Tran
Commission Chair



Anthony Grande, AICP
Secretary of the Commission

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2016-08

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING UNALASKA CODE OF ORDINANCES
CHAPTER 8.04 PLANNING, TO PERMIT PHYSICALLY ABSENT PLANNING COMMISSION MEMBERS TO
PARTICIPATE IN MEETINGS TELEPHONICALLY WITH PRIOR NOTICE

BE IT ENACTED by the City Council of the City of Unalaska:

Section 1: Form. This is a Code ordinance.

Section 2: Amendment of Section 8.04.060 OFFICERS, RULES, AND MEETINGS. Section 8.04.060 of the Unalaska Code of Ordinances is hereby amended to read as follows: [additions are underlined; deletions are in brackets]

8.04.060 OFFICERS, RULES, AND MEETINGS.

(D) *Telephonic Participation*.

(1) A Planning Commission member may participate via telephone in any meeting or work session up to 3 times per 12-month period beginning February 15 of each year. A Planning Commission meeting must have at least two non-ex-officio members physically present. Any member participating by telephone shall be considered present at the meeting or session for all purposes under this Chapter. In order to participate by telephone, the member must declare to the Director of Planning that out of town travel prevents physical attendance at the meeting. Such notice must be provided to the Commission Chair in advance of the meeting.

(2) Notice under this section is acceptable, if provided in writing or via electronic mail ten days prior to the scheduled meeting, and must include a short description of the circumstances which prevent the commissioner's physical attendance at the meeting.

(3) Telephone participation shall be refused by the Commission Chair if, at any time, it appears that technical capabilities or other interference does not allow all person, whether physically present or not, to hear and engage in discussion. Where practicable, any written materials or other information presented during the meeting should be made available to persons participating via telephone.

[Parts D through H are renamed to E through I]

Section 3: Effective Date. This ordinance shall be effective upon passage.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS
____ DAY OF _____, 2016.

ATTEST:

HON. SHIRLEY MARQUARDT
MAYOR

CITY CLERK

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE NO. 2016-09

CREATING BUDGET AMENDMENT #6 TO THE GENERAL FUND OPERATING BUDGET TO ADD \$184,210 TO PUBLIC SAFETY EQUIPMENT FOR THE PURCHASE OF A FIRE ENGINE AND MOVE THAT PURCHASE TO GOVERNMENT CAPITAL PROJECTS.

BE IT ENACTED BY THE UNALASKA CITY COUNCIL

Section 1. Classification: This is a non-code ordinance.
Section 2. Effective Date: This ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY16 Budget is amended as follows:

- A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.
B. The following are the changes by account line item:

Amendment No. 6 to Ordinance #2015-10

		Current	Requested	Revised
I. OPERATING BUDGET				
A. General Fund - Operations				
Sources				
	Current year budgeted surplus	5,457,314	184,210	5,273,104
Uses				
	Public Safety Operations	6,090,986	(737,573)	5,353,413
B. General Fund - Operations				
	Transfer to Government Capital Projects	1,862,089	737,573	2,599,662
	Fire Engine Project	PS602	-	737,573
			737,573	757,373

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS ____ DAY OF ____ 2016.

MAYOR

ATTEST:

CITY CLERK

Budget Amendment 6

1) General Fund - Operating Budget

Add \$184,210 to the Machinery & Equipment for Fire Engine, to replace what was expended for Ambulance in FY16 vs. FY15 as approved by CMMP and move Fire Engine out of General Fund Operations.

2) General Fund - Capital Projects

Setup PS602 Fire Engine Project to allow department to cross fiscal years in for the purchase of the Fire Engine.

	Org	Object	Project	Current	Requested	Revised
1) <u>General Fund - Operating Budget</u>						
<i>Sources:</i>						
Budgeted Surplus				5,457,314	184,210	5,273,104
<i>Uses:</i>						
DPS FIRE Machinery and Equipment	01021553	57400		573,163	(553,363)	19,800
2) <u>General Fund - Capital Projects</u>						
<i>Sources:</i>						
Transfers to Government Capital Projects	01029854	59920		1,862,089	737,573	2,599,662
<i>Uses:</i>						
Transfers from General Fund	31019848	49100	PS602		737,573	737,573
Machinery and Equipment	31021053	57400	PS602		737,573	737,573

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: MIKE HOLMAN, DPS DIRECTOR
THRU: DAVID MARTINSON, CITY MANAGER
FROM: DEPARTMENT OF PUBLIC SAFETY
DATE: 03/24/2016
RE: BUDGET AMENDMENT ORDINANCE 2016-09

SUMMARY: During the March 29, 2016 meeting, we will be discussing the budget amendment necessary to increase the Fire & EMS budget in the amount of \$184,210.00. This budget amendment is intended to replace expended funds which are needed to purchase the replacement fire engine that was approved in the FY16 Budget.

PREVIOUS COUNCIL ACTION: The funds approved for the purchase of the replacement ambulance and the replacement fire engine were approved by the council in FY15 and FY16 respectively.

BACKGROUND: In Fiscal Year 2015 (FY15) council approved \$184,210.00 for the purchase of a replacement ambulance. The administrative process for purchasing the ambulance started in early FY15, and shortly thereafter the Fire Chief Position (the project coordinator) became vacant and remained vacant for a five month period. This turnover caused a breakdown in the administrative process, resulting in the \$184,210.00 not being encumbered before the end of FY15.

The ambulance was then purchased in FY16, using funds which had been approved by the council for a replacement fire engine. The unanticipated expenditure of these funds from the FY16 budget impacts the purchase of the replacement fire engine.

DISCUSSION: The funds for the replacement ambulance and the replacement fire engine had been approved by council in FY15 and FY16 respectively. Due to a breakdown in the administrative process, the funds approved for the ambulance were not encumbered in FY15 and were expended in FY16. In order to purchase the fire engine approved by council in FY16, the \$184,210.00 expended from the account must be replaced.

The process of purchasing and building a fire engine can take as long as 18 to 24 months, which spans at least two fiscal years. To improve this process, the funds needed to purchase the engine should be moved from the Fire & EMS operations budget and into a project account.

ALTERNATIVES: The alternative is to not approve replacing the expended funds, and purchase a fire engine with reduced capabilities, which may not meet the fire suppression needs of the community.

FINANCIAL IMPLICATIONS: Purchasing a lesser fire engine could result in an increase in community wide insurance rates caused by the lowering of our Insurance Service Organization (ISO) rating. Potential civil liability related to noncompliance with National Fire Protection Association Standard (NFPA 1901) and corresponding Occupational Safety & Health Association regulations could also result.

STAFF RECOMMENDATION: Staff recommends the Council approve the budget amendment request to increase the FY16 Fire & EMS budget in the amount of \$184,210.00; and then move the \$737,573.00 originally approved for the fire engine out of the operations budget and into a project account.

PROPOSED MOTION: Request a motion to approve Ordinance 2016-09 to increase the Department of Public Safety FY16 Fire and EMS budget by \$184,210.00; and then to move the \$737,573.00 needed to purchase the replacement fire engine out of the Fire & EMS operations budget and into a project account.

CITY MANAGER'S COMMENTS: I recommend the approval of this budget amendment and support moving the \$737,573.00 originally approved for the purchase of the fire engine out of the Fire & EMS operations budget into a project account.