

**CITY OF UNALASKA
UNALASKA, ALASKA
REGULAR MEETING
TUESDAY, JULY 8, 2014, 6:00 P.M.
UNALASKA CITY HALL COUNCIL CHAMBERS
AGENDA**

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
RECOGNITION OF VISITORS
ADDITIONS TO AGENDA
MINUTES: MAY 27 AND MAY 29, 2014
FINANCIAL REPORT: MAY, 2014
BOARD/COMMISSION REPORTS
AWARDS/PRESENTATIONS
MANAGER'S REPORT
COMMUNITY INPUT/ANNOUNCEMENTS
PUBLIC INPUT ON AGENDA ITEMS

PUBLIC HEARING

1. **ORDINANCE 2014-10:** AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES
2. **ORDINANCE 2014-15:** AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 2.04 TO CORRECT LANGUAGE, CHAPTER 2.08 TO CLARIFY THE RESIDENCY REQUIREMENT FOR THE MAYOR, CHAPTER 2.12 TO CLARIFY THE RESIDENCY REQUIREMENT FOR COUNCIL MEMBERS, CHAPTER 2.16 TO CHANGE THE REGULAR MEETING TIME, CHAPTER 2.44 TO UPDATE THE ORGANIZATION OF THE DEPARTMENT OF PUBLIC SAFETY TO REFLECT CURRENT PRACTICE, CHAPTER 2.76 TO DESIGNATE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION, AND CHAPTER 2.96 TO CLARIFY SUCCESSION PLANNING AND MAKE MINOR LANGUAGE CORRECTIONS.

WORK SESSION

1. **DISCUSSION - ORDINANCE 2014-04:** AMENDING UNALASKA MUNICIPAL CODE CHAPTER 8.06 ADDING AND UPDATING DEFINITIONS, CHAPTER 8.08 CLARIFYING SUBDIVISION REQUIREMENTS, AND CHAPTER 8.12 DELETING BUILDING SEPARATION LANGUAGE, ADDING A ZONING DESIGNATION FOR CONSTRUCTION CAMPS, AND CHANGING SUBMITTAL DEADLINE REQUIREMENTS.
2. **ORDINANCE 2014-16:** CREATING BUDGET AMENDMENT NO. 1 TO THE FY15 OPERATING BUDGET TO INCREASE THE FINANCE BUDGET FOR INCREASED INTERNET SPEED AND TRANSFERING FUNDS BETWEEN THE DELTA WAY STORM DRAIN AND LIFT STATION #3 PROJECTS

RECONVENE TO REGULAR SESSION

CONSENT AGENDA

UNFINISHED BUSINESS

1. **ORDINANCE 2014-10 – SECOND READING:** AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES
2. **ORDINANCE 2014-15 – SECOND READING:** AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 2.04 TO CORRECT LANGUAGE, CHAPTER 2.08 TO CLARIFY THE RESIDENCY REQUIREMENT FOR THE MAYOR, CHAPTER 2.12 TO CLARIFY THE RESIDENCY REQUIREMENT FOR COUNCIL MEMBERS, CHAPTER 2.16 TO CHANGE THE REGULAR MEETING TIME, CHAPTER 2.44 TO UPDATE THE ORGANIZATION OF THE DEPARTMENT OF PUBLIC SAFETY TO REFLECT CURRENT PRACTICE, CHAPTER 2.76 TO DESIGNATE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION, AND CHAPTER 2.96 TO CLARIFY SUCCESSION PLANNING AND MAKE MINOR LANGUAGE CORRECTIONS.

NEW BUSINESS

1. **ORDINANCE 2014-04 – FIRST READING:** AMENDING UNALASKA MUNICIPAL CODE CHAPTER 8.06 ADDING AND UPDATING DEFINITIONS, CHAPTER 8.08 CLARIFYING SUBDIVISION REQUIREMENTS, AND CHAPTER 8.12 DELETING BUILDING SEPARATION LANGUAGE, ADDING A ZONING DESIGNATION FOR CONSTRUCTION CAMPS, AND CHANGING SUBMITTAL DEADLINE REQUIREMENTS.
2. **ORDINANCE 2014-16 – FIRST READING:** CREATING BUDGET AMENDMENT NO. 1 TO THE FY15 OPERATING BUDGET TO INCREASE THE FINANCE BUDGET FOR INCREASED INTERNET SPEED AND TRANSFERING FUNDS BETWEEN THE DELTA WAY STORM DRAIN AND LIFT STATION #3 PROJECTS
3. **RESOLUTION 2014-54:** AUTHORIZING THE WRITE-OFF OF VARIOUS ACCOUNT RECEIVABLES
4. **RESOLUTION 2014-60:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RONALD MOORE FOR THE REMOVAL OF SCRAP METAL AND JUNK VEHICLES IN THE AMOUNT OF \$30,000.
5. **RESOLUTION 2014-65:** AUTHORIZING THE ACCEPTANCE OF ARNOLD DUSHKIN'S LATE APPLICATION FOR A SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR CALENDAR YEAR 2014

EXECUTIVE SESSION: IBU CONTRACT AND 302 PCR CONTRACT/COMP STUDY

7. **RESOLUTION 2014-63:** AUTHORIZING THE CITY MANAGER TO SIGN A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF UNALASKA AND THE INLAND BOATMEN'S UNION OF THE PACIFIC, ALASKA REGION, FOR REPRESENTED EMPLOYEES IN THE DEPARTMENT OF PORTS AND HARBORS

COUNCIL DIRECTIVES TO MANAGER

COMMUNITY INPUT
ANNOUNCEMENTS
ADJOURNMENT

**CITY OF UNALASKA
UNALASKA, ALASKA
REGULAR MEETING
MAY 27, 2014**

The regular meeting of the Unalaska City Council was called to order by Mayor Marquardt at 6:00 p.m. on May 27, 2014, in the Unalaska City Hall Council Chambers. Roll was taken:

PRESENT

Shirley Marquardt, Mayor
Alejandro Tungul
Dennis Robinson
David Gregory
Tom Enlow
Zoya Johnson
Roger Rowland

PLEDGE OF ALLEGIANCE: Mayor Marquardt led the Pledge of Allegiance

RECOGNITION OF VISITORS: Mayor Marquardt introduced Dick Somerville of PND Juneau and Mark Morris of Morris Engineering Group.

APPROVAL OF AGENDA: The agenda was adopted as presented.

MINUTES: The minutes of the May 13, 2014 Board of Equalization and regular Council meetings were approved as submitted.

FINANCIAL REPORT: The April 2014 Financial Report was accepted.

BOARD/COMMISSION REPORTS: None

AWARDS AND PRESENTATIONS: Chris Bobbitt was recognized for his service as chair of the Unalaska Planning Commission.

MANAGER'S REPORT: City Manager Hladick summarized the activities of the previous week, including the public meeting about the design of a replacement for the Tustemena conducted by Captain John Falvey of Alaska Marine Highways and Deputy Commissioner Reuben Yost of the Alaska Department of Transportation, the activities of the visiting charette team from the American Planning Association, the visit and public meeting with Admiral Thomas Ostebo and Senator Mark Begich, the USO 300 show, and the Memorial Day service at Memorial Park. Mayor Marquardt thanked Frank Kelly for his hard work putting together the Memorial Day service, which was particularly meaningful because of the large Coast Guard presence.

The Captain of the Port and the Chaplain from the U.S. Coast Guard participated in the Memorial Day activities. The Captain of the Port met with the marine pilots and City staff to discuss future issues that will affect the port. There will be a full-scale Coast Guard oil spill drill, including an ETS exercise, this September.

COMMUNITY INPUT AND ANNOUNCEMENTS:

PUBLIC INPUT:

PUBLIC HEARING:

Mayor Marquardt opened the public hearing on Ordinance 2014-14.

1. **ORDINANCE 2014-14:** APPROPRIATING \$291,724 TO THE MUSEUM OF THE ALEUTIANS AND CONSIDERING THAT SUM INCLUDED IN THE FISCAL YEAR 2015 OPERATING BUDGET FOR THE CITY OF UNALASKA

Hearing no testimony, Mayor Marquardt closed the public hearing on Ordinance 2014-14.

Mayor Marquardt opened the public hearing on Ordinance 2014-08.

2. **ORDINANCE 2014-08:** ADOPTING FY15 OPERATING AND CAPITAL BUDGET FOR THE CITY OF UNALASKA

Hearing no testimony, Mayor Marquardt closed the public hearing on Ordinance 2014-08.

Mayor Marquardt opened the public hearing on Ordinance 2014-11.

3. **ORDINANCE 2014-11:** TO ZONE A 2.94-ACRE PORTION, MORE OR LESS, OF CURRENTLY UN-ZONED AND UN-SURVEYED TIDELANDS IN CAPTAINS BAY THAT HAVE BEEN REQUESTED FROM THE STATE OF ALASKA, TO DEVELOPABLE TIDELANDS, LOCATED WITHIN THE MUNICIPAL BOUNDARY OF THE CITY OF UNALASKA

Hearing no testimony, Mayor Marquardt closed the public hearing on Ordinance 2014-11.

Mayor Marquardt opened the public hearing on Ordinance 2014-13.

4. **ORDINANCE 2014-13:** CREATING BUDGET AMENDMENT NO. 10 TO THE FY14 OPERATING BUDGET TO INCREASE THE FINANCE DEPARTMENT BUDGET FOR UNPLANNED EXPENDITURES, TO INCREASE PUBLIC SAFETY BUDGET FOR THE ACCEPTANCE OF TWO (2) GRANTS, AND TO INCLUDE FUNDING FOR NORTHERN ECONOMICS IN RESPONSE TO THE ARCTIC DEEP DRAFT PORT STUDY

Hearing no testimony, Mayor Marquardt closed the public hearing on Ordinance 2014-13.

WORK SESSION Johnson made a motion to move into a work session; Tungul seconded. Council agreed to move into a work session by consensus.

1. **DISCUSSION:** SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES

Staff answered questions about changes to the water department fee schedule requiring new residential services to be metered, and about the PCR department dropping the state child care license.

2. **PRESENTATION:** PND – ROBERT STORRS SMALL BOAT HARBOR “C” FLOAT REPLACEMENT

Dick Somerville of PND Juneau and Mark Morris of Morris Engineering Group delivered a presentation about the design process and 65 percent design completion for the Robert Storrs Harbor C Float. They also addressed options for the future reconfiguration of what are now A and B floats in the Robert Storrs Harbor.

Mr. Somerville and Mr. Morris answered questions about the electrical service on the floats, the floatation system for C float, and design concepts for A and B floats.

3. **DISCUSSION:** ORDINANCE 2014-15 : AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 2.04 TO CORRECT LANGUAGE, CHAPTER 2.12 TO CLARIFY THE RESIDENCY REQUIREMENT FOR COUNCIL MEMBERS, CHAPTER 2.16 TO CHANGE THE REGULAR MEETING TIME, CHAPTER 2.44 TO UPDATE THE ORGANIZATION OF THE DEPARTMENT OF PUBLIC SAFETY TO REFLECT CURRENT PRACTICE, CHAPTER 2.76 TO DESIGNATE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION, AND CHAPTER 2.96 TO CLARIFY SUCCESSION PLANNING AND MAKE MINOR LANGUAGE CORRECTIONS

City Manager Hladick summarized the proposed changes to Title 2.

RECONVENE TO REGULAR SESSION

CONSENT AGENDA

1. **RESOLUTION 2014-32:** DEFINING THE CITY’S POLICY ON PARTICIPATION IN FUNDING OF WATER AND SEWER UTILITY EXTENSION COSTS FOR PRIMARY AND SECONDARY LINE EXTENSIONS
2. **RESOLUTION 2014-33:** DEFINING THE CITY’S POLICY ON PARTICIPATION IN FUNDING OF ELECTRIC UTILITY EXTENSION COSTS FOR PRIMARY AND SECONDARY LINE EXTENSIONS
3. **RESOLUTION 2014-48:** CLOSING AND COMPLETION OF VARIOUS CAPITAL PROJECTS AND PURCHASES
4. **RESOLUTION 2014-50:** CONFIRMING THE MAYOR’S APPOINTMENT OF CATHERINE HAZEN TO THE LIBRARY ADVISORY COMMITTEE
5. **RESOLUTION 2014-52:** AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH GILLESPIE & ASSOCIATES FOR LOBBYING SERVICES
6. **RESOLUTION 2014-53:** AUTHORIZING THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH ROBERTSON, MONAGLE & EASTAUGH FOR LOBBYING SERVICES

Hearing no objection, Mayor Marquardt declared the consent agenda adopted.

UNFINISHED BUSINESS

1. **ORDINANCE 2014-14 – SECOND READING:** APPROPRIATING \$291,724 TO THE MUSEUM OF THE ALEUTIANS AND CONSIDERING THAT SUM INCLUDED IN THE FISCAL YEAR 2015 OPERATING BUDGET FOR THE CITY OF UNALASKA

Robinson made a motion to adopt Ordinance 2014-14; Tungul seconded.

Johnson asked that she be allowed to abstain from voting because of a conflict of interest. Mayor Marquardt agreed that Johnson should abstain.

VOTE: Motion passed 5-0 with one abstention.

2. **ORDINANCE 2014-08 – SECOND READING:** ADOPTING FISCAL YEAR 2015 OPERATING AND CAPITAL BUDGET FOR THE CITY OF UNALASKA

Johnson made a motion to adopt Ordinance 2014-08; Rowland seconded.

VOTE: Motion passed unanimously.

3. **ORDINANCE 2014-11 – SECOND READING:** TO ZONE A 2.94-ACRE PORTION, MORE OR LESS, OF CURRENTLY UN-ZONED AND UN-SURVEYED TIDELANDS IN CAPTAINS BAY THAT HAVE BEEN REQUESTED FROM THE STATE OF ALASKA, TO DEVELOPABLE TIDELANDS, LOCATED WITHIN THE MUNICIPAL BOUNDARY OF THE CITY OF UNALASKA

Rowland made a motion to adopt Ordinance 2014-11; Gregory seconded.

VOTE: Motion passed unanimously.

4. **ORDINANCE 2014-13 – SECOND READING:** CREATING BUDGET AMENDMENT NO. 10 TO THE FY14 OPERATING BUDGET TO INCREASE THE FINANCE DEPARTMENT BUDGET FOR UNPLANNED EXPENDITURES, TO INCREASE PUBLIC SAFETY BUDGET FOR THE ACCEPTANCE OF TWO (2) GRANTS, AND TO INCLUDE FUNDING FOR NORTHERN ECONOMICS IN RESPONSE TO THE ARCTIC DEEP DRAFT PORT STUDY

Enlow made a motion to adopt Ordinance 2014-13; Robinson seconded.

Johnson made a motion to amend Ordinance 2014-13 by adding \$40,000 in expenditures from the Mayor and Council budget for Northern Economics for a response to the Arctic Deep Draft Port Study; Robinson seconded.

City Manager Hladick explained the purpose of the proposed Northern Economics response to the Arctic Deep Draft Port Study.

VOTE on amendment: Motion passed unanimously.

VOTE on main motion as amended: Motion passed unanimously.

NEW BUSINESS

1. **ORDINANCE 2014-10 – FIRST READING:** AMENDING THE SCHEDULES OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES

Johnson made a motion to move Ordinance 2014-10 to second reading and public hearing on July 8th; Tungul seconded.

VOTE: Motion passed unanimously.

2. **ORDINANCE 2014-15 – FIRST READING:** AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 2.04 TO CORRECT LANGUAGE, CHAPTER 2.12 TO CLARIFY THE RESIDENCY REQUIREMENT FOR COUNCIL MEMBERS, CHAPTER 2.16 TO CHANGE THE REGULAR MEETING TIME, CHAPTER 2.44 TO UPDATE THE ORGANIZATION OF THE DEPARTMENT OF PUBLIC SAFETY TO REFLECT CURRENT PRACTICE, CHAPTER 2.76 TO DESIGNATE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION, AND CHAPTER 2.96 TO CLARIFY SUCCESSION PLANNING AND MAKE MINOR LANGUAGE CORRECTIONS

Enlow made a motion to move Ordinance 2014-15 to second reading and public hearing on July 8th; Rowland seconded.

VOTE: Motion passed unanimously.

3. **RESOLUTION 2014-49:** AUTHORIZING THE CITY MANAGER TO SIGN THE ENGINEERING AND RELATED SERVICES AGREEMENT WITH PND ENGINEERS, INC FOR THE UNALASKA LAKE AND LOWER ILIULIUK RIVER RESTORATION TASK II PROJECTS IN AN AMOUNT NOT TO EXCEED \$197,000

Robinson made a motion to approve Resolution 2014-49; Gregory seconded.

Frank Kelty spoke in favor of the Resolution.

VOTE: Motion passed unanimously.

4. **RESOLUTION 2014-51:** AUTHORIZING THE CITY MANAGER TO AMEND THE POWERHOUSE CONTROL SYSTEM UPGRADE AGREEMENT WITH ELECTRIC POWER SYSTEMS TO INCLUDE THE INSTALLATION OF THE 4TH ENGINE IN THE AMOUNT OF \$4,476,256

Johnson made a motion to approve Resolution 2014-51; Robinson seconded.

VOTE: Motion passed unanimously.

5. **RESOLUTION 2014-47:** AUTHORIZING THE CITY MANAGER TO SIGN THE FY15 COMMUNITY SCHOOLS AGREEMENT BETWEEN THE CITY OF UNALASKA AND THE UNALASKA CITY SCHOOL DISTRICT

Robinson made a motion to approve Resolution 2014-47; Tungul seconded.

VOTE: Motion passed unanimously.

6. **RESOLUTION 2014-56:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ECONOMICS IN AN AMOUNT NOT TO EXCEED \$40,000 FOR PROFESSIONAL SERVICES IN RESPONSE TO THE ALASKA DEEP-DRAFT ARCTIC PORT STUDY

Enlow made a motion to approve Resolution 2014-56; Rowland seconded.

VOTE: Motion passed unanimously.

7. **TRAVEL:** MAYOR TO AML SUMMER LEGISLATIVE CONFERENCE OF MAYORS IN NOME, AUGUST 13 – 15, 2014

Mayor Marquardt explained the purpose and scope of the Summer Legislative Conference of Mayors.

Rowland made a motion to approve the Mayor's travel to the AML Summer Legislative Conference; Johnson seconded.

VOTE: Motion passed unanimously.

8. **EXECUTIVE SESSION:** IBU UNION NEGOTIATIONS

At 8:20 p.m. Johnson made a motion to move into Executive Session to discuss IBU labor negotiations; Rowland seconded.

VOTE: Motion approved unanimously.

Executive Session ended at 8:40 p.m.

COUNCIL DIRECTIVES TO MANAGER

COMMUNITY INPUT/ ANNOUNCEMENTS

ADJOURNMENT The meeting adjourned at 8:42 p.m.

Cat Hazen
City Clerk

CITY OF UNALASKA
UNALASKA, ALASKA
SPECIAL MEETING
May 29, 2014

The special meeting of the Unalaska City Council was called to order at 12:10 p.m., May 29, 2014, in the Unalaska City Hall Council Chambers. Roll was taken:

Present:	Mayor	Shirley Marquardt
	Members	Dennis Robinson David Gregory Alejandro Tungul Zoya Johnson Roger Rowland Tom Enlow

NEW BUSINESS:

1. **RESOLUTION 2014-55:** AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ALASKA CONTRACTORS, LLC IN THE AMOUNT OF \$922,680 FOR THE DELTA WAY STORM DRAIN/SEWER LIFT STATION #3 FORCE MAIN REPLACEMENT PROJECT

Rowland made a motion to adopt Resolution 2014-55. Gregory Seconded

City Manager Hladick summarized the bid results and pointed out that there was an error in the third "Whereas" in the resolution; specifically, there were two bids received, not three as the resolution states.

Johnson moved to amend Resolution 2014-55 to replace "three bids" with "two bids" in the third "Whereas". Enlow seconded.

VOTE on amendment: Motion passed unanimously.

Staff answered questions from Council about the project. Robinson expressed concern about the height of the road and flooding in the Ptarmigan Flats area. City Manager Hladick stated that the project included replacing a line under Delta Way that should address the drainage problem.

VOTE on main motion as amended: Yes – 5; No – 1. Motion passed.

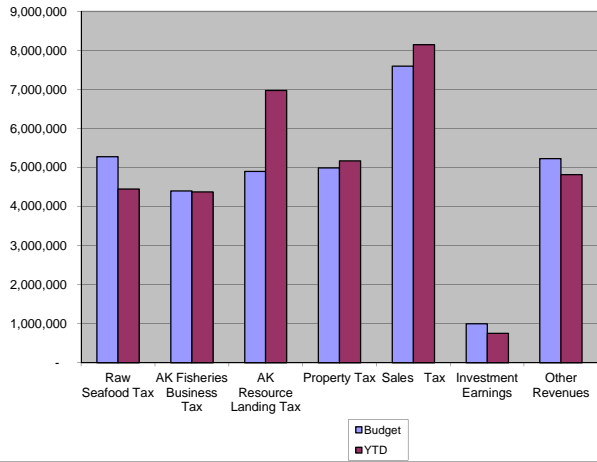
ADJOURNMENT The meeting adjourned at 12:25 p.m.

Cat Hazen
City Clerk

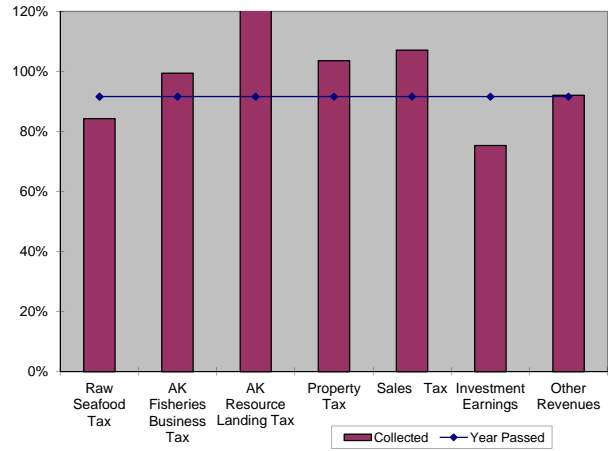
City of Unalaska

May 2014

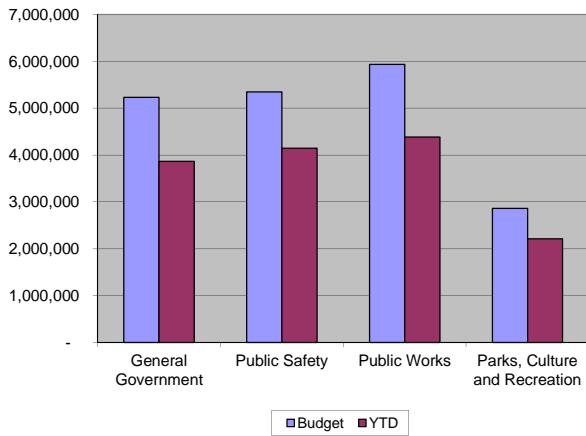
General Government Revenues
Annual Budget vs. YTD Collected



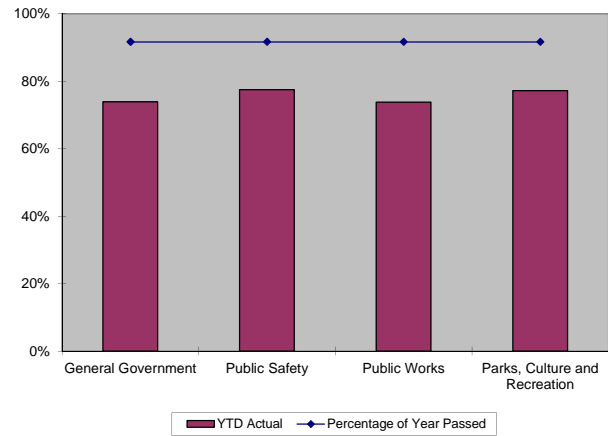
Percentage of General Government Revenue Collected



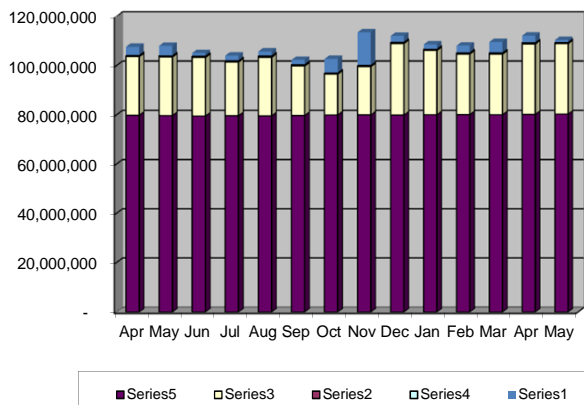
General Government Expenditures
Annual Budget vs. YTD Actual



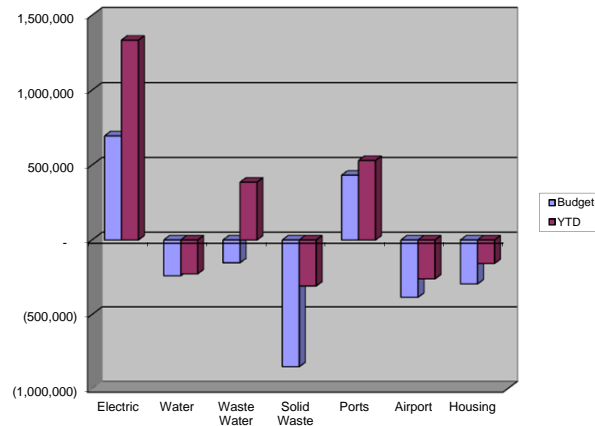
Percentage of General Government Budget Spent



Investments and Cash
Last 12 Months



Proprietary Funds
Budgeted Net Increase/Decrease
Before Capital and Transfers



General Fund Operating Monthly Summary - Month Ending May 2014

	FY2014 Budget	May	FY2014 YTD	% OF BUD	FY2013 YTD	INC/(DEC) Last Year
REVENUES						
Raw Seafood Tax	5,278,000	210,693	4,450,050	84%	4,718,967	(268,917)
AK Fisheries Business	4,400,000	0	4,377,934	99%	4,398,441	(20,506)
AK Fisheries Resource Landing	4,900,000	0	6,974,887	142%	4,898,543	2,076,344
Property Taxes	4,990,000	0	5,170,240	104%	4,986,744	183,496
Sales Tax	7,600,000	665,850	8,144,329	107%	8,474,169	(329,840)
Investment Earnings	1,000,000	131,601	753,518	75%	580,714	172,804
Other Revenues	5,233,456	46,434	4,816,972	92%	3,877,002	939,970
Appropriated Fund Balance	0	0	0	0%	0	0
Total General Fund Revenues	33,401,456	1,054,578	34,687,930	104%	31,934,579	2,753,351
EXPENDITURES						
Mayor & Council	572,640	44,722	435,254	76%	364,739	70,515
City Administration						
City Manager's Office	420,136	30,492	365,496	87%	373,029	(7,533)
Administration	1,057,283	52,546	714,144	68%	760,562	(46,418)
Natural Resources	209,568	18,352	166,360	79%	168,177	(1,818)
Total City Administration	1,686,987	101,391	1,246,000	74%	1,301,768	(55,768)
City Clerk	585,743	59,729	480,438	82%	387,489	92,949
Finance						
Finance	988,915	62,346	734,284	74%	728,909	5,375
Information Systems	706,865	51,421	592,804	84%	531,635	61,169
Total Finance	1,695,780	113,767	1,327,088	78%	1,260,543	66,544
Planning	693,324	44,193	378,724	55%	383,244	(4,520)
Public Safety						
Police and Admin	3,538,838	260,871	2,803,107	79%	2,688,323	114,784
Corrections	876,474	58,125	708,184	81%	654,396	53,788
Fire, EMS, and Communications	934,110	64,244	634,514	68%	604,543	29,971
Total Public Safety	5,349,422	383,240	4,145,805	78%	3,947,261	198,544
Public Works						
DPW Admin & Engineering	705,896	46,436	548,474	78%	567,954	(19,480)
Streets and Roads	2,427,150	137,987	1,665,021	69%	1,896,939	(231,918)
Receiving and Supply	256,389	17,185	201,187	78%	196,681	4,506
Veh & Equip Maintenance	1,079,903	77,306	772,341	72%	730,836	41,505
Facilities Maintenance	1,466,015	157,014	1,195,240	82%	839,454	355,786
Total Public Works	5,935,354	435,927	4,382,264	74%	4,231,865	150,399
Parks, Culture & Recreation						
PCR Administration	336,628	20,467	275,651	82%	264,356	11,295
Recreation Programs	726,623	52,635	559,486	77%	507,799	51,687
Community Center Operations	669,467	53,001	566,107	85%	494,743	71,364
Library	741,858	69,759	584,852	79%	527,515	57,336
Aquatics Center	362,176	14,121	207,358	57%	230,250	(22,892)
Parks	26,806	792	16,753	62%	15,321	1,433
Total Parks, Culture & Recreation	2,863,558	210,774	2,210,208	77%	2,039,984	170,223
Other Expenses	5,906,979	409,055	5,499,063	93%	5,394,974	104,088
Total Operating Expenditures	25,289,786	1,802,799	20,104,843	79%	19,311,867	792,976
Transfers To General Fund	0	0	0	0%	0	0
Transfers To Special Revenue	0	0	0	0%	0	0
Transfers To Capital Projects	562,677	0	560,000	100%	8,550,000	(7,990,000)
Transfers To Enterprise Funds	34,400	0	0	0%	0	0
Transfers To Enterprise Capital	314,378	0	314,378	100%	7,183,719	(6,869,341)
	911,455	0	874,378	96%	15,733,719	(14,859,341)
	26,201,241	1,802,799	20,979,221	80%	35,045,586	(14,066,365)
Surplus/(Deficit)	7,200,215	(748,222)	13,708,709	93%	(3,111,007)	16,819,716

	FY2014 Budget	May	FY2014 YTD	% OF BUD	FY2013 YTD	INC/(DEC) Last Year
Electric Proprietary Fund						
REVENUES	18,121,600	1,282,503	17,720,364	98%	17,489,516	230,848
Electric Line Repair & Maint	1,225,760	90,406	739,048	60%	660,996	78,052
Electric Production	11,406,095	839,159	11,201,509	98%	10,164,919	1,036,590
Facilities Maintenance	81,977	4,689	42,479	52%	62,454	(19,976)
Utility Administration	4,656,868	237,222	4,371,586	94%	4,256,383	115,202
Veh & Equip Maintenance	56,518	6,281	31,523	56%	26,672	4,851
EXPENSES	17,427,217	1,177,758	16,386,144	94%	15,171,424	1,214,719
NET EARNINGS/(LOSS)	694,383	104,745	1,334,220		2,318,092	(983,872)
Water Proprietary Fund						
REVENUES	2,369,327	92,309	2,008,542	85%	2,155,360	(146,818)
Facilities Maintenance	20,088	631	8,446	42%	17,312	(8,866)
Utility Administration	1,428,028	108,112	1,231,462	86%	1,215,424	16,038
Veh & Equip Maintenance	32,759	1,017	25,495	78%	26,265	(771)
Water Operations	1,128,187	179,925	969,308	86%	795,014	174,294
EXPENSES	2,609,061	289,685	2,234,711	86%	2,054,015	180,696
NET EARNINGS/(LOSS)	(239,734)	(197,376)	(226,169)		101,345	(327,513)
Wastewater Proprietary Fund						
REVENUES	1,904,228	122,764	1,928,005	101%	1,851,730	76,275
Facilities Maintenance	29,501	6,090	18,321	62%	19,700	(1,379)
Utility Administration	966,128	72,663	794,386	82%	793,712	675
Veh & Equip Maintenance	23,675	939	24,523	104%	15,176	9,346
Wastewater Operations	1,037,015	60,317	705,178	68%	746,753	(41,575)
EXPENSES	2,056,319	140,010	1,542,408	75%	1,575,341	(32,933)
NET EARNINGS/(LOSS)	(152,091)	(17,245)	385,597		276,389	109,208
Solid Waste Proprietary Fund						
REVENUES	1,594,518	148,405	1,680,933	105%	1,485,835	195,098
Facilities Maintenance	68,500	4,084	41,670	61%	36,075	5,596
Solid Waste Operations	1,307,191	91,119	1,123,356	86%	1,057,233	66,123
Utility Administration	940,187	69,886	762,829	81%	797,888	(35,060)
Veh & Equip Maintenance	129,327	2,342	61,222	47%	59,413	1,809
EXPENSES	2,445,205	167,432	1,989,077	81%	1,950,609	38,468
NET EARNINGS/(LOSS)	(850,687)	(19,026)	(308,144)		(464,774)	156,629
Ports & Harbors Proprietary Fund						
REVENUES	6,460,256	497,834	6,100,619	94%	5,535,767	564,851
Bobby Storrs Small Boat Harbor	166,588	11,664	118,581	71%	0	118,581
CEM Small Boat Harbor	660,209	55,315	556,769	84%	536,003	20,767
Facilities Maintenance	39,433	1,282	25,005	63%	26,238	(1,233)
Harbor Office	3,552,968	299,397	3,657,439	103%	2,973,872	683,568
Ports Security	122,617	28,886	56,599	46%	56,632	(33)
Spit & Light Cargo Docks	572,847	47,286	366,393	64%	55,273	311,119
Unalaska Marine Center	857,627	64,525	749,211	87%	1,208,840	(459,629)
Veh & Equip Maintenance	56,139	9,196	39,449	70%	44,672	(5,222)
EXPENSES	6,028,428	517,549	5,569,448	92%	4,901,530	667,917
NET EARNINGS/(LOSS)	431,828	(19,715)	531,171		634,237	(103,066)
Transfers In	34,400	0	0	0%	0	0

	FY2014 Budget	May	FY2014 YTD	% OF BUD	FY2013 YTD	INC/(DEC) Last Year
Airport Proprietary Fund						
REVENUES	462,811	39,993	440,978	95%	433,302	7,676
Airport Admin/Operations	701,739	56,902	596,273	85%	605,384	(9,111)
Facilities Maintenance	145,065	11,771	104,970	72%	138,765	(33,795)
EXPENSES	846,804	68,674	701,243	83%	744,149	(42,906)
NET EARNINGS/(LOSS)	(383,993)	(28,681)	(260,265)		(310,847)	50,582
Housing Proprietary Fund						
REVENUES	251,349	30,964	224,440	89%	210,766	13,674
Facilities Maintenance	174,782	4,925	104,546	60%	153,942	(49,396)
Housing Admin & Operating	370,659	27,361	277,090	75%	315,297	(38,208)
EXPENSES	545,441	32,285	381,636	70%	469,239	(87,604)
NET EARNINGS/(LOSS)	(294,092)	(1,321)	(157,196)		(258,474)	101,278

Comparative Balance Sheets

City of Unalaska

General Fund

May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Cash and Cash Equivalents	\$ 1,400	\$ 1,400
Receivables		
Taxes	1,899,544	1,945,484
Accounts	7,772	14,088
Special Assessments	-	5,144
Intergovernmental	-	292,820
Equity in Central Treasury	42,157,776	29,123,338
Inventory	672,841	514,515
Prepaid Items	(34,281)	36,576
Advances to other funds	1,400,000	1,540,000
Other Assets	14,288	-
Total Assets	<u>\$ 46,119,341</u>	<u>\$ 33,473,365</u>

Liabilities & Fund Balances

Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	827,226	797,195
Intergovernmental	8,100	3,017
Retainage Payable	30,391	3,880
Accrued Interest Payable	-	98,317
Deferred Revenue	57,182	398,003
Other Current Liabilities	1,439	1,898
Customer Deposits	1,873	735
Total Liabilities	<u>\$ 926,210</u>	<u>\$ 1,303,044</u>

Fund Balances		
Fund Balance - Nonspendable	2,052,848	2,190,224
Fund Balance - Committed	14,300,000	25,300,000
Fund Balance - Assigned for Encumbrances	1,321,858	1,094,580
Unassigned (deficit)	27,518,424	3,585,517
Total Fund Balance	<u>45,193,131</u>	<u>32,170,320</u>
Total Liabilities & Fund Balances	<u>\$ 46,119,341</u>	<u>\$ 33,473,365</u>

Comparative Balance Sheets
City of Unalaska
1% Sales Tax Special Revenue Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Taxes Receivable	\$ 651,149	\$ 666,835
Equity in Central Treasury	3,248,228	2,384,969
Total Current Assets	<u>3,899,377</u>	<u>3,051,803</u>
Total Assets	<u><u>\$ 3,899,377</u></u>	<u><u>\$ 3,051,803</u></u>
Liabilities & Fund Equity		
Liabilities		
Accounts Payable	\$ -	\$ -
Deferred Revenue	2,500	2,500
Total Liabilities	<u><u>\$ 2,500</u></u>	<u><u>\$ 2,500</u></u>
Fund Balances		
Fund Balance Non Spendable	\$ -	\$ -
Fund Balance Committed	-	-
Undesignated Fund Balances	3,896,877	3,049,303
Total Fund Balance	<u><u>3,896,877</u></u>	<u><u>3,049,303</u></u>
Total Liabilities & Fund Balances	<u><u>\$ 3,899,377</u></u>	<u><u>\$ 3,051,803</u></u>

Comparative Balance Sheets

City of Unalaska
Bed Tax Special Revenue Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Taxes Receivable	\$ 11,907	\$ 12,234
Equity in Central Treasury	175,846	170,386
Total Current Assets	<u>187,753</u>	<u>182,621</u>
Total Assets	<u>\$ 187,753</u>	<u>\$ 182,621</u>
Liabilities & Fund Equity		
Liabilities		
Accounts Payable	\$ -	\$ -
Total Liabilities	<u>\$ -</u>	<u>\$ -</u>
Fund Balances		
Uncommitted, Unreserved Fund Balance	<u>187,753</u>	<u>182,621</u>
Total Fund Balance	<u>187,753</u>	<u>182,621</u>
Total Liabilities & Fund Balance	<u>\$ 187,753</u>	<u>\$ 182,621</u>

Comparative Balance Sheets

City of Unalaska
Electric Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Accounts Receivables	\$ 1,907,348	\$ 1,286,303
Intergovernmental	246,141	523,787
Equity in Central Treasury	6,216,170	3,417,912
Prepaid Expenses	-	228,125
Inventory	646,794	668,622
Restricted Assets - Powerhouse Debt Service	2,372,217	2,372,217
Deferred Charges	429,446	215,718
Total Current Assets	11,818,117	8,712,685
Property, Plant & Equipment		
Land	212,598	212,598
Buildings, Net	32,343,000	33,258,872
Other Improvements, Net	3,685,879	4,005,450
Equipment, Net	15,727,675	16,543,764
Construction In Progress	5,276,639	2,301,192
Net Property, Plant & Equipment	57,245,791	56,321,876
Total Assets	\$ 69,063,908	\$ 65,034,561
Liabilities		
Current Liabilities		
Accounts Payable	\$ 56,032	\$ -
Accrued Payroll & Related Liabilities	257,748	247,140
Retainage Withheld	-	-
Accrued Interest Payable	373,892	384,648
Revenue Bonds - Current	665,000	640,000
Unamortized Premium Curr (Rev Bonds)	9,682	9,682
Customer Deposits	243,617	288,957
Advance from General Fund - Current	140,000	140,000
Total Current Liabilities	1,745,971	1,710,428
Long Term Debt (net of current portion)		
Revenue Bonds - Long Term	27,180,000	28,075,000
Unamortized Premium - Long Term	170,665	180,347
Advances From General Fund - LT	1,260,000	1,400,000
Total Liabilities	\$ 30,356,635	\$ 31,365,774
Net Assets		
Invested in capital assets, net of related debt	27,446,552	25,492,199
Restricted for debt service	2,372,217	2,372,217
Unrestricted	8,888,503	5,804,370
Total net position	\$ 38,707,273	\$ 33,668,787

Comparative Balance Sheets

City of Unalaska
Water Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Receivables		
Accounts	\$ 88,733	\$ 68,324
Assessments	2,463	10,170
Equity in Central Treasury	5,095,921	10,933,760
Inventory	265,975	336,791
Total Current Assets	<u>5,453,092</u>	<u>11,349,046</u>
 Property, Plant & Equipment		
Land	125,074	125,074
Buildings, Net	643,253	692,883
Improvements, Net	9,883,369	10,726,893
Equipment, Net	10,556	20,112
Construction In Progress	3,140,166	908,638
Net Property, Plant & Equipment	<u>13,802,419</u>	<u>12,473,601</u>
Total Assets	<u>\$ 19,255,510</u>	<u>\$ 23,822,647</u>
 Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	100,123	98,891
Retainage Withheld	600	600
Customer Deposits	19,970	27,858
Total Current Liabilities	<u>120,693</u>	<u>127,349</u>
 Long Term Debt (net of current portion)	-	-
Total Liabilities	<u>\$ 120,693</u>	<u>\$ 127,349</u>
 Net Assets		
Invested in capital assets, net of related debt	13,801,819	12,473,601
Restricted for debt service	-	-
Unrestricted	5,332,999	11,221,697
Total net position	<u>\$ 19,134,817</u>	<u>\$ 23,695,298</u>

Comparative Balance Sheets

City of Unalaska
Wastewater Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Receivables		
Accounts	\$ 133,418	\$ 207,917
Assessments	16,829	54,030
Intergovernmental - State of Alaska	67,549	293,801
Equity in Central Treasury	3,870,863	6,074,118
Inventory	44,404	44,492
Total Current Assets	<u>4,133,063</u>	<u>6,674,358</u>
Property, Plant & Equipment		
Land	12,883	12,883
Buildings, Net	1,908,429	2,018,132
Improvements, Net	4,527,621	4,928,348
Equipment, Net	3,045	9,581
Construction In Progress	14,946,688	5,818,921
Net Property, Plant & Equipment	<u>21,398,665</u>	<u>12,787,865</u>
Total Assets	<u>\$ 25,531,729</u>	<u>\$ 19,462,223</u>
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	102,104	94,698
Intergovernmental Payable	-	70,752
Retainage Withheld	580,393	-
Accrued Interest Payable	2,376	2,377
Notes Payable	43,461	43,461
Customer Deposits	28,749	29,290
Total Current Liabilities	<u>757,083</u>	<u>240,577</u>
Long Term Debt (net of current portion)	134,897	178,360
Total Liabilities	<u>\$ 891,980</u>	<u>\$ 418,937</u>
Net Assets		
Invested in capital assets, net of related debt	20,639,915	12,566,044
Unrestricted	3,999,834	6,477,241
Total net position	<u>\$ 24,639,748</u>	<u>\$ 19,043,285</u>

Comparative Balance Sheets

City of Unalaska
Solid Waste Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Receivables		
Accounts	\$ 138,069	\$ 97,941
Intergovernmental - State of Alaska	32,451	440,159
Equity in Central Treasury	8,943,347	10,740,241
Inventory	52,446	68,710
Total Current Assets	<u>9,166,314</u>	<u>11,347,051</u>
Property, Plant & Equipment		
Land	651,474	651,474
Buildings, net	1,514,725	1,622,141
Other Improvements, net	4,851,808	5,097,401
Equipment, net	222,941	257,323
Construction In Progress	10,234,470	8,647,652
Net Property, Plant & Equipment	<u>17,475,418</u>	<u>16,275,992</u>
Total Assets	<u>\$ 26,641,732</u>	<u>\$ 27,623,043</u>
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	92,815	94,529
Intergovernmental Payable	-	673,186
Retainage Withheld	-	362,705
Customer Deposits	10,067	9,704
Total Current Liabilities	<u>102,882</u>	<u>1,140,123</u>
Long Term Liabilities - landfill closure and post closure	5,176,907	5,011,815
Total Liabilities	<u>\$ 5,279,789</u>	<u>\$ 6,151,938</u>
Net Assets		
Invested in capital assets, net of related debt	17,475,418	16,275,992
Unrestricted	3,886,525	5,195,113
Total net position	<u>\$ 21,361,943</u>	<u>\$ 21,471,104</u>

Comparative Balance Sheets

City of Unalaska
Ports & Harbors Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Cash	\$ 150	\$ 150
Receivables		
Accounts	1,024,492	527,403
Other	2,000	2,000
Equity in Central Treasury	16,329,623	15,338,512
Total Current Assets	<u>17,356,266</u>	<u>15,868,065</u>
Restricted Assets - cash and investments	53,678	56,688
Property, Plant & Equipment		
Land	2,037,870	2,037,870
Buildings, net	1,309,509	1,351,795
Docks & Other Improvements, net	68,404,255	50,996,439
Equipment, net	36,077	74,244
Construction In Progress	7,851,290	6,130,791
Net Property, Plant & Equipment	<u>79,639,001</u>	<u>60,591,140</u>
Total Assets	<u>\$ 97,048,944</u>	<u>\$ 76,515,893</u>
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	110,040	106,874
Intergovernmental Payable	2,097,013	-
Retainage Withheld	93,585	3,338
Accrued Interest Payable	59,175	61,462
Revenue Bonds - Current	195,000	190,000
Unamortized Premium (Rev Bonds)	5,502	5,502
Total Current Liabilities	<u>2,560,315</u>	<u>367,176</u>
Long Term Debt (net of current portion)		
Revenue Bonds - Long Term	4,065,000	4,260,000
Unamortized Premium - LT	93,541	99,043
Total Liabilities	<u>\$ 6,718,856</u>	<u>\$ 4,726,220</u>
Net Assets		
Invested in capital assets, net of related debt	75,279,958	56,036,594
Restricted for debt service	4,359,043	4,554,546
Unrestricted	10,691,087	11,198,534
Total net position	<u>\$ 90,330,088</u>	<u>\$ 71,789,674</u>

Comparative Balance Sheets

City of Unalaska
Airport Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Accounts Receivable	\$ 131,316	\$ 100,995
Equity in Central Treasury	1,651,037	1,762,364
Total Current Assets	<u>1,782,353</u>	<u>1,863,358</u>
Property, Plant & Equipment		
Buildings, net	3,241,315	3,477,585
Other Improvements, net	239,428	301,228
Construction In Progress	149,024	70,511
Net Property, Plant & Equipment	<u>3,629,766</u>	<u>3,849,324</u>
Total Assets	<u>\$ 5,412,119</u>	<u>\$ 5,712,683</u>
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	7,118	10,057
Retainage Withheld	5,592	-
Customers Deposits	10,000	10,000
Total Current Liabilities	<u>22,710</u>	<u>20,057</u>
Long Term Liabilities	-	-
Total Liabilities	<u>\$ 22,710</u>	<u>\$ 20,057</u>
Net Assets		
Invested in capital assets, net of related debt	3,629,766	3,849,324
Unrestricted	1,759,643	1,843,301
Total net position	<u>\$ 5,389,410</u>	<u>\$ 5,692,625</u>

Comparative Balance Sheets

City of Unalaska
Housing Enterprise Fund
May 31, 2014 and May 31, 2013

	<u>2014</u>	<u>2013</u>
Assets		
Current Assets		
Receivables		
Accounts Receivable	\$ 604	\$ 3,893
Deposits Receivable	3,650	3,650
Equity in Central Treasury	1,402,122	1,735,664
Total Current Assets	<u>1,406,376</u>	<u>1,743,207</u>
Property, Plant & Equipment		
Land	269,577	269,577
Buildings, net	4,513,660	4,691,348
Other Improvements, net	64,438	66,712
Construction In Progress	419,212	242,519
Net Property, Plant & Equipment	<u>5,266,887</u>	<u>5,270,157</u>
Total Assets	<u>\$ 6,673,263</u>	<u>\$ 7,013,364</u>
Liabilities		
Current Liabilities		
Accounts Payable	\$ -	\$ -
Accrued Payroll & Related Liabilities	13,241	6,187
Rent Withheld	-	6,980
Retainage Withheld	6,800	13,960
Customers Deposits	14,828	16,535
Total Current Liabilities	<u>34,869</u>	<u>43,661</u>
Longterm Liabilities		
Advance From General Fund	-	-
Total Liabilities	<u>\$ 34,869</u>	<u>\$ 43,661</u>
Net Assets		
Invested in capital assets, net of related debt	5,260,087	5,270,157
Unrestricted	1,378,307	1,699,546
Total net position	<u>\$ 6,638,394</u>	<u>\$ 6,969,703</u>

6/19/2014

City of Unalaska
Utility Revenue Report
Summary

05/31/14

FY 14 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY14 Revenue	FY13YTD Revenue	YTD Inc/(Dec)
Jul-13	1,640,910	314,191	189,106	167,401	2,311,608	2,311,608	2,016,528	295,080
Aug-13	1,671,961	268,745	174,578	185,157	2,300,441	4,612,050	4,052,477	559,572
Sep-13	1,774,675	175,851	179,492	140,795	2,270,813	6,882,862	6,082,166	800,696
Oct-13	1,787,584	98,065	174,434	137,063	2,197,147	9,080,009	8,041,576	1,038,434
Nov-13	1,331,944	79,174	142,708	123,112	1,676,938	10,756,947	10,048,068	708,879
Dec-13	1,478,275	57,620	138,177	110,074	1,784,146	12,541,093	11,700,909	840,183
Jan-14	1,127,616	125,773	170,820	161,295	1,585,504	14,126,597	13,139,708	986,889
Feb-14	1,717,544	309,250	212,654	195,358	2,434,806	16,561,403	15,725,365	836,038
Mar-14	1,961,656	323,847	216,613	170,548	2,672,664	19,234,067	18,903,385	330,682
Apr-14	1,945,697	163,716	206,658	141,724	2,457,796	21,691,862	21,392,845	299,017
May-14	1,282,503	92,309	122,764	148,405	1,645,982	23,337,844	22,982,442	355,402
Jun-14	0	0	0	0	0	0	23,755,418	0
YTD Totals	17,720,364	2,008,542	1,928,005	1,680,933	23,337,844			
FY 14 Budget	18,121,600	2,974,916	2,037,973	2,396,640	25,531,129			
% to budget	97.8	67.5	94.6	70.1	91.4			

City of Unalaska
Utility Revenue Report
Electric Fund

05/31/14

FY14 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY14YTD Revenue	FY13 YTD Revenue	YTD Inc/(Dec)
Jul-13	106,809	109,140	212,647	1,122,787	84,469	5,058	1,640,910	1,640,910	1,435,790	205,120
Aug-13	105,720	108,494	199,332	1,176,769	77,511	4,134	1,671,961	3,312,871	2,881,182	431,689
Sep-13	110,957	112,037	202,384	1,226,681	83,948	38,667	1,774,675	5,087,546	4,387,342	700,204
Oct-13	136,231	135,686	252,523	1,157,332	93,936	11,877	1,787,584	6,875,130	5,898,398	976,731
Nov-13	119,250	117,535	234,210	763,813	91,854	5,282	1,331,944	8,207,074	7,526,282	680,791
Dec-13	159,064	150,066	282,073	769,161	98,892	19,018	1,478,275	9,685,348	8,920,599	764,750
Jan-14	133,918	120,796	240,688	542,858	91,119	(1,764)	1,127,616	10,812,964	10,005,106	807,858
Feb-14	136,920	140,426	265,906	1,075,996	92,191	6,105	1,717,544	12,530,508	11,896,991	633,517
Mar-14	122,656	133,245	246,441	1,325,456	92,027	41,830	1,961,656	14,492,163	14,234,435	257,728
Apr-14	129,369	139,290	255,755	1,323,988	93,128	4,167	1,945,697	16,437,861	16,241,120	196,740
May-14	103,140	108,783	209,045	767,424	85,928	8,184	1,282,503	17,720,364	17,433,874	286,490
Jun-14							0	17,720,364	17,632,884	87,480
YTD Totals	1,364,035	1,375,497	2,601,004	11,252,265	985,004	142,558	17,720,364			
FY14 Budget	1,566,276	1,686,514	2,631,603	11,105,802	994,149	137,256	18,121,600			
% of Budget	87.1	81.6	98.8	101.3	99.1	103.9	97.8			

Kwh Sold

FY14 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY14 Kwh Sold	Total FY13 Kwh Sold	Increase (Decrease)
July	307,286	288,930	606,412	3,101,257	4,303,885	3,463,137	840,748
August	281,844	265,289	534,949	2,975,235	4,057,317	3,591,241	466,076
September	282,630	262,067	521,133	2,929,417	3,995,247	3,485,593	509,654
October	339,257	320,984	607,408	2,733,740	4,001,389	3,572,881	428,508
November	310,825	287,080	579,977	1,847,489	3,025,371	3,651,848	(626,477)
December	394,659	366,400	697,489	1,876,135	3,334,683	3,293,856	40,827
January	363,411	322,424	635,354	1,384,084	2,705,273	2,621,242	84,031
February	357,417	352,913	680,103	2,720,542	4,110,975	4,614,809	(503,834)
March	330,898	339,320	646,852	3,468,832	4,785,902	6,048,469	(1,262,567)
April	342,734	347,082	657,076	3,367,688	4,714,580	5,141,148	(426,568)
May	299,945	288,614	576,885	2,082,380	3,247,824	3,127,268	120,556
June					0	(12,496)	0
Total	3,610,906	3,441,103	6,743,638	28,486,799	42,282,446	42,598,996	(329,046)
Percent Sold	8.5%	8.1%	15.9%	67.4%	100.0%		

-100.00%

Generator Fuel	
FY14 Average Price Fuel	FY13 Average Price Fuel
3.2868	3.0902
3.4295	3.3861
3.4774	3.4470
3.5005	3.5768
3.3942	3.5499
3.2609	3.4139
3.5964	3.3698
3.2941	3.4143
3.3437	3.5868
3.2839	3.4469
3.3413	3.2803
	3.3067
	3.4057

FY14 Cumulative kwh Sold	FY13 Cumulative kwh Sold
4,303,885	3,463,137
8,361,202	7,054,378
12,356,449	10,539,971
16,357,838	14,112,852
19,383,209	17,764,700
22,717,892	21,058,556
25,423,165	23,679,798
29,534,140	28,294,607
34,320,042	34,343,076
39,034,622	39,484,224
42,282,446	42,611,492
42,282,446	42,598,996
	285,005,787

6/19/2014

City of Unalaska
Utility Revenue Report
Water Fund

05/31/14

FY14 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY14 YTD Revenue	FY13 YTD Revenue	YTD Inc/(Dec)
Jul-13	12,554	299,770	1,866	314,191	314,191	296,828	17,363
Aug-13	11,345	252,987	4,413	268,745	582,936	571,120	11,816
Sep-13	11,850	163,075	926	175,851	758,787	782,490	(23,703)
Oct-13	11,820	85,185	1,061	98,065	856,852	924,803	(67,951)
Nov-13	11,886	62,684	4,604	79,174	936,026	1,047,167	(111,141)
Dec-13	11,843	45,184	592	57,620	993,646	1,117,677	(124,031)
Jan-14	11,763	109,397	4,614	125,773	1,119,419	1,206,251	(86,832)
Feb-14	11,746	297,826	(322)	309,250	1,428,670	1,532,280	(103,610)
Mar-14	11,682	310,621	1,544	323,847	1,752,517	1,924,743	(172,226)
Apr-14	11,573	151,189	955	163,716	1,916,233	2,078,340	(162,107)
May-14	11,580	80,645	84	92,309	2,008,542	2,155,131	(146,589)
Jun-14				0	0	2,399,716	0
YTD Totals	129,641	1,858,564	20,337	2,008,542			
FY14 Budget	136,966	2,149,443	688,507	2,974,916			
% of Budget	94.7	86.5	3.0	67.5			

Million Gallons Produced

FY14 Month	FY14 Water Produced	FY13 Water Produced	Increase (Decrease)
July	164.139	166.635	(2.496)
August	143.052	143.052	0.000
September	91.692	112.977	(21.285)
October	65.420	81.048	(15.628)
November	52.200	71.664	(19.464)
December	42.474	47.583	(5.109)
January	65.284	51.941	13.343
February	151.627	172.216	(20.589)
March	154.300	200.811	(46.511)
April	84.484	82.971	1.513
May	54.633	41.819	12.814
June		96.399	0.000
Total	1069.305	1269.116	(103.412)

FY14 Water Cumulative	FY13 Water Cumulative
164.139	166.635
307.191	143.052
398.883	112.977
464.303	81.048
516.503	71.664
558.977	47.583
624.261	51.941
775.888	172.216
930.188	200.811
1014.672	82.971
1069.305	41.819
0.000	96.399

6/19/2014

City of Unalaska
Utility Revenue Report
Wastewater Fund

05/31/14

FY14 Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY14 YTD Revenue	FY13 YTD Revenue	YTD Inc/(Dec)
Jul-13	30,017	152,422	2,593	4,075	189,106	189,106	155,863	33,244
Aug-13	27,549	141,535	2,281	3,213	174,578	363,684	315,749	47,935
Sep-13	28,524	140,948	2,896	7124.50	179,492	543,176	484,653	58,523
Oct-13	28,451	135,123	3,756	7,104	174,434	717,610	645,329	72,281
Nov-13	28,625	109,404	1,216	3,463	142,708	860,318	802,252	58,067
Dec-13	28,478	106,117	1,498	2,084	138,177	998,496	903,081	95,415
Jan-14	28,312	124,766	5,281	12,462	170,820	1,169,316	1,026,258	143,059
Feb-14	28,272	173,165	8,128	3,089	212,654	1,381,970	1,226,685	155,285
Mar-14	28,115	174,323	10,751	3,424	216,613	1,598,583	1,443,103	155,479
Apr-14	27,848	171,280	5,322	2,208	206,658	1,805,241	1,642,506	162,735
May-14	27,866	92,218	73	2,607	122,764	1,928,005	1,849,128	78,877
Jun-14					0	0	1,959,290	0
YTD Totals	312,056	1,521,301	43,795	50,853	1,928,005			
FY 14 Budget	305,988	1,421,649	49,003	261,333	2,037,973			
% of Budget	102.0	107.0	89.4	19.5	94.6			

FY14 Month	FY14 Effluent (Gal)	FY13 Effluent (Gal)	Increase (Decrease)
July	11,854,946	12,996,406	(1,141,460)
August	11,861,259	13,962,693	(2,101,434)
September	11,207,861	14,118,392	(2,910,531)
October	12,571,241	14,242,440	(1,671,199)
November	11,448,772	10,455,878	992,894
December	15,393,010	8,666,612	6,726,398
January	15,036,476	15,432,457	(395,981)
February	16,457,641	15,384,369	1,073,272
March	16,568,471	16,352,116	216,355
April	14,259,823	13,501,964	757,859
May	9,924,630	9,757,607	167,023
June		11,473,060	0
Total	146,584,130	156,343,994	1,713,196

FY14 Cumulative	FY13 Cumulative
11,854,946	12,996,406
23,716,205	26,959,099
34,924,066	41,077,491
47,495,307	55,319,931
58,944,079	65,775,809
74,337,089	74,442,421
89,373,565	89,874,878
105,831,206	105,259,247
122,399,677	121,611,363
136,659,500	135,113,327
146,584,130	144,870,934
0	156,343,994

City of Unalaska
Utility Revenue Report
Solid Waste Fund

05/31/14

FY14 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY14 YTD Revenue	FY13YTD Revenue	YTD Inc/(Dec)
Jul-13	18,623	107,193	41,585	167,401	167,401	122,347	45,054
Aug-13	18,628	129,951	36,578	185,157	352,559	272,527	80,032
Sep-13	18,768	104,173	17,855	140,795	493,354	410,481	82,872
Oct-13	18,795	101,183	17,085	137,063	630,417	549,545	80,872
Nov-13	18,807	86,925	17,381	123,112	753,529	645,868	107,662
Dec-13	18,834	70,317	20,922	110,074	863,603	728,453	135,150
Jan-14	18,983	112,533	29,779	161,295	1,024,897	872,958	151,939
Feb-14	19,010	142,852	33,496	195,358	1,220,255	1,011,541	208,714
Mar-14	18,989	135,188	16,372	170,548	1,390,804	1,196,830	193,974
Apr-14	18,970	103,438	19,316	141,724	1,532,528	1,319,706	212,822
May-14	18,967	109,396	20,042	148,405	1,680,933	1,427,835	253,098
Jun-14				0	0	1,647,056	0
YTD Totals	207,375	1,203,148	270,410	1,680,933			
FY 14 Budget	202,104	1,124,629	1,069,907	2,396,640			
% of Budget	102.6	107.0	25.3	70.1			

FY14 Month	FY14 Tons of Waste	FY13 Tons of Waste	Increase (Decrease)
July	681.02	588.28	92.74
August	710.37	678.84	31.53
September	555.37	595.17	(39.80)
October	585.43	580.49	4.94
November	473.94	439.08	34.86
December	351.91	335.11	16.80
January	614.83	599.03	15.80
February	766.63	620.57	146.06
March	737.32	808.48	(71.16)
April	575.42	557.72	17.70
May	654.43	527.31	127.12
June		652.91	0.00
Total	6706.67	6982.99	376.59

Cummulative	
FY13 Tons of Waste	FY12 Tons of Waste
681.02	588.28
1391.39	1267.12
1946.76	1862.29
2532.19	2442.78
3006.13	2881.86
3358.04	3216.97
3972.87	3816.00
4739.50	4436.57
5476.82	5245.05
6052.24	5802.77
6706.67	6330.08
0.00	6982.99

**CITY OF UNALASKA
FY14 PORTS REVENUE**

		UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock		CEM		Other Rev&Fees	Monthly Revenue	FY14 YTD Revenue	% of Budget	FY13 YTD Revenue	YTD Inc(Dec)
Month	Year	Docking/ Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Util	Docking/ Moorage	Utility Fees						
Jul	2013	125,744	223,268	41,856	30,650	24,722	225	8,153	885	4,533	663	4,249	3,581	5,246	473,775	473,775	8.0%	431,944	41,830
Aug	2013	129,011	246,963	65,315	21,350	27,332	2,311	11,807	1,204	1,243	3,075	5,635	5,422	43,935	564,603	1,038,378	17.5%	947,643	90,735
Sept	2013	140,499	355,737	44,751	20,690	68,198	1,657	2,069	1,669	863	521	25,298	16,302	12,470	690,726	1,729,104	29.2%	1,411,282	317,821
Oct	2013	127,293	217,722	44,775	29,698	21,888	10,767	5,047	1,954	10,348	1,303	38,984	10,829	11,425	532,034	2,261,138	38.2%	1,954,848	306,289
Nov	2013	82,579	97,134	42,491	23,734	22,719	17,817	7,334	1,288	3,993	1,875	33,942	39,170	5,325	379,401	2,640,539	44.6%	2,209,098	431,440
Dec	2013	53,663	58,999	72,399	35,524	49,997	20,996	2,719	2,235	1,069	4,267	38,340	79,652	7,715	427,574	3,068,113	51.8%	2,895,774	172,339
Jan	2014	92,328	77,437	44,829	30,932	37,261	19,694	8,391	2,041	9,389	11,862	232,937	33,614	1,961	602,676	3,670,789	62.0%	3,228,084	442,705
Feb	2014	132,031	248,500	47,885	40,848	36,563	3,124	2,765	2,364	10,610	10,396	9,356	12,789	30,514	587,744	4,258,533	71.9%	3,809,178	449,355
Mar	2014	149,413	417,419	48,059	42,197	19,398	1,895	3,535	2,371	10,695	5,411	(19,966)	15,482	3,375	699,285	4,957,818	83.7%	4,641,107	316,711
Apr	2014	111,974	258,758	47,832	42,619	76,096	18,067	7,068	2,500	2,816	2,669	35,422	35,196	3,951	644,967	5,602,785	94.6%	5,213,801	388,984
May	2014	119,433	221,073	44,036	19,424	19,712	13,439	4,338	1,533	540	126	24,965	26,261	2,955	497,834	6,100,619	103.1%	5,535,767	564,852
Jun	2014														0	0	0.0%	5,843,999	0
Totals		1,263,968	2,423,010	544,226	337,667	403,887	109,990	63,226	20,044	56,098	42,169	429,161	278,298	128,874	6,100,619				
Loc total			4,568,872			513,877		83,269		98,267		707,459							
Loc percent			74.9%			8.4%		1.4%		1.6%		11.6%							
FY14 Budget		1,300,000	2,350,000	525,000	360,000	400,000	180,000	80,000	25,000	50,000	27,000	340,000	220,000	63,000	5,920,000				
% to Budget		97.2%	103.1%	103.7%	93.8%	101.0%	61.1%	79.0%	80.2%	112.2%	156.2%	126.2%	126.5%	204.6%	103.1%				

PORTS RECEIVABLES

Month	Year	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	% Past Due 90 Days +	Cash Received
Jul	2013	441,479	51,097	4,165	35,451	532,191	6.7%	701,983
Aug	2013	483,270	170,016	9,723	26,367	689,377	3.8%	424,007
Sept	2013	663,422	222,248	7,068	21,888	914,626	2.4%	465,477
Oct	2013	471,524	259,022	25,220	28,206	783,973	3.6%	667,100
Nov	2013	539,062	3,728	24,257	39,968	607,015	6.6%	556,138
Dec	2013	356,386	86,445	1,108	66,768	510,707	13.1%	528,133
Jan	2014	558,589	70,563	8,218	13,855	651,225	2.1%	462,193
Feb	2014	613,169	126,772	8,264	16,995	765,199	2.2%	480,405
Mar	2014	625,841	95,381	30,585	17,103	768,910	2.2%	482,271
Apr	2014	776,685	14,452	49,291	35,979	876,406	4.1%	753,352
May	2014	826,846	140,056	8,629	59,271	1,034,802	5.7%	337,388
Jun	2014					0	0.0%	
YTD Cash Received								5,858,446

**CITY OF UNALASKA
FY14 AIRPORT REVENUE**

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY14 YTD REVENUE	% OF BUDGET	FY13 YTD REVENUE	YTD INC/(DEC)
JUL	2013	41,501	0	363	41,864	41,864	9.3%	38,921	2,943
AUG	2013	41,693	0	198	41,891	83,755	18.6%	76,963	6,792
SEP	2013	39,908	0	219	40,127	123,882	27.5%	116,915	6,967
OCT	2013	40,036	0	207	40,243	164,125	36.4%	156,948	7,177
NOV	2013	40,116	0	325	40,440	204,565	45.4%	195,566	8,999
DEC	2013	38,522	0	333	38,854	243,420	54.1%	232,952	10,467
JAN	2014	38,294	0	364	38,658	282,078	62.6%	269,951	12,127
FEB	2014	38,644	0	340	38,984	321,062	71.3%	306,823	14,239
MAR	2014	38,625		365	38,990	360,053	80.0%	343,567	16,485
APR	2014	40,374		558	40,932	400,985	89.0%	393,769	7,216
MAY	2014	38,460		384	38,844	439,829	97.7%	433,302	6,527
JUN	2014				0	0	0.0%	472,107	0
TOTAL		436,172	0	3,657	439,829		0.0%		
FY14 BUDGET		450,000	150	150	450,300				
% TO BUDGET		96.9%	0.0%	2437.7%	97.7%				

RECEIVABLE BALANCES

MONTH	YEAR	CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
JUL	2013	37,297	31,873	22,305	19,866	111,342	17.8%	46,723
AUG	2013	34,212	33,214	11,309	14,475	93,210	15.5%	60,598
SEP	2013	37,297	33,089	12,340	16,015	98,742	16.2%	33,624
OCT	2013	37,297	33,947	4,146	20,144	95,534	21.1%	45,984
NOV	2013	65,909	0	20,926	16,970	103,804	16.3%	31,199
DEC	2013	34,212	33,214	21,894	17,294	106,614	16.2%	35,418
JAN	2014	37,297	32,254	21,937	17,671	109,160	16.2%	38,641
FEB	2014	69,552	22,161	19,389	17,566	128,668	13.7%	18,479
MAR	2014	35,340	33,089	22,282	17,897	108,608	16.5%	36,222
APR	2014	72,512	0	22,282	40,747	135,540	30.1%	37,662
MAY	2014	37,297	55,377	0	42,642	135,316	31.5%	39,068
JUN	2014					0	0.0%	
YTD TOTAL								423,617

FY 14 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY14 YTD REVENUE	% OF BUDGET	FY13 YTD REVENUE	YTD INC/(DEC)
JUL	2013	14,681		14,681	14,681	6.1%	20,186	(5,505)
AUG	2013	20,620		20,620	35,301	14.8%	39,455	(4,154)
SEP	2013	19,088		19,088	54,389	22.8%	53,791	598
OCT	2013	24,215		24,215	78,604	32.9%	73,855	4,748
NOV	2013	14,933		14,933	93,536	39.1%	99,452	(5,916)
DEC	2013	24,215		24,215	117,751	49.3%	119,130	(1,379)
JAN	2014	12,295		12,295	130,046	54.4%	131,875	(1,829)
FEB	2014	25,930		25,930	155,976	65.3%	150,985	4,991
MAR	2014	21,350		21,350	177,326	74.2%	169,580	7,746
APR	2014	16,150		16,150	193,476	80.9%	189,361	4,115
MAY	2014	30,964		30,964	224,440	93.9%	215,241	9,199
JUN	2014			0	0	0.0%	228,181	0
TOTAL		224,440	0	224,440				
FY14 Budget		239,040	0	239,040				
% TO BUDGET		93.9%		93.9%				

**CITY OF UNALASKA
OPEN CAPITAL PROJECTS AS OF MAY 31, 2014**

PROJECT #	DESCRIPTION	TOTAL BUDGET	PRIOR YEARS EXP	CURRENT YTD EXP	PROJECT TO DATE EXP	ENCUMB.	AVAILABLE BUDGET	FUND
General Government								
A0601	MAKUSHIN GEOTHERMAL	4,161,500	265,912	126	266,038	10,676	3,884,786	3100
GG902	GIS	334,900	302,888	16,606	319,494	-	15,406	3100
General Government Total		4,496,400	568,800	16,732	585,532	10,676	3,900,191	
Public Safety								
PS301	PORTABLE GENERATOR	60,000	-	-	-	-	60,000	3100
PS401	DPS PARKING LOT	400,000	-	4,009	4,009	5,401	390,590	3100
Public Safety Total		460,000	-	4,009	4,009	5,401	450,590	
Public Works								
D0810	S-CURVE PATHWAYS	66,000	15,000	-	15,000	-	51,000	3100
PW001	CELL 2-1 DESIGN	150,000	-	-	-	-	150,000	3100
PW003	BALLYHOO ROAD PAVING CONSTRUCTION	7,920,000	533,399	5,970,458	6,503,857	377,922	1,038,220	3100
PW004	ILULAQ LAKE DRAINAGE	1,078,312	72,431	457	72,888	-	1,005,424	3100
PW005	DELTA WAY DRAINAGE	1,696,000	55,014	5,931	60,945	29,635	1,605,420	3100
PW301	SHORE PROTECTION & EROSION CONTRL	265,000	-	-	-	-	265,000	3100
PW302	VEHICLE REPLACEMENT	57,677	-	57,677	57,677	-	-	3100
PW401	SUMMERS BAY BRIDGE	2,330,000	-	16,803	16,803	2,105,479	207,718	3100
PW404	UNALASKA LAKE STORMWATER MANAGEMENT	626,657	-	-	-	-	626,657	3100
PW202	BALLYHOO ROAD DRAINAGE & ELECTRICAL	1,610,000	1,575,751	-	1,575,751	-	34,249	3400
PW203	CITYWIDE MULTIPLE LOCATION DRAINAGE PRJ	3,450,000	86,007	17,306	103,313	1,294,873	2,051,813	3400
PW204	PAVEMENT RESURFACING--EXISTING PVMNT DE	8,230,000	3,615,559	(522,827)	3,092,732	3,324,226	1,813,042	3400
PW205	AIRPORT EXPANSION ROAD	185,000	60,886	(2,044)	58,842	-	126,158	3400
PW303	MISC PAVING	150,000	16,279	79,187	95,466	8,813	45,721	3400
PW402	2014 PAVING PROJECT	4,750,000	-	11,583	11,583	3,803,416	935,001	3400
D0520	C.E.M ROAD & UTILITIES CONSTRUCTION	8,829,047	7,187,889	3	7,187,892	1,461,521	179,633	3600
Public Works Total		41,393,693	13,218,217	5,634,533	18,852,750	12,405,887	10,135,056	
Parks, Culture and Recreation								
PR001	EXPEDITION PARK ACCES & UPGRADE	26,500	7,341	-	7,341	-	19,159	3100
PR401	AQUATIC CENTER IMPROVEMENTS	35,000	-	32,939	32,939	-	2,061	3100
Parks, Culture and Recreation Total		61,500	7,341	32,939	40,280	-	21,220	
Education								
SS801	JR/SR HIGH SCHOOL IMPROVEMENT	4950000	4696026	11506	4707533	83311	159157	3100
Education Total		4,950,000	4,696,026	11,506	4,707,533	83,311	159,157	

**CITY OF UNALASKA
OPEN CAPITAL PROJECTS AS OF MAY 31, 2014**

PROJECT #	DESCRIPTION	TOTAL BUDGET	PRIOR YEARS EXP	CURRENT YTD EXP	PROJECT TO DATE EXP	ENCUMB.	AVAILABLE BUDGET	FUND
<i>Electric</i>								
EL004	PRIMARY LINE RELOCATE E2-E3	305,775	120,719	-	120,719	-	185,056	5010
EL005	GIS	130,700	119,109	8,620	127,729	-	2,971	5010
EL101	BERING SEA FISHERIES ELECT. UPGRADE	21,885	6,850	-	6,850	-	15,035	5010
EL201	BALLYHOO ROAD DRAINAGE & ELECTRICAL	990,000	990,000	-	990,000	-	-	5010
EL202	TRANSFORMER REPLACEMENT--ELECT DIST	63,000	36,089	-	36,089	-	26,911	5010
EL203	COMPLIANCE MANAGEMENT SOFTWARE	43,000	10,490	3,212	13,702	-	29,298	5010
EL204	WESTWARD SEAFOOD UTILITY TIE-IN	187,500	62,625	61,005	123,630	-	63,870	5010
EL205	AIRPORT EXPANSION UTILITY	230,000	43,113	470	43,583	-	186,417	5010
EL301	TRANSFORMER UPGRADE	30,250	-	-	-	-	30,250	5010
EL303	150 KVA TRANSFORMER	12,329	-	-	-	-	12,329	5010
EL304	500 KVA TRANSFORMER	19,950	-	-	-	-	19,950	5010
EL401	UNISEA METERING CABINET INSTALL	72,310	-	-	-	-	72,310	5010
EL402	TRANSFORMER REPLACEMENTS	132,000	-	-	-	-	132,000	5010
EL802	POWERHOUSE WASTE HEAT RECOVERY	2,550,347	304,609	717,624	1,022,234	1,393,667	134,447	5010
H0801	APL ELECTRICAL UPGRADES	306,400	219,209	1,337	220,546	30,899	54,955	5010
H0802	PAC STEVE ELECTRICAL UPGRADE	8,400	-	-	-	-	8,400	5010
EL302	POWERHOUSE ENGINE #4	7,575,088	382,889	2,141,039	2,523,928	58,977	4,992,183	5040
EL403	POWERHOUSE CONTROL SYSTEM UPGRADE	561,072	-	47,551	47,551	480,979	32,542	5040
Electric Total		13,240,006	2,295,702	2,980,858	5,276,560	1,964,521	5,998,925	
<i>Water</i>								
I0803	WELL BACK-UP POWER	600,000	-	-	-	-	600,000	5110
WA001	GIS	130,785	119,683	4,665	124,348	-	6,437	5110
WA201	ICY LAKE POWER	90,400	84,929	206	85,134	-	5,266	5110
WA202	WATER SUPPLY DEVELOPMENT--PHASE 1	39,980	36,090	3,858	39,948	-	32	5110
WA203	CT TANK LADDER REPLACEMENT	30,000	29,938	-	29,938	-	62	5110
WA301	CT TANK INTERIOR PAINT & MAINTENANCE	155,000	101,749	4,418	106,167	-	48,833	5110
WA302	AGNES BEACH 12" PANEL	13,530	8,500	-	8,500	-	5,030	5110
WA303	WATER LID FOR HAYSTACK/RAVEN WAY	85,400	-	-	-	-	85,400	5110
WA304	WATER SUPPLY DEVELOPMENT--PHASE II	560,020	-	353,932	353,932	3,150	202,938	5110
WA401	NIRVANA PUMP STATION SCADA	74,477	-	-	-	57,290	17,187	5110
WA402	WATER FLOW OPTIMIZATION	99,500	-	14,340	14,340	-	85,160	5110
WA901	GENERAL'S HILL BOOSTER PUMP	389,798	14,256	-	14,256	-	375,542	5110
WA905	WATER TREATMENT FACILITY/RD IMPROVEM	16,403,081	475,258	1,732,676	2,207,934	9,404,720	4,790,427	5110
Water Total		18,671,971	870,402	2,114,096	2,984,498	9,465,160	6,222,312	

**CITY OF UNALASKA
OPEN CAPITAL PROJECTS AS OF MAY 31, 2014**

PROJECT #	DESCRIPTION	TOTAL BUDGET	PRIOR YEARS EXP	CURRENT YTD EXP	PROJECT TO DATE EXP	ENCUMB.	AVAILABLE BUDGET	FUND
Wastewater								
WW001	GIS	130,700	119,109	4,665	123,774	-	6,926	5210
WW004	SCADA COMPUTER-RADIO SURVEY	116,580	37,690	-	37,690	-	78,890	5210
WW101	SEWER LIFT STATION PANEL REPLACE 2&3	199,550	188,248	-	188,248	-	11,302	5210
WW201	SEWAGE PUMP STATION #3 FORCE MAIN UPGR	411,000	27,062	2,242	29,305	42,926	338,770	5210
WW202	SEW LIFT STATION PANEL REPLACE 5&8	209,530	200,235	-	200,235	-	9,295	5210
WW301	CONNECT LIFT #4 TO SCADA	88,260	147	67,875	68,022	-	20,238	5210
WW302	SEWER LID HAYSTACK/RAVEN WAY	487,400	-	-	-	-	487,400	5210
WW303	LIFT STATION PANEL REPLACEMENT	121,000	268	92,700	92,969	-	28,031	5210
J0519	WWTP IMPROVEMENTS	28,224,119	8,025,831	6,180,615	14,206,446	13,583,188	434,485	5220
Wastewater Total		29,988,139	8,598,590	6,348,098	14,946,688	13,626,114	1,415,338	
Solid Waste								
SW101	CELL 2-1 DESIGN	9,290,096	387,200	63,593	450,794	228,107	8,611,195	5310
SW201	TEMPORARY COVER--CELLS 1-3 & OLD LNDFL	500,000	532	-	532	-	499,468	5310
SW203	BAILER REHABILITATION	100,000	62,143	-	62,143	-	37,857	5310
SW901	SUMMER BAY ROAD RE-ALIGNMENT--ENG	1,660,000	1,401,155	-	1,401,155	-	258,845	5310
SW902	LEACHATE FLOW LEVELING	8,131,015	7,278,013	627,051	7,905,064	168,053	57,897	5310
Solid Waste Total		19,681,111	9,129,045	690,644	9,819,689	396,160	9,465,262	
Ports and Harbors								
PH002	POSITION 4-7 FENDER SYSTEM REPAIR	1,195,000	1,163,542	-	1,163,542	-	31,458	5410
PH003	UMC BACKREACH GRADING/DRAINAGE/PAV	1,740,000	478,160	664,542	1,142,702	147,524	449,774	5410
PH201	DREDGE ENTRANCE CHANNEL--(COE RECON)	100,000	-	-	-	-	100,000	5410
PH202	MOORING BOUY	432,804	392,660	-	392,660	-	40,144	5410
PH301	UMC DOCK REPLACEMENT AND EXPANSION	980,000	-	235,867	235,867	184,991	559,142	5410
PH302	USCG PHONE/UTILITY BUILD SIDING REPLMENT	55,000	53,750	-	53,750	-	1,250	5410
PH303	ROBERT STORRS SM BOAT IMPROVEMENT	3,662,107	20,597	238,737	259,335	294,190	3,108,582	5410
PH401	HIGHMAST LIGHTS AND LED	1,411,000	-	81,357	81,357	1,010,907	318,736	5410
PH905	SBH FLOAT REPAIR/REPLACEMENT	100,000	-	-	-	-	100,000	5410
L0601	C.E.M.--OUTER HARBOR CONSTRUCTION	4,500,000	4,331,580	-	4,331,580	-	168,420	5420
L9802	C.E.M.--INNER HARBOR/UPLANDS CONSTR	32,335,513	32,014,004	-	32,014,004	305,079	16,430	5420
Ports and Harbors Total		46,511,424	38,454,293	1,220,503	39,674,796	1,942,691	4,893,937	

**CITY OF UNALASKA
OPEN CAPITAL PROJECTS AS OF MAY 31, 2014**

PROJECT #	DESCRIPTION	TOTAL BUDGET	PRIOR YEARS EXP	CURRENT YTD EXP	PROJECT TO DATE EXP	ENCUMB.	AVAILABLE BUDGET	FUND
<i>Airport</i>								
AP301	AIRPORT PARKING LOT IMPROVEMENT	370,000	27,035	58,438	85,473	232,648	51,880	5510
AP302	AIRPORT HANDICAP RAMP	50,000	43,495	-	43,495	-	6,505	5510
AP401	TOM MADSEN AIRPORT CONTROL UPGRADES	65,000	-	20,056	20,056	35,055	9,889	5510
	Airport Total	485,000	70,530	78,494	149,024	267,703	68,273	
<i>Housing</i>								
EH301	4-PLEX BOILER ROOM ADDITION	150,000	81,007	-	81,007	-	68,993	5610
N0701	DIRECTOR HOUSING	992,296	17,379	-	17,379	-	974,917	5620
	Housing Total	1,142,296	98,386	-	98,386	-	1,043,910	
<hr/>								
		181,081,540	78,007,333	19,132,412	97,139,745	40,167,624	43,774,171	
		(351,657.00)	-	-	-	-	(351,657.00)	

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2014-10

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES.

BE IT ENACTED BY THE UNALASKA CITY COUNCIL AS FOLLOWS:

Section 1: Form. This is a Non-Code ordinance.

Section 2: Adoption of a Schedule of Rates and Charges. The Council hereby amends the following schedules of rates and charges to be paid by consumers of the identified City-provided services, labor, and equipment. The schedules adopted are listed individually below and are attached hereto. Each schedule shall remain in effect until such time as it may be amended by subsequent ordinance.

- ◆ Department of Public Utilities
- ◆ Department of Public Works
- ◆ Department of Public Safety
- ◆ Department of Ports & Harbors
- ◆ Department of Planning
- ◆ Department of Parks, Culture, and Recreation

Section 3. Effective Date. This ordinance shall take effect upon adoption.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL
THIS 8TH DAY OF JULY, 2014.

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
THRU: CHRIS HLADICK, CITY MANAGER
FROM: CAT HAZEN, CITY CLERK
DATE: MAY 27, 2014
RE: ORDINANCE 2014-10: AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES

SUMMARY: Each year, the Unalaska City Council reviews the City of Unalaska's Schedule of Fees and Charges. Attached is the fee schedule with proposed amendments for Council's review.

PREVIOUS COUNCIL ACTION: In 1999, Council adopted the Schedule of Fees and Charges, which incorporated fees paid by consumers for City-provided services into one document. Each year following that, the schedule has been reviewed for amendments.

BACKGROUND: In the past, the City of Unalaska maintained several different fee schedules within City departments. At times, fees were established without Council approval. In an attempt to bring consistency to the schedule, all of the fees charged by City departments were incorporated into a single Schedule of Fees and Charges for Council adoption. Because it was previously connected to AIEDA requirements, the Ports tariff is not included in the fee schedule.

During the recodification of the Unalaska Code of Ordinances, all references to fees were removed from the Code and included in the Schedule of Fees and Charges, which was the adopted by non-code ordinance.

DISCUSSION: Six departments, Planning, PCR, Ports, Public Safety, Public Works, and Public Utilities, have submitted changes this year. An explanation of changes for each department follows:

Planning

From Erin Reinders, Planning Director:

The Planning Department revised the fee schedule to better account for current Planning documents, maps, and services. The most noticeable change involved map products. Mapping has now been migrated into GIS resulting in a format change in size and scale for the actual products.

PCR

From Ben Bolock, Acting PCR Director:

The childcare portion of the fee schedule is removed due to the exemption of the state licensed childcare. The After school program and kinder camp fees will now fall under program fees. The

department no longer holds an all-day summer camp. A new, no fee, drop in afternoon park camp has been implemented to take the place of this camp.

The library once facilitated the TWIC office for the community, the office has now moved off site.

Ports

From Peggy McLaughlin, Ports Director:

The Department of Ports and Harbors is not proposing any formal fee changes in Ordinance 2014-10. The Port Department has budgeted for an economic analysis of the current Tariff and Fee Schedule in FY15. Upon completion of this analysis recommended changes will be brought forward for the City Council's review and discussion. The changes reflected in the Ports and Harbors Section in the Schedule of Fees and Charges represent general housekeeping. The changes account for adjustments to language to better align the Schedule of Fees and Charges with current operating plans and to adjust for accurate references to various sections within the Schedule.

Public Safety

From Jamie Sunderland, Director of Public Safety:

Public Safety is requesting that an additional category be added to the City's Fee Schedule for removal of a tire boot. This fee should be in the amount of \$40.00.

The rules related to minor offenses changed in 2013. The change required that citations be served directly to the individual, and not be mailed or left on vehicles. This has caused some difficulties for agencies enforcing parking violations. The tire boot will prevent the violator from leaving the immediate area before the officer is able to contact them.

The Department of Public Safety has purchased a tire boot to assist with the Department's efforts of enforcing parking violations within our community. This new tool should help deter people from parking their vehicles in areas that are prohibited.

Public Works

From Tom Cohenour, Director of Public Works:

In reviewing the equipment list, it was discovered that our small water truck was not on included so it was added. The CAT 320L backhoe was deleted because it was replaced with the Volvo EC210CL but inadvertently left on the list when it was sold.

On the Building Permits list, we streamlined the language regarding both residential and commercial dwellings but did not change the permit fees. We also cleaned up the cumbersome After-the-Fact Building Permits language and varying price structure by replacing it with a simple, easy to understand phrase: Penalty \$250.00.

Public Utilities – Water Division

From Dan Winters, Director of Public Utilities:

These changes are proposed to clarify the language regarding unmetered domestic water services, and to stipulate that all new water services will be metered.

Unalaska's domestic water system has an unaccounted water use (Line loss) of 15 million gallons, or 16% of total production per month. This line loss is within the national average but Staff believes we can do better. Staff believes that much of this line loss is through our non-metered customers. Since 2012, Utility Staff have been urging water customers to install meters on their water service, which will make the customer more responsible for their water use. Out of 575 water services, 265 are metered and 310 water services are non-metered services.

Through this Ordinance, Staff is changing the language of the Water Utility Schedule A, Single Family or Duplex Water Service Monthly Charges. These changes, as described below, are being made for better clarification of Schedule A.

SCHEDULE A **SINGLE FAMILY OR DUPLEX WATER SERVICE MONTHLY CHARGES**

*Schedule A is restricted to service provided exclusively for **unmetered** general domestic purposes to single family **and** duplex **dwelling** units. The fixed monthly charge includes customer and volume charges. Duplex services will receive two unit charges. Residential units that are also used for commercial purposes are required to be metered and charged in accordance with Schedule B. **All new water services will be metered.***

The language changes to Schedule A consists of adding the word "Unmetered" to the first sentence to better clarify the meaning of Schedule A. The words "Or trailer housing" have been removed and the word "Dwelling" has been added. Through Unalaska City Code, trailer houses are no longer allowed within city limits. The word "Dwelling" was added to the end of the first sentence to stay consistent with Title 10 language.

The most significant change to the Schedule A paragraph is adding the language, "All new water services will be metered" at the end of the paragraph. Staff has estimated that 1,000,000 gallons of water can be saved, per month, by installing water meters on all water services. When a water service is metered, the consumer only pays for the water they use and becomes more aware of the amount of water they are using. This knowledge gives the consumer the tools they need to apply good water conservation practices.

The implications of the Department's proposed changes to the Fee Schedule do not affect the Utility's bottom line.

ALTERNATIVES:

FINANCIAL IMPLICATIONS: Staff does not anticipate any significant financial impact.

LEGAL: None

STAFF RECOMMENDATION: Staff recommends adopting of Ordinance 2014-10.

PROPOSED MOTION: Motion to move to public hearing and second reading on July 8, 2014.

CITY MANAGER'S COMMENTS: I recommend approval of the changes.

CITY OF UNALASKA

FY15 Schedule of Fees & Services

Effective July 9, 2014

CONTENTS

<u>GENERAL FEE SCHEDULE</u>	<u>2</u>
<u>CITY CLERK'S DEPARTMENT</u>	<u>3</u>
<u>PARKS, CULTURE & RECREATION DEPARTMENT</u>	<u>4</u>
<u>DEPARTMENT OF PLANNING</u>	<u>9</u>
<u>DEPARTMENT OF PUBLIC SAFETY</u>	<u>10</u>
<u>DEPARTMENT OF PUBLIC WORKS/PUBLIC UTILITIES</u>	<u>11</u>
<u>DEPARTMENT OF PUBLIC UTILITIES</u>	<u>14</u>
ELECTRIC UTILITY	14
WATER UTILITY	16
WASTEWATER UTILITY	19
SOLID WASTE	21
<u>DEPARTMENT OF PORTS AND HARBORS</u>	<u>25</u>

GENERAL FEE SCHEDULE

The following fees and services apply to all City of Unalaska departments unless stated in a Department's specific fee schedule.

Photo copies

1 st five copies	Free
Six or more copies	\$0.25 per copy
1 st two copies (11x17/legal)	Free
Three or more copies (11x17/legal)	\$0.50 per copy
Copies for non-profits	Free unless the document to be copied is available digitally and is over 25 pages in length, in which case, a charge of \$0.10 per page will be imposed for each page after the 25 th .

Digital copies of a meeting	No charge; flash drive must be provided by	patron
-----------------------------	--	--------

Notary Public Services	Free
------------------------	------

Non-Sufficient Funds (Bad Check)	\$25.00
----------------------------------	---------

Interest Rate: Unless a different rate of interest is provided for by ordinance or by agreement, interest shall accrue on obligations owing to the city at the rate of 10.5% per annum from the date that they are due.

CITY CLERK'S DEPARTMENT

Business License	\$25.00
Taxi Permit	\$100.00
Annual renewal	\$100.00
Transfer fee	\$ 50.00
Faxing for Customers/Patrons	
Receiving	Free with cover sheet (held for 7 days)
Outgoing:	
Standard Dialed Numbers:	\$1.00 per page including the required cover page.
Numbers Linked to Satellite and Radio Communications Systems:	\$1.00 per page including the required cover page. Plus additional fees based on per minute charges for special telephonic connections.

PARKS, CULTURE & RECREATION DEPARTMENT

I. USER FEES

General Fees Statement: The Fee Schedule for programs and services are made through a public process. The PCR Advisory Committee reviews the staff recommendations and makes recommendations each year to the City Council for the City Council's review and final approval.

The Department of Parks, Culture, and Recreation (PCR) user fees provide patrons with access to the Aquatic Center and Community Center. User fees at the Community Center are waived for all ages up to 19-years-of-age and for those 55-years-old and older. The Aquatic Center user fees are waived for children 4 years old and under and those 55 years old and above.

PCR USER FEES

Aquatics Center

Pool & Slide	Fitness Center	Sauna	Showers	Mezzanine
--------------	----------------	-------	---------	-----------

Community Center

Art Room	Multipurpose Room	Racquetball Courts	Teen Room
Cardio Room	Music Room	Run/walking Track	Weight Room
Gymnasium	Showers/Lockers	Commercial Kitchen	Kids Room
Conference Room	Outdoor Playground		

Length of Use	Adult (ages 19-54)	Aquatic Center (ages 5-18)	Family (maximum 3 adults)
12 Month Pass	270.00	120.00	600.00
6 Month Pass	180.00	80.00	350.00
3 Month Pass	112.50	50.00	250.00
1 Month Pass	45.00	20.00	100.00
*20 punch card	60.00	25.00	
*10 punch card	40.00	13.00	
Daily Admission	5.00	2.00	

* All Punch passes expire one year from the purchase date.

No refunds, transfers, or prorating of pass values are permitted except for punches on a punch pass.

CORPORATE -USER FEES

Corporate pass rates are available for commercial fishing ships/boats, businesses, corporations, nonprofits, etc. Advanced daily passes may be purchased at the corporate rate of \$3.00 per person, per day. Corporate pass applications may be obtained at the Community Center. A minimum purchase of 100 punches is required for every Corporate Account transaction.

II. FACILITY & ROOM RENTAL RATES

Aquatics Center

Aquatics Center – includes Mezzanine	\$60.00 per hour <i>for a minimum of two hours</i>
Aquatics Center Mezzanine	\$20.00 per hour
Use of Pool Slide with Rental	\$20.00/hour (additional guards required)

Burma Road Chapel

Burma Road Chapel (<i>includes kitchen</i>)	\$40.00 per hour
---	------------------

Community Center

Conference Room	\$20.00 per hour
-----------------	------------------

Gymnasium

Rentals are available on Sundays from 12:00 PM – 2:00 PM

Gymnasium	\$50.00 per hour
Gymnasium plus one of the following Inflatables – Castle or Dragon	\$75.00 per hour and \$50.00 for additional hour

Gymnasium plus Obstacle Course (Two week advanced notice required For scheduling purposes)	\$125.00 per hour and \$50.00 for additional hour
--	---

Gymnasium rental will only be available on Sunday from 12:00 p.m. – 2:00 p.m. (total rental time; gym portion will be 1:00 p.m. – 2:00 p.m.)

Note: Gymnasium and Teen/Rec Room may not be rented simultaneously.

Teen Room	\$30.00 per hour
Multipurpose Room (Includes Tables/Chairs/Audio Visual)	\$40.00 per hour and \$25.00 for every additional hour
Commercial Kitchen	\$35.00 per hour
Multipurpose Room & Kitchen	\$60.00 per hour

All room rentals require a \$50.00 refundable short term damage deposit. Cleaning and/or damage fee will be assessed if rooms are left unclean or damaged. No Charge for non-profit organizations registered with the City of Unalaska, UCSD, or other city departments.

III. PROGRAM FEES

General Fees Statement: Program fees may vary depending on the length of a program, if it is an adult or youth program, and the varying cost of equipment and supplies. Program fees are published in the PCR Activity Guides, program flyers, and other advertisements and announcements. All program fees are approved by the PCR Advisory Committee.

LATE FEES

A \$10.00 late fee will be assessed for all late registrations for any PCR programs.

***Scholarships may be available based on financial need. Anyone needing financial assistance in registering for the PCR programs is encouraged to apply at the Community Center. All scholarship information is confidential. For more information, call the PCR Recreation Manager at 581-1297.**

CHILDCARE

~~In order to streamline childcare payments, the number of days in care for the total school year has been averaged out and divided by nine months. Each monthly payment will be the same rate as follows:~~

~~_____ Kinder camp: _____ \$ 89.00/month
_____ After School Program: _____ \$215.00/month~~

~~This amount includes all full days of care when school is not in session which includes our camps at winter break, spring break, parent/teacher conferences. PCR childcare will be closed on the following days:~~

~~Labor Day
Thanksgiving Day
Christmas Day
New Year's Day
Memorial Day~~

~~If space is available, the opportunity will be made available for other participants to enroll in camps offered during extended school breaks during the year. The rate for those camps will be based on an hourly rate of \$3.50. Camps will not be pro-rated for days of attendance; the entire amount of camp tuition is due at the time of enrollment.~~

SUMMER CAMPS

~~Summer day camps will be offered during the months of June, July and August. Enrollment is open until all vacancies are filled. Rates for summer camp will be calculated at \$3.50 per hour and will not be pro-rated. A late pick-up fee may be assessed at the rate of \$1.00 per minute for all childcare programs and camps.~~

~~Fees for the childcare programs are calculated by the number of program hours in each month for the entire school year. Participants are expected to pay by the fifth of each month. Fees will not be pro-rated for early withdrawal or for less than full participation. If space is available a student may begin a program mid-month, in which case the fee will be pro-rated based on the number of program hours remaining in that month. For billing purposes, withdrawal requires a 2-week advance notice. There will be automatic withdrawal after 30 days of non-attendance. If, due to unforeseeable circumstances, a child must be withdrawn from the childcare program, a pro-rated refund of fees (less a minimum fee equal to 2 weeks' participation) may be requested. Refunds will be handled at the discretion of the PCR Director on a case-by-case basis.~~

IV. LIBRARY FEES

Fines for Overdue Materials

General:

Use of a library card to check-out material creates a contract between a library patron and the City of Unalaska. A library patron is financially responsible for all items checked out with their library card. Though some materials may not incur fines if held for extended periods of time, library patrons are responsible for replacement of any materials that are lost if checked out on their library card. The City reserves the right to charge a processing fee to partially offset expenses incurred for re-acquiring and replacing lost materials.

Interlibrary Loan Materials

Libraries that loan materials to patrons in Unalaska determine replacement costs and processing fees if those materials are lost. In addition to a local processing fee, fees imposed by lending libraries are passed through to the borrowing patron by the Unalaska Public Library.

Books and Magazines
If Materials are Lost

No Overdue Charge.
Replacement Cost plus \$15.00 per item processing

	fee.
Interlibrary Loan Materials If Materials are Lost	\$0.25 per day local overdue charge. Fines, Replacement Cost and Processing Fee as determined by the lending library plus \$15 local processing fee and local overdue charge.
Videos (all formats) If Materials are Lost	\$1.00 per day local overdue charge Fines, Replacement Cost and Processing Fee as determined by the lending library, plus \$15 local Processing Fee and local overdue charge.
Lost or Damaged Items	Replacement Costs, plus applicable fines, plus \$15 per item processing fee.
Library Conference Room Rental	\$20.00 per hour
Photocopying	\$0.25 per exposure (8.5 x 11) \$0.50 per exposure (11x17) (2-sided copies count as two exposures)
For school assignments Computer/Internet Printing	No Charge \$0.10 per page black & white, \$1.00 per page color
Faxing for Customers/Patrons	
Receiving	Free of charge with cover sheet (held for 7 days)
Outgoing	
Standard Dialed Numbers	\$1.00 per page including the required cover page.
Numbers Linked to Satellite and Radio Communications Systems	\$1.00 per page, including the required cover page, plus additional fees based on per-minute charges for special telephonic connections.
Passport Processing Fees	
All fees for passport application and processing, including local processing fees, are set by the U.S. Department of State and are not refundable.	

TRANSPORTATION WORKER IDENTITY CREDENTIAL – (TWIC) APPLICATION FEES

All TWIC fees are set by the US Department of Homeland Security, and Fees collected for TWIC are not refundable.

Payment must be by credit card, corporate check, money order, cashier's check, or debit card. **Cash and personal checks are not accepted.**

V. PARK USE FEES

PCR programs and co-sponsored activities take priority at all playground and park facilities. All park amenities, ball fields, playgrounds, pavilions, and picnic areas are on a first come basis when PCR or co-sponsored activities have not been scheduled. Please check with the PCR at 581-1297 for availability before planning any personal events.

VI. OTHER FEES

Gym floor tarp	\$50.00 for set up and take down
I.D. card replacement fee	\$ 5.00
Aquatics Center Lockers	\$10.00/month
Lost day-use lock	\$ 5.00
Lost Towel	\$ 5.00
Laminating	\$1.00/ft.

*Color Poster Machine

11x17 poster	\$40 5.00 each
18x24 poster	\$20.00 each
Two 18x24 posters	\$30.00
24x36 poster	\$30.00 each

*Note: The preferred poster format is a large format JPG, PNG, or BMP file. The suggested Pixel dimensions are at least 1700 x 2500, or a file size of at least 3MB. Smaller files may become blurry when enlarged. We can also enlarge Word, PDF, and Publisher files. Files that do not meet the suggested file types or formats may be subject to a \$10.00 set up fee. There are no waived or reduced fees for any agencies or non-profit organizations for making posters.

Celebration Tent – 20'x20' includes side walls	\$250.00 per day with \$200.00 refundable security/damage deposit. Any damage or lost items that cost more than the \$200.00 damage deposit will be charged to the rental party. (Rental party is responsible for pick up, set up, take down, and return.)
--	--

The following items require a \$50.00 refundable deposit:

Chairs	\$ 1.00 per chair
Portable charcoal grill	\$ 20.00 per day
Snowshoes	\$ 10.00 per day
Tables	\$ 3.00 per day/per table

Other equipment and facilities may be available on a contingent basis with PCR Director's approval.

DEPARTMENT OF PLANNING

Variance/Conditional Use Application	
Residential	50.00
Commercial	200.00
After-the-Fact Variance/Conditional Use Application	
Residential	100.00
Commercial	400.00
Plat Fee Application	250.00
Zone Change Application	250.00
Appeals	100.00
Tideland Lease Application	
Category A	500.00
Category B	200.00
Zoning Maps – Black Lines	
Sheet 1	10.00
Sheet 2	50.00
Sheet 3	18.00
Sheet 4	18.00
Zoning Maps – Colored	
Sheet 1	20.00
Sheet 2	60.00
Sheet 3	20.00
Sheet 4	20.00
Zoning Maps – Colored PDF + \$5.00 media cost	
Sheet 1	10.00
Sheet 2	15.00
Sheet 3	10.00
Sheet 4	10.00
Landmarks Map – Color	
Electronic PDF version	10.00 + \$5.00 media cost
Half size color (22" x 34")	37.40
Full size color (34" x 44")	74.80
Electronic Media/Large Format Scan to Media	35.00/hr. + media cost
	One hour minimum
Large Format Scanning (Labor Cost)	35.00/hr.
Large Format Copies (Black and White)	0.05 per square inch + labor
Black/White	10.00 per sheet
Color	20.00 per sheet
Enlargement/Reduction of original	3.00 per sheet plus copy fee

CITY OF UNALASKA
SCHEDULE OF FEES AND CHARGES

11X17 Color	2.00 per sheet
Large format color posters	0.05 per square inch
<u>Large Format Copies (Color)</u>	<u>.10 per square inch + labor</u>
Comprehensive Plan	10.00 <u>20.00</u>
Housing Strategy	<u>10.00</u>
Street Address Maps	20.00
Title 8 UCO	15.00
Street Address Map Book	35.00
Tax Map Book	50.00
Zoning Map (36x60 Color)	100.00
Landmarks and Location Map (36x60 Color)	100.00

DEPARTMENT OF PUBLIC SAFETY

POLICE

Civil Process Service Request	
Served or Unserved	50.00
Private Party Fingerprints	25.00

PUBLIC INFORMATION REQUESTS:

Copy of report	20.00
Copy of DVD/CD	5.00

CHAUFFEURS LICENSE:

Chauffeurs license (Original)	55.00 plus State of Alaska processing fee for fingerprinting
Renewal	15.00
Taxi Meter Inspection	20.00

EMS CLASS FEES:

Heartsaver First Aid	\$ 75.00
Heartsaver First Aid CPR AED	\$ 75.00
Heart Saver CPR AED	\$ 75.00
BLS for Healthcare Providers	\$ 75.00
BLS Instructor	\$150.00
Heartsaver Instructor	\$150.00
ACLS	\$150.00
PALS	\$150.00
ETT	\$300.00

EMT I	\$400.00
EMT II	\$500.00
EMT III	\$500.00
ETT Refresher	\$100.00
EMT I, II, III Refresher	\$200.00
All CPR Refreshers	\$ 50.00

Ambulance Fees

Loaded Mileage	\$ 11.00/mile
BLS	\$300.00
BLS-E	\$500.00
ALS1	\$600.00
ALS2	\$800.00

VEHICLE IMPOUND:

Removal of Tire Boot	40.00
Storage of Vehicle	20.00 per day

TOWING SERVICE:

Actual cost of towing service will be as charged by provider.

ANIMAL CONTROL:

Dog Impound – 1 st offense	25.00
Dog Impound – 2 nd offense	50.00
Dog Impound – 3 rd offense	100.00
Animal License	5.00
Replace lost tag	5.00
Maintenance Fee	20.00 per day

DEPARTMENT OF PUBLIC WORKS/PUBLIC UTILITIES

It is recognized that from time to time for various reasons; the city shall be called upon to perform services for private individuals and companies using the city labor force and equipment. It is the policy of the city and as such the duty of the Director of Public Works or the Director of Public Utilities, before agreeing to perform such services for a private entity, other than those required to be performed by the city forces, that he be assured that all attempts by the applicant to enlist such services from the private business sector have been exhausted.

EQUIPMENT RATES DO NOT INCLUDE THE COST OF AN OPERATOR. THE EQUIPMENT WILL BE RENTED WITH A QUALIFIED CITY EMPLOYEE TO OPERATE THE EQUIPMENT AT ALL TIMES. FEES FOR OPERATORS ARE SET OUT BELOW.

LABOR CHARGE OUT RATE:

DEPARTMENT OF PUBLIC WORKS

Note: See Utilities specific fee schedules for Public Utilities labor charge out rates.

Straight Time	85.00 per hour
Over time (time and a half)	128.00 per hour
Double Time	170.00 per hour

TRUCKS

10 CY End Dump Truck	125.00 per hour
10 CY Sand Truck	140.00 per hour
Truck Tractor to Pull Trailer	110.00 per hour
<u>Water Truck, 2000 Gallon Capacity</u>	<u>125.00 per hour</u>
Water Truck, 4000 Gallon Capacity	140.00 per hour
Terex Rock Hauler 2205B	180.00 per hour
2½ Ton Flat Bed	90.00 per hour
Vactor Truck	200.00 per hour
2½ Ton Flat Bed w/Hydr. Boom Crane	150.00 per hour
5 CY End Dump Truck	90.00 per hour
Street Sweeper	150.00 per hour

TRAILERS

Generator Trailer	90.00 per hour
Lowboy Trailer, 70,000 lb. capacity	140.00 per hour

MOTOR GRADERS

Cat 14G Grader	190.00 per hour
Volvo 976	200.00 per hour
Volvo G990	220.00 per hour

BULLDOZERS

Cat D-3B Dozer	110.00 per hour
Cat D7 Dozer w/ ripper	190.00 per hour
Cat D4 Dozer	140.00 per hour
Cat D6 Dozer	160.00 per hour

FRONT END LOADERS

Cat IT28B	120.00 per hour
Cat 950	120.00 per hour
Volvo L-20B	75.00 per hour
Cat 902	100.00 per hour
Volvo L-120E	75.00 per hour

BACKHOES

Case 580 Backhoe	110.00 per hour
CA 320L Backhoe	190.00 per hour
Case 590 Backhoe	125.00 per hour
Case 580 Backhoe with hammer attachment	150.00 per hour
Cat 307C	100.00 per hour
Volvo EC210CL	150.00 per hour

COMPACTORS

Cat CB214D	90.00 per hour
Volvo SD100D Vibratory Drum	125.00 per hour

MISCELLANEOUS

Jack Hammer	40.00 per hour + supplies
Pickups, 4x4, ½ Ton	20.00 per hour
Air Compressor, 120 PSI	50.00 per hour
DXL-750 Air Compressor, 160 PSI	50.00 per hour
Maniou M40 Lift Truck/Forklift	100.00 per hour
Bowie Lancer 500 Hydro Seeder	100.00 per hour
Core Driller	50.00 per hour
Concrete wall saw	125.00 per hour + supplies
Stanley Spinax Pneumatic Gun	50.00 per hour + supplies
Ned-Hut Cement Saw	125.00 per hour + supplies
Pipeline Video Inspection Unit	50.00 per hour
Snocrete Snow Blower	100.00 per hour
Genie Z45/25 Telescoping Man Lift	75.00 per hour
Genie Scissor Lift	75.00 per hour
Asphalt Patching – Road:	
Minimum Amount (Up to 200 sq. ft.)	2,500.00
Plus \$20 per sq. ft. for each additional sq. ft.	
Asphalt Patching – Pathway:	
Minimum Amount (Up to 100 sq. ft.)	1,000.00
Plus \$10 per sq. ft. for each additional sq. ft.	

BUILDING PERMITS

New Residential Dwelling Unit, Addition to add Second Dwelling Unit, Container Storage Unit, Major Additions (2 or more rooms)	100.00
<u>Single Family or Duplex Remodel, additions</u>	
Minor Additions (less than 2 rooms), Re-roofing, Demolitions, Arctic Entry's	25.00
<u>All C-commercial / 3 or more dwelling unit residential</u>	
Valuation \$0-\$50,000	250.00
Valuation over \$50,000	400.00
After-the-Fact Building Permits <u>Penalty</u>	250.00 additional
New Residential Dwelling Unit, Addition to add Second Dwelling Unit, Container Storage Unit, Major Additions (more than 2 rooms)	200.00
Remodel – Minor Additions of less than 2 rooms, re-roofing, and Arctic Entry's	50.00
Commercial	
Valuation \$0-\$50,000	500.00
Over \$50,000 in value	800.00

DEPARTMENT OF PUBLIC UTILITIES

ELECTRIC UTILITY

SCHEDULE A **RESIDENTIAL SERVICE**

The Residential Service Rate applies only to service provided exclusively for general domestic purposes, including single family residences, housing units in multi-family residences, and mobile homes.

Customer Charge	8.00 per month
Energy Charge	0.23395 per kWh

SCHEDULE B **SMALL GENERAL SERVICE**

The Small General Service Rate applies to all non-residential services with 20 kW of demand or less, and does not require demand metering.

Customer Charge	10.00 per month
Energy Charge	0.20545 per kWh

SCHEDULE C **LARGE GENERAL SERVICE**

The Large General Service Rate applies to all services with demands exceeding 20 kW but less than or equal to 100 kW for a minimum of 6 months per city fiscal year. A review of service classification will be performed annually. The new rate will be applied from that time forward and will not be retroactive.

Customer Charge	50.00 per meter per month
Demand Charge	6.70 per kW
Energy Charge	0.17395 per kWh

SCHEDULE D **INDUSTRIAL SERVICE**

The Industrial Service Rate applies to services with demands exceeding 100 kW for a minimum of 6 months per city fiscal year. A review of service classification will be performed annually. The new rate will be applied from that time forward and will not be retroactive.

Customer Charge	100.00 per meter per month
Demand Charge	8.00 per kW
Energy Charge	0.14385 per kWh

SCHEDULE E **STREETLIGHTS**

For streetlights with energy meters, the City will charge the rate in effect for Small General Service. Monthly customer charges will be applied to each streetlight meter, and the energy charge shall be applied to the actual amount of energy consumed each month.

For streetlights without energy meters, the monthly charge will be equal to the Small General energy charge multiplied by the actual energy usage of a metered streetlight with similar wattage. A monthly customer charge will not be applied to unmetered streetlights.

SCHEDULE F
COST OF POWER ADJUSTMENT

A surcharge or credit (Cost of Power Adjustment) shall be applied to all energy in Schedule A – E to reflect all Fuel and Purchased Power Cost included in the Energy Charge for Schedules A - E. The City shall calculate the Cost of Power Adjustment on a quarterly or monthly basis with the calculation to take into account the actual costs for the previous period and the estimated costs for the period in which the Cost of Power Adjustment is to be in effect.

SCHEDULE G
STANDBY SERVICE

Standby service means electrical service supplied or made available to load which is serviced all or part of the time by the customer's own electric generation or by any non-City source of power. Standby service will be provided under the Large General Service Rate (Schedule C) except that the minimum payment each month will be equal to the customer charge plus the product of the demand charge and the estimated maximum demand of the load serviced by the standby service. With large loads or special circumstances, the City may require that standby service be supplied by the City only under a special contract specifying the rates, terms and conditions governing such service.

SCHEDULE H
INTERRUPTIBLE SERVICE

Interruptible service means electrical service under which the City retains the right to interrupt service, in whole or in part, at any time, with or without notice, whenever the City deems necessary in order to meet the demand of other customers or for any other reason. Interruptible service may be supplied, at the City's discretion, only under a special contract specifying the rates, terms and conditions governing such service.

SCHEDULE I
FEES AND SPECIAL CHARGES

A.	<u>Billing Deposits</u>	A deposit equal to two months estimated billing is required. Interest in the amount of 3 ½% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.	
B.	<u>New Service Connection</u>		
	Labor:	Straight Time	85.00 per hour
		Over Time	128.00 per hour
		Double Time	170.00 per hour
	Materials:	Cost plus 15%	

- C. Construction Deposit 50% of City's construction estimate due prior to start of construction. Balance due prior to activation.
- D. Service/Reconnection 80.00
- E. Service Call Out:
 Labor: Straight Time 85.00 per hour
 Over Time 128.00 per hour
 Double Time 170.00 per hour
 Materials: Cost plus 15%
- F. Power Factor Adjustment
 (if demand charge applies) If the average power factor of the customers' system is less than 90% lagging, the billing demand may be increased by the amount of kW that is required to bring the average power factor to no less than 90% lagging.
- For all new services installed after September 30, 2006, if the average power factor of the customers' system is less than 95% lagging, the billing demand may be increased by the amount of kW that is required to bring the average power factor to no less than 95% lagging.
- G. Billable Time In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

WATER UTILITY

SCHEDULE A **SINGLE FAMILY OR DUPLEX WATER SERVICE MONTHLY CHARGES**

Schedule A is restricted to service provided exclusively for unmetered general domestic purposes to single family, and duplex, or trailer housing dwelling units. The fixed monthly charge includes customer and volume charges. Duplex services will receive two unit charges. Residential units that are also used for commercial purposes are required to be metered and charged in accordance with Schedule B. All new water services will be metered.

COST PER DWELLING UNIT

Single Family/Duplex

Effective 07/01/13 7.12% Increase	Effective 07/01/14 7.12% Increase	Effective 07/01/15 7.12 Increase
--------------------------------------	--------------------------------------	-------------------------------------

\$31.02 per unit per month	\$33.23 per unit per month	\$35.59 per unit per month
----------------------------	----------------------------	----------------------------

SCHEDULE B
METERED WATER SERVICE MONTHLY CHARGE

Meter Size	Effective 07/01/13 7.12% Increase		Effective 07/01/14 7.12% Increase		Effective 07/01/15 7.12% Increase	
	Fixed Monthly Charge	Charge Per 1,000 Gallons	Fixed Monthly Charge	Charge Per 1,000 Gallons	Fixed Monthly Charge	Charge Per 1,000 Gallons
5/8"	\$3.07	\$2.19	\$3.29	\$2.34	\$3.53	\$2.51
3/4"	\$3.26	\$2.19	\$3.49	\$2.34	\$3.74	\$2.51
1"	\$3.62	\$2.19	\$3.88	\$2.34	\$4.15	\$2.51
1.5"	\$4.54	\$2.19	\$4.87	\$2.34	\$5.21	\$2.51
2"	\$5.63	\$2.19	\$6.04	\$2.34	\$6.47	\$2.51
3"	\$8.19	\$2.19	\$8.78	\$2.34	\$9.40	\$2.51
4"	\$11.48	\$2.19	\$12.30	\$2.34	\$13.18	\$2.51
6"	\$20.98	\$2.19	\$22.48	\$2.34	\$24.08	\$2.51
8"	\$31.95	\$2.19	\$34.23	\$2.34	\$36.67	\$2.51
10"	\$55.27	\$2.19	\$59.21	\$2.34	\$63.43	\$2.51
12"	\$87.25	\$2.19	\$93.46	\$2.34	\$100.12	\$2.51

SCHEDULE C
SERVICE TO HIGH ELEVATIONS

If pumping is required to serve a customer or subdivision at an elevation too high to be continuously served by gravity, it is the customer's responsibility to meet necessary State requirements to install, to operate, and to maintain such a facility.

SCHEDULE D
FEE FOR SERVICE CONNECTIONS

Fees for new service connections are comprised of two types of charges, costs for the actual physical hook-up and system development charges (SDCs), which pay for system wide capital expansion. SDC's are comprised of both reimbursement (past system expansion) and improvement (future system expansion) fees.

D-1 PHYSICAL HOOK-UP FEES:

Labor:	Straight Time	85.00 per hour
	Over Time	128.00 per hour
	Double Time	170.00 per hour
	Cost plus 15%	

- Materials:
- All services to be installed by the Utility will be cost estimated at the time of application.
 - All estimates will be valid for 30 days.
 - A deposit of 50% of the construction estimate is required.
 - Deposit must be paid before work can proceed.
 - Balance due prior to activation of service.

D-2 SYSTEM DEVELOPMENT CHARGE:

- D-2a: System development charges are to be assessed and paid prior to service activation. Charges are based on domestic service meter size as follows:

SYSTEM DEVELOPMENT CHARGES SCHEDULE	
METER SIZE	SYSTEM DEVELOPMENT CHARGE
Unmetered Residential	565.00
5/8 inch	565.00
3/4 inch	565.00
1 inch	5,088.00
1 1/2 inch	10,175.00
2 inch	16,280.00
3 inch	30,530.00
4 inch	48,845.00
6 inch	101,765.00
8 inch	165,825.00
10 inch	292,680.00
12 inch	470,766.00

- D-2b: The System Development charge component of the water services connection charge for residential housing shall be waived.

SCHEDULE E **FEES AND SPECIAL CHARGES**

- A. Billing Deposits A deposit equal to two months estimated billing is required. Interest in the amount of 3½% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.
- B. Service/Reconnection 70.00
- C. Service Call Out
- | | | |
|------------|---------------|-----------------|
| Labor: | Straight Time | 85.00 per hour |
| | Over Time | 128.00 per hour |
| | Double Time | 170.00 per hour |
| Materials: | Cost plus 15% | |
- D. Mainline Inspection
- | | | |
|------------|---------------|-----------------|
| Labor: | Straight Time | 85.00 per hour |
| | Over Time | 128.00 per hour |
| | Double Time | 170.00 per hour |
| Materials: | Cost plus 15% | |
- E. Billable Time In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

WASTEWATER UTILITY

SCHEDULE A **UNMETERED RESIDENTIAL SEWER SERVICE**

Schedule A is restricted to service provided exclusively for general domestic purposes to single family, duplex, or individual trailer housing units. Charges for unmetered monthly service are made up of a service charge and a volume charge. Duplex services will receive two unit charges. Residential units that are also used for commercial purposes shall be metered and charged in accordance with Schedule B.

Unmetered	Effective 07/01/13 14.1% Increase	Effective 07/01/14 14.1% Increase	Effective 07/01/15 14.1% Increase
	\$75.66 per unit per month	\$86.32 per unit per month	\$98.50 per unit per month

SCHEDULE B **METERED COMMERCIAL SEWER SERVICE**

Any service that does not fall into the residential category as defined in Schedule A above or into the industrial category as defined in Schedule C below shall be classified as a commercial service. Commercial sewer service charges are made up of both a fixed service charge and a usage charge. The usage component is based on a volume rate per 1,000 gallons of metered water consumption. The total monthly bill for metered commercial services is comprised of the fixed service charge and volume charge components as detailed below:

Metered/Commercial	Effective 07/01/13 14.1% Increase	Effective 07/01/14 14.1% Increase	Effective 07/01/15 14.1% Increase
Service Charge	\$13.85 per month	\$15.80 per month	\$18.03 per month
Volume Charge	\$11.81 per 1000 gallons	\$13.47 per 1000 gallons	\$15.37 per 1000 gallons

Monthly billings may be adjusted for a commercial service that consumes more than 50,000 gallons of water per month that is not returned to the sewer system. To obtain an adjustment, the customer must petition the City, separately meter water usage not entering the sewer system, and demonstrate that the separately metered water will not enter the sewer system. Upon review and approval, the City will deduct the volume of separately metered water which is not returned to the sewer system from the total metered consumption prior to calculation of the volume charge each month.

SCHEDULE C **METERED INDUSTRIAL SEWER SERVICE**

Any service which has a current individual NPDES permit, where a plant's metered water use does not accurately reflect sewage flows due to large quantities of water consumption that are not returned to the sewer

Metered/Industrial	Effective 07/01/13 14.1% Increase	Effective 07/01/14 14.1% Increase	Effective 07/01/15 14.1% Increase
Service Charge	\$13.85 per month	\$15.80 per month	\$18.03 per month
Volume Charge	\$0.75 per 1,000 gallons	\$086 per 1,000 gallons	\$.098 per 1,000 gallons

A.	<u>Billing Deposit</u>	A deposit equal to two months estimated billing is required. Interest in the amount of 3½% per annum will accrue on billing deposits, and will be paid to customer when deposit is refunded or applied to account.	
B.	<u>New Service Connection</u>		
	Labor:	Straight Time	85.00 per hour
		Over Time	128.00 per hour
		Double Time	170.00 per hour
	Materials:	Cost plus 15%	
C.	<u>Construction Deposit</u>	50% of City's construction estimate due prior to start of construction. Balance due prior to activation of service.	
D.	<u>Service/Reconnection</u>		70.00
E.	<u>Service Call Out</u>		
	Labor:	Straight Time	85.00 per hour
		Over Time	128.00 per hour
		Double Time	170.00 per hour
	Materials:	Cost plus 15%	
F.	<u>Service Inspection</u>		
	Labor:	Straight Time	85.00 per hour
		Over Time	128.00 per hour
		Double Time	170.00 per hour
	Materials:	Cost plus 15%	
G.	<u>Billable Time</u>	In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.	

SOLID WASTE

SCHEDULE A **LANDFILL MAINTENANCE FEE**

The monthly landfill maintenance fee applies to all metered utility locations and any other person or organization that receives landfill services or deposits waste in the landfill. This fee is included on each customer's monthly utility bill. In the event a landfill customer does not receive a utility bill, this fee will be assessed at the landfill and billed on a monthly basis.

	Effective 07/01/13 10.7% Increase	Effective 07/01/14 10.7% Increase	Effective 07/01/15 10.7% Increase
Maintenance	\$19.19	\$21.24	\$23.51

SCHEDULE B **TIPPING FEE/MINIMUM FEE**

The tipping fee applies to all landfill customers other than residential customers depositing their own household refuse and applies to such customers in addition to the landfill maintenance fee in Schedule A above. Such customers will be charged the tipping fee or the minimum fee whichever is greater. If scales are operational at the landfill, the tipping fee will be based on the following rate per ton; otherwise, the rate per cubic yard will apply. Tipping and minimum fees will be assessed at the landfill by the operator on duty and billed on a monthly basis.

For purposes of the tipping fee exemption, household refuse is defined as "refuse generated within a household during normal, day-to-day activities." It does not include furniture, major appliances, construction or demolition debris, large amounts of yard waste, or any other items that, because of their bulk, weight or composition, the landfill staff determines to be chargeable.

Effective 07/01/13 10.7% Increase

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per cubic yard)	Minimum Fee
General Refuse	\$179.63 per Ton	\$8.80	\$17.60	\$19.92
Batteries	\$422.22 per Ton		\$242.43	\$28.78
Scrap Metal*	\$767.67 per Ton		\$292.24	\$48.15
Fish Waste	\$383.84 per Ton		\$82.93	\$276.75

*See Schedule G, Paragraph A.

Effective 07/01/14 10.7% Increase

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per cubic yard)	Minimum Fee
General Refuse	\$198.85 per Ton	\$9.74	\$19.48	\$22.05
Batteries	\$467.40 per Ton		\$268.37	\$31.86
Scrap Metal*	\$849.81 per Ton		\$323.51	\$53.30
Fish Waste	\$424.91 per Ton		\$91.81	\$306.36

*See Schedule G, Paragraph A.

Effective 07/01/15 10.7% Increase

Refuse Type	Tipping Fee	Loose (per cubic yard)	Compacted (per cubic yard)	Minimum Fee
General Refuse	\$220.13 per Ton	\$10.78	\$21.56	\$24.42
Batteries	\$517.41 per Ton		\$297.09	\$35.27
Scrap Metal*	\$940.74 per Ton		\$358.13	\$59.01
Fish Waste	\$470.37 per Ton		\$101.63	\$339.14

*See Schedule G, Paragraph A.

SCHEDULE C
VEHICLE DISPOSAL FEE

Any person disposing of a vehicle at the landfill must remove fluids, batteries and tires from the vehicle prior to disposal. If fluids, batteries and tires are not removed from the vehicle prior to disposal, the labor charge in Schedule F will be charged.

	Effective 07/01/13 10.7% Increase	Effective 07/01/14 10.7% Increase	Effective 07/01/15 10.7% Increase
Passenger cars	No Charge	No Charge	No Charge
Pick-up trucks & SUV's up to 5,000lbs	No Charge	No Charge	No Charge
All commercial vehicles over 5,000lbs	\$657.12/ton	\$727.44/ton	\$805.27/ton

SCHEDULE D
SPECIAL WASTE HANDLING FEES

The special waste handling fees apply to all landfill customers who deposit wastes in the landfill that require special handling to be accommodated. Such customers will be charged the special handling fee in addition to the landfill tipping fee in Schedule B above. Special wastes include trawl nets, and appliances with refrigerant.

	Effective 07/01/13 10.7% Increase	Effective 07/01/14 10.7% Increase	Effective 07/01/15 10.7% Increase
Trawl Nets (per cubic yard)**	\$767.67	\$849.81	\$940.74
Nets Compact Fee (per ton)**	\$162.75	\$180.16	\$199.44
Appliance with refrigerant	\$76.77 each	\$84.98 each	\$94.07 each

**See Schedule G, Paragraph D

Special handling charges shall not be limited to the items specified above. Any person with other waste materials that require special handling to be accommodated at the landfill shall notify the Department of Public Utilities prior to disposal. Such wastes will be accepted at the discretion of the City, subject to an agreement between the customer and the Director of Public Utilities on charges that will reasonably compensate the City.

SCHEDULE E
SEPARATION FEES

Customers responsible for any mixed load arriving at the City's solid waste disposal facility that includes prohibited items or materials requiring separation shall be charged the labor charge out rate as stated in Schedule F, Section B, based upon the extra time required for handling by City personnel and equipment. This charge will be in addition to the landfill tipping fee in Schedule B above.

"Materials requiring separation" include: major items and appliances; pallets and large wood items; nets and line; fish waste; fish meal; preservative; galley/restaurant waste; tires; wire rope/cables; junk vehicles; and scrap metal. "Prohibited materials" include: creosote or creosote treated items; petroleum products; corrosive materials; toxic materials; liquids; and off-island waste.

SCHEDULE F
FEES AND SPECIAL CHARGES

A. Billing Deposits A deposit equal to two months estimated billing is required
Interest in the amount of 3½% per annum will accrue on
billing deposits, and will be paid to customer when deposit
is refunded or applied to account.

B.	<u>Labor Charge Out rates:</u>		
	Labor:	Straight Time	87.40 per hour
		Over Time	131.10 per hour
		Double Time	174.80 per hour
	Equipment Charge		166.43 per hour
	Materials:	Cost plus 15%	

C. Billable Time In addition to labor time, billable time will include travel time to and from the job site and will be rounded to the nearest hour.

SCHEDULE G
OTHER SPECIAL REGULATIONS

EFFECTIVE 07/01/13

A. Scrap Metals. Scrap metals must be cut into less than four feet lengths and be no more than one (1) foot thickness. Scrap metals not cut up accordance with the preceding dimensions will be charged the Tipping Fee of \$767.67 per ton rate plus the compacted cubic yard rate \$292.24. In the event the landfill scales are not operating, and the scrap metal is greater than 1 cubic yard, the rate charged shall be two times the compacted cubic yard rate for Scrap Metal. Cubic yard volume is determined by the following formula: (maximum length in feet times maximum width in feet times maximum height in feet divided by 27).

EFFECTIVE 07/01/14

A. Scrap Metals. Scrap metals must be cut into less than four feet lengths and be no more than one (1) foot thickness. Scrap metals not cut up accordance with the preceding dimensions will be charged the Tipping Fee of \$849.81 per ton rate plus the compacted cubic yard rate \$323.51. In the event the landfill scales are not

operating, and the scrap metal is greater than 1 cubic yard, the rate charged shall be two times the compacted cubic yard rate for Scrap Metal. Cubic yard volume is determined by the following formula: (maximum length in feet times maximum width in feet times maximum height in feet divided by 27).

EFFECTIVE 07/01/15

- A. Scrap Metals. Scrap metals must be cut into less than four feet lengths and be no more than one (1) foot thickness. Scrap metals not cut up accordance with the preceding dimensions will be charged the Tipping Fee of \$940.74 per ton rate plus the compacted cubic yard rate \$358.13. In the event the landfill scales are not operating, and the scrap metal is greater than 1 cubic yard, the rate charged shall be two times the compacted cubic yard rate for Scrap Metal. Cubic yard volume is determined by the following formula: (maximum length in feet times maximum width in feet times maximum height in feet divided by 27).
- B. Wood. Wood including demolition and construction materials must be cut into lengths not exceeding four (4) foot lengths and be no more than one (1) foot thickness.
- C. Containers. All containers including vans, tanks and other large vessels exceeding fifty five (55) gallons in capacity must be cleaned of any residue and cut into less than four (4) feet lengths and be less than four (4) feet diameter. Containers are defined as: A large reusable receptacle that can accommodate smaller cartons or cases in a single shipment designed for efficient shipment of cargo or is used for the storage of liquid.

EFFECTIVE 07/01/13

- D. Nets. Nets must be free of all non-synthetic polymerized materials and must be cut up into tightly bound bundles of less than one (1) cubic yard. Synthetic polymerized materials include, but are not limited to, nylon, polypropylene, polyethylene, and spectra. (Note nets are charged in accordance with Schedule D and Schedule B.) Customers that deliver nets that are in one (1) cubic yard bundles will be charged a tipping fee of \$162.75 per ton. Nets that are not cut and tightly bound into one (1) cubic yard-bundles will be charged a tipping fee of \$162.75 per ton and a fee of \$767.67 per cubic yard.

EFFECTIVE 07/01/14

- D. Nets. Nets must be free of all non-synthetic polymerized materials and must be cut up into tightly bound bundles of less than one (1) cubic yard. Synthetic polymerized materials include, but are not limited to, nylon, polypropylene, polyethylene, and spectra. (Note nets are charged in accordance with Schedule D and Schedule B.) Customers that deliver nets that are in one (1) cubic yard bundles will be charged a tipping fee of \$180.16 per ton. Nets that are not cut and tightly bound into one (1) cubic yard-bundles will be charged a tipping fee of \$180.16 per ton and a fee of \$849.81 per cubic yard.

EFFECTIVE 07/01/15

- D. Nets. Nets must be free of all non-synthetic polymerized materials and must be cut up into tightly bound bundles of less than one (1) cubic yard. Synthetic polymerized materials include, but are not limited to, nylon, polypropylene, polyethylene, and spectra. (Note nets are charged in accordance with Schedule D and Schedule B.) Customers that deliver nets that are in one (1) cubic yard bundles will be charged a tipping fee of \$199.44 per ton. Nets that are not cut and tightly bound into one (1) cubic yard-bundles will be charged a tipping fee of \$199.44 per ton and a fee of \$940.74 per cubic yard.

E. Other. Other emergency limitations on waste material may be added as authorized by the Director with approval from the City Manager.

DEPARTMENT OF PORTS AND HARBORS

SECTION I: SPIT DOCK HARBOR FACILITY

A

Definitions

Moorage: The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed.

Rate per Day

Vessel Length		Rate
From	To	
0'	99'	53.59
100'	124'	67.63
125'	149'	105.08
150'	174'	179.95
175'	199'	269.98
200'	224'	375.01
225'	300'	472.27

B.

Prepaid Monthly Moorage

Vessels that prepay for 30 or more days of moorage qualify for a 50% discount from the regular daily rate. Prepayment is required to qualify for monthly rates. Previous charges on vessel account must be paid in full to qualify for prepayment option. Monthly moorage rate vessels that occupy moorage beyond the expiration of their prepaid terms will be charged at the daily rate for that size vessel classification from the day that prepayment of monthly rate expires. Prepayment extensions may be granted prior to expiration of the current agreement.

*Note: Due to periods of heavy overflow vessels may be granted permission by ~~Harbor Staff~~ the Port Director or Harbormaster to tie up at the UMC Dock at Spit Dock Rates.

For labor, crane, equipment and other charges see Section VI.

SECTION II: BOB STORRS INTERNATIONAL BOAT HARBOR

A. Definitions

- Long Term Moorage: Moorage for those vessel owners/operators who have a permanent slip or are on the wait list. A minimum of 180 days' moorage must be prepaid to be placed on the wait list.
- Reserved Moorage: Moorage that has paid the minimum required pre-payment and vessel owner/operator has been assigned a reserved slip.
- Transient Moorage: Moorage that is not reserved and the vessel owner is ~~are~~ not on the wait list.
- Wait List: A list of vessels waiting to be assigned a reserved slip based on length classification and date of application. A minimum of 180 days moorage must be prepaid to be placed on the wait list.

B. Long Term and Reserved Moorage

1. Monthly rate:

Vessel Length		Monthly Rate
From	To	
0'	20'	54.56
21'	25'	73.55
26'	30'	85.44
31'	35'	105.54
36'	40'	121.55
41'	45'	137.55
46'	50'	153.54
51'	55'	169.55
56'	60'	185.55
61'	65'	201.54
66'	70'	217.60
71'	75'	233.60
76'	80'	249.60

2. 1 year pre-payment of moorage 20% discount
3. 6 months pre-payment of moorage 10% discount
4. Waste oil disposal charge – See Section VI
5. A. No refunds for pre-payment of long term moorage will be allowed for less than 180 days of occupancy.
- B. 180 days minimum pre-payment required for long-term moorage.
6. Live-Aboard Fees (Robert Storrs SBH ONLY)* \$58.23 per month

*Must be approved by Harbor Master

C. **Transient Moorage**

1. Daily rate:

Vessel Length		Daily Rate
From	To	
0'	20'	6.85
21'	25'	9.20
26'	30'	10.99
31'	35'	13.06
36'	40'	14.85
41'	45'	16.93
46'	50'	18.99
51'	55'	20.78
56'	60'	22.85
61'	65'	24.64
66'	70'	26.70
71'	75'	28.78
76'	80'	30.56

2. Waste oil disposal fee – See Section V.
3. Pre-payment of transient moorage is required.

For labor, equipment and other fees, see Section V.

SECTION III: POT & LIGHT CARGO DOCK

Definitions:

Dockage: The charge assessed against a vessel for berthing at a facility for the purposes of transferring cargo.

Moorage: The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed.

Wharfage: A charge assessed against all cargo being transferred over a facility or between vessels when berthed at a facility.

A. **Daily Moorage Dockage**

~~Daily rate vessel will be granted a 15% discount for pre-payment of less than 30 days of their moorage. The discount will only apply to the days of moorage actually prepaid.~~

Rate per Day: Dockage shall be charged at \$.89 per foot per 12 hour period

B. **Prepaid Monthly Moorage**

Vessels that prepay for 30 or more days of moorage qualify for a 50% discount from the regular daily rate. Prepayment is required to qualify for monthly rates. Monthly moorage rate vessels that occupy moorage beyond the expiration of their prepaid terms will be charged at the daily rate for that size

vessel classification from the day that prepayment of monthly rate expires. Prepayment extensions may be granted prior to expiration of the current agreement.

*Note: Due to periods of heavy overflow vessels may be granted permission by Harbor Staff to tie up at the UMC Dock at Spit Dock Rates. In the event that other facilities are over capacity the Port Director or Harbor Master may honor Spit Dock moorage rates.

For labor, equipment, and other charges, see Section VI.

C. **Moorage Rate per Day**

From	<u>Vessel Length</u>	
	To	Rate
	0'	99'
	100'	124'
	125'	149'
	150'	174'
	175'	199'
	200'	224'
	225'	Up to 300'
		All Dockage, Moorage, & Wharfage for vessels 300' & greater will be billed exactly as written in the UMC Tariff

D. **Fishing Gear Wharfage:**

1. Crab Pots/Cod Pots \$2.01 per Pot
2. Other Pots \$1.15 per 10/ minimum of 10
3. Trawl Nets \$92.08 each
4. Trawl Doors \$17.26 each
5. Longline Modules \$57.56 each
6. Dockage is assessed when loading and unloading gear

E. **Other Wharfage:** Per UMC Tariff

F. **Land Use:**

Cargo Storage Daily: \$0.03 x sq. ft. x total days
Monthly: \$0.43 x sq. ft.

G. **General Notes**

1. On/off-loading of fishing gear and cargo has priority over moorage and all other non-emergency uses.
2. Vessels must vacate the dock after cargo or gear on/off-loads are complete when requested to do so by the Harbormaster.

3. Moorage at Spit Pot and Cargo Dock is by permission only.
4. For labor, equipment and other fees, see Section VI.

SECTION IV: CARL E. MOSES BOAT HARBOR

A. Definitions

- Permanent Moorage: Moorage that has paid the minimum required pre-payment and vessel owner/operator has been assigned a reserved slip.
- Transient Moorage: Moorage that is not reserved and the vessel owner is not on the wait list.
~~Transient users pay 1/180th of the annual rate (per fiscal year)~~
- Dockage: The charge assessed against a vessel for berthing at a facility for the purpose of transferring cargo.

Waste oil disposal fee – See Section V.

B. Long Term and Reserved Moorage

1. Annual Rates are based on Length over all x Annual cost per Linear Feet (LF)

Annual Rate:

<u>Vessel Length</u>		<u>Annual Base Rate</u>
From	To	Per Foot LF x LOA
0	49	\$40.25
50	59	\$46.00
60	69	\$51.75
70	79	\$63.25
80	89	\$74.75
90	99	\$80.50
100	109	\$86.25
110	119	\$92.00
120	129	\$103.50
130	139	\$115.00
140	149	\$132.25
150		\$149.50

- Not more than one vessel may be moored in a stall at any one time except with the prior consent of the harbor master. The harbor master may permit multiple occupancy of a single stall or float area if the harbor master determines that multiple occupancy would be safe and would facilitate maximum use of the harbor facilities.
- ~~If a person utilizing moorage facilities owns or operates more than one boat that may, from time to time, be moored to the float, the moorage charge shall be based on the applicable rate as set by the Unalaska City Council.~~

- A person who owns or operates more than one vessel is permitted to lease only one exclusive stall unless there is no waiting list for the size of exclusive stall required by the second vessel. The second or other vessel(s) owned or operated by such a person shall be accommodated on a transient basis.
- An entity with multiple vessel(s) that has a permanent slip must indicate which vessel name belonging to that entity will occupy that slip and may substitute only one vessel owned by the entity per ~~calendar year~~ annual payment period for that slip. The request must be submitted in writing and pre-approved by the Port Director or Harbor Master.

2. Waste oil disposal charge – See Section VI.

3. ~~No refunds for pre-payment of long term moorage will be allowed for less than 180 days of occupancy.~~ Vessels will not be credited for unused pre-paid moorage time.

C. Transient Moorage

1. Daily Rates are based on Length over all x Daily base cost per Linear Feet (LF)

Daily rate:

<u>Vessel Length</u>		<u>Daily Base Cost</u>	
From	To	Per Foot LF x LOA	
0	49	\$0.22	
50	59	\$0.25	
60	69	\$0.29	
70	79	\$0.36	
80	89	\$0.41	
90	99	\$0.45	
100	109	\$0.48	
110	119	\$0.51	
230	129	\$0.58	
130	139	\$0.64	
140	149	\$0.74	
150		\$0.83	

2. Waste oil disposal fee – See Section VI.

3. For labor, equipment and other fees, see Section VI.

D. Drive-Down Float

Wharfage – The charge assessed against all cargo being transferred over a facility or between vessels when berthed at a facility. (See Tariff)

- On/off loading of fishing gear and cargo have priority over moorage and all other non-emergency uses.

- Vessels must vacate the dock after cargo or gear on/off-loads are complete when requested to do so by the harbor master.
1. Permanent vessels will be granted a four-hour grace period. Once the vessel exceeds the four-hour grace period, the vessel will be charged the daily permanent rate.
 2. Transient vessels will be charged the transient daily rate. ~~Once the vessel exceeds the four-hour grace period, the vessel will be charged an additional transient daily rate.~~
 3. For labor, equipment, and other fees, see Section VI.
 4. ~~Dockage is \$0.89 per foot per 4 hours.~~
 4. Wharfage Rate: \$4.60 per ton
 5. Fishing gear per Light Cargo Dock rates
Drive Down Float is for active loading and unloading

E. Fishing Gear and Other Wharfage Per UMC Tariff

SECTION V: EMERGENCY MOORING BUOY

Definitions:

Moorage: The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed.

Fee: Charges are based on a 24 hour period beginning at the time the vessel has secured the mooring pendant until the mooring pendant is released

Mooring Buoy Daily Rates:

BASED ON LENGTH OVER ALL IN FEET		DAILY RATE
FROM	TO	FEE
0	100	\$172.66
101	125	\$216.39
126	150	\$258.98
151	175	\$343.00
176	200	\$391.34
201	225	\$440.84
226	250	\$489.19
251	275	\$538.67
276	300	\$587.03

301	325	\$636.51
326	350	\$690.61
351	375	\$820.68
376	400	\$874.78
401	425	\$930.03
426	450	\$984.12
451	475	\$1,035.92
476	500	\$1,093.47
501	525	\$1,151.02
526	550	\$1,208.57
551	575	\$1,266.12
576	600	\$1,323.68
601	625	\$1,438.78
626	650	\$1,726.54
651	675	\$2,014.29
676	700	\$2,302.05
701	725	\$2,589.80
726	750	\$2,877.56
751	775	\$3,165.32
776	800	\$3,453.07

****Vessels in excess of 800' will be assessed an additional \$4.32 per foot per day

SECTION VI: APPLIES TO ALL CITY OF UNALASKA PORT FACILITIES

A. Harbor Master Services, Facilities, and Equipment

1. Pump rental Fee (per day or portion thereof) \$59.27
2. Harbor Department or other City labor charges

Labor:	Straight Time	\$103.27 per hour
	Over time	\$160.04 per hour
	Double Time	\$213.40 per hour
Materials		Cost plus 18%
3. Private contractors and their materials and equipment contracted by the City to perform services or repairs chargeable to vessel owner/operator for owners or operators that damage port facilities through accident, intentional tampering, failure to leave facilities in orderly condition or other acts reimbursable under UCO Title 18. Cost plus 30%
4. Spit Dock Crane \$ 23.72 per hour

5. Mobile Ramps \$177.84 per ramp per day

B. Towing

1. Towing of vessels with the Ports patrol vessel,
per UCO Title 18.08. \$474.23 per hour

C. Showers

Shower Cards \$5.00 per use

D. Responsibility for Charges

Vessels, their owners, agent masters, and shippers or consignees of goods docking at or using the facilities covered by this fee schedule, agree to be responsible, jointly and severally, for the payment of charges assessed in accordance with this fee schedule. Rates, rules and regulations of this fee schedule and liability for charges apply without regard to the provision of any bills of lading, charter party agreement, third party agreement, contract or any other conflicting documents. Vessel will not be credited for unused, pre-paid moorage time.

E. Electrical Rates

Where available, the Port will furnish electrical power to vessels at what the Port is charged plus \$0.04 per kWh. In addition, meter maintenance and reading fee will be charged to each meter for \$6.91 per month.

F. Garbage & Refuse

1. No wood or pallets, metal, heavy plastic such as crab line or poly totes, fish waste, chemical or food additives such as sugar or sorbitol will be allowed in the 50 yard dumpsters. Metal, pallets, plastic, fish waste or food additives or chemicals will be hauled to the landfill separately.
2. The following charges will be made when a ship places refuse in a Port supplied drop box or dumpster:

40 yard dumpster	\$815.47
20 yard dumpster	\$407.74
¾ (Three Quarters) of a 40 yard dumpster	\$611.60
½ (One Half) of a 40 yard dumpster	\$407.74
¼ (One Quarter) of a 40 yard dumpster	\$203.86
¼ (One Quarter) of a 20 yard dumpster	\$101.94

3. Charges for separately hauled materials are as follows:

Pallets or other wood scraps:	1 flatbed truckload	\$663.92
Other waste or scrap:	1 flatbed truckload	\$201.54

		Landfill Fees + 18% Admin Fee
G.	Impound Fee	\$23.72 per day
H.	Parking Violation	\$11.51 State fee \$11.51+18% Port Administration Fee
I.	Port Rates for providing security (TWIC) (Security that is required by the owner, shipper, agent, or USCG regulations)	
	Labor:	
	Straight Time	\$108.56 per hour
	Over time	\$155.39 per hour
	Double Time	\$207.18 per hour
J.	Waste Oil Disposal Fee – Waste Oil, plus 18%	
	• Waste Oil	Cost Plus 18%
	• Contaminated Waste Oil	Cost Plus 18%
	• Antifreeze	Cost Plus 18%

Policy History

ADOPTED 06/08/1999

Revised: 08/25/1999

Revised: 09/28/1999

Revised: 09/12/2000

Revised: 06/25/2002

Revised: 05/28/2003

Revised: 06/08/2004 – Effective 07/01/2004

Revised: 01/25/2005 – Effective 02/01/2005

Revised: 06/28/2005 – Effective 07/01/2005

Revised: 10/25/2005 – Effective 11/01/2005

Revised: 01/24/2006 – Effective 02/01/2006

Revised: 06/12/2006 – Effective 07/01/2006

Revised: 02/13/2007 – Effective upon adoption

Revised: 08/13/2007 – Effective 08/01/2007

Revised: 06/10/2008 – Effective 07/01/2008

Revised: 06/09/2009 – Effective 07/01/2009

Revised: 12/22/2009 – Effective 01/01/2010

Revised: 06/08/2010 – Effective 07/01/2010

Revised: 11/22/2011 – Effective 11/23/2012

Revised: 06/04/2012 – Effective 07/01/2012

Revised: 06/11/2013 – Effective 07/01/2013

Revised: 11/12/2013 – Effective 11/12/2013

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE NO. 2014-15

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING UNALASKA CODE OF ORDINANCES CHAPTER 2.04 TO CORRECT LANGUAGE, CHAPTER 2.08 TO CLARIFY THE RESIDENCY REQUIREMENTS FOR THE MAYOR, CHAPTER 2.12 TO CLARIFY THE RESIDENCY REQUIREMENT FOR COUNCIL MEMBERS, CHAPTER 2.16 TO CHANGE THE REGULAR MEETING TIME, CHAPTER 2.44 TO UPDATE THE ORGANIZATION OF THE DEPARTMENT OF PUBLIC SAFETY TO REFLECT CURRENT PRACTICE, CHAPTER 2.76 TO DESIGNATE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION, AND CHAPTER 2.96 TO CLARIFY SUCCESSION PLANNING AND MAKE MINOR LANGUAGE CORRECTIONS.

BE IT ENACTED by the City Council of the City of Unalaska:

Section 1: **Form.** This is a Code ordinance.

Section 2: **Amendment of Chapter 2.04**

Section 2.04.020 of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined and deletions are overstruck]

§ 2.04.020 OATH OF OFFICE.

City officers, before taking office, shall affirm in writing that they will honestly, faithfully, and impartially perform their duties. The oath shall be filed with the City Clerk. The following city officials are required to sign the oath:

- (A) All elected officials;
- (B) Planning Commission members;
- (C) City Manager;
- (D) Assistant City Manager;
- (E) City Clerk;
- (F) Director of Finance;

- (G) Director of the Department of Public Safety; ~~and~~
- (H) City Attorney; and
- (I) Public Safety employees identified in 2.44.140.

Section 3. Amendment of Chapter 2.08

Section 2.08.030(A) of the Unalaska Code of Ordinances is hereby amended to read as follows:

§ 2.08.030 ELECTION AND TERM OF MAYOR.

(A) No person shall hold the elective office of Mayor or be eligible to seek election thereto unless at the time of declaration of candidacy, the person is a qualified voter of the City who has resided within the City for a period of no less than ~~one (1)~~ twelve (12) consecutive year months immediately prior to the time of submission of declaration of candidacy.

Section 4. Amendment of Chapter 2.12

Section 2.12.020(A) of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

§ 2.12.020 QUALIFICATIONS OF CITY COUNCIL.

(A) No person shall hold the elective office of City Council or be eligible to seek election thereto unless at the time of declaration of candidacy they are a voter in the city who has resided within the city for a period of no less than ~~one (1)~~ twelve (12) consecutive year months immediately prior to the time of submission of declaration of candidacy. A member of the City Council who ceases to be a voter in the city immediately forfeits office.

Section 5. Amendment of Chapter 2.16

Section 2.16.040(A) of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

§ 2.16.040 REGULAR MEETINGS.

(A) Regular meetings of the City Council shall convene at the City Hall, or any other designated place as may be approved by a majority vote of the City Council, on the second and fourth Tuesday of each month at the hour of ~~6~~7:00 p.m., unless

a different time is designated by the Mayor at least twenty-four hours in advance of the meeting to be convened at a different time. All regular meetings shall be promptly adjourned no later than 11:00 p.m. of the same evening unless a majority vote of the City Council approves a later adjournment. If all agenda items of the regular meeting and work sessions are not able to be heard in the time allotted above, the regular meeting or work session will be reconvened the immediate following evening, or succession of evenings at 67:00 p.m., unless a different time is designated by the Mayor. Any such designation shall be made on the record at the time it is decided to reconvene at a later date, with the same time-adjournment provisions. If reasons prohibit successive evening meetings in order to accomplish the complete hearing of all agenda items, then a specific day and time will be set for resumption of the regular meeting pursuant to the procedure set forth in this Chapter under “Special Meetings,” and all business at the meeting, including notification times and agenda, will conform to the procedures governing special meetings.

Section 6. Amendment of Chapter 2.44

Chapter 2.44 of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

CHAPTER 2.44: DEPARTMENT OF PUBLIC SAFETY

Section

2.44.010	Department of Public Safety
2.44.020	Director of Public Safety
2.44.030	Duties of the Director of Public Safety
<u>2.44.040</u>	<u>Succession to the Director of Public Safety</u>
<u>2.44.050</u>	<u>Division of Police Services</u>
<u>2.44.060</u>	<u>Deputy Chief of Police</u>
<u>2.44.070</u>	<u>Duties of the Deputy Chief of Police</u>
<u>2.44.080</u>	<u>Duties of the Division of Police Services</u>
<u>2.44.090</u>	<u>Application of state law to police and correctional officers</u>
<u>2.44.100</u>	<u>Division of Fire and Emergency Medical Services</u>
<u>2.44.110</u>	<u>Fire Chief</u>
<u>2.44.120</u>	<u>Duties of the Fire Chief</u>
<u>2.44.130</u>	<u>Duties of the Division of Fire and Emergency Medical Services</u>
<u>2.44.140</u>	<u>Oath of Office</u>
<u>2.44.150</u>	<u>Code of Ethics</u>
2.44.040	Duties of the Division of Police Services
2.44.050	Application of state law to police and correctional officers
2.44.060	Duties of the Division of Fire and Emergency Medical Services

§ 2.44.010 DEPARTMENT OF PUBLIC SAFETY

There is created a Department of Public Safety, the head of which shall be the Director of Public Safety.

§ 2.44.020 DIRECTOR OF PUBLIC SAFETY

The Director of Public Safety shall be appointed by the City Manager and shall hold office at the discretion of the City Manager. The Director of Public Safety shall also hold the title of Chief of Police.

§ 2.44.030 DUTIES OF THE DIRECTOR OF PUBLIC SAFETY

Under the supervision of the City Manager, the Director of Public Safety shall have the following duties:

- (A) Supervise all activities of the Department;
- (B) Establish a set of rules and regulations governing the discipline, training, and operation of the Department; and
- (C) Perform other such duties as may be specified in this Code or by the City Manager.

§ 2.44.040 SUCCESSION TO THE DIRECTOR OF PUBLIC SAFETY

Should the Director of Public Safety position become vacant or should the Director be absent or unable to perform the duties of the position, the order of interim succession of the Director of Public Safety shall be as follows:

- (A) The Deputy Chief of Police;
- (B) The Fire Chief;
- (C) The Police Sergeants in order of seniority.

§ 2.44.050 DIVISION OF POLICE SERVICES

There is created a Division of Police Services, the head of which shall be the Deputy Chief of Police.

§ 2.44.060 DEPUTY CHIEF OF POLICE

The Director of Public Safety shall hire and supervise a Deputy Chief of Police to administer the Division of Police Services.

§ 2.44.070 DUTIES OF THE DEPUTY CHIEF OF POLICE.

Under the supervision of the Director of Public Safety, the Deputy Chief of Police shall have the following duties:

- (A) Manage the budget, operation and personnel of the Division of Police Services;
- (B) Direct and manage all activities of the Division;
- (C) Direct and manage the community contract jail;
- (D) Direct and manage Animal Control;
- (E) Direct and manage contract DMV services;
- (F) Establish Standard Operating Guidelines necessary to govern the discipline, training, and operation of the Division;
- (G) Report Division status and activities to the Director of Public Safety; and
- (H) Perform other such duties as may be necessary to ensure compliance with the requirements of applicable Alaska Statutes and Alaska Administrative Code, or as required by the Director of Public Safety.

§ 2.44.040 ~~080~~ DUTIES OF THE DIVISION OF POLICE SERVICES.

It shall be the duty of the Division of Police Services to do the following:

- (A) Provide comprehensive police services, including community patrols, emergency responses and criminal investigations;
- (B)(A) Attempt to apprehend, arrest, and bring to justice all violators of federal, state, or City law;

~~(C)(B)~~ Attempt to suppress all riots, affrays, and unlawful assemblies, and generally keep the peace;

~~(D)(C)~~ Serve warrants, writs, executions, and other processes properly directed and delivered to it;

~~(E)(D)~~ Investigate all applicants for any license or permit when such application requires certification by the Department of Public Safety;

~~(F)~~ Attempt to promote productive community partnerships through education, outreach and public relations programs;

~~(G)(E)~~ Provide Manage a community contract jail which provides housing for persons being held on criminal charges, those in need of protective custody, and persons being held at the request of Federal agencies;

~~(H)(F)~~ Provide Animal Control services which enforces animal control ordinances, cares for impounded animals and educates the public about animal welfare issues;

~~(I)(G)~~ Provide a contract DMV office and employee for the community; and

~~(J)(H)~~ Perform such other duties as shall be required of the Division by the Director.

§ 2.44.050-090 APPLICATION OF STATE LAW TO POLICE AND CORRECTIONAL OFFICERS

The hiring, employment, certification and dismissal of police and corrections employees shall be consistent with state law and regulations as defined in AS 18.65.130 - 18.65.290, and 13 AAC Chapter 85.

§ 2.44.100 DIVISION OF FIRE AND EMERGENCY MEDICAL SERVICES

There is created a Division of Fire and Emergency Medical Services, the head of which shall be the Fire Chief.

§ 2.44.110 FIRE CHIEF

The Director of Public Safety shall hire and supervise a Fire Chief to administer the Division of Fire and Emergency Medical Services.

§ 2.44.120 DUTIES OF THE FIRE CHIEF

Under the supervision of the Director of Public Safety, the Fire Chief shall have the following duties;

- (A) Manage the budget, operation and personnel of the Division of Fire and Emergency Medical Services;
- (B) Appoint and supervise fire officers as needed for effective operation of the Division;
- (C) Maintain adequate volunteer membership in the Division;
- (D) Direct and manage all activities of the Division;
- (E) Direct and manage dispatch services;
- (F) Direct and manage the investigation of the cause, origin and circumstances of all fires;
- (G) Establish Standard Operating Guidelines necessary to govern the discipline, training, and operation of the Division;
- (H) Report Division status and activities to the Director of Public Safety; and
- (I) Perform other such duties as may be necessary to ensure compliance with the requirements of applicable Alaska Statutes and Alaska Administrative Code including but not limited to 13 AAC 52.030, or as required by the Director of Public Safety.

§ 2.44.060-130 DUTIES OF THE DIVISION OF FIRE AND EMERGENCY MEDICAL SERVICES

It shall be the duty of the Division of Fire and Emergency Medical Services to do the following:

- (A) Provide fire suppression, fire prevention, rescue, and emergency medical services;
- (B) Enforce ordinances relating to fires, fire prevention, and safety of persons from fire;

(C) Investigate fires to determine cause and origin as required by 13 AAC 52.030;

(D) Coordinate emergency response to hazardous materials incidents and natural or manmade disasters;

(E) Coordinate and perform search and rescue functions undertaken by the City of Unalaska;

(F) Provide fire safety, fire prevention, health, and safety education to attempt to reduce the risk and consequences of emergencies;

(G) Assist in the review of building plans and permits to include code inspections as requested by the Planning Director or the Alaska State Fire Marshal;

(H) Provide other services intended to protect life and property;

(I) Provide dispatch services for the Department, Alaska State Troopers, and other emergency response agencies; and

(J) Perform such other duties as shall be required of the Division by the Director.

~~(A) Attempt to extinguish fires;~~

~~(B) Attempt to rescue endangered persons;~~

~~(C) Provide emergency medical services to the sick and injured;~~

~~(D) Promote fire safety and prevention~~

~~(E) Enforce ordinances relating to fires, fire prevention, and safety of persons from fire;~~

~~(F) Coordinate and perform search and rescue functions for the City of Unalaska;~~

~~(G) Attempt to ensure ambulance response to requests for emergency assistance; and~~

~~(H) Maintain adequate membership of the division.~~

§ 2.44.140 OATH OF OFFICE

The following members of the Department of Public Safety will be required to take and sign an Oath of Office prior to assuming duties of the position:

(A) Deputy Chief of Police

(B) Fire Chief

(C) Police Officers

(D) Corrections Officers

(E) Fire Officers

§ 2.44.150 CODE OF ETHICS

Certain members of the Department of Public Safety will be required to attest and subscribe to a Code of Ethics:

(A) In accordance with 13 AAC 85.040 members required to hold a basic, intermediate, or advanced police certificate must attest and subscribe to the law enforcement Code of Ethics.

(B) In accordance with 13 AAC 85.235 members required to hold a basic, municipal correctional officer certificate must attest and subscribe to the municipal correctional officer Code of Ethics.

(C) The fire and EMS service is founded on mutual respect and trust between responders and the citizens they serve. To ensure the continuing integrity of the fire and EMS service, the highest standards of ethical conduct must be maintained at all times. Therefore, all members of the Division of Fire & EMS must attest and subscribe to the Firefighter/EMT Code of Ethics as adopted by the City of Unalaska Department of Public Safety.

~~§ 2.44.070 STAFFING OF THE DIVISION OF FIRE AND EMERGENCY MEDICAL SERVICES~~

~~The Director of Public Safety shall hire and supervise a Fire Chief to administer the Division of Fire and Emergency Medical Services. The Fire Chief will recruit and supervise the paid and volunteer staff.~~

Section 7. Amendment of Chapter 2.76

Chapter 2.76 of the Unalaska Code of Ordinances is hereby amended by the addition of a new section 2.76.015 to read as follows:

§ 2.76.015 APPOINTMENT.

All members of the Planning Commission are appointed as members of the Historic Preservation Commission. This appointment includes as voting members of the Historic Preservation Commission the ex officio members of the Planning Commission, the City Manager and the Director of Planning.

Section 8. Amendment of Chapter 2.96

Chapter 2.96 of the Unalaska Code of Ordinances is hereby amended by the addition of a new section 2.96.010(C) to read as follows:

§ 2.96.010(C) All emergency preparedness and disaster operations shall be conducted utilizing the National Incident Management System (NIMS).

Section 2.96.030 of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

(D) The Director of Emergency Preparedness~~Emergency Management Coordinator~~ may, during a proclaimed disaster, issue orders, proclamations, and regulations to carry out the purpose of this Chapter, and to amend or rescind those order, proclamations, or regulations. These orders, proclamations, and regulations have the force of law.

Chapter 2.96 of the Unalaska Code of Ordinances is hereby amended by the addition of a new section 2.96.045 to read as follows:

§ 2.96.045 SUCCESSION TO OFFICE OF DIRECTOR OF EMERGENCY PREPAREDNESS

Should the Director of Emergency Preparedness Become vacant or should the Director be absent or unable to perform their duties, the order of interim succession of the Director of Emergency Preparedness shall be determined as follows:

- (A) The Assistant City Manager
- (B) The Director of Public Works
- (C) The Director of Public Utilities
- (D) Remaining Directors in order of seniority

Section 2.96.060 of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

§ 2.96.060 SUCCESSION TO OFFICE OF EMERGENCY MANAGEMENT COORDINATOR.

Should the Office of Emergency Management Coordinator become vacant or should the Coordinator be absent or unable to perform their duties, the order of interim succession of the office of Emergency Management Coordinator shall be determined as follows:

(A) The Director of Public Safety

~~(A)(B)~~ The ~~Police Division Commander~~ Deputy Chief of Police of the Department of Public Safety;

~~(B)(C)~~ The ~~Fire Division Commander~~ Fire Chief of the Department of Public Safety;

~~(C)(D)~~ Such other person as may be designated by the City Council or the City Manager.

Section 2.96.090(A) of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

§ 2.96.090 VIOLATIONS AND PENALTIES.

It shall be a misdemeanor, punishable by a fine not to exceed the sum of five hundred dollars (\$500), or by imprisonment for a term not to exceed six (6) months, or both, for any person during a proclaimed disaster emergency to willfully:

(A) Obstruct, hinder or delay any ~~accredited~~ member of the disaster and emergency preparedness organization in the enforcement of any lawful rule or regulation issued pursuant to this Chapter, or in the performance of any duty imposed upon him by the virtue of this Chapter;

Section 2.96.110 of the Unalaska Code of Ordinances is hereby amended to read as follows:
[additions are underlined, deletions are overstruck]

§ 2.96.110 COMPENSATION.

(A) No personal services may be compensated by the City except in accordance with the Alaska law or local ordinance.

(B) Compensation for property shall be made only if the property was commandeered or otherwise used in coping with a disaster emergency, and its use

or destruction was ordered by the City Manager or by a member of the disaster emergency forces of this City who is authorized by the Emergency Management Coordinator Office of Emergency Management to issue such an order.

(C) Any person claiming compensation for the use, damage, loss, or destruction of property occasioned by action taken under this Chapter shall file a claim for that compensation with the Emergency Management Coordinator Office of Emergency Management in the form and manner required by that office.

(D) Unless the amount of compensation resulting from property damaged, lost or destroyed is agreed upon in writing between the claimant and the Emergency Management Coordinator Office of Emergency Management, the amount of compensation shall be calculated in the same manner as compensation due for taking of property under the condemnation laws of the State of Alaska.

(E) The City shall provide for medical benefits to injured members of the emergency preparedness forces of the City in the event those members sustain injuries while rendering aid under this Chapter, provided those members are not already covered by a comparable form of insurance or health benefits plan.

Section 9. Effective Date. This ordinance shall be effective upon adoption.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS _____ DAY OF _____, 2014.

HON. SHIRLEY MARQUARDT
MAYOR

ATTEST:

CAT HAZEN, CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS

THRU: CHRIS HLADICK, CITY MANAGER

FROM: CAT HAZEN, CITY CLERK

DATE: MAY 27, 2014

RE: ORDINANCE 2014-15 – AMENDING TITLE 2 OF THE UNALASKA
CODE OF ORDINANCES

SUMMARY: These proposed changes to Title 2 are primarily either clarifications of existing language or modifications that will bring Title 2 into agreement with current departmental structure and practice. This revision will add language to clarify the residency requirements for City Council candidates, change the regular Council meeting time to 6:00 pm, provide for the appointment of all members of the Planning Commission to the Historic Preservation Commission, and update the descriptions of the organizational structure and practices of the Department of Public Safety.

PREVIOUS COUNCIL ACTION: Council has taken no previous action on these proposed changes.

BACKGROUND:

DISCUSSION: Ordinance 2014-15 includes of changes to Title 2 covering three primary areas, which are described briefly below.

Chapters 2.12 and 2.16 – City Council

The proposed change to Chapter 2.12 is a clarification of the residency requirement for City Council Candidates. Currently, this section states that a candidate must be a voter in the city who has “resided within the city for a period of no less than one (1) year”, but it does not specify when the one year of residency must have occurred. The proposed new language clarifies the requirement by replacing “one year” with “twelve (12) consecutive months immediately prior to the time of submission of declaration of candidacy.”

The proposed change to Chapter 2.16 moves the regular starting time for Council meetings from 7:00 p.m. to 6:00 p.m., and gives the Mayor the authority to designate a different starting time with at least 24 hours advance notice.

Chapter 2.76 - Historic Preservation Committee

The Planning Department and Parks, Culture, and Recreation Department have consulted with the City Attorney regarding the selection process of Historic Preservation Commissioners. Proposed changes create a new UCO 2.76.015, stating that the Historic Preservation Commission (HPC) membership be the Planning Commission, including the Planning Commission's *ex officio* members (*i.e.*, the City Manager and the Director of Planning). While remaining non-voting for Planning Commission decisions, the City Manager and Director of Planning would be full members of the HPC. This integration of the two commissions allows the City to better maintain active membership in the Historic Preservation Commission.

Chapters 2.04, 2.44, and 2.96 – Public Safety and Emergency Preparedness

In section 2.04.020 Paragraph I was added to address Oath of Office requirements for certain positions within the Department of Public Safety.

A major rewrite of Chapter 2.44 was accomplished to better reflect changes that have taken place in the Department of Public Safety. These address changes to positions within the organization such as creation of the Deputy Chief of Police, outline the order of interim succession of the Director of Public Safety, and outline the duties of and responsibilities within the department in a consistent manner.

A new section 2.44.040 was added which outlines succession to the Director of Public Safety.

A new section 2.44.050 was added which creates the Division of Police Services.

A new section 2.44.060 was added to address the position of Deputy Chief of Police and provide parity with the existing language for the Fire Chief.

A new section 2.44.070 was added to outline the duties of the Deputy Chief of Police and provide parity with the existing language for the Fire Chief.

Existing 2.44.040 was renumbered to 2.44.080 and language and order changes were made in this section for consistency.

Existing 2.44.050 was renumbered to 2.44.090

Existing 2.44.060 was renumbered to 2.44.130 and language and order changes were made in this section for consistency.

Existing 2.44.070 was eliminated and reworded to create new section 2.44.100 which creates the Division of Fire and Emergency Medical Services, and section 2.44.110 which address the position of Fire Chief and provides parity with the new language for the Deputy Chief of Police.

A new section 2.44.120 was added to outline the duties of the Fire Chief and provide parity with the language for the duties of the Deputy Chief of Police.

A new section 2.44.140 was added to address Oath of Office requirements for certain positions within the Department of Public Safety

A new section 2.44.150 was added to address requirements for certain positions within the Department of Public Safety to attest and subscribe to a Code of Ethics.

Chapter 2.96 had several minor language changes to correct position titles, and a new section added to outline the order of interim succession of the Director of Emergency Preparedness.

ALTERNATIVES:

FINANCIAL IMPLICATIONS: None

LEGAL: The City attorney has reviewed and approved the proposed changes.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 2014-15.

PROPOSED MOTION: I make a motion to send Ordinance 2014-15 to Public Hearing and Second Reading on July 8th.

CITY MANAGER'S COMMENTS: I recommend approval of Ordinance 2014-15

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE NO. 2014-04

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING UNALASKA MUNICIPAL CODE CHAPTER 8.06 ADDING AND UPDATING DEFINITIONS, CHAPTER 8.08 CLARIFYING SUBDIVISION REQUIREMENTS, AND CHAPTER 8.12 DELETING BUILDING SEPARATION LANGUAGE, ADDING A ZONING DESIGNATION FOR CONSTRUCTION CAMPS, AND CHANGING SUBMITTAL DEADLINE REQUIREMENTS

BE IT ENACTED by the City Council of the City of Unalaska:

Section 1: **Form.** This is a Code ordinance.

Section 2: **Amendment of CHAPTER 8.06: DEFINITIONS**

Section 8.06.020 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.06.020 DEFINITIONS

(A) For the purpose of Title 8 UCO, certain terms, words, or phrases used herein shall be interpreted as follows:

[...]

(48) “CONSTRUCTION CAMP” ~~means those on-site buildings and/or trailers that are temporarily used to house and feed construction workers and/or store project construction materials and/or provide office space for contractors and sub-contractors.~~ means those temporary structures used to house and feed a variety of workers or for storage of materials or office space in connection with (a) the construction, alteration or demolition of a structure or vessel, (b) the exploration or support of any mine or oilfield operation, or (c) any other work that requires a temporary work force to reside in the city.

(82) “LEASE LOT” or “LEASE PARCEL” means a parcel or tract of land described and designated by lease lines, or otherwise described in a lease document, and which at the time of applying for a building permit or another use permit is designated as the tract or parcel of land to be used, developed, or built upon as a unit of land. For purposes of zoning information, setbacks, yards, and other dimensional information, lease lots shall be interpreted as if they were actual lots or parcels.

(110) “PLANNED UNIT DEVELOPMENT (PUD)” means a form of development, on a property of at least 2 acres, characterized by a unified site design for a number of houses, clustering buildings, and providing common open space, density increases, and a mix of building types and land uses, the plan for which may not conform to regulations established in Title 8 UCO. ~~The PUD may require variances to Chapter 8.08, “Platting and Subdivision,” by the Platting Board and/or conditional use permit and/or variance approval by the Planning Commission for purposes of Chapter 8.12, “Zoning.”~~ Any aspects of the development, which do not conform to Title 8 UCO and would typically require a platting variance, conditional use

permit, or zoning variance, shall be considered an allowable nonconformity upon approval of the development as specified in § 8.12.215.

(157) “SUBDIVISION” means the division of a tract or parcel of land into two or more lots, sites, or other divisions, or the combining of two or more lots, tracts, or parcels into one lot, tract, or parcel for the purpose, whether immediate or future, of sale or development, including development of a lease lot or lease parcel, including any resubdivision and when appropriate to the context, the process of subdividing or the land actually subdivided. Division of a parcel of land into a lease lot or lease parcel shall constitute a subdivision of land when an application for a building permit to construct or site a building or structure upon the lease lot or lease parcel has been submitted to the Building Official.

(161) “TEMPORARY” means those structures, which, based on their design elements, are not reasonably expected to be productive for more than 30 years, or are designed to be moved or dismantled. The Director of Planning shall have the discretion in determining whether a structure fits this definition and may consider the anticipated use of the structure and its surroundings.

[subsections 161 through 172 shall be renumbered 162 through 173]

Section 3: Amendment of CHAPTER 8.08: PLATTING AND SUBDIVISION

Section 8.08.020 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.08.020 GENERAL PROVISIONS

[...]

(E) Requirement to plat. All subdivision of land within the jurisdiction of the city shall be by plat in compliance with this chapter.

[subsections E through J shall be renamed F through K]

Section 4: Amendment of CHAPTER 8.12: ZONING

Section 8.12.040 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.040 SINGLE-FAMILY/DUPLEX RESIDENTIAL DISTRICT

[...]

~~(L) Special provisions for multiple buildings on a lot.~~

~~(1) More than one building may be placed on a lot. Each building shall be considered as one building for the purpose of front, side, and rear yard requirements.~~

~~(2) Access between buildings. Buildings or structures arranged so that vehicular access driveways separate them shall not have less than 30 feet between the buildings or structures so arranged.~~

[subsections M through O shall be renamed L through N]

Section 8.12.050 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.050 MODERATE-DENSITY RESIDENTIAL DISTRICT

[...]

~~(K) Special provisions for multiple buildings on a lot.~~

~~(1) More than one building may be placed on a lot. Each building shall be considered as one building for the purpose of front, side, and rear yard requirements.~~

~~(2) Access between buildings. Buildings or structures arranged so that vehicular access driveways separate them shall not have less than 30 feet between the buildings or structures so arranged.~~

[subsections L through N shall be renamed K through M]

Section 8.12.060 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.060 HIGH-DENSITY RESIDENTIAL DISTRICT

[...]

~~(K) Special provisions for multiple buildings on a lot.~~

~~(1) More than one building may be placed on a lot. Each building shall be considered as one building for the purpose of front, side, and rear yard requirements.~~

~~(2) Access between buildings. Buildings or structures arranged so that vehicular access driveways separate them shall not have less than 30 feet between the buildings or structures so arranged.~~

[subsections L through N shall be renamed K through M]

Section 8.12.070 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.070 GENERAL COMMERCIAL DISTRICT

[...]

(D) *Conditional uses and structures.* In the General Commercial District, the following uses and their accessory uses may be permitted, subject to securing a Conditional Use approval in each case as provided for in this chapter (See § 8.12.200):

[...]

(6) Bulk chemical and petroleum storage and sales;

(7) Construction camps, provided the following safeguards are addressed, in addition to other conditions that the Planning Commission finds necessary as they relate to the specific request:

(a) the use is tied to a specific project or projects and is discontinued following the completion of that project or projects; and

(b) a detailed plan for deconstruction and removal is provided; and

(c) the applicant provides proof of a bond in an amount, deemed by the Planning Commission to be sufficient to ensure removal of the structure upon project completion; and

(d) the appearance of each structure, comprising the construction camp, is substantially uniform.

[subsections 7 through 20 shall be renumbered 8 through 21]

Section 8.12.080 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.080 MARINE-RELATED/INDUSTRIAL DISTRICT

[...]

(B) *Uses permitted.* In the Marine-Dependent/Industrial District, no building or structure or land shall be used, and no building or structure shall be erected which is arranged, intended, or designated to be used for other than one or more of the following uses:

[...]

(10) Construction camps;

[subsections 10 through 24 shall be renumbered 11 through 25]

[...]

(J) *Special provisions.* The following special provisions apply to all land uses within the Marine-Related/Industrial District:

[...]

(6) All housing is subject to the condition that the appearance of each structure is substantially uniform.

[...]

Section 8.12.090 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.090 MARINE-DEPENDENT/INDUSTRIAL DISTRICT

[...]

(B) *Uses permitted.* In the Marine-Dependent/Industrial District, no building or structure or land shall be used, and no building or structure shall be erected which is arranged, intended, or designated to be used for other than one or more of the following uses:

[...]

(8) Construction camps;

[subsections 8 through 11 shall be renumbered 9 through 12]

[...]

(J) *Special provisions.* The following special provisions apply to all land uses within the Marine-Related/Industrial District:

[...]

(6) All housing is subject to the condition that the appearance of each structure is substantially uniform.

[...]

Section 8.12.170 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.170 GENERAL PROVISIONS

[...]

~~(J) *Planned unit developments.* A developer may request exceptions from portions of this chapter in the case of a planned unit development. Application for any such exception shall be made in writing by the developer before or at the time the proposed development is submitted to~~

~~the Department of Planning. The request for planned unit development shall be supplemented with maps, plans, or other data which may aid in the analysis of the proposed project. When an application for a planned unit development is complete, the request will be treated as application for conditional use permit(s) and/or variance request(s) and will be heard in public hearing(s) before the Commission.~~

[subsections K through Q shall be renamed J through P]

Section 8.12.190 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.190 AMENDMENTS

[...]

(B)(2) Submittal/timing

(a) The application must be received at least ~~45~~ 22 days prior to the next regular meeting of the Planning Commission.

[...]

Section 8.12.200 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.200 CONDITIONAL USE APPLICATIONS

[...]

(A)(2) Submittal/timing

(a) The application must be received at least ~~45~~ 22 days prior to the next regular meeting of the Planning Commission.

[...]

Section 8.12.210 of the Unalaska Municipal Code is hereby amended with the following revisions: [additions are underlined; deletions are overstruck]

§ 8.12.210 VARIANCES

[...]

(B)(2) Submittal/timing

(a) The application must be received at least ~~45~~ 22 days prior to the next regular meeting of the Planning Commission.

[...]

Section 8.12.215 of the Unalaska Municipal Code is hereby added as follows:

§ 8.12.215 PLANNED UNIT DEVELOPMENTS

(A) Procedure. A developer may apply for approval of a planned unit development from the Planning Commission, granting exemption from portions of this chapter for large scale developments. The procedure for taking action on a planned unit development application shall be as follows:

(1) Written application. A written application for a planned unit development approval shall be filed with the Department of Planning on forms prescribed by the Department.

Upon filing an application for a planned unit development approval with the Department of Planning by a landowner or his/her authorized agent, the applicant shall be informed of the time and place of the next regular meeting at which the application will be considered.

(2) Submittal/timing.

(a) The application must be received at least 22 days prior to the next regular meeting of the Planning Commission.

(b) The application will not be scheduled for a public hearing unless the Department of Planning, following an examination of the City of Unalaska Real Property Tax Roll, determines the person signing as landowner(s) on the application form are in fact the latest owner(s) of record.

(B) Public Hearing. The Planning Commission shall hold at least one public hearing on the application. Notice of the Public Hearing shall be given not less than 10 days prior to the public hearing in the following manner:

(1) The Department of Planning will mail notice of public hearing to all landowners of record within 300 feet of the proposed planned unit development as shown on the City of Unalaska Real Property Tax Roll; and

(2) The Department of Planning will post at least two copies of this notice, printed or written, in a conspicuous place not less than 10 days prior to the date of the hearing.

(C) Findings. At public hearing, the Planning Commission shall determine if any application for a planned unit development:

(1) Furthers the goals and objectives of the Comprehensive Development Plan;

(2) Will be compatible with the existing and planned land uses in the surrounding neighborhood and with the intent of its zoning district; and

(3) Will not have a permanent negative impact substantially greater than anticipated from permitted development within the zoning district.

(D) Action of the Planning Commission.

(1) The Planning Commission shall make its decision concerning a planned unit development application within 30 days after the first public hearing on the application, unless the hearing is continued.

(2) In rendering its decision, the Planning Commission may apply specific site or development conditions as additional safeguards or controls to ensure compatibility with surrounding land use and protection of the public. Such approval will be specifically tied to the site plan submitted with the application, unless otherwise modified and noted by the Planning Commission.

(3) The Planning Commission shall cause written notification of its action to be mailed to the applicant within 10 days after the decision has been rendered. Its decision shall be final unless appealed to the City Council.

(E) Appeals. A person aggrieved by the decision of the Planning Commission may make written request for a hearing before the City Council to appeal such decision. For purposes of this subsection, an aggrieved person means an applicant or landowner within the area involved or within 300 feet of the exterior boundaries of the area involved. Such request shall contain reference to the specific decision appealed and shall be delivered to the City Clerk within 10 working days from such ruling. Upon receipt of any such request, the City Council will set a date for a public hearing to consider the Planning Commission's decision and objections thereto. Notice of the Public Hearing shall be given not less than 10 days prior to the public hearing in the following manner

(1) The Department of Planning will mail the notice of public hearing to all landowners of record within 300 feet of the proposed planned unit development as shown on the City of Unalaska Real Property Tax Roll; and

(2) The City Clerk will post at least two copies of this notice, printed or written, in a conspicuous place not less than 10 days prior to the date of the hearing.

(F) Action of the City Council. At the public hearing, the City Council may uphold the action of the Planning Commission, reverse the action of the Planning Commission, or modify the action of the Planning Commission.

(G) Decision of the City Council. The City Council shall provide findings of fact and conclusions of law in accordance with its decision on appeal. These findings of fact and conclusions of law shall be issued within 15 working days after the final hearing on appeal. The decision of the City Council shall become final and effective immediately upon the issuance of the findings of fact and conclusions of law. No permits shall be issued concerning the property in question until the decision becomes final. A decision of the City Council may be appealed to the Superior Court within 30 days after the decision becomes final.

(H) Reapplication. No request for a planned unit development shall be considered by the Planning Commission within the 12-month period immediately following a previous denial of such request, except that the Director of Planning may consent to a new hearing, if in the opinion of the Director of Planning new evidence or a change of circumstances warrant it.

(I) Time Limit. Each planned unit development authorized under the provisions of this Chapter which is not actually established or for which the actual construction commenced on the buildings or structures involved within one year from the date of the decision of the Planning Commission, will be null and void. In the event construction work is involved, it must actually commence within the stated period and must be diligently pursued to completion.

Section 5: **Effective Date.** This ordinance is effective August 1, 2014.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS _____ DAY OF _____, 20__.

HON. SHIRLEY MARQUARDT
MAYOR

ATTEST:

_____, CITY CLERK

MEMORANDUM TO CITY

TO: MAYOR AND CITY COUNCIL MEMBERS
THRU: PATRICK JORDAN, ACTING CITY MANAGER
FROM: ERIN REINDERS, PLANNING DIRECTOR
DATE: JULY 3, 2014
RE: ORDINANCE 2014-04: REVISIONS TO TITLE 8

SUMMARY: Research, City staff and attorney suggestions, Planning Commissioner feedback, and public comments have provided ongoing guidance for the recommended revisions to Title 8. The revisions help address the concerns and needs of the community as a whole and help address goals and objectives of the Comprehensive Plan. Revisions can be divided into five distinct topics: **construction camps, planned unit developments, subdivision requirements and lease lots, building separation, application deadline**. The Planning Commission hosted four public hearings for the revisions and is now recommending them for approval by City Council. Staff recommends approval of Ordinance 2014-04.

PREVIOUS COUNCIL ACTION: An overview of Title 8 revisions was presented to the City Council at their April 22, 2014 meeting. No action was taken at that time.

BACKGROUND: During the second half of 2013, the Planning Department researched potential revisions to Title 8 to address the changing needs of the community and meet the goals outlined in the Comprehensive Plan. As always, code changes involve a public and continual process with multiple opportunities for feedback from the public, City officials and professional staff. After the original introduction in January of 2014, the Planning Commission held four public hearings to discuss and gather public input. In addition to required public notice postings of these meetings, a flyer about these revisions was mailed to every Unalaska and Dutch Harbor Post Office Box.

DISCUSSION: Potential Title 8 revisions were introduced to the Planning Commission at their January 23, 2014 meeting. Public hearings were conducted on February 20, 2014 and March 20, 2014 to discuss all the revisions. At the March 20, 2014 meeting, the Planning Commission voted to recommend the code changes outlined in Draft City Council Ordinance 2014-04 as they related to **construction camps** (PC Resolution 2014-11), **planned unit developments** (PC Resolution 2014-12), **building separation** (PC Resolution 2014-14), and the **application deadline** (PC Resolution 2014-15) to the City Council. Additional public hearings were conducted to gather further public input on the revisions associated with subdivision requirements and lease lots on April 24, 2014 and May 15, 2014. At the May 15, 2014 meeting, the Planning Commission voted to recommend the code changes outlined in Draft City Council Ordinance 2014-04 as they related **subdivision requirements and lease lots** (PC Resolution 2014-13). All these recommendations have been included in the City Council Ordinance 2014-04 presented for the Council's consideration this evening.

Construction Camps: The Planning Commission recommended approval of the changes regarding construction camps to the City Council on March 20, 2014 with their adoption of Planning Commission Resolution 2014-11. Changes related

to construction camps included revisions and additions to various definitions as well as the identification of appropriate zoning districts for construction camps and related safeguards.

Revisions to Title 8 include a clarification of the definition of “construction camps”, which also involves adding the definition of “temporary.” The definition of construction camps would be expanded to include temporary housing for any workers, not only specifically construction workers. The definition of “temporary” would be added to make it clear that any structure designed to be moved or deconstructed will be considered temporary.

Although the term is already defined in Title 8, construction camps are not currently identified as a permitted use in any zoning district. In response to feedback from the Commission and the public at the February 20, 2014 hearing, construction camps would be added to the list of *permitted uses* in the Marine-Related/Industrial and Marine-Dependent/Industrial Districts, as well as the list of *conditional uses* in the General Commercial District. This will clarify that construction camps are a use that is intended for industrial areas, and some commercial districts as the Commission sees fit, rather than other zoning districts in the city. Four safeguards have been added to the conditional use. First, the use must be tied to a project or series of projects. Second, a deconstruction plan for the camp must be provided. Third, a removal bond must be provided. Fourth, a uniform appearance must be maintained for each building in the camp. For the permitted use in industrial districts, a condition was added stating that any housing in industrial areas must be uniform in appearance.

Planned Unit Developments (PUDs): *The Planning Commission recommended approval of the changes regarding PUDs to the City Council on March 20, 2014 with their adoption of Planning Commission Resolution 2014-12.* This is an exciting revision to code, as it encourages creative solutions and master planning for development in this unique environment, such as allowing for a mixture of land uses, increased densities, and building clustering. A refined definition for planned unit development is proposed that would clarify two key concepts: the PUD is to be used for properties of at least two acres and approval of the PUD will approve any nonconformities with Title 8 that are involved in the project. The new section (§8.12.215) would provide a detailed procedure for applications and approvals of PUDs. It is substantially similar to the sections explaining conditional use and variance requests but with a unique set of tests for Planning Commission approval. It is these tests which were not clear in the past, and may be why this planning tool has been underutilized in our community. To be approved, a PUD would need to further the goals and objectives of the Comprehensive Plan, would need to be compatible with the existing and planned land uses in the surrounding neighborhood and with the intent of its zoning district, and would not have a permanent negative impact substantially greater than anticipated from permitted development within the zoning district.

Subdivision Requirements & Lease Lots: *The Planning Commission recommended approval of the changes regarding subdivision requirements and lease lots on May 15, 2014 with their adoption of Planning Commission Resolution 2014- 13.* Revisions include amending the definitions of “subdivision” and “lease lot” as well as adding a section clearly explaining that a subdivision of land must follow the platting process. As the Planning Commission considered these proposed revisions, they requested some follow-up regarding State and Federal statutes as they pertain to this local discussion. Our City Attorney provided a memo outlining how this is a clarification of what is already required in Alaska and locally.

State Statute and City Code already require land to be subdivided by a platting process prior to transferring or selling land. With these Title 8 revisions, a standard statement in subdivision regulation codes would be

added to clarify that subdivisions are to occur by the platting procedure outlined in this chapter of code, rather than by deed or lease. Subdivisions for sale or development would need to be platted first.

State Statute and City Code already define subdivision as not only for the sale of property but for the development of property. Proposed revisions would edit the definition of a “subdivision” to clarify that development on lease lots are also considered to be subdivisions when a building or structure requiring a building permit will be constructed or sited upon the lease lot. The specific wording for this revision was carefully drafted in consultation with the City Attorney, City staff, Planning Commission, and the Ounalashka Corporation to best address the concerns regarding the impact and meeting of these clarifications to all parties. This section, by far, was discussed the most of all the proposed revisions.

City Code already defines the term lease lot. Proposed revisions would broaden this definition to include not only lots created by lease lines, but also lots created by any other means in a lease document. This allows for leases of legally recorded lots to fit this definition.

Together, these code clarifications are important to the future of our community for several reasons, including:

- Development patterns created by leased property are as relevant to the public interest as the development patterns created by sale property; and
- The platting process allows for more efficient and cost effective utility planning and service distribution; and
- Right-of-way access, utility connections, and minimum design standards that are addressed through the platting process need to be maintained for lease lots just as they do on sale lots; and
- These revisions clarify the intent of existing city code which provides better guidance to staff, city official, property owners, property leasers and developers; and
- These revisions help to increase consistency of subdivision requirements with state law.

It is common city planning practice throughout the United States to enforce subdivision regulations on lease lots. Recommended revisions take a modest approach here and only regulate those lease lots that result in development. When development applications are submitted to the Public Works Department for review by the City, the Planning Department will check to see that the lot is legally platted first (which is already done for sale parcels), even if the lot for development is a lease lot. If the property being developed is not a legally platted lot, then the property would need to be legally subdivided through the platting process prior to a building permit being issued.

Building Separation: *The Planning Commission recommended approval of the changes regarding the building separation to the City Council on March 20, 2014 with their adoption of Planning Commission Resolution 2014-14.* Revisions to Title 8 include the removal of the references to building separation from Title 8. Currently, each zoning district list of requirements has a section about multiple buildings on one lot, which is worded in a way that causes confusion and is completely unnecessary. Building separation is most appropriately handled by building permit reviews conducted in part by the fire chief and the state fire marshal, in addition to expert advice from the city engineer. The zoning code should avoid placing unnecessary restrictions on building separation when the issue is already addressed by more qualified experts for every building constructed in the city.

Submittal Deadline: *The Planning Commission recommended approval of the changes regarding the submittal deadline to the City Council on March 20, 2014 with their adoption of Planning Commission Resolution 2014-15.* Revisions to Title

8 include an application deadline change in order to provide a more appropriate length of time for internal review of all zoning applications, such as variances, conditional uses and zone amendments. The deadline would be moved to 22 days prior to a meeting of the Planning Commission, rather than 15 days prior. This extra week will provide City staff additional time to review applications, communicate with the applicants, and address questions and concerns before staff report and recommendations are prepared and provided to the Planning Commissioners. This will benefit the applicant, City staff, the Planning Commission, and the general public by allowing a more complete and thorough report to be presented at Planning Commission meetings.

ALTERNATIVES: If the City Council chooses to not approve Ordinance 2014-04 as written, alternatives include:

1. Approve City Council Ordinance 2014-04 contingent on particular revisions to the code changes currently identified, or
2. Continue the Discussion of City Council Ordinance 2014-04, or
3. Disapprove City Council Ordinance 2014-04.

FINANCIAL IMPLICATIONS: None

LEGAL: The City Attorney has been consulted throughout this review process and the proposed revisions are in keeping with his recommendations. Additionally, the City Attorney's memo dated May 8, 2014 is attached.

STAFF RECOMMENDATION: Staff recommends approval of Ordinance 2014-04.

PROPOSED MOTION: I make a motion to send Ordinance 2014-04 to Public Hearing and Second Reading on July 22nd.

CITY MANAGER'S COMMENTS: I recommend approval of Ordinance 2014-04.

Attachments:

- 1) City Council Ordinance 2014-04
- 2) Signed Planning Commission Resolution 2014-11(Construction Camps)
- 3) Signed Planning Commission Resolution 2014-12 (Planned Unit Developments)
- 4) Signed Planning Commission Resolution 2014-13 (Subdivision Requirements & Lease Lots)
- 5) Signed Planning Commission Resolution 2014-14 (Building Separation)
- 6) Signed Planning Commission Resolution 2014-15 (Submittal Deadline)
- 7) City Attorney Memo
- 8) Power Point

City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2014-11

A RESOLUTION RECOMMENDING APPROVAL OF A PORTION OF DRAFT CITY COUNCIL ORDINANCE 2014-04 AMENDING UNALASKA MUNICIPAL CODE CHAPTER 8.06 ADDING AND UPDATING DEFINITIONS RELATING TO CONSTRUCTION CAMPS AND CHAPTER 8.12 ADDING A ZONING DESIGNATION FOR CONSTRUCTION CAMPS

WHEREAS, the city desires to encourage sound, orderly growth within the city limits and to avoid land use incompatibilities resulting from uncoordinated development; and

WHEREAS, one of the duties of the Planning Commission is to prepare and to recommend to the City Council ordinances, regulations, or other proposals promoting orderly development indicated as desirable by the Comprehensive Plan; and

WHEREAS, the potential updates and revisions to Title 8 were introduced and discussed at the January 23, 2014 Planning Commission meeting and further discussed with a public hearing at the February 20, 2014 Planning Commission meeting; and

WHEREAS, the proposed code amendments included in Draft City Council Ordinance 2014-04 have been drafted to address concerns of professional staff members, and have been revised in response to input from Planning Commissioners and members of the public, as well as input from the City Attorney; and

WHEREAS, the proposed code amendments included in the Draft City Council Ordinance 2014-04 have been drafted as a result of the recommendations, goals, and objectives identified in the Unalaska Comprehensive Plan 2020; and


WHEREAS, the Planning Commission conducted a formal public hearing on March 20, 2014 in order to further consider the testimony of the public; and

WHEREAS, the Planning Commission finds the code amendments to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED the Planning Commission recommends the City of Unalaska City Council approves the proposed code amendments, relating to construction camps in §8.06.020(A)(48), §8.06.020(A)(161), §8.12.070, §8.12.080, and §8.12.090, included in Draft City Council Ordinance 2014-04, as shown in Attachment A.

PASSED AND APPROVED THIS 20th DAY OF March, 2014, BY THE
PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.


Chris Bobbitt
Chair


Erin Reinders, AICP
Recording Secretary

**City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2014-12**

**A RESOLUTION RECOMMENDING APPROVAL OF A PORTION OF DRAFT CITY
COUNCIL ORDINANCE 2014-04 AMENDING UNALASKA MUNICIPAL CODE CHAPTER
8.06 UPDATING THE PUD DEFINITION AND CHAPTER 8.12 DELETING THE SUBSECTION
ABOUT PUDS AND REPLACING IT WITH A NEW SECTION FOR PUD PROCEDURES**

WHEREAS, the city desires to encourage sound, orderly growth within the city limits and to avoid land use incompatibilities resulting from uncoordinated development; and

WHEREAS, one of the duties of the Planning Commission is to prepare and to recommend to the City Council ordinances, regulations, or other proposals promoting orderly development indicated as desirable by the Comprehensive Plan; and

WHEREAS, the potential updates and revisions to Title 8 were introduced and discussed at the January 23, 2014 Planning Commission meeting and further discussed with a public hearing at the February 20, 2014 Planning Commission meeting; and

WHEREAS, the proposed code amendments included in Draft City Council Ordinance 2014-04 have been drafted to address concerns of professional staff members, and have been revised in response to input from Planning Commissioners and members of the public, as well as input from the City Attorney; and

WHEREAS, the proposed code amendments included in the Draft City Council Ordinance 2014-04 have been drafted as a result of the recommendations, goals, and objectives identified in the Unalaska Comprehensive Plan 2020; and

WHEREAS, the Planning Commission conducted a formal public hearing on March 20, 2014 in order to further consider the testimony of the public; and

WHEREAS, the Planning Commission finds the code amendments to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED the Planning Commission recommends the City of Unalaska City Council approves the proposed code amendments, relating to planned unit developments in §8.06.020(A)(110), §8.12.170(J), and §8.12.215, included in Draft City Council Ordinance 2014-04, as shown in Attachment A.

PASSED AND APPROVED THIS 20th DAY OF March, 2014, BY THE
PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.



Chris Bobbitt
Chair



Erin Reinders, AICP
Recording Secretary

City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2014-13

A RESOLUTION RECOMMENDING APPROVAL OF A PORTION OF DRAFT CITY COUNCIL ORDINANCE 2014-04 AMENDING UNALASKA MUNICIPAL CODE CHAPTER 8.06 UPDATING THE DEFINITION OF SUBDIVISION AND LEASE LOT AND CHAPTER 8.08 ADDING THE REQUIREMENT TO PLAT

WHEREAS, the city desires to encourage sound, orderly growth within the city limits and to avoid land use incompatibilities resulting from uncoordinated development; and

WHEREAS, one of the duties of the Planning Commission is to prepare and to recommend to the City Council ordinances, regulations, or other proposals promoting orderly development indicated as desirable by the Comprehensive Plan; and

WHEREAS, the potential updates and revisions to Title 8 were introduced and discussed at the January 23, 2014 Planning Commission meeting and further discussed with a public hearing at the February 20, 2014 and March 20, 2014 Planning Commission meetings; and

WHEREAS, the proposed code amendments included in Draft City Council Ordinance 2014-04 have been drafted to address concerns of professional staff members, and have been revised in response to input from Planning Commissioners and members of the public, as well as input from the City Attorney; and

WHEREAS, the proposed code amendments included in the Draft City Council Ordinance 2014-04 have been drafted as a result of the recommendations, goals, and objectives identified in the Unalaska Comprehensive Plan 2020; and

WHEREAS, the Planning Commission conducted a formal public hearing on April 24, 2014 and May 15, 2014 in order to further consider the testimony of the public; and

WHEREAS, the Planning Commission finds the code amendments to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED the Planning Commission recommends the City of Unalaska City Council approves the proposed code amendments, relating to lease lot subdivisions in §8.06.020(A)(82), §8.06.020(A)(157), and §8.08.020(E), included in Draft City Council Ordinance 2014-04, as shown in Attachment A, as amended at the May 15, 2014 Planning Commission Meeting.

PASSED AND APPROVED THIS 15th DAY OF May, 2014, BY THE PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.


Chris Bobbitt
Chair


Erin Reinders, AICP
Recording Secretary

City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2014-14

**A RESOLUTION RECOMMENDING APPROVAL OF A PORTION OF DRAFT CITY
COUNCIL ORDINANCE 2014-04 AMENDING UNALASKA MUNICIPAL CODE CHAPTER
8.12 STRIKING BUILDING SEPARATION LANGUAGE**

WHEREAS, the city desires to encourage sound, orderly growth within the city limits and to avoid land use incompatibilities resulting from uncoordinated development; and

WHEREAS, one of the duties of the Planning Commission is to prepare and to recommend to the City Council ordinances, regulations, or other proposals promoting orderly development indicated as desirable by the Comprehensive Plan; and

WHEREAS, the potential updates and revisions to Title 8 were introduced and discussed at the January 23, 2014 Planning Commission meeting and further discussed with a public hearing at the February 20, 2014 Planning Commission meeting; and

WHEREAS, the proposed code amendments included in Draft City Council Ordinance 2014-04 have been drafted to address concerns of professional staff members, and have been revised in response to input from Planning Commissioners and members of the public, as well as input from the City Attorney; and

WHEREAS, the proposed code amendments included in the Draft City Council Ordinance 2014-04 have been drafted as a result of the recommendations, goals, and objectives identified in the Unalaska Comprehensive Plan 2020; and

WHEREAS, the Planning Commission conducted a formal public hearing on March 20, 2014 in order to further consider the testimony of the public; and

WHEREAS, the Planning Commission finds the code amendments to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED the Planning Commission recommends the City of Unalaska City Council approves the proposed code amendments, relating to building separation in §8.12.040(L), §8.12.050(K), and §8.12.060(K), included in Draft City Council Ordinance 2014-04, as shown in Attachment A.

PASSED AND APPROVED THIS 20th DAY OF March, 2014, BY THE
PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.



Chris Bobbitt
Chair



Erin Reinders, AICP
Recording Secretary

City of Unalaska, Alaska
Planning Commission/Platting Board
Resolution 2014-15

A RESOLUTION RECOMMENDING APPROVAL OF A PORTION OF DRAFT CITY COUNCIL ORDINANCE 2014-04 AMENDING UNALASKA MUNICIPAL CODE CHAPTER 8.12 CHANGING SUBMITTAL DEADLINE REQUIREMENTS

WHEREAS, the city desires to encourage sound, orderly growth within the city limits and to avoid land use incompatibilities resulting from uncoordinated development; and

WHEREAS, one of the duties of the Planning Commission is to prepare and to recommend to the City Council ordinances, regulations, or other proposals promoting orderly development indicated as desirable by the Comprehensive Plan; and

WHEREAS, the potential updates and revisions to Title 8 were introduced and discussed at the January 23, 2014 Planning Commission meeting and further discussed with a public hearing at the February 20, 2014 Planning Commission meeting; and

WHEREAS, the proposed code amendments included in Draft City Council Ordinance 2014-04 have been drafted to address concerns of professional staff members, and have been revised in response to input from Planning Commissioners and members of the public, as well as input from the City Attorney; and

WHEREAS, the proposed code amendments included in the Draft City Council Ordinance 2014-04 have been drafted as a result of the recommendations, goals, and objectives identified in the Unalaska Comprehensive Plan 2020; and

WHEREAS, the Planning Commission conducted a formal public hearing on March 20, 2014 in order to further consider the testimony of the public; and

WHEREAS, the Planning Commission finds the code amendments to be reasonable, in the public interest, and in conformance with the goals and objectives of the Comprehensive Plan; and

NOW THEREFORE BE IT RESOLVED the Planning Commission recommends the City of Unalaska City Council approves the proposed code amendments, relating to submittal deadlines in §8.12.190(B)(2)(a), §8.12.200(A)(2)(a), and §8.12.210(B)(2)(a), included in Draft City Council Ordinance 2014-04, as shown in Attachment A.

PASSED AND APPROVED THIS 20 DAY OF March, 2014, BY THE PLANNING COMMISSION OF THE CITY OF UNALASKA, ALASKA.



Chris Bobbitt
Chair

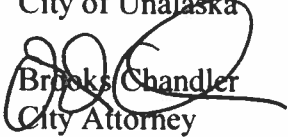


Erin Reinders, AICP
Recording Secretary

BOYD, CHANDLER & FALCONER, LLP
ATTORNEYS AT LAW
SUITE 302
911 WEST EIGHTH AVENUE
ANCHORAGE, ALASKA 99501
TELEPHONE: (907) 272-8401
FACSIMILE: (907) 274-3698
bcf@bcf.us.com

MEMORANDUM

TO: Erin Reiners
Planning Director
City of Unalaska

FROM: 
Brooks Chandler
City Attorney

DATE: May 8, 2014

RE: Platting Requirements for Lease Lots

You have asked us to comment on AS 29.40.180(a). Specifically, whether under state law a lease of unplatted property is a “transfer” as that word is used in AS 29.40.180(a) and whether a similar interpretation applies to current city code. You also asked whether any federal statute addresses platting of property in Unalaska. Finally, you asked for our review and comment on the latest version of proposed changes to Title 8 addressing when leased property within city boundaries must be platted. Our responses are set forth below.

(1) Is a lease of a parcel of property a “transfer” under AS 29.40.180(a) and UCO 8.08.120(a)?

In our opinion the answer is yes. “Transfer” is not specifically defined in Title 29. Among the dictionary definitions of “transfer” are “to make over the possession or control of”¹. A lease creates a right to possess a parcel of real property typically “transferring” that right from the landlord to the tenant. Other provisions of state statutes contemplate a lease being a “transfer” of real property. For example, AS 29.35.615 uses the phrase “transfer and otherwise

¹ Webster’s College Dictionary (Random House 2d. Ed. 1997) p. 1366.

convey or lease real property” implying that a lease is one form of a transfer of real property. Finally, interpreting the phrase “transfer” to include leases is also consistent with the overall purpose of the survey and platting requirements associated with orderly development of property. In our opinion, leasing property by a metes and bounds description without an official plat is a violation of AS 29.40.180(a).

An alternative interpretation is possible. This interpretation would focus on the definition of “subdivision” in AS 29.71.800 as “the division of a parcel of land into two or more lots or other divisions for the purpose of sale or building development”. Under this approach, the platting requirement would only be triggered for leases which included “building development”. A lease of bare ground simply for pot storage, for example, would not require previous platting.

The current language of UCO 8.08.120(a) also uses the word “transfers” and should be similarly interpreted. How strictly this requirement should be enforced is a matter of discretion for the Director of Planning. UCO 8.12.220(A)(2)(f).

(2) Are there any applicable federal laws relating to platting?

The only federal statute applicable to local platting in Alaska is an uncodified statute adopted in 2004. This federal law is called the “Alaska Native Allotment Subdivision Act”. It authorizes subdivision of “restricted” allotments in accordance with local platting requirements “with the same effect under State law as if the restricted land subdivided and dedicated were held by unrestricted fee simple title”². This means local requirements for dedication of public easements as a condition of platting approval apply to subdivisions of restricted Native allotment property. Compensation for such easements is not legally required.³

(3) Proposed Wording of Lease Lot Platting Provisions.

The City has general authority to impose local platting requirements that are triggered upon lease of real property. AS 29.40.070. It is within the City’s discretion to require platting even in circumstances in which a failure to prepare a plat would not violate AS 29.40.180. The proposed wording adopts a narrow application of “transfers” to leases based on the length of the lease or actual building development on the leased property. Leases for less than 30 years of undeveloped property do not trigger a platting requirement until “a building or structure requiring

² Pub. L. 108-337 Sec. 3, 118 Stat. 1357 (Oct. 18, 2004).

³ We discussed the general issue of whether property owners must be compensated for easements required as a condition of plat approval in a July 2009 memorandum.

a building permit” is placed on the property. Leases for 30 years require platting prior to leasing the property. This interpretation and application of when platting is required for leased property is within the authority of the city to make. We have identified possible enforcement concerns in comments to the most recent draft of the ordinance. In particular we question the timing of a requirement based on actual construction as opposed to submitting an application for a building permit. We have suggested a revision to require platting as a condition of issuance of a building permit rather than at the completion of construction.

Let me know if you or the Commission have any additional questions on this topic.

Updates to Title 8



Timeline...



- July - December 2013
 - Ideas compiled
 - Research and drafting
- January 2014
 - Planning Commission Worksession
 - Review by City Attorney
- February 2014
 - Planning Commission Public Hearing and Discussion
- March 2014
 - Bulk Mailing and Radio Show
 - Planning Commission Public Hearing and Discussion
 - Planning Commission Recommended Approval of Several Revisions
- April 2014
 - Worksession with City Council
 - Planning Commission Public Hearing and Discussion
- May 2014
 - Planning Commission Public Hearing and Discussion
 - Planning Commission Recommended Approval of Remaining Clarifications
- July 2014
 - Worksession with City Council
 - First Reading at City Council

Overview...



- ✓ Construction Camps
- ✓ Planned Unit Developments
- ✓ Subdivision Requirements & Lease Lots
- ✓ Building Separation
- ✓ Application Deadline



**Recommended in
March**

✓ Construction Camps

- ✓ Planned Unit Developments
- ✓ Subdivision Requirements & Lease Lots
- ✓ Building Separation
- ✓ Application Deadline

Construction Camps

- Clarify the Definition of Construction Camp:

- (48) ~~“Construction Camp” means those on-site buildings and/or trailers that are temporarily used to house and feed construction workers and/or store project construction materials and/or provide office space for contractors and sub-contractors.~~ means those temporary structures used to house and feed a variety of workers or for storage of materials or office space in connection with; (a) the construction, alteration or demolition of a structure or vessel, (b) the exploration or support of any mine or oilfield operation, or (c) any other work that requires a temporary work force to reside in the city.
- Expanded definition to include temporary housing for any workers, not only specifically construction workers.

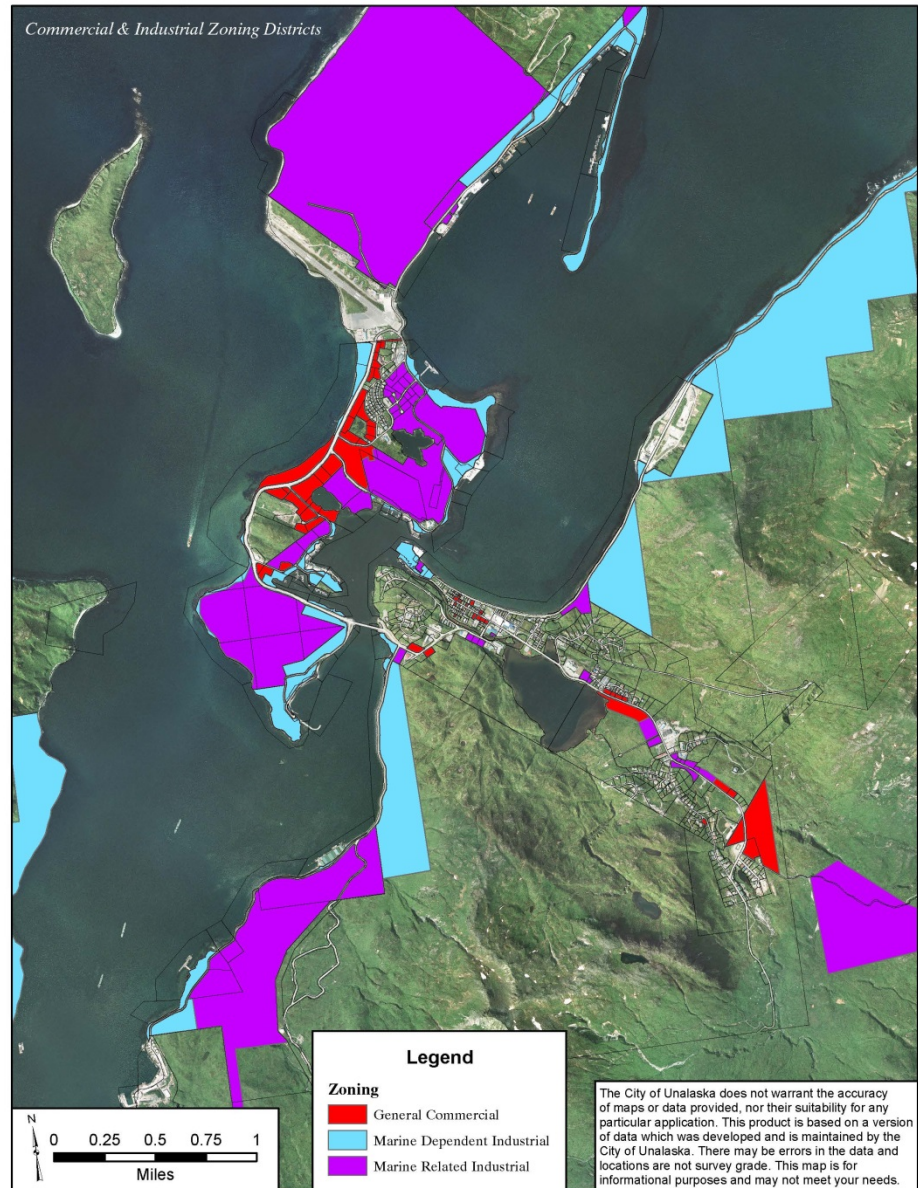
Construction Camps

- Add a Definition for Temporary:

- (161) “Temporary” means those structures, which, based on their design elements, are not reasonably expected to be productive for more than 30 years, or are designed to be moved or dismantled. The Director of Planning shall have the discretion in determining whether a structure fits this definition and may consider the anticipated use of the structure and its surroundings.
- “Temporary” is used in the definition of “Construction Camp”, but not defined.
- Definition added to make it clear that any structure designed to be moved or deconstructed will be considered temporary.

Construction Camps

- Currently:
 - No permitted locations identified
 - Treated as Conditional Use case by case
- Proposed:
 - Permitted Use
 - Marine Related/Industrial
 - Marine Dependent/Industrial
 - Conditional Use
 - General Commercial
 - New camps not allowed in other districts



Construction Camps

- Proposed
 - Permitted in Marine Related/ Industrial
 - By-Right Use in Zoning District
 - Associated Special Provision:
 - All housing is subject to the condition that the appearance of each structure is substantially uniform.
 - Permitted Use in Marine Dependent/ Industrial
 - By-Right Use in Zoning District
 - Associated Special Provision:
 - All housing is subject to the condition that the appearance of each structure is substantially uniform.

Construction Camps

- Proposed
 - Conditional Use in General Commercial
 - Public Hearing at Planning Commission
 - Associated Safeguards:
 - tied to a specific project or projects and is discontinued following the completion of that project or projects
 - a detailed plan for deconstruction must be provided
 - the applicant provides proof of a bond in an amount, deemed by the Planning Commission to be sufficient to ensure removal of the structure upon project completion
 - the appearance of each structure, comprising the construction camp, is substantially uniform



✓
Recommended in
March ✓

Construction Camps

Planned Unit Developments

- ✓ Subdivision Requirements & Lease Lots
- ✓ Building Separation
- ✓ Application Deadline

Planned Unit Development

- Purpose
 - Encourages master planning
 - Easier way to deal with developments that would require several variances and/or a conditional use permit
 - Encourages creativity in site design
 - Clustering
 - Open space
 - Unique lots

Planned Unit Development

- Refine Definition for Planned Unit Development
 - (110) “Planned Unit Development (PUD)” means a form of development, on a property of at least 2 acres, characterized by a unified site design for a number of houses, clustering buildings, and providing common open space, density increases, and a mix of building types and land uses, the plan for which may not conform to regulations established in Title 8 UCO. ~~The PUD may require variances to Chapter 8.08, “Platting and Subdivision,” by the Platting Board and/or conditional use permit and/or variance approval by the Planning Commission for purposes of Chapter 8.12, “Zoning.”~~ Any aspects of the development, which do not conform to Title 8 UCO and would typically require a platting variance, conditional use permit, or zoning variance, shall be considered an allowable nonconformity upon approval of the development as specified in § 8.12.215.

Planned Unit Development

- Strike all of § 8.12.170(J)
- Add new section § 8.12.215
 - Identifies procedure for PUD action
 - Almost identical to CU/Variance requirements with three tests:
 - Furthers goals of Comp Plan
 - Compatible with surrounding uses
 - Will not have permanent negative impact



- ✓ Construction Camps
- ✓ Planned Unit Developments
- ✓ Subdivision Requirements & Lease Lots
- ✓ Building Separation
- ✓ Application Deadline

**Recommended in
May**

Subdivision Requirements & Lease Lots

- Requirement to Plat

- Add new section to clarify intent:
 - § 8.08.020(E) Requirement to plat. All subdivision of land within the jurisdiction of the city shall be by plat in compliance with this chapter.
- Restatement of general city planning principal and Alaska state law (AS 29.40.180 (a))
- Clarification of current City Code (§ 8.8.120 (a))
- Prevents subdividing property by means other than platting (ex. by signing a deed that conveys a piece of property that is not a recorded lot)

Subdivision Requirements & Lease Lots

● Definition of Subdivision

- Amend the definition of a subdivision:
 - (157) “SUBDIVISION” means the division of a tract or parcel of land into two or more lots, sites, or other divisions, or the combining of two or more lots, tracts, or parcels into one lot, tract, or parcel for the purpose, whether immediate or future, of sale or development, including development of a lease lot or lease parcel, including any resubdivision and when appropriate to the context, the process of subdividing or the land actually subdivided. Division of a parcel of land into a lease lot or lease parcel shall constitute a subdivision of land when an application for a building permit to construct or site a building or structure upon the lease lot or lease parcel has been submitted to the Building Official.
- Restatement of general city planning principal and Alaska state law definition (AS 29.71.800(23)(A))
- Explains that a subdivision is not only for sale of property but for the development of property.
- Outlines the intent of this definition in non-sale situations is to focus lease lots only when a structure requiring a building permit is planned.

Subdivision Requirements & Lease Lots

- Definition of Lease Lots

- Amend the definition of lease lot:

- (82) “Lease Lot” or “Lease Parcel” means a parcel or tract of land described and designated by lease lines, or otherwise described in a lease document, and which at the time of applying for a building permit or another use permit is designated as the tract or parcel of land to be used, developed, or built upon as a unit of land. For purposes of zoning information, setbacks, yards, and other dimensional information, lease lots shall be interpreted as if they were actual lots or parcels.

- Broadens definition to include any lot that is leased.
- Allows for leases of legally recorded lots to fit this definition.

Subdivision Requirements & Lease Lots

● What does this mean?

- Lease lots intended for development must be platted lots.
- If a lot is not already platted and development is proposed, the Platting Board will review plats for lease lots.
- Building permits will not be approved by the city unless the building is on a legally platted lot.

● Why is it important?

- Provides improved guidance to property owners and developers.
- Development patterns of leased property are relevant to the public interest.
- Right-of-way access, utility connections, and minimum design standards need to be maintained for lease lots.
- Increased consistency of subdivision requirement with state law.



- ✓ Construction Camps
- ✓ Planned Unit Developments
- ✓ Subdivision Requirements & Lease Lots
- ✓ **Building Separation**
- ✓ Application Deadline

**Recommended in
March**

Building Separation

- All references to multiple buildings on a lot are eliminated from Title 8
 - ~~*Special provisions for multiple buildings on a lot.*~~
 - ~~*More than one building may be placed on a lot. Each building shall be considered as one building for the purpose of front, side, and rear yard requirements.*~~
 - ~~*Access between buildings. Buildings or structures arranged so that vehicular access driveways separate them shall not have less than 30 feet between the buildings or structures so arranged.*~~

Building Separation

- Purpose:
 - Fire safety is more adequately addressed by Fire Chief and State Fire Marshal in the building permit review process.
 - Current language creates confusion and is unnecessary.



- ✓ Construction Camps
- ✓ Planned Unit Developments
- ✓ Subdivision Requirements & Lease Lots
- ✓ Building Separation

Recommended in
March

✓ Application Deadline

Application Deadline

- Application for action items such as variance requests and conditional uses:
 - Currently: 15 days prior to meeting
 - Proposed: 22 days prior to meeting
- Additional time allows for:
 - City Departments to review and discuss proposals
 - Feedback to be provided to applicant
 - Applicant to make corrections and clarify questions
 - Planning Department to make a more informed recommendation to Planning Commission
 - Planning Commission to receive a more complete picture of the request and situation.

Next Steps...



July 2014

- Incorporate Feedback
- Ordinance by City Council
 - Two Readings and Public Hearing

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE NO. 2014-16

ORDINANCE 2014-16 CREATING BUDGET AMENDMENT NO.1 TO THE FY15 OPERATING BUDGET TO INCREASE THE FINANCE BUDGET FOR INCREASED INTERNET SPEED AND TRANSFERING FUNDS BETWEEN THE DELTA WAY STORM DRAIN AND LIFT STATION #3 PROJECTS.

BE IT ENACTED BY THE UNALASKA CITY COUNCIL

Section 1. Classification: This is a non-code ordinance.
Section 2. Effective Date: This ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY14 Budget is amended as follows:

- A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.
B. The following are the changes by account line item:

Amendment No. 1 to Ordinance #2014-08

				<u>Current</u>	<u>Requested</u>	<u>Revised</u>
I. OPERATING BUDGET						
A. General Fund						
Sources						
	Current year budgeted surplus			9,420,023	24,000	9,396,023
Expenditures						
	Finance			1,532,656	37,500	1,570,156
B. Proprietary Funds						
Sources						
	Unrestricted Net Assets				13,500	13,500
Expenditures						
	Electric			18,586,415	3,750	18,590,165
	Water			3,312,328	3,000	3,315,328
	Wastewater			2,249,074	2,625	2,251,699
	Solid Waste			2,907,171	1,125	2,908,296
	Ports & Harbors			7,007,699	3,000	7,010,699
C. General Fund - Projects - Public Works						
Sources						
	Transfer from 1% Fund	PW005		1,646,000	(55,000)	1,591,000
	Transfer from 1% Fund	WW201		-	55,000	55,000
Projects						
	Delta Way Drainage	PW005		1,696,000	(55,000)	1,641,000
	Pump Station #3 Force Main Upgrade	WW201		411,000	55,000	466,000

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 22nd DAY OF JULY 2014.

MAYOR

ATTEST:

CITY CLERK

Summary of Budget Amendment
and Schedule of Proposed Accounts
Budget Amendment 1.

1) Finance Department

This request will increase the speed of the internet to double the current speed.

This request will share the costs for the increase to the internet speed at the same allocation in place for the internet cost.

2) Capital Projects

This request will move money between two active projects to cover a combined purchase order with Northern Alaska Contractors, LLC.

	Org	Object	Project	Current	Requested	Revised
1. General Fund - Finance						
Sources:						
Current year budgeted surplus				9,420,023	37,500	9,382,523
Uses:						
Information Systems						
Network/Internet	1027052	55320		26,700	24,000	50,700
Proprietary Funds						
Sources:						
Unrestricted Net Assets					13,500	13,500
Uses:						
Network/Internet Electric	50024052	55320		4,050	3,750	7,800
Network/Internet Water	51024052	55320		3,500	3,000	6,500
Network/Internet WasteWater	52024052	55320		3,000	2,625	5,625
Network/Internet Solid Waste	54024052	55320		1125	1,125	2,250
Network/Internet Ports & Harbors	54025052	55320		3000	3,000	6,000
2. Capital Projects - General Fund - Public Works						
Sources:						
Transfer from 1% Special Revenue Fund	31019848	49110	PW005	1,646,000	(55,000)	1,591,000
Transfer from 1% Special Revenue Fund	52119848	49110	WW201	-	55,000	55,000
Uses:						
Construction Services	31021553	54500	PW005	1,494,950	(55,000)	1,439,950
Construction Services	52126053	54500	WW201	329,600	55,000	384,600

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
THROUGH: CHRIS HLADICK, CITY MANAGER
FROM: PATRICIA SOULE, FINANCE DIRECTOR
DATE: JULY 8, 2014
RE: FINANCE/IS BUDGET AMENDMENT

SUMMARY: The Finance/IS department is requesting a budget amendment for internet services to double the bandwidth portal to the internet.

PREVIOUS COUNCIL ACTION: Council approved the Finance budget for FY15 in Ordinance 2014-08.

BACKGROUND: The 2015 budget for Finance/IS was set with the plan to renew our current internet services at the same bandwidth, the quote process was started prior to budget adoption when the results came in after the budget was approved it was determined we could double our speed for less than double the price. As the internet is used for more and more business and training purposes, we would like to take this opportunity to double the City's current bandwidth portal to the internet.

DISCUSSION: The current bandwidth is adequate for most needs but does not effectively handle online uploads or downloads of data, live video feeds, and online form processing. It has long been an issue with the directors and employees that increased internet bandwidth would facilitate the increasing demands on internet availability and allow us to explore additional processes after the speed increase. Among those would be online training for staff (live conferences or video downloads), online reporting, uploading or downloading files needed to do business with vendors, on-line bill pay for the public and other increased traffic demands on our bandwidth.

ALTERNATIVES: Council can choose to not approve this request and we would keep the same speed we currently have.

FINANCIAL IMPLICATIONS: The cost to increase the bandwidth is \$37,500, bringing the total annual internet cost to \$78,875. These funds will need to come from current year general fund budgeted surplus.

LEGAL: There are no legal issues.

STAFF RECOMMENDATION: Staff recommends approving this budget amendment.

PROPOSED MOTION: I make a motion to send Ordinance #2014-16 to 2nd reading and public hearing on 7-22-2014

CITY MANAGER'S COMMENTS:

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: THOMAS COHENOUR, DIRECTOR OF PUBLIC WORKS
THRU: CHRIS HLADICK, CITY MANAGER
DATE: JULY 8, 2014
RE: **ORDINANCE 2014-16** – AMENDING THE FY2015 BUDGET BY TRANSFERING FUNDS FROM THE DELTA WAY STORM DRAIN PROJECT TO THE LIFT STATION #3 PROJECT.

SUMMARY: The Department of Public Works is requesting a budget amendment in the amount of \$55,000 for the Sewer Lift Station #3 Force Main Project. Monies from the Delta Way Storm Drain Project, which was bid with this project as one, will be used to cover the Construction Services budget line item shortfall for the Sewer Lift Station #3 Force Main Project.

PREVIOUS COUNCIL ACTION: Council has taken the following actions regarding this project:

- Approved Ordinance 2011-05, funding the design of the Lift Station project in the amount of \$31,000 through the FY2012 budget.
- Approved Ordinance 2012-04, adopting the FY2013 budget which included \$380,000 for Lift Station #3 Force Main construction.
- Approved Resolution 2012-57, rejecting the single bid received for the Force Main construction because it exceeded available funding by more than \$290,000.
- Approved Resolution 2014-55, on May 28, 2014, authorizing the City Manager to enter into an agreement with Northern Alaska Contractors, LLC for the Delta Way Storm Drain / Sewer Lift Station #3 Force Main Replacement Project in the amount of \$922,680.

BACKGROUND: The Sewer Lift Station #3 Force Main Replacement project and the Delta Way Storm Drain project were put out to bid on March 24, 2014, as one project although budgeted as stand-alone projects. Bids were opened on May 6, 2014 with Northern Alaska Contractors, LLC being the low bidder on both projects. Resolution 2014-55 awarded the construction of both projects to Northern Alaska Contractors, LLC for a total of \$922,680.

DISCUSSION:

Construction Services line item for the Sewer Lift Station #3 Force Main Replacement was budgeted at \$329,600 but the low bid came in at \$382,760 which is \$53,160 over budget. This Budget Amendment will fill the budget gap.

Lift Station #3 Force Main Replacement WW201					
Account Description	Original Budget	Spent/Allocated	Available Budget	This Request	Revised Budget
Eng & Architect	\$ 79,700	\$ 71,699.00	\$ 8,001.00	\$ -	\$ 8,001.00
Const Services	\$ 329,600	\$ 382,760.00	\$ (53,160.00)	\$ 55,000.00	\$ 1,840.00
Telephone/Fax/TV	\$ 100	\$ 78.78	\$ 21.22	\$ -	\$ 21.22
Advertising	\$ 455	\$ 452.36	\$ 2.64	\$ -	\$ 2.64
Permit Fees	\$ 1,145		\$ 1,145.00	\$ -	\$ 1,145.00
Contingency	\$ -	\$ -	\$ -		\$ -
Totals	\$ 411,000	\$ 454,990.14	\$ (43,990.14)	\$ 55,000.00	\$ 11,009.86
Delta Way Storm Drain PW005					
Account Description	Original Budget	Spent/Allocated	Available Budget	This Request	Revised Budget
Legal	\$ 250	\$ -	\$ 250.00	\$ -	\$ 250.00
Eng & Architect	\$ 140,000	\$ 72,069.00	\$ 67,931.00	\$ -	\$ 67,931.00
Sampling/Testing	\$ 20,000	\$ 9,940.02	\$ 10,059.98	\$ -	\$ 10,059.98
Const Services	\$ 1,494,950	\$ 539,920.00	\$ 955,030.00	\$ -55,000.00	\$ 900,030.00
Telephone/Fax/TV	\$ 250	\$ -	\$ 250.00	\$ -	\$ 250.00
Advertising	\$ 500	\$ 478.92	\$ 21.08	\$ -	\$ 21.08
Permit Fees	\$ 2,500	\$ 985.00	\$ 1,515.00	\$ -	\$ 1,515.00
Supply	\$ 750	\$ 320.00	\$ 430.00	\$ -	\$ 430.00
Sand/Gravel/Rock	\$ 30,000	\$ -	\$ 30,000.00	\$ -	\$ 30,000.00
Land	\$ 6,800	\$ 6,787.03	\$ 12.97	\$ -	\$ 12.97
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ 1,696,000	\$ 630,499.97	\$ 1,065,550.03	\$ -55,000.00	\$ 1,010,500.03

ALTERNATIVES: The City could choose to not complete all of the proposed project during 2014.

FINANCIAL IMPLICATIONS: This Budget Amendment request will transfer \$55,000 from the Delta Way Storm Drain Project to the Lift Station #3 Force Main Replacement Project.

LEGAL: NA

STAFF RECOMMENDATION: DPW staff recommends approving this Budget Amendment.

PROPOSED MOTION: I move to approve Ordinance #2014-16.

CITY MANAGER'S COMMENTS: I recommend approval of this Budget Amendment to fund all of the work this summer.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION NO. No. 2014-54

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE WRITE-OFF OF VARIOUS ACCOUNT RECEIVABLES.

WHEREAS, the accounts listed in the attached schedules are deemed to be uncollectible due to inadequate addresses, lack of legal recourse, uncollectible due to timeliness and/or lack of sufficient documentation; and

WHEREAS, it is not economically prudent to continue collection efforts on these accounts.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council hereby authorizes the Finance Director to write off the receivables as specified in the attached schedules showing the following totals:

	Amount
Utilities	\$ 5,755.15
Ports & Harbors	\$ 6,372.18
Property Taxes	\$ -
Total	<u>\$ 12,127.33</u>

BE IT FURTHER RESOLVED that the Unalaska City Council hereby authorizes the Finance Director to revive said accounts if collection or payment should occur.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 22nd DAY OF JULY 2014.

MAYOR

ATTEST:

CITY CLERK

=====

MEMORANDUM TO COUNCIL

=====

To: Mayor and City Council Members

Through: Patrick Jordan, Acting City Manager

From: Patricia Soule, Finance Director

Date: July 8, 2014

Regarding: **RESOLUTION NO. 2014-54** Authorizing the write off of various accounts receivable.

SUMMARY: The attached list of past due accounts receivable are deemed uncollectible and should be removed from the City's list of accounts receivable.

PREVIOUS COUNCIL ACTION: No previous action on these specific accounts. In the previous years, the City Council has written off debts considered uncollectible. The table below shows totals written off in previous years.

FY05	FY06	FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14 Proposed
\$4,909	\$29,687	\$42,105	\$8,273	\$8,969	\$67,711	\$31,905	\$17,092	1,847	12,127

BACKGROUND: City practice has been to annually acquire City Council approval of bad debt write offs via Council resolution. The Unalaska City Code does not require council approval.

DISCUSSION: Periodically the City must make a determination on whether to pursue further collection efforts on amounts owed to the City. The Finance Department has compiled the attached list of uncollectible accounts receivable. The amount proposed to be written off (\$12,127) is negligible compared to total City revenue, which approximates \$73 million.

All of the accounts listed have resulted from customers not responding to our collection efforts or simply informing us that they do not intend to pay. Staff has been instructed to send each of these accounts to small claims court in a last effort to collect the money that is due to the City of Unalaska.

ALTERNATIVES: Do not write off the listed accounts, which effectively requests staff to continue making collection efforts.

FINANCIAL IMPLICATIONS: The write off will result in \$12,127 being removed from the accounts receivable asset item on the balance sheet as of 6/30/2014. This will permit staff to work on collecting from past due accounts that are likely to be collected.

LEGAL: None

STAFF RECOMMENDATION: Approve the proposed write offs.

PROPOSED MOTION: "I move to approve Resolution 2014-54."

CITY MANAGER'S COMMENTS: I recommend approval of writing off this list of uncollectible debt.

City of Unalaska
Accounts to be Written-off
Fiscal Year ending June 30, 2014

Account Number	Account	Account Holder	Amount
613312	Dark Knight	Dionisly Basargin	628.59
613246	Exodus	Fred Hankins	596.79
613353	Kaylor T	Thomas B Tressler Jr	1,098.98
612508	Larisa M	Rod Whitehead	106.60
612832	Wonder Worker	Nick Yakunin	3,941.22

Ports Write-Off \$ 6,372.18

800074	226 Broadway	Huguley, James	397.52
800370	53 Jack London Drive	Kukahiko, Tanya	443.38
800271	137 Loop Road	Reynolds, Joel	485.23
800289	137 Dutton Road	SA Property Holdings	718.26
800289	129 Dutton Rd A	SA Property Holdings	102.54
800084	43 Armstrong Court	Santiago, Romeo	1,220.81
800084	43 Armstrong Court A	Santiago, Romeo	505.00
801308	174 Broadway West	Tovale, Jessica	1,882.41

Utilities Write-Off \$ 5,755.15

Ports Write-Off \$ 6,372.18

Utilities Write-Off \$ 5,755.15

Total \$ 12,127.33

**CITY OF UNALASKA
UNALASKA, ALASKA**

RESOLUTION NO. 2014-60

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RONALD MOORE FOR THE REMOVAL OF SCRAP METAL AND JUNK VEHICLES IN THE AMOUNT OF \$30,000.

WHEREAS, in order to promote the health, welfare, and safety of the public, it has been determined that there is a need for the removal of scrap metal and junk vehicles from the Unalaska Landfill; and

WHEREAS, the City of Unalaska solicited for bids on May 27, 2014, to remove scrap metal and junk vehicles from the Unalaska Landfill; and

WHEREAS, the City of Unalaska received one bid to remove scrap metal and junk vehicles from the Unalaska Landfill; and

WHEREAS, it has been determined that Ronald Moore submitted the lowest bid to remove scrap metal and junk vehicles from the Unalaska Landfill.

NOW, THEREFORE, BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to enter into an agreement with Ronald Moore for the removal of scrap metal and junk vehicles from the Unalaska Landfill in the amount of \$30,000.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 8th DAY OF JULY, 2014.

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: DAN WINTERS, PUBLIC UTILITIES DIRECTOR
THRU: CHRIS HLADICK, CITY MANAGER
DATE: JULY 8, 2014
RE: RESOLUTION 2014-60 – CONTRACT AWARD – REMOVAL OF SCRAP METAL AND JUNK VEHICLES FROM THE UNALASKA LANDFILL

SUMMARY: Resolution 2014-60 authorizes the City Manager to enter into an agreement with Ronald Moore for the removal of scrap metal and junk vehicles from the City of Unalaska Landfill. The contract amount awards the work at a cost of \$20 per ton for scrap metal and \$50 per junk vehicle, for a total contract price of \$30,000. The duration of this contract is for one year, renewable each year, for a period of 10 years. Staff recommends Council adopt Resolution 2014-60. A copy of the bid tabulation and the contract are attached.

PREVIOUS COUNCIL ACTION: At the March 20, 2012 Council Meeting, Council adopted Resolution 2012-22, which awarded a contract for removal of scrap metal and junk vehicles to Ronald Moore in the amount of \$60,000.

BACKGROUND: The City Landfill accepts both scrap metal and junk cars. These items accumulate to the extent of approximately 50 junk vehicles and 200 tons of scrap metal per year. In the past, City Staff has sought various means to remove these materials from the landfill.

- In 2005, the City contracted with Kelly Ryan to remove 500 junk vehicles from the Landfill, at a cost of \$390 per vehicle for a total contact price of \$195,000.
- In 2006, the City contracted with Kelly Ryan to remove 100 junk vehicles, 300 tons of scrap metal, and an undetermined amount of inert material in Cell 4. The total contract price was \$469,500, which included \$45,000 for the removal of the junk vehicles, \$150,000 for the removal of the scrap metal, and \$274,500 for the removal of the inert material in Cell 4.
- In 2008, the City contracted with Zhen Cheng, LLC, to remove 300 junk vehicles from the Landfill at a cost of \$150 per vehicle, for a total contract price of \$45,000. The contract also included removing 30,000 tons of metal from the landfill at no cost.

- In 2010, the City contracted with Smokey Point Aleutian Concrete to remove 80 junk vehicles from the Landfill at a cost of \$150 per vehicles, and to remove 350 loads of scrap metal at \$180 per load, for a total contract price of \$75,000.
- In 2011, the City contracted with Northern Mechanical to remove 2,000 tons of junk vehicles and scrap metal for \$30,000.
- In 2012, the City contracted with Ronald Moore to remove all scrap metal and junk vehicles from the Landfill for \$60,000. This contract was extended in 2012. Mr. Moore extended his scrap metal removal efforts to include the entire City of Unalaska. Since the inception of this contract, Mr. Moore has removed over 11 million pounds of scrap metal from the Unalaska area.
- The City solicited bids to remove junk vehicles and scrap metal from the Landfill on May 27, 2014. The City received one bid on June 26, 2014 and the award of this solicitation is the subject of this memo.

DISCUSSION: The Landfill accumulates approximately 50 junk vehicles and 200 tons of scrap metal per year. Before 2012, Staff would seek out empty barges returning to Seattle and hire local contractors to load the barges. Removing scrap metal and junk vehicles in this manner gives local contractors and barge owners the upper hand in negotiations. The Landfill is limited in storage area and local contractor know that, eventually, the City will have to remove them and accept the cost quoted. From 2005 - 2011, the City paid from \$25 to \$450 per vehicle to remove them from our Island.

In 2012, the City contracted with Ron Moore to remove junk vehicles and scrap metal from the landfill, for a negotiated cost of \$60,000. The contract was extended for one year at no additional cost. During the contract duration, it's estimated that Mr. Moore removed 500 tons of scrap metal, and 100 vehicles from the Landfill. This does not include scrap metal removed from other Unalaska areas.

The contract that is the subject of this resolution has duration of one year, and is renewable annually for 10 years thereafter. Mr. Moore's bid for the subject contract is \$50 per vehicle and \$20 per ton for scrap metal for a total contract price of \$30,000 for the first year.

Staff's experience working with Mr. Moore has been very positive. Mr. Moore has the equipment needed to do the work quickly and efficiently and is planning on purchasing a barge in the near future, which will make his operation more efficient. Staff recommends Council approves Resolution 2014-60, authorizing the City manager to enter into agreement with Ron Moore for the removal of scrap metal and junk vehicles from the Landfill. Staff recommends adopting said resolution.

ALTERNATIVES: Council could choose to reject the bid and re-advertise removing junk vehicles and scrap metal from the Landfill, however, Staff does not deem this course of action prudent.

FINANCIAL IMPLICATIONS: The cost for removing scrap metal and junk vehicle is included in the Solid Waste FY2015 budget, Solid Waste line item 53024752-54210, which was budgeted at \$65,000. The total cost of Mr. Moore's bid is \$30,000.

G/L	Description	FY15 Budget	This Expense	Remaining Budget
5302 4752 54210	Solid Waste	\$65,000	\$30,000	\$35,000

LEGAL: The City Manager will determine whether a legal opinion is required.

STAFF RECOMMENDATION: Staff recommends adopting Resolution 2014-60.

PROPOSED MOTION: I move to adopt Resolution 2014-60.

CITY MANAGER'S COMMENTS:

STANDARD FORM OF AGREEMENT BETWEEN THE OWNER AND CONTRACTOR

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2014, by and between the **City of Unalaska** (hereinafter-called OWNER) and **Ronald Moore**, (hereinafter-called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. THE WORK

- 1.1 **CONTRACTOR** shall complete all work as specified or indicated in the Request for Quotes dated June 26, 2014. The work is generally described as follows:

The Work shall include but not be limited to the following: furnishing all labor, tools, equipment, and materials, and performing all operations in connection with the **City of Unalaska Solid Waste Landfill Annual Junk Vehicle and Scrap Metal Removal Project**.

- 1.2 Project information is as follows:

Project Location: City of Unalaska Solid Waste Landfill, 1181 Summer Bay Road, Unalaska
Owner: City of Unalaska, Department of Public Utilities

- 1.3 The Contract Documents, which comprise the entire agreement between OWNER and CONTRACTOR concerning the WORK, consists of the following:

- Agreement
- Proposal Quote Dated June 26, 2014.
- Request for Proposals Dated May 27, 2014.
- Change Orders which may be delivered or issued after Effective Date of the Agreement and not attached hereto

- 1.4 The following items generally describe the scope, terms, and conditions of the Work:

- 1.4.1 Contractor shall provide all excavators, dozers, cranes, loaders, backhoes, trucks, tug(s), barge(s), and other equipment required to remove and load junk vehicles and scrap metal from the Landfill. **A complete list of the required equipment is attached as Appendix "B" to this RFQ.** The City makes no representation as to the exact quantity of junk vehicles and scrap metal located at that site. The City estimates there are approximately 200 junk vehicles and approximately 1,000 tons of scrap metal. **Note: The scrap metal contains numerous lifts of dirt in between each layer of scrap metal.** The lifts of dirt are estimated to be between three (3) to five (5) feet thick. The Contractor is responsible to remove the lifts of dirt and include the cost of removing this dirt in the unit price bid for removal of scrap metal. The weight of dirt removed shall not be paid for as scrap metal removed. The dirt is to be taken to a designated area in the Landfill by the Contractor and stockpiled. The Contractor shall independently estimate the quantities of junk vehicles, lifts of dirt, and scrap metal available for removal and loading. The City is not responsible for estimating the quantities. Unit prices will not be adjusted for quantities above or below the estimated amount. The Contractor shall be paid only for the quantities actually removed from the Landfill. The City is not responsible for providing a minimum or maximum quantity to the Contractor. **Note: The Contractor shall NOT pick and choose**

between different materials to remove and load. The Contractor shall remove and load of all designated material, regardless of its constituency.

- 1.4.2 All work shall be performed in conformance with applicable Local, State, and Federal rules and regulations.
- 1.4.3 Off-Island disposal location and costs are the responsibility of Contractor.
- 1.4.4 Contractor shall remove and load all junk vehicles and scrap metal.
- 1.4.5 Contractor will receive any revenues from its subsequent sale of scrap metals and junk vehicles.
- 1.4.6 Contractor is responsible for all materials once they are loaded for transport, thereby ending any liability for the City of Unalaska.
- 1.4.7 **Contractor is responsible for securing a barge-landing site and loading area. All terms and conditions required to secure the barge landing site and loading area are the sole responsibility of Contractor.**
- 1.4.8 The Contractor shall thoroughly clean and restore all work areas to the satisfaction of the City prior to receiving final payment.

1.5 CONTRACTOR USE OF PREMISES

- 1.5.1 General: During the work period, the Contractor shall have limited use of the premises for work operations. The Contractor's use of the premises is limited by the Owner's right to continue Landfill operations during the work period.
- 1.5.2 Use of the Site: Limit use of the premises to work in areas where junk vehicles and scrap metals are being collected. Confine operations to areas indicated. Do not disturb portions of the site beyond the areas in which the Work is described.
 - A. Owner Occupancy: The Owner will periodically occupy the premises for construction, operations, and maintenance.
 - B. Driveways and Entrances: Keep driveways and entrances serving the premises clear and available to the Owner, the Owner's employees, other contractors performing work at the Landfill, and emergency vehicles at all times. Do not use these areas for parking or storage of materials. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.
- 1.5.3 Maintain the work site in a neat and orderly manner during the work. Remove all litter, garbage, and debris that occur as a result of work activities.
- 1.5.4 Clean up any spills of oil, fuel, or other potentially hazardous substances that occur as a result of work activities and remove any resulting contaminated soils in accordance with State and Federal guidelines.
- 1.5.5 The Contractor is responsible for the safety of the public.

1.6 HAZARDOUS MATERIALS

- 1.6.1 The junk vehicles should have previously had the fluids, batteries, and tires removed. It is the sole responsibility of the Contractor to inspect each vehicle to verify that all hazardous material has been removed. In the event that the Contractor encounters any of the above items on any junk vehicle or portion thereof, the vehicle or item shall be set aside and the Owner notified so that the fluids, batteries, and/or tires can be removed. If removal of the item(s) is prohibitive, the Owner may elect to keep the vehicle and will direct the Contractor to stockpile said vehicle. The cost of setting these vehicles aside shall be included in the overall unit prices bid by the Contractor for removal of junk vehicles and shall not be paid for by the City.

1.7 EXECUTION

- 1.7.1 **SCRAP METALS.** The Landfill currently has miscellaneous scrap metal materials as well as non-metal debris. The Contractor shall load, remove, and dispose of all metal materials having an individual weight in excess of ten (10) pounds. The remaining non-metal materials shall be hauled to the designated stockpile by the Contractor for proper disposal. All non-metal debris shall be removed from the scrap metal area by the Contractor. The cost of removing and relocating this non-metal material shall be included in the overall unit prices bid by the Contractor for removal of scrap metal and shall not be paid for by the City.
- 1.7.2 **JUNK VEHICLES.** The junk vehicles have had their fluids drained and batteries removed. They have been flattened and stacked for interim storage. All junk vehicles located in and around the Landfill area shall be hauled off for proper disposal.

1.8 SAFETY

- 1.8.1 The Contractor shall do whatever work is necessary for overall project safety and be solely and completely responsible for conditions of the job site, including safety of all persons (including employees) and property during the Agreement period. This requirement shall apply continuously and not limited to normal working hours.
- 1.8.2 Safety provisions shall conform to Federal and State Department of Labor Occupational Safety and Health Act (OSHA), and other applicable Federal, State, and Local laws, ordinances, codes, requirements set forth herein, and regulations. Where these are in conflict, the more stringent requirement shall apply. Contractor shall become thoroughly familiar with governing safety provisions and shall comply with the obligations set forth therein.
- 1.8.3 The Contractor shall develop and maintain for the duration of the Agreement, a safety program that will effectively incorporate and implement required safety provisions. Contractor shall appoint a qualified employee who is authorized to supervise and enforce compliance with the safety program.
- 1.8.4 The Owner's duty to conduct construction review of the Contractor's performance does not include a review or approval of the adequacy of Contractor's safety supervisor, safety program, or safety measures taken in, on, or near the construction site.
- 1.8.5 As part of safety program, Contractor shall maintain at its office or other well-known location at the job site, safety equipment applicable to the Work as prescribed by

governing safety authorities, and articles necessary for giving first aid to the injured. Establish procedures for the immediate removal to a hospital or a doctor's care of persons who may be injured on the job site.

- 1.8.6 Contractor shall do all work necessary to protect the general public from hazards, including but not limited to equipment and operations related to the junk vehicle and scrap metal disposal. Barricades, lanterns, and proper signs shall be furnished in sufficient amount to safeguard the public and the Work.

1.9 LICENSE REQUIREMENTS

- 1.9.1 Contractors and subcontractors, in order to perform public work in the State of Alaska, are required to hold State of Alaska Contractor's licenses of the class required to perform the specified work. Contractors and subcontractors are also required to hold current Alaska Business Licenses in order to perform public work in the State of Alaska. A City of Unalaska Business License is required as well. Evidence of subcontractor compliance with the above shall be submitted to the City before starting subcontract work on City Agreements.

1.10 INSURANCE

- 1.10.1 Contractor agrees to furnish the City, before commencing any Physical Work related to this Agreement and as required elsewhere, the certificates of insurance as specified in these Documents. Contractor further agrees that the amount stated herein includes specific consideration for the insurance coverage's, including contractual liability, specified.
- 1.10.2 The contractor shall carry and maintain throughout the life of this Agreement, at its own expense, insurance not less than the amounts and coverage herein specified, and the City of Unalaska, its employees and agents shall be named as additional insured under the insurance coverage so specified and where allowed, with respect to the performance of the work. There shall be no right of subrogation against the City or its agents performing work in connection with the work, and this waiver of subrogation shall be endorsed upon the policies. Insurance shall be placed with companies acceptable to the City of Unalaska; and these policies providing coverage thereunder shall contain provisions that no cancellation or material changes in the policy relative to this project shall become effective except upon 30 days prior written notice thereof to the City of Unalaska.
- 1.10.3 Prior to commencement of the work, the contractor shall furnish certificates to the City of Unalaska, in duplicate, evidencing that the Insurance policy provisions required hereunder are in force. Acceptance by the City of Unalaska of deficient evidence does not constitute a waiver of Agreement requirements.
- 1.10.4 The contractor shall furnish the City of Unalaska with certified copies of policies upon request. The minimum coverages and limits required are as follows:
 - A. Workers' Compensation insurance in accordance with the statutory coverages required by the State of Alaska and Employers Liability insurance with limits not less than \$1,000,000 and, where applicable, insurance in compliance with any other statutory obligations, whether State or Federal, pertaining to the compensation of injured employees assigned to the work, including but not limited to Voluntary Compensation, Federal Longshoremen and Harbor Workers Act, Maritime and the Outer Continental Shelf's Land Act.

- B. Commercial General Liability with limits not less than \$1,000,000 per Occurrence and \$2,000,000 Aggregate for Bodily Injury and Property Damage, including coverage for Premises and Operations Liability, Products and Completed Operations Liability, Contractual Liability, Broad Form Property Damage Liability and Personal Injury Liability. Coverage shall not contain any exclusion of Explosion, Collapse, or Underground. Coverage is to be endorsed to include a per project aggregate. Additionally, such insurance shall be considered primary to any other insurance carried by the City of Unalaska and the insurer will endorse the policy accordingly.
- C. Commercial Automobile Liability on all owned, non-owned, hired and rented vehicles with limits of liability of not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage per each accident or loss.
- D. If applicable, Contractor's Equipment insurance covering all of the contractor's equipment and machinery to be used in connection with the performance of the work specified in this Agreement. This coverage requirement may be waived at the discretion of the City of Unalaska if the Contractor self-insures the equipment and will waive all right of recovery against the City of Unalaska in writing.
- E. Umbrella/Excess Liability insurance coverage of not less than \$1,000,000 per occurrence and annual aggregate providing coverage in excess of General Liability, Auto Liability, and Employers Liability.
- F. If work involves use of aircraft, Aircraft Liability insurance covering all owned and non-owned aircraft with a per occurrence limit of not less than \$1,000,000.
- G. If work involves use of watercraft, Protection and Indemnity insurance with limits not less than \$1,000,000 per occurrence. Hull and Machinery coverage is to be carried on the vessel for the full current market value. This coverage requirement may be waived at the discretion of the City of Unalaska if the contractor self-insures the equipment and will waive all rights of recovery against the City of Unalaska in writing.
- H. Where applicable, Professional Liability insurance with limits of not less than \$1,000,000 per claim and \$1,000,000 aggregate, subject to a maximum deductible of \$10,000 per claim. The City of Unalaska has the right to negotiate increase of deductibles subject to acceptable financial information of the policyholder.
- I. Where applicable, Pollution Liability insurance with a project limit of not less than \$1,000,000 subject to a maximum deductible of \$10,000 to include coverage for Asbestos, Hazardous Materials, Lead or other related environmental hazards. The City of Unalaska has the right to negotiate increase of deductibles subject to acceptable financial information of the policyholder.

In the event Asbestos, Hazardous Materials, Lead or other related environmental hazards are transported by vehicle and/or marine vessel, the operator of such vehicles and vessels shall provide a Certificate of Insurance for the transportation of such materials (including loading and unloading) with limits of not less than \$1,000,000.

- 1.10.5 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or

self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expense.

- 1.10.6 All insurance policies as described above are required to be written on an "occurrence" basis. In the event occurrence coverage is not available, the contractor agrees to maintain "claims made" coverage for a minimum of two years after project completion.
- 1.10.7 If the contractor employs second tier subcontractors to perform any work hereunder, the contractor agrees to require such subcontractors to obtain, carry, maintain, and keep in force during the time in which they are engaged in performing any work hereunder, policies of insurance that comply with the requirements as set forth in this section. This requirement is applicable to subcontractors of any tier.
- 1.10.8 The contractor is required to maintain all certificates of insurance during the course of the project and for a minimum of three (3) years following the completion of such project. It is further agreed, that upon request by the City of Unalaska, the Contractor will provide copies of any and all subcontractor certificates of insurance for review of compliance.
- 1.10.9 Failure by the Contractor to maintain the required insurance coverage or to comply with the above, may, at the option of the City of Unalaska, be deemed Defective Work and remedied in accordance with the Agreement.

1.11 INDEMNIFICATION:

- 1.11.1 The CONTRACTOR and his Subcontractors will name the owner as "Additional Insured" and will provide a "Waiver of Subrogation".
- 1.11.2 The CONTRACTOR shall indemnify, save harmless, and defend the CITY and its agents and its employees from any and all claims or actions for injuries or damages sustained by any person or property arising directly or indirectly from the construction of the CONTRACTOR's performance of this Agreement; however, this provision has no effect if, but only if, the sole proximate cause of the injury or damage is the negligence of the City or its agents.

Article 2. CONTRACT TIME

- 2.1 The CONTRACTOR is allowed 365 **calendar days** from the date indicated in the Notice to Proceed for final completion of this project. The Notice to Proceed effective date shall be the execution date of the Agreement.
- 2.2 At the discretion of the CITY and upon mutual written consent of the parties, this Agreement may be renewed on an annual basis for a total contract period of up to ten (10) years. The CONTRACTOR shall be allowed to update its pricing after the Agreement has been **renewed** four times, that is, updated pricing shall apply in year six of the Agreement upon the mutual written consent of the parties.

Article 3. CONTRACT PRICE

3.1 JUNK VEHICLE REMOVAL:

- 3.1.1 Measurement: Measurement for the **JUNK VEHICLE REMOVAL** shall be per each and include all work listed in the Agreement.

ITEM NO.	EST. QUANT.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
X.A	200	Junk Vehicle Removal	\$50.00 per Vehicle	\$20,000

3.2 **SCRAP METAL REMOVAL:**

- 3.2.1 Measurement: Measurement for the **SCRAP METAL REMOVAL** shall be per ton and include all work listed in the Agreement

ITEM NO.	EST. QUANT.	DESCRIPTION	UNIT PRICE	TOTAL PRICE
X.B	1,000 Tons	Scrap Metal Removal	\$20.00 per ton	\$10,000

Article 4. PAYMENT PROCEDURES

- 4.1 CONTRACTOR shall submit Applications for Payment in accordance with City Standards. Applications for Payment will be processed by the OWNER as provided below:
- 4.1.1 Progress Payments. The OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment. All progress payments will be on the basis of the progress of the work measured by the actual installed quantity of items, plus allowances for stockpiled materials.
- 4.1.2 Final Payment. Upon final completion and acceptance of the work, the OWNER shall pay the remainder of the Contract Price.
- 4.1.3 Deductions. The City may deduct from the amount of any payment made to Contractor any sums owed to City by Contractor including, but not limited to, past due sales tax, port and harbor fees, property tax, or rent. Before making any such deduction the City shall have provided Contractor written notice of the amount claimed by City to be due and owing from Contractor.

Article 5. INTEREST ON RETAINAGE (Not Used)

Article 6. CONTRACTOR'S REPRESENTATIONS

- 6.1 In order to induce the OWNER to enter into this agreement, CONTRACTOR makes the following representations:
- 6.1.1 CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the work.

Article 7. MISCELLANEOUS

- 7.1 The Contractor shall provide the Owner with a Certificate of Insurance meeting City requirements, which are available upon request. The CONTRACTOR shall submit the Certificate of Insurance and City of Unalaska business license prior to commencement of the Work. All Work shall be performed in accordance with the Laborers' and Mechanics' Minimum Rates of Pay as required by Title 36 AS 36.05 & AS 36.10 published by the Alaska Department of Labor.
- 7.2 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and

specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

- 7.3 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, The OWNER and CONTRACTOR have signed all counterparts of this Agreement. All portions of the Contract Documents have been signed or identified by the OWNER and - CONTRACTOR.

This Agreement will be effective on _____, 2014.

CITY OF UNALASKA

CONTRACTOR

By _____ By _____
Chris Hladick, City Manager Ronald Moore, Contractor

Attest _____ Attest _____

Address for giving notices:
PO Box 610
Unalaska, Alaska 99685

Address for giving notices:

**CITY OF UNALASKA
UNALASKA, ALASKA**

RESOLUTION 2014-65

**A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE CITY CLERK TO
ACCEPT ARNOLD DUSHKIN'S LATE APPLICATION FOR A SENIOR CITIZEN PROPERTY
TAX EXEMPTION FOR CALENDAR YEAR 2014 AS IF TIMELY FILED**

WHEREAS, through Alaska Statute (AS) 29.45.030 and Unalaska Code of Ordinances (UCO) 6.28.030, senior citizens who are 65-years-old or older are allowed a \$150,000 property tax exemption on the assessed value of real property they own and occupy as their primary abode and permanent place of residence, provided they file an application on the form provided by the State and made available to them by the City Clerk's Office; and

WHEREAS, Unalaska Code of Ordinances (UCO) 6.28.030(F) sets the deadline for filing as March 1st of each year; and

WHEREAS, AS 29.45.030(F) and UCO 6.28.030(F) state that the City Council may, for good cause shown, waive a claimant's failure to make timely application for exemption and authorize the assessor to accept the application as if timely filed; and

WHEREAS, Arnold Dushkin, a senior citizen, has stated that he did not become aware of the existence of the senior citizen property tax exemption until after the filing deadline had passed, and has asked that a waiver be granted and that his application be accepted as if timely filed;

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Clerk to accept Arnold Dushkin's late application for a senior citizen property tax exemption for calendar year 2014 as if timely filed.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 8th DAY OF JULY 2014.

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
THROUGH: PATRICK JORDAN, ACTING CITY MANAGER
FROM: CAT HAZEN, CITY CLERK
DATE: JULY 3, 2014
RE: RESOLUTION 2014-65 AUTHORIZING THE CITY CLERK TO ACCEPT
ARNOLD DUSHKIN'S LATE APPLICATION FOR A SENIOR CITIZEN
PROPERTY TAX EXEMPTION FOR CALENDAR YEAR 2014 AS IF TIMELY
FILED

SUMMARY: The State of Alaska and the City of Unalaska, on behalf of the State, provide a \$150,000 property tax exemption on the assessed value of real property owned and occupied by residents who are 65-years-old and older. UCO 6.28.030(F) sets March 1st each year as the deadline for submitting an application for the program. Arnold Dushkin, a senior citizen who filed after the deadline, has written a letter of appeal asking that the deadline be waived and his late application be accepted because he was not aware of the exemption before March 1. Through Resolution 2014-65, Council is asked to authorize a waiver of the March 1st filing deadline for the senior citizen property tax exemption for Arnold Dushkin.

PREVIOUS COUNCIL ACTION: This is the first time that Mr. Dushkin has requested a waiver of the filing deadline. On April 8, 2014, through Resolution 2014-42, Council authorized a waiver of the deadline for Rita Hawley. On April 22, 2014, through Resolution 2014-45, Council authorized a waiver for Vincent Tutiakoff.

BACKGROUND: Per Alaska Statute (AS) 29.45.030 and Unalaska Code of Ordinances (UCO) 6.28.030, homeowners who are 65-years-old or older are allowed a \$150,000 property tax exemption on the assessed value their home, provided they file an application each year by March 1st. However, per UCO 6.28.030(F), "the City Council for good cause shown may waive the claimant's failure to make timely application for the exemption year and authorize the assessor to accept the application as if timely filed."

The property for which the exemption is claimed must be "real property owned and occupied as the primary residence and permanent place of abode" by the senior citizen (AS 29.45.030).

DISCUSSION: The City Clerk's office accepts applications for the senior citizen property tax exemption each year from January 1 through March 31. In an effort to make sure that every taxpayer who is eligible for the exemption is aware of the program and has the opportunity to take advantage of the benefit, staff arranges for ads to run on KUCB and on the Channel 8 reader board, posts public notices, and blast-faxes flyers. In addition, staff mails the application form to local taxpayers who have qualified for the program in prior years.

During Council's discussion about the two applications for filing deadline waivers that were approved in April of this year, the point was made that, ultimately, it is every taxpayer's responsibility to be aware

of and comply with application deadlines related to their property tax account. It was also noted that staff should make every effort to effectively advertise requirements and filing deadlines.

In June of this year, in response to the Council's request that the Clerk's office seek additional avenues for advertising the senior citizen exemption program, staff modified the real property tax bills by adding this notice:

If you will be 65 years of age on or before January 1, 2015, you may be eligible in 2015 for an exemption from property tax on the first \$150,000 of the assessed value of your home. The application period for the exemption begins January 1, 2015. Applications must be received no later than March 1, 2015.

Tax bills were mailed on June 30, and on July 1st Mr. and Mrs. Dushkin came into the Clerk's office to say that they didn't know that the exemption was available until they saw the notice on their tax bill, and they wanted to know if there was a process by which they could receive the exemption for the current year. Mr. Dushkin was 67 years old on January 1, 2014. Staff told Mr. Dushkin that only the City Council had the authority to waive the filing deadline, and Mr. Dushkin elected to appeal to the Council for a waiver.

ALTERNATIVES: To deny the waiver of Mr. Dushkin's failure to make timely application.

FINANCIAL IMPLICATIONS: If the waiver is accepted, property tax revenue for FY15 will be reduced by \$1,575.

LEGAL: None sought; request has been processed in accordance with City Code.

STAFF RECOMMENDATION: This is a Council decision.

PROPOSED MOTION: Motion to adopt Resolution 2014-65 to authorize the waiver

CITY MANAGER'S COMMENTS: This is a Council decision.

Julia and Arnold Dushkin
PO Box 232
Unalaska, AK 99685 581-1456

July 1, 2014

Shirley Marquardt, Mayor
City of Unalaska
PO Box 610
Unalaska, AK 99685

Re: Tax Lot ID 03-07-530

Mayor Marquardt:

I was 67 years old on January 1 of 2014, but I did not realize that there was a Senior Citizen tax exemption available to me for my home.

I am requesting that the City accept the attached application as if it were filed on time, and that the assessed value of my home be reduced by \$150,000 for the calendar year 2014.

Sincerely,



Arnold Dushkin

City of Unalaska**Tax Assessor-Collector:****Cat Hazen**

(907) 581-1251

Fiscal Year 2015 Real Estate Tax Bill**Account Number**

90307530

Assessed Owner

Julia & Arnold Dushkin

Bill Number

189

Based on assessment as of January 1, 2014. Your Real Estate tax for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015, on the parcel of real estate described below is as follows:

Tax Rate per \$1,000: 10.5	Real Estate Values			
Property Description and Location	Land	49,000	Assessed Value	\$209,770
Parcel: 03-07-530	Buildings/Improvements	160,770	Exemption Applied:	
Legal Description: Lot 8, New Town Subdivision	Total Assessed Value	209,770		
Location: 36 -38 Cyri Circle	Special Assessments		Net Taxable Value	\$209,770
U.C.O. 6.36.040 If taxes are not paid when due and become delinquent, a penalty of ten percent (10%) of the delinquent tax for the current year shall be added to all delinquent taxes, and interest at the rate of fifteen (15%) per annum shall be charged on all of the unpaid taxes, not including the penalty, from the due date until paid in full.			Tax Amount	\$2,202.59
			1st Payment Due at 08/20/2014	\$1,101.30
			2nd Payment Due at 10/20/2014	\$1,101.29

Payment Information

To pay by check:
Please return the bottom portion of this bill and make checks payable to "City of Unalaska" and mail to:

City of Unalaska
P.O. Box 610
Unalaska, AK 99685

To pay by credit card:
Please visit www.officialpayments.com, or call 1-800-272-9829 (use jurisdiction code 1208). There will be a nominal fee charged for this service. Please call the City Clerk's Office at 907-581-1251 with questions.

Prior Balance Information

If a prior year amount is shown above, please call (907) 581-1251 for current balance including interest.
Per U.C.O. 6.36.040 (A), All payments will be credited first to past due penalty, then interest and then taxes.

If you will be 65 years of age on or before January 1, 2015, you may be eligible in 2015 for an exemption from property tax on the first \$150,000 of the assessed value of your home. The application period for the exemption begins January 1, 2015. Applications must be received no later than March 1, 2015.

City of Unalaska FY 2015 Tax Bill	Payment Stub 2nd Installment
Bill Number: 189	Due Date: 10/20/2014
Account Number: 90307530	
Parcel: 03-07-530	
Julia & Arnold Dushkin	2nd Installment Amount \$1,101.29
P.O. Box 232	
Unalaska, AK 99685	
	00180000000090307530700001101302

City of Unalaska FY 2015 Tax Bill	Payment Stub 1st Installment
Bill Number: 189	Due Date: 08/20/2014
Account Number: 90307530	
Parcel: 03-07-530	
Total Tax: \$2,202.59	
Julia & Arnold Dushkin	1st Installment Amount \$1,101.30
P.O. Box 232	
Unalaska, AK 99685	
	00180000000090307530700001101302

**ALASKA STATUTES, TITLE 29
MUNICIPAL GOVERNMENT
CHAPTER 45**

Sec. 29.45.030. Required Exemptions. (e) The real property owned and occupied as the primary residence and permanent place of abode by a (1) resident 65 years of age or older; (2) disabled veteran; or (3) resident at least 60 years old who is the widow or widower of a person who qualified for an exemption under (1) or (2) of this subsection, is exempt from taxation on the first \$150,000 of the assessed value of the real property. A municipality may, in case of hardship, provide for exemption beyond the first \$150,000 of assessed value in accordance with regulations of the department. Only one exemption may be granted for the same property and, if two or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves who is to receive the benefit of the exemption. Real property may not be exempted under this subsection if the assessor determines, after notice and hearing to the parties, that the property was conveyed to the applicant primarily for the purpose of obtaining the exemption. The determination of the assessor may be appealed under AS 44.62.560 — 44.62.570.

**ALASKA ADMINISTRATIVE CODE TITLE 3
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT
SENIOR CITIZEN AND DISABLED VETERAN PROPERTY TAX EXEMPTION
CHAPTER 135**

3 AAC 135.010. METHOD OF APPLICATION. Applications for the senior citizen and disabled veteran property tax exemption shall be on forms provided by the Department of Community and Economic Development.

3 AAC 135.020. FORMS. Form 21-400 and Form 21-400B are hereby adopted by the department for use in the application for senior citizen and disabled veteran property tax exemptions, respectively.

3 AAC 135.030. OBTAINING FORMS. Application forms are available only from the office of the clerk or assessor of the municipality.

3 AAC 135.040. DEADLINES AND CALCULATIONS.

(a) Exemption applications filed after January 15 of the assessment year, or after a date provided by ordinance as specified in AS 29.45.030(f), must be accompanied by an affidavit stating the reason for the late filing.

(b) To qualify for hardship exemption beyond the first \$150,000 of assessed value of real property under AS 29.45.030(e), the applicant must apply by completing Form 21-400c and submitting the form, including necessary attachments, to the municipal assessor before July 1, or before a date provided by ordinance as specified in AS 29.45.030(f), of the exemption year.

(c) An eligible applicant may qualify for a hardship exemption beyond the first \$150,000 of assessed value of real property if the amount of the applicant's tax bill is greater than two percent of the applicant's gross household income. An exemption will be granted only for that portion of the applicant's taxes in excess of two percent of the gross household income. "Gross household income" means total annual compensation, earned and unearned, from all sources, of all members of the household.

(d) In cases of extreme hardship, an exemption up to 100 percent of the applicant's assessed value of real property may be granted by two-thirds vote of the governing body.

(e) Hardship exists when the amount taxes owed is in excess of two percent of an applicant's gross household income.

3 AAC 135.085. ELIGIBILITY. (a) When an eligible person and his or her spouse occupy the same permanent place of abode, the reimbursement described in AS 29.45.030(g) applies, regardless of whether the property is held in the name of the husband, wife, or both.

(b) A resident widow or widower who is at least 60 years old is eligible for the hardship exemption under AS 29.45.030(e) if the deceased spouse of the widow or widower was at the time of his or her death:

- (1) a resident of the State of Alaska; and
- (2) at least 65 years old or a disabled veteran.

(c) If property is occupied by a person other than the eligible applicant and his or her spouse, an exemption, to be eligible for reimbursement, applies only to the portion of the property permanently occupied by the eligible applicant and his or her spouse as a place of abode.

(d) The real property eligible for reimbursement under this chapter includes only a:

- (1) primary parcel: the entire parcel of real property owned and occupied by an applicant as a permanent place of abode; and
- (2) subsidiary parcel: a parcel of real property adjacent to the primary parcel described under (1) of this subsection, subject to approval by the department.

TITLE 6: REVENUE AND FINANCE

§ 6.28.030 REQUIRED EXEMPTIONS.

(E) The real property owned and occupied as a permanent place of abode by a (1) resident sixty-five (65) years of age or over, (2) disabled veteran, or (3) resident at least sixty (60) years old who is the widow or widower of a person who qualified for an exemption under (1) or (2) of this subsection, is exempt from taxation on the first \$150,000 of the assessed value of the real property. In a case of hardship, the City of Unalaska hereby provides for exemption beyond the first \$150,000 of assessed value in accordance with regulations of the State of Alaska. Only one (1) exemption may be granted for the same property and, if two (2) or more persons are eligible for an exemption for the same property, the parties shall decide between or among themselves which shall receive the benefit of the exemption. Real property may not be exempted under this subsection if the assessor determines, after notice and hearing to the parties concerned, that the property was conveyed to the applicant primarily for the purpose of obtaining the exemption. The determination of the assessor may be appealed under AS 44.62.560-44.62.570.

(F) No exemption may be granted except under (E) of this section except upon written application for the exemption on a form prescribed by the State assessor for use by local assessors. The claimant must file the application no later than March 1 of the assessment year for which the exemption is sought. The City Council for good cause shown may waive the claimant's failure to make timely application for the exemption for that year and authorize the assessor to accept the application as if timely filed. The claimant must file a separate application for each assessment year in which the exemption is sought. If an application is filed within the required time and approved by the assessor, the assessor shall allow an exemption in accordance with the provisions of this section. If a claimant whose failure to file by March 1 of the assessment year has been waived as provided in this subsection and application for exemption is approved, the amount of tax which the claimant may have already paid for the assessment year for the property exempted shall be refunded to the claimant. The assessor shall require proof in the form the assessor considers necessary of the right to and amount of an exemption claimed under (E) of this section, and shall require a disabled veteran claiming an exemption under (E) of this section to provide evidence of the disability rating. The assessor may require proof under this section at anytime.

**CITY OF UNALASKA
UNALASKA, ALASKA**

RESOLUTION 2014-63

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNALASKA,
AUTHORIZING THE CITY MANAGER TO SIGN A COLLECTIVE BARGAINING
AGREEMENT BETWEEN THE CITY OF UNALASKA AND THE INLAND
BOATMEN'S UNION OF THE PACIFIC, ALASKA REGION, FOR REPRESENTED
EMPLOYEES IN THE DEPARTMENT OF PORTS AND HARBORS**

WHEREAS, the City Council of the City of Unalaska, Alaska is required to approve all collective bargaining agreements; and

WHEREAS, the City Manager negotiated a collective bargaining agreement with the Inland Boatmen's Union of the Pacific, Alaska Region for the represented employees in City of Unalaska Department of Ports and Harbors;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Unalaska, Alaska authorizes the City Manager to sign the collective bargaining agreement between the City of Unalaska and the Inland Boatmen's Union of the Pacific, Alaska Region.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 8TH DAY OF July 2014.

MAYOR

ATTEST:

CITY CLERK