

**CITY OF UNALASKA
UNALASKA, ALASKA
SPECIAL MEETING
& WORK SESSION**

MONDAY, MARCH 31, 2014, 6:00 PM

UNALASKA CITY HALL COUNCIL CHAMBERS

AGENDA

CALL TO ORDER
ROLL CALL
PLEDGE OF ALLEGIANCE
RECOGNITION OF VISITORS

PUBLIC HEARING

1. **ORDINANCE 2014-06**: AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES
2. **ORDINANCE 2014-07**: CREATING BUDGET AMENDMENT NO. 9 TO THE FY14 OPERATING BUDGET ACCEPTING AN ADEC LOAN FOR THE WATER TREATMENT FACILITIES IMPROVEMENT PROJECT (WA905), MOVING ALLOCATED GENERAL FUND DOLLARS FROM WATER TREATMENT FACILITIES IMPROVEMENT PROJECT (WA905) TO POWERHOUSE ENGINE #4 PROJECT (EL302), AND REQUESTING ADDITIONAL GENERAL FUND MONIES FOR POWERHOUSE ENGINE #4 PROJECT (EL302) AND SUMMER BAY ROAD REPLACEMENT PROJECT (PW401)

WORK SESSION

1. **PRESENTATION**: UNALASKA CITY SCHOOL DISTRICT BUDGET
2. **PRESENTATION**: CITY OF UNALASKA FY15 OPERATING BUDGET

RECONVENE TO REGULAR SESSION

UNFINISHED BUSINESS

1. **ORDINANCE 2014-06- SECOND READING**: AMENDING THE SCHEDULE OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES
2. **ORDINANCE 2014-07 – SECOND READING**: CREATING BUDGET AMENDMENT NO. 9 TO THE FY14 OPERATING BUDGET ACCEPTING AN ADEC LOAN FOR THE WATER TREATMENT FACILITIES IMPROVEMENT PROJECT (WA905), MOVING ALLOCATED GENERAL FUND DOLLARS FROM WATER TREATMENT FACILITIES IMPROVEMENT PROJECT (WA905) TO POWERHOUSE ENGINE #4 PROJECT (EL302), AND REQUESTING ADDITIONAL GENERAL FUND MONIES FOR POWERHOUSE ENGINE #4 PROJECT (EL302) AND SUMMER BAY ROAD REPLACEMENT PROJECT (PW401)

NEW BUSINESS

1. **RESOLUTION 2014-39**: AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ALASKA CONTRACTORS, LLC FOR THE CONSTRUCTION OF THE SUMMER BAY ROAD BRIDGE REPLACEMENT PROJECT IN THE AMOUNT OF \$2,041,920

COMMUNITY INPUT
ANNOUNCEMENTS
ADJOURNMENT

PLEASE NOTE MEETING DAY AND TIME

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2014-06

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING THE SCHEDULES OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES.

BE IT ENACTED BY THE UNALASKA CITY COUNCIL AS FOLLOWS:

Section 1: Form. This is a Non-Code ordinance.

Section 2: Adoption of a Schedule of Rates and Charges. The Council hereby amends the following schedules of rates and charges to be paid by consumers of the identified City-provided services, labor, and equipment. The schedules adopted are listed individually below and are attached hereto. Each schedule shall remain in effect until such time as it may be amended by subsequent ordinance.

♦ Department of Ports and Harbors

Section 3. Effective Date. This ordinance shall take effect retroactive to January 1, 2014.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL
THIS 31ST DAY OF MARCH 2014.

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
THRU: CHRIS HLADICK, CITY MANAGER
FROM: PEGGY MCLAUGHLIN, PORT DIRECTOR
DATE: MARCH 11, 2014
RE: ORDINANCE 2014-06 AMENDING THE SCHEDULE OF FEES AND CHARGES FOR CITY-
PROVIDED SERVICES

SUMMARY:

This request is to amend the wharfage charges in the City of Unalaska Schedule of Fees and Charges for the CEM Drive-Down Float. Adoption of this Ordinance would eliminate minimum wharfage fees referencing the UMC Tariff and allow the Port Department to assess wharfage fees based on actual tonnage loaded and unloaded at CEM. This ordinance would be retroactive to be in effect January 1, 2014.

PREVIOUS COUNCIL ACTION:

In 1999, Council adopted the Schedule of Fees and Charges, which incorporated fees paid by consumers for City-provided services into one document. Each year following that, the schedule has been reviewed for amendments.

BACKGROUND:

The annual review and approval of the City of Unalaska Schedule of Fees and Charges is the mechanism for Council to review and adopt fees and charges for City-provided services and for staff to implement and update the billing rates.

The fees and charges for the Port-provided services are broken down into sections by facility and one section for fees that apply in general to all facilities. Because it was previously connected to AIEDA requirements, the Ports tariff is not included in the fee schedule, but is referenced in the fees and charges outlined for Ports. The Port tariff addresses fees for the Unalaska Marine Center and USCG dock. The Port is requesting to review a time-sensitive item in the Fee Schedule that references the UMC Tariff, but will also participate in the annual review of the Fees and Charges for City Provided Services.

DISCUSSION:

Ordinance 2014-06 is intended to address the wharfage fees charged at the CEM Drive-Down Float. Currently the schedule of fees under section IV, letter E references "Fishing Gear and Other Wharfage: Per the UMC Tariff". In the UMC Tariff, the minimum charge for wharfage is \$218.70, which equates to 47.54 tons. The general rate for wharfage is \$4.60

per ton. Under the Tariff a minimum wharfage “shall” apply. Consequently, CEM Drive-Down Float users shall, at minimum, pay \$218.70 or \$4.60 a ton, whichever is greater.

Unlike UMC, the CEM drive-down float is not intended for industrial cargo operations, but is equipped with a 2500-pound capacity crane. This crane’s intended use is to handle small operations for loading and unloading of gear, product, supplies, boat parts, and miscellaneous items to and from vessels docked alongside. It is an unrealistic assumption that vessels utilizing this crane are going to move as much as 47.54 tons, the minimum wharfage outlined in the UMC Tariff and referenced in the Fee Schedule. Many of the vessels using the drive-down float don’t have the capacity for 47.54 tons.

Further, the minimum wharfage fee assigned places undue financial burden on potential users. The maximum load we have seen at CEM Drive-Down Float is 7 tons. If this is “cargo” being chartered to other communities, it might be possible for the carrier to pass that charge on to their customer. If it is fish product, then costs are absorbed with consideration to the cost per pound of the fish. If a fisherman is delivering 1 tote of fish, the current minimum wharfage fee could easily represent +/- 40% of the value of the delivery. The fee structure is simply not cost-efficient and it allows no flexibility to make it affordable or attractive for smaller operations.

This ordinance proposes that wharfage assessed for the CEM Drive-Down Float shall be charged on a per-ton basis. This ordinance also recommends that this change to the fee structure be retro-active to January 1, 2014. According to Port billing records, this will capture any billing that would have wharfage charges starting in Calendar year 2014.

The section amended will strike Section IV, Letter E and add number 5 under Section IV, letter D.

ALTERNATIVES:

- Council could adopt the proposed fee change
- Council could choose to review the proposed change during the annual fee schedule review
- Council could choose not to adopt the proposed fees and charges

FINANCIAL IMPLICATIONS:

The approval of this ordinance does not greatly impact the revenues for the CEM Drive-Down Float, but does make it more attractive to increase activity.

LEGAL:

Not Applicable

STAFF RECOMMENDATION:

Staff recommends adopting the change to Ordinance 2014-06.

PROPOSED MOTION:

I move to approve Ordinance 2014-06 amending the Schedule of Fees and Charges to be assessed for Port-Provided Services.

CITY MANAGER'S COMMENTS: I recommend approval of this ordinance.

ATTACHMENTS:

Draft Schedule of Fees and Charges – Ports and Harbors Carl E. Moses Boat Harbor

SECTION IV: CARL E. MOSES BOAT HARBOR

A. Definitions

- Permanent Moorage: Moorage that has paid the minimum required pre-payment and vessel owner/operator has been assigned a reserved slip.
- Transient Moorage: Moorage that is not reserved and the vessel owner is not on the wait list. Transient users pay 1/180th of the annual rate (per fiscal year)
- Dockage: The charge assessed against a vessel for berthing at a facility for the purpose of transferring cargo.

B. Long Term and Reserved Moorage

1. Annual Rates are based on Length over all x Annual cost per Linear Feet (LF)

Annual Rate:

<u>Vessel Length</u>		<u>Annual Base Rate</u>
From	To	Per Foot LF x LOA
0	49	\$40.25
50	59	\$46.00
60	69	\$51.75
70	79	\$63.25
80	89	\$74.75
90	99	\$80.50
100	109	\$86.25
110	119	\$92.00
120	129	\$103.50
130	139	\$115.00
140	149	\$132.25
150		\$149.50

- Not more than one vessel may be moored in a stall at any one time except with the prior consent of the harbor master. The harbor master may permit multiple occupancy of a single stall or float area if the harbor master determines that multiple occupancy would be safe and would facilitate maximum use of the harbor facilities.
- If a person utilizing moorage facilities owns or operates more than one boat that may, from time to time, be moored to the float, the moorage charge shall be based on the applicable rate as set by the Unalaska City Council.
- A person who owns or operates more than one vessel is permitted to lease only one exclusive stall unless there is no waiting list for the size of exclusive stall required by the second vessel. The second or other vessel(s) owned or operated by such a person shall be accommodated on a transient basis.

- An entity with multiple vessel(s) that has a permanent slip must indicate which vessel name belonging to that entity will occupy that slip and may substitute only one vessel owned by the entity per calendar year for that slip.
2. Waste oil disposal charge – See Section VI
 3. No refunds for pre-payment of long term moorage will be allowed for less than 180 days of occupancy.

C. Transient Moorage

1. Daily Rates are based on Length over all x Daily base cost per Linear Feet (LF)

Daily rate:

<u>Vessel Length</u>		<u>Daily Base Cost</u>
From	To	Per Foot LF x LOA
0	49	\$0.22
50	59	\$0.25
60	69	\$0.29
70	79	\$0.36
80	89	\$0.41
90	99	\$0.45
100	109	\$0.48
110	119	\$0.51
230	129	\$0.58
130	139	\$0.64
140	149	\$0.74
150		\$0.83

2. Waste oil disposal fee – See Section VI
3. For labor, equipment and other fees, see Section VI.

D. Drive-Down Float

The charge assessed against a vessel for berthing at a space designated as a mooring space or for mooring to a ship so berthed.

Wharfage – The charge assessed against all cargo being transferred over a facility or between vessels when berthed at a facility. ~~(See Tariff)~~

- On/off loading of fishing gear and cargo have priority over moorage and all other non-emergency uses.

- Vessels must vacate the dock after cargo or gear on/off-loads are complete when requested to do so by the harbor master.
1. Permanent vessels will be granted a four-hour grace period. Once the vessel exceeds the four-hour grace period, the vessel will be charged the daily permanent rate.
 2. Transient vessels will be charged the transient daily rate. Once the vessel exceeds the four-hour grace period, the vessel will be charged an additional transient daily rate.
 3. For labor, equipment, and other fees, see Section VI.
 4. Dockage is \$0.89 per foot per 4 hours.
 5. **Wharfage Rate: \$4.60 per ton**

| A. ~~Fishing Gear and Other Wharfage~~ — Per UMC Tariff

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE NO. 2014-07

CREATING BUDGET AMENDMENT NO. 9 TO THE FY14 OPERATING BUDGET TO ACCEPT AN ADEC LOAN FOR THE WATER TREATMENT FACILITIES IMPROVEMENT PROJECT (WA905), MOVING ALLOCATED GENERAL FUND DOLLARS FROM WATER TREATMENT FACILITIES IMPROVEMENT PROJECT (WA905) TO POWERHOUSE ENGINE #4 PROJECT (EL302), REQUESTING ADDITIONAL GENERAL FUNDS FOR POWERHOUSE ENGINE #4 PROJECT (EL302) AND SUMMER BAY ROAD REPLACEMENT PROJECT (PW401).

BE IT ENACTED BY THE UNALASKA CITY COUNCIL

Section Classification: This is a non-code ordinance.
Section Effective Date: This ordinance becomes effective upon adoption.
Section Content: The City of Unalaska FY14 Budget is amended as follows:

- A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.
B. The following are the changes by account line item:

Amendment No. 9 to Ordinance #2013-09

				<u>Current</u>	<u>Requested</u>	<u>Revised</u>
I. OPERATING BUDGET						
A. General Fund						
Revenues						
	Current year budgeted surplus			8,491,526	874,378	7,617,148
II. CAPITAL BUDGET						
A. Enterprise Fund - Projects - Water						
Revenues						
	Transfer from General Fund	WA905	4,260,710	(4,260,710)	-	
	ADEC Loan #879041	WA905	-	5,000,000	5,000,000	
Projects						
	Water Treatment Facility/Road Improvement	WA905	15,663,791	739,290	16,403,081	
B. Enterprise Fund - Projects - Electric						
Revenues						
	Transfer from General Fund	EL302	2,000,000	4,575,088	6,575,088	
Projects						
	Powerhouse Engine #4	EL302	3,000,000	4,575,088	7,575,088	
C. General Fund - Projects - Public Works						
Revenues						
	Transfer from General Fund	PW401	-	560,000	560,000	
Projects						
	Summer Bay Bridge	PW401	1,770,000	560,000	2,330,000	

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL
THIS 31ST DAY OF MARCH 2014.

MAYOR

ATTEST:

CITY CLERK

**Summary of Budget Amendment
and Schedule of Proposed Accounts**

- 1) **Water Fund** - This request is to transfer out the General Fund appropriated revenue into Electric Project #EL302 and to accept an ADEC Loan to replace those funds.
- 2) **Electric Fund** - This request is to transfer in General Fund appropriated revenue from Water Project #WA095 and request additional General Fund revenue to fund the project costs.
- 3) **Public Works**- This request is for additional general funds for the city portion of the Summer Bay Bridge replacement.

	Org	Object	Project	Current	Requested	Revised
<u>1) Capital Projects - Water Fund</u>						
Sources:						
ADEC Loan #87941	5101141	42299	WA905	-	5,000,000	5,000,000
Transfer from General Fund	51119848	49100	WA905	4,260,710	(4,260,710)	-
Uses:						
Construction Services	51125553	54500	WA905	7,455,981	(4,260,710)	3,195,271
Construction Services	5101153	54500	WA905	-	5,000,000	5,000,000
<u>2) Capital Projects - Electric Fund</u>						
Sources:						
Current year budgeted surplus	50419848	49100	EL302	2,000,000	314,378	2,314,378
Transfer General Fund from WA905	50419848	49100	EL302	-	4,260,710	4,260,710
Uses:						
Construction Services	50425053	54500	EL302	-	4,575,088	4,575,088
<u>3) Capital Projects - General Fund - Public Works</u>						
Sources:						
Transfer from General fund	31019848	49100	PW401	-	560,000	560,000
Uses:						
Construction Services	31021553	54500	PW401	1,689,100	560,000	2,249,100

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: CHRIS HLADICK, CITY MANAGER
DATE: MARCH 11, 2014
RE: BUDGET AMENDMENT REQUEST – SUMMER BAY ROAD BRIDGE
REPLACEMENT PROJECT – ORDINANCE 2014-07

SUMMARY: Staff is requesting a budget amendment in the amount of \$560,000 for the Summer Bay Road Bridge Replacement Project. These General Fund monies will be used to eliminate the gap between the FY14 amount budgeted for the project and the sole bid received to perform the work, plus 10% contingency.

PREVIOUS COUNCIL ACTION: Council approved the FY14 – FY18 Capital Major & Maintenance Plan (CMMP) via Ordinance 2013-25 on May 14, 2013, funding this project at \$1,770,000.

BACKGROUND: In 2009, the Qawalangin Tribe of Unalaska (Tribe) received American Recovery and Reinvestment Act (ARRA) funds to redesign the existing wooden Bridge. The Bridge's current condition warrants a redesign to include: new bridge superstructure and substructural items such as the bridge deck, diaphragm, stringers, pile caps and stiffeners, pipe piles, backwall, bridge rail, approach guardrail, and signage. The City of Unalaska has had to increase maintenance funding for the Bridge to replace pilings and improve the wooden deck, joists, and stringers. The purpose of this Project is to replace the existing wooden bridge with a more durable steel bridge with concrete driving surface. The current Bridge was designed and built in 1981. The Bridge is listed as "structurally deficient" with a sufficiency rating of 55.2% in the NBI database. The Bridge railings, transitions, approach guardrails do not meet currently acceptable standards. The Bridge is NOT listed as a National Register of Historic Places. It provides access to and from Summer Bay, as well as access to the City Landfill, recreational and cultural sites. Although the City owns the Bridge, the Bridge meets the federal statutory definition of a "Tribal transportation facility" because it provides access to the Qawalangin Tribe of Unalaska, a federally recognized Alaska Native tribe. The Bridge is also included in the Tribal Transportation Program Inventory, and this Project is included in the Tribe's federally approved Tribal Transportation Improvement Program (TTIP). The Bridge's functional class is Local/Rural and is located at 53 56'30"N and 166 22'30"W. It has one lane with average daily traffic of 10 vehicles, as measured in 2010.

DISCUSSION: Staff advertised the project for bids beginning January 27, 2014, and bids were opened on February 27, 2014. One bid was received, from Northern Alaska Contractors, LLC ("NAC") in the amount of \$2,041,920, approximately 14% over the Engineer's Estimate of \$1,788,650 and \$253,270 over the total amount budgeted for the

project. NAC obtained four bids from bridge installers and they used the low bidder, Swalling Construction, in their bid. The other bidders were Pacific Pile & Marine, MKB Constructors, and Heko services. Bids for the *bridge only* ranged from \$1.1 to \$1.4M. Since NAC bid as the prime contractor, they will be providing the mobilization, housing, heavy equipment (crane, loader, etc.), small tools, equipment, and labor. Despite the fact that the City received only one bid package for the bid opening, there were actually four bids obtained for the largest component in the project cost. If the bridge installers bid as prime contractors, there was a reasonable chance that they would have used NAC as a subcontractor, since they have the crane and support, and the same team would have been the low bidder, the bid price would have been the same, and the need for additional funding would still exist.

The Summer Bay Recreational Area is well used and much loved by the community, and the exiting bridge cannot support the anticipated increases in use as our population continues to grow. These ARRA monies, passed through to the City from the Tribe to pay for the work, while generous, are not sufficient to fully fund the project; additional investment by the City is required in order to award the work. The necessary permits required to perform the work have been obtained. A breakdown of the overall budget is set forth in Table A, below.

Table A

Summers Bay Bridge PW401			
Account Description	Original Budget	Spent/Allocated	Available Budget
Engineering and Architectural	\$ 80,000	\$ 80,000.00	\$ -
Construction Services	\$ 1,689,100	\$ -	\$ 1,689,100.00
Telephone/Fax/TV	\$ 300	\$ -	\$ 300.00
Advertising	\$ 600	\$ 343.64	\$ 256.36
Totals	\$ 1,770,000	\$ 80,344	\$ 1,689,656
Project Cost and Funding Needs			
<u>Project Costs:</u>			
Design	\$ 11,770		
Construction	\$ 2,041,920		
Permitting	\$ -		
Contingency (10%)	\$ 204,192		
Const. Eng. Insp.	\$ 68,230		
TOTAL COST		\$ 2,326,112	
<u>Current Funding:</u>			
FY14 Q Tribe Grant	\$ 1,220,000		
Transfer from 1%	\$ 550,000		
Transfer from General Fund			
TOTAL REVENUE		\$ 1,770,000	
TOTAL PROJECT NEED AS OF 02/28/14:		\$ 556,112	

ALTERNATIVES: Staff recommends fully funding this budget amendment request in order to award the work and have it completed this summer. Council could elect not to fund the request and return the appropriated funds to the granting agency.

FINANCIAL IMPLICATIONS: The proposed revised budget is set forth in Table B, below.

ORG	OBJ	PROJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	ENCUMB.	AVAIL. BUDGET	THIS REQUEST	REVISED BUDGET
31021553	53240	PW401	Engineering and Architectural	\$ 80,000	\$ 80,000	\$ 11,770	\$ 68,230	\$ -		\$ -
31021553	54500	PW401	Construction Services	\$1,770,000	\$1,689,100	\$ -	\$ -	\$ 1,689,100	\$ 560,000	\$ 2,249,100
31021553	55310	PW401	Telephone / Fax / TV	\$ 300	\$ 300	\$ -	\$ -	\$ 300		\$ 300
31021553	55901	PW401	Advertising	\$ 600	\$ 600	\$ -	\$ 344	\$ 256		\$ 256
				\$1,850,900	\$1,770,000	\$ 11,770	\$ 68,574	\$ 1,689,656	\$ 560,000	\$ 2,249,656

STAFF RECOMMENDATION: Staff recommends approval of the requested budget amendment.

PROPOSED MOTION: I move to approve Ordinance # 2014-07”

CITY MANAGER’S COMMENTS: I recommend approval of this Budget Amendment request.

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS

THRU: CHRIS HLADICK, CITY MANAGER

FROM: DAN WINTERS, DIRECTOR OF PUBLIC UTILITIES

DATE: March 11, 2014

RE: ORDINANCE NO. 2014-07, A BUDGET AMENDMENT FOR THE WATER TREATMENT FACILITY IMPROVEMENTS, WA905, BUDGETING AN ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION LOAN IN THE AMOUNT OF \$5,000,000, REMOVING THE GENERAL FUND DESIGNATION OF \$4,260,710 FROM WATER TREATMENT FACILITY IMPROVEMENTS BUDGET, AND BUDGETING **\$4,575,088** FOR THE POWERHOUSE ENGINE 4 , EL302 PROJECT

SUMMARY: Through Ordinance 2014-07, staff is requesting the approval of three items:

1. Placing \$5,000,000 Alaska Department of Environmental Conservation loan into the Water Treatment Facility Improvement Project. This loan offers a 1.5% rate and has a 1/5 subsidy that is essentially a grant. If the full \$5,000,000 is used, the subsidy will be \$1,000,000.
2. Removing the \$4,260,710 General Fund Designation from the Water Treatment Facility Improvements Project. Using the ADEC loan is a more practical means of funding the project than using general fund money.
3. Placing the \$4,260,710 General Fund Designation from the Water Treatment Facility Improvement Project, with an additional \$314,378, into the Powerhouse Engine 4 Project, this will fully fund that project. The total general fund designation will be \$4,575,088. The City has applied for a FY15 State Legislative Grant in the amount of \$4,500,000 but, due to state budget cuts, it's unlikely that we'll receive the grant. If we do receive grant funding from the State, the excess general fund designation will be returned to the general fund.

PREVIOUS COUNCIL ACTION: Council has acted on the New Water Treatment Facility Improvement a number of times:

- Council approved the FY2009 Capital Budget via Ordinance 2008-08, adopted on May 27, 2008, which provided \$550,000 for Phase II – Design.

- Council approved the FY2010 Capital Budget via Ordinance 2009-08, adopted on May 26, 2009, which provided an additional \$110,710.
- Council passed Resolution No. 2009-42 identifying the Water Treatment Plant – LT2 Rule – Phase III Construction Project as the highest priority project for funding from the State of Alaska for the State Fiscal Year 2011, on July 28, 2009.
- During the October 13, 2009 council meeting, Council chose to combine aspects of Alternatives 1 & 2 from the preliminary design for the future design of the Water Plant upgrades.
- On April 20, 2010, Council approved the award of the design of the Water Treatment Plant – LT2 Upgrades to Larsen Consulting Group.
- On May 25, 2010, Council passed Resolution 2010-38 identifying the Water Treatment Plant – LT2 Rule – Phase III Construction Project as the highest priority project for funding from the State of Alaska for the State Fiscal Year 2012.
- Council approved the FY2012 Capital Budget via Ordinance 2011-05, adopted on May 21, 2011, which provided \$660,710 from the General Fund.
- On December 27, 2011, Council approved Resolution 2011-15 which accepted a \$716,800 grant from the U.S. Environmental Protection Agency for the construction of a new Water Treatment Plant.
- Council approved the FY2013 Capital Budget via Ordinance 2012-04, adopted on May 22, 2012, which accepted at \$3,000,000 grant from the Alaska Department of Environmental Conservation for the construction of the Water Treatment Plant. Also in this Capital Budget was the appropriation of \$4,025,571 from the Enterprise Fund, and an additional \$3,600,000 from the General Fund for a total of \$10,625,571 for construction.
- On July 23, 2012, Council approved Resolution 2012-40 which accepted a loan in the amount of \$5,000,000 with a 20 year term from the Alaska Drinking Water Fund.
- At the October 22, 2013 Council Meeting, Council approved Resolution 2013-68 accepting an additional \$3,000,000 to the grant awarded from the Alaska Department of Environmental Conservation .
- At the February 25, 2014 Council Meeting, Council approved Ordinance 2014-05, placing the FY14 ADEC grant of \$3,000,000 into the Water Treatment Facility Improvements Project budget.

BACKGROUND: The US EPA's Long Term 2 Enhanced Surface Water Treatment Rule (LT2 Rule) requires all unfiltered drinking water systems be capable of a minimum of 2-log removal of Cryptosporidium. The results of the Water Utility's Cryptosporidium analysis confirmed the 2-log removal of Cryptosporidium requirement as the minimum. In an unfiltered drinking water system such as the City's, two different disinfection methods are necessary to meet the requirement. Although chlorine is currently used for disinfection, an additional form of disinfection is required. The upgrades consist of installation of UV disinfection, correcting electrical and chlorine safety issues, and upgrading the single phase main electrical line to the Water Plant, to a three phase electrical line.

Full EPA compliance was due by October 1, 2014; however, the City was granted an extension to through a compliance order by consent to complete the project by December 31, 2015. The City of Unalaska contracted with Larsen Consulting Group for the final design of the upgrades to the Pyramid Water Treatment Plant. Larsen submitted final plans on December 2, 2013.

On December 6, 2013, the City went out to bid for the construction of the New Water Plant. The original bid opening date was January 16, 2014, but due to numerous questions and plan clarification, the bid date was moved to March 13, 2014.

DISCUSSION: Staff's requests through this Ordinance are threefold:

1. *Placing the \$5,000,000 ADEC loan into the Water Treatment Facility Improvement Project:*

To date, the City has received \$6,716,800 in grants for this project. Staff also applied for and received a \$5,000,000 loan from ADEC. The advantage of this loan is that the State is providing a \$1,000,000 subsidy, which is essentially the same as a grant, if we use the full loan amount. With this subsidy, the loan amount will actually be \$4,000,000 at 1.5% interest for a loan term of 20 years.

The projected total cost of the Water Treatment Facility Improvement Project is estimated to be approximately \$15,663,714, which includes \$810,714 for design, \$12,553,000 for construction, \$100,000 for permitting, \$1,250,000 for contingency, and \$950,000 for Construction Engineering and Inspection, as is shown in Table 1 below.

The table below also shows the current funding level of this project including the \$5,000,000 loan. The current funding total revenue increases to \$20,663,791 when the loan is applied. The total revenue needs for this project should approximately equal the projected total cost of the project, with revenue slightly higher to allow for contingencies.

Table 1
Project Cost and Funding Needs

Projected Project Costs:

Design	\$810,714	
Construction	\$12,553,000	
Permitting	\$100,000	
Contingency (10%)	\$1,250,000	
CEI (10%)	\$950,000	
PROJECTED TOTAL COST		\$15,663,714

Current Funding:

2011 EPA Grant	\$716,800
2012/2014 Legislative Grant	\$6,000,000
GF Designation	\$4,260,710

ADEC Loan	\$5,000,000
Proprietary Transfer	\$4,686,281
TOTAL REVENUE	\$20,663,791
TOTAL PROJECT NEED AS OF 02/27/14:	-\$5,000,077

2. *Removing the General Fund Designation of \$4,260,710 from the Water Treatment Facility Improvement Project:*

With the \$5,000,000 ADEC loan added to the project, a monetary excess of \$5,000,077 is realized. The removal of the General Fund Designation of \$4,260,710 reduces the monetary excess to \$739,367 with total revenue of \$16,403,081, as Table 2 below shows. This monetary excess will come in handy if the construction bids are more than the projected construction cost. If the monetary excess is not used, it will be returned to the Proprietary Fund at the end of the project.

Table 2
Water Treatment Facility Improvement Project Current Funding
Current Funding:

2011 EPA Grant	\$716,800	
2012/2014 Legislative Grant	\$6,000,000	
ADEC Loan	\$5,000,000	
Proprietary Transfer	\$4,686,281	
TOTAL REVENUE		\$16,403,081
TOTAL PROJECT NEED AS OF 02/27/14:		-\$739,367

3. *Placing the General fund Designation of \$4,575,088 to the Powerhouse Engine 4 Project EL302:*

The total cost of the Powerhouse Engine 4 Project is \$7,575,088, as Table 3 below shows. The total revenue collected at this time is \$3,000,000, which includes a FY14 Legislative Grant of \$1,000,000 and a FY13 General Fund Transfer of \$2,000,000. Staff also applied for a FY15 Legislative Grant in the amount of \$4,500,000 but deficits in the State's budget makes it unlikely that we will receive the grant. Adding the General Fund Designation of \$4,260,710 will leave a project monetary deficit of \$314,378.

Table 3
Powerhouse Engine 4 Project Cost and Current Funding

Project Costs:

Design	\$50,000	
Construction	\$4,476,256	
4th Engine	\$2,533,191	
City Purchased Equipment	\$40,000	
Permitting	\$35,641	
Contingency (10%)	\$440,000	
TOTAL COST		\$7,575,088

Current Funding:

FY14 Legislative Grant	\$1,000,000
------------------------	-------------

FY13 Transfer from G F	\$2,000,000
FY14 Transfer from G F	\$4,260,710
Proprietary Fund Transfer	
TOTAL REVENUE	\$7,260,710
TOTAL PROJECT NEED AS OF 03/11/14:	\$314,378

Adding \$314,378 to the General Fund Designation of \$4,260,710 will create a general fund transfer in the amount of \$4,575,088 and will fully finance the project. If the City does receive a FY15 State Legislative Grant, the project monetary excess will be returned to the General Fund.

ALTERNATIVES: Staff has exhausted all granting opportunities to fund these two projects. However, Staff is open to any suggestions or directions from Council.

FINANCIAL IMPLICATIONS: Through this Ordinance, Council is approving placing the ADEC Loan, in the amount of \$5,000,000, into the Water Treatment Facility Improvements construction line item, 5100653-54500-WA905, and removing the General Fund Designation of \$4,260,710 from the project's same line item. Table 4 below shows the project Original Budget, Spent and Allocated, and Available budget totals after these adjustments have been made to the construction line item.

Table 4
Water Treatment Plant Upgrades WA905

Account Description	Proposed		Available Budget
	Budget	Spent	
Legal	\$ 500	\$ 97.50	\$ 402.50
Engineering and Architectural	\$ 1,143,610	\$ 1,128,208.55	\$ 15,401.45
Other Professional	\$ 1,800	\$ 684.20	\$ 1,115.80
Sampling and Testing	\$ 4,800	\$ 4,529.07	\$ 270.93
Survey Services	\$ 4,800	\$ 4,798.00	\$ 2.00
Construction Services	\$ 14,912,071	\$ 1,337,000.78	\$ 10,575,070.22
Telephone/Fax/TV	\$ 1,500	\$ 397.17	\$ 1,102.83
Advertising	\$ 1,500	\$ 1,279.80	\$ 220.20
Permit Fees	\$ 298,500	0	\$ 298,500.00
General Supplies	\$ 30,500	\$ 25,991.16	\$ 4,508.84
Machinery & Equipment	\$ 3,500	\$ 3,370.00	\$ 130.00
Totals	\$16,403,081.00	\$2,506,356.23	\$10,896,724.77

Also through this Ordinance, Council is approving placing the General Fund Designation of \$4,575,088 into the Powerhouse Engine 4 Project Construction Line Item. Table 5 below shows the project Original Budget, Spent and Allocated, and Available budget totals after these adjustments have been made to the construction line item.

Table 5
Powerhouse Engine 4 EL302

Account Description	Proposed		Available Budget
	Budget	Spent/Allocated	
Engineering and Architectural	\$ 50,000	\$ 35,641.00	\$ 14,359.00

Machinery/Equipment	\$	2,949,900	\$	2,539,791.00	\$	410,109.00
Construction Services	\$	4,575,088			\$	4,575,088.00
Telephone/Fax/TV	\$	100	\$	9.28	\$	90.72
Totals	\$	7,575,088	\$	2,575,441	\$	4,999,646.72

LEGAL: The City Manager will determine whether a legal opinion is required.

STAFF RECOMMENDATION: Staff recommends Council approve Ordinance 2014-07.

PROPOSED MOTION: Motion to move Ordinance 2014-07 to Public Hearing and Second Reading on April 8th.

CITY MANAGER'S COMMENTS: I recommend approval of this ordinance. It is basically Plan B in the event we don't obtain a grant from the legislature for the fourth engine.



UNALASKA CITY SCHOOL DISTRICT

FY 15 BUDGET





FY 15 BUDGET COMMITTEE MEMBERS

**FERNANDO BARRERA
VY BE
TOM ENLOW
CHRISTIAN ESCALANTE
TAMMY FOWLER POUND
TERESA GURLEY
ZOYA JOHNSON
FRANK KELTY
VIRGINIA MOUNTAIN
DENISE RANKIN
ERIN REINDERS
JONI SCOTT
KARIE WILSON**

**SCHOOL BOARD
STUDENT
COMMUNITY/COUNCIL
STUDENT
SCHOOL BOARD
HIGH SCHOOL TEACHER
CITY COUNCIL
COMMUNITY
STUDENT
COMMUNITY
PARENT
ELEMENTARY TEACHER
ELEMENTARY STAFF**

NOTABLE ACHIEVEMENTS

Contact: John Conwell
Superintendent
Phone: (907) 581-3151
Fax: (907) 581-3152

55 E. Broadway
P.O. Box 570
Unalaska, AK 99685
www.ucsd.net



PRESS RELEASE

Eagle's View Elementary School nominated for the 2013 National Blue Ribbon School Award

Unalaska, AK: The Alaska Department of Education and Early Development has nominated **Eagle's View Elementary School** as a 2013 National Blue Ribbon School. **Eagle's View Elementary School** is one of three schools in Alaska to be nominated for this year's award. Eagle's View Elementary School includes pre-kindergarten through 6th grade in Unalaska, Alaska.

The National Blue Ribbon School award honors schools based on one of two criteria: 1) Exemplary High Performing Schools whose students are consistently high performing as measured by their performance on state assessments; or 2) Exemplary Improving Schools with at least 40% of their students from disadvantaged backgrounds that improve student performance over time. **Eagle's View Elementary School** won the award based on its students' consistently high academic performance over the previous five years.

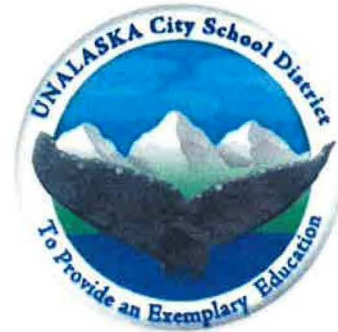
The National Blue Ribbon Schools award sets a standard of excellence for all schools striving for the highest level of achievement. **Unalaska City Junior/Senior High School** received the **2011 National Blue Ribbon School** award.

To qualify for the award, the school must submit a comprehensive application to the National Blue Ribbon Schools program. The school must also meet Adequate Yearly Progress goals for school year 2012-13 to qualify for the award. The Unalaska City School District congratulates the students, parents, staff, faculty and administration of **Eagle's View Elementary School** for being nominated for this prestigious award!

FOR RELEASE 9 A.M. DECEMBER 19, 2012

Contact: John Conwell
Superintendent
Phone: (907) 581-3151
Fax: (907) 581-3152

55 E. Broadway
P.O. Box 570
Unalaska, AK 99685
www.ucsd.net



PRESS RELEASE

Unalaska City Junior/Senior High School named 2011 National Blue Ribbon School

Unalaska, AK: The U.S. Department of Education named **Unalaska City Junior/Senior High School** as a 2011 National Blue Ribbon School. **Unalaska City Junior/Senior High School** is one of 255 public schools and 49 private schools in the nation, and one of only two schools in Alaska, to receive the National Blue Ribbon School designation for 2011.

The National Blue Ribbon School award honors schools based on one of two criteria: 1) Schools whose students are consistently high performing as measured by their performance on state assessments; or 2) Schools with at least 40% of their students from disadvantaged backgrounds that improve student performance over time. **Unalaska City Junior/Senior High School** won the award based on the first criteria, namely, its students' consistently high academic performance.

"America's long-term economic prosperity and civic engagement depends on our children receiving a world-class education," Secretary of Education Arnie Duncan said. "National Blue Ribbon Schools are committed to accelerating student achievement and preparing students for success in college and careers. Their success is an example of others to follow."

The Unalaska City School District commends the students, parents, staff, faculty and administration of **Unalaska City Junior/Senior High School** for this prestigious award. The U.S. Department of Education will honor the National Blue Ribbon Schools awards recipients at a ceremony on November 14-15 in Washington, D.C. Mr. Glenn Cole is principal of **Unalaska City Junior/Senior High School**.

FOR RELEASE 9 A.M. SEPTEMBER 15, 2011

Selected As One of:

AMERICA'S
BEST
HIGH SCHOOLS

As Featured In: U.S. News & World Report
January 2010

Unalaska City School
"America's Best High Schools"
2010

STATISTICAL INFORMATION

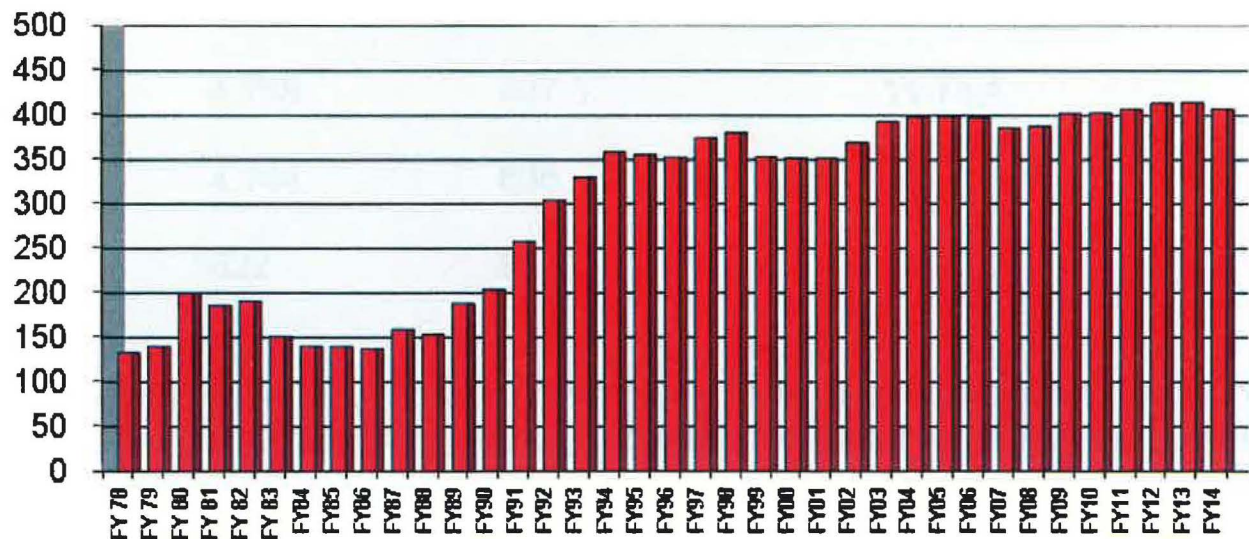
FISCAL YEAR 2015 BUDGET COMMITTEE

UNALASKA CITY SCHOOL DISTRICT HISTORICAL FINANCIAL INFORMATION

Enrollment

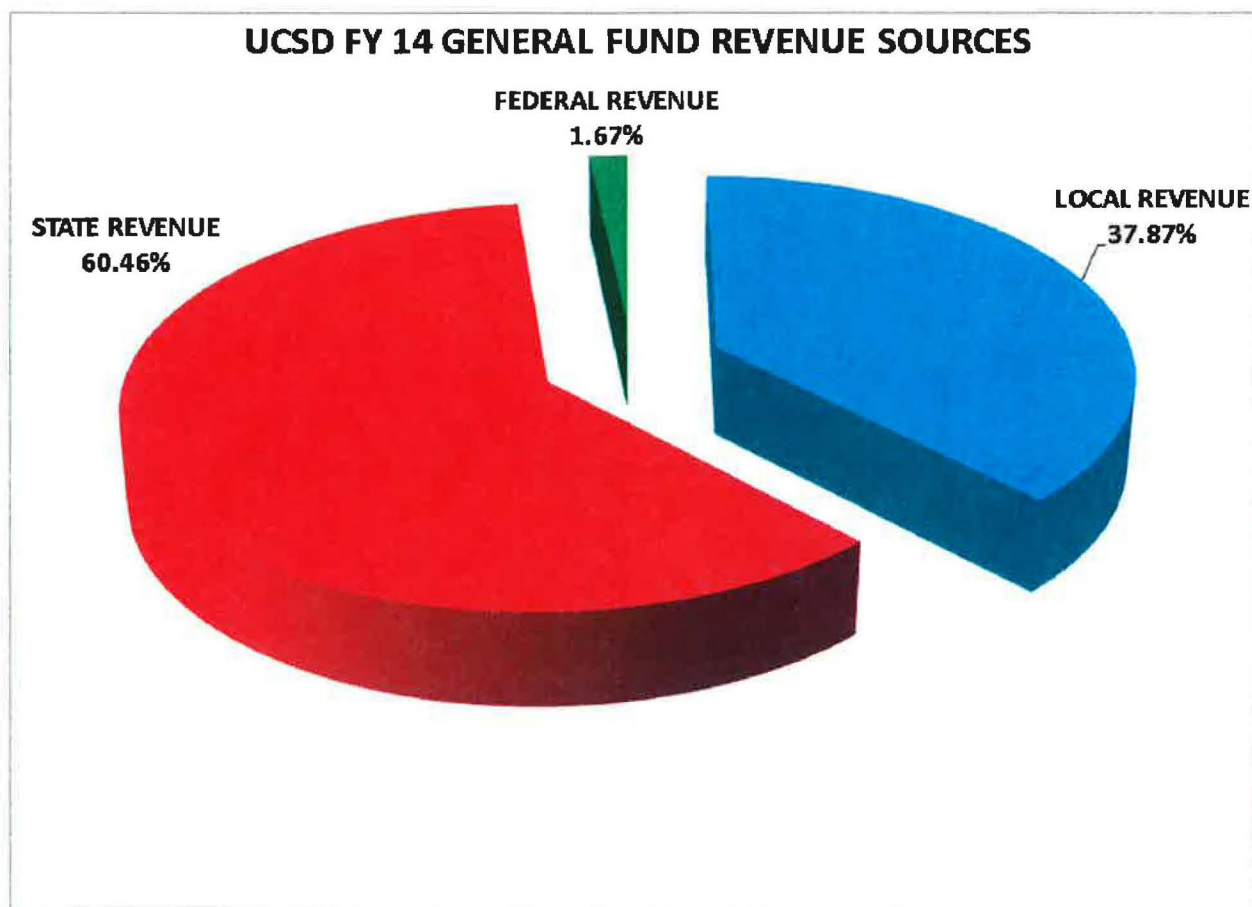
Our funding from the State of Alaska is based on our student enrollment. In FY 89, our Kindergarten through twelfth grade (K-12) enrollment was 188. Our K-12 enrollment during October of this school year was 407.25. As you can see from the graph below, enrollment nearly doubled from FY 89 to FY 94, then has increased approximately 1% per year for the last twenty years. Our enrollment had been just under 400 since 2002, then just over 400 since 2008. Our ratio of total community population compared to student enrollment is much higher than other comparable communities in the state (see table 1), although it has been decreasing over the last several decades. However, even with this "normalization" that has taken place, if Unalaska's student enrollment were to match the average of other similar communities in Alaska, our enrollment would increase from 407 to 765.

UNALASKA SCHOOL ENROLLMENT FY 78 - FY 14



Revenues

School districts are required to account for the revenues and expenses for each grant they receive in a separate fund. Each fund is similar to a separate accounting system. The funding for the operation of the school district constitutes approximately 80% of the total budget and is tracked in a fund called the General Fund (Fund 100). Unalaska School District receives grant monies from the state and federal government for Title I, Title VI, Food Services, Pupil Transportation, and other special programs. As stated above, it is required that these monies be tracked in separate funds. The budgets for each of these "special revenue funds" are approved by the school board as they come available. The Budget Committee's responsibility is for the General Fund.



The General Fund is comprised of federal, state, and local revenues. The federal revenue that Unalaska receives is only a small percentage, approximately two percent, of the General Fund. State revenue comprises 60% of the FY 14 budget, the local

contribution comprises 38% of the budget. This does *not* include the special appropriations from the City, which total an additional \$1,226,298 in FY 14.

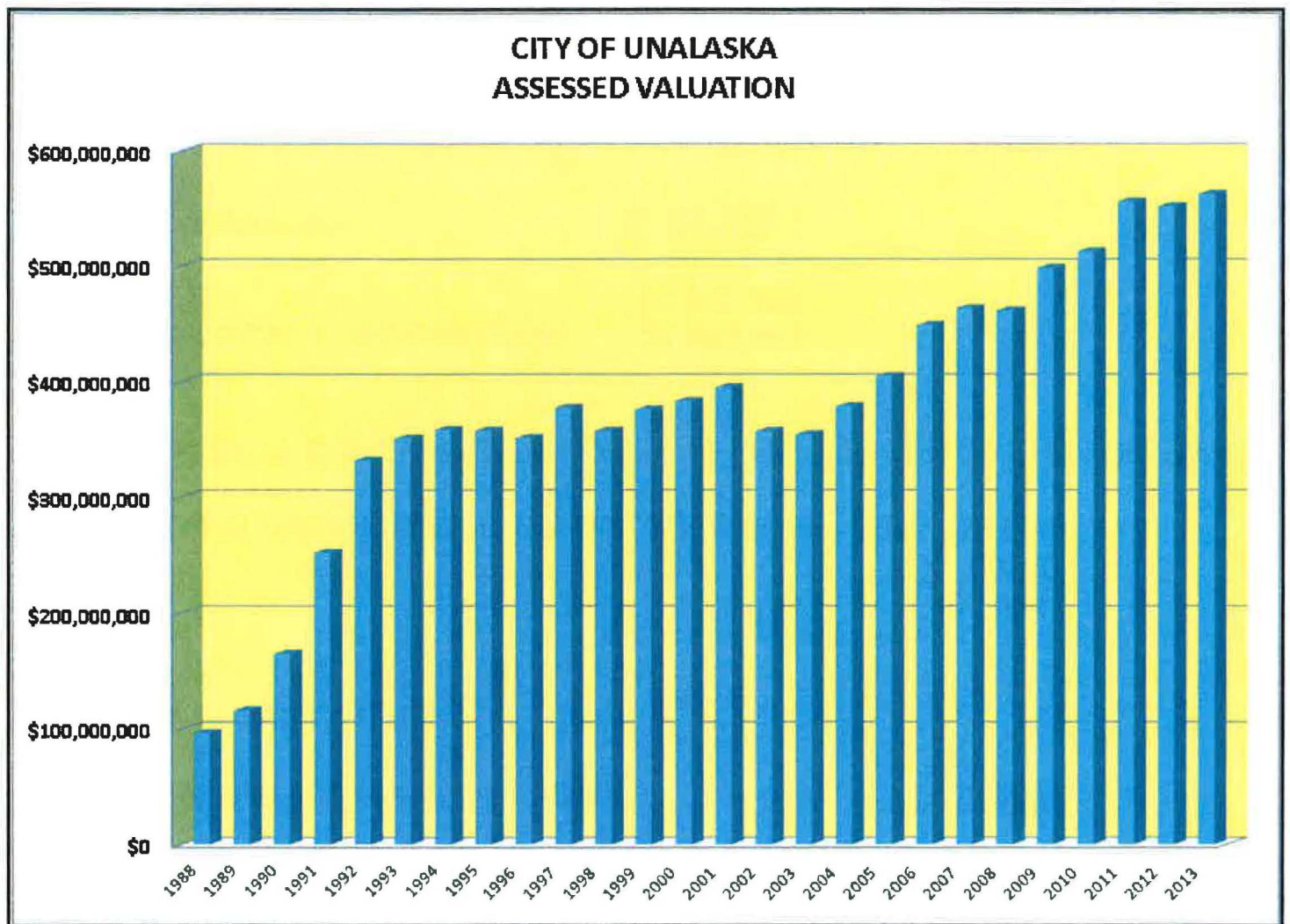
The state uses a formula to determine the funding for each school district. The formula is based on the number of schools in the district, the **Average Daily Membership (ADM)**, and the **Intensive Student** count. The **ADM** is adjusted by two multipliers called the **School Size Factor** and the **District Cost Factor**. These factors are multiplied by a school district's **ADM** to adjust for costs - primarily personnel costs - in various school districts. The **District Cost Factor** varies between 1.000 and 2.116, usually depending on remoteness of the district. The **District Cost Factor** for Unalaska will be 1.441, or 144.1%, in FY 15. This means that if Anchorage, which has a **District Cost Factor** of 1.000, receives \$1,000 per pupil, Unalaska would receive \$1,441, other things being equal. After the **ADM** is adjusted by the **School Size Factor** and the **District Cost Factor** and the **Intensive Student** count is added in, the result is then multiplied by the **Base Student Allocation**, which is currently \$5,680 (The FY 15 budget assumes an increase of \$85 to the BSA, which brings it up to \$5,765.) The result is called **Basic Need**. Unalaska's **Basic Need** for FY 14 is \$5,798,712.

For city and borough school districts, the state requires a portion of **Basic Need** to be supplied by its city or borough. This amount is called the **Required Local Contribution**. The City of Unalaska has historically contributed the maximum allowable by the federal government for the **Required Local Contribution**. The State bases this **Required Local Contribution** on 2.65 mills (.00265) of the city or borough's assessed valuation, lagged two years, or 45% of **Basic Need**, lagged one year, whichever is less (see table 2). The assessed valuation is computed annually and is based on the valuation of the city or borough's private and public property. The city or borough can contribute more than is required by the state, as Unalaska has in the past, but they are limited by what is called the **Disparity Test**. This test is required by the federal government of states that are recipients of Impact Aid (PL103-382) monies. It ensures that there is a cap on the local effort of wealthy school districts so that the children in those school districts do not have an economic advantage over children residing in school districts that are not so wealthy. Unalaska's assessed valuation has increased from \$96,568,740 in 1988 to \$562,628,000 in 2013. The City of Unalaska has been contributing at the maximum allowable for nineteen years or more.

For FY 15, Unalaska's maximum allowable local contribution is \$2,843,983, based on an enrollment estimate of 407 (see table 2), and based on the Base Student Allocation of \$5,765 (assuming an \$85 increase to the BSA) and District Cost Factor at 1.441. This maximum allowable local contribution does not include separate appropriations for

capital projects, community schools, preschool, food services, or any other separate funding the city may appropriate in any particular year.

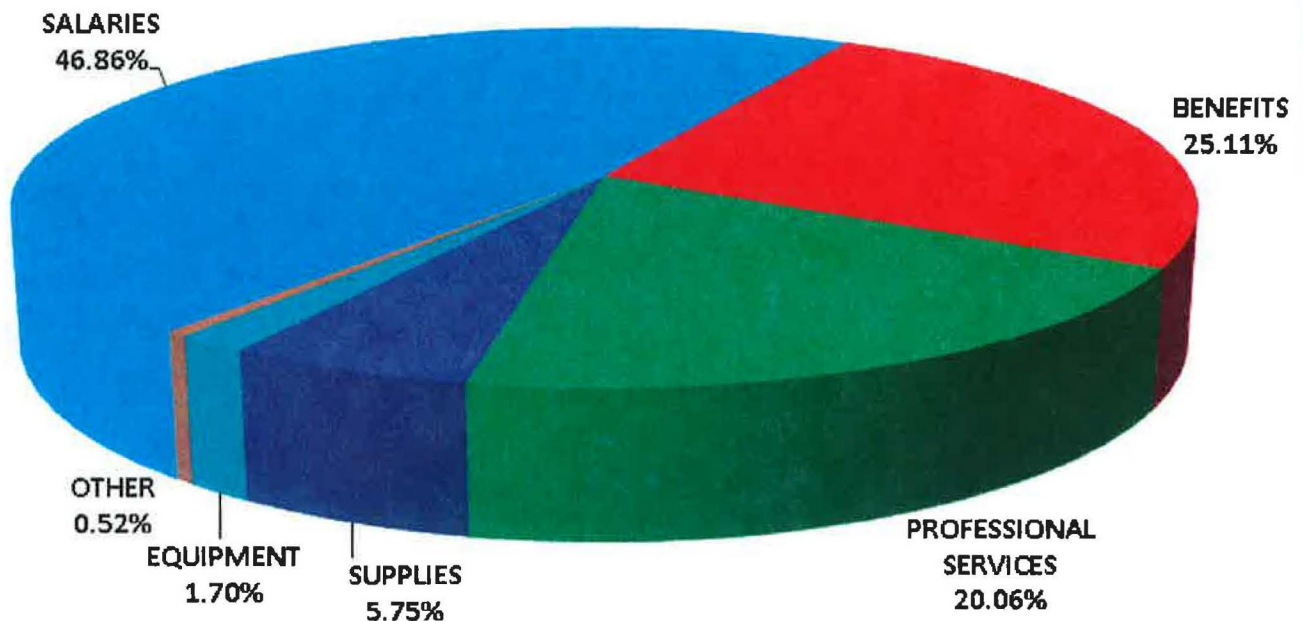
FY 15 will be the twelfth year that Unalaska will *not* be one of the four school districts in the state that will be using 45% of basic need for the calculation of required local contribution.



Expenditures

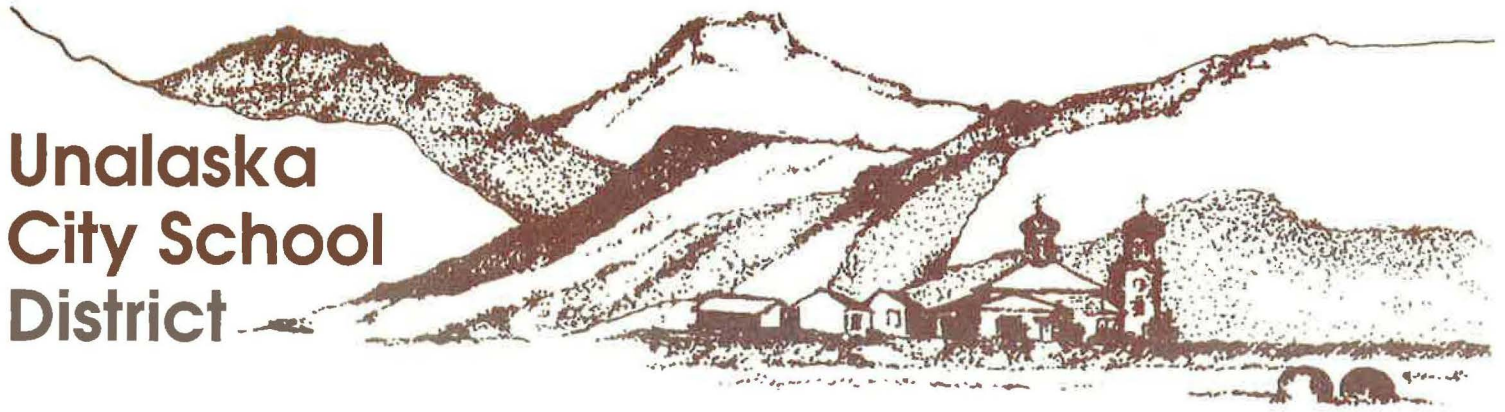
Education is labor intensive. Approximately 70% of UCSD's budget is spent on salaries and benefits. Most of the budget is fixed expenses: salaries (fixed by the negotiated agreement, positions are not fixed), benefits and purchased services. Fixed expenses are ongoing, recurring charges that are budgeted on an annual basis. The teachers' salaries are negotiated in their union contract. Benefits are also fixed, based on salaries on a percentage basis (taxes) or a fixed amount (health insurance premiums). Most benefits are a percentage of salaries; therefore, when salary expense increases, benefit expense proportionately increases. Most purchased services are part of fixed costs: utilities, some travel costs, audit and legal fees, communications, and property and liability insurance. Therefore, only a small percentage of the budget is discretionary. **Discretionary Costs** include supplies, equipment, and some travel expenses.

UCSD FY 14 EXPENDITURES



BUDGET DOCUMENT

Unalaska City School District



FY 15 REQUEST FOR CITY APPROPRIATION Enrollment of 407 GOVERNOR'S PROPOSAL OF \$85 INCREASE TO BSA, PERS/TRS AT FY 14 RATES

FY 12	* FY 13 - SB 182	FY 14	FY 15	INC/DEC	PERCENT INC/DEC	
\$3,054,589	\$2,825,150	\$2,796,196	\$2,843,983	\$47,787	1.71%	GENERAL FUND
\$678,580	\$726,396	\$757,935	\$707,808	(\$50,127)	-6.61%	COMMUNITY SCHOOLS
\$118,000	\$133,000	\$140,000	\$160,000	\$20,000	14.29%	PRESCHOOL
\$152,000	\$137,000	\$137,000	\$157,000	\$20,000	14.60%	FOOD SERVICES
\$4,003,169	\$3,821,546	\$3,831,131	\$3,868,791	\$9,585	0.25%	SUBTOTAL
\$21,292	\$0	\$191,363	\$0	(\$191,363)		REIMBURSE FOR CAPITAL PROJECTS
\$4,024,461	\$3,821,546	\$4,022,494	\$3,868,791	(\$153,703)	-3.82%	GRAND TOTAL

*WITH SB182 THE CITY APPROPRIATION WAS CAPPED AT \$2,825,150 IN FY 13,
LOWERING THE FY13 MAXIMUM LOCAL CONTRIBUTION BY \$394,938 FOR FY 13, AND 2.65 MILLS IN SUBSEQUENT YEARS

UCSD FY15 BUDGET

407 enrollment, GOVERNOR'S PROPOSAL of \$85 INCREASE TO BSA

	FY 14	FY 15	CHANGE	% CHANGE
SALARIES	\$3,541,146	\$3,608,387	\$67,241	1.90%
BENEFITS	\$1,896,661	\$1,933,588	\$36,927	1.95%
PROFESSIONAL SERVICES	\$1,515,255	\$1,432,110	(\$83,145)	-5.49%
SUPPLIES	\$434,000	\$434,000	\$0	0.00%
EQUIPMENT	\$128,200	\$128,200	\$0	0.00%
OTHER	\$29,000	\$29,000	\$0	0.00%
NON-PROGRAMMED CHARGES	\$10,000	\$10,000	\$0	0.00%
TOTAL EXPENDITURES	\$7,554,261	\$7,575,285	\$21,024	0.28%
TOTAL REVENUES	\$7,504,198	\$7,398,153	(\$106,045)	-1.41%
DEFICIT/FUND BALANCE	(\$50,064)	(\$177,132)		

SALARIES

	FY 14	FY 15	CHANGE	% CHANGE
TEACHERS	\$2,364,436	\$2,425,065	\$60,629	2.56%
AIDES	\$346,046	\$331,110	(\$14,936)	-4.32%
SUBSTITUTES	\$43,921	\$43,921	(\$0)	0.00%
OFFICE STAFF	\$319,764	\$332,186	\$12,422	3.88%
ADMINISTRATION	\$258,471	\$266,851	\$8,380	3.24%
MAINTENANCE	\$208,508	\$209,254	\$747	0.36%
TOTAL	\$3,541,146	\$3,608,387	\$67,241	1.90%

PROFESSIONAL SERVICES

	FY 14	FY 15	CHANGE	% CHANGE
TRAVEL	\$608,950	\$608,950	\$0	0.00%
UTILITIES	\$633,145	\$550,000	(\$83,145)	-13.13%
INSURANCE	\$55,660	\$55,660	\$0	0.00%
PROFESSIONAL SERVICES	\$146,000	\$146,000	\$0	0.00%
PHONE, INTERNET, POSTAGE	\$71,500	\$71,500	\$0	0.00%
TOTAL	\$1,515,255	\$1,432,110	(\$83,145)	-5.49%

BUDGET CUTS/REVENUE SOURCES - PRIORITIZED

TRY TO PRESERVE POSITIONS FIRST

IF NEEDED, USE A COMBINATION OF FUND BALANCE AND MAKING CUTS TO SUPPLIES, TRAVEL

UNMET NEEDS LIST

ELEMENTARY/KINDERGARTEN TEACHER

SECONDARY CORE SUBJECTS TEACHER (INCREASED ENROLLMENT IN 7TH AND 8TH)

NON-PRIORITIZED UNMET NEEDS LIST

CHOIR CLASS OFFERED

ADDITIONAL FUNDS FOR STUDENT TRAVEL/HOME GAMES/LARGER STUDENT POPULATION

TRAVEL COMMITTEE FORMATION/EXPLORE OUTSIDE FUNDING FOR STUDENT TRAVEL

ASSISTANT PRINCIPAL

PLAYGROUND RENOVATION FOR 5TH/6TH (HIGH SCHOOL BUILDING)

PROJECTOR FOR AUDITORIUM

UNKNOWN:

STUDENT ENROLLMENT \$13,445 EACH STUDENT

HEALTH INSURANCE - EACH 1% INCREASE IS \$14,867

UTILITIES - EACH 1% INCREASE IS \$5,550

BSA INCREASE, \$106,684

REGULAR INSTRUCTION - FUNCTION 100

Teachers – The increase of 2.56% for total teacher salaries (across all function areas) is due to each teacher moving up one step (\$2,100/year for each step, with a limit of 14 steps) on the salary scale for an additional year of experience and the 3% increase for FY 15 in the salary schedule that was negotiated last year. The average teacher salary for FY 15 is projected to be \$73,633.

Stipends and Related Benefits - No increase has been budgeted for this line item. This line item is for stipends for academic activities including Pep Band, Spelling Bee, Battle of the Books, Student Government (AASG), and Class Advisors.

Aides – The two full-time aides that are coded under Regular Instruction will be moving up one step (\$.77/hour for each step, maximum of 14 steps) because of the additional year of experience on the classified compensation scale. Additionally, the classified salary schedule will be increased by 3% for FY 15.

Substitutes – Substitute salaries have been held at FY 14's level. It is estimated that each teacher that is coded to Regular Instruction will take 12 sick, personal, coaching related, or professional leave days for the FY 15 school year. This number could potentially be much higher if one or more teachers were ill or on leave for a considerable amount of time.

Benefits - The attached FY 15 Projected Budget lists the benefits that are expected to be paid for each employee. The average benefit rate for certified and classified personnel is estimated to be 54% for FY 15. The health insurance rate is expected to be at \$2,058/employee/month for FY 15, which is an 8% increase from FY 14's rate, net of credits. The School District and the City are in the same health insurance pool.

The District started paying for retirement (PERS) benefits for all classified employees in FY 93. The FY 14 rate of 22% is budgeted to stay the same for FY 15. The Teachers' Retirement System (TRS) rate of 12.56% is budgeted to stay the same for FY 15.

The District pays Social Security contributions, as required by law. Classified employees pay 6.2% for FICA and 1.45% for Medicare, and the district pays 6.2% for FICA and 1.45% for Medicare, for a total of 7.65%. Certified employees only pay the 1.45% for Medicare, so the District match is 1.45% for these employees. Social Security contributions will not increase in FY 15.

As part of its benefit package, the District provides one round-trip ticket per year from Unalaska to Anchorage for its certified employees to attend an educational conference or take courses. Next year, the projected cost per round-trip ticket is estimated to be \$800. Please note that classified employees do not receive this benefit. Classified employees comprise approximately 45% of our total full-time staff.

Professional Services - The \$8,000 budgeted for FY 15 is to be used for musical instrument repair, Math, Science, and Writing Consortium membership fees, and other enrichment programs that occur during the school year.

Staff Travel – This line item is for travel for training/coursework for the teaching staff.

Student Travel - The \$163,000 is the estimate of the portion of the total student travel expense that will be spent on academic travel for students. This includes travel for the Band, State Spelling Bee, Geography Bee, Vocational Education, Student Government (AASG), State Science Fair, Hugh O'Brien Youth Leadership Seminar, State Foreign Language Competitions, and AASB Leadership Institutes. This line item has been held at FY 14's amount.

Supplies – This supply item is for classroom books and supplies and annual expenditures on classroom consumable materials such as workbooks. The \$50,000 budgeted for technology supplies is primarily for software license fees for all the computers in the school. Supplies and Technology Supplies have been held at FY 14's amounts.

Equipment – This line item has been held at FY 14's amount. The \$50,000 budgeted in this line item is for desks, tables, and other replacement equipment that may be needed next year in the regular instruction area.

Technology – This line item has been held at FY 14's amount. The \$50,000 budgeted in this line item for FY 15 is for upgrading and replacing computers, printers, and other technology equipment.

**UNALASKA CITY SCHOOL DISTRICT
FY 15 BUDGET
PROJECTED ENROLLMENT: 407
STATE FUNDING AT \$5,765 BSA, ISER 1.441, GOVERNOR'S PROPOSAL OF \$85 INCREASE TO BSA**

FUNCTION 100 REGULAR INSTRUCTION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
100-315	TEACHERS	\$1,378,960	\$1,453,754	\$1,430,602	\$1,565,004	\$1,610,035	\$1,681,711	\$1,667,097	\$1,749,848	\$1,821,038	\$71,190	4.07%
100-316	STIPENDS	\$11,800	\$15,436	\$11,300	\$12,850	\$13,210	\$13,050	\$13,000	\$14,000	\$14,000	\$0	0.00%
100-323	AIDES	\$49,020	\$65,871	\$43,036	\$61,829	\$70,905	\$55,809	\$60,394	\$53,127	\$52,302	(\$824)	-1.55%
100-329	SUBSTITUTES	\$38,357	\$37,104	\$47,479	\$56,188	\$36,288	\$43,695	\$68,027	\$35,205	\$35,205	\$0	0.00%
100-350	BENEFITS	\$752,124	\$1,466,568	\$1,170,769	\$1,187,363	\$1,308,717	\$1,265,612	\$1,703,005	\$904,976	\$953,416	\$48,439	5.35%
100-351	RETIREMENT INCENTIVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
100-440	PROFESSIONAL	\$4,278	\$5,110	\$4,291	\$6,307	\$4,213	\$7,490	\$6,086	\$8,000	\$8,000	\$0	0.00%
100-420	TRAVEL	\$7,635	\$9,376	\$10,070	\$11,453	\$7,171	\$9,585	\$18,068	\$20,000	\$20,000	\$0	0.00%
100-422	STUDENT TRAVEL	\$65,201	\$61,771	\$78,714	\$101,902	\$131,022	\$113,788	\$159,800	\$163,000	\$163,000	\$0	0.00%
100-450	SUPPLIES	\$150,104	\$152,564	\$250,104	\$260,537	\$226,927	\$240,596	\$243,644	\$200,000	\$200,000	\$0	0.00%
100-451	TECHNOLOGY SUPPLIES	\$44,595	\$43,736	\$35,492	\$62,806	\$23,487	\$29,234	\$27,504	\$50,000	\$50,000	\$0	0.00%
100-510	EQUIPMENT	\$12,603	\$12,352	\$26,602	\$1,366	\$5,009	\$119,762	\$35,636	\$50,000	\$50,000	\$0	0.00%
100-511	TECHNOLOGY	\$101,890	\$53,178	\$24,214	\$127,641	\$99,954	\$124,749	\$170,837	\$50,000	\$50,000	\$0	0.00%
TOTALS FUNCTION 100		\$2,616,566	\$3,376,821	\$3,132,672	\$3,455,246	\$3,536,940	\$3,705,081	\$4,173,099	\$3,298,156	\$3,416,961	\$118,805	3.60%
% OF FUND 100 EXPENDITURES		46.82%	48.85%	46.67%	48.99%	46.98%	44.83%	47.77%	43.66%	45.11%		

TEACHERS	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
ELEMENTARY TEACHER	\$85,400	\$38,374	44.93%	\$123,774
ELEMENTARY TEACHER	\$79,032	\$37,355	47.27%	\$116,387
ELEMENTARY TEACHER	\$68,595	\$35,684	52.02%	\$104,279
ELEMENTARY TEACHER	\$83,234	\$38,028	45.69%	\$121,262
ELEMENTARY TEACHER	\$85,400	\$38,374	44.93%	\$123,774
ELEMENTARY TEACHER	\$66,363	\$35,326	53.23%	\$101,689
ELEMENTARY TEACHER	\$78,967	\$37,344	47.29%	\$116,311
ELEMENTARY TEACHER	\$79,032	\$37,355	47.27%	\$116,387
ELEMENTARY TEACHER	\$64,394	\$35,011	54.37%	\$99,405
ELEMENTARY TEACHER	\$68,464	\$35,663	52.09%	\$104,127
ELEMENTARY TEACHER	\$57,830	\$33,960	58.72%	\$91,790
ELEMENTARY TEACHER	\$66,495	\$35,348	53.16%	\$101,843
JUNIOR HIGH MATH, SOCIAL STUDIES	\$57,830	\$33,960	58.72%	\$91,790
MUSIC	\$57,830	\$33,960	58.72%	\$91,790
SOCIAL STUDIES	\$78,967	\$37,344	47.29%	\$116,311
ART 67% (33% YEARBOOK)	\$57,218	\$25,711	44.93%	\$82,929
SCIENCE	\$83,234	\$38,028	45.69%	\$121,262
JUNIOR HIGH ENGLISH	\$72,797	\$36,357	49.94%	\$109,154
MATH 80% (20% REAP Grant)	\$47,944	\$27,437	57.23%	\$75,381
MATH	\$59,930	\$34,297	57.23%	\$94,227
RUSSIAN/GERMAN/SPANISH	\$85,400	\$38,374	44.93%	\$123,774
PHYSICAL EDUCATION	\$62,162	\$34,654	55.75%	\$96,816
JUNIOR HIGH SCIENCE	\$62,228	\$34,664	55.71%	\$96,892
ENGLISH	\$85,400	\$38,374	44.93%	\$123,774
ALTERNATIVE SCHOOL (15% Title I)	\$54,735	\$29,760	54.37%	\$84,494
TEACHING ON PREP, OTHER ADDED DUTY	\$46,810	\$7,494	16.01%	\$54,304
SUMMER SCHOOL	\$25,347	\$4,058	16.01%	\$29,405
TOTAL	\$1,821,038	\$892,295	49.00%	\$2,713,333
AIDES - 6.5 HRS PER DAY, 190 DAYS PER SCHOOL YEAR				
ELEMENTARY AIDE	\$24,959	\$28,484	114.12%	\$53,444
ELEMENTARY AIDE	\$27,343	\$29,239	106.93%	\$56,582
TOTAL	\$52,302	\$57,723	110.36%	\$110,026
SUBSTITUTES - \$125 PER DAY				
23.47 TEACHERS @ 12 DAYS PER YEAR	\$35,205	\$3,397	9.65%	\$38,602

BILINGUAL/BICULTURAL EDUCATION FUNCTION 120

Teachers – The English as a Second Language (ESL) position that was added in FY 02 is coded to this line item, as well as the second ESL teacher that was added in FY 05. These two positions serve our entire K-12 student population, as well as providing training for our teaching staff in educating ESL students in the classroom. Currently, 21% of our students K-12 are Limited English Proficient. The addition of an ESL teacher was the highest priority that the accreditation team identified for recommendations in 2001, and with our 2006 accreditation report, it was noted that Unalaska has a model ESL program for the State. ESL instruction has also been identified as a very high priority by parents and teachers. Note that a portion of each of these teachers' salaries (15% each) is funded by a federal grant.

Aides – Two full-time ESL instructional aides are budgeted for FY 15. The ESL aides will be moving up one step (\$.77/hour for each step) for the additional year of experience on the salary scale. Additionally, the Board approved an increase of 3% for classified employees for FY 15.

Substitutes - The estimation for substitutes is 12 days per year per teacher at \$125 per day.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the teachers, aides, and substitutes in this area (see the section "Function 100" for a detailed description of benefit cost increases.)

Travel, Supplies - The travel is for the teachers to attend the State Bilingual Conference or an ESL conference, and has been held at FY 14's amount. Student Travel is for participation in Native Youth Olympics, and also has been held at the FY 14 amount. Supplies are budgeted at the FY 14 budgeted amount, and the equipment line item has been eliminated.

FUNCTION 120 BILINGUAL/BICULTURAL EDUCATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
120-315	TEACHERS	\$111,563	\$94,134	\$101,408	\$103,712	\$114,328	\$128,766	\$128,569	\$132,574	\$139,957	\$7,382	5.57%
120-316	STIPENDS	\$2,910	\$2,620	\$3,010	\$2,810	\$5,070	\$5,120	\$5,640	\$5,700	\$5,700	\$0	0.00%
120-323	AIDES	\$15,641	\$16,561	\$37,161	\$32,247	\$41,001	\$40,700	\$45,769	\$47,063	\$47,078	\$16	0.03%
120-320	SUBSTITUTES	\$95	\$355	\$935	\$3,492	\$2,853	\$2,850	\$875	\$3,000	\$3,000	\$0	0.00%
120-350	BENEFITS	\$63,003	\$70,620	\$84,275	\$77,010	\$98,903	\$77,561	\$114,101	\$121,187	\$120,759	(\$427)	-0.35%
120-410	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
120-420	TRAVEL	\$0	\$1,090	\$1,342	\$783	\$719	\$3,351	\$1,605	\$3,300	\$3,300	\$0	0.00%
120-424	STUDENT TRAVEL	\$12,428	\$3,880	\$9,590	\$17,924	\$15,022	\$16,092	\$25,606	\$25,000	\$25,000	\$0	0.00%
120-450	SUPPLIES	\$1,709	\$6,950	\$8,924	\$8,518	\$8,024	\$5,715	\$4,494	\$8,500	\$8,500	\$0	0.00%
120-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$589	\$1,076	\$732	\$0	\$0	\$0	

TOTALS FUNCTION 120		\$207,348	\$196,209	\$246,645	\$246,495	\$286,507	\$281,231	\$327,390	\$346,324	\$353,294	\$6,971	2.01%
% OF FUND 100 EXPENDITURES		3.71%	2.84%	3.67%	3.50%	3.81%	3.40%	3.75%	4.58%	4.66%		

TEACHERS	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
ESL TEACHER 85% (15% Title I)	\$70,804	\$32,332	45.66%	\$103,136
ESL TEACHER 85% (15% Title I)	\$63,662	\$31,189	48.99%	\$94,851
UNANGAN PROGRAM COORDINATOR	\$5,490	\$879	16.01%	\$6,369
TOTAL	\$139,957	\$64,400	46.01%	\$204,357

AIDES, 6.5 HRS/DAY, 190 DAYS/YEAR	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
ESL AIDE - ELEMENTARY	\$24,959	\$28,484	114.12%	\$53,444
ESL AIDE - HIGH SCHOOL	\$22,119	\$27,585	124.71%	\$49,704
TOTAL	\$47,078	\$56,070	119.10%	\$103,148

SUBSTITUTES \$125 PER DAY 12 DAYS PER YEAR PER TEACHER	\$3,000	\$290	9.65%	\$3,290
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GIFTED AND TALENTED FUNCTION 130

Teachers – The teaching salary listed here is for one of our ESL teachers to teach Gifted/Talented on their prep period.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the teachers and substitutes in this area (see the section "Function 100" for a detailed description of benefits cost increases.)

Supplies - The supply budget has been held at the FY 14 budgeted amount. This line item is for classroom supplies and materials for the gifted and talented program.

FUNCTION 130 GIFTED AND TALENTED EDUCATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
130-315	TEACHERS	\$5,490	\$6,090	\$5,490	\$6,015	\$5,490	\$5,490	\$0	\$5,490	\$5,490	\$0	0.00%
130-350	BENEFITS	\$2,100	\$2,911	\$2,381	\$2,018	\$2,504	\$1,845	\$0	\$2,745	\$2,745	\$0	0.00%
130-400	PROFESSIONAL SERVICES	\$0	\$305	\$0	\$0	\$0	\$0	\$0	\$500	\$500	\$0	0.00%
130-450	SUPPLIES	\$522	\$83	\$0	\$0	\$934	\$908	\$1,380	\$1,000	\$1,000	\$0	0.00%
TOTALS FUNCTION 130		\$8,112	\$9,388	\$7,871	\$8,033	\$8,928	\$8,243	\$1,380	\$9,735	\$9,735	\$0	0.00%
% OF FUND 100 EXPENDITURES		0.15%	0.14%	0.12%	0.11%	0.12%	0.10%	0.02%	0.13%	0.13%		

TEACHERS	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
SPECIAL EDUCATION, ADDED DUTY	\$5,490	\$2,745	50.00%	\$8,235

VOCATIONAL EDUCATION - FUNCTION 160

Teachers - No new positions in this function area have been added. The exact allocation of teacher salaries to this function area will depend on the courses offered and that are approved Career and Technical Education courses by the Department of Education. These courses include Office Procedures, Medical Terminology, Medical Transcription, Accounting, Economics, Word Processing and Spreadsheets, Wood Shop, Welding, CADD (computer aided drafting and design), Carpentry, Drafting, Small Engines, Principles of Technology, Photojournalism, and Hatchery. Welding and Carpentry are offered as a Tech Prep Courses, allowing students to earn college and high school credit simultaneously.

Substitutes - The estimation for substitutes is 12 days per year per teacher at \$125 per day.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the teachers and substitutes in this area (see the section "Function 100" for a detailed description of benefits cost increases).

Other Purchased Services, Supplies, and Equipment – The supply and equipment line items have been held at FY 14's levels of \$20,000 and \$10,000 respectively. Supplies are for vocational educational supplies such as wood, other raw materials, shop supplies, and business education supplies. Equipment is for shop equipment upgrades. In FY 10, eight new welding machine fume hoods were purchased and in FY12 a metal lathe was purchased.

FUNCTION 160 VOCATIONAL EDUCATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
160-315	TEACHERS	\$151,026	\$157,197	\$162,516	\$174,722	\$178,159	\$194,860	\$207,591	\$213,056	\$192,214	(\$20,842)	-9.78%
160-316	STIPENDS							\$2,800	\$0	\$0	\$0	
160-329	SUBSTITUTES	\$1,740	\$2,879	\$2,900	\$4,765	\$3,930	\$5,085	\$7,688	\$3,076	\$3,076	\$0	0.00%
160-350	BENEFITS	\$75,981	\$67,247	\$62,902	\$68,903	\$75,793	\$61,543	\$88,779	\$87,699	\$90,107	\$2,408	2.75%
160-410	PURCHASED SERVICES	\$0	\$0	\$0	\$1,225	\$0	\$2,229	\$246	\$2,500	\$2,500	\$0	0.00%
160-420	TRAVEL	\$478	\$566	\$630	\$1,400	\$0	\$810	\$782	\$3,500	\$3,500	\$0	0.00%
160-450	SUPPLIES	\$7,883	\$17,578	\$27,028	\$20,517	\$62,248	\$42,320	\$16,180	\$20,000	\$20,000	\$0	0.00%
160-510	EQUIPMENT	\$4,144	\$2,379	\$2,868	\$14,590	\$11,484	\$25,254	\$0	\$10,000	\$10,000	\$0	0.00%
TOTALS FUNCTION 160		\$241,252	\$247,845	\$258,844	\$286,122	\$331,613	\$332,101	\$324,065	\$339,831	\$321,396	(\$18,435)	-5.42%
% OF FUND 100 EXPENDITURES		4.32%	3.59%	3.86%	4.06%	4.41%	4.02%	3.71%	4.50%	4.24%		
TEACHERS		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
	BUSINESS	\$85,400	\$38,374	44.93%	\$123,774							
	SHOP	\$62,162	\$30,537	49.12%	\$92,699							
	YEARBOOK 33% (67% Art)	\$28,182	\$12,664	44.93%	\$40,846							
	STIPENDS FOR TEACHING ON PREP PERIOD	\$16,470	\$8,235	50.00%	\$24,705							
TOTAL		\$192,214	\$89,810	46.72%	\$282,024							
SUBSTITUTES - \$125 PER DAY		\$3,076	\$297	9.65%								
2.33 TEACHERS @ 12 DAYS PER YEAR												

SPECIAL EDUCATION FUNCTIONS 200 and 220

Teachers (Function 200) - No new positions in this function area have been added. We have two special education teachers for PreK-12th grades.

Coordinator (Function 220)- A portion of each of the principals' salaries is allocated for special education job responsibilities, such as attending IEP meetings with parents.

Aides – The three teacher aides that are coded under Special Education will be moving up on the salary scale one step for the additional year of experience, and receiving the 3% increase approved by the Board for FY 15. The decrease of \$425 is due to the lower estimate for hours worked. Aide time needed for FY 15 will depend on enrollment.

Substitutes - The estimation for substitutes is 12 days per year per teacher at \$125 per day.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the teachers, aides, and substitutes in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Professional Services (Function 220) – This line item is for preschool tuition paid for preschool age special education students, as required by federal regulation, and for special education services that are not paid by federal grants. The budgeted amount has been held at FY 14's rate. A portion of the cost of special education specialists, such as psychological, speech therapy, occupational therapy, and physical therapy, which total approximately \$70,000 per year, is paid by federal grants.

Travel – This line item has been held at FY 14's amount of \$7,000. The travel category is for travel costs and conference fees to attend special education conferences and training. Special Education training is necessary to comply with federal regulations.

Supplies and Equipment - The FY 15 special education supply budget has been held at \$10,000. The equipment line item has been eliminated.

FUNCTION 200 SPECIAL EDUCATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
200-315	TEACHERS	\$130,299	\$122,819	\$111,699	\$127,372	\$126,202	\$133,335	\$140,073	\$141,405	\$143,164	\$1,759	1.24%
200-323	AIDES	\$58,845	\$71,168	\$72,852	\$54,785	\$82,552	\$128,052	\$132,321	\$84,823	\$84,398	(\$425)	-0.50%
200-329	SUBSTITUTES	\$2,242	\$1,265	\$3,711	\$9,185	\$4,520	\$2,734	\$3,625	\$2,640	\$2,640	\$0	0.00%
200-350	BENEFITS	\$105,892	\$176,027	\$167,513	\$128,585	\$173,195	\$204,692	\$285,372	\$152,664	\$161,045	\$8,381	5.49%
200-410	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$783	\$550	\$0	\$0	\$0	\$0	
200-420	TRAVEL	\$3,567	\$6,430	\$8,225	\$6,681	\$7,156	\$4,226	\$6,098	\$7,000	\$7,000	\$0	0.00%
200-450	SUPPLIES	\$9,556	\$13,826	\$13,465	\$6,741	\$7,667	\$9,222	\$9,794	\$10,000	\$10,000	\$0	0.00%
200-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$1,152	\$2,636	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 200		\$310,402	\$391,534	\$377,465	\$333,349	\$403,226	\$485,447	\$577,283	\$398,532	\$408,247	\$9,715	2.44%
% OF FUND 100 EXPENDITURES		5.55%	5.66%	5.62%	4.73%	5.36%	5.87%	6.61%	5.28%	5.39%		
TEACHERS		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
ELEMENTARY SPECIAL EDUCATION		\$83,234	\$38,028	45.69%	\$121,262							
SECONDARY SPECIAL EDUCATION		\$59,930	\$34,297	57.23%	\$94,227							
TOTAL		\$143,164	\$72,324	50.52%	\$215,488							
AIDES		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
ELEMENTARY AIDE		\$32,122	\$30,752	95.73%	\$62,874							
HIGH SCHOOL AIDE		\$30,157	\$30,129	99.91%	\$60,286							
HIGH SCHOOL AIDE		\$22,119	\$27,585	124.71%	\$49,704							
TOTAL		\$84,398	\$88,466	104.82%	\$172,864							
SUBSTITUTES - \$125 PER DAY		\$2,640	\$255	9.65%	\$2,895							
2 TEACHERS @ 12 DAYS PER YEAR												

FUNCTION 220 - SPECIAL EDUCATION - SERVICES

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
220-314	COORDINATOR	\$25,476	\$38,826	\$39,991	\$41,939	\$41,491	\$42,441	\$41,250	\$42,487	\$43,762	\$1,275	3.00%
220-350	BENEFITS	\$10,694	\$32,269	\$26,159	\$24,332	\$26,857	\$25,058	\$34,444	\$18,238	\$18,785	\$547	3.00%
220-410	PROFESSIONAL SERVICES	\$10,611	\$11,248	\$11,335	\$18,892	\$25,677	\$29,596	\$45,070	\$30,000	\$30,000	\$0	0.00%
220-433	PHONE/FAX/INTERNET	\$0	\$2,285	\$1,760	\$1,433	\$960	\$1,120	\$880	\$1,500	\$1,500	\$0	0.00%
220-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$4,380	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 220		\$46,780	\$84,628	\$79,244	\$86,595	\$94,985	\$102,595	\$121,644	\$92,226	\$94,047	\$1,822	1.98%
% OF FUND 100 EXPENDITURES		0.84%	1.22%	1.18%	1.23%	1.26%	1.24%	1.39%	1.22%	1.24%		

SUPPORT SERVICES - STUDENTS FUNCTION 300

Teachers – This line item is for the school counselor's salary. The Indian Education grant pays for approximately 25% of the salary for this position. The grant amount is unknown from year to year until the fall, so this is an estimate, and the actual amount may be more or less, depending on the federal allocation.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the teachers and aides in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Travel and Supplies- The travel line item has been held at the FY 14 budgeted amount. The \$3,000 budgeted is for training for the school counselor and other staff on the student tracking software for grades, attendance, etc. Supplies, which include career counseling materials and other counseling and testing materials, have been held at FY 14's amounts.

FUNCTION 300 SUPPORT SERVICES - STUDENTS

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
300-315	TEACHERS	\$39,614	\$44,039	\$51,574	\$60,445	\$59,509	\$64,421	\$67,632	\$67,162	\$68,302	\$1,140	1.70%
300-323	AIDES	\$0	\$0	\$0	\$0	\$0	\$8,627	\$15,324	\$13,891	\$18,887	\$4,996	35.97%
300-350	BENEFITS	\$23,355	\$51,765	\$54,823	\$47,945	\$57,898	\$61,651	\$100,606	\$57,081	\$48,524	(\$8,557)	-14.99%
300-410	PROFESSIONAL SERVICES	\$207	\$0	\$0	\$150	\$1,279	\$0	\$0	\$0	\$0	\$0	0.00%
300-420	TRAVEL	\$0	\$0	\$3,510	\$4,869	\$2,500	\$200	\$0	\$3,000	\$3,000	\$0	0.00%
300-450	SUPPLIES	\$1,582	\$16,283	\$7,477	\$6,965	\$7,200	\$6,293	\$8,042	\$7,500	\$7,500	\$0	0.00%
300-490	OTHER EXPENSE	\$0	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
TOTALS FUNCTION 300		\$64,759	\$112,162	\$117,383	\$120,374	\$128,385	\$141,193	\$191,605	\$148,634	\$146,213	(\$2,421)	-1.63%
% OF FUND 100 EXPENDITURES		1.16%	1.62%	1.75%	1.71%	1.71%	1.71%	2.19%	1.97%	1.93%		

TEACHERS	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
COUNSELOR 75% (25% Indian Ed Grant)	\$68,302	\$29,461	43.13%	\$97,763
TOTAL	\$68,302	\$29,461	43.13%	\$97,763
COUNSELING AIDE (\$15,000 PD BY CARL PERKINS)	\$18,887	\$19,063	100.93%	\$37,950

SUPPORT SERVICES – INSTRUCTION FUNCTION 350

Teachers – No increase has been budgeted for this line item. This line item is for the \$20/hour extra duty paid to teachers, per the negotiated agreement, that help with technology functions before or after their normal contract day. This includes helping other teachers with software, hardware, and network support.

Aides – the school nurse position is now funded wholly by the district. It is a part-time position.

Support Staff – this line item is for our technology coordinator position. The \$9,093 increase in salary is due the step increase and 3% classified increase in the salary schedule, as well as overtime being estimated into the budgeted amount.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the teachers and aides in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Professional Services – This line item is for Teacher Inservices and outside professional technology support. It has been held at the FY 14 budgeted amount of \$30,000.

Travel – This line item has been held at FY 14's amount of \$2,000. This is for travel to training and certification for the technology coordinator.

Supplies, Technology Supplies, and Equipment - The supplies category is primarily for library books, materials, subscriptions, and technology supplies. The equipment budget is primarily used for technology. These line items have been held at FY 14's level.

FUNCTION 350 SUPPORT SERVICES - INSTRUCTION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
350-315	TEACHERS	\$2,905	\$6,325	\$14,220	\$1,620	\$775	\$2,760	\$610	\$7,000	\$7,000	\$0	0.00%
350-322	NURSE	\$0	\$0	\$0	\$0	\$0	\$0	\$11,369	\$26,184	\$26,969	\$786	3.00%
350-323	AIDES	\$49,884	\$54,506	\$57,598	\$59,541	\$67,727	\$76,259	\$85,413	\$69,438	\$40,862	(\$28,576)	-41.15%
350-324	SUPPORT STAFF	\$61,473	\$64,561	\$63,526	\$69,912	\$70,360	\$72,581	\$81,210	\$51,520	\$60,613	\$9,093	17.65%
350-350	BENEFITS	\$67,822	\$91,689	\$110,521	\$96,598	\$110,945	\$96,143	\$142,962	\$108,683	\$85,939	(\$22,744)	-20.93%
350-410	PROFESSIONAL SERVICES	\$10,775	\$11,077	\$17,515	\$3,910	\$13,531	\$26,872	\$25,141	\$30,000	\$30,000	\$0	0.00%
350-420	TRAVEL	\$1,394	\$3,086	\$684	\$2,169	\$4,176	\$2,542	\$1,576	\$2,000	\$2,000	\$0	0.00%
350-433	COMMUNICATIONS	\$0	\$16,607	\$24,656	\$40,039	\$44,953	\$40,552	\$19,309	\$0	\$0	\$0	0.00%
350-450	SUPPLIES	\$39,206	\$51,325	\$43,474	\$41,703	\$39,217	\$48,157	\$27,483	\$40,000	\$40,000	\$0	0.00%
350-474	TECHNOLOGY SUPPLIES	\$5,453	\$9,323	\$7,648	\$5,144	\$589	\$7,483	\$8,128	\$10,000	\$10,000	\$0	0.00%
350-510	EQUIPMENT	\$0	\$7,775	\$0	\$4,439	\$6,575	\$0	\$5,566	\$3,200	\$3,200	\$0	0.00%
TOTALS FUNCTION 350		\$238,911	\$316,274	\$339,822	\$325,076	\$358,848	\$373,349	\$408,766	\$348,025	\$306,584	(\$41,442)	-11.91%
% OF FUND 100 EXPENDITURES		4.27%	4.58%	5.06%	4.61%	4.77%	4.52%	4.68%	4.61%	4.05%		
SUPPORT STAFF		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
	TECHNOLOGY COORDINATOR	\$60,613	\$43,886	72.40%	\$104,499							
	SCHOOL NURSE	\$26,969	\$8,536	31.65%	\$35,505							
	LIBRARY AIDE	\$40,862	\$33,518	82.03%	\$74,380							
	LIBRARY AIDE	\$0	\$0		\$0							
	- 7.5 HOURS PER DAY											
TOTAL		\$128,445	\$85,939	66.91%	\$214,384							

SCHOOL ADMINISTRATION FUNCTION 400 and 450

Principals (Function 400) - The high school and elementary school principals' salaries are determined by contract.

Support Staff (Function 450) – The school secretary and the two office clerks will move up one step on the new salary scale for the additional year of experience and receive the 3% increase approved by the Board effective July 1, 2015.

Benefits - The benefits are allocated proportionally according to the salary distribution of each of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Travel - This line item has been held at FY 14's amount of \$9,000. This line item is to fund travel for the school office staff, which consists of travel to the State Principal Conferences and Special Education Conference for both of the principals and for one principal to attend the Teacher Job Fair in April.

Supplies - The school administration supply category includes the cost of school stationery, copy machine paper, report cards, admit slips, copy machine and fax machine toner, and student awards.

Other Expense - This expense category is for dues and fees for professional organizations and other miscellaneous school administration expenses. The FY 15 budgeted amount is \$1,500; no increase from FY 14.

FUNCTION 400 SCHOOL ADMINISTRATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
400-305	PRINCIPALS	\$105,929	\$89,155	\$92,183	\$91,099	\$90,838	\$100,060	\$89,382	\$91,430	\$93,143	\$1,713	1.87%
400-350	BENEFITS	\$44,579	\$73,117	\$60,394	\$53,098	\$58,492	\$57,160	\$74,389	\$38,882	\$41,304	\$2,421	6.23%
400-410	PROFESSIONAL SERVICES	\$0	\$546	\$130	\$0	\$0	\$0	\$199	\$0	\$0	\$0	
400-420	TRAVEL	\$10,798	\$5,163	\$5,772	\$5,868	\$7,399	\$8,875	\$6,865	\$9,000	\$9,000	\$0	0.00%
400-450	SUPPLIES	\$2,769	\$6,262	\$3,429	\$13,155	\$4,374	\$590	\$6,223	\$5,000	\$5,000	\$0	0.00%
400-510	EQUIPMENT	\$0	\$0	\$1,246	\$0	\$0	\$2,964	\$0	\$0	\$0	\$0	
400-490	OTHER EXPENSE	\$1,840	\$1,626	\$1,313	\$1,099	\$1,099	\$1,119	\$1,245	\$1,500	\$1,500	\$0	0.00%
TOTALS FUNCTION 400		\$165,914	\$175,869	\$164,467	\$164,318	\$162,201	\$170,768	\$178,303	\$145,813	\$149,947	\$4,134	2.84%
% OF FUND 100 EXPENDITURES		2.97%	2.54%	2.45%	2.33%	2.15%	2.07%	2.04%	1.93%	1.98%		
		69.78%	71.04%	70.38%	71.26%	70.56%	67.76%					
ADMINISTRATION		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
	HIGH SCHOOL PRINCIPAL 53%	\$46,755	\$20,681	44.23%	\$67,437							
	ELEMENTARY PRINCIPAL 53%	\$46,388	\$20,622	44.46%	\$67,010							
TOTAL		\$93,143	\$41,304	44.34%	\$134,447							

FUNCTION 450 SCHOOL ADMINISTRATION - SUPPORT SERVICES

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
450-324	SUPPORT STAFF	\$95,763	\$107,519	\$114,171	\$104,528	\$105,873	\$116,032	\$124,915	\$121,262	\$126,295	\$5,033	4.15%
450-350	BENEFITS	\$59,272	\$77,474	\$91,486	\$80,533	\$91,139	\$86,511	\$111,340	\$99,371	\$98,316	(\$1,056)	-1.06%
450-450	SUPPLIES	\$3,713	\$2,836	\$3,538	\$3,714	\$3,255	\$1,489	\$1,661	\$3,000	\$3,000	\$0	0.00%
450-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 450		\$158,749	\$187,829	\$209,195	\$188,774	\$200,266	\$204,032	\$237,916	\$223,633	\$227,611	\$3,977	1.78%
% OF FUND 100 EXPENDITURES		2.84%	2.72%	3.12%	2.68%	2.66%	2.47%	2.72%	2.96%	3.00%		

SUPPORT STAFF	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
SCHOOL SECRETARY	\$53,540	\$41,647	77.79%	\$95,188
OFFICE CLERK	\$30,098	\$22,583	75.03%	\$52,681
- 8 HOURS PER DAY (2 In food service)				
OFFICE CLERK - ELEMENTARY	\$42,656	\$34,086	79.91%	\$76,742
- 8 HOURS PER DAY				
TOTAL	\$126,295	\$98,316	77.85%	\$224,611

DISTRICT ADMINISTRATION FUNCTION 510

Superintendent - The Superintendent's salary is determined by contract.

Support Staff – The salary for the administrative assistant will increase on the pay scale for the one additional year of experience.

Benefits – The benefits are allocated proportionally according to the salary distribution of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Professional Services - Professional Services are primarily legal fees, and expenses associated with teacher negotiations. All legal fees for the District are coded to this line item. This line item has been held at FY 14's level.

Travel – Travel for the Superintendent and Job Fair is coded here. It has been held at FY 14's level.

Other Professional Services - This expense category includes fees for the teacher job fair and advertising expense for job openings. This line item has been held at FY 14's amount.

Supplies and Equipment – District office supplies include office supplies, awards for members of the public given at board meetings, professional books and subscriptions.

Other Expense - This expense category is for dues and subscriptions to other professional organizations for the School District. No increase is budgeted.

FUNCTION 510 DISTRICT ADMINISTRATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
510-311	SUPERINTENDENT	\$106,506	\$95,539	\$98,882	\$101,354	\$108,809	\$113,025	\$116,314	\$116,481	\$121,873	\$5,392	4.63%
510-324	SUPPORT STAFF	\$29,075	\$34,386	\$33,224	\$33,458	\$37,927	\$42,351	\$46,089	\$47,977	\$50,851	\$2,874	5.99%
510-350	BENEFITS	\$69,245	\$107,332	\$93,168	\$85,611	\$99,311	\$96,403	\$128,758	\$79,577	\$85,010	\$5,432	6.83%
510-410	PROFESSIONAL	\$33,571	\$11,547	\$14,817	\$32,807	\$62,234	\$19,912	\$8,482	\$20,000	\$20,000	\$0	0.00%
510-420	TRAVEL	\$41,145	\$16,454	\$23,603	\$19,730	\$15,824	\$27,945	\$15,072	\$20,000	\$20,000	\$0	0.00%
510-400	OTHER PURCHASED SERVICES	\$565	\$975	\$915	\$1,075	\$720	\$850	\$850	\$1,000	\$1,000	\$0	0.00%
510-450	SUPPLIES	\$16,140	\$12,423	\$15,153	\$11,836	\$13,996	\$20,434	\$15,441	\$20,000	\$20,000	\$0	0.00%
510-510	EQUIPMENT	\$3,425	\$6,230	\$4,843	\$0	\$0	\$2,091	\$6,603	\$2,000	\$2,000	\$0	0.00%
510-490	OTHER EXPENSE	\$15,042	\$4,132	\$2,747	\$5,677	\$4,958	\$5,436	\$6,442	\$8,000	\$8,000	\$0	0.00%
TOTALS FUNCTION 510		\$314,714	\$289,019	\$287,352	\$291,548	\$343,780	\$328,447	\$344,051	\$315,035	\$328,734	\$13,698	4.35%
% OF FUND 100 EXPENDITURES		5.63%	4.18%	4.28%	4.13%	4.57%	3.97%	3.94%	4.17%	4.34%		
		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
SUPERINTENDENT		\$121,873	\$44,214	36.28%	\$166,087							
SUPPORT STAFF		SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS								
ADMINISTRATIVE ASSISTANT		\$50,851	\$40,796	80.23%	\$91,647							

BOARD OF EDUCATION FUNCTION 511

Professional Services - Professional Services are for Board training or other professional services required by the Board, such as strategic planning. No increase is budgeted.

Travel – Travel in this line item is for the Board to attend the annual AASB conference in November, two Legislative Fly-In's in the spring, and the Job Fair in April. No increase is budgeted.

Supplies and Equipment – Board supplies include awards for members of the public given at board meetings, and staff appreciation gifts and awards. No increase is budgeted.

Other Expense - This expense category is for the Alaska Association of School Boards Annual Dues of \$7,075, the annual School Board scholarships of \$3,500, Board policy updates from AASB, National School Board Association Dues of \$975, and dues and subscriptions to other professional organizations for the Board. No increase is budgeted.

FUNCTION 511 BOARD OF EDUCATION

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
510-410	PROFESSIONAL	\$0	\$3,207	\$2,250	\$0	\$0	\$3,550	\$7,536	\$3,000	\$3,000	\$0	0.00%
510-420	TRAVEL	\$0	\$11,485	\$20,177	\$20,239	\$17,256	\$24,886	\$11,190	\$20,000	\$20,000	\$0	0.00%
510-400	OTHER PURCHASED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
510-450	SUPPLIES	\$0	\$693	\$1,433	\$3,113	\$2,420	\$3,266	\$7,128	\$5,000	\$5,000	\$0	0.00%
510-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
510-490	OTHER EXPENSE	\$0	\$11,286	\$9,973	\$11,722	\$11,873	\$12,049	\$12,265	\$13,000	\$13,000	\$0	0.00%
TOTALS FUNCTION 511		\$0	\$26,670	\$33,833	\$35,074	\$31,548	\$43,751	\$38,118	\$41,000	\$41,000	\$0	0.00%
% OF FUND 100 EXPENDITURES		0.00%	0.39%	0.50%	0.50%	0.42%	0.53%	0.44%	0.54%	0.54%		

DISTRICT ADMINISTRATION – SUPPORT SERVICES FUNCTION 550

Business Manager – Beginning with the FY 00 school year, the Department of Education required separate coding for the business operations of the school. This code is Function 550. The business manager's salary is determined by contract.

Support Staff – The salary for the district accountant will increase on the pay scale for the one additional year of experience.

Benefits - The benefits are allocated proportionally according to the salary distribution of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Professional Services – The Professional Services budget is for audit fees and support for our accounting software. There is no increase budgeted for this line item.

Insurance - This expense category includes liability, automobile, student accident, errors and omissions, and umbrella premiums.

Supplies and Equipment - Business office supplies include computer paper, checks, and other business office supplies. The equipment line item is for necessary upgrades to computers. These line items have been held at FY 14's budgeted amounts.

Other Expense - This expense category includes bank fees and charges, and dues and subscriptions to professional organizations.

FUNCTION 550 DISTRICT ADMINISTRATION SUPPORT SERVICES

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
550-314	COORDINATOR	\$73,838	\$75,190	\$78,033	\$79,172	\$82,869	\$87,518	\$89,535	\$90,205	\$92,911	\$2,706	3.00%
550-324	SUPPORT STAFF	\$30,694	\$33,204	\$35,175	\$35,832	\$38,695	\$43,585	\$55,527	\$60,320	\$62,130	\$1,810	3.00%
550-350	BENEFITS	\$57,933	\$90,984	\$85,506	\$77,820	\$89,809	\$85,104	\$117,589	\$79,277	\$83,509	\$4,232	5.34%
550-410	PROFESSIONAL	\$21,895	\$27,109	\$23,240	\$25,357	\$26,018	\$29,891	\$32,056	\$30,000	\$30,000	\$0	0.00%
550-415	INSURANCE	\$18,030	\$20,294	\$18,648	\$17,069	\$17,979	\$13,964	\$16,712	\$20,160	\$20,160	\$0	0.00%
550-420	TRAVEL	\$1,279	\$1,771	\$1,566	\$3,209	\$2,431	\$4,630	\$2,085	\$3,080	\$3,080	\$0	0.00%
550-440	OTHER PURCHASED SERVICES	\$0	\$0	\$708	\$885	\$383	\$1,720	\$150	\$1,000	\$1,000	\$0	0.00%
550-450	SUPPLIES	\$2,863	\$2,151	\$1,445	\$5,269	\$2,639	\$1,897	\$3,214	\$4,000	\$4,000	\$0	0.00%
550-510	EQUIPMENT	\$3,425	\$0	\$0	\$0	\$0	\$2,250	\$0	\$1,000	\$1,000	\$0	0.00%
550-490	OTHER EXPENSE	\$105	\$1,336	\$1,575	\$1,422	\$2,043	\$1,252	-\$7,107	\$1,500	\$1,500	\$0	0.00%
TOTALS FUNCTION 550		\$210,062	\$252,040	\$245,895	\$246,035	\$262,863	\$271,812	\$309,760	\$290,542	\$299,290	\$8,748	3.01%
% OF FUND 100 EXPENDITURES		3.76%	3.65%	3.66%	3.49%	3.49%	3.29%	3.55%	3.85%	3.95%		

SUPPORT STAFF	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
BUSINESS MANAGER	\$90,205	\$39,144	43.39%	\$129,348
DISTRICT ACCOUNTANT	\$62,130	\$44,366	71.41%	\$106,495
TOTAL	\$152,334	\$83,509	54.82%	\$235,844

MAINTENANCE - FUNCTION 600

Maintenance - This is for the two employees that perform the maintenance, including snow removal, for both schools. The salaries for these positions will increase on the pay scale for the one additional year of experience (\$.77/hour, 14 step maximum). Forty percent of their salaries are allocated to the Community Schools budget.

Custodians - We have three custodians that perform custodial duties, night security, and grounds keeping for both schools. The school custodians will move up one step on the salary scale for the additional year of experience (\$.77/hour, 14 step maximum). Forty percent of their salaries are allocated to the Community Schools budget.

Benefits - The benefits are allocated proportionally according to the salary distribution of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Insurance - Property insurance is allocated to this expense object.

Utilities and Energy - Electricity, water, sewer, fuel, and garbage are coded to this expense object. The total budgeted is \$916,667 but 40% is allocated to the Community Schools budget. The amount budgeted to the General Fund for FY 15 is \$83,145 less than FY 14 based on the current and expected increase in the price of fuel.

Telephone/Fax/Internet - This line item has been held at FY 14's budgeted amount of \$60,000. Federal funds through the E-rate program pay for approximately \$50,000 of these expenses.

Other Professional Services - This expense item includes auto repair and any other school equipment repair, including copy machines, boilers, smoke detectors, fire alarms, and other machinery inspections. This line item has been held at FY 14's amount of \$20,000 .

Supplies - The FY 15 budgeted amount is \$40,000; no increase from FY 14. This line item includes gasoline for the six school vehicles, all custodial supplies for both school buildings, maintenance supplies such as filters, lights, building repair materials, vehicle parts and maintenance supplies, and HVAC supplies.

Equipment and Buildings - These line items are used for repair and renovation to the building with items that cannot be classified as supplies. This would be items such as replacement pumps and boiler repair equipment. No increase has been budgeted.

FUNCTION 600 MAINTENANCE

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
600-324	MAINTENANCE	\$59,026	\$63,128	\$55,455	\$72,852	\$72,175	\$81,221	\$79,636	\$85,721	\$87,606	\$1,884	2.20%
600-325	CUSTODIANS	\$74,483	\$80,703	\$90,813	\$95,930	\$98,882	\$103,282	\$106,479	\$122,786	\$121,649	(\$1,138)	-0.93%
600-350	BENEFITS	\$85,363	\$100,116	\$121,226	\$126,528	\$144,974	\$129,033	\$159,715	\$138,779	\$136,629	(\$2,150)	-1.55%
600-415	INSURANCE	\$39,897	\$39,506	\$45,359	\$50,179	\$43,743	\$29,172	\$29,837	\$35,500	\$35,500	\$0	0.00%
600-420	TRAVEL	\$0	\$695	\$0	\$0	\$0	\$1,877	\$1,250	\$4,070	\$4,070	\$0	0.00%
600-430	UTILITIES	\$403,302	\$508,689	\$469,418	\$393,219	\$464,620	\$554,740	\$518,415	\$633,145	\$550,000	(\$83,145)	-13.13%
600-432	TELEPHONE/FAX	\$45,577	\$29,491	\$30,629	\$38,598	\$32,577	\$39,223	\$107,890	\$60,000	\$60,000	\$0	0.00%
600-433	POSTAGE	\$6,961	\$4,591	\$8,610	\$4,868	\$10,560	\$8,468	\$6,460	\$10,000	\$10,000	\$0	0.00%
600-440	OTHER PURCHASED SERVICES	\$16,650	\$18,400	\$11,780	\$21,074	\$17,281	\$13,143	\$15,276	\$20,000	\$20,000	\$0	0.00%
600-450	SUPPLIES	\$26,940	\$28,708	\$33,521	\$39,422	\$32,501	\$40,779	\$35,245	\$40,000	\$40,000	\$0	0.00%
600-502	BUILDINGS	\$819	\$1,787	\$5,755	\$0	\$1,202	\$2,184	\$1,275	\$7,000	\$7,000	\$0	0.00%
600-510	EQUIPMENT	\$0	\$0	\$6,849	\$1,230	\$3,894	\$1,275	\$0	\$5,000	\$5,000	\$0	0.00%

**TOTALS FUNCTION 600
% OF FUND 100 EXPENDITURES**

\$759,018	\$875,815	\$879,414	\$843,900	\$922,410	\$1,004,397	\$1,061,480	\$1,162,001	\$1,077,453	(\$84,548)	-7.28%
13.58%	12.67%	13.10%	11.97%	12.25%	12.15%	12.15%	15.38%	14.22%		

MAINTENANCE

	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
MAINTENANCE WORKER I	\$73,005	\$47,808	65.49%	\$120,812
MAINTENANCE WORKER I	\$73,005	\$47,808	65.49%	\$120,812
TOTAL	\$146,009	\$95,615	65.49%	\$241,625

CUSTODIANS

	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS	
CUSTODIAN (1.5 FTE)	\$85,449	\$49,688	58.15%	\$135,136
CUSTODIAN (1.5 FTE)	\$78,597	\$47,519	60.46%	\$126,116
CUSTODIAN	\$38,702	\$34,893	90.16%	\$73,595
TOTAL	\$202,748	\$132,099	65.15%	\$334,847

PUPIL ACTIVITIES - FUNCTION 700

Extra Duty and Benefits - These expense categories are for the stipends that are paid to staff members for coaching duties, as well as the activities director duties performed by the high school principal (9.6% of the salary.) The stipend amounts are set forth in the Negotiated Agreement with the teachers. The stipends are for coaching for swimming, cross country, wrestling, volleyball, and basketball.

Extra Curricular Travel - This line item includes the cost of airfare, lodging, and rental vehicles for non-academic student travel, which includes swimming, cross country, wrestling, volleyball, and basketball. Academic travel costs are coded to Regular Instruction (Page 1). The FY 15 budgeted amount is \$326,000; no increase from FY 14.

Supplies, Equipment, and Other Expense - This includes the cost of all sports equipment and uniforms. No increase has been budgeted for FY 15.

FUNCTION 700 PUPIL ACTIVITIES

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
700-314	COORDINATOR	\$8,135	\$7,520	\$7,746	\$8,857	\$8,378	\$8,629	\$7,903	\$8,073	\$8,073	\$0	0.00%
700-316	EXTRA DUTY	\$21,320	\$19,430	\$20,930	\$23,180	\$20,680	\$19,380	\$27,135	\$28,200	\$28,200	\$0	0.00%
700-350	BENEFITS	\$9,305	\$17,299	\$14,343	\$14,080	\$13,064	\$13,157	\$19,211	\$7,500	\$7,500	\$0	0.00%
700-410	PROFESSIONAL SERVICES	\$0	\$0	\$700		\$0	\$0	\$0	\$0	\$0	\$0	
700-420	TRAVEL	\$401	\$476	\$3,841	\$6,067	\$3,724	\$3,796	\$2,983	\$0	\$0	\$0	
700-424	STUDENT TRAVEL	\$151,079	\$151,358	\$168,873	\$224,964	\$260,400	\$270,320	\$282,551	\$326,000	\$326,000	\$0	0.00%
700-450	SUPPLIES	\$8,782	\$6,544	\$6,533	\$11,083	\$10,633	\$10,222	\$19,709	\$10,000	\$10,000	\$0	0.00%
700-510	EQUIPMENT	\$0	\$0	\$0	\$14,510	\$0	\$0	\$0	\$0	\$0	\$0	
700-540	OTHER EXPENSE	\$4,917	\$4,331	\$3,820	\$9,488	\$5,486	\$6,098	\$6,001	\$5,000	\$5,000	\$0	0.00%
TOTALS FUNCTION 700		\$203,940	\$206,958	\$226,785	\$312,230	\$322,364	\$331,603	\$365,494	\$384,773	\$384,773	\$0	0.00%
% OF FUND 100 EXPENDITURES		3.65%	2.99%	3.38%	4.43%	4.28%	4.01%	4.18%	5.09%	5.08%		

NON-PROGRAMMED CHARGES

Transfer to QS2 Program – The \$10,000 is for the continuation of the Community Engagement program that has been funded by a grant from the Association of Alaska School Boards for three years, and by the district for the last four years. This grant has funded a Community Education Specialist who coordinates activities such as AKAOK, Youth Leadership Institute, AKAOK FunFest, and Operation Interaction: Adopt a Stocking with students, parents, and community members in an effort to promote student assets and adult involvement with the community's youth. In an effort to sustain the program beyond the grant period, the School Board decided to continue to fund the part-time position again for FY 15.

FUNCTION 780 COMMUNITY SUPPORT

780-350	BENEFITS (ON-BEHALF TRS/PERS)	\$0	\$41,847	\$46,109	\$24,414	\$28,111	\$53,370	\$65,556	\$0	\$0	\$0
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FUNCTION 900 NON-PROGRAMMED CHARGES

	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
TRANSFER TO MAJOR MAINTENANCE	\$42,270	\$40,000	\$0	\$75,000	\$95,000	\$416,942	\$0	\$0	\$0	\$0	
TRANS TO DEBT REIMBURSEMENT		\$50,000	\$50,000		\$0	\$0	\$0	\$0	\$0	\$0	
<i>TRANSFER TO QS2 PROGRAM</i>		\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.00%
TRANS. TO COMM SCHOOLS/ENERGY		\$32,131	\$0		\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 900	\$42,270 0.56%	\$122,131 1.62%	\$60,000 0.89%	\$85,000 1.27%	\$105,000 1.39%	\$426,942 5.17%	\$10,000 0.11%	\$10,000 0.13%	\$10,000 0.13%	\$0	0.00%
TOTAL EXPENDITURES FUND 100	\$5,588,798	\$6,913,041	\$6,712,996	\$7,052,581	\$7,527,978	\$8,264,362	\$8,735,912	\$7,554,261	\$7,575,285	\$21,024	0.28%

REVENUES - FUND 100

City Appropriation - The \$2,843,983 is a \$47,802 increase from FY 14's appropriation. This is the maximum amount allowed by state statute, based on a projected enrollment of 407.

Rental Income – The \$10,500 is the annual rent that the University of Alaska pays for the usage of the woodshop building offices.

Interest Income - Interest income is projected to be \$4,000.

Foundation Program - The revenue from the State of Alaska is projected to be \$4,397,820, based on an enrollment of 407. This is an decrease of \$138,847 from FY 14.

Impact Aid - This is revenue from the federal government for Impact Aid which is for students that reside on public lands such as HUD housing and restricted deed lands. It is budgeted at \$35,000 for FY 15; no increase from FY 14.

FUND 100 REVENUES

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$2,589,482	\$2,643,662	\$2,789,715	\$2,841,748	\$2,961,021	\$3,054,589	\$2,825,150	\$2,796,181	\$2,843,983	\$47,802	1.71%
013	RENTAL INCOME	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$0	0.00%
025	INTEREST INCOME	\$38,716	\$40,733	\$19,975	\$6,043	\$3,523	\$3,404	\$3,476	\$4,000	\$4,000	\$0	0.00%
047	E-RATE REVENUE	\$16,401	\$16,607	\$24,656	\$40,039	\$44,953	\$40,552	\$19,309	\$90,000	\$60,000	(\$30,000)	-33.33%
040	OTHER LOCAL REVENUE	\$19,966	\$15,066	\$5,946	\$42,043	\$31,999	\$58,478	\$28,078	\$20,000	\$30,000	\$10,000	50.00%
050	ENERGY RELIEF FROM SOA	\$0	\$93,179	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
051	FOUNDATION PROGRAM	\$2,946,546	\$3,059,182	\$3,253,678	\$3,402,278	\$3,712,660	\$4,062,517	\$4,512,832	\$4,536,667	\$4,397,820	(\$138,847)	-3.06%
056	TRS/PERS ON-BEHALF	\$0	\$1,035,787	\$831,475	\$650,705	\$752,091	\$981,647	\$1,262,070	\$0	\$0	\$0	
043	STUDENT SPORTS FEES	\$2,600	\$2,850	\$3,250	\$2,550	\$4,050	\$5,500	\$4,670	\$5,000	\$5,000	\$0	0.00%
044	LAB, SHOP, TEXTBOOK FEES	\$5,725	\$5,075	\$4,405	\$5,200	\$6,638	\$6,988	\$3,784	\$5,000	\$6,000	\$1,000	20.00%
045	GATE RECEIPTS	\$1,872	\$915	\$1,282	\$6,070	\$1,647	\$2,378	\$6,945	\$2,000	\$6,000	\$4,000	200.00%
150	EDUCATION JOBS FUNDING	\$5,510	\$2,592	\$2,749	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
118	IMPACT AID	\$28,936	\$25,284	\$26,120	\$0	\$56,415	\$32,831	\$36,558	\$35,000	\$35,000	\$0	0.00%
TOTALS REVENUES FUND 100		\$5,666,103	\$6,951,281	\$6,973,601	\$7,007,027	\$7,585,346	\$8,259,235	\$8,713,222	\$7,504,198	\$7,398,153	(\$106,045)	-1.41%
		\$77,306	\$38,240	\$260,605	(\$45,554)	\$57,369	(\$5,127)	(\$22,690)	(\$50,064)	(\$177,132)		
		69.78%	71.04%	70.38%	72.13%	71.56%	71.45%	72.24%	67.96%	68.82%		

FOOD SERVICES - FUND 255

Aides - This is for the teacher aides who work lunch duty in the lunch room, 3% of the school secretary's salary for administration of the federal free and reduced lunch program, and for the school office clerk who operates the bar code machine for the meal cards.

Support Staff - The staffing for the breakfast and lunch program increased by one position for the new school in FY 03 and has been held at that level since then. There are four cooks, including one head cook, who staff the program for the elementary and high schools.

Substitutes - It is estimated that the cooks will each be absent 12 days per year.

Benefits - The benefits are allocated proportionally according to the salary distribution of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Travel – This is for our head cook to attend a food services conference in Anchorage. The investment in this conference has helped our cooks better understand the USDA program, thereby achieving the significant food cost savings that have been realized over the last fifteen years or more. This line item has been held at FY 14's amount of \$2,000.

Food – The cost of food has been held at FY 14's amount; \$115,000. We realize significant savings in our food costs due to the utilization of USDA commodities and the purchasing of produce and dairy products through Unisea, Inc.

Non-Food - Non-food items include cookware, cleaning supplies, napkins, cups, lunch trays, etc. This line item has been held at FY 14's budgeted amount of \$10,000.

City Appropriation – \$157,000 is the requested amount for the City Appropriation; a \$20,000 increase from FY 14. The cost of food has risen over the years, as well as personnel costs, most notably health insurance.

FUND 255 FOOD SERVICE EXPENDITURES

BEGINNING FUND BALANCE:		\$0	\$20,995	\$34,120	\$57,276	\$64,440	\$69,328	\$74,908	\$19,878		
		FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE % CHG
600-340	AIDES	\$11,974	\$12,140	\$13,445	\$13,109	\$15,538	\$16,402	\$17,729	\$18,000	\$17,000	(\$1,000) -5.56%
600-350	SUPPORT STAFF	\$87,212	\$91,741	\$92,670	\$100,509	\$98,401	\$102,625	\$104,526	\$115,112	\$115,011	(\$101) -0.09%
600-369	SUBSTITUTES	\$5,587	\$5,401	\$6,281	\$4,977	\$7,079	\$6,566	\$11,423	\$10,000	\$10,000	\$0 0.00%
600-370	BENEFITS	\$85,857	\$103,629	\$99,569	\$105,696	\$119,311	\$95,410	\$123,364	\$119,335	\$125,086	\$5,751 4.82%
600-420	TRAVEL	\$0	\$1,742	\$950	\$4,266	\$0	\$889	\$1,682	\$2,000	\$2,000	\$0 0.00%
600-459	FOOD	\$95,325	\$96,973	\$101,854	\$99,091	\$97,546	\$111,007	\$126,103	\$115,000	\$115,000	\$0 0.00%
600-469	NON-FOOD	\$9,423	\$8,943	\$12,699	\$10,753	\$7,945	\$9,194	\$17,948	\$10,000	\$10,000	\$0 0.00%
600-510	EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0 0.00%

TOTAL EXPENDITURES FUND 255	\$295,377	\$320,570	\$327,469	\$338,401	\$345,819	\$342,091	\$402,775	\$389,447	\$394,096	\$4,649	1.19%
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FUND 255 FOOD SERVICE REVENUES

ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$147,420	\$152,000	\$152,000	\$152,000	\$152,000	\$152,000	\$137,000	\$137,000	\$157,000	\$20,000	14.60%
099	AK NUTRITIONAL FOODS GRANT	\$304	\$160	\$331	\$0	\$0	\$0	\$8,292	\$34,746	\$35,000	\$254	3.06%
121	TYPE A MEAL REIMBURSEMENT	\$53,085	\$68,232	\$74,417	\$71,604	\$75,888	\$72,593	\$67,557	\$70,000	\$70,000	\$0	0.00%
231	STUDENT MEAL SALES	\$102,304	\$96,250	\$103,379	\$106,943	\$107,393	\$106,173	\$114,996	\$110,000	\$115,000	\$5,000	4.35%
232	ADULT LUNCH SALES	\$6,052	\$9,665	\$10,530	\$8,244	\$5,469	\$5,492	\$8,485	\$8,000	\$8,000	\$0	0.00%
	USDA COMMODITIES	\$7,208	\$7,388	\$9,968	\$6,774	\$9,958	\$11,414	\$11,414	\$10,000	\$10,000	\$0	0.00%

TOTAL REVENUES FUND 255	\$316,372	\$333,694	\$350,625	\$345,565	\$350,707	\$347,672	\$347,745	\$369,746	\$395,000	\$25,254	6.83%
ENDING FUND BALANCE:	\$20,995	\$34,120	\$57,276	\$64,440	\$69,328	\$74,908	\$19,878	\$177	\$904		

PRESCHOOL - FUND 378

Teachers – There is one full-time certified teacher in the preschool program.

Aides – The preschool aide will be moving up one step (\$.77/hour for each step, maximum of 14 steps) because of the additional year of experience on the classified compensation scale.

Custodians – the \$1,500 allocated to the preschool is the estimate for the amount of custodial services provided for the program.

Office Clerk – This line item is for a part-time employee to track the preschool tuition from parents. This equates to about 9-10 hours per month during the school year.

Substitutes - The estimation for substitutes is 12 days per year per teacher at \$125 per day.

Benefits – The benefits are allocated proportionally according to the salary distribution of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Scholarship Fund – A scholarship is available for low-income families. This line item pays for tuition for approximately twelve students, for an annual total of \$11,000.

Utilities and Supplies – These line items have been held at FY 14's budgeted amounts.

Preschool tuition – There is no increase in tuition scheduled for FY 15.

City Appropriation – The request to the city has been increased by \$20,000 due to the increasing fixed costs (personnel, most notably health insurance), but no increase in revenue (enrollment) over the last few years.

FUND 378 PRESCHOOL EXPENDITURES

BEGINNING FUND BALANCE:		\$1,929	\$8,850	\$17,930	\$14,970	\$13,532	(\$3,037)	(\$11,483)	(\$13,119)	(\$24,102)		
		FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15		
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED	CHANGE	% CHG
700-320	TEACHERS	\$66,368	\$67,696	\$68,373	\$71,108	\$76,027	\$78,753	\$82,149	\$83,337	\$85,400	\$2,063	2.48%
700-340	AIDES	\$28,008	\$19,005	\$19,679	\$19,148	\$19,724	\$22,336	\$19,841	\$25,880	\$24,671	(\$1,209)	-4.67%
700-350	CUSTODIANS	\$3,000	\$3,121	\$1,300	\$1,300	\$1,300	\$1,300	\$1,500	\$1,300	\$1,500	\$200	15.38%
700-530	OFFICE CLERK	\$1,310	\$1,175	\$1,105	\$1,452	\$1,052	\$871	\$856	\$1,000	\$1,000	\$0	0.00%
700-369	SUBSTITUTES	\$1,710	\$630	\$2,640	\$1,210	\$2,755	\$1,320	\$625	\$1,320	\$1,320	\$0	0.00%
700-370	BENEFITS	\$53,049	\$50,839	\$47,837	\$50,090	\$58,428	\$46,888	\$59,182	\$64,101	\$67,686	\$3,586	5.59%
700-420	TRAVEL	\$0	\$0	\$0	\$0	\$779	\$779	\$0	\$0	\$0	\$0	0.00%
700-400	SCHOLARSHIP FUND	\$7,807	\$4,793	\$6,644	\$9,996	\$12,184	\$9,593	\$10,544	\$10,500	\$11,000	\$500	4.76%
700-430	UTILITIES	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	0.00%
700-450	SUPPLIES	\$2,937	\$3,492	\$3,851	\$2,896	\$3,291	\$3,077	\$3,189	\$3,500	\$3,500	\$0	0.00%
700-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%

TOTAL EXPENDITURES FUND 378	\$169,189	\$155,750	\$156,428	\$162,200	\$180,539	\$169,916	\$182,885	\$195,937	\$201,077	\$5,140	2.62%
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FUND 378 PRESCHOOL REVENUES

ACCT #	DESCRIPTION	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	CHANGE	% CHG
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED		
011	CITY APPROPRIATION	\$115,000	\$118,000	\$118,000	\$118,000	\$118,000	\$118,000	\$133,000	\$140,000	\$160,000	\$20,000	14.29%
049	OTHER LOCAL REVENUE	\$61,110	\$46,830	\$35,468	\$42,761	\$45,970	\$43,471	\$48,248	\$44,955	\$44,280	(\$675)	-1.50%
TOTAL REVENUES FUND 378		\$176,110	\$164,830	\$153,468	\$160,761	\$163,970	\$161,470	\$181,248	\$184,955	\$204,280	\$19,325	10.45%
ENDING FUND BALANCE:		\$8,850	\$17,930	\$14,970	\$13,532	(\$3,037)	(\$11,483)	(\$13,119)	(\$24,102)	(\$20,899)		

FY 15 ASSUMPTIONS:
 27 4-YEAR-OLDS @ \$115 PER MONTH
 27 3-YEAR-OLDS @ \$90 PER MONTH

Separate Appropriation for Community Schools –This separate appropriation was recommended to the School Board by the Budget Committee during the FY 02 budget process in an attempt to move costs out of the regular budget to a separate fund since the City is at the maximum allowable by state law for funding. The most valid and tested option given by the school's auditors was to fund a portion of the maintenance budget separately for community schools use. Separate funding of a portion of the maintenance budget is done by several school districts in the State, according to the school District's auditors. Of note, the City of Valdez funds 30% of their school's maintenance budget outside the cap. This Community Schools Agreement where the City of Unalaska pays 35% (FY 02 and FY 03), then 40% (FY 04 – FY 14) of UCSD's maintenance budget has been in place for twelve years. The budget committee recommended that this percentage remain at 40% for FY 15.

COMMUNITY SCHOOLS

Community School Coordinator – This is where a portion (17%) of the principals' salaries are coded to schedule and coordinate the community use of both schools.

Maintenance Staff – This is for the two maintenance workers we have at the school. This represents 40% of their salaries. The \$1,256 increase is due to the step increases of \$.77/hour and the 3% increase in the salary schedule.

Custodians – This is for the three school custodians. This represents 40% of their salaries. The \$759 decrease is due to a decrease in budgeted number of hours worked.

Community Schools Employees – This is the time spent opening and closing the building for community events. This is usually performed by one of our kitchen staff, so they can also be available for help in the kitchen with these events.

Benefits – The benefits are allocated proportionally according to the salary distribution of the staff members in this area (see the section "Function 100" for a detailed description of benefit cost increases).

Utilities – Electricity, water, sewer, fuel, and garbage are coded to this expense object. The total budgeted is \$916,667, and 40% of that is coded here to the Community Schools Budget. The total amount budgeted (General Fund and Community Schools Fund) for FY 15 is \$138,574 less than FY 14 based on the current and expected increase in the price of fuel.

Other Purchased Services – This expense item includes auto repair and any other school equipment repair, including copy machines, boiler, smoke detectors, fire alarms, and other machinery inspections.

Insurance Bond and Premiums – Property insurance is allocated to this expense object, as well as a portion of the liability insurance.

Supplies – This line item has been held at FY 14's amount of \$26,667. This line item includes gasoline for the six school vehicles, all custodial supplies for both school buildings, maintenance supplies such as filters, lights, building repair materials, vehicle parts and maintenance supplies, and HVAC supplies.

Equipment and Other Expense – These line items are used for repair and renovation to the building with items which cannot be classified as supplies, such as replacement pumps, and boiler repair equipment.

FUND 215 COMMUNITY SCHOOLS

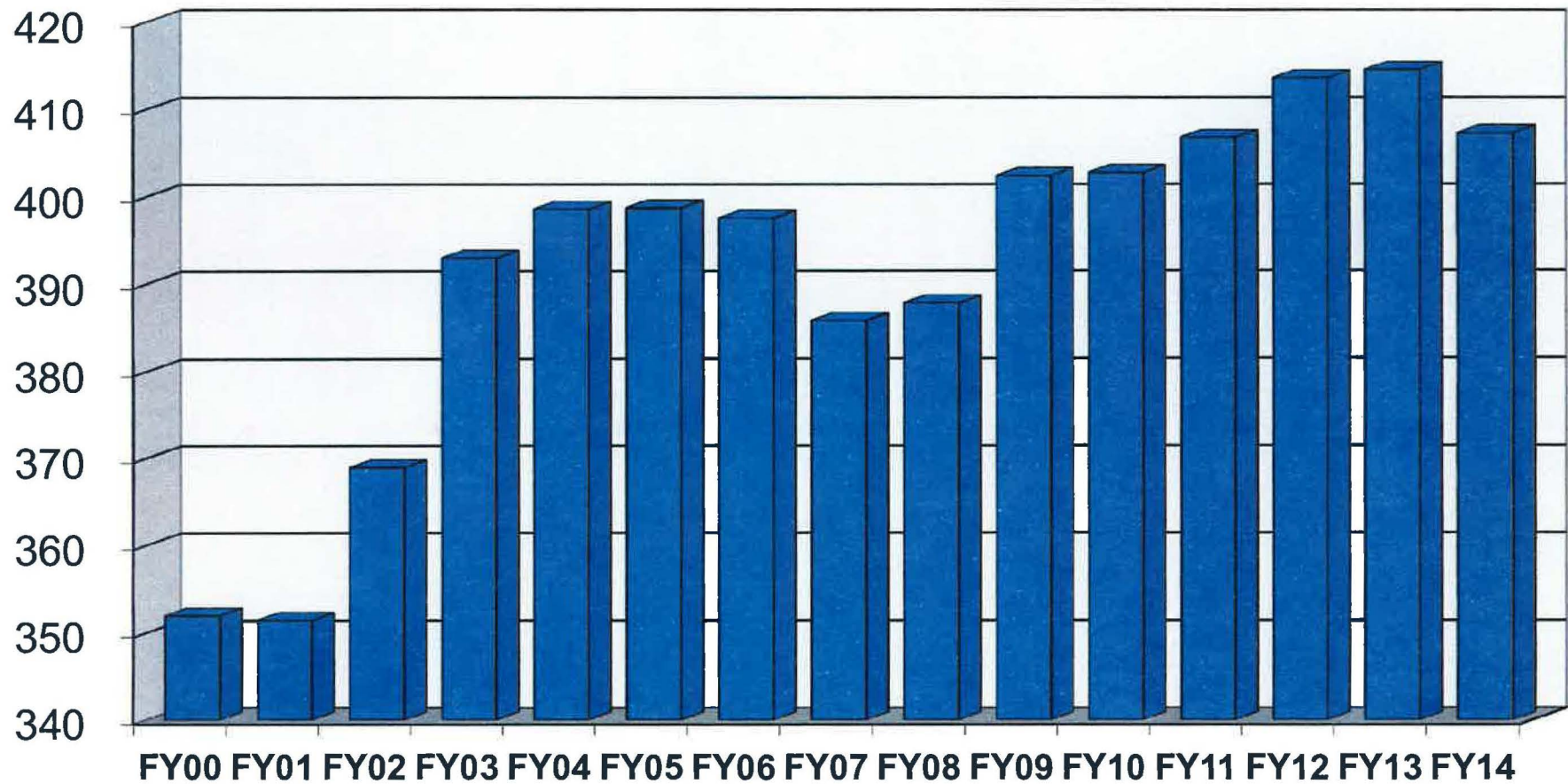
BEGINNING FUND BALANCE:		(\$10,736)	(\$1,533)	(\$39,488)	\$48,576	\$84,740	\$49,207	\$53,102	\$109,176	\$92,562		
ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
600-314	COMMUNITY SCHOOL COORDINATOR	\$27,189	\$26,450	\$27,243	\$28,531	\$28,467	\$29,154	\$28,050	\$28,892	\$29,758	\$867	3.00%
600-324	MAINTENANCE STAFF	\$40,015	\$40,108	\$39,328	\$48,962	\$47,738	\$53,189	\$54,248	\$57,147	\$58,404	\$1,256	2.20%
600-325	CUSTODIANS	\$62,003	\$65,766	\$71,742	\$75,943	\$78,922	\$82,491	\$85,675	\$81,858	\$81,099	(\$759)	-0.93%
600-326	COMM. SCHOOLS EMPLOYEES	\$65	\$231	\$503	\$238	\$0	\$0	\$0	\$200	\$200	\$0	0.00%
600-350	BENEFITS	\$72,359	\$80,017	\$80,897	\$86,267	\$97,801	\$84,394	\$102,850	\$102,631	\$100,013	(\$2,618)	-2.55%
600-459	UTILITIES	\$253,396	\$353,523	\$312,360	\$262,144	\$309,745	\$369,825	\$343,172	\$422,096	\$366,667	(\$55,429)	-13.13%
600-440	OTHER PURCHASED SERVICES	\$10,184	\$12,267	\$7,843	\$22,560	\$11,521	\$8,020	\$10,927	\$13,333	\$13,333	\$0	0.00%
600-445	INSURANCE BOND AND PREMIUMS	\$35,531	\$37,986	\$40,298	\$42,329	\$37,622	\$24,581	\$27,337	\$33,725	\$23,667	(\$10,058)	-29.82%
600-450	SUPPLIES	\$17,843	\$14,882	\$18,217	\$21,968	\$18,231	\$21,039	\$17,819	\$26,667	\$26,667	(\$0)	0.00%
600-510	EQUIPMENT	\$546	\$0	\$1,297	\$199	\$2,596	\$850	\$850	\$3,333	\$3,333	\$0	0.00%
600-540	OTHER EXPENSE	\$0	\$1,191	\$3,383	\$0	\$801	\$1,456	\$0	\$4,667	\$4,667	\$0	0.00%
TOTAL EXPENDITURES FUND 215		\$519,132	\$632,421	\$603,111	\$589,140	\$633,444	\$675,000	\$670,929	\$774,550	\$707,808	(\$66,742)	-8.62%
FUND 215 COMMUNITY SCHOOLS REVENUES												
ACCT #	DESCRIPTION	FY 07 ACTUAL	FY 08 ACTUAL	FY 09 ACTUAL	FY 10 ACTUAL	FY 11 ACTUAL	FY 12 ACTUAL	FY 13 ACTUAL	FY 14 BUDGET	FY 15 PROPOSED	CHANGE	% CHG
11	CITY APPROPRIATION	\$527,360	\$542,725	\$690,000	\$624,739	\$597,361	\$678,580	\$726,396	\$757,435	\$707,808	(\$49,627)	-6.55%
549	TRANSFER FROM GENERAL FUND	\$0	\$32,131	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40	OTHER LOCAL REVENUE	\$975	\$19,610	\$1,175	\$565	\$550	\$315	\$608	\$500	\$500	\$0	0.00%
TOTAL REVENUES FUND 215		\$528,335	\$594,466	\$691,175	\$625,304	\$597,911	\$678,895	\$727,004	\$757,935	\$708,308	(\$49,627)	-6.55%
ENDING FUND BALANCE:		(\$1,533)	(\$39,488)	\$48,576	\$84,740	\$49,207	\$53,102	\$109,176	\$92,562	\$93,062		

PUPIL TRANSPORTATION

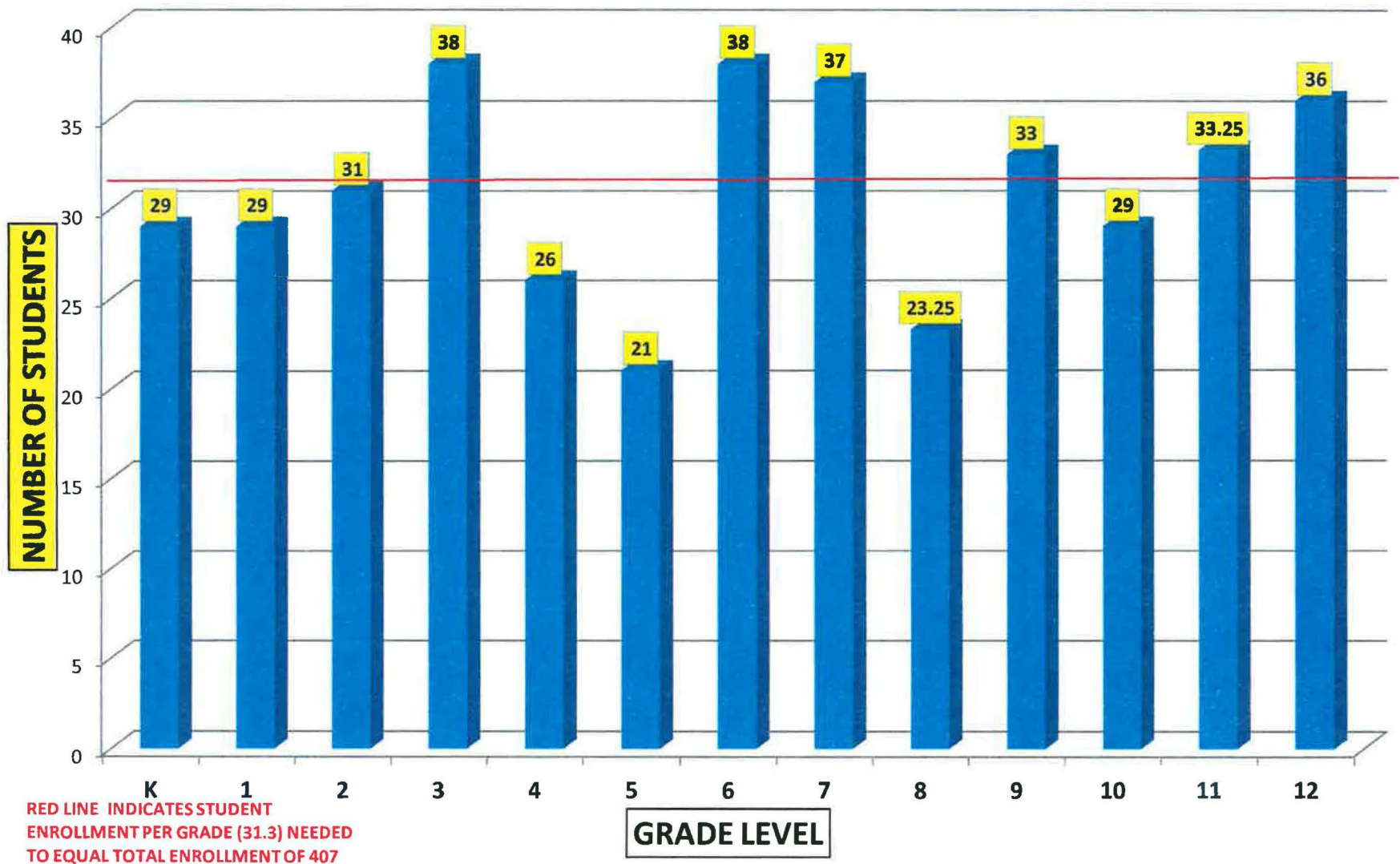
Pool Shuttle – The pool shuttle from the elementary school to the high school for swimming lessons has been negotiated to be provided within our pupil transportation contract, so the appropriation is no longer needed.

GRAPHS

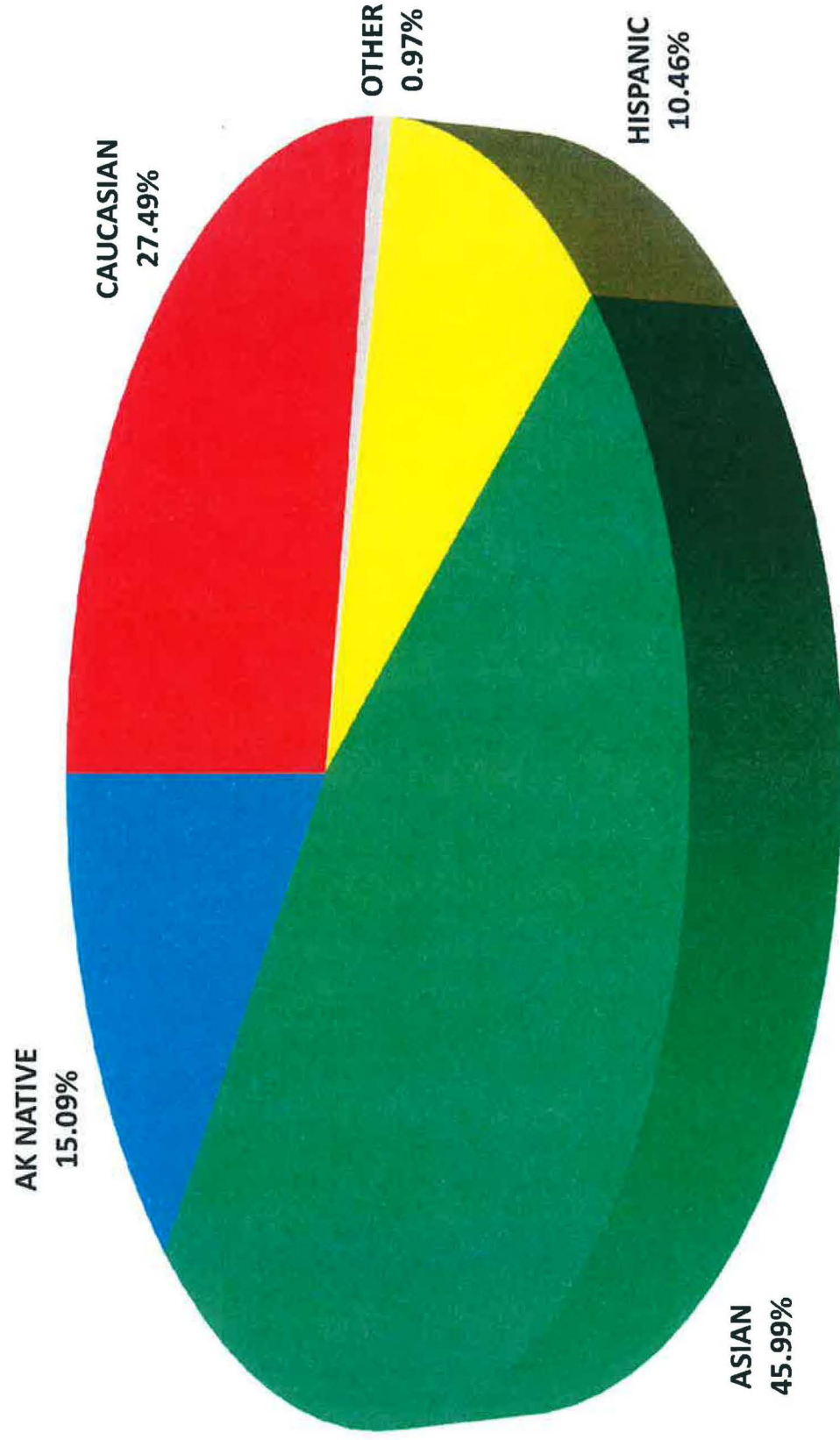
UCSD ENROLLMENT FY 00 - FY 14



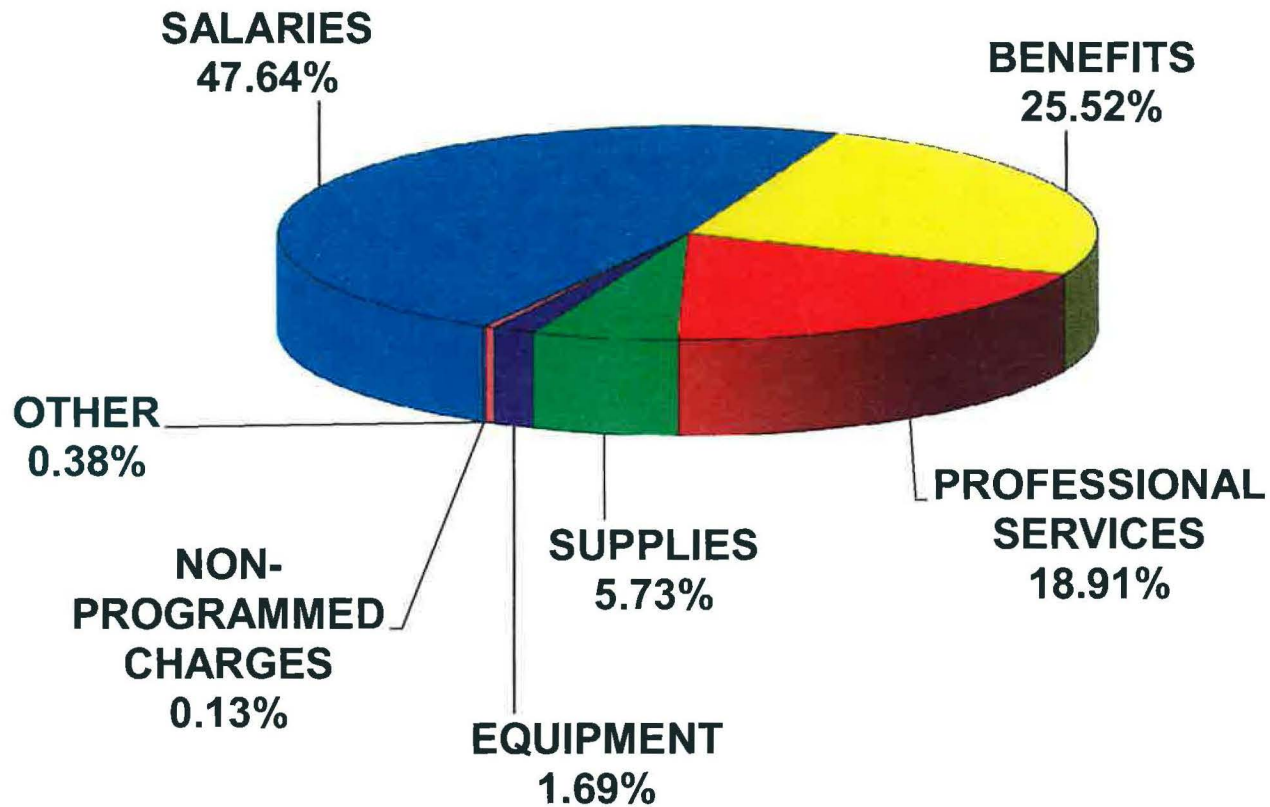
UNALASKA CITY SCHOOL DISTRICT FEBRUARY 14, 2014 ENROLLMENT



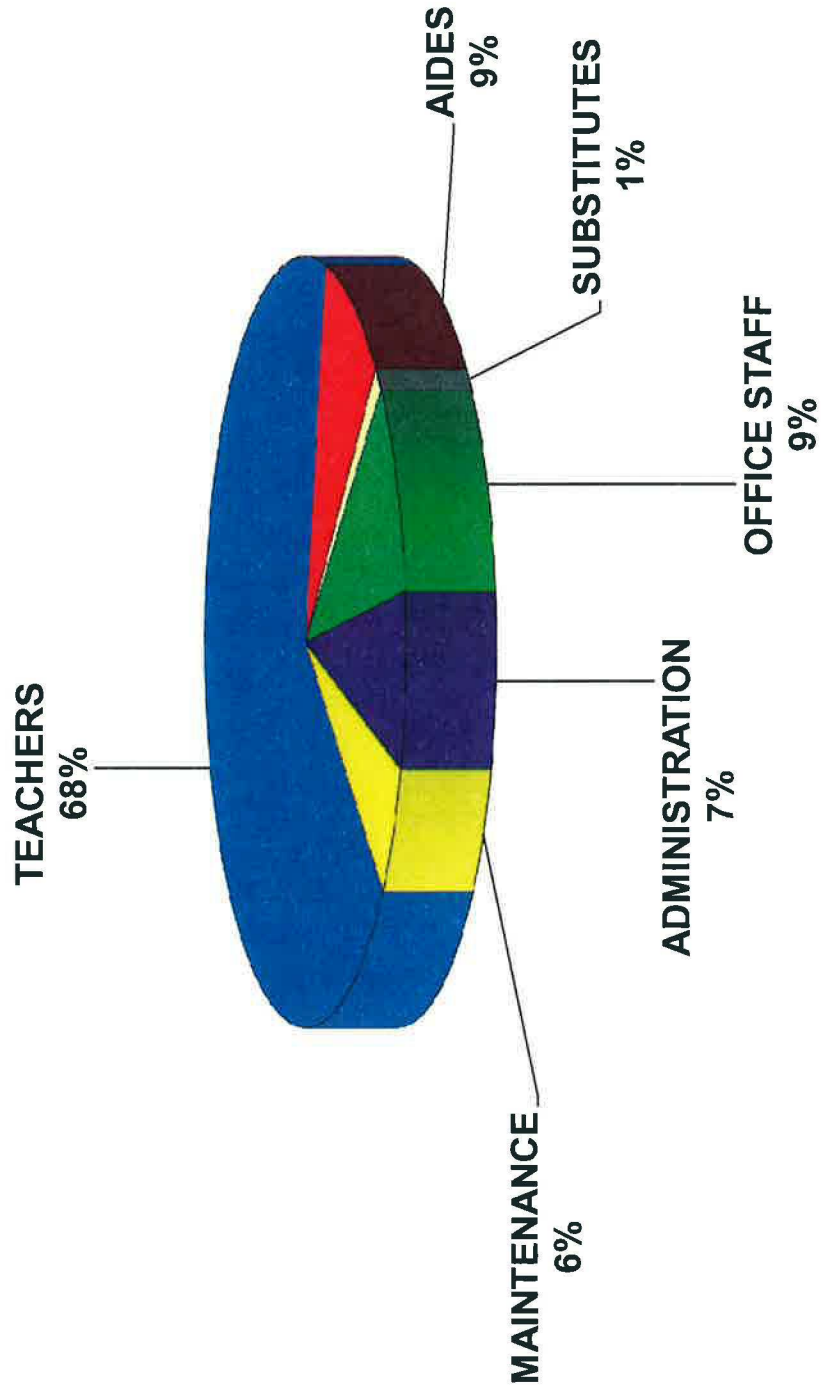
UCSD FY14 ETHNICITY



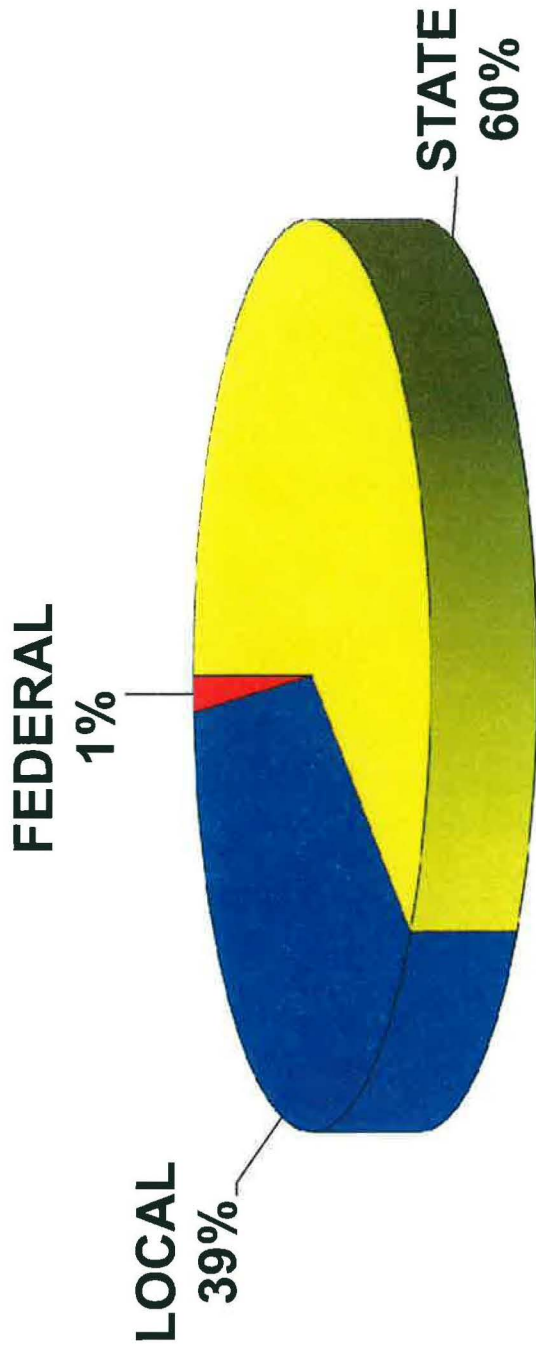
UCSD FY 15 GENERAL FUND PROPOSED EXPENDITURES



UCSD FY 15 SALARIES



UCSD FY 15 GENERAL FUND PROPOSED REVENUES



City of Unalaska
FY2015 General Fund Budget Summary
Draft as of 2/28/2014

	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Raw Seafood Tax	5,260,999	4,784,198	5,278,000	5,278,000	2,743,802	5,250,000	(0.53%)
AK Fisheries Business	4,143,777	4,398,441	4,400,000	4,400,000	3,957,391	4,350,000	(1.14%)
AK Fisheries Resource Landing	3,469,263	4,898,543	4,900,000	4,900,000	6,636,364	6,600,000	34.69%
Property Taxes	4,730,689	5,032,561	4,990,000	4,990,000	5,171,090	5,200,000	4.21%
Sales Tax	9,193,256	8,722,523	7,600,000	7,600,000	5,703,981	7,700,000	1.32%
Investment Earnings	1,067,235	435,893	1,000,000	1,000,000	573,382	1,000,000	0.00%
Other Revenues	4,970,698	6,151,749	5,088,477	5,229,763	2,642,752	5,740,101	12.81%
Total Revenues	32,835,918	34,423,906	33,256,477	33,397,763	27,428,763	35,840,101	7.77%
EXPENDITURES							
Mayor & Council	443,371	415,558	486,779	533,796	306,130	485,469	(0.27%)
City Administration	1,217,272	1,499,272	1,665,900	1,688,373	972,711	1,726,674	3.65%
City Clerk	434,239	462,320	554,085	585,855	363,557	556,826	0.49%
Finance	1,468,688	1,469,182	1,470,303	1,576,542	1,074,008	1,509,567	2.67%
Planning	353,103	444,215	615,613	693,335	275,726	632,629	2.76%
Public Safety	4,030,551	4,706,973	5,231,484	5,346,365	3,051,353	5,616,981	7.37%
Public Works	5,131,731	5,274,947	5,854,748	5,935,822	3,225,139	6,258,185	6.89%
Parks, Culture & Recreation	2,232,849	2,439,537	2,809,989	2,892,394	1,624,558	2,995,440	6.60%
Other Expenses	6,037,084	5,775,090	5,906,979	5,906,979	3,898,453	5,794,805	(1.90%)
Total Operating Expenditures	21,348,888	22,487,093	24,595,881	25,159,460	14,791,634	25,576,576	3.99%
Transfers To Capital Projects	4,672,400	8,550,000	0	2,677	0	0	0.00%
Transfers To Enterprise Funds	2,301,710	0	0	34,400	0	0	0.00%
Transfers To Enterprise Capital	16,914,375	7,183,719	0	0	0	0	0.00%
	23,888,485	15,733,719	0	37,077	0	0	0.00%
General Fund Net	(12,401,455)	(3,796,905)	8,660,597	8,201,226	12,637,129	10,263,525	

	Personnel Expenses	Operating Expenses	Capital Expenses	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Mayor & Council	54,343	431,126	0	0	485,469	1.90%
City Administration	1,009,499	717,175	0	0	1,726,674	6.75%
City Clerk	445,931	110,895	0	0	556,826	2.18%
Finance	1,156,343	601,010	0	(247,786)	1,509,567	5.90%
Planning	405,879	226,750	0	0	632,629	2.47%
Public Safety	4,845,501	723,230	48,250	0	5,616,981	21.96%
Public Works	4,006,379	2,212,306	39,500	0	6,258,185	24.47%
Parks, Culture & Recreation	2,087,150	879,290	29,000	0	2,995,440	11.71%
Other Expenses	0	0	0	5,794,805	5,794,805	22.66%
Total Operating Expenditures	14,011,025	5,901,782	116,750	5,547,019	25,576,576	

City of Unalaska
FY2015 General Fund Budget Detail
Revenues
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Taxes								
01010040 - 41110	Real Property Tax	3,363,872	3,493,791	3,450,000	3,450,000	3,462,186	3,500,000	1.45%
01010040 - 41120	Personal Property Tax	1,366,817	1,538,770	1,540,000	1,540,000	1,708,904	1,700,000	10.39%
01010040 - 41310	City Sales Tax	9,193,256	8,722,523	7,600,000	7,600,000	5,703,981	7,700,000	1.32%
01010040 - 41410	Raw Seafood Tax	5,260,999	4,784,198	5,278,000	5,278,000	2,743,802	5,250,000	(0.53%)
01010040 - 41911	Real Property Tax P&I	5,112	53,203	20,000	20,000	15,193	20,000	0.00%
01010040 - 41912	Personal Property Tax P&I	20,475	18,047	10,000	10,000	28,339	10,000	0.00%
01010040 - 41930	Gen Sales and Use Tax P&I	40,069	22,692	20,000	20,000	35,409	20,000	0.00%
01010040 - 41941	Raw Seafood Tax Penalty / Int	21,448	8,001	5,000	5,000	24,642	5,000	0.00%
Total Taxes		19,272,049	18,641,224	17,923,000	17,923,000	13,722,458	18,205,000	1.57%
Intergovernmental								
01012041 - 42101	Fed FCC Universal Srv Grant O	9,763	54,067	0	0	269	42,780	0.00%
01011041 - 42151	DMV Commissions	57,913	62,771	50,000	50,000	32,579	50,000	0.00%
01013541 - 42152	Debt Reimbursements Grants	833,318	823,951	827,546	827,546	220,799	688,179	(16.84%)
01011041 - 42155	Corrections Contract	628,132	628,132	630,000	630,000	571,538	625,000	(0.79%)
01011041 - 42156	Byrne Drug Grant	3,977	0	0	0	0	0	0.00%
01011041 - 42157	Local Emergency Planning	14,343	14,343	0	0	7,646	14,343	0.00%
01012041 - 42170	AK Public Library Assistance	15,400	0	7,000	7,000	6,600	7,000	0.00%
01012041 - 42171	IMLS Library Grant	7,000	7,000	7,000	7,000	7,000	18,000	157.14%
01012041 - 42172	OWL Library Grant	0	22,214	0	8,501	0	24,615	0.00%
01011041 - 42198	Other Grants-DPS	0	96	0	3,000	3,000	0	0.00%
01012041 - 42199	Misc State Operating Grant PCR	50,232	22,457	0	83,993	6,540	83,993	0.00%
01010041 - 42350	State Shared Revenue	418,070	437,654	300,000	300,000	323,260	318,779	6.26%
01010041 - 42351	Fisheries Business Tax	4,143,777	4,398,441	4,400,000	4,400,000	3,957,391	4,350,000	(1.14%)
01010041 - 42352	Fisheries Resource Land Tax	3,469,263	4,898,543	4,900,000	4,900,000	6,636,364	6,600,000	34.69%
01010041 - 42353	Motor Vehicle License Tax	86,368	69,510	40,000	40,000	23,818	50,000	25.00%
01010041 - 42354	Alcoholic Beverage Tax	14,200	2,500	5,000	5,000	0	5,000	0.00%
01010041 - 42359	Other State Revenue	713,441	926,476	907,163	914,530	0	1,522,218	67.80%
01010041 - 42390	State PILT	632,646	769,986	611,868	611,868	766,759	489,494	(20.00%)
Total Intergovernmental		11,097,844	13,138,142	12,685,577	12,788,438	12,563,562	14,889,401	17.37%
Charges for Services								
01010142 - 43130	Zoning and Subdivision Fees	3,000	2,350	1,500	1,500	2,050	2,000	33.33%
01010142 - 43140	Printing / Duplicating Service	12	3	0	0	0	0	0.00%
01010142 - 43190	Other and Late Fees	6,357	63,178	40,000	40,000	6,836	40,000	0.00%
01011042 - 43210	Prisoner Fees	150	450	1,000	1,000	0	700	(30.00%)
01011042 - 43211	Impound Yard Storage Fees	940	520	0	0	100	0	0.00%
01011042 - 43212	Police Civil Service	700	950	500	500	550	500	0.00%
01011042 - 43250	Ambulance Service Fees	5,100	0	5,000	43,425	0	87,000	1640.00%
01011042 - 43251	EMT Class Fees	0	0	500	500	0	500	0.00%
01011042 - 43260	Animal Control / Shelter Fees	875	1,277	600	600	305	600	0.00%
01012042 - 43710	Facility Passes	105,411	113,650	115,000	115,000	72,604	115,000	0.00%
01012042 - 43720	Program Fees	66,310	75,424	75,000	75,000	46,043	75,000	0.00%
01012042 - 43730	Concessions	0	0	3,000	3,000	0	3,000	0.00%
01012042 - 43740	Facility Rental Fees	9,155	6,760	5,000	5,000	7,423	6,000	20.00%
01012042 - 43750	Equipment Rental Fees	554	200	500	500	552	500	0.00%
01012042 - 43760	Other PCR Fees	4,853	7,392	3,500	3,500	4,371	4,000	14.29%
01012042 - 43770	Library Fees	11,183	14,017	10,000	10,000	9,942	12,000	20.00%
01012042 - 43771	Passport Fees (libry)	2,800	3,475	4,000	4,000	2,300	4,000	0.00%
01012042 - 43772	Library Postage Fee	836	749	300	300	269	300	0.00%
Total Charges for Services		218,236	290,395	265,400	303,825	153,343	351,100	32.29%
Investment Income								
01010043 - 47110	Interest Revenue	1,385,882	832,408	1,000,000	1,000,000	468,340	1,000,000	0.00%
01010043 - 47115	Interest Income-bonds	60	120	0	0	23	0	0.00%
01010043 - 47120	Incr (Decr) FMV Investments	(318,647)	(396,515)	0	0	105,042	0	0.00%
Total Investment Income		1,067,295	436,013	1,000,000	1,000,000	573,406	1,000,000	0.00%

City of Unalaska
FY2015 General Fund Budget Detail
Revenues
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Assessments								
01010044 - 46500	Special Assessments	0	5,644	0	0	0	0	0.00%
Total Assessments		0	5,644	0	0	0	0	0.00%
Other								
01010047 - 45110	Business Licenses and Permits	11,819	10,258	11,000	11,000	10,615	11,000	0.00%
01010047 - 45210	Building Permits	3,675	3,750	4,500	4,500	2,975	4,000	(11.11%)
01010047 - 45220	Taxi Permits	2,395	2,925	3,000	3,000	2,340	2,500	(16.67%)
01010047 - 45230	Animal Licenses	395	230	1,000	1,000	100	600	(40.00%)
01010047 - 46210	Forfeits	350	2,620	2,000	2,000	2,965	1,500	(25.00%)
01010047 - 47210	Tideland Rent	(65,225)	53,059	50,000	50,000	62,727	50,000	0.00%
01010047 - 47220	Land Rent	15,609	25,530	11,000	11,000	13,447	25,000	127.27%
01012047 - 47400	Contrib & Donate / Prv Sources	0	100	0	0	0	0	0.00%
Total Other		(30,981)	98,472	82,500	82,500	95,169	94,600	14.67%
Other Financing Sources								
01019848 - 49110	Transfers From Spec Rev Fnd	1,200,000	1,200,000	1,200,000	1,200,000	0	1,200,000	0.00%
01019848 - 49120	Transfers From Gov Capt Projec	775	225,714	0	0	0	0	0.00%
01019848 - 49140	Transfers From Entrp Capt Proj	723	379,019	0	0	320,826	0	0.00%
01010048 - 49210	Sale of Fixed Assets	9,977	9,284	100,000	100,000	0	100,000	0.00%
Total Other Financing Sources		1,211,475	1,814,017	1,300,000	1,300,000	320,826	1,300,000	0.00%
Total General Fund Revenues		32,835,918	34,423,906	33,256,477	33,397,763	27,428,763	35,840,101	7.77%

General Fund: **Mayor and City Council** (0100-001)

Mission

Strengthen our economy and sense of community.

Functions and Responsibilities

- *Establish policies that govern the functions and operations of the City through the adoption of ordinances and resolutions.*
- *Determine the level of services for the City and appropriate funds necessary to provide high quality services for the community with the available resources.*
- *Promote innovation and flexibility to meet the changing needs of our community.*
- *Hold public meetings and/or hearings in an open and transparent way to provide opportunities for citizen input on decisions that affect their quality of life.*
- *Represent and promote the City at the local, State, and Federal level.*

Departmental Goals

- *Successfully lobby on the State and Federal level for issues that are important to the community of Unalaska and the Port of Dutch Harbor by being prepared and well informed about matters that impact the community.*
- *Protect the financial interests of the City.*
- *Make informed decisions that maintain and protect infrastructure needed to provide dependable and efficient services.*
- *Promote economic development in the community.*
- *Set clear and definable goals for future projects or upgrades.*
- *Identify clear measurements of need for projects or services.*
- *Support Community Vision and Comprehensive Plan.*

OBJECTIVES FOR FY 2013

Objective	Supports Departmental Goal
Ensure financial sustainability policies are followed	Protect the financial interests of the City
Develop a plan to address future Arctic impacts to Unalaska and the Port of Dutch Harbor	Set clear and definable goals for future projects or upgrades
Review and adopt a comprehensive 5-year Capital and Major Maintenance Program annually	Set clear and definable goals for future projects or upgrades
Support Planning Commission in creating land use policies for possible Arctic development	Support Community Vision and Comprehensive Plan
Encourage land development for future business, industry and residential growth	Support Community Vision and Comprehensive Plan

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Mayor & Council								
Council								
01020151 - 51100	Salaries and Wages	34,900	37,400	44,400	44,400	21,100	44,400	0.00%
01020151 - 52200	FICA & Medicare Emplr Match	2,670	2,862	3,397	3,397	1,615	3,397	0.00%
01020151 - 52300	PERS Employer Contribution	7,280	6,139	7,279	7,279	1,865	6,341	(12.90%)
01020151 - 52500	Workers Compensation	140	154	201	201	89	205	1.70%
Total Personnel Expenses		44,991	46,555	55,277	55,277	24,668	54,343	(1.69%)
01020152 - 53260	Training Services	1,200	6,775	12,000	12,000	3,930	6,000	(50.00%)
01020152 - 53300	Other Professional Svs	155,315	155,250	159,000	202,426	136,360	159,000	0.00%
01020152 - 54230	Custodial Services/Supplies	0	28	0	0	0	0	0.00%
01020152 - 55310	Telephone / Fax/ TV	1,077	800	3,000	3,000	504	1,000	(66.70%)
01020152 - 55901	Advertising	2,000	1,500	0	0	0	0	0.00%
01020152 - 55902	Printing and Binding	824	647	0	0	0	0	0.00%
01020152 - 55903	Travel and Related Costs	66,962	56,751	61,750	64,217	39,666	68,951	11.70%
01020152 - 55906	Membership Dues	10,377	7,990	8,742	8,742	3,559	9,005	3.00%
01020152 - 55999	Other	361	394	1,500	1,500	705	1,500	0.00%
01020152 - 56100	General Supplies	40,584	38,441	37,500	38,484	29,471	37,500	0.00%
01020152 - 56120	Office Supplies	403	159	500	500	443	250	(50.00%)
01020152 - 56310	Food/Bev/Related for Programs	0	46	0	0	295	1,400	0.00%
01020152 - 56320	Business Meals	14,738	16,304	19,910	20,050	525	20,510	3.00%
01020152 - 56330	Food/Bev/Related Emp Apprctn	1,816	1,402	2,500	2,500	819	910	(63.60%)
01020152 - 56400	Books and Periodicals	0	0	0	0	225	0	0.00%
01020152 - 58498	Council Sponsorships Contngncy	1,957	8,060	20,000	20,000	7,500	20,000	0.00%
01020152 - 58499	Council Sponsorships - Planned	100,766	74,458	105,100	105,100	57,461	105,100	0.00%
Total Operating Expenses		398,380	369,003	431,502	478,519	281,463	431,126	(0.09%)
Total Council		443,371	415,558	486,779	533,796	306,130	485,469	(0.27%)

General Fund: **City Manager's Office** (0100-002)
Responsible Manager/Title: Chris Hladick, City Manager

Mission

To provide professional advice and guidance to the city council, act as the city's representative regarding state and federal issues, and manage city services in an efficient manner while ensuring that the public is included and informed throughout government processes.

Functions and Responsibilities

- *Oversees the day-to-day operations of the City*
- *Implements the policy direction by the City Council*
- *Serves as an information resource to the City Council, citizens, and staff*
- *Manages City sponsored events and special projects*
- *Maintains relations between the City and legislators, federal and state agencies, and other governments and organizations*

Departmental Goals

- *To ensure that City services are being provided efficiently, economically, and effectively*
- *To aggressively pursue grant funding for capital projects and operations*
- *To promote a healthy local economy by closely monitoring regional fisheries related issues and advocating for the local fishing industry*
- *To foster open, constructive communication between the City and stakeholders*
- *To promote economic development supporting Ports Operations*
- *To ensure that all State and Federal Regulations are met by facilities and operations*
- *To serve as resource for City Council Directives*
- *To ensure air transportation is supporting community needs*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee Branding development	To ensure that City services are being provided efficiently, economically, and effectively
Obtain grant funding for UMC Port project	To aggressively pursue grant funding for capital projects and operations
Management training for Directors	To ensure that City services are being provided efficiently, economically, and effectively
Lobby legislature for long term fix for PERS and support revenue sharing	To serve as resource for City Council Directives
Explore employee housing solutions	To serve as resource for City Council Directives
Guide Wastewater and Water treatment improvements process	To ensure that all State and Federal Regulations are met by facilities

Performance Measures

- Follow bills in legislature, identify bills that will impact the city and report to council. Coordinate strategy for each bill's failure or success.

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of bills related to city	27	31
Reports to council	6	6

- Encourage more public participation at council meetings/government processes

Measure:

	<u>FY12</u>	<u>FY13</u>
Number of participants at meetings	Not tracked	3-5
% increase over previous year	Not tracked	NA

- Seek federal and state funding annually for capital projects.

Measure:

	<u>FY12</u>	<u>FY13</u>
Federal funding obtained	3,617,314	2,362,137
State funding obtained	14,676,386	14,081,067

- Ensure elements of visioning document are incorporated into annual budgets.

	<u>FY12</u>	<u>FY13</u>
Number of elements introduced	15	
Elements:		
Identify actual projects that relate to vision	15	

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
City Administration								
City Manager's Office								
01020251 - 51100	Salaries and Wages	176,631	179,196	166,988	168,554	130,592	167,754	0.50%
01020251 - 51300	Overtime	508	849	500	500	562	800	60.00%
01020251 - 52100	Health Insurance Benefit	25,957	41,935	44,088	44,088	36,852	46,092	4.50%
01020251 - 52200	FICA & Medicare Emplr Match	11,850	11,677	10,803	10,923	8,021	11,033	2.10%
01020251 - 52300	PERS Employer Contribution	59,911	65,886	59,282	59,841	28,854	74,215	25.20%
01020251 - 52400	Unemployment Insurance	600	680	707	707	333	463	(34.50%)
01020251 - 52500	Workers Compensation	699	966	742	749	635	765	3.10%
Total Personnel Expenses		276,155	301,190	283,110	285,362	205,849	301,122	6.36%
01020252 - 53230	Legal Services	461	0	0	0	0	0	0.00%
01020252 - 53260	Training Services	625	1,149	850	850	1,120	950	11.80%
01020252 - 53300	Other Professional Svcs	0	9,000	20,000	25,000	18,137	20,000	0.00%
01020252 - 54230	Custodial Services/Supplies	39,166	37,960	39,700	39,700	21,794	39,700	0.00%
01020252 - 54300	Repair/Maintenance Services	1,969	763	1,500	1,500	1,423	1,500	0.00%
01020252 - 54420	Equipment Rental	95	69	0	26	53	0	0.00%
01020252 - 55310	Telephone/Fax/TV	2,792	1,647	2,500	2,500	1,086	2,500	0.00%
01020252 - 55901	Advertising	2,100	1,720	3,350	3,350	1,620	1,900	(43.30%)
01020252 - 55902	Printing and Binding	1,135	2,833	3,300	3,300	562	3,300	0.00%
01020252 - 55903	Travel and Related Costs	25,152	20,071	31,000	31,734	15,366	31,000	0.00%
01020252 - 55905	Postal Services	623	860	1,000	1,000	(34)	1,000	0.00%
01020252 - 55906	Membership Dues	1,015	975	550	550	500	550	0.00%
01020252 - 55908	Employee Moving Costs	6,872	0	0	0	0	0	0.00%
01020252 - 56100	General Supplies	4,355	14,324	11,000	11,000	1,534	11,000	0.00%
01020252 - 56120	Office Supplies	1,630	1,583	3,000	3,000	1,543	3,000	0.00%
01020252 - 56260	Gasoline for Vehicles	1,174	1,393	1,000	1,000	1,002	1,320	32.00%
01020252 - 56320	Business Meals	1,535	1,551	2,800	2,800	1,887	2,800	0.00%
01020252 - 56330	Food/Bev/Related Emp Apprctn	3,576	5,660	6,405	6,405	4,341	6,405	0.00%
01020252 - 56400	Books and Periodicals	150	460	1,085	1,085	460	1,085	0.00%
Total Operating Expenses		94,426	102,019	129,040	134,800	72,393	128,010	(0.80%)
01020253 - 57400	Machinery and Equipment	0	32,834	0	0	0	0	0.00%
Total Capital Outlay		0	32,834	0	0	0	0	0.00%
Total City Manager's Office		370,581	436,043	412,150	420,161	278,242	429,132	4.12%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
City Administration								
Natural Resources								
01020451 - 51100	Salaries and Wages	99,106	104,621	104,459	106,438	70,978	107,952	3.30%
01020451 - 52100	Health Insurance Benefit	14,851	22,558	26,400	26,400	19,423	27,600	4.50%
01020451 - 52200	FICA/Medicare Employer Match	7,582	8,004	7,991	8,142	5,430	8,258	3.30%
01020451 - 52300	PERS Employer Benefit	31,093	36,227	35,844	36,550	15,103	45,770	27.70%
01020451 - 52400	Unemployment Ins Benefit	469	568	707	707	189	463	(34.50%)
01020451 - 52500	Workers Compensation	338	401	449	457	282	473	5.30%
Total Personnel Expenses		153,438	172,379	175,850	178,694	111,404	190,516	8.34%
01020452 - 53260	Training Services	547	1,419	750	750	0	0	(100.00%)
01020452 - 54300	Repair/Maintenance Services	0	550	500	500	0	500	0.00%
01020452 - 55310	Telephone / Fax / TV	1,329	877	840	1,210	471	840	0.00%
01020452 - 55903	Travel and Related Costs	12,525	20,608	25,000	25,111	6,464	20,000	(20.00%)
01020452 - 55906	Membership Dues	1,650	1,650	2,650	2,650	1,150	2,650	0.00%
01020452 - 56120	Office Supplies	1,511	438	750	750	1,218	750	0.00%
01020452 - 56400	Books and Periodicals	392	349	384	384	21	384	0.00%
Total Operating Expenses		17,954	25,892	30,874	31,355	9,324	25,124	(18.62%)
Total Natural Resources		171,392	198,271	206,724	210,049	120,728	215,640	4.31%

General Fund: **Administration** (0100-003)
Responsible Manager/Title: Patrick Jordan, Assistant City Manager

Mission Statement

The mission of the Department of Administration is to provide effective, fiscally responsible municipal services of the highest quality, consistent with the resources available to us.

Functions and Responsibilities

- *The implementation of programs and policies established by the City Council*
- *Provides overall direction, coordination and management for all City departments*
- *Provides support for daily operations to all City departments*
- *Provides centralized human resources and risk management and associated policies and programs*
- *Conducts research and participates in labor negotiations*
- *Manages and administers City Council's Community Support Grant program*
- *Participates in capital projects, conducts research and other tasks as necessary*

Departmental Goals

- *To ensure Council policies and program achieve their objectives and desire outcomes*
- *To ensure quality employee performance and reduce performance-related liability through staff development and training programs*
- *To ensure City's hiring and employment process meets Code requirements. Equal Opportunity Employment and Affirmative Action Plans*
- *To ensure pay and benefit plans are equitable and competitive through research and analysis*
- *To provide quality customer service to all departments and employees*
- *To recruit and retain highly qualified employees*
- *To maintain a cost effective health insurance program*

DEPARTMENT OF ADMINISTRATION OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Provide Management Team Training	Ensure quality employee performance and foster staff development
Perform specific training to managers (i.e. Labor Law, Hiring, EEO)	To ensure City's hiring and employment process meets Code requirements , EEO and AA Plans
Complete Collective Bargaining with IBUP Ports	Achieve Council's Policy and Program goals
Assist in preparation of annual City budget	Achieve Council's Policy and Program goals
Implement Comp/Classification Study with Bargaining groups as opportunity presents itself	Recruit and Retain highly qualified employees. Build integrity/equity into the compensation system
Develop Employee Recognition system	Foster Staff Development

Performance Measures

Achieve Council's Policy and Program goals	FY 14 (Actual)	FY 15 (Target)
Respond to 100% of requests to fill positions within 3 days	95%	100%

To ensure City's hiring and employment process meets Code requirements, Equal Opportunity Employment and Affirmative Action Plans	FY 14 (Actual)	FY 15 (Target)
Establish timeline to keep job applicants apprised of the hiring process. This involves notification when an interview isn't offered as well as post-interview follow-up where a job offer is not made.	100% Attempted. Contact info out of our control	100%

<i>To provide quality customer service to all departments and employees</i>	FY 14 (Actual)	FY 15 (Target)
100% of workmen's compensation claims improperly completed will be returned within 3 business days.	95%	100%

<i>To ensure Council policies and program achieve their objectives and desired outcomes</i>	FY14 (Actual)	FY15 (Target)
90% of property damage and liability claims will be submitted to insurance with 30 days of occurrence	100%	100%

City of Unalaska
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
City Administration								
Administration								
01020351 - 51100	Salaries and Wages	202,774	248,932	261,086	269,312	155,865	275,739	5.60%
01020351 - 51200	Temporary Employees	805	0	0	0	4,134	0	0.00%
01020351 - 51300	Overtime	36	15	382	382	0	382	0.00%
01020351 - 52100	Health Insurance Benefit	45,653	76,706	92,612	92,612	63,397	96,821	4.50%
01020351 - 52200	FICA & Medicare Emplr Match	15,595	18,794	20,001	20,630	12,292	21,124	5.60%
01020351 - 52300	PERS Employer Contribution	67,589	83,661	92,273	95,208	34,095	120,928	31.10%
01020351 - 52400	Unemployment Insurance	1,349	1,877	2,471	2,471	785	1,625	(34.20%)
01020351 - 52500	Workers Compensation	751	957	1,149	1,184	657	1,242	8.10%
Total Personnel Expenses		334,551	430,941	469,974	481,799	271,226	517,861	10.19%
01020352 - 53230	Legal Services	27,722	26,577	70,000	70,000	5,913	70,000	0.00%
01020352 - 53260	Training Services	1,562	6,697	25,000	25,000	1,338	25,000	0.00%
01020352 - 53264	Education Reimbursement	0	666	2,000	2,000	0	2,000	0.00%
01020352 - 53300	Other Professional Svs	18,225	89,596	30,000	28,332	23,407	30,000	0.00%
01020352 - 53410	Software / Hardware Support	1,829	0	0	0	0	0	0.00%
01020352 - 53490	Other Technical Services	0	275	0	0	0	0	0.00%
01020352 - 54110	Water / Sewerage	1,015	1,101	1,080	1,080	668	1,250	15.70%
01020352 - 54210	Solid Waste	3,083	2,444	3,568	3,568	2,044	3,568	0.00%
01020352 - 54230	Custodial Services/Supplies	0	1,229	0	0	0	0	0.00%
01020352 - 54410	Buildings / Land Rental	0	50	2,000	2,000	407	2,000	0.00%
01020352 - 54420	Equipment Rental	73	53	0	20	41	0	0.00%
01020352 - 55200	General Insurance	163,121	167,582	260,660	260,660	186,990	247,478	(5.10%)
01020352 - 55310	Telephone/Fax/TV	24,569	25,192	27,180	27,205	16,929	27,180	0.00%
01020352 - 55320	Network / Internet	1,088	0	2,000	2,000	0	2,000	0.00%
01020352 - 55901	Advertising	1,942	5,357	12,000	12,835	7,660	12,000	0.00%
01020352 - 55902	Printing and Binding	0	127	1,500	1,500	0	1,500	0.00%
01020352 - 55903	Travel and Related Costs	1,833	19,192	18,900	18,999	7,444	18,900	0.00%
01020352 - 55905	Postal Services	485	485	1,200	1,200	342	1,200	0.00%
01020352 - 55906	Membership Dues	940	486	1,400	1,400	185	1,400	0.00%
01020352 - 55908	Employee Moving Costs	0	0	5,000	5,000	0	5,000	0.00%
01020352 - 55999	Other	0	0	400	400	0	400	0.00%
01020352 - 56100	General Supplies	2,511	1,339	2,500	2,500	0	2,500	0.00%
01020352 - 56120	Office Supplies	4,382	11,952	12,265	12,265	2,758	12,265	0.00%
01020352 - 56150	Computer Hardware / Software	2,545	0	0	0	0	0	0.00%
01020352 - 56160	Uniforms	0	0	100	100	0	100	0.00%
01020352 - 56220	Electricity	47,778	37,881	55,000	55,000	29,200	55,000	0.00%
01020352 - 56240	Heating Oil	30,729	31,329	36,000	36,000	14,165	36,000	0.00%
01020352 - 56260	Gasoline for Vehicles	1,782	1,677	1,600	1,600	474	1,600	0.00%
01020352 - 56320	Business Meals	366	388	1,000	1,000	257	1,000	0.00%
01020352 - 56330	Food/Bev/Related Emp Apprctn	1,643	2,041	1,500	1,500	2,295	1,500	0.00%
01020352 - 56400	Books and Periodicals	1,524	299	3,200	3,200	0	3,200	0.00%
Total Operating Expenses		340,748	434,016	577,053	576,364	302,515	564,041	(2.25%)
Total Administration		675,299	864,958	1,047,027	1,058,163	573,741	1,081,902	3.33%

General Fund: ***City Clerk's Office*** (0100-005)
Responsible Manager/Title: Elizabeth Masoni, City Clerk

Mission Statement

The mission of the Office of the City Clerk is to fulfill its role as elections official, tax collector, legislative administrator, and records manager for the City in an efficient, professional and friendly manner, and to serve the citizens of Unalaska as an accessible and responsive representative of transparent and open government.

Functions and Responsibilities

- *Administers elections*
- *Prepares agendas and information packets for City Council meetings and records the minutes of the meetings*
- *Manages the assessment and collection of taxes, the issuance of business licenses, and the collection of water and sewer assessments*
- *Provides support services to other City departments, including records management and storage, mail, and phone services*
- *Prepares and posts public notices and handles requests for public information*
- *Maintains official records*

Departmental Goals

- *To provide friendly, knowledgeable service to citizens, elected officials and City staff*
- *To serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete*
- *To provide timely and accurate collection of taxes and ensure fair and equal tax collection*
- *To protect and preserve official City documents*
- *To protect the public's right to information and access to government*
- *To implement fair and impartial elections in full compliance with all applicable regulations*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continue with sales and property tax legal proceedings	Provide timely and accurate collection of taxes
Update the retention policy for electronic records, and electronic storage of permanent records	Protect and preserve official City documents
Continue the development and use of MUNIS module for document management and retention, business licenses, sales tax, and property tax	Ensure fair and equal tax collection
Create a database of minutes, resolutions, and ordinances to put on the website	Protect the public's right to information and access to government

Improve Clerks portion of website to provide access to public information and current forms	Protect the public's right to information and access to government
Develop a records management program that provides easy and safe access to archived information for all departments through use of content management software	Protect and preserve official City documents

Performance Measures

<i>Ensure fair and equal tax collection</i>	FY13*	FY15 (Target)
Percentage of the Property Tax Collected	99.2%	100%
	* Based on FY13 CAFR	

<i>Protect the public's right to information and access to government</i>	FY14	FY15 (Target)
Percentage of Requests for Public Information Responded to within Five Days	98.8%	100%

<i>Serve the City Council and the public by ensuring that Council meetings are well organized, that information needed for the meetings is available in a timely manner, and that the minutes are accurate and complete</i>	FY14	FY15 (Target)
Percentage of Meeting Packets to Council Members and E-Packet Posted on Web for Public Four Days Prior to Meeting	99%	100%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
City Clerk								
Clerks								
01020551 - 51100	Salaries and Wages	209,394	219,267	226,863	231,060	147,313	237,707	4.80%
01020551 - 51200	Temporary Employees	10,572	11,045	0	0	3,960	0	0.00%
01020551 - 51300	Overtime	1,002	1,900	3,000	3,000	1,389	3,000	0.00%
01020551 - 52100	Health Insurance Benefit	42,110	67,673	79,200	79,200	58,270	82,800	4.50%
01020551 - 52200	FICA & Medicare Emplr Match	16,904	17,764	17,585	17,906	11,673	18,415	4.70%
01020551 - 52300	PERS Employer Contribution	67,461	76,826	78,448	79,945	32,699	101,581	29.50%
01020551 - 52400	Unemployment Insurance	1,417	1,866	2,121	2,121	677	1,389	(34.50%)
01020551 - 52500	Workers Compensation	807	888	973	991	632	1,039	6.80%
Total Personnel Expenses		349,667	397,229	408,190	414,223	256,613	445,931	9.25%
01020552 - 53100	Official / Administrative	825	834	900	900	1,215	1,000	11.10%
01020552 - 53210	Audit and Accounting	558	663	0	0	0	0	0.00%
01020552 - 53230	Legal Services	1,793	536	7,000	7,000	4,188	7,000	0.00%
01020552 - 53250	Assessment Services	13,674	30,685	71,000	71,000	33,492	38,000	(46.50%)
01020552 - 53260	Training Services	1,495	3,182	2,115	2,115	1,305	2,115	0.00%
01020552 - 53264	Education Reimbursement	0	0	3,750	3,750	0	3,750	0.00%
01020552 - 53300	Other Professional Svs	20,190	6,256	23,780	34,355	38,895	24,880	4.60%
01020552 - 54230	Custodial Services/Supplies	0	126	0	0	0	0	0.00%
01020552 - 54300	Repair/Maintenance Services	4,757	2,258	4,800	4,800	701	4,800	0.00%
01020552 - 54410	Buildings / Land Rental	66	349	0	0	25	100	0.00%
01020552 - 54420	Equipment Rental	416	303	2,400	2,513	234	1,000	(58.30%)
01020552 - 55310	Telephone / Fax / TV	1,016	720	1,800	1,800	445	1,000	(44.40%)
01020552 - 55901	Advertising	1,692	3,147	4,000	4,000	2,512	4,000	0.00%
01020552 - 55902	Printing and Binding	1,709	1,776	2,500	2,500	1,178	2,500	0.00%
01020552 - 55903	Travel and Related Costs	2,807	5,418	5,650	5,650	1,809	5,650	0.00%
01020552 - 55905	Postal Services	4,387	3,193	3,500	3,500	1,951	3,500	0.00%
01020552 - 55906	Membership Dues	874	460	500	500	300	500	0.00%
01020552 - 55999	Other	532	184	500	500	153	500	0.00%
01020552 - 56100	General Supplies	463	781	0	0	0	0	0.00%
01020552 - 56120	Office Supplies	26,777	3,717	11,000	11,000	4,196	9,000	(18.20%)
01020552 - 56150	Computer Hardware / Software	0	0	0	15,050	13,969	0	0.00%
01020552 - 56320	Business Meals	328	152	500	500	98	600	20.00%
01020552 - 56330	Food/Bev/Related Emp Apprctn	214	353	200	200	132	300	50.00%
01020552 - 59100	Interest Expense	0	0	0	0	147	700	0.00%
Total Operating Expenses		84,572	65,092	145,895	171,633	106,943	110,895	(23.99%)
Total Clerks		434,239	462,320	554,085	585,855	363,557	556,826	0.49%

General Fund: **Finance Department** (0100-006)
Responsible Manager/Title: Patricia Soule, Finance Director

Mission Statement

The mission of the Finance Department is to provide sound and innovative financial management in the areas of financial record keeping, payroll, accounts payable, billing, accounts receivable, budgeting, and reporting with the desire to provide outstanding customer service and conduct ourselves according to the highest professional standards.

Functions and Responsibilities

- *Prepares the City's Comprehensive Annual Financial Report, Annual budget, and interim financial reports.*
- *Procures goods and services and processes payments to City vendors and employees.*
- *Performs billing, collection and customer service for public utilities, ports, and other City departments.*
- *Directs the city's cash, investment, and debt management activities.*

Departmental Goals

- *To provide accurate and timely financial information to the City's staff; elected officials; citizens and other stakeholders.*
- *To safeguard the City's assets and provide for high returns on investments while minimizing risk and maintaining liquidity.*
- *To process accounts payable, payroll, billing and accounts receivable. efficiently and accurately.*
- *To provide support, information and assistance to other city departments.*
- *To maintain a high level of professional standards by complying with all applicable laws, regulations, recommended practices and by participating in continuing professional education.*
- *To Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting Program.*
- *To have no findings during the single audit of State and Federal awards and process grant reporting timely and accurately.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Improve the operating and capital budget document to comply with GFOA recommended practices	Maintain high professional standards
Continue the process of upgrading our utility billing system to the Munis Utility Billing Customer Information System (UBCIS) product	To efficiently and accurately process billing and collections

Identify city-wide financial policies that need to be developed, expanded or clarified and begin to prepare drafts for review	Safeguard city assets Support other departments Maintain high professional standards
Continue to development of financial sustainability plan	Safeguard city assets and plan for the future
Offer governmental accounting training for Finance Department Staff	Accurate reporting Accurate processing Maintain high professional standards

Performance Measures

<i>Identify goal or portion of goal addressed by the performance measure below</i>	FY Previous (Actual)	FY Next Year (Target)
Prepare the Comprehensive Annual Financial Report consistent with the criteria established by the Government Finance Officers Association of the United States and Canada (GFOA) for its Certificate of Achievement for Excellence in Financial Reporting Program.	FY13 -Certificate of Excellence Award achieved	FY14/15 – Certificate of Excellence

<i>Identify goal or portion of goal addressed by the performance measure below</i>	FY Previous (Actual)	FY Next Year (Target)
To have no findings during the single audit of State and Federal awards	FY13- 0 Findings	FY14/15 – 0 Findings

<i>Identify goal or portion of goal addressed by the performance measure below</i>	FY Previous (Actual)	FY Next Year (Target)
Process grant reports and account for grants accurately for the Single Audit of Federal and State Awards	FY13- 9 Grants received for \$16,221,785, and all processed correctly	FY14/15 – all grants received processed correctly

City of Unalaska
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Finance								
Finance								
01020651 - 51100	Salaries and Wages	404,624	407,862	428,677	434,287	247,721	431,243	0.60%
01020651 - 51200	Temporary Employees	12,589	9,472	12,375	12,375	2,483	13,473	8.90%
01020651 - 51300	Overtime	428	67	242	242	167	38	(84.30%)
01020651 - 52100	Health Insurance Benefit	93,153	138,050	172,366	172,366	111,532	180,201	4.50%
01020651 - 52200	FICA & Medicare Emplr Match	31,941	31,600	33,764	34,193	19,101	34,021	0.80%
01020651 - 52300	PERS Employer Contribution	134,540	141,774	153,040	155,042	50,054	146,583	(4.20%)
01020651 - 52400	Unemployment Insurance	2,931	3,538	4,787	4,787	1,916	3,169	(33.80%)
01020651 - 52500	Workers Compensation	1,575	1,616	1,966	1,990	981	1,983	0.90%
01020651 - 52900	Other Employee Benefits	8	1	0	0	0	0	0.00%
Total Personnel Expenses		681,789	733,981	807,217	815,282	433,956	810,711	0.43%
01020652 - 53210	Audit and Accounting	83,626	98,809	70,285	70,285	80,634	90,000	28.10%
01020652 - 53220	Investment Management Svcs	129,801	129,860	130,200	130,200	75,959	130,200	0.00%
01020652 - 53230	Legal Services	0	0	250	250	0	250	0.00%
01020652 - 53260	Training Services	8,038	2,734	4,125	4,125	2,380	5,000	21.20%
01020652 - 53264	Education Reimbursement	7,254	8,501	12,000	12,000	0	6,000	(50.00%)
01020652 - 53300	Other Professional Svcs	1,762	39,745	2,000	2,000	105,218	2,000	0.00%
01020652 - 54110	Water / Sewerage	0	0	0	0	428	0	0.00%
01020652 - 54210	Solid Waste	0	0	0	0	58	0	0.00%
01020652 - 54230	Custodial Services/Supplies	0	168	200	200	0	100	(50.00%)
01020652 - 54300	Repair/Maintenance Services	5,887	5,222	8,000	8,000	1,352	8,000	0.00%
01020652 - 54420	Equipment Rental	416	303	500	613	234	500	0.00%
01020652 - 55310	Telephone/Fax/TV	569	1,362	2,000	2,000	585	2,000	0.00%
01020652 - 55902	Printing and Binding	0	0	200	200	0	0	(100.00%)
01020652 - 55903	Travel and Related Costs	12,326	12,729	14,000	14,000	10,477	17,000	21.40%
01020652 - 55904	Banking / Credit Card Fees	8,908	9,554	9,600	9,600	6,870	9,600	0.00%
01020652 - 55905	Postal Services	3,160	3,295	3,100	3,100	2,311	3,700	19.40%
01020652 - 55906	Membership Dues	1,607	1,455	1,300	1,300	215	1,500	15.40%
01020652 - 55908	Employee Moving Costs	6,621	0	2,500	2,500	1,755	0	(100.00%)
01020652 - 55999	Other	0	45	100	100	0	0	(100.00%)
01020652 - 56100	General Supplies	121	0	0	0	1,077	2,500	0.00%
01020652 - 56120	Office Supplies	18,480	14,272	18,500	18,500	7,824	16,000	(13.50%)
01020652 - 56220	Electricity	0	0	0	0	240	0	0.00%
01020652 - 56260	Gasoline for Vehicles	1,096	640	600	600	100	600	0.00%
01020652 - 56320	Business Meals	346	765	500	500	405	500	0.00%
01020652 - 56330	Food/Bev/Related Emp Apprctn	3,380	3,367	2,500	2,500	1,661	3,800	52.00%
01020652 - 56400	Books and Periodicals	1,145	690	700	700	690	700	0.00%
Total Operating Expenses		294,544	333,516	283,160	283,273	300,470	299,950	5.93%
01020654 - 58920	Allocations OUT-Credit	(169,404)	(194,532)	(228,877)	(228,877)	(152,585)	(247,786)	8.30%
Total Other Expenses		(169,404)	(194,532)	(228,877)	(228,877)	(152,585)	(247,786)	8.26%
Total Finance		806,928	872,965	861,500	869,677	581,841	862,875	0.16%

General Fund: **Information Systems Department** (0100-007)

Responsible Manager/Title: Patricia Soule, Finance Director

Mission Statement

The mission of the Information Systems department is to promote excellence, quality, and efficiency by delivering and supporting enabling technology for network services and infrastructure, programs, and applications while protecting city-wide data.

Functions and Responsibilities

- *Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, backup devices, and wireless/wired networking equipment.*
- *Installs, monitors, and maintains the City's VOIP phones system in all major buildings.*
- *Manages the selection and installation of software and provides user support to all City departments.*
- *Develops and implements security procedures and a disaster recovery plan.*

Departmental Goals

- *To provide quality, cost effective services through the innovative use of technology.*
- *To ensure reliable infrastructure thereby minimizing down-time for City network users.*
- *To maintain a high level of professionalism, knowledge and skills through continuing training and investigation of new technology.*
- *To facilitate the usage of City hardware and software.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continuing to further implement the Tyler/Munis product line relative to City needs.	Facilitate usage of hardware/software.
Continue Developing Virtual Servers, monitor SAN devices, testing and evaluate Virtual desktops.	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.
Continue installing/upgrading Wireless Backbone equipment to increase bandwidth between City buildings and assist with connecting Proprietary Funds monitoring locations (SCADA)(Security)	To provide quality, cost effective services through the innovative use of technology. Reliable Infrastructure/Minimize down-time.

Performance Measures

<i>Manages the selection and installation of software and provides user support to all City departments.</i>	FY Previous (Actual)	FY Next Year (Target)
Maintain 95% uptime availability of mail system.	99% +	95%

<i>Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, backup devices, and wireless/wired networking equipment.</i>	FY Previous (Actual)	FY Next Year (Target)
Maintain 90% uptime availability of network backbone to all major City locations.	99% +	95%

<i>Installs, monitors and maintains the City's information system hardware, including servers, PCs, printers, backup devices, and wireless/wired networking equipment.</i>	FY Previous (Actual)	FY Next Year (Target)
Be able to provide a new unit with basic functionality to a user suffering a computer failure within one hour.	2 instances	Able to handle up to 5 or more instances

City of Unalaska
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Expenditures
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Finance								
Information Systems								
01020751 - 51100	Salaries and Wages	150,551	172,958	173,575	176,580	111,970	181,857	4.80%
01020751 - 51300	Overtime	2,077	3,198	3,850	3,850	653	3,850	0.00%
01020751 - 52100	Health Insurance Benefit	31,386	52,108	60,984	60,984	38,845	63,756	4.50%
01020751 - 52200	FICA & Medicare Emplr Match	11,676	13,055	13,571	13,801	8,610	14,208	4.70%
01020751 - 52300	PERS Employer Contribution	49,932	61,078	61,930	63,002	22,952	80,072	29.30%
01020751 - 52400	Unemployment Insurance	1,128	1,257	1,633	1,633	389	1,071	(34.40%)
01020751 - 52500	Workers Compensation	556	669	766	779	428	817	6.70%
Total Personnel Expenses		247,306	304,322	316,309	320,629	183,846	345,631	9.27%
01020752 - 53260	Training Services	9,450	6,790	11,250	11,250	5,915	10,500	(6.70%)
01020752 - 53300	Other Professional Svcs	5,217	2,719	5,000	35,640	19,311	15,000	200.00%
01020752 - 53410	Software / Hardware Support	112,876	112,898	153,344	161,984	128,191	156,040	1.80%
01020752 - 55310	Telephone/Fax/TV	1,322	867	1,500	1,500	831	1,500	0.00%
01020752 - 55320	Network / Internet	27,071	23,326	26,700	26,700	16,498	26,700	0.00%
01020752 - 55903	Travel and Related Costs	5,566	6,230	12,750	12,750	7,028	12,000	(5.90%)
01020752 - 55908	Employee Moving Costs	692	2,813	0	0	0	0	0.00%
01020752 - 56100	General Supplies	4,112	5,742	3,000	3,000	211	3,000	0.00%
01020752 - 56120	Office Supplies	880	253	0	0	0	0	0.00%
01020752 - 56150	Computer Hardware / Software	102,708	130,258	78,050	132,512	130,033	74,820	(4.10%)
01020752 - 56260	Gasoline for Vehicles	0	0	0	0	149	1,000	0.00%
01020752 - 56320	Business Meals	322	0	300	300	155	300	0.00%
01020752 - 56330	Food/Bev/Related Emp Apprctn	0	0	100	100	0	100	0.00%
01020752 - 56400	Books and Periodicals	82	0	500	500	0	100	(80.00%)
Total Operating Expenses		270,297	291,895	292,494	386,236	308,321	301,060	2.93%
01020753 - 57400	Machinery and Equipment	144,156	0	0	0	0	0	0.00%
Total Capital Outlay		144,156	0	0	0	0	0	0.00%
Total Information Systems		661,759	596,217	608,803	706,865	492,166	646,691	6.22%

General Fund: **Planning Department** (0100-008)
Responsible Manager/Title: Erin Reinders, Planning Director

Mission Statement

The mission of the Department of Planning is to provide quality public service and create a safe, function and attractive city through coordinated community visioning, comprehensive planning, mapping, and development review.

Functions and Responsibilities

- *Coordinates community planning and development within the City of Unalaska.*
- *Provides information, guidance, and direction on land use issues and regulations to city staff, elected and appointed official as well as the public.*
- *Guides the annual development process of the Capital and Major Maintenance Plan.*
- *Serves as staff for the Planning Commission and Platting Board.*

Departmental Goals

- *To demonstrate a high level of energy and commitment to serve and engage the public.*
- *To assist applicants in achieving their development goals while administering the Code of Ordinances.*
- *To guide community growth and development as outlined in the City's Comprehensive Plan.*
- *To streamline and improve the five year Capital and Major Maintenance Plan.*
- *To expand breadth and depth of the City's Geographic Information System.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Increase the opportunity for public input in the CMMP development process and increase the ease of use of the CMMP document.	Streamline and improve the five year Capital and Major Maintenance Plan.
Create new GIS layers and improve the quality data within existing ones.	Expand the breadth and depth of the City's Geographic Information System.
Ensure that Title 8, other sections of Code and various Planning Documents remain relevant and applicable.	Guide community growth and development, assist applicants in achieving their development goals, and demonstrate energy and commitment to serve and engage the public.
Provide training, education and engagement opportunities for the City Staff, Public Officials, and the Community at large.	Guide community growth and development, and demonstrate energy and commitment to serve and engage the public.

Performance Measures

<i>To demonstrate a high level of energy and commitment to serve and engage the public.</i>	FY 14 (Actual)	FY 15 (Target)
Annually increase number of planning education and outreach techniques utilized.	8 <i>(New this year: Story Time & Box City Display)</i>	10

<i>To assist applicants in achieving their development goals while administering the Code of Ordinances. and To guide community growth and development as outlined in the City's Comprehensive Plan.</i>	FY 14 (Actual)	FY 15 (Target)
Present platting, zone amendment, variance and conditional use applications to the Planning Commission with no more than 4 recommended conditions of approval.	86% <i>(18 of 21 applications in 2013)</i>	100%

<i>Coordinates community planning and development within the City of Unalaska.</i>	FY 14 (Actual)	FY 15 (Target)
Successfully address the work program improvements and initiatives identified in the Planning Commission Annual Report for the coming year.	78% <i>(7 of 9 items in the 2012 Report including: Revised CMMP Process, GIS Mapping Documents, Newsletters, Published Meeting & Submittal Schedule)</i>	100%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Planning								
Planning								
01020851 - 51100	Salaries and Wages	192,600	190,040	218,770	223,505	133,075	210,962	(3.60%)
01020851 - 51300	Overtime	0	52	500	500	26	500	0.00%
01020851 - 52100	Health Insurance Benefit	40,761	56,323	79,200	79,200	56,380	82,800	4.50%
01020851 - 52200	FICA & Medicare Emplr Match	14,901	14,601	16,774	17,136	10,233	16,178	(3.60%)
01020851 - 52300	PERS Employer Contribution	61,099	65,393	77,188	78,877	29,270	93,106	20.60%
01020851 - 52400	Unemployment Insurance	1,654	1,368	2,071	2,071	993	1,379	(33.40%)
01020851 - 52500	Workers Compensation	717	742	960	980	545	954	(0.60%)
Total Personnel Expenses		311,732	328,518	395,463	402,269	230,522	405,879	2.63%
01020852 - 53230	Legal Services	702	5,835	4,000	4,000	0	4,000	0.00%
01020852 - 53240	Engineering/Architectural Svs	0	0	75,000	75,000	0	80,000	6.70%
01020852 - 53260	Training Services	815	2,810	5,000	5,000	1,205	5,000	0.00%
01020852 - 53300	Other Professional Svs	421	737	2,000	2,000	796	2,000	0.00%
01020852 - 53430	Survey Services	831	66,234	75,000	135,823	10,725	79,000	5.30%
01020852 - 53490	Other Technical Services	0	3,955	20,000	28,945	8,945	15,000	(25.00%)
01020852 - 54110	Water / Sewerage	0	560	0	0	427	0	0.00%
01020852 - 54210	Solid Waste	0	116	0	0	77	0	0.00%
01020852 - 54230	Custodial Services/Supplies	0	112	0	0	0	0	0.00%
01020852 - 54300	Repair/Maintenance Services	1,872	3,160	1,500	1,500	0	1,500	0.00%
01020852 - 54410	Buildings/Land Rental	222	137	200	200	280	200	0.00%
01020852 - 54420	Equipment Rental	41	30	50	61	23	50	0.00%
01020852 - 55310	Telephone / Fax/TV	2,776	1,304	4,000	4,000	892	4,000	0.00%
01020852 - 55901	Advertising	0	250	0	0	0	0	0.00%
01020852 - 55903	Travel and Related Costs	7,677	11,035	12,000	12,213	6,634	15,000	25.00%
01020852 - 55905	Postal Services	277	522	500	500	766	500	0.00%
01020852 - 55906	Membership Dues	605	815	1,500	1,500	1,039	1,500	0.00%
01020852 - 55908	Employee Moving Costs	2,688	0	0	924	5,312	0	0.00%
01020852 - 56100	General Supplies	111	1,049	7,000	2,000	70	2,000	(71.40%)
01020852 - 56120	Office Supplies	9,045	14,405	5,000	10,000	5,186	11,000	120.00%
01020852 - 56150	Computer Hardware / Software	0	72	5,000	5,000	1,074	3,000	(40.00%)
01020852 - 56220	Electricity	0	312	0	0	305	0	0.00%
01020852 - 56260	Gasoline for Vehicles	986	913	1,000	1,000	561	1,000	0.00%
01020852 - 56320	Business Meals	97	413	500	500	158	900	80.00%
01020852 - 56330	Food/Bev/Related Emp Apprctn	634	554	600	600	506	800	33.30%
01020852 - 56400	Books and Periodicals	157	367	300	300	222	300	0.00%
01020852 - 57100	Land	11,414	0	0	0	0	0	0.00%
Total Operating Expenses		41,371	115,697	220,150	291,065	45,204	226,750	3.00%
Total Planning		353,103	444,215	615,613	693,335	275,726	632,629	2.76%

General Fund: **Police and Admin.** (0100-011)
Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provides comprehensive police services, including community patrols, emergency responses and criminal investigations*
- *Manages, coordinates, and provides administrative support for all divisions of the Department of Public Safety*
- *Operates the local office of the Alaska Dept. of Motor Vehicles*
- *Enforces animal control ordinances, cares for impounded animals and educates the public about animal welfare issues*

Departmental Goals

- *To maintain a highly skilled staff through departmental training and continuing professional education*
- *To promote community security through an ongoing commitment to reviewing, improving and maintaining the City's disaster preparedness and emergency response capabilities*
- *To promptly respond to calls for service and other public needs in order to provide services which resolve problems and protect persons and property*
- *To promote productive community partnerships through education, outreach and public relations programs*
- *To keep policies and procedures current*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continue to draft, update, and finalize SOGs	Keep policies and procedures current
Continue to build community partnerships through the development of social media presence, the standardization of public education and outreach programs, and increased collaboration with local media to disseminate public safety announcements and information	Promote productive community partnerships through public outreach, education and public relations programs
Focus on improving investigative skills of junior officers utilizing in-house and guest instructors.	Maintain a highly skilled staff through departmental training
Conduct a full scale exercise	Promote community security through improving disaster preparedness

Review and investigate updates for the City Emergency Operations Plan	Promote community security through improving disaster preparedness
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Performance Measures

<i>Promptly respond to calls for service and other public needs in order to provide services which resolve problems and protect persons and property.</i>	CY 2010	CY 2011	CY 2012	CY 2013
Achieve an 80% case clearance/conviction rate for suspects charged with criminal offenses.	75%	83%	68%	44%

* This measure will be eliminated in future years as it relies heavily upon the performance of other agencies.

<i>Promptly respond to calls for service and other public needs in order to provide services which resolve problems and protect persons and property.</i>	CY 2013			
Close 80% of all motor vehicle accident reports within 21 days of initial report.	62%			

* This measure will replace the case clearance/conviction based measure listed above.

<i>Maximize storage space through the use of technology(FY14 Goal)</i>	FY 2011	FY 2012	FY 2013	FY 2014
Convert 5-years of paper records into digital archives each fiscal year.	11	7	4	15

* This measure will be eliminated in future years as paper records have all be converted to digital format.

<i>To promote productive community partnerships</i>	CY 2013			
Conduct 20 public outreach, education, and public relations efforts within the calendar year.	18			

* This measure will replace the conversion of paper records measure listed above.

<i>To maintain a highly skilled staff</i>	FY 2011	FY 2012	FY 2013	FY 2014
Plan and conduct one (1) full-scale exercise annually involving at least 2 or more departments or agencies.	1	1	1	1

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Safety								
Police and Admin								
01021151 - 51100	Salaries and Wages	1,434,952	1,437,984	1,607,386	1,612,514	992,070	1,365,650	(15.00%)
01021151 - 51200	Temporary Employees	12,539	9,295	0	0	0	0	0.00%
01021151 - 51300	Overtime	114,477	183,861	108,740	108,740	110,197	108,735	0.00%
01021151 - 52100	Health Insurance Benefit	293,261	444,298	564,960	564,960	382,935	452,640	(19.90%)
01021151 - 52200	FICA & Medicare Emplr Match	119,199	124,104	131,287	131,679	84,306	112,670	(14.20%)
01021151 - 52300	PERS Employer Contribution	496,037	568,608	593,573	595,403	233,691	624,071	5.10%
01021151 - 52400	Unemployment Insurance	9,216	12,562	15,131	15,131	4,013	7,593	(49.80%)
01021151 - 52500	Workers Compensation	25,438	28,609	35,098	35,229	22,630	41,567	18.40%
Total Personnel Expenses		2,505,120	2,809,321	3,056,175	3,063,656	1,829,842	2,712,926	(11.23%)
01021152 - 53230	Legal Services	390	2,595	5,000	5,000	0	4,000	(20.00%)
01021152 - 53260	Training Services	35,043	9,514	18,000	18,000	4,711	16,000	(11.10%)
01021152 - 53264	Education Reimbursement	11,374	8,114	14,000	14,000	1,200	10,000	(28.60%)
01021152 - 53300	Other Professional Svs	12,140	11,527	15,000	15,000	982	19,000	26.70%
01021152 - 53410	Software / Hardware Support	305	3,376	4,000	4,000	1,016	4,000	0.00%
01021152 - 54110	Water / Sewerage	1,221	1,351	1,900	1,900	771	1,600	(15.80%)
01021152 - 54210	Solid Waste	2,481	1,846	3,500	3,500	1,618	3,500	0.00%
01021152 - 54230	Custodial Services/Supplies	12,023	12,039	14,000	14,000	7,197	14,000	0.00%
01021152 - 54300	Repair/Maintenance Services	7,785	5,750	11,000	11,000	2,422	7,000	(36.40%)
01021152 - 54410	Buildings / Land Rental	875	200	800	800	1,376	2,000	150.00%
01021152 - 55310	Telephone / Fax/TV	25,534	16,746	26,000	26,000	11,046	22,000	(15.40%)
01021152 - 55320	Network / Internet	958	809	1,200	1,200	626	1,200	0.00%
01021152 - 55330	Radio	3,113	247	8,000	10,295	3,913	18,000	125.00%
01021152 - 55901	Advertising	976	625	1,000	1,000	395	1,500	50.00%
01021152 - 55902	Printing and Binding	393	2,833	2,000	2,000	0	2,500	25.00%
01021152 - 55903	Travel and Related Costs	25,326	36,832	32,000	32,504	16,300	30,000	(6.30%)
01021152 - 55904	Banking / Credit Card Fees	0	604	3,600	3,600	1,553	3,600	0.00%
01021152 - 55905	Postal Services	2,327	2,369	4,000	4,000	567	3,000	(25.00%)
01021152 - 55906	Membership Dues	1,230	1,125	2,000	2,000	1,699	2,000	0.00%
01021152 - 55907	Permit Fees	0	0	0	0	50	0	0.00%
01021152 - 55908	Employee Moving Costs	3,989	21,703	15,000	15,000	0	11,000	(26.70%)
01021152 - 55909	Investigations	1,800	10,036	13,000	13,000	23,500	17,000	30.80%
01021152 - 55910	Impound Fees Exp	1,429	1,100	3,000	3,000	2,400	3,000	0.00%
01021152 - 55999	Other	0	250	0	0	0	0	0.00%
01021152 - 56100	General Supplies	40,270	41,133	32,023	43,134	50,016	34,000	6.20%
01021152 - 56106	Disaster Supplies	2,611	3,533	3,000	3,000	0	3,000	0.00%
01021152 - 56120	Office Supplies	21,298	29,410	14,000	14,000	22,882	12,000	(14.30%)
01021152 - 56150	Computer Hardware / Software	899	7,031	5,000	5,000	0	5,000	0.00%
01021152 - 56160	Uniforms	11,648	13,821	14,000	14,000	6,095	12,500	(10.70%)
01021152 - 56220	Electricity	36,640	31,096	36,000	36,000	25,766	40,000	11.10%
01021152 - 56230	Propane	60	0	100	100	0	100	0.00%
01021152 - 56240	Heating Oil	33,715	27,154	35,000	35,000	16,971	35,000	0.00%
01021152 - 56260	Gasoline for Vehicles	23,478	23,199	20,000	20,000	11,773	21,000	5.00%
01021152 - 56310	Food/Bev/Related for Programs	13	618	500	500	47	500	0.00%
01021152 - 56320	Business Meals	90	412	300	300	90	300	0.00%
01021152 - 56330	Food/Bev/Related Emp Apprctn	3,497	2,981	5,000	5,000	1,929	4,000	(20.00%)
01021152 - 56400	Books and Periodicals	616	2,944	845	1,010	554	1,600	89.30%
01021152 - 56450	Grants (Supplies)	8,396	17,393	0	49,593	11,119	14,343	0.00%
Total Operating Expenses		333,944	352,318	363,768	427,436	230,584	379,243	4.25%
01021153 - 57400	Machinery and Equipment	15,830	23,090	48,250	48,250	0	48,250	0.00%
Total Capital Outlay		15,830	23,090	48,250	48,250	0	48,250	0.00%
Total Police and Admin		2,854,894	3,184,730	3,468,193	3,539,342	2,060,426	3,140,419	(9.45%)

General Fund: **Corrections** (0100-014)
Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide secure housing for persons being held on criminal charges, those in need of protective custody, and persons being held at the request of Federal agencies*
- *Process and oversee prisoner booking, meals, transportation and visitation*
- *Provide fingerprint services for the community in non-criminal matters*

Departmental Goals

- *To provide a clean and safe environment for prisoners and staff*
- *To foster excellent working relationships with other agencies and organizations*
- *To ensure that staff members maintain a high level of professionalism and training*
- *To keep policies and procedures up to date for efficient operations and compliance with the community jails program*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Remodel cell #2 to reduce likelihood of injury to high risk inmates	Provide clean, safe & healthful environment for prisoners and staff.
Review and revise current SOGs and policies	Keep policies and procedures current
Develop tracking system for employee training	High level of professionalism and training
Evaluate implementation of State DOC records management system	High level of professionalism and training
Schedule annual meetings with clinic staff, mental health providers, and other stakeholders on best practices for protective custodies	Fosters excellent working relationships with other agencies and organizations

Performance Measures

<i>To ensure that staff members maintain a high level of professionalism and training</i>	FY 2012	FY 2013	FY 2014	
Establish a baseline minimum of 16-hours in-service training for the 80% of the staff	100%	100%	100%	

<i>To ensure that staff members maintain a high level of professionalism and training</i>	FY 2013	FY 2014		
Conduct one in-house corrections based exercise per fiscal year.	1	1		

<i>To foster excellent working relationships with other agencies and organizations</i>	FY 2013	FY 2014		
Maintain 95% acceptance rate for fingerprint returns	100	92		

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Safety								
Corrections								
01021451 - 51100	Salaries and Wages	344,932	396,988	407,086	408,368	266,154	417,666	2.60%
01021451 - 51200	Temporary Employees	0	0	0	0	15,955	0	0.00%
01021451 - 51300	Overtime	19,338	16,063	24,580	24,580	18,654	25,318	3.00%
01021451 - 52100	Health Insurance Benefit	76,802	125,155	147,840	147,840	109,034	154,560	4.50%
01021451 - 52200	FICA & Medicare Emplr Match	27,755	31,590	33,021	33,119	23,008	33,999	3.00%
01021451 - 52300	PERS Employer Contribution	121,212	144,431	149,383	149,840	61,801	190,432	27.50%
01021451 - 52400	Unemployment Insurance	2,652	3,135	3,958	3,958	1,391	2,593	(34.50%)
01021451 - 52500	Workers Compensation	8,048	9,246	11,003	11,036	8,142	13,406	21.80%
Total Personnel Expenses		600,738	726,608	776,871	778,741	504,139	837,974	7.87%
01021452 - 53230	Legal Services	0	0	500	500	0	500	0.00%
01021452 - 53260	Training Services	1,600	50	2,800	2,800	0	2,800	0.00%
01021452 - 53264	Education Reimbursement	2,000	0	1,500	1,500	0	1,500	0.00%
01021452 - 53300	Other Professional Svs	215	0	1,000	1,000	317	1,000	0.00%
01021452 - 53310	Protective Custody Medical	0	2,000	500	500	0	500	0.00%
01021452 - 54110	Water / Sewerage	407	450	500	500	293	550	10.00%
01021452 - 54210	Solid Waste	2,376	1,598	3,200	3,200	833	3,000	(6.30%)
01021452 - 54230	Custodial Services/Supplies	6,105	5,398	4,500	4,500	3,263	4,500	0.00%
01021452 - 55310	Telephone / Fax/TV	2,890	2,704	3,200	3,200	1,228	3,200	0.00%
01021452 - 55330	Radio	2,510	0	2,500	4,975	2,727	4,000	60.00%
01021452 - 55390	Other Communications	0	0	0	0	539	0	0.00%
01021452 - 55902	Printing and Binding	83	0	250	250	0	250	0.00%
01021452 - 55903	Travel and Related Costs	2,781	0	3,000	3,000	0	3,000	0.00%
01021452 - 55905	Postal Services	200	200	200	200	200	200	0.00%
01021452 - 55906	Membership Dues	380	40	300	300	300	300	0.00%
01021452 - 55907	Permit Fees	150	150	150	150	150	150	0.00%
01021452 - 56100	General Supplies	21,359	10,627	8,721	11,721	4,403	8,900	2.10%
01021452 - 56120	Office Supplies	1,009	2,873	1,900	1,900	851	1,900	0.00%
01021452 - 56160	Uniforms	1,609	1,566	1,587	1,587	407	1,900	19.70%
01021452 - 56220	Electricity	12,213	10,905	14,000	14,000	8,589	14,800	5.70%
01021452 - 56240	Heating Oil	11,238	9,051	14,750	14,750	5,282	14,750	0.00%
01021452 - 56260	Gasoline for Vehicles	2,609	2,578	2,000	2,000	1,259	2,100	5.00%
01021452 - 56310	Food/Bev/Related for Programs	15,757	15,774	24,500	24,500	12,640	24,500	0.00%
01021452 - 56320	Business Meals	0	0	0	0	80	0	0.00%
01021452 - 56330	Food/Bev/Related Emp Apprctn	241	163	500	500	339	500	0.00%
01021452 - 56400	Books and Periodicals	0	0	200	200	0	200	0.00%
Total Operating Expenses		87,732	66,126	92,258	97,733	43,699	95,000	2.97%
Total Corrections		688,471	792,734	869,129	876,474	547,838	932,974	7.35%

General Fund: **Fire&EMS, and Communications** (0100-015)
Responsible Manager/Title: Jamie Sunderland, Director of Public Safety

Mission Statement

We, in partnership with the community, will provide the residents and visitors of Unalaska with professional public safety services. Our members will be accountable to and respectful of our diverse population. We will exercise leadership, encourage community involvement and promote education to make Unalaska a safe and desirable place to live.

Functions and Responsibilities

- *Provide fire prevention, fire suppression, and rescue services including emergency medical services*
- *Coordinate emergency response to hazardous materials incidents and natural or manmade disasters*
- *Recruit and train an effective and dedicated staff of community volunteers for fire and rescue services*
- *Educate the public, issue and monitor burn permits, and assist in the review of building plans and permits to include code inspections*
- *Provide radio dispatch for police, fire, EMS, Alaska State Troopers and other emergency agencies*

Departmental Goals

- *To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely*
- *To take the lead in promoting fire safety and emergency preparedness within the community*
- *To reduce the risk and consequences of emergencies through the provision of fire prevention, health, and safety training*
- *To maintain productive community partnerships through education and outreach*
- *To ensure the most effective Emergency Communications possible for the citizens and visitors of the City of Unalaska by providing expedient and appropriate response to calls for service*
- *To greet those who call us for assistance with courtesy and compassion, keeping in mind that they are often under stress and unaware of what information is needed and why certain actions must be taken*
- *To support the delivery of quality Public Safety services by keeping policies and procedures current and utilizing industry best practice*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Review and update Fire/EMS policies and SOG's	Keep policies, protocols, guidelines current
Plan and conduct fire prevention, health, and safety education and outreach campaigns throughout the year.	Reduce the risk/consequences of emergencies
Develop pre-incident plans for all high	Reduce the risk/consequences of

risk/high hazard facilities within the jurisdiction.	emergencies
Improve response times and increase number of responders in order to meet NFPA 1720 staffing and response time criteria for response to a suburban area.	Maintain team that responds quickly, makes a positive difference, and returns home safely
Investigate customer service training for public safety personnel	Provide assistance with courtesy and compassion for our customers

Performance Measures

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2011	FY 2012	FY 2013	FY 2014
Maintain a minimum of 17 personnel certified at or above the FFI level.	11	12	15	10

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
<i>Respond to calls for structural fires with a minimum of 10 responders on scene within 10 minutes after dispatch 80% of the time.</i>	N/A			

* This measure as worded was inadequate due to a low number of responses for "structural fires" an updated version of this metric is proposed below

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Respond to and arrive on scene of calls for fire or rescue services (on the road system) within 10 minutes 80% of the time; and	79%			
Within 15 minutes 90% of the time.	95%			

* This measure is updated and CY13 data includes calls not on the road system. This measure replaces the 10 responders on scene within 10 minutes metric above.

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Maintain a minimum of 20 personnel certified at or above the EMT 1 level; and	27			
A minimum of 8 of those certified at or above the EMT 2 level	17			

* This measure is new

<i>To recruit and maintain an active, well trained and healthy team that responds quickly, makes a positive difference, and returns home safely.</i>	FY 2014			
Respond to and arrive on scene of calls for Emergency Medical Services (on the road system) within 10 minutes 80% of the time; and	70%			
Within 15 minutes 90% of the time.	89%			

* This measure is new and CY13 data includes calls not on the road system.

<i>To reduce the risk and consequences of emergencies through the provision of fire prevention, health, and safety training.</i>	FY 2014			
Review, update, or develop pre-incident plans annually for 100% of the high risk/high value facilities as listed in the Hazard Mitigation Plan or as designated by the Fire Chief.	52%*			

* This measure was new for FY 14; therefore data only reflects 6-months (July 2013-Dec 2013) of work had this measure been in effect the full year it likely would have been met.

<i>To ensure the most effective Emergency Communications possible for the citizens and visitors of the City of Unalaska by providing expedient and appropriate response to calls for service.</i>	FY 2014			
Receive, process, and dispatch all “emergency calls” within 60 seconds 80% of the time; and	76%			
Within 106 seconds 95% of the time.	96%			

* This measure is new.

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Safety								
Fire, EMS, and Communications								
01021551 - 51100	Salaries and Wages	116,636	246,978	283,240	285,959	146,297	589,530	108.10%
01021551 - 51200	Temporary Employees	37,174	30,306	46,640	46,640	23,006	46,640	0.00%
01021551 - 51300	Overtime	35,887	43,432	19,884	19,884	25,245	48,000	141.40%
01021551 - 52100	Health Insurance Benefit	29,401	80,848	105,600	105,600	58,270	248,400	135.20%
01021551 - 52200	FICA & Medicare Emplr Match	14,482	24,499	26,759	26,967	14,883	52,341	95.60%
01021551 - 52300	PERS Employer Contribution	49,816	101,649	106,207	107,177	37,580	278,232	162.00%
01021551 - 52400	Unemployment Insurance	1,250	2,721	2,828	2,828	771	4,167	47.30%
01021551 - 52500	Workers Compensation	8,513	14,986	15,880	16,049	11,391	27,290	71.90%
Total Personnel Expenses		293,158	545,419	607,038	611,104	317,444	1,294,600	113.27%
01021552 - 53230	Legal Services	0	0	800	800	0	800	0.00%
01021552 - 53260	Training Services	16,119	6,387	16,800	16,800	3,524	16,300	(3.00%)
01021552 - 53264	Education Reimbursement	0	0	5,000	5,000	0	2,500	(50.00%)
01021552 - 53300	Other Professional Svs	25,012	24,998	23,770	29,055	11,477	38,040	60.00%
01021552 - 53410	Software / Hardware Support	1,995	0	0	0	0	0	0.00%
01021552 - 54110	Water / Sewerage	339	650	400	400	162	400	0.00%
01021552 - 54210	Solid Waste	2,931	2,121	3,000	3,000	1,202	3,000	0.00%
01021552 - 54230	Custodial Services/Supplies	11,000	11,000	12,000	12,000	6,606	11,500	(4.20%)
01021552 - 54300	Repair/Maintenance Services	1,500	331	1,500	1,500	0	5,500	266.70%
01021552 - 54410	Buildings / Land Rental	2,985	3,173	3,200	3,200	3,173	3,200	0.00%
01021552 - 55310	Telephone / Fax/TV	3,257	3,264	5,000	5,000	2,077	5,000	0.00%
01021552 - 55330	Radio	2,312	400	7,998	14,650	8,251	7,950	(0.60%)
01021552 - 55901	Advertising	356	475	502	502	0	0	(100.00%)
01021552 - 55902	Printing and Binding	361	611	1,000	1,030	0	1,000	0.00%
01021552 - 55903	Travel and Related Costs	22,436	27,782	25,482	25,482	22,974	31,422	23.30%
01021552 - 55905	Postal Services	1,600	800	800	800	800	800	0.00%
01021552 - 55906	Membership Dues	0	839	1,200	1,200	819	1,400	16.70%
01021552 - 55908	Employee Moving Costs	4,227	2,680	6,000	6,000	3,915	0	(100.00%)
01021552 - 56100	General Supplies	40,930	42,780	103,875	109,113	25,970	48,675	(53.10%)
01021552 - 56120	Office Supplies	1,288	12,642	2,197	2,197	1,777	4,000	82.10%
01021552 - 56150	Computer Hardware / Software	0	4,758	0	0	0	0	0.00%
01021552 - 56160	Uniforms	24,493	9,970	29,800	44,916	18,559	29,100	(2.30%)
01021552 - 56220	Electricity	5,316	4,887	9,000	9,000	2,698	9,000	0.00%
01021552 - 56240	Heating Oil	16,567	13,457	16,000	16,000	4,974	16,000	0.00%
01021552 - 56260	Gasoline for Vehicles	4,713	4,224	4,000	4,000	2,605	4,000	0.00%
01021552 - 56270	Diesel for Equipment	2,230	2,670	2,500	2,500	923	2,500	0.00%
01021552 - 56310	Food/Bev/Related for Programs	0	0	0	0	0	500	0.00%
01021552 - 56320	Business Meals	467	463	600	600	389	600	0.00%
01021552 - 56330	Food/Bev/Related Emp Apprctn	1,595	2,271	3,700	3,700	1,604	4,400	18.90%
01021552 - 56400	Books and Periodicals	0	459	1,000	1,000	1,166	1,400	40.00%
Total Operating Expenses		194,029	184,090	287,124	319,445	125,645	248,987	(13.28%)
Total Fire, EMS, and Communications		487,187	729,509	894,162	930,548	443,089	1,543,587	72.63%

General Fund: **Department** (0100-020)
Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Manages, coordinates, and provides administrative support for all divisions within the Department of Public Works.*
- *Provides administrative support for all divisions of the Department of Public Utilities.*
- *Provides in-house engineering and surveying services.*
- *Manages the City's capital projects.*
- *Issues building, demolition, and excavation permits.*

Departmental Goals

- *To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.*
- *To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.*
- *To work cooperatively with other departments to ensure efficient use of City resources.*
- *To provide a safe, efficient work environment for all employees.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Revise Ordinance and processes for Building, Demolition, and Excavation Permits.	To provide outstanding services which enhance the quality of life and contribute to the economic development of the City.
Research opportunities to improve project advertisement and allow bid submittals through electronic methods.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Work to update Capital Project bidding and closeout documents.	To ensure that capital projects are completed in a high-quality, cost effective, and timely manner.
Continue to work with other City Departments to maintain the GIS System.	To work cooperatively with other departments to ensure efficient use of City resources.
Continue to work with the Finance Department to improve the Grant reporting system.	To work cooperatively with other departments to ensure efficient use of City resources.

Performance Measures

<i>90% of Capital Project contracts closed during FY14 will have been completed within the number of working days allotted in the original contract.</i>	FY14 (Actual)	FY15 (Target)
Percent of contracts closed in the allotted time	90%	90%

<i>100% of the low bids on the Capital Projects will be within 10% of the Engineers Estimate.</i>	FY14 (Actual)	FY15 (Target)
Percent of low bids within 10% of Eng. Est.		100%

<i>100% of the Building Permits will be processed within 14 days.</i>	FY14 (Actual)	FY15 (Target)
Percent of Building Permits processed within 14 days	35%	100%

City of Unalaska
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Works								
DPW Admin & Engineering								
01022051 - 51100	Salaries and Wages	246,272	222,152	263,186	264,140	173,981	260,956	(0.80%)
01022051 - 51200	Temporary Employees	3,732	1,701	0	0	0	0	0.00%
01022051 - 51300	Overtime	0	26	125	125	0	375	200.00%
01022051 - 52100	Health Insurance Benefit	53,206	69,938	99,000	99,000	72,176	103,500	4.50%
01022051 - 52200	FICA & Medicare Emplr Match	19,159	17,146	20,138	20,502	13,327	19,990	(0.70%)
01022051 - 52300	PERS Employer Contribution	82,106	76,701	93,595	95,291	36,579	114,623	22.50%
01022051 - 52400	Unemployment Insurance	1,698	1,760	2,645	2,645	1,101	1,740	(34.20%)
01022051 - 52500	Workers Compensation	2,986	2,535	3,895	3,985	2,325	3,967	1.90%
01022051 - 52900	Other Employee Benefits	445	471	780	780	408	780	0.00%
Total Personnel Expenses		409,604	392,431	483,364	486,468	299,898	505,931	4.67%
01022052 - 53230	Legal Services	741	2,553	1,000	1,500	1,491	1,000	0.00%
01022052 - 53240	Engineering/Architectural Svs	60,641	33,669	35,000	35,000	7,098	35,000	0.00%
01022052 - 53260	Training Services	1,188	1,866	4,000	4,000	1,456	2,000	(50.00%)
01022052 - 53264	Education Reimbursement	0	0	2,000	2,000	0	0	(100.00%)
01022052 - 53300	Other Professional Svs	940	619	1,000	2,500	301	1,000	0.00%
01022052 - 53430	Survey Services	346	0	1,000	1,000	0	0	(100.00%)
01022052 - 54110	Water / Sewerage	777	1,282	900	900	519	900	0.00%
01022052 - 54210	Solid Waste	2,465	2,082	2,500	2,500	1,595	2,500	0.00%
01022052 - 54230	Custodial Services/Supplies	12,435	12,304	14,000	14,000	7,932	14,000	0.00%
01022052 - 54300	Repair/Maintenance Services	3,844	4,327	2,500	2,500	1,391	4,500	80.00%
01022052 - 55310	Telephone / Fax/TV	6,729	3,882	8,000	8,000	2,452	8,000	0.00%
01022052 - 55901	Advertising	518	1,669	500	800	535	500	0.00%
01022052 - 55903	Travel and Related Costs	10,558	2,287	15,000	15,000	3,586	15,000	0.00%
01022052 - 55905	Postal Services	927	1,350	1,000	1,000	450	1,000	0.00%
01022052 - 55906	Membership Dues	473	594	1,000	1,000	519	1,000	0.00%
01022052 - 55908	Employee Moving Costs	0	4,633	0	0	0	0	0.00%
01022052 - 55999	Other	0	90	0	0	0	0	0.00%
01022052 - 56100	General Supplies	9,092	4,882	4,000	5,500	5,045	4,000	0.00%
01022052 - 56120	Office Supplies	12,275	6,297	10,000	10,310	5,366	10,000	0.00%
01022052 - 56150	Computer Hardware / Software	7,291	1,998	1,000	1,000	0	0	(100.00%)
01022052 - 56220	Electricity	32,698	30,750	35,000	33,475	16,282	35,000	0.00%
01022052 - 56240	Heating Oil	73,166	66,080	60,000	58,475	28,712	60,000	0.00%
01022052 - 56260	Gasoline for Vehicles	2,918	1,908	2,500	2,500	1,130	2,500	0.00%
01022052 - 56320	Business Meals	0	439	300	300	0	300	0.00%
01022052 - 56330	Food/Bev/Related Emp Apprctn	4,831	4,061	4,000	5,500	4,307	4,000	0.00%
01022052 - 56400	Books and Periodicals	0	897	1,500	3,050	2,118	1,500	0.00%
Total Operating Expenses		244,851	190,519	207,700	211,810	92,284	203,700	(1.93%)
01022053 - 57300	Improvements & Infrastructure	4,090	90,892	0	7,619	9,558	0	0.00%
Total Capital Outlay		4,090	90,892	0	7,619	9,558	0	0.00%
Total DPW Admin & Engineering		658,545	673,843	691,064	705,896	401,740	709,631	2.69%

General Fund: **Street and Roads** (0100-022)
Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Maintains and repairs roads, bridges, and paved parking areas*
- *Provides snow removal services for City roads, walkways and parking lots*
- *Maintains and repairs the storm drainage system*
- *Maintains and repairs traffic control and safety systems, including street signs and guardrails*

Departmental Goals

- *To promote public safety and quality of life by ensuring that local roadways are well maintained and in good repair*
- *To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program*
- *To reduce annual operating expenditures through development and implementation of a long-range, comprehensive plan for construction and maintenance of City streets and roads*
- *Develop permanent and Gravel Storage, and Snow dump area*
- *Promote safe operation of all vehicles, equipment and tools.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Work with the City Engineer on repaving all the City Paved roadways, and improve paved road drainage	To promote public safety and quality of life by ensuring that local roadways are clear and in good repair.
Work with other City Departments to collect and record additional data for the City's GIS System.	To enhance and protect the value of the City's infrastructure assets through a comprehensive maintenance program.
Develop snow storage and melt containment area for City snow.	This will be a regulatory required by EPA; site locates and design should be on the CMMP.
Emphasize employee safety training and high standards for work performance to reduce the accidents.	To promote safe operation of all vehicles, equipment and tools.

Performance Measures

<i>Clean 30% (2.4 miles) of all Class A and B Road drainage ditches on an annual basis</i>	FY14 (Actual)	FY15 (Target)
Percentage of Class A and Class B drainage ditches cleaned	48%	30%

<i>Clean 50% (4) of the City's Storm Drain Sediment Separators annually</i>	FY14 (Actual)	FY15 (Target)
Percentage of Storm Drain Sediment Separators cleaned	75%	50%

<i>Jet Rod & Vactor 30% (43) of Storm Drain Road Crossings Annually</i>	FY14 (Actual)	FY15 (Target)
Percentage of Storm Drain Road Crossings Vactored and Jet Roded	15%	30%

<i>To have 0 employee motor vehicle accidents</i>	FY14 (Actual)	FY15 (Target)
Number of Vehicle Accidents	0	0

City of Unalaska
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Expenditures
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Works								
Streets and Roads								
01022251 - 51100	Salaries and Wages	761,721	789,968	791,666	791,666	552,230	827,214	4.50%
01022251 - 51200	Temporary Employees	15,751	26,753	31,680	31,680	20,786	33,020	4.20%
01022251 - 51300	Overtime	104,380	67,120	50,000	50,000	40,259	50,000	0.00%
01022251 - 52100	Health Insurance Benefit	139,955	221,841	264,000	264,000	194,233	276,000	4.50%
01022251 - 52200	FICA & Medicare Emplr Match	67,461	67,614	66,811	66,811	46,456	69,633	4.20%
01022251 - 52300	PERS Employer Contribution	281,289	302,766	296,740	296,740	129,480	381,834	28.70%
01022251 - 52400	Unemployment Insurance	4,733	6,098	7,653	7,653	2,131	5,026	(34.30%)
01022251 - 52500	Workers Compensation	33,829	40,562	45,466	45,466	30,755	50,210	10.40%
01022251 - 52900	Other Employee Benefits	4,592	4,610	5,460	5,460	3,239	5,720	4.80%
Total Personnel Expenses		1,413,711	1,527,332	1,559,476	1,559,476	1,019,570	1,698,657	8.92%
01022252 - 53260	Training Services	7,311	1,150	4,000	4,000	1,515	4,000	0.00%
01022252 - 53300	Other Professional Svs	1,358	2,570	3,000	3,000	2,523	3,000	0.00%
01022252 - 53430	Survey Services	1,855	3,325	3,000	3,000	750	3,000	0.00%
01022252 - 54210	Solid Waste	2,913	2,913	3,000	3,000	1,950	3,200	6.70%
01022252 - 54300	Repair/Maintenance Services	376	490	4,000	4,000	0	4,000	0.00%
01022252 - 54420	Equipment Rental	0	0	7,000	7,000	2,400	7,000	0.00%
01022252 - 54500	Construction Services	0	14,540	7,000	7,000	4,055	7,000	0.00%
01022252 - 55200	General Insurance	869	0	0	0	0	0	0.00%
01022252 - 55310	Telephone / Fax/TV	569	778	1,000	1,000	187	1,200	20.00%
01022252 - 55330	Radio	1,737	1,700	2,500	2,500	204	2,500	0.00%
01022252 - 55903	Travel and Related Costs	0	0	4,000	4,000	2,324	4,000	0.00%
01022252 - 55907	Permit Fees	950	1,050	2,000	2,450	1,050	2,500	25.00%
01022252 - 56100	General Supplies	189,351	257,049	205,000	205,003	77,774	220,000	7.30%
01022252 - 56110	Sand / Gravel / Rock	415,937	411,455	418,024	418,024	0	418,024	0.00%
01022252 - 56120	Office Supplies	565	205	0	0	0	0	0.00%
01022252 - 56220	Electricity (streets lights)	68,431	42,827	60,000	60,000	24,138	60,000	0.00%
01022252 - 56230	Propane	335	525	600	600	334	1,000	66.70%
01022252 - 56260	Gasoline for Vehicles	9,127	8,949	9,000	9,000	5,213	9,500	5.60%
01022252 - 56270	Diesel for Equipment	114,760	109,999	95,000	95,000	79,804	103,095	8.50%
01022252 - 56400	Books and Periodicals	0	0	50	50	0	0	(100.00%)
Total Operating Expenses		816,443	859,524	828,174	828,627	204,219	853,019	3.00%
01022253 - 57300	Improvements & Infrastructure	3,280	0	39,500	39,500	0	39,500	0.00%
Total Capital Outlay		3,280	0	39,500	39,500	0	39,500	0.00%
Total Streets and Roads		2,233,434	2,386,857	2,427,150	2,427,603	1,223,789	2,591,176	6.76%

General Fund: **Receiving and Supply** (0100-023)
Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Provides shipping, receiving and delivery services for all City departments*
- *Processes work orders for other DPW divisions, capital projects, and utility funds*
- *Maintains reasonable inventory levels to minimize down time for numerous City departments including water, wastewater, powerhouse, electric, building maintenance, landfill, and the roads department.*
- *Tracks repairs, mileage, hours and fuel use for City vehicles and equipment*
- *Manages disposal of City wide surplus items and equipment*
- *Reviews and approves fuel and freight invoices*
- *Maintains Equipment titles, registrations and renewals*

Departmental Goals

- *Optimize inventory levels to keep the combination of carrying cost, reorder cost and equipment down-time to a minimum*
- *Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.*
- *Provide knowledgeable service and support to other City departments.*
- *Provide timely shipping, receiving and delivery services for all City departments.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Reduce the time between closing the Purchase Order and the date it is sent to City Hall for payment.	Provide timely shipping, receiving and delivery services for all City departments.
Work with Vehicle Maintenance Division to document and evaluate costs for various types and ages of light duty vehicles to define optimum lifecycle replacement schedules.	Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.
Construct accurate records of the interval between parts requested, parts ordered, parts received, and parts delivered to the requesting department.	<i>Keep accurate, timely records of rolling stock, parts inventory, and all fuel use including heating fuel, unleaded, and diesel.</i>

Performance Measures

<i>To save at least 5% on the cost of purchases through a consistent system of vendor price analysis.</i>	FY14 (Actual)	FY15 (Target)
Percent saved through vendors	40%	50%

<i>To deliver 80% of all departmental supplies/packages within 24 hours of receipt.</i>	FY14 (Actual)	FY15 (Target)
Percentage of Deliveries within 24 hours	81%	86%

<i>To maintain annual inventory discrepancies at less than 1%.</i>	FY Previous (Actual)	FY Next Year (Target)
Percentage of annual inventory discrepancies	0.08%	Maintain

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Expenditures
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Works								
Receiving and Supply								
01022351 - 51100	Salaries and Wages	122,002	116,618	125,194	125,194	83,321	130,330	4.10%
01022351 - 51300	Overtime	3,982	4,475	1,050	1,050	4,700	2,050	95.20%
01022351 - 52100	Health Insurance Benefit	29,107	41,858	54,120	54,120	34,177	56,580	4.50%
01022351 - 52200	FICA & Medicare Emplr Match	9,638	9,264	9,660	9,660	6,726	10,126	4.80%
01022351 - 52300	PERS Employer Contribution	41,451	43,455	44,667	44,667	17,686	57,801	29.40%
01022351 - 52400	Unemployment Insurance	925	1,035	1,446	1,446	445	951	(34.20%)
01022351 - 52500	Workers Compensation	4,047	4,720	5,576	5,576	3,521	6,658	19.40%
01022351 - 52900	Other Employee Benefits	877	832	1,326	1,326	548	1,069	(19.40%)
Total Personnel Expenses		212,029	222,257	243,039	243,039	151,124	265,565	9.27%
01022352 - 53260	Training Services	802	42	1,200	1,200	0	1,200	0.00%
01022352 - 53300	Other Professional Svs	402	383	500	500	367	500	0.00%
01022352 - 54300	Repair/Maintenance Services	1,168	1,038	0	0	0	0	0.00%
01022352 - 54420	Equipment Rental	0	0	0	0	360	800	0.00%
01022352 - 55310	Telephone / Fax/TV	1,717	794	2,100	2,100	524	2,100	0.00%
01022352 - 55330	Radio	0	0	150	150	0	150	0.00%
01022352 - 55903	Travel and Related Costs	200	300	2,100	2,100	0	2,100	0.00%
01022352 - 56100	General Supplies	1,994	1,411	2,130	2,130	1,548	2,130	0.00%
01022352 - 56120	Office Supplies	2,202	2,653	2,870	2,870	1,086	2,670	(7.00%)
01022352 - 56260	Gasoline for Vehicles	2,410	2,308	1,800	1,800	1,283	1,800	0.00%
01022352 - 56270	Diesel for Equipment	153	235	500	500	85	300	(40.00%)
Total Operating Expenses		11,047	9,164	13,350	13,350	5,252	13,750	3.00%
Total Receiving and Supply		223,076	231,420	256,389	256,389	156,376	279,315	8.94%

General Fund: **Vehicle and Equipment Maintenance** (0100-028)
Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The Mission of the Unalaska Public Works Department is to responsibly develop and preserve the physical infrastructure which provides the foundation for our diverse and growing community, while recognizing our remote character and responding to our unique challenges.

Functions and Responsibilities

- *Repair and maintain the City's gas and diesel powered vehicles and equipment*
- *Perform a wide variety of repair and fabrication work for other City departments and projects*
- *Develop and maintain long-range vehicle replacement plan*

Departmental Goals

- *To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired*
- *To protect the value of capital assets through a comprehensive program of preventative maintenance*
- *To use our knowledge and skills to assist other departments with projects and repair work as needed*
- *To provide for a safe work environment for employees*
- *To accurately project long range funding needs for overall City vehicle and equipment replacement*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Support special training for vehicle repair and maintenance (Volvo/Ford)	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired
Conduct an annual evaluation of vehicle/equipment condition and update the schedule for rolling stock replacement.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
To maintain an aggressive program of rust control on Light Duty Vehicles to expand the life of the vehicles.	To protect the value of capital assets through a comprehensive program of preventative maintenance
Evaluate costs for various types and ages of light duty vehicles to define optimum lifecycle replacement schedules.	To accurately project long range funding needs for overall City vehicle and equipment replacement.
Continue to rebuild heavy and light equipment to extend vehicle life and reduce need for new vehicle purchases.	To enhance the safety and efficiency of City staff by ensuring that vehicles and equipment are well maintained and repaired

Performance Measures

<i>To complete 95% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.</i>	FY14 (Actual)	FY15 (Target)
Percentage of Preventive Maintenance completed on Light Duty Vehicles and Heavy Equipment	94%	97%

<i>To maintain an inventory of no more than 3 types of truck tires.</i>	FY14 (Actual)	FY15 (Target)
Number of different types truck tires	4	3

<i>To complete 90% of the Light Duty Vehicle and Heavy Equipment Preventative Maintenance Service Orders annually.</i>	FY14 (Actual)	FY15 (Target)
Percentage of light duty and heavy equipment service orders completed.	94%	97%

City of Unalaska
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Works								
Veh & Equip Maintenance								
01022851 - 51100	Salaries and Wages	330,186	341,276	341,532	341,532	246,392	367,094	7.50%
01022851 - 51300	Overtime	4,160	2,977	4,998	4,998	1,484	4,998	0.00%
01022851 - 52100	Health Insurance Benefit	69,079	101,930	122,727	122,727	93,607	128,265	4.50%
01022851 - 52200	FICA & Medicare Emplr Match	25,577	26,335	26,508	26,508	18,948	28,466	7.40%
01022851 - 52300	PERS Employer Contribution	113,081	124,673	122,747	122,747	54,491	162,731	32.60%
01022851 - 52400	Unemployment Insurance	2,110	2,609	3,283	3,283	1,325	2,154	(34.40%)
01022851 - 52500	Workers Compensation	12,216	13,767	15,184	15,184	11,946	19,377	27.60%
01022851 - 52900	Other Employee Benefits	2,103	1,922	2,418	2,418	1,426	2,412	(0.20%)
Total Personnel Expenses		558,513	615,490	639,397	639,397	429,619	715,497	11.90%
01022852 - 53260	Training Services	1,868	760	7,500	7,500	0	7,500	0.00%
01022852 - 53300	Other Professional Svs	4,952	848	2,000	2,000	916	2,000	0.00%
01022852 - 53490	Other Technical Services	1,344	0	0	0	0	0	0.00%
01022852 - 54210	Solid Waste	4,546	3,861	3,000	3,000	2,016	3,000	0.00%
01022852 - 54300	Repair/Maintenance Services	3,678	11,164	40,000	40,000	896	40,000	0.00%
01022852 - 55310	Telephone / Fax/TV	284	288	350	350	93	350	0.00%
01022852 - 55903	Travel and Related Costs	0	0	4,000	4,000	0	4,000	0.00%
01022852 - 55908	Employee Moving Costs	0	6,637	0	0	0	0	0.00%
01022852 - 56100	General Supplies	73,844	83,709	75,000	78,943	29,346	88,195	17.60%
01022852 - 56120	Office Supplies	1,035	504	0	0	203	0	0.00%
01022852 - 56130	Machinery / Vehicle Parts	180,176	138,990	300,100	300,171	96,413	300,000	0.00%
01022852 - 56150	Computer Hardware / Software	3,915	1,323	0	0	746	0	0.00%
01022852 - 56230	Propane	267	394	550	550	75	550	0.00%
01022852 - 56260	Gasoline for Vehicles	3,959	3,810	4,000	4,000	1,688	4,000	0.00%
Total Operating Expenses		279,869	252,288	436,500	440,514	132,393	449,595	3.00%
Total Veh & Equip Maintenance		838,382	867,777	1,075,897	1,079,911	562,012	1,165,092	8.29%

General Fund: **Facilities Maintenance** (0100-029)
Responsible Manager/Title: Chris Hladick, City Manager/DPW Interim Director

Mission Statement

The mission of the Facilities Maintenance Division is to maintain the City of Unalaska's facilities in a condition that preserves occupant safety, building function, efficiency and value throughout their planned useful life.

Functions and Responsibilities

- *Maintain and repair facility safety equipment and components to insure safe use by facility's occupants, residents and visitors of Unalaska*
- *Repairs and maintains City housing units and community facilities to retain function efficiency and value*
- *Maintain grounds of City buildings and parks*
- *Participates in promoting, planning, and construction of capital improvement and major maintenance projects for city facilities*

Departmental Goals

- *To protect the value and prolong the useful lives of City facilities through a comprehensive program of repairs and preventative maintenance*
- *To promote safety in the work place*
- *To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities.*
- *To keep current, and use, our skills in carpentry, plumbing, painting, electrical mechanical systems, and landscaping to enhance safety and quality of life for the citizens and staff of the City*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
To complete Major Maintenance projects identified in the 2014 City Assessment report.	To protect the value and prolong the useful lives of City Facilities
To keep safety current and available to staff and to promote their use.	To promote safety in the work place
To work with facility occupants to identify functional and aesthetic needs of facilities	To protect the value and prolong the useful lives of our city's facilities
To become informed of new facilities technologies in order to enhance the energy efficiency of our city facilities.	To search for ways to conserve the public's funds in maintenance operations and operations of our city facilities
To promote progressive skill development in all disciplines of Facilities Maintenance for maintenance staff.	To keep current, and use, our skills to enhance safety and quality of life for citizens and staff

Performance Measures

<i>To complete 98% of the work order requests received annually.</i>	FY Previous (Actual)	FY Next Year (Target)
Percentage of work request completed	96.68 %	98%

<i>To eliminate lost time accidents</i>	FY Previous (Actual)	FY Next Year (Target)
Number of lost time accidents	0	0

<i>To eliminate second repair calls on individual work items by completing all repairs thoroughly and correctly the first time.</i>	FY Previous (Actual)	FY Next Year (Target)
Number of second repair jobs	3.5	0

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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Public Works								
Facilities Maintenance								
01022951 - 51100	Salaries and Wages	319,184	311,611	321,272	321,272	242,149	403,049	25.50%
01022951 - 51200	Temporary Employees	24,520	16,376	87,260	87,260	43,624	37,148	(57.40%)
01022951 - 51300	Overtime	15,541	11,664	10,003	10,003	4,321	10,003	0.00%
01022951 - 52100	Health Insurance Benefit	66,405	102,589	115,576	115,576	89,024	141,177	22.20%
01022951 - 52200	FICA & Medicare Emplr Match	27,482	25,983	32,026	32,026	22,167	34,439	7.50%
01022951 - 52300	PERS Employer Contribution	109,784	115,760	116,523	116,523	50,109	168,673	44.80%
01022951 - 52400	Unemployment Insurance	2,372	2,556	4,698	4,698	1,562	2,814	(40.10%)
01022951 - 52500	Workers Compensation	11,712	13,906	18,980	18,980	12,450	21,146	11.40%
01022951 - 52900	Other Employee Benefits	2,476	2,151	2,778	2,778	1,821	2,279	(18.00%)
Total Personnel Expenses		579,476	602,597	709,116	709,116	467,228	820,728	15.74%
01022952 - 53240	Engineering/Architectural Svs	0	0	7,000	7,000	3,800	7,000	0.00%
01022952 - 53260	Training Services	9,047	7,183	9,000	9,000	0	5,310	(41.00%)
01022952 - 53300	Other Professional Svs	11,779	9,103	2,000	2,000	2,583	2,000	0.00%
01022952 - 53490	Other Technical Services	0	0	500	500	6,191	500	0.00%
01022952 - 54210	Solid Waste	850	1,201	1,000	1,000	1,526	1,000	0.00%
01022952 - 54300	Repair/Maintenance Services	358,517	230,401	381,200	409,412	267,600	224,700	(41.10%)
01022952 - 54410	Buildings/Land Rental	546	0	924	924	0	924	0.00%
01022952 - 54500	Construction Services	21,999	41,184	15,000	15,000	944	208,500	1290.00%
01022952 - 55310	Telephone / Fax/TV	1,660	1,606	1,000	1,000	517	1,000	0.00%
01022952 - 55901	Advertising	0	0	400	400	0	400	0.00%
01022952 - 55903	Travel and Related Costs	3,454	300	2,300	2,300	0	4,600	100.00%
01022952 - 55906	Membership Dues	25	0	175	175	0	175	0.00%
01022952 - 55908	Employee Moving Costs	0	663	0	1,233	10	0	0.00%
01022952 - 56100	General Supplies	108,064	65,482	116,900	116,907	62,857	125,400	7.30%
01022952 - 56120	Office Supplies	275	156	0	0	263	0	0.00%
01022952 - 56140	Facility Maintenance Supplies	69,354	123,023	147,700	180,022	60,720	100,700	(31.80%)
01022952 - 56150	Computer Hardware / Software	0	0	0	0	239	0	0.00%
01022952 - 56220	Electricity	2,364	2,542	0	0	1,380	0	0.00%
01022952 - 56230	Propane	246	263	608	608	50	608	0.00%
01022952 - 56260	Gasoline for Vehicles	10,065	8,846	7,725	7,725	5,314	7,725	0.00%
01022952 - 56270	Diesel for Equipment	19	0	200	200	0	200	0.00%
01022952 - 56400	Books and Periodicals	101	0	500	500	0	500	0.00%
01022952 - 59100	Interest Expense	451	0	1,000	1,000	0	1,000	0.00%
Total Operating Expenses		598,818	491,952	695,132	756,905	413,994	692,242	(0.42%)
01022953 - 57400	Machinery and Equipment	0	20,500	0	0	0	0	0.00%
Total Capital Outlay		0	20,500	0	0	0	0	0.00%
Total Facilities Maintenance		1,178,294	1,115,049	1,404,248	1,466,022	881,222	1,512,970	7.74%

General Fund: **PCR Administration** (0100-031)
Responsible Manager / Title: D. Tyrell McGirt, PCR Director

PCR Department Mission Statement

To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.

Functions and Responsibilities

- Manages, coordinates and provides administrative support to all PCR Divisions – Recreation, Library, Aquatics, and Parks.
- Manages and promotes the PCR Master Plan for facility, maintenance and expansion needs.
- Acts as the liaison for the PCR and Library Advisory Committees.

Departmental Goals

- Promote community wide quality parks, recreation, library services, cultural and leisure facilities, activities and programs.
- Establish departmental goals, administer department budgets, and oversee personnel, facilities, and programs.
- Foster and maintain a professional staff through education and training opportunities to increase knowledge and job performance.
- Maintain, evaluate, and develop policies, procedures and job position duties as related to current and future needs of the department and community.
- Help facilitate the Advisory Committees roles, responsibilities and objectives.

OBJECTIVES FOR FY 2015

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Assessment of PCR facilities including the Library, Aquatic Center, parks, playgrounds and trails for current maintenance and future replacement and expansion needs.	Promotes quality PCR facilities, parks, maintenance and administration of facilities.
Complete all staff required training, cross train staff where applicable and offer professional development opportunities for all staff through local, regional, state or national education and training programs.	Foster staff development to increase skills and job performance.
Continue to work on Emergency Shelter Training for staff and community members	Foster staff development and community emergency disaster readiness.
Develop working relationships with other community agencies to coordinate PCR programs and use of community facilities.	Promote city wide recreational and leisure activities, programs and services.
Act as a liaison, offer administrative	Promote parks and recreation and help

support and attend scheduled meetings and promote agendas of the PCR Advisory Committees and Commission.	Facilitate Advisory Committees and Commission goals and objectives.
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Performance Measures

- 1.) Offer more department meetings / gatherings, educational, training, and professional development opportunities for all PCR employees.

Measure	<u>FY14</u>	<u>FY15</u>
Educational, Training, & Professional Development Opportunities	2	5

- 2.) Review and update if needed the mission statement annually. Review and update if needed all department policies monthly.

Measure	<u>FY14</u>	<u>FY15</u>
Review and update Mission Statement	0	1
Review and update Department Policies	0	12

- 3.) To act as liaison and offer administrative support to the PCR and Library Advisory Committees

Measure	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>
Number of Library monthly meetings attended.	7 of 10	8 of 10	10 of 10
Number of PCR Advisory meetings advertised/attended.	8 of 9	9 of 10	10 of 10
All meeting minutes to Clerk's Office for distribution	9 of 9	10 of 10	10 of 10

City of Unalaska
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Expenditures
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Parks, Culture & Recreation								
PCR Administration								
01023151 - 51100	Salaries and Wages	149,915	156,063	150,819	153,688	104,760	147,867	(2.00%)
01023151 - 52100	Health Insurance Benefit	30,250	50,871	52,800	52,800	37,077	55,200	4.50%
01023151 - 52200	FICA & Medicare Emplr Match	11,495	11,967	11,538	11,757	8,048	11,312	(2.00%)
01023151 - 52300	PERS Employer Contribution	50,703	57,110	53,812	54,836	23,047	65,106	21.00%
01023151 - 52400	Unemployment Insurance	972	1,216	1,414	1,414	440	926	(34.50%)
01023151 - 52500	Workers Compensation	642	731	671	683	485	668	(0.30%)
Total Personnel Expenses		243,977	277,957	271,054	275,178	173,857	281,079	3.70%
01023152 - 53260	Training Services	4,325	1,601	3,500	3,500	199	3,500	0.00%
01023152 - 53264	Education Reimbursement	0	0	3,000	3,000	0	1,000	(66.70%)
01023152 - 53300	Other Professional Svs	500	1,221	2,000	2,000	506	4,500	125.00%
01023152 - 54300	Repair/Maintenance Services	982	0	0	0	0	0	0.00%
01023152 - 54410	Buildings / Land Rental	2,680	1	0	0	0	0	0.00%
01023152 - 54420	Equipment Rental	41	0	0	0	0	0	0.00%
01023152 - 55310	Telephone / Fax/TV	1,511	136	0	0	471	1,000	0.00%
01023152 - 55901	Advertising	667	1,043	700	700	619	1,500	114.30%
01023152 - 55902	Printing and Binding	6,145	7,115	7,500	7,500	2,800	8,500	13.30%
01023152 - 55903	Travel and Related Costs	4,730	9,003	4,000	4,560	2,080	4,000	0.00%
01023152 - 55904	Banking / Credit Card Fees	5,202	0	0	0	0	0	0.00%
01023152 - 55905	Postal Services	277	0	0	0	0	0	0.00%
01023152 - 55906	Membership Dues	950	1,274	1,400	1,400	829	2,000	42.90%
01023152 - 55907	Permit Fees	560	0	0	0	0	0	0.00%
01023152 - 55908	Employee Moving Costs	5,791	4,005	0	0	863	0	0.00%
01023152 - 56100	General Supplies	2,975	591	2,600	2,600	485	1,423	(45.30%)
01023152 - 56106	Disaster Supplies	1,357	0	2,000	2,000	0	0	(100.00%)
01023152 - 56120	Office Supplies	4,730	75	0	0	0	0	0.00%
01023152 - 56160	Uniforms	1,215	143	0	0	94	0	0.00%
01023152 - 56260	Gasoline for Vehicles	2,715	2,221	2,500	2,500	1,025	2,500	0.00%
01023152 - 56310	Food/Bev/Related for Programs	369	0	750	750	29	0	(100.00%)
01023152 - 56320	Business Meals	100	0	500	500	0	500	0.00%
01023152 - 56330	Food/Bev/Related Emp Apprctn	2,513	2,246	2,000	2,000	2,670	3,000	50.00%
Total Operating Expenses		50,335	30,674	32,450	33,010	12,668	33,423	3.00%
01023153 - 57400	Machinery and Equipment	0	0	29,000	29,000	0	29,000	0.00%
Total Capital Outlay		0	0	29,000	29,000	0	29,000	0.00%
Total PCR Administration		294,313	308,631	332,504	337,188	186,526	343,502	3.31%

General Fund: **Recreation Programs** (0100-032)
Responsible Manager / Title: Ben Bolock, Recreation Manager

Mission Statement

To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.

Functions and Responsibilities

- Supervise, train, motivate, and evaluate Recreation Coordinators.
- Establish and maintain effective working relationships with the community and local organizations.
- Develops and oversees recreation programs for all age groups.

Departmental Goals

- Design and implement diverse and quality programs
- Provide opportunities for community involvement
- Promote health, fitness, enjoyment, cultural enrichment and learning
- Provide safe and secure environments
- Offer exceptional customer service to citizens and visitors
- Provide programs and services within budget and fee schedule guides

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Retrieve feedback from programs by implementing standard program evaluation forms	Offer exceptional customer service to citizens and visitors
Advertise programs through new social networks and other web outlets	Provide programs and services within budget and fee schedule guides & Provide opportunities for community involvement
Expand programming options specifically for Pre-K ages and senior citizens	Promote health, fitness, enjoyment, cultural enrichment and learning

Performance Measures

<i>Offer exceptional customer service to citizens and visitors</i>	FY14	FY15 Target
Increase participant feedback through program evaluations	0	25

<i>Design and implement diverse and quality programs</i>	FY 14	FY 15 Target
Explore an agreement between the City of Unalaska PCR and Ounalashka Corporation for community use of the bowling alley	Yes	Enter into an agreement

<i>Provide programs and services within budget and fee schedule guides & Provide opportunities for community involvement</i>	FY 14	FY 15 Target
Post videos on department social media pages to advertise programs and promote the department	0	5

<i>Promote health, fitness, enjoyment, cultural enrichment and learning</i>	FY 14	FY 15
Increase programming specifically senior citizens and Pre-K ages	Senior Citizen 0 Pre-K 5	Senior Citizen 3 Pre-K 8

City of Unalaska
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		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Parks, Culture & Recreation								
Recreation Programs								
01023251 - 51100	Salaries and Wages	225,619	249,049	282,099	286,038	171,415	300,591	6.60%
01023251 - 51200	Temporary Employees	8,753	9,533	13,000	13,000	16,552	10,000	(23.10%)
01023251 - 51300	Overtime	14,540	12,340	10,000	10,000	9,447	15,000	50.00%
01023251 - 52100	Health Insurance Benefit	81,532	123,965	158,400	158,400	106,708	165,600	4.50%
01023251 - 52200	FICA & Medicare Emplr Match	19,042	20,721	23,343	23,644	15,084	24,908	6.70%
01023251 - 52300	PERS Employer Contribution	80,455	95,138	103,151	104,556	39,630	137,634	33.40%
01023251 - 52400	Unemployment Insurance	2,374	3,072	4,482	4,482	1,988	2,898	(35.30%)
01023251 - 52500	Workers Compensation	3,033	3,623	4,425	4,442	3,322	5,947	34.40%
Total Personnel Expenses		435,348	517,442	598,900	604,562	364,145	662,578	10.63%
01023252 - 53260	Training Services	2,428	315	2,000	2,114	1,237	4,000	100.00%
01023252 - 53300	Other Professional Svcs	24,589	21,018	23,692	23,692	9,060	24,000	1.30%
01023252 - 54420	Equipment Rental	0	800	0	0	0	0	0.00%
01023252 - 55903	Travel and Related Costs	9,865	9,092	13,500	13,500	13,383	18,000	33.30%
01023252 - 55907	Permit Fees	0	50	100	100	0	0	(100.00%)
01023252 - 56100	General Supplies	62,653	34,607	50,065	61,535	37,607	50,000	(0.10%)
01023252 - 56150	Computer Hardware / Software	0	0	0	0	80	0	0.00%
01023252 - 56160	Uniforms	0	0	0	0	395	0	0.00%
01023252 - 56310	Food / Bev & Related for Progs	13,212	12,446	18,500	20,510	8,241	20,243	9.40%
01023252 - 56330	Food/Bev/Related Emp Apprctn	0	0	0	0	274	0	0.00%
01023252 - 58499	Sponsorships - fee waived	1,000	0	5,000	5,000	0	0	(100.00%)
Total Operating Expenses		113,747	78,328	112,857	126,452	70,279	116,243	3.00%
Total Recreation Programs		549,094	595,769	711,757	731,014	434,423	778,821	9.42%

General Fund: Community Center Operations (0100-033)

Responsible Manager / Title: Albert Burnham, Facilities and Operations Manager

PCR Department Mission Statement

“To enhance the quality of life of all Unalaska residents by providing excellence through parks, culture and recreational facilities and programs.”

Functions and Responsibilities

- Establish and maintain effective working relationships with the community
- Supervises trains, motivates, and evaluates Recreation Assistants
- Process and verify all accounts payable and purchase requisitions; track accounts; assists with department budget reports and preparation; ensures fiscal responsibility of department finances by matching expenses with budget items.
- Maintain all Community Center inventory records
- Coordinates and tracks facilities maintenance repairs and requests

Departmental Goals

- Provide excellent customer service and maintain effective working relationships with the community
- Maintain up to date and correct information on department recreation software (RecTrac) – facilities, households, rentals, and activities
- Ensure a clean and safe facility for all patrons
- Provide the community with department information – rates, pass information, closure dates, and program changes

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Reduce the number of sign in sheets at the Front Desk area by two or more.	Provides excellence in customer service.
Use WebTrac to register patrons.	Provides excellence in customer service & Maintains up to date and correct information on department recreation software.
Upgrade three or more pieces of weight room equipment.	Ensure a clean and safe facility for all patrons.

Performance Measures

- 1.) Goal: Ensure a clean and safe facility for all patrons.

FY 14

FY 15

Reduce the number of sign in sheets at the front desk area by two or more.	7	5
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2.) Goal: Provide excellent customer service, establish and maintain effective working relationships with the community

	FY 14	FY 15
Use WebTrac to register patrons	No	Begin using WebTrac

3.) Goal: Maintain up to date and correct information on department recreation software (Rec-Trac): facilities, households, rentals and activities.

	FY 14	FY 15
Upgrade three or more pieces of weight room equipment.	2	3

City of Unalaska
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Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Parks, Culture & Recreation								
Community Center Operations								
01023351 - 51100	Salaries and Wages	130,447	126,881	141,178	141,178	103,188	151,312	7.20%
01023351 - 51200	Temporary Employees	1,920	4,590	0	0	4,292	0	0.00%
01023351 - 51300	Overtime	11,023	7,369	7,500	7,500	7,816	7,500	0.00%
01023351 - 52100	Health Insurance Benefit	54,820	86,495	105,600	105,600	77,693	110,400	4.50%
01023351 - 52200	FICA & Medicare Emplr Match	10,969	10,619	11,372	11,372	8,805	12,150	6.80%
01023351 - 52300	PERS Employer Contribution	44,986	48,865	53,049	53,049	22,889	69,046	30.20%
01023351 - 52400	Unemployment Insurance	1,527	1,819	2,517	2,517	1,378	1,752	(30.40%)
01023351 - 52500	Workers Compensation	494	557	636	636	455	684	7.60%
01023351 - 52900	Other Employee Benefits	0	1	0	0	6	0	0.00%
Total Personnel Expenses		256,186	287,196	321,852	321,852	226,522	352,844	9.63%
01023352 - 53260	Training Services	991	0	0	0	625	1,000	0.00%
01023352 - 54110	Water / Sewerage	10,198	8,047	10,500	10,500	6,124	10,500	0.00%
01023352 - 54210	Solid Waste	5,648	5,506	8,500	8,500	4,877	8,500	0.00%
01023352 - 54230	Custodial Services/Supplies	65,948	70,052	74,000	74,000	41,422	74,000	0.00%
01023352 - 54300	Repair/Maintenance Services	0	4,042	3,500	3,500	843	4,500	28.60%
01023352 - 54410	Buildings / Land Rental	0	1,258	3,500	3,500	814	1,300	(62.90%)
01023352 - 54420	Equipment Rental	0	30	100	111	23	100	0.00%
01023352 - 55200	General Insurance	0	1,566	0	0	0	0	0.00%
01023352 - 55310	Telephone / Fax/TV	8,356	6,729	15,200	15,200	3,764	15,200	0.00%
01023352 - 55903	Travel and Related Costs	3,310	3,122	3,500	3,500	2,486	3,500	0.00%
01023352 - 55904	Banking / Credit Card Fees	0	5,819	4,500	4,500	4,120	5,500	22.20%
01023352 - 55905	Postal Services	0	277	1,000	1,000	195	1,000	0.00%
01023352 - 55907	Permit Fees	0	380	600	600	485	1,500	150.00%
01023352 - 56100	General Supplies	14,440	11,092	14,000	23,814	14,536	25,143	79.60%
01023352 - 56120	Office Supplies	0	4,959	8,500	8,500	2,301	8,500	0.00%
01023352 - 56160	Uniforms	0	1,137	2,500	2,500	628	3,000	20.00%
01023352 - 56220	Electricity	77,405	67,937	94,000	94,000	51,041	90,000	(4.30%)
01023352 - 56240	Heating Oil	92,837	94,770	94,200	94,200	54,747	95,000	0.80%
Total Operating Expenses		279,134	286,723	338,100	347,925	189,032	348,243	3.00%
Total Community Center Operations		535,320	573,919	659,952	669,777	415,554	701,087	6.23%

General Fund: **Library** (0100-034)
Responsible Manager / Title:

Library Mission

The Unalaska Public Library will improve the quality of life in the community it serves by providing access to popular reading materials, and by acting as a gateway to learning and knowledge for children and adults.

Functions and Responsibilities

- Manages the operation of the Library facility
- Oversees, develops library staffing and programming
- Responsible for City assets which include the Library facility, collections, and physical property.

Library Community Goals

- Provide a Popular Materials Library
- Act as a Community Activities Center
- Provide a Reference Library and Independent Learning Center
- Act as a Formal Education Support Center and Research Center
- Act as a Children's Door to Learning
- Act as a Community Information Center

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Provide services with well trained knowledgeable staff.	Supports all Goals noted above.
Build collection of materials in varying formats supporting Community interests and vocations.	Popular Materials Library, Reference Library, Community Information Center, Children's Door to Learning, Independent Learning Center, Formal Education Support Center, Research Center
Enhance programming at the Unalaska Senior Center	Popular Materials Library, Community Activities Center, Community Information Center
Continue to develop cooperative ties with the Museum of the Aleutians and UAF Aleutians Pribilof Center and Unalaska City School	Formal Education Support Center, Independent Learning Center
Expand Children's Programming and services	Children's Door to Learning
Invite wider governmental use of the Library Meeting Room	Community Information Center
Offer "Family Friendly" Computer use classes	Community Activities Center, Community Information Center

Performance Measures

Achieve STAR LIBRARY RANKING each year.

FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17
✓	✓	✓	✓	✓	✓	✓			

Circulation – Increase circulation by 1% each fiscal year.

FY10	FY11	FY12	FY13	FY14*	FY15	FY16	FY17
208,749	210,836 Goal	212,944 Goal	242,335 Goal	270,306 Goal	273,010 Goal		
	228,841 Actual	239,936 Actual	267,630 Actual	In Progress			

Patron Visits - Increase patron visits to the Library by 1% each fiscal year.

FY10	FY11	FY12	FY13	FY14*	FY15	FY16	FY17
116,397	117,560 Goal	118,736 Goal	122,912 Goal	140,345 Goal	141,750 Goal		
	119,815 Actual	121,696 Actual	138,955 Actual	In Progress			

*** FY14 measurements are in progress.**

OBJECTIVES ACCOMPLISHED IN FY13:

Advent of the Online With Libraries (OWL) Grant enabled greater cooperation between the Unalaska City School District and the Public Library through the use of video-conferencing equipment.

Broadband Access speed at the Public Library was increased from 756kbps to 1.5mbps and 1.28mbps WiFi Access was added.

The TWIC Demonstration Program was transitioned to private industry in July, 2013. From March, 2011 to July, 2013: 981 Enrollments/ Activations
Estimated savings to Transportation Workers: \$1,177,200 @ \$1,200 per round trip to Anchorage.

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Parks, Culture & Recreation								
Library								
01023451 - 51100	Salaries and Wages	251,791	251,157	259,961	261,838	178,185	271,090	4.30%
01023451 - 51200	Temporary Employees	0	3,429	0	0	0	0	0.00%
01023451 - 51300	Overtime	2,467	3,238	4,750	4,750	1,975	5,000	5.30%
01023451 - 52100	Health Insurance Benefit	58,311	90,231	105,600	105,600	77,693	110,400	4.50%
01023451 - 52200	FICA & Medicare Emplr Match	19,451	19,733	20,252	20,396	13,765	21,120	4.30%
01023451 - 52300	PERS Employer Contribution	70,844	77,512	77,314	77,984	33,303	100,440	29.90%
01023451 - 52400	Unemployment Insurance	2,231	2,609	3,573	3,573	1,610	2,424	(32.20%)
01023451 - 52500	Workers Compensation	950	996	1,135	1,143	715	1,218	7.30%
Total Personnel Expenses		406,046	448,905	472,585	475,284	307,245	511,692	8.28%
01023452 - 53260	Training Services	278	225	850	850	230	350	(58.80%)
01023452 - 53300	Other Professional Svcs	0	337	0	0	234	0	0.00%
01023452 - 54110	Water / Sewerage	708	1,177	750	750	451	1,000	33.30%
01023452 - 54210	Solid Waste	3,397	3,133	6,500	6,500	2,519	7,700	18.50%
01023452 - 54230	Custodial Services/Supplies	32,288	32,187	30,600	30,600	16,881	30,600	0.00%
01023452 - 54300	Repair/Maintenance Services	2,480	1,187	3,500	3,500	660	3,500	0.00%
01023452 - 54420	Equipment Rental	383	280	0	104	216	0	0.00%
01023452 - 55310	Telephone / Fax/TV	8,409	7,805	10,704	10,704	3,870	5,760	(46.20%)
01023452 - 55320	Network / Internet	12,027	83,978	46,200	46,214	10,316	13,200	(71.40%)
01023452 - 55902	Printing and Binding	0	0	0	0	2,253	2,500	0.00%
01023452 - 55903	Travel and Related Costs	3,063	2,197	4,750	4,750	5,911	3,000	(36.80%)
01023452 - 55905	Postal Services	3,180	3,490	4,500	4,500	2,113	5,500	22.20%
01023452 - 55906	Membership Dues	785	1,000	950	950	748	1,000	5.30%
01023452 - 55907	Permit Fees	325	325	450	450	0	450	0.00%
01023452 - 55999	Other	0	80	0	0	120	0	0.00%
01023452 - 56100	General Supplies	10,786	4,886	6,500	6,500	7,918	8,500	30.80%
01023452 - 56120	Office Supplies	8,441	5,993	9,500	9,500	732	8,500	(10.50%)
01023452 - 56150	Computer Hardware / Software	1,266	1,162	2,500	2,563	1,370	2,500	0.00%
01023452 - 56220	Electricity	33,317	29,731	35,175	35,175	20,841	36,250	3.10%
01023452 - 56240	Heating Oil	17,821	14,511	17,500	17,500	6,971	14,500	(17.10%)
01023452 - 56310	Food/Bev/Related for Programs	503	2,083	3,750	3,750	818	5,000	33.30%
01023452 - 56330	Food/Bev/Related Emp Apprctn	55	0	450	450	0	450	0.00%
01023452 - 56400	Books and Periodicals	41,056	41,921	53,082	78,339	26,359	61,963	16.70%
01023452 - 56450	Grants (Supplies)	0	0	18,000	26,501	4,366	85,395	374.40%
Total Operating Expenses		180,567	237,688	256,211	290,150	115,898	297,618	16.16%
Total Library		586,612	686,593	728,796	765,434	423,143	809,310	11.05%

General Fund: **Aquatics Center** (0100-035)

Responsible Manager / Title:

Mission Statement

The mission of the PCR Aquatics Center is to provide safe and quality recreational facilities and programs for the community, while increasing awareness and skills in areas of swimming, fitness and personal health .

Functions and Responsibilities

- Manages all aspects of the Aquatics Center including:
 - Trains staff in risk management, injury prevention, lifesaving skills and customer service
 - Develops and oversees all programs, activities and community partnerships
 - Develops and manages budgets
 - Ensures compliance with federal, state and local guidelines, laws, standards and ordinances
 - Performs preventative, routine and minor maintenance on equipment and supply inventory
 - Designs all promotional materials

Departmental Goals

- To provide desired part-time employment opportunities
- Expand professional development opportunities for lifeguard staff
- Expand facility programming
- Be a desired choice for leisure, recreational and fitness activities
- Continue movement towards facility updates and remodel
- Maintain excellent safety standards

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Continue monthly in-services	Expand professional development opportunities for lifeguard staff
Identify areas of interest/weakness with staff and offer training on these areas	Expand professional development opportunities for lifeguard staff
Coordinate and conduct full rescue trainings with DPS	Expand professional development opportunities for lifeguard staff
Offer regular open house type opportunities for Q&A regarding the lifeguard positions available	Provide desired employment opportunity
Continue exploration of a time Aquatics Program Coordinator position	Provide desired employment opportunity
Update 'boxing' area in fitness center-	Be a desired choice for leisure,

replace boxing equipment	recreational and fitness activities
Host a fitness class/session	Be a desired choice for leisure, recreational and fitness activities
Offer monthly CPR/First Aid courses	Expand facility program
Continue Pumpkin Plunge, and second special event annually	Expand facility programming
Guide lifeguards in overseeing one program in which they are interested	Expand facility programming
Present renovation options to the public and gather feedback	Continue movement towards facility update and remodel
Update and re-organize Lifeguard employment manual	Maintain excellent safety standards
Continue skill training and reinforcement of lifeguard staff	Maintain excellent safety standards

Performance Measures

<i>Hire a new Aquatics Center Manager and increase the number of lifeguards</i>	FY 14 (Actual)	FY 15 (Target)
Hire a new Aquatics Center Manager	0	1
Increase the number of lifeguards	4	8

<i>Expand Facility Programming</i>	FY 14 (Actual)	FY 15 (Target)
Increase Aquatics Programming by 1%	25 offered	27

<i>Continue Movement towards facility update and remodel</i>	FY 14 (Actual)	FY 15 (Target)
Improve Facility Environment by 1%	3	2

- FY14 replacing acoustical sound board and completed initial stages of reviewing and suggesting remodel plans and re-appropriate open space in fitness center to appeal to larger market
- FY15 proceed with remodel plans according to appropriate processes, update sound and announcement system for music and swim meets.

<i>Maintain Excellent Safety Standards & Expand professional development opportunities for staff</i>	FY 14 (Actual)	FY 15 (Target)
Increase Staff Training by 2%	10	13

City of Unalaska
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Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Parks, Culture & Recreation								
Aquatics Center								
01023551 - 51100	Salaries and Wages	155,384	149,740	187,015	192,370	95,171	196,442	5.00%
01023551 - 51200	Temporary employees	5,376	3,030	0	0	0	0	0.00%
01023551 - 51300	Overtime	2,092	1,770	2,000	2,000	1,081	2,500	25.00%
01023551 - 52100	Health Insurance Benefit	14,578	22,558	26,400	26,400	19,423	27,600	4.50%
01023551 - 52200	FICA & Medicare Emplr Match	12,458	11,827	14,459	14,869	7,358	15,223	5.30%
01023551 - 52300	PERS Employer Contribution	16,658	19,088	19,153	19,855	8,240	25,217	31.70%
01023551 - 52400	Unemployment Insurance	1,759	2,009	3,195	3,195	1,124	2,167	(32.20%)
01023551 - 52500	Workers Compensation	5,333	6,364	8,434	8,686	4,197	9,807	16.30%
Total Personnel Expenses		213,638	216,386	260,656	267,375	136,594	278,956	7.02%
01023552 - 53260	Training Services	1,711	1,337	2,500	2,500	0	2,500	0.00%
01023552 - 53264	Education Reimbursement	0	0	1,500	1,500	0	1,500	0.00%
01023552 - 53300	Other Professional Svs	280	0	2,000	2,000	136	2,000	0.00%
01023552 - 53420	Sampling / Testing	1,760	1,440	2,160	2,160	1,019	950	(56.00%)
01023552 - 54210	Solid Waste	0	477	0	0	0	0	0.00%
01023552 - 54300	Repair/Maintenance Services	665	0	0	0	0	0	0.00%
01023552 - 55310	Telephone and Fax/TV	3,129	1,655	4,000	4,000	980	3,000	(25.00%)
01023552 - 55320	Network / Internet	1,200	1,177	1,600	1,600	520	1,600	0.00%
01023552 - 55903	Travel and Related Costs	2,136	3,114	5,000	5,000	0	5,000	0.00%
01023552 - 55906	Membership dues	228	145	500	500	0	500	0.00%
01023552 - 56100	General supplies	27,263	27,414	34,114	37,741	11,472	38,009	11.40%
01023552 - 56120	Office Supplies	1,522	2,210	1,500	1,500	219	1,500	0.00%
01023552 - 56310	Food/Bev/Related for Programs	468	664	800	800	159	800	0.00%
01023552 - 56330	Food/Bev/Related Emp Apprctn	171	233	500	500	261	500	0.00%
Total Operating Expenses		40,532	39,865	56,174	59,801	14,765	57,859	3.00%
01023553 - 57300	Improvements & Infrastructure	0	0	35,000	35,000	0	0	(100.00%)
Total Capital Outlay		0	0	35,000	35,000	0	0	(100.00%)
Total Aquatics Center		254,170	256,251	351,830	362,176	151,359	336,815	(4.27%)

General Fund: **PCR Parks** (0100-036)
Responsible Manager / Title: D. Tyrell McGirt, PCR Director

Functions and Responsibilities

- Manages the planning and development of Unalaska community trails, parks and playgrounds.
- Provides maintenance oversight in conjunction with the Department of Public Works.
- Develops parks and playground policies and procedures.

Departmental Goals

- To promote community parks, playgrounds and trails.
- To ensure the community parks and playgrounds meet the National Playground Safety Institute's recommended safety standards.
- To ensure City compliance with all federal and state grant funded parks and playgrounds.
- To promote completion of walkway / bike trails on Amaknak Island.

Objectives for FY 2015

OBJECTIVES	SUPPORTS DEPARTMENTAL GOALS
Inspection of all community parks and playgrounds to ensure safety standards compliance.	To ensure the community parks and playgrounds meet the National Playground Safety Institute's (NPSI) recommended safety standards
Complete Shelter at Exhibition Park	To promote community trails, parks and playgrounds.
Review trail/walkway master plan with Public Works Dept. and look for trail grant funds to pave Community Park trail walkway.	To promote community trails, parks and playgrounds.
Work with the Department of Public Works on maintenance issues regarding turf, park and playground equipment.	To ensure the community parks and playgrounds meet the NPSI recommended safety standards.

Performance Measurements

- 1.) Completion of Expedition Park Gazebo .

Yes**No**

Park materials and supplies were ordered and received with shelter completion date by end of July 2013.
- 2.) Have at least one PCR staff person receive NPSI Certification.

Yes**No**

3.) Search for trail grant funds available for Community Park Trail upgrades.

Yes

No

4.) Work with Facility Maintenance on identifying park maintenance issues and upgrade Park Master Plan.

Yes

No

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FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Parks, Culture & Recreation								
Parks								
01023652 - 54110	Water / Sewerage	847	825	1,200	1,200	1,337	1,955	62.90%
01023652 - 54210	Solid Waste	1,040	966	1,550	1,550	672	1,550	0.00%
01023652 - 54410	Buildings/Land Rental	6,000	6,000	6,000	6,000	6,000	6,000	0.00%
01023652 - 56100	General Supplies	0	1,583	8,500	10,156	2,175	8,500	0.00%
01023652 - 56220	Electricity	5,452	8,998	7,900	7,900	3,369	7,900	0.00%
Total Operating Expenses		13,340	18,373	25,150	26,806	13,553	25,905	3.00%
Total Parks		13,340	18,373	25,150	26,806	13,553	25,905	3.00%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Other Expenses								
Grants to Non-Profits								
01029154 - 58420	IFHS Mental Health Programs	125,000	160,000	160,000	160,000	106,667	160,000	0.00%
01029154 - 58430	USAFV Domestic Violence Shelte	147,988	152,976	170,926	170,926	113,951	203,611	19.10%
01029154 - 58440	Unalaska Seniors	49,800	94,706	49,800	49,800	33,200	49,800	0.00%
01029154 - 58450	Unalaska Community Brdcstng	89,500	89,500	89,500	89,500	59,667	92,000	2.80%
01029154 - 58460	Museum of the Aleutians	271,960	473,960	271,960	271,960	181,307	291,724	7.30%
01029154 - 58470	Aleutians Arts Council	10,000	10,000	10,000	10,000	10,000	10,000	0.00%
01029154 - 58480	Qawalangin Tribe/APIA	15,000	15,000	25,000	25,000	17,807	24,000	(4.00%)
01029154 - 58481	APIA	72,875	72,544	111,840	111,840	74,560	106,566	(4.70%)
Total Other Expenses		782,123	1,068,686	889,026	889,026	597,157	937,701	5.48%
Total Grants to Non-Profits		782,123	1,068,686	889,026	889,026	597,157	937,701	5.48%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

			FY2012	FY2013	FY2014	FY2014	FY2014	Draft	% Chg
			Actual	Actual	Original	Revised	YTD	Budget	Original
Other Expenses					Budget	Budget			Budget
Education									
01029254 - 58600	School Support		4,024,461	3,821,546	4,029,640	4,029,640	2,686,427	3,868,791	(4.00%)
Total Other Expenses			4,024,461	3,821,546	4,029,640	4,029,640	2,686,427	3,868,791	(3.99%)
Total Education			4,024,461	3,821,546	4,029,640	4,029,640	2,686,427	3,868,791	(3.99%)

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Other Expenses								
Debt Service								
01029354 - 59100	Interest Expense	396,817	164,858	233,313	233,313	179,869	233,313	0.00%
01029354 - 59200	Principal Payment	833,683	720,000	755,000	755,000	435,000	755,000	0.00%
Total Other Expenses		1,230,501	884,858	988,313	988,313	614,869	988,313	0.00%
Total Debt Service		1,230,501	884,858	988,313	988,313	614,869	988,313	0.00%

City of Unalaska
FY2015 General Fund Budget Detail
Expenditures
Draft as of 2/28/2014

		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Transfers Out								
01029854 - 59920	Transfers To Govt Capt Project	4,672,400	8,550,000	0	2,677	0	0	0.00%
01029854 - 59930	Transfers To Enterprise Oper	2,301,710	0	0	34,400	0	0	0.00%
01029854 - 59940	Transfers To Enterpr Capt Proj	16,914,375	7,183,719	0	0	0	0	0.00%
Total Other Expenses		23,888,485	15,733,719	0	37,077	0	0	0.00%
Total Transfers Out		23,888,485	15,733,719	0	37,077	0	0	0.00%
General Fund Expenditures Total		45,237,372	38,220,812	24,595,881	25,196,537	14,791,634	25,576,576	1.51%

City of Unalaska
FY2015 Special Revenue Funds Budget Summary
Draft as of 2/28/2014

	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
1% Sales Tax Special Revenue							
REVENUES							
11010040 - 41310 1% Capital Sales tax	4,597,103	4,361,052	3,800,000	3,800,000	2,853,221	3,850,000	1.32%
Total Revenues	4,597,103	4,361,052	3,800,000	3,800,000	2,853,221	3,850,000	1.32%
EXPENDITURES							
11029954 - 59900 Transfers To General Fund	1,200,000	1,200,000	1,200,000	1,200,000	0	1,200,000	0.00%
11029954 - 59920 Transfers To Govt Capt Pro	4,568,000	5,000,000	950,000	950,000	950,000	0	(100.00)%
11029954 - 59940 Transfers To Enterpr Capt	550,000	0	0	0	0	0	0.00%
Total Expenditures	6,318,000	6,200,000	2,150,000	2,150,000	950,000	1,200,000	(44.19)%
11019848 - 49120 Transfers From Gov Capt P	53,760	3,144	0	0	0	0	0.00%
1% Sales Tax Special Revenue Fund Net	(1,667,137)	(1,835,803)	1,650,000	1,650,000	1,903,221	2,650,000	
Bed Tax Special Revenue							
REVENUES							
12010040 - 41420 City Bed Tax	169,720	188,568	170,000	170,000	114,338	170,000	0.00%
Total Revenues	169,720	188,568	170,000	170,000	114,338	170,000	0.00%
EXPENDITURES							
12029154 - 58481 APIA	0	32,484	0	0	0	0	0.00%
12029154 - 58490 Unalaska CVB	149,680	156,778	156,778	156,778	104,519	175,000	11.62%
Total Expenditures	149,680	189,262	156,778	156,778	104,519	175,000	11.62%
Bed Tax Special Revenue Fund Net	20,040	(694)	13,222	13,222	9,820	(5,000)	

City of Unalaska
FY2015 Proprietary Funds Budget Summary
Draft as of 2/28/2014

	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Electric Proprietary							
REVENUES							
Intergovernmental	231,403	282,070	78,364	78,980	35,773	457,805	484.20%
Charges for Services	18,295,211	17,389,996	18,042,620	18,042,620	12,494,735	18,195,503	0.85%
Non-recurring Revenues	0	16,460	0	0	0	0	0.00%
Total Revenues	18,526,614	17,688,526	18,120,984	18,121,600	12,530,508	18,653,308	2.85%
EXPENDITURES							
Utility Administration	4,466,685	4,536,357	4,626,743	4,656,988	3,550,465	4,801,646	3.78%
Electric Production	11,626,994	11,541,021	11,322,624	11,406,370	7,976,594	12,373,642	9.28%
Electric Line Repair & Maint	561,725	798,279	1,225,034	1,225,761	544,348	1,347,054	9.96%
Veh & Equip Maintenance	52,469	30,662	56,518	56,518	18,038	61,229	8.34%
Facilities Maintenance	57,005	75,085	81,534	81,977	32,157	92,681	13.67%
Total Expenditures	16,764,878	16,981,404	17,312,452	17,427,615	12,121,602	18,676,253	7.30%
Transfers In	224,237	0	0	0	0	0	0.00%
Electric Proprietary Fund Net	1,985,972	707,122	808,532	693,985	408,906	(22,945)	
Water Proprietary							
REVENUES							
Intergovernmental	60,830	76,787	77,365	77,751	0	133,887	73.06%
Charges for Services	2,214,337	2,322,929	2,291,158	2,291,158	1,428,670	2,425,789	5.88%
Assessments	241	229	418	418	0	418	0.00%
Non-recurring Revenues	0	0	590,207	605,589	0	0	(100.00%)
Total Revenues	2,275,407	2,399,944	2,959,148	2,974,916	1,428,670	2,560,094	(15.59%)
EXPENDITURES							
Utility Administration	1,381,545	1,356,438	1,405,329	1,428,090	917,554	1,414,602	0.66%
Water Operations	835,114	965,667	1,124,797	1,128,702	636,449	1,188,945	5.70%
Veh & Equip Maintenance	20,608	30,907	32,759	32,759	22,742	35,509	8.40%
Facilities Maintenance	11,023	19,189	20,088	20,088	7,320	66,692	232.01%
Total Expenditures	2,248,291	2,372,202	2,582,973	2,609,639	1,584,065	2,705,749	4.54%
Water Proprietary Fund Net	27,116	27,743	376,175	365,277	(155,395)	(145,655)	
Wastewater Proprietary							
REVENUES							
Intergovernmental	324,300	63,627	61,745	62,052	0	103,095	66.97%
Charges for Services	1,813,173	1,895,415	1,840,004	1,840,004	1,381,970	2,086,599	13.40%
Assessments	2,172	2,850	2,172	2,172	0	2,172	0.00%
Non-recurring Revenues	0	0	120,576	133,745	0	0	(100.00%)
Total Revenues	2,139,645	1,961,892	2,024,497	2,037,973	1,381,970	2,191,866	7.64%
EXPENDITURES							
Utility Administration	1,493,624	890,258	945,798	969,961	592,703	974,124	2.99%
Wastewater Operations	770,258	892,433	1,025,524	1,038,686	538,304	1,073,247	4.65%
Veh & Equip Maintenance	22,865	13,246	23,675	23,675	20,848	26,018	9.90%
Facilities Maintenance	15,663	22,456	29,501	29,501	10,896	33,470	13.45%
Total Expenditures	2,302,410	1,818,393	2,024,497	2,061,823	1,162,750	2,106,858	3.91%
Transfers In	555,000	0	0	0	0	0	0.00%
Wastewater Proprietary Fund Net	392,235	143,499	0	(23,849)	219,220	85,008	

City of Unalaska
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Draft as of 2/28/2014

	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Solid Waste Proprietary							
REVENUES							
Intergovernmental	562,357	75,010	124,449	124,755	10,100	122,258	(1.76%)
Charges for Services	1,555,307	1,630,045	1,469,763	1,469,763	1,210,155	1,733,981	17.98%
Non-recurring Revenues	0	0	794,802	802,122	0	0	(100.00%)
Total Revenues	2,117,663	1,705,056	2,389,014	2,396,640	1,220,255	1,856,239	(28.70%)
EXPENDITURES							
Utility Administration	826,627	891,742	926,153	942,746	565,653	1,256,589	35.68%
Solid Waste Operations	1,139,369	1,211,125	1,267,521	1,309,313	847,484	1,382,391	9.06%
Veh & Equip Maintenance	52,597	79,014	126,840	129,327	52,682	137,087	8.08%
Facilities Maintenance	74,541	38,577	68,500	68,500	33,974	80,638	17.72%
Total Expenditures	2,093,134	2,220,457	2,389,014	2,449,886	1,499,792	2,856,706	16.37%
Transfers In	415,630	0	0	0	0	0	0.00%
Solid Waste Proprietary Fund Net	440,159	(515,401)	0	(53,246)	(279,537)	(1,000,467)	
Ports & Harbors Proprietary							
REVENUES							
Intergovernmental	511,888	542,281	426,699	540,256	54,544	625,101	46.50%
Charges for Services	5,458,473	5,784,924	5,920,000	5,920,000	4,203,987	6,336,000	7.03%
Investment Income	276	0	0	0	3	0	0.00%
Non-recurring Revenues	0	0	1,349,047	2,771,716	0	0	(100.00%)
Total Revenues	5,970,636	6,327,205	7,695,746	9,231,972	4,258,533	6,961,101	(10.55%)
EXPENDITURES							
Harbor Office	2,388,013	3,276,739	3,572,065	3,553,076	2,811,484	4,155,153	16.32%
Unalaska Marine Center	1,489,274	1,415,366	1,423,749	865,564	551,626	1,099,216	(22.79%)
Spit & Light Cargo Docks	33,265	62,999	90,000	572,847	267,765	573,876	537.64%
Ports Security	24,105	63,300	81,873	122,617	23,845	85,881	4.90%
CEM Small Boat Harbor	399,422	600,259	658,789	662,191	437,968	671,340	1.91%
Bobby Storrs Small Boat Harbor	0	0	0	166,588	88,410	192,886	0.00%
Veh & Equip Maintenance	57,206	49,965	56,139	56,139	22,865	60,264	7.35%
Facilities Maintenance	18,022	35,734	32,344	39,433	20,206	24,977	(22.78%)
Total Expenditures	4,409,307	5,504,362	5,914,958	6,038,455	4,224,168	6,863,593	13.82%
Transfers In	0	0	0	34,400	0	0	0.00%
Ports & Harbors Proprietary Fund	1,561,330	822,843	1,780,788	3,227,917	34,366	97,507	
Airport Proprietary							
REVENUES							
Intergovernmental	8,435	14,062	12,368	12,511	0	22,723	83.72%
Charges for Services	456,992	472,107	450,300	450,300	321,062	452,650	0.52%
Non-recurring Revenues	0	0	448,200	448,992	0	0	(100.00%)
Total Revenues	465,426	486,169	910,868	911,803	321,062	475,373	(91.61%)
EXPENDITURES							
Airport Admin/Operations	688,159	682,083	700,803	701,739	429,476	705,112	0.61%
Facilities Maintenance	99,021	157,883	145,065	145,065	81,890	188,468	29.92%
Total Expenditures	787,180	839,966	845,868	846,804	511,366	893,580	5.34%
Transfers In	321,753	0	0	0	0	0	0.00%
Airport Proprietary Fund Net	0	(353,797)	65,000	64,999	(190,304)	(418,207)	

City of Unalaska
FY2015 Electric Budget Summary
Draft as of 2/28/2014

Electric Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	231,403	282,070	78,364	78,980	35,773	457,805	484.20%
Charges for Services	18,295,211	17,389,996	18,042,620	18,042,620	12,494,735	18,195,503	0.85%
Non-recurring Revenues	0	16,460	0	0	0	0	0.00%
Total Revenues	18,526,614	17,688,526	18,120,984	18,121,600	12,530,508	18,653,308	2.85%
EXPENDITURES							
Utility Administration	4,466,685	4,536,357	4,626,743	4,656,988	3,550,465	4,801,646	3.78%
Electric Production	11,626,994	11,541,021	11,322,624	11,406,370	7,976,594	12,373,642	9.28%
Electric Line Repair & Maint	561,725	798,279	1,225,034	1,225,761	544,348	1,347,054	9.96%
Veh & Equip Maintenance	52,469	30,662	56,518	56,518	18,038	61,229	8.34%
Facilities Maintenance	57,005	75,085	81,534	81,977	32,157	92,681	13.67%
Total Expenditures	16,764,878	16,981,404	17,312,452	17,427,615	12,121,602	18,676,253	7.30%
 Transfers In	 224,237	 0	 0	 0	 0	 0	 0.00%
Electric Proprietary Fund Net	1,985,972	707,122	808,532	693,985	408,906	(22,945)	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Utility Administration	713,054	374,494	0	3,714,098	4,801,646	25.71%
Electric Production	1,341,892	11,031,750	0	0	12,373,642	66.25%
Electric Line Repair & Maint	1,085,627	261,427	0	0	1,347,054	7.21%
Veh & Equip Maintenance	43,729	17,500	0	0	61,229	0.33%
Facilities Maintenance	63,438	29,243	0	0	92,681	0.50%
Total Operating Expenditures	3,247,740	11,714,414	0	3,714,098	18,676,253	

City of Unalaska
FY2015 Electric Budget Detail
Revenues
Draft as of 2/28/2014

Electric Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental								
50015041 - 42195	Misc. Fed Operating Grants	78,364	78,364	0	0	35,773	72,722	0.00%
50015041 - 42359	Other State Revenue	153,039	203,706	78,364	78,980	0	385,083	391.40%
Total Intergovernmental		231,403	282,070	78,364	78,980	35,773	457,805	484.20%
Charges for Services								
50015042 - 44110	Residential Elec Consumption	612,151	610,291	617,199	617,199	384,869	635,715	3.00%
50015042 - 44111	Residential COPA	1,025,860	914,756	949,077	949,077	624,001	977,549	3.00%
50015042 - 44120	Small Gen Serv Consumption	714,334	671,007	709,308	709,308	410,930	725,715	2.31%
50015042 - 44121	Small Gen Serv COPA	1,000,083	904,001	977,206	977,206	583,250	1,117,601	14.37%
50015042 - 44130	Large Gen Serv Consumption	896,759	834,749	834,249	834,249	636,674	892,646	7.00%
50015042 - 44131	Large Gen Serv Demand	135,790	128,189	128,176	128,176	97,092	137,148	7.00%
50015042 - 44132	Large Gen Serv Power Factor	7,409	8,557	8,539	8,539	5,690	9,137	7.00%
50015042 - 44133	Large Gen Serv COPA	1,804,137	1,617,143	1,660,639	1,660,639	1,150,306	1,374,675	(17.22)%
50015042 - 44140	Industrial Serv Consumption	3,762,802	3,820,795	4,048,840	4,048,840	2,774,618	4,169,850	2.99%
50015042 - 44141	Industrial Serv Demand	553,023	610,236	593,656	593,656	407,846	611,466	3.00%
50015042 - 44142	Industrial Serv Power Factor	19,924	25,296	28,000	28,000	16,308	28,840	3.00%
50015042 - 44143	Industrial Serv COPA	6,616,823	6,113,018	6,435,306	6,435,306	4,636,625	6,421,569	(0.21)%
50015042 - 44150	Street Lights	34,750	31,739	31,504	31,504	23,050	32,905	4.45%
50015042 - 44160	PCE Assistance	1,068,327	1,055,901	994,149	994,149	713,921	1,033,915	4.00%
50015042 - 44170	Other Services	25,213	17,452	14,772	14,772	18,965	14,772	0.00%
50015042 - 44180	Late Fees	17,356	26,866	12,000	12,000	10,589	12,000	0.00%
50015042 - 47110	Interest Revenue	469	0	0	0	0	0	0.00%
Total Charges for Services		18,295,211	17,389,996	18,042,620	18,042,620	12,494,735	18,195,503	0.85%
Other Financing Sources								
50019848 - 49100	Transfers From General Fund	26,654	0	0	0	0	0	0.00%
50019848 - 49140	Transfers From Entrp Capt Proj	197,583	0	0	0	0	0	0.00%
Total Other Financing Sources		224,237	0	0	0	0	0	0.00%
Non-recurring Revenues								
50015049 - 49400	Gain-loss on Sale of Fixed Ass	0	16,460	0	0	0	0	0.00%
Total Non-recurring Revenues		0	16,460	0	0	0	0	0.00%
Electric Fund Total Revenues		18,750,851	17,688,526	18,120,984	18,121,600	12,530,508	18,653,308	2.94%

Electric Enterprise Fund: **Electric Utility Administration** (5000-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for all divisions within the electric utility*
- *Oversees regulatory compliance and permitting requirements*
- *Manages electric utility capital projects*
- *Submits applications for grant funding and oversees the use of grant funds*
- *Maintains a trained, certified staff.*

Departmental Goals

- *Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *Coordinate the operation of the utility in a safe, cost effective and environmentally responsible manner.*
- *Continually seek opportunities for decreased operating costs.*
- *Maintain a trained and certified staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Assist in the Administration side of the Industrial additions to the City's Electrical Grid.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Coordinate the engineering and installation of waste heat recovery system.	Coordinate decreasing operational costs.
Oversee the training of the Lineman Apprentices.	Maintain a trained and certified staff.
Oversee the installation of the 4 th engine	Coordinate the enhancement of the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.

Electrical Department 2015 Performance Measures

<i>Decrease Powerhouse station power consumption below 75,000 kWh</i>	FY14 (Actual)	FY15 (Target)
Station power kWh	74,169 kWh	74,169 kWh

<i>Zero violation of environmental regulation.</i>	FY14 (Actual)	FY15 (Target)
Number of Violations	0	0

<i>Decrease the duration of power outages to less than one Hour.</i>	FY14 (Actual)	FY15 (Target)
Duration of Power Outages	15 minutes	23 minutes

*There were a total of six unplanned partial power outages this year and no total power outages.

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Draft as of 2/28/2014

Electric Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Utility Administration								
50024051 - 51100	Salaries and Wages	337,006	337,860	357,292	361,798	237,470	371,900	4.09%
50024051 - 51200	Temporary Employees	4,679	3,423	3,713	3,713	745	4,042	8.86%
50024051 - 51300	Overtime	1,763	2,141	937	937	2,026	1,434	53.04%
50024051 - 52100	Health Insurance Benefit	70,413	106,153	130,522	130,522	88,764	136,454	4.54%
50024051 - 52200	FICA & Medicare Emplr Match	25,834	25,733	27,272	27,617	17,939	28,404	4.15%
50024051 - 52300	PERS Employer Contribution	110,980	119,486	125,402	127,010	50,094	161,453	28.75%
50024051 - 52400	Unemployment Insurance	2,188	2,572	3,464	3,464	1,163	2,269	(34.50%)
50024051 - 52500	Workers Compensation	4,196	4,729	5,627	5,705	3,560	6,370	13.20%
50024051 - 52900	Other Employee Benefits	521	512	624	624	375	728	16.67%
Personnel Expenses		557,580	602,609	654,853	661,390	402,136	713,054	8.89%
50024052 - 53230	Legal Services	39	786	2,654	2,654	0	2,733	2.98%
50024052 - 53240	Engineering/Architectural Svs	21,581	18,904	27,000	29,070	24,920	27,810	3.00%
50024052 - 53260	Training Services	2,070	500	500	500	500	515	3.00%
50024052 - 53300	Other Professional Svs	56,895	38,534	32,000	36,788	23,585	32,960	3.00%
50024052 - 53410	Software / Hardware Support	6,271	17,843	16,210	17,560	16,214	17,100	5.49%
50024052 - 54110	Water / Sewerage	389	641	584	584	260	601	2.91%
50024052 - 54210	Solid Waste	1,199	978	1,200	1,200	786	1,206	0.50%
50024052 - 54230	Custodial Services/Supplies	4,947	4,921	5,309	5,309	3,173	5,468	2.99%
50024052 - 54300	Repair/Maintenance Services	1,082	1,082	927	927	348	955	3.02%
50024052 - 54420	Equipment Rental	446	325	0	121	251	350	0.00%
50024052 - 55200	General Insurance	140,068	180,103	226,470	226,470	165,351	207,303	(8.46%)
50024052 - 55310	Telephone / Fax/TV	2,161	1,225	2,654	2,654	836	1,200	(54.79%)
50024052 - 55320	Network / Internet	2,813	3,546	4,050	4,050	2,960	4,050	0.00%
50024052 - 55901	Advertising	0	0	515	515	302	530	2.91%
50024052 - 55903	Travel and Related Costs	7,907	655	5,947	5,947	2,163	6,125	2.99%
50024052 - 55904	Banking / Credit Card Fees	20,084	25,947	4,247	4,247	19,016	4,247	0.00%
50024052 - 55905	Postal Services	4,477	5,083	2,123	2,123	2,897	2,123	0.00%
50024052 - 55906	Membership Dues	9,444	10,010	9,444	9,444	10,324	9,727	3.00%
50024052 - 56100	General Supplies	1,511	(554)	0	0	10	0	0.00%
50024052 - 56120	Office Supplies	6,480	2,808	5,824	5,902	2,168	5,824	0.00%
50024052 - 56150	Computer Hardware / Software	1,881	7,991	2,000	17,302	11,019	3,800	90.00%
50024052 - 56220	Electricity	16,349	15,375	19,755	19,755	8,141	19,755	0.00%
50024052 - 56240	Heating Oil	17,954	16,145	15,648	15,648	7,101	15,648	0.00%
50024052 - 56260	Gasoline for Vehicles	756	1,224	2,061	2,061	556	2,123	3.00%
50024052 - 56320	Business Meals	143	86	318	318	0	318	0.00%
50024052 - 56330	Food/Bev/Related Emp Apprctn	884	1,219	1,623	1,623	842	1,623	0.00%
50024052 - 56400	Books and Periodicals	115	852	400	400	567	400	0.00%
Operating Expenses		327,945	356,229	389,463	413,172	304,287	374,494	(3.84%)
50024053 - 57300	Improvements & Infrastructure	26,654	0	0	0	0	0	0.00%
50024053 - 57400	Machinery and Equipment	7,930	0	0	0	0	0	0.00%
Capital Outlay		34,584	0	0	0	0	0	0.00%
50024054 - 58100	Depreciation	1,557,806	1,958,549	1,970,138	1,970,138	1,367,057	2,120,595	7.64%
50024054 - 58500	Bad Debt Expense	7,004	1,105	0	0	0	0	0.00%
50024054 - 58910	Allocations IN-Debit	102,816	118,067	133,096	133,096	88,731	139,900	5.11%
50024054 - 59100	Interest Expense	1,859,007	1,491,887	1,479,192	1,479,192	1,388,254	1,445,692	(2.26%)
50024054 - 59400	Issuance Costs	19,944	7,911	0	0	0	7,911	0.00%
Other Expenses		3,546,576	3,577,520	3,582,426	3,582,426	2,844,042	3,714,098	3.68%
Total Utility Administration		4,466,685	4,536,357	4,626,743	4,656,988	3,550,465	4,801,646	3.78%

Electric Enterprise Fund: **Electric Production** (5000-041)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Operates two diesel-generating plants with an installed capacity of 17.2 megawatts.*
- *Performs testing and monitoring for regulatory compliance and permitting requirements.*
- *Plans, carries out, and keeps records of preventative maintenance and repairs of generation equipment.*
- *Maintains a trained staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.*
- *To protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Ensure a safe and productive transfer of Industrial users to the City's Electrical Grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power
Maintain or better a Gen/Set efficiency of 16.0 kW per gallon of fuel.	To produce electrical power in the safest and most economical way possible in compliance with our ADEC Title V permits.
Ensure all Powerhouse Personnel receive the needed safety training for continuous safe operation of the Powerhouse.	Protect the City's investment in power production plant and equipment through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Draft as of 2/28/2014

Electric Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Electric Production								
50024151 - 51100	Salaries and Wages	545,511	583,752	605,091	605,091	415,582	637,162	5.30%
50024151 - 51300	Overtime	125,783	108,293	70,781	70,781	52,290	70,781	0.00%
50024151 - 52100	Health Insurance Benefit	98,143	158,572	199,320	199,320	144,569	208,380	4.55%
50024151 - 52200	FICA & Medicare Emplr Match	47,606	50,196	51,702	51,702	33,437	57,767	11.73%
50024151 - 52300	PERS Employer Contribution	222,114	244,408	237,201	237,201	102,874	328,627	38.54%
50024151 - 52400	Unemployment Insurance	3,262	4,183	5,338	5,338	1,517	3,496	(34.51%)
50024151 - 52500	Workers Compensation	27,662	25,073	28,990	28,990	17,648	31,753	9.53%
50024151 - 52900	Other Employee Benefits	3,272	3,444	3,926	3,926	2,331	3,926	0.00%
Personnel Expenses		1,073,354	1,177,921	1,202,349	1,202,349	770,249	1,341,892	11.61%
50024152 - 53240	Engineering/Architectural Svs	4,734	2,583	6,100	6,828	0	6,100	0.00%
50024152 - 53260	Training Services	6,105	4,897	7,000	7,000	1,517	7,000	0.00%
50024152 - 53300	Other Professional Svs	742	2,024	600	2,000	2,349	700	16.67%
50024152 - 53410	Software / Hardware Support	0	3,898	4,125	4,125	2,389	4,125	0.00%
50024152 - 53420	Sampling / Testing	1,990	0	3,000	3,000	0	0	(100.00%)
50024152 - 53490	Other Technical Services	39,387	14,745	40,000	40,000	150	25,000	(37.50%)
50024152 - 54110	Water / Sewerage	666	561	800	800	267	800	0.00%
50024152 - 54210	Solid Waste	3,575	2,180	4,000	6,000	4,774	4,000	0.00%
50024152 - 54220	Snow Plowing	578	0	0	0	0	0	0.00%
50024152 - 54230	Custodial Services/Supplies	0	9,600	9,600	9,600	5,600	9,600	0.00%
50024152 - 54300	Repair/Maintenance Services	200,095	126,861	328,800	397,811	232,247	328,800	0.00%
50024152 - 55310	Telephone / Fax/TV	8,717	9,870	6,700	10,200	5,316	6,000	(10.45%)
50024152 - 55330	Radio	1,446	0	0	0	0	0	0.00%
50024152 - 55903	Travel and Related Costs	12,511	7,136	7,200	12,200	8,413	7,500	4.17%
50024152 - 55906	Membership Dues	0	430	0	0	0	0	0.00%
50024152 - 55907	Permit Fees	34,076	65,838	74,300	74,300	52,333	74,300	0.00%
50024152 - 56100	General Supplies	182,669	297,853	361,500	363,582	110,714	300,000	(17.01%)
50024152 - 56120	Office Supplies	1,583	5,144	1,700	1,700	1,163	1,700	0.00%
50024152 - 56150	Computer Hardware / Software	5,232	20,286	1,700	1,700	990	1,700	0.00%
50024152 - 56230	Propane	530	343	740	740	210	700	(5.41%)
50024152 - 56260	Gasoline for Vehicles	2,565	5,037	2,650	2,650	3,169	3,000	13.21%
50024152 - 56270	Diesel for Equipment	0	109	0	25	14	50	0.00%
50024152 - 56320	Business Meals	32	0	0	0	0	0	0.00%
50024152 - 56330	Food/Bev/Related Emp Apprctn	514	74	500	500	345	350	(30.00%)
50024152 - 56500	Genererator Fuel - Diesel	10,045,896	9,783,632	9,259,260	9,259,260	6,774,387	10,250,325	10.70%
Operating Expenses		10,553,640	10,363,100	10,120,275	10,204,021	7,206,345	11,031,750	9.01%
Total Electric Production		11,626,994	11,541,021	11,322,624	11,406,370	7,976,594	12,373,642	9.28%

Electric Enterprise Fund: **Electric Line Repair & Maintenance** (5000-042)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Repairs and maintains electrical distribution equipment within the City grid.*
- *Provides assistance in design and coordination of all capital projects involving electrical utilities.*
- *Reads and routinely tests electric meters and performs service disconnects and reconnects.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electric power.*
- *To perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.*
- *To protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Insure a safe and productive transfer of Industrial users to the City's Electrical grid.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of electrical power.
Continue analyzing the electrical grid to find substandard areas needing upgrades.	Perform all duties in compliance with the National Electrical Safety Code, City ordinances, and other industry standards.
Ensure the Lineman Apprentices receive quality training.	Protect the City's investment in electric distribution infrastructure through a comprehensive preventative maintenance and repair program.

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Draft as of 2/28/2014

Electric Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Electric Line Repair & Maint								
50024251 - 51100	Salaries and Wages	241,542	308,052	492,403	492,403	221,692	534,231	8.49%
50024251 - 51300	Overtime	31,677	63,370	39,219	39,219	26,982	46,251	17.93%
50024251 - 52100	Health Insurance Benefit	38,222	77,756	170,280	170,280	66,228	178,020	4.55%
50024251 - 52200	FICA & Medicare Emplr Match	20,046	26,508	40,670	40,670	17,226	44,407	9.19%
50024251 - 52300	PERS Employer Contribution	88,647	132,548	189,681	189,681	53,137	255,586	34.75%
50024251 - 52400	Unemployment Insurance	1,354	2,166	4,560	4,560	726	2,986	(34.52%)
50024251 - 52500	Workers Compensation	12,205	13,756	23,292	23,292	9,017	22,352	(4.04%)
50024251 - 52900	Other Employee Benefits	1,242	1,759	3,354	3,354	1,074	1,794	(46.51%)
Personnel Expenses		434,935	625,916	963,459	963,459	396,081	1,085,627	12.68%
50024252 - 53240	Engineering/Architectural Svs	0	0	6,000	6,000	0	6,000	0.00%
50024252 - 53260	Training Services	1,010	2,461	13,000	13,000	550	13,000	0.00%
50024252 - 53300	Other Professional Svs	0	1,855	5,000	5,000	512	5,000	0.00%
50024252 - 53410	Software / Hardware Support	0	565	625	625	622	625	0.00%
50024252 - 53420	Sampling / Testing	340	0	3,000	3,000	0	3,000	0.00%
50024252 - 54110	Water / Sewerage	0	4	0	0	0	0	0.00%
50024252 - 54210	Solid Waste	10,412	2,273	6,000	6,000	34	6,000	0.00%
50024252 - 54300	Repair/Maintenance Services	40,980	0	2,000	2,000	0	1,552	(22.40%)
50024252 - 54420	Equipment Rental	0	3,059	1,500	1,500	0	1,500	0.00%
50024252 - 55310	Telephone / Fax/TV	3,299	2,610	3,000	3,000	1,549	3,000	0.00%
50024252 - 55330	Radio	1,446	0	0	0	0	0	0.00%
50024252 - 55903	Travel and Related Costs	0	0	11,000	11,000	2,396	11,000	0.00%
50024252 - 55906	Membership Dues	0	200	0	0	0	0	0.00%
50024252 - 55908	Employee Moving Costs	7,370	0	0	0	1,003	0	0.00%
50024252 - 56100	General Supplies	48,276	139,861	180,000	180,728	132,495	180,000	0.00%
50024252 - 56110	Sand / Gravel / Rock	0	8,060	18,000	18,000	3,520	18,000	0.00%
50024252 - 56120	Office Supplies	1,352	0	500	500	225	500	0.00%
50024252 - 56130	Machinery / Vehicle Parts	441	0	0	0	0	0	0.00%
50024252 - 56150	Computer Hardware / Software	1,929	1,939	1,700	1,700	35	1,700	0.00%
50024252 - 56220	Electricity	985	1,059	700	700	564	1,000	42.86%
50024252 - 56230	Propane	150	263	700	700	150	700	0.00%
50024252 - 56260	Gasoline for Vehicles	3,167	2,506	3,000	3,000	1,237	3,000	0.00%
50024252 - 56270	Diesel for Equipment	5,633	5,605	5,500	5,500	3,335	5,500	0.00%
50024252 - 56330	Food/Bev/Related Emp Apprctn	0	41	200	200	39	200	0.00%
50024252 - 56400	Books and Periodicals	0	0	150	150	0	150	0.00%
Operating Expenses		126,790	172,362	261,575	262,303	148,266	261,427	(0.06%)
Total Electric Line Repair & Maint		561,725	798,279	1,225,034	1,225,761	544,348	1,347,054	9.96%

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Draft as of 2/28/2014

Electric Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Veh & Equip Maintenance								
50022851 - 51100	Salaries and Wages	24,400	14,723	21,106	21,106	7,858	22,698	7.54%
50022851 - 51300	Overtime	56	0	0	0	0	0	0.00%
50022851 - 52100	Health Insurance Benefit	3,730	4,195	7,478	7,478	3,488	7,825	4.64%
50022851 - 52200	FICA & Medicare Emplr Match	1,871	1,126	1,615	1,615	601	1,736	7.49%
50022851 - 52300	PERS Employer Contribution	8,271	5,306	7,532	7,532	1,729	9,994	32.69%
50022851 - 52400	Unemployment Insurance	225	105	201	201	41	131	(34.83%)
50022851 - 52500	Workers Compensation	878	591	936	936	376	1,195	27.71%
50022851 - 52900	Other Employee Benefits	165	73	150	150	38	150	0.00%
Personnel Expenses		39,597	26,120	39,018	39,018	14,130	43,729	12.07%
50022852 - 53300	Other Professional	0	31	0	0	0	0	0.00%
50022852 - 54300	Repair/Maintenance Services	0	0	2,000	2,000	0	2,000	0.00%
50022852 - 56100	General Supplies	0	16	500	500	0	500	0.00%
50022852 - 56130	Machinery / Vehicle Parts	12,872	4,495	15,000	15,000	3,907	15,000	0.00%
Operating Expenses		12,872	4,542	17,500	17,500	3,907	17,500	0.00%
Total Veh & Equip Maintenance		52,469	30,662	56,518	56,518	18,038	61,229	8.34%

City of Unalaska
FY2015 Electric Budget Detail
Expenditures
Draft as of 2/28/2014

Electric Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance								
50022951 - 51100	Salaries and Wages	23,753	25,042	27,943	27,943	14,413	32,450	16.13%
50022951 - 51200	Temporary Employees	296	59	0	0	1,671	0	0.00%
50022951 - 51300	Overtime	287	235	497	497	124	497	0.00%
50022951 - 52100	Health Insurance Benefit	3,365	5,742	9,923	9,923	3,156	11,419	15.08%
50022951 - 52200	FICA & Medicare Emplr Match	1,862	1,938	2,174	2,174	1,240	2,519	15.87%
50022951 - 52300	PERS Employer Contribution	7,833	9,029	10,010	10,010	2,845	14,505	44.91%
50022951 - 52400	Unemployment Insurance	164	204	266	266	58	188	(29.32%)
50022951 - 52500	Workers Compensation	799	1,023	1,283	1,283	663	1,666	29.87%
50022951 - 52900	Other Employee Benefits	139	145	195	195	75	194	(0.51%)
	Personnel Expenses	38,498	43,416	52,291	52,291	24,245	63,438	21.32%
50022952 - 53300	Other Professional	1,296	0	0	0	0	0	0.00%
50022952 - 54300	Repair/Maintenance Services	2,121	6,846	5,500	5,500	620	5,500	0.00%
50022952 - 54500	Construction Services	0	0	2,000	2,000	0	2,000	0.00%
50022952 - 56100	General Supplies	2,907	2,491	8,100	8,100	693	8,100	0.00%
50022952 - 56140	Facility Maintenance Supplies	12,183	22,332	13,643	14,086	6,599	13,643	0.00%
	Operating Expenses	18,508	31,669	29,243	29,686	7,912	29,243	0.00%
	Total Facilities Maintenance	57,005	75,085	81,534	81,977	32,157	92,681	13.67%

City of Unalaska
FY2015 Water Budget Summary
Draft as of 2/28/2014

Water Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	60,830	76,787	77,365	77,751	0	133,887	73.06%
Charges for Services	2,214,337	2,322,929	2,291,158	2,291,158	1,428,670	2,425,789	5.88%
Assessments	241	229	418	418	0	418	0.00%
Non-recurring Revenues	0	0	590,207	605,589	0	0	(100.00%)
Total Revenues	2,275,407	2,399,944	2,959,148	2,974,916	1,428,670	2,560,094	(15.59%)
EXPENDITURES							
Utility Administration	1,381,545	1,356,438	1,405,329	1,428,090	917,554	1,414,602	0.66%
Water Operations	835,114	965,667	1,124,797	1,128,702	636,449	1,188,945	5.70%
Veh & Equip Maintenance	20,608	30,907	32,759	32,759	22,742	35,509	8.40%
Facilities Maintenance	11,023	19,189	20,088	20,088	7,320	66,692	232.01%
Total Expenditures	2,248,291	2,372,202	2,582,973	2,609,639	1,584,065	2,705,749	4.54%
Water Proprietary Fund Net	27,116	27,743	376,175	365,277	(155,395)	(145,655)	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Utility Administration	396,758	108,916	0	908,928	1,414,602	52.28%
Water Operations	805,500	383,445	0	0	1,188,945	43.94%
Veh & Equip Maintenance	25,509	10,000	0	0	35,509	1.31%
Facilities Maintenance	16,492	50,200	0	0	66,692	2.46%
Total Operating Expenditures	1,244,260	552,561	0	908,928	2,705,749	

City of Unalaska
FY2015 Water Budget Detail
Revenues
Draft as of 2/28/2014

Water Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental								
51015541 - 42359	Other State Revenue	60,830	76,787	77,365	77,751	0	133,887	73.06%
Total Intergovernmental		60,830	76,787	77,365	77,751	0	133,887	73.06%
Charges for Services								
51015542 - 44210	Unmetered Water Sales	136,966	135,269	136,966	136,966	94,806	142,680	4.17%
51015542 - 44220	Metered Water Consumption	2,077,629	2,134,990	2,149,443	2,149,443	1,316,109	2,200,880	2.39%
51015542 - 44221	Metered Water Flat Fees	0	0	0	0	0	77,480	0.00%
51015542 - 44260	System Development Chgs	5,653	29,639	3,109	3,109	0	3,109	0.00%
51015542 - 44270	Other Services	(7,054)	21,471	0	0	17,202	0	0.00%
51015542 - 44280	Late Fees	1,143	1,560	1,640	1,640	552	1,640	0.00%
Total Charges for Services		2,214,337	2,322,929	2,291,158	2,291,158	1,428,670	2,425,789	5.88%
Assessments								
51015544 - 46513	Special Assess Pen & Int	241	229	418	418	0	418	0.00%
Total Assessments		241	229	418	418	0	418	0.00%
Non-recurring Revenues								
51015549 - 49910	Bdgt'd Use of Unrest. Net Asset	0	0	590,207	605,589	0	0	(100.00%)
Total Non-recurring Revenues		0	0	590,207	605,589	0	0	(100.00%)
Water Fund Total Revenues		2,275,407	2,399,944	2,959,148	2,974,916	1,428,670	2,560,094	(13.49%)

Water Enterprise Fund: **Water Utility Administration** (5100-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the water utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages water utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective and environmentally responsible manner.*
- *To maintain a well trained knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee the Water Well Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure Employees receive professional progressive training.	To maintain a well trained knowledgeable staff.
Oversee the construction of the New Water Plant.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

Water 2015 Performance Measurements

<i>Prevent turbidity of greater than 5.0 NTU's from entering the CT Tank.</i>	FY14 (Actual)	FY15 (Target)
Turbidity entering CT Tank	0 NTU	0 NTU

<i>Replace 60% of the remaining old water meters with the new high efficiency meters.</i>	FY14 (Actual)	FY15 (Target)
Percentage of meters replaced	15	15

<i>Zero environmental regulation violations.</i>	FY14 (Actual)	FY15 (Target)
Violations	0	0

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Draft as of 2/28/2014

Water Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Utility Administration								
51024051 - 51100	Salaries and Wages	185,295	186,567	198,707	201,531	132,591	205,678	3.51%
51024051 - 51200	Temporary Employees	3,268	2,339	2,475	2,475	497	2,695	8.89%
51024051 - 51300	Overtime	866	1,015	563	563	930	846	50.27%
51024051 - 52100	Health Insurance Benefit	39,337	58,585	73,286	73,286	50,581	76,618	4.55%
51024051 - 52200	FICA & Medicare Emplr Match	14,361	14,365	15,313	15,529	10,128	15,865	3.60%
51024051 - 52300	PERS Employer Contribution	61,264	65,741	70,046	71,054	27,924	89,666	28.01%
51024051 - 52400	Unemployment Insurance	1,254	1,444	1,978	1,978	663	1,297	(34.43%)
51024051 - 52500	Workers Compensation	2,449	2,654	3,264	3,315	2,046	3,656	12.02%
51024051 - 52900	Other Employee Benefits	299	297	385	385	225	437	13.51%
Personnel Expenses		308,392	333,006	366,017	370,116	225,584	396,758	8.40%
51024052 - 53230	Legal Services	0	0	1,000	1,000	0	1,000	0.00%
51024052 - 53240	Engineering/Architectural Svs	9,240	13,298	600	600	1,420	1,100	83.33%
51024052 - 53260	Training Services	1,594	825	500	500	850	850	70.00%
51024052 - 53300	Other Professional Svs	191	455	0	3,830	1,382	3,830	0.00%
51024052 - 53410	Software / Hardware Support	4,385	9,656	12,968	14,048	12,968	13,680	5.49%
51024052 - 54110	Water / Sewerage	389	641	425	425	260	425	0.00%
51024052 - 54210	Solid Waste	1,166	970	1,000	1,000	774	1,000	0.00%
51024052 - 54230	Custodial Services/Supplies	3,722	3,691	6,150	6,150	2,380	6,150	0.00%
51024052 - 54300	Repair/Maintenance Services	1,082	1,082	850	850	348	850	0.00%
51024052 - 54420	Equipment Rental	230	167	300	362	129	250	(16.67%)
51024052 - 55200	General Insurance	14,794	14,453	19,743	19,743	14,764	18,543	(6.08%)
51024052 - 55310	Telephone / Fax/TV	1,090	839	2,000	2,000	761	2,000	0.00%
51024052 - 55320	Network / Internet	2,109	2,837	3,000	3,000	2,210	3,500	16.67%
51024052 - 55903	Travel and Related Costs	5,143	2,380	2,500	2,500	2,267	4,000	60.00%
51024052 - 55904	Banking / Credit Card Fees	3,762	4,952	2,800	2,800	3,623	3,000	7.14%
51024052 - 55905	Postal Services	2,023	2,429	2,500	2,500	1,273	2,500	0.00%
51024052 - 55906	Membership Dues	200	230	350	350	245	350	0.00%
51024052 - 55908	Employee Moving Costs	0	0	0	0	0	3,000	0.00%
51024052 - 56100	General Supplies	226	167	200	200	112	200	0.00%
51024052 - 56120	Office Supplies	4,764	1,963	3,100	3,178	1,528	3,100	0.00%
51024052 - 56150	Computer Hardware / Software	1,457	7,570	2,500	16,112	8,729	5,540	121.60%
51024052 - 56220	Electricity	16,349	15,375	16,000	16,000	8,141	16,000	0.00%
51024052 - 56240	Heating Oil	17,954	16,145	15,648	15,648	7,101	15,648	0.00%
51024052 - 56260	Gasoline for Vehicles	756	883	550	550	556	550	0.00%
51024052 - 56320	Business Meals	0	173	200	200	0	200	0.00%
51024052 - 56330	Food/Bev/Related Emp Apprctn	797	927	1,050	1,050	620	1,050	0.00%
51024052 - 56400	Books and Periodicals	115	852	0	0	567	600	0.00%
Operating Expenses		93,540	102,960	95,934	114,596	73,005	108,916	13.53%
51024053 - 57300	Improvements & Infrastructure	91,174	0	0	0	0	0	0.00%
51024053 - 57400	Machinery and Equipment	6,080	0	0	0	0	0	0.00%
Capital Outlay		97,254	0	0	0	0	0	0.00%
51024054 - 58100	Depreciation	863,200	899,856	926,150	926,150	602,386	889,727	(3.93%)
51024054 - 58500	Bad Debt Expense	1,253	31	0	0	0	0	0.00%
51024054 - 58910	Allocations IN-Debit	17,748	20,381	17,228	17,228	11,485	19,201	11.45%
51024054 - 59100	Interest Expense	159	204	0	0	5,094	0	0.00%
Other Expenses		882,360	920,472	943,378	943,378	618,965	908,928	(3.65%)
Total Utility Administration		1,381,545	1,356,438	1,405,329	1,428,090	917,554	1,414,602	0.66%

Water Enterprise Fund: **Water Operations** (5100-043)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Maintains and operates all components of the public water system, including reservoirs, wells, buildings, hydrants and pipelines.*
- *Performs sampling and testing for regulatory compliance and permitting requirements.*
- *Works with customers on health, water use and water quality related issues.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.*
- *To operate the utility in a safe, cost effective, and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Assist in the Water Well Development Project.	Enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.
Ensure a violation free operation during the construction of the New Water Plant.	Operate the utility in a safe, cost effective, and environmentally responsible manner.
Provide assistance in the construction of the New Water Plant.	To enhance the quality of life and promote economic development by ensuring that residents have a dependable source of clean, safe water.

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Draft as of 2/28/2014

Water Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Water Operations								
51024351 - 51100	Salaries and Wages	309,216	311,472	336,415	336,415	229,256	353,693	5.14%
51024351 - 51200	Temporary Employees	4,082	17,870	55,143	55,143	32,325	56,797	3.00%
51024351 - 51300	Overtime	13,522	34,417	23,100	23,100	17,313	31,672	37.11%
51024351 - 52100	Health Insurance Benefit	56,096	82,760	108,862	108,862	79,747	141,282	29.78%
51024351 - 52200	FICA & Medicare Emplr Match	25,002	26,996	31,720	31,720	21,277	33,825	6.64%
51024351 - 52300	PERS Employer Contribution	107,704	120,097	127,821	127,821	53,864	168,504	31.83%
51024351 - 52400	Unemployment Insurance	1,823	2,414	3,931	3,931	1,231	2,588	(34.16)%
51024351 - 52500	Workers Compensation	8,626	9,708	12,529	12,529	8,991	14,999	19.71%
51024351 - 52900	Other Employee Benefits	1,702	1,887	2,664	2,664	1,542	2,140	(19.67)%
Personnel Expenses		527,773	607,621	702,185	702,185	445,546	805,500	14.71%
51024352 - 53240	Engineering/Architectural Svs	2,500	0	14,800	14,800	446	13,300	(10.14)%
51024352 - 53260	Training Services	3,985	19,809	6,400	6,400	0	6,400	0.00%
51024352 - 53300	Other Professional Svs	39,912	28,677	31,500	32,245	2,868	31,500	0.00%
51024352 - 53410	Software / Hardware Support	1,408	2,040	4,687	4,687	1,767	4,770	1.77%
51024352 - 53420	Sampling / Testing	25,307	25,540	26,800	27,920	19,240	29,000	8.21%
51024352 - 53430	Survey Services	2,420	0	0	0	0	0	0.00%
51024352 - 53490	Other Technical Services	160	218	0	0	0	0	0.00%
51024352 - 54110	Water / Sewerage	0	176	0	0	1,100	0	0.00%
51024352 - 54210	Solid Waste	2,077	1,936	1,800	1,800	1,363	1,900	5.56%
51024352 - 54300	Repair/Maintenance Services	11,915	7,845	15,000	15,000	4,230	18,000	20.00%
51024352 - 54500	Construction Services	500	130	10,000	10,000	0	10,000	0.00%
51024352 - 55310	Telephone / Fax/TV	4,311	3,678	5,200	5,200	2,329	5,200	0.00%
51024352 - 55320	Network / Internet	1,135	960	2,000	2,000	480	2,000	0.00%
51024352 - 55330	Radio	0	0	400	400	0	400	0.00%
51024352 - 55901	Advertising	0	0	1,000	1,000	0	1,000	0.00%
51024352 - 55903	Travel and Related Costs	4,378	4,415	5,400	5,400	0	5,400	0.00%
51024352 - 55905	Postal Services	0	29	0	0	0	0	0.00%
51024352 - 55906	Membership Dues	917	847	700	700	689	900	28.57%
51024352 - 55907	Permit Fees	200	695	500	500	0	550	10.00%
51024352 - 55999	Other	0	0	0	0	17,882	0	0.00%
51024352 - 56100	General Supplies	72,740	104,652	171,100	171,404	70,359	124,100	(27.47)%
51024352 - 56110	Sand / Gravel / Rock	0	1,998	3,000	3,000	900	3,000	0.00%
51024352 - 56115	Chemicals	28,695	23,638	24,400	24,400	16,433	25,900	6.15%
51024352 - 56120	Office Supplies	541	0	400	400	2,185	600	50.00%
51024352 - 56130	Machinery / Vehicle Parts	43	0	0	1,737	2,087	0	0.00%
51024352 - 56150	Computer Hardware / Software	545	2,623	1,700	1,700	0	1,700	0.00%
51024352 - 56220	Electricity	85,164	105,503	75,000	75,000	34,249	75,000	0.00%
51024352 - 56230	Propane	150	263	300	300	1,607	900	200.00%
51024352 - 56240	Heating Oil	9,649	12,418	13,125	13,125	4,615	13,125	0.00%
51024352 - 56260	Gasoline for Vehicles	7,463	7,272	6,200	6,200	4,417	7,600	22.58%
51024352 - 56270	Diesel for Equipment	1,227	745	1,200	1,200	787	1,200	0.00%
51024352 - 56320	Business Meals	0	1,202	0	0	0	0	0.00%
51024352 - 56400	Books and Periodicals	0	738	0	0	871	0	0.00%
Operating Expenses		307,342	358,047	422,612	426,517	190,903	383,445	(9.27)%
Total Water Operations		835,114	965,667	1,124,797	1,128,702	636,449	1,188,945	5.70%

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Draft as of 2/28/2014

Water Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Veh & Equip Maintenance								
51022851 - 51100	Salaries and Wages	10,388	13,457	12,312	12,312	8,995	13,241	7.55%
51022851 - 51200	Temporary Employees	0	0	0	0	251	0	0.00%
51022851 - 51300	Overtime	72	0	0	0	0	0	0.00%
51022851 - 52100	Health Insurance Benefit	1,668	4,974	4,362	4,362	3,857	4,566	4.68%
51022851 - 52200	FICA & Medicare Emplr Match	800	1,029	942	942	707	1,014	7.64%
51022851 - 52300	PERS Employer Contribution	3,538	4,877	4,394	4,394	1,979	5,830	32.68%
51022851 - 52400	Unemployment Insurance	92	100	119	119	66	77	(35.29%)
51022851 - 52500	Workers Compensation	371	548	546	546	447	697	27.71%
51022851 - 52900	Other Employee Benefits	63	79	84	84	56	84	0.00%
Personnel Expenses		16,991	25,064	22,759	22,759	16,358	25,509	12.08%
51022852 - 56100	General Supplies	0	288	0	0	0	0	0.00%
51022852 - 56130	Machinery / Vehicle Parts	3,617	5,555	10,000	10,000	6,384	10,000	0.00%
Operating Expenses		3,617	5,843	10,000	10,000	6,384	10,000	0.00%
Total Veh & Equip Maintenance		20,608	30,907	32,759	32,759	22,742	35,509	8.40%

City of Unalaska
FY2015 Water Budget Detail
Expenditures
Draft as of 2/28/2014

Water Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance								
51022951 - 51100	Salaries and Wages	4,747	5,135	7,269	7,269	3,018	8,441	16.12%
51022951 - 51200	Temporary Employees	294	33	0	0	185	0	0.00%
51022951 - 51300	Overtime	0	0	126	126	0	126	0.00%
51022951 - 52100	Health Insurance Benefit	1,309	1,953	2,579	2,579	1,053	2,968	15.08%
51022951 - 52200	FICA & Medicare Emplr Match	385	395	563	563	245	653	15.99%
51022951 - 52300	PERS Employer Contribution	1,528	1,822	2,598	2,598	572	3,773	45.23%
51022951 - 52400	Unemployment Insurance	17	24	70	70	9	49	(30.00%)
51022951 - 52500	Workers Compensation	176	204	334	334	125	433	29.88%
51022951 - 52900	Other Employee Benefits	29	27	49	49	12	49	0.00%
	Personnel Expenses	8,485	9,593	13,588	13,588	5,218	16,492	21.38%
51022952 - 54300	Repair/Maintenance Services	286	7,654	2,000	2,000	1,280	45,700	2,185.00%
51022952 - 54500	Construction Services	0	0	1,000	1,000	0	1,000	0.00%
51022952 - 56100	General Supplies	845	304	1,000	1,000	0	1,000	0.00%
51022952 - 56140	Facility Maintenance Supplies	1,407	1,638	2,500	2,500	822	2,500	0.00%
	Operating Expenses	2,538	9,595	6,500	6,500	2,102	50,200	672.31%
	Total Facilities Maintenance	11,023	19,189	20,088	20,088	7,320	66,692	232.01%

City of Unalaska
FY2015 Wastewater Budget Summary
Draft as of 2/28/2014

Wastewater Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	324,300	63,627	61,745	62,052	0	103,095	66.97%
Charges for Services	1,813,173	1,895,415	1,840,004	1,840,004	1,381,970	2,086,599	13.40%
Assessments	2,172	2,850	2,172	2,172	0	2,172	0.00%
Non-recurring Revenues	0	0	120,576	133,745	0	0	(100.00%)
Total Revenues	2,139,645	1,961,892	2,024,497	2,037,973	1,381,970	2,191,866	7.64%
EXPENDITURES							
Utility Administration	1,493,624	890,258	945,798	969,961	592,703	974,124	2.99%
Wastewater Operations	770,258	892,433	1,025,524	1,038,686	538,304	1,073,247	4.65%
Veh & Equip Maintenance	22,865	13,246	23,675	23,675	20,848	26,018	9.90%
Facilities Maintenance	15,663	22,456	29,501	29,501	10,896	33,470	13.45%
Total Expenditures	2,302,410	1,818,393	2,024,497	2,061,823	1,162,750	2,106,858	3.91%
 Transfers In	 555,000	 0	 0	 0	 0	 0	 0.00%
Wastewater Proprietary Fund Net	392,235	143,499	0	(23,849)	219,220	85,008	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Utility Administration	316,893	94,508	0	562,723	974,124	46.24%
Wastewater Operations	573,797	499,450	0	0	1,073,247	50.94%
Veh & Equip Maintenance	20,043	5,975	0	0	26,018	1.23%
Facilities Maintenance	23,093	10,377	0	0	33,470	1.59%
Total Operating Expenditures	933,825	610,310	0	562,723	2,106,858	

City of Unalaska
FY2015 Wastewater Budget Detail
Revenues
Draft as of 2/28/2014

Wastewater Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental							
52016041 - 42359 Other State Revenue	324,300	63,627	61,745	62,052	0	103,095	66.97%
Total Intergovernmental	324,300	63,627	61,745	62,052	0	103,095	66.97%
Charges for Services							
52016042 - 44310 Unmetered Wastewater Sales	292,768	304,660	305,988	305,988	228,227	343,596	12.29%
52016042 - 44320 Metered Commercial Sales	1,400,660	1,470,848	1,421,649	1,421,649	1,083,480	1,630,636	14.70%
52016042 - 44330 Metered Industrial Sales	55,786	56,284	49,003	49,003	27,648	49,003	0.00%
52016042 - 44340 Vactor Services	66,627	52,544	56,553	56,553	29,870	56,553	0.00%
52016042 - 44370 Other Services	(4,162)	8,443	5,316	5,316	11,641	5,316	0.00%
52016042 - 44380 Late Fees	1,495	2,636	1,495	1,495	1,104	1,495	0.00%
Total Charges for Services	1,813,173	1,895,415	1,840,004	1,840,004	1,381,970	2,086,599	13.40%
Assessments							
52016044 - 46513 Special Assess Pen & Int	2,172	2,850	2,172	2,172	0	2,172	0.00%
Total Assessments	2,172	2,850	2,172	2,172	0	2,172	0.00%
Other Financing Sources							
52019848 - 49100 Transfers From General Fund	555,000	0	0	0	0	0	0.00%
Total Other Financing Sources	555,000	0	0	0	0	0	0.00%
Non-recurring Revenues							
52016049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	120,576	133,745	0	0	(100.00%)
Total Non-recurring Revenues	0	0	120,576	133,745	0	0	(100.00%)
Wastewater Fund Total Revenues	2,694,645	1,961,892	2,024,497	2,037,973	1,381,970	2,191,866	8.27%

Wastewater Enterprise Fund: **Wastewater Utility Administration** (5200-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the wastewater utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages wastewater utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee the construction of the new Wastewater Plant.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.
Ensure Chemical Enhanced Treatment Plant Operator training	To provide excellent customer service with helpful, knowledgeable staff.
Oversee the Wastewater Department projects are progressing and completed under budget.	Enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

Wastewater 2015 Performance Measurements

<i>Clean 35% of the collection system.</i>	FY14 (Actual)	FY15 (Target)
Percentage of Sewer Cleaned	35	35

<i>Use RTK to collect GIS information on 10% of the collection system.</i>	FY14 (Actual)	FY15 (Target)
Percentage of GIS information collected	10	10

<i>Zero sanitary sewer overflows.</i>	FY14 (Actual)	FY15 (Target)
Number of sanitary sewer overflows	0	0

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Draft as of 2/28/2014

Wastewater Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Utility Administration								
52024051 - 51100	Salaries and Wages	146,735	146,645	158,168	160,415	104,873	163,329	3.26%
52024051 - 51200	Temporary Employees	2,910	2,169	2,475	2,475	497	2,695	8.89%
52024051 - 51300	Overtime	566	626	308	308	650	567	84.09%
52024051 - 52100	Health Insurance Benefit	31,715	46,468	58,977	58,977	40,380	61,659	4.55%
52024051 - 52200	FICA & Medicare Emplr Match	11,421	11,342	12,251	12,423	8,048	12,667	3.40%
52024051 - 52300	PERS Employer Contribution	48,860	52,869	55,796	56,598	22,064	71,293	27.77%
52024051 - 52400	Unemployment Insurance	1,010	1,158	1,612	1,612	543	1,054	(34.62%)
52024051 - 52500	Workers Compensation	2,129	2,325	2,928	2,974	1,813	3,286	12.24%
52024051 - 52900	Other Employee Benefits	238	233	291	291	173	343	17.87%
Personnel Expenses		245,584	263,834	292,806	296,073	179,041	316,893	8.23%
52024052 - 53230	Legal Services	98	4,464	7,000	7,000	1,392	7,000	0.00%
52024052 - 53240	Engineering/Architectural Svs	8,336	11,640	3,500	3,500	1,065	3,500	0.00%
52024052 - 53260	Training Services	419	500	1,000	1,000	500	1,000	0.00%
52024052 - 53300	Other Professional Svs	319	455	700	4,051	1,207	1,500	114.29%
52024052 - 53320	Envrnmntl Remdtn related costs	669,529	9,657	0	3,787	46	0	0.00%
52024052 - 53410	Software / Hardware Support	1,462	8,448	11,347	12,292	11,348	11,970	5.49%
52024052 - 54110	Water / Sewerage	194	320	600	600	130	600	0.00%
52024052 - 54210	Solid Waste	600	489	625	625	393	625	0.00%
52024052 - 54230	Custodial Services/Supplies	2,496	2,461	3,000	3,000	1,586	3,000	0.00%
52024052 - 54300	Repair/Maintenance Services	1,082	1,082	1,000	1,000	348	1,000	0.00%
52024052 - 54420	Equipment Rental	167	122	200	245	94	150	(25.00%)
52024052 - 55200	General Insurance	8,552	9,306	12,433	12,433	8,537	10,153	(18.34%)
52024052 - 55310	Telephone / Fax/TV	1,095	1,032	2,500	2,500	858	2,500	0.00%
52024052 - 55320	Network / Internet	703	2,482	2,625	2,625	1,934	3,000	14.29%
52024052 - 55903	Travel and Related Costs	1,602	197	2,500	2,500	0	2,500	0.00%
52024052 - 55904	Banking / Credit Card Fees	1,881	2,476	2,000	2,000	1,811	2,000	0.00%
52024052 - 55905	Postal Services	1,308	1,414	1,800	1,800	881	1,800	0.00%
52024052 - 55907	Permit Fees	1,680	0	0	0	0	0	0.00%
52024052 - 56100	General Supplies	0	147	200	200	0	200	0.00%
52024052 - 56120	Office Supplies	4,375	1,866	4,500	4,500	1,353	3,500	(22.22%)
52024052 - 56150	Computer Hardware / Software	0	7,362	13,000	25,767	7,638	15,660	20.46%
52024052 - 56220	Electricity	8,174	7,687	8,000	8,000	4,070	8,000	0.00%
52024052 - 56240	Heating Oil	17,954	16,145	15,648	15,648	7,101	12,000	(23.31%)
52024052 - 56260	Gasoline for Vehicles	756	883	800	800	555	900	12.50%
52024052 - 56320	Business Meals	0	20	200	200	0	200	0.00%
52024052 - 56330	Food/Bev/Related Emp Apprctn	750	861	1,000	1,000	499	1,000	0.00%
52024052 - 56400	Books and Periodicals	115	852	150	150	682	750	400.00%
Operating Expenses		733,649	92,368	96,328	117,224	54,027	94,508	(1.89%)
52024053 - 57400	Machinery and Equipment	2,230	0	0	0	0	0	0.00%
Capital Outlay		2,230	0	0	0	0	0	0.00%
52024054 - 58100	Depreciation	494,518	516,814	538,386	538,386	344,654	543,608	0.97%
52024054 - 58500	Bad Debt Expense	5,748	23	0	0	0	0	0.00%
52024054 - 58910	Allocations IN-Debit	11,724	13,463	14,951	14,951	9,967	16,439	9.95%
52024054 - 59100	Interest Expense	172	3,757	3,327	3,327	5,013	2,676	(19.57%)
Other Expenses		512,161	534,056	556,664	556,664	359,634	562,723	1.09%
Total Utility Administration		1,493,624	890,258	945,798	969,961	592,703	974,124	2.99%

Wastewater Enterprise Fund: **Wastewater Operations** (5200-045)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Maintains and operates all components of the public wastewater collection and treatment system, including lift stations, manholes, sewer lines and the wastewater treatment plant.*
- *Performs inspections, sampling and testing for regulatory compliance and permitting requirements.*
- *Responds to service calls to clear blockages, repair damaged services, vector septic tanks and portable toilets, and clean privately owned storm drain systems.*
- *Maintains a trained, certified staff.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To provide excellent customer service with a helpful, knowledgeable staff.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Ensure all Wastewater Department Operators stay current with their certifications and training.	To provide excellent customer service with helpful, knowledgeable staff.
Maintain the environmental integrity of the Wastewater System.	To operate the utility in a cost effective and environmentally responsible manner.
Maintain the operational integrity of the Wastewater Plant during construction of the new Wastewater Plant.	To enhance the quality of life and promote economic development by ensuring that wastewater is collected, treated and disposed of reliably and safely.

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Draft as of 2/28/2014

Wastewater Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Wastewater Operations								
52024551 - 51100	Salaries and Wages	265,175	282,181	329,272	329,272	189,770	273,893	(16.82%)
52024551 - 51200	Temporary Employees	13,993	23,668	32,582	32,582	21,451	26,270	(19.37%)
52024551 - 51300	Overtime	8,935	7,921	14,499	14,499	3,084	30,000	106.91%
52024551 - 52100	Health Insurance Benefit	45,378	69,433	102,338	102,338	58,384	79,518	(22.30%)
52024551 - 52200	FICA & Medicare Emplr Match	22,040	23,775	28,791	28,791	16,385	25,256	(12.28%)
52024551 - 52300	PERS Employer Contribution	88,513	99,364	116,550	116,550	39,434	125,034	7.28%
52024551 - 52400	Unemployment Insurance	1,620	2,123	3,340	3,340	792	1,651	(50.57%)
52024551 - 52500	Workers Compensation	8,494	9,052	12,921	12,921	6,425	10,675	(17.38%)
52024551 - 52900	Other Employee Benefits	1,554	1,619	2,368	2,368	1,111	1,500	(36.66%)
Personnel Expenses		455,703	519,136	642,661	642,661	336,836	573,797	(10.72%)
52024552 - 53240	Engineering/Architectural Svs	1,250	0	2,000	2,000	56	2,000	0.00%
52024552 - 53260	Training Services	1,054	1,215	3,900	3,900	110	5,100	30.77%
52024552 - 53300	Other Professional Svs	1,870	12,138	9,000	10,585	1,097	6,200	(31.11%)
52024552 - 53410	Software / Hardware Support	1,013	1,050	4,813	4,813	1,080	5,250	9.08%
52024552 - 53420	Sampling / Testing	14,363	12,194	16,650	18,187	8,410	36,000	116.22%
52024552 - 54110	Water / Sewerage	691	1,350	900	900	492	1,600	77.78%
52024552 - 54210	Solid Waste	10,467	10,446	11,000	11,000	5,960	18,000	63.64%
52024552 - 54300	Repair/Maintenance Services	1,423	11,698	5,000	5,000	771	5,000	0.00%
52024552 - 54420	Equipment Rental	0	0	1,000	1,000	0	1,000	0.00%
52024552 - 54500	Construction Services	0	0	5,000	5,000	0	5,000	0.00%
52024552 - 55310	Telephone / Fax/TV	8,703	6,139	7,000	7,000	3,284	7,500	7.14%
52024552 - 55330	Radio	0	0	200	200	0	200	0.00%
52024552 - 55901	Advertising	0	0	500	500	249	500	0.00%
52024552 - 55903	Travel and Related Costs	0	0	3,800	3,800	0	7,200	89.47%
52024552 - 55905	Postal Services	0	0	200	200	0	200	0.00%
52024552 - 55906	Membership Dues	0	50	300	300	363	300	0.00%
52024552 - 55907	Permit Fees	188	1,680	1,800	1,800	1,680	1,800	0.00%
52024552 - 55908	Employee Moving Costs	0	0	0	0	0	5,000	0.00%
52024552 - 56100	General Supplies	57,187	112,182	104,400	114,440	51,790	108,300	3.74%
52024552 - 56110	Sand / Gravel / Rock	0	1,982	3,000	3,000	0	0	(100.00%)
52024552 - 56115	Chemicals	1,576	1,639	3,500	3,500	1,809	10,000	185.71%
52024552 - 56120	Office Supplies	1,641	0	400	400	331	450	12.50%
52024552 - 56150	Computer Hardware / Software	0	425	0	0	0	0	0.00%
52024552 - 56220	Electricity	123,875	115,157	118,100	118,100	83,193	150,000	27.01%
52024552 - 56230	Propane	3,506	3,137	5,000	5,000	2,667	5,500	10.00%
52024552 - 56240	Heating Oil	80,840	75,928	71,300	71,300	35,795	110,000	54.28%
52024552 - 56260	Gasoline for Vehicles	3,045	3,081	2,200	2,200	1,348	4,400	100.00%
52024552 - 56270	Diesel for Equipment	1,864	1,806	1,900	1,900	983	2,500	31.58%
52024552 - 56330	Food/Bev/Related Emp Apprctn	0	0	0	0	0	300	0.00%
52024552 - 56400	Books and Periodicals	0	0	0	0	0	150	0.00%
Operating Expenses		314,555	373,297	382,863	396,025	201,467	499,450	30.45%
Total Wastewater Operations		770,258	892,433	1,025,524	1,038,686	538,304	1,073,247	4.65%

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Draft as of 2/28/2014

Wastewater Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Veh & Equip Maintenance								
52022851 - 51100	Salaries and Wages	9,961	5,400	9,673	9,673	9,470	10,403	7.55%
52022851 - 51300	Overtime	26	0	0	0	0	0	0.00%
52022851 - 52100	Health Insurance Benefit	3,165	1,557	3,427	3,427	2,967	3,588	4.70%
52022851 - 52200	FICA & Medicare Emplr Match	764	413	739	739	724	796	7.71%
52022851 - 52300	PERS Employer Contribution	3,378	1,939	3,451	3,451	2,083	4,582	32.77%
52022851 - 52400	Unemployment Insurance	41	30	90	90	38	60	(33.33%)
52022851 - 52500	Workers Compensation	274	303	429	429	459	548	27.71%
52022851 - 52900	Other Employee Benefits	61	22	66	66	56	66	0.00%
Personnel Expenses		17,670	9,664	17,875	17,875	15,798	20,043	12.13%
52022852 - 54300	Repair/Maintenance Services	0	0	300	300	0	300	0.00%
52022852 - 56100	General Supplies	0	518	500	500	0	675	35.00%
52022852 - 56130	Machinery / Vehicle Parts	5,195	3,064	5,000	5,000	5,049	5,000	0.00%
Operating Expenses		5,195	3,582	5,800	5,800	5,049	5,975	3.02%
Total Veh & Equip Maintenance		22,865	13,246	23,675	23,675	20,848	26,018	9.90%

City of Unalaska
FY2015 Wastewater Budget Detail
Expenditures
Draft as of 2/28/2014

Wastewater Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance							
52022951 - 51100 Salaries and Wages	8,360	9,088	9,901	9,901	5,297	11,497	16.12%
52022951 - 51200 Temporary Employees	0	40	0	0	157	0	0.00%
52022951 - 51300 Overtime	287	353	497	497	99	497	0.00%
52022951 - 52100 Health Insurance Benefit	961	1,669	3,632	3,632	1,047	4,158	14.48%
52022951 - 52200 FICA & Medicare Emplr Match	661	725	793	793	425	916	15.51%
52022951 - 52300 PERS Employer Contribution	2,819	3,376	3,663	3,663	1,062	5,280	44.14%
52022951 - 52400 Unemployment Insurance	52	54	98	98	15	70	(28.57%)
52022951 - 52500 Workers Compensation	281	385	465	465	225	602	29.44%
52022951 - 52900 Other Employee Benefits	48	54	75	75	24	73	(2.67%)
Personnel Expenses	13,469	15,745	19,124	19,124	8,351	23,093	20.75%
52022952 - 53300 Other Professional	110	87	0	0	0	0	0.00%
52022952 - 53420 Sampling / Testing	0	105	0	0	0	0	0.00%
52022952 - 54300 Repair/Maintenance Services	896	1,807	1,700	1,700	1,236	1,700	0.00%
52022952 - 54500 Construction Services	0	0	1,377	1,377	0	1,377	0.00%
52022952 - 56100 General Supplies	84	1,945	2,500	2,500	0	2,500	0.00%
52022952 - 56140 Facility Maintenance Supplies	1,104	2,767	4,800	4,800	1,309	4,800	0.00%
Operating Expenses	2,194	6,711	10,377	10,377	2,545	10,377	0.00%
Total Facilities Maintenance	15,663	22,456	29,501	29,501	10,896	33,470	13.45%

City of Unalaska
FY2015 Solid Waste Budget Summary
Draft as of 2/28/2014

Solid Waste Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	562,357	75,010	124,449	124,755	10,100	122,258	(1.76%)
Charges for Services	1,555,307	1,630,045	1,469,763	1,469,763	1,210,155	1,733,981	17.98%
Non-recurring Revenues	0	0	794,802	802,122	0	0	(100.00%)
Total Revenues	2,117,663	1,705,056	2,389,014	2,396,640	1,220,255	1,856,239	(28.70%)
EXPENDITURES							
Utility Administration	826,627	891,742	926,153	942,746	565,653	1,256,589	35.68%
Solid Waste Operations	1,139,369	1,211,125	1,267,521	1,309,313	847,484	1,382,391	9.06%
Veh & Equip Maintenance	52,597	79,014	126,840	129,327	52,682	137,087	8.08%
Facilities Maintenance	74,541	38,577	68,500	68,500	33,974	80,638	17.72%
Total Expenditures	2,093,134	2,220,457	2,389,014	2,449,886	1,499,792	2,856,706	16.37%
 Transfers In	 415,630	 0	 0	 0	 0	 0	 0.00%
Solid Waste Proprietary Fund Net	440,159	(515,401)	0	(53,246)	(279,537)	(1,000,467)	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Utility Administration	252,697	133,582	0	870,310	1,256,589	43.99%
Solid Waste Operations	706,091	676,300	0	0	1,382,391	48.39%
Veh & Equip Maintenance	81,087	56,000	0	0	137,087	4.80%
Facilities Maintenance	69,062	11,576	0	0	80,638	2.82%
Total Operating Expenditures	1,108,938	877,458	0	870,310	2,856,706	

City of Unalaska
FY2015 Solid Waste Budget Detail
Revenues
Draft as of 2/28/2014

Solid Waste Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental							
53016541 - 42353 Motor Vehicle Tax - Landfill	61,300	0	50,000	50,000	10,100	0	(100.00%)
53016541 - 42359 Other State Revenue	501,057	75,010	74,449	74,755	0	122,258	64.22%
Total Intergovernmental	562,357	75,010	124,449	124,755	10,100	122,258	(1.76%)
Charges for Services							
53016542 - 44410 Tipping Fees	1,210,172	1,160,325	1,124,629	1,124,629	855,126	1,270,620	12.98%
53016542 - 44420 Vehicle Disposal Fees	0	4,333	0	0	0	0	0.00%
53016542 - 44421 Motor Vehicle Tax - Landfill	0	65,000	0	0	28,900	50,000	0.00%
53016542 - 44470 Other Fees	141,856	196,500	141,856	141,856	174,769	210,000	48.04%
53016542 - 44480 Late Fees	1,174	1,201	1,174	1,174	910	1,257	7.07%
53016542 - 44490 Landfill Maintenance Fees	202,104	202,687	202,104	202,104	150,449	202,104	0.00%
Total Charges for Services	1,555,307	1,630,045	1,469,763	1,469,763	1,210,155	1,733,981	17.98%
Other Financing Sources							
53019848 - 49100 Transfers From General Fund	415,630	0	0	0	0	0	0.00%
Total Other Financing Sources	415,630	0	0	0	0	0	0.00%
Non-recurring Revenues							
53016549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	794,802	802,122	0	0	(100.00%)
Total Non-recurring Revenues	0	0	794,802	802,122	0	0	(100.00%)
Solid Waste Fund Total Revenues	2,533,293	1,705,056	2,389,014	2,396,640	1,220,255	1,856,239	(22.30%)

Solid Waste Enterprise Fund: **Solid Waste Utility Administration** (5300-040)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, that meet or exceed our customers' needs and expectations safety, quality, and quantity.

Functions and Responsibilities

- *Manages, coordinates and provides administrative support for the solid waste utility.*
- *Oversees regulatory compliance and permitting requirements.*
- *Manages solid waste utility capital projects.*
- *Submits applications for grant funding and oversees the use of grant funds.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *Maintain regulatory compliance requirements.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Oversee the implementation of the Solid Waste Rate Study.	To operate the utility in a cost effective and environmentally responsible manner.
Oversee the construction of the Cells 2-1 and 2-2.	Enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely
Coordinate the removal of junk vehicles and metal.	To operate the utility in a cost effective and environmentally responsible manner.

Solid Waste 2015 Performance Measurements

<i>Zero violation of environmental regulation.</i>	FY14 (Actual)	FY15 (Target)
Number of Violations	0	0

<i>Remove Junk Vehicles at a cost of less than \$100 per vehicle.</i>	FY14 (Actual)	FY15 (Target)
Junk vehicle removal cost	\$33.00	\$33.00

<i>Maintain a DEC inspection score of at least 95 points annually.</i>	FY14 (Actual)	FY15 (Target)
ADEC Inspection score.	96.5	97.0

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Draft as of 2/28/2014

Solid Waste Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Utility Administration								
53024051 - 51100	Salaries and Wages	119,306	118,984	128,935	131,170	85,502	132,535	2.79%
53024051 - 51200	Temporary Employees	1,470	1,084	1,238	1,238	248	1,347	8.80%
53024051 - 51300	Overtime	514	585	258	258	584	405	56.98%
53024051 - 52100	Health Insurance Benefit	24,253	35,262	44,775	44,775	31,131	46,810	4.54%
53024051 - 52200	FICA & Medicare Emplr Match	9,208	9,140	9,921	10,092	6,542	10,196	2.77%
53024051 - 52300	PERS Employer Contribution	40,292	41,744	45,343	46,141	18,099	57,674	27.19%
53024051 - 52400	Unemployment Insurance	770	869	1,205	1,205	395	789	(34.52%)
53024051 - 52500	Workers Compensation	1,800	1,973	2,462	2,508	1,552	2,737	11.19%
53024051 - 52900	Other Employee Benefits	147	144	172	172	104	204	18.60%
Personnel Expenses		197,759	209,785	234,309	237,559	144,157	252,697	7.85%
53024052 - 53230	Legal Services	0	63	1,000	1,000	0	1,000	0.00%
53024052 - 53240	Engineering/Architectural Svs	9,587	11,641	2,500	2,500	1,065	2,500	0.00%
53024052 - 53260	Training Services	318	500	1,000	1,000	500	1,000	0.00%
53024052 - 53300	Other Professional Svs	6,255	4,400	1,000	2,436	523	1,000	0.00%
53024052 - 53410	Software / Hardware Support	1,462	4,406	9,063	9,468	4,864	9,330	2.95%
53024052 - 54110	Water / Sewerage	194	320	250	250	130	250	0.00%
53024052 - 54210	Solid Waste	567	427	500	500	381	500	0.00%
53024052 - 54230	Custodial Services/Supplies	1,270	1,230	1,400	1,400	793	1,400	0.00%
53024052 - 54300	Repair/Maintenance Services	1,082	1,082	1,500	1,500	348	1,500	0.00%
53024052 - 54420	Equipment Rental	146	106	150	190	82	110	(26.67%)
53024052 - 55200	General Insurance	10,929	12,359	16,397	16,397	10,825	60,854	271.13%
53024052 - 55310	Telephone / Fax/TV	1,090	916	1,500	1,500	727	1,500	0.00%
53024052 - 55320	Network / Internet	703	1,064	1,125	1,125	829	1,125	0.00%
53024052 - 55903	Travel and Related Costs	759	373	5,000	5,000	0	5,000	0.00%
53024052 - 55904	Banking / Credit Card Fees	1,612	2,122	1,800	1,800	1,553	1,800	0.00%
53024052 - 55905	Postal Services	1,169	1,275	1,200	1,200	783	1,800	50.00%
53024052 - 55906	Membership Dues	389	195	400	400	0	0	(100.00%)
53024052 - 56100	General Supplies	0	55	200	200	101	200	0.00%
53024052 - 56120	Office Supplies	4,506	2,175	2,000	2,155	1,490	2,000	0.00%
53024052 - 56150	Computer Hardware / Software	1,393	6,521	12,725	22,113	3,274	13,865	8.96%
53024052 - 56220	Electricity	8,174	7,687	9,000	9,000	4,070	9,000	0.00%
53024052 - 56240	Heating Oil	17,954	16,145	15,648	15,648	7,101	15,648	0.00%
53024052 - 56260	Gasoline for Vehicles	755	857	1,000	1,000	555	1,000	0.00%
53024052 - 56320	Business Meals	0	120	200	200	0	0	(100.00%)
53024052 - 56330	Food/Bev/Related Emp Apprctn	848	1,100	1,000	1,000	797	750	(25.00%)
53024052 - 56400	Books and Periodicals	115	852	300	300	452	450	50.00%
53024052 - 59100	Interest Expense	0	0	0	0	1	0	0.00%
Operating Expenses		71,278	77,991	87,858	99,282	41,243	133,582	52.04%
53024053 - 57400	Machinery and Equipment	1,680	0	0	0	0	0	0.00%
Capital Outlay		1,680	0	0	0	0	0	0.00%
53024054 - 58100	Depreciation	385,483	390,907	429,065	429,065	257,938	657,941	53.34%
53024054 - 58200	Landfill Closure/Post Closure	156,270	198,072	162,323	164,243	113,915	198,072	22.02%
53024054 - 58500	Bad Debt Expense	1,136	36	0	0	0	0	0.00%
53024054 - 58910	Allocations IN-Debit	13,020	14,951	12,598	12,598	8,399	14,297	13.49%
Other Expenses		555,909	603,966	603,986	605,906	380,252	870,310	44.09%
Total Utility Administration		826,627	891,742	926,153	942,746	565,653	1,256,589	35.68%

Solid Waste Enterprise Fund: **Solid Waste Operations** (5300-047)
Responsible Manager/Title: Dan Winters, Public Utilities Director

Mission Statement

The Mission of the Department of Public Utilities is to provide electric, solid waste, wastewater and water services that, within regulatory guidelines, meet or exceed our customers' needs and expectations for safety, quality and quantity.

Functions and Responsibilities

- *Operates and maintains the landfill and baler facility, including repairing the roads, drainage and fences.*
- *Conducts sampling and testing for regulatory compliance and permitting requirements*
- *Weighs vehicles, sorts and bales solid waste, stacks bales in cells and covers them daily, and arranges shipment for items to be sent off-island.*

Departmental Goals

- *To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.*
- *To operate the utility in a cost effective and environmentally responsible manner.*
- *To maintain regulatory requirements.*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Ensure a favorable ADEC inspection score during the Cell 2-1 and 2-2 construction.	To maintain regulatory requirements.
Assist in construction of Cell 2-1 and 2-2.	Operate the utility in a cost effective and environmentally responsible manner.
Maintain the Landfill's services and overall integrity.	To enhance the quality of life and promote economic development by ensuring that solid waste is handled and disposed of reliably and safely.

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Draft as of 2/28/2014

Solid Waste Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Solid Waste Operations								
53024751 - 51100	Salaries and Wages	314,302	330,977	319,647	319,647	214,736	314,544	(1.60%)
53024751 - 51200	Temporary Employees	27,420	36,090	23,379	23,379	28,735	25,532	9.21%
53024751 - 51300	Overtime	41,484	38,122	35,000	35,000	26,038	45,000	28.57%
53024751 - 52100	Health Insurance Benefit	57,420	88,232	105,600	105,600	76,936	110,400	4.55%
53024751 - 52200	FICA & Medicare Emplr Match	29,315	30,997	28,920	28,920	20,624	29,458	1.86%
53024751 - 52300	PERS Employer Contribution	117,538	130,029	123,969	123,969	50,139	152,520	23.03%
53024751 - 52400	Unemployment Insurance	2,111	2,895	3,258	3,258	1,200	2,158	(33.76%)
53024751 - 52500	Workers Compensation	19,700	23,215	24,190	24,190	15,013	23,879	(1.29%)
53024751 - 52900	Other Employee Benefits	2,128	2,195	2,340	2,340	1,497	2,600	11.11%
Personnel Expenses		611,417	682,752	666,303	666,303	434,917	706,091	5.97%
53024752 - 53240	Engineering/Architectural Svs	7,150	850	10,000	10,000	0	10,000	0.00%
53024752 - 53260	Training Services	3,152	1,140	3,000	3,000	0	3,000	0.00%
53024752 - 53300	Other Professional Svs	13,328	19,248	46,500	56,056	22,098	46,500	0.00%
53024752 - 53410	Software / Hardware Support	1,058	1,058	1,200	1,200	1,525	1,200	0.00%
53024752 - 53420	Sampling / Testing	25,376	29,921	25,000	26,499	16,506	33,000	32.00%
53024752 - 53490	Other Technical Services	21,219	23,971	36,500	66,915	21,461	36,500	0.00%
53024752 - 54110	Water / Sewerage	143,405	100,115	110,000	110,000	113,219	150,000	36.36%
53024752 - 54210	Solid Waste	24,811	63,312	84,318	84,318	50,229	65,000	(22.91%)
53024752 - 54230	Custodial Services/Supplies	0	388	0	0	0	0	0.00%
53024752 - 54300	Repair/Maintenance Services	2,626	12,199	11,000	11,000	1,928	11,000	0.00%
53024752 - 54420	Equipment Rental	0	0	1,000	1,000	0	0	(100.00%)
53024752 - 55310	Telephone / Fax/TV	4,521	3,429	4,500	4,500	2,135	4,500	0.00%
53024752 - 55330	Radio	0	0	1,300	1,300	0	1,300	0.00%
53024752 - 55901	Advertising	0	0	500	500	0	500	0.00%
53024752 - 55903	Travel and Related Costs	2,756	1,694	4,000	4,000	0	4,000	0.00%
53024752 - 55906	Membership Dues	1,291	542	1,000	1,000	364	1,000	0.00%
53024752 - 55907	Permit Fees	6,437	7,311	3,600	3,600	6,625	7,500	108.33%
53024752 - 56100	General Supplies	57,810	73,532	49,500	49,822	45,671	49,500	0.00%
53024752 - 56110	Sand / Gravel / Rock	49,997	49,228	50,000	50,000	49,228	50,000	0.00%
53024752 - 56120	Office Supplies	1,374	705	200	200	347	200	0.00%
53024752 - 56130	Machinery / Vehicle Parts	0	43	0	0	0	0	0.00%
53024752 - 56150	Computer Hardware / Software	86	2,536	1,700	1,700	355	1,700	0.00%
53024752 - 56220	Electricity	41,919	35,553	64,000	64,000	37,767	105,000	64.06%
53024752 - 56230	Propane	2,514	1,515	0	0	1,450	2,500	0.00%
53024752 - 56240	Heating Oil	93,511	82,063	79,000	79,000	29,299	79,000	0.00%
53024752 - 56260	Gasoline for Vehicles	1,197	912	800	800	330	800	0.00%
53024752 - 56270	Diesel for Equipment	22,249	16,893	12,000	12,000	11,940	12,000	0.00%
53024752 - 56330	Food/Bev/Related Emp Apprctn	167	214	300	300	89	300	0.00%
53024752 - 56400	Books and Periodicals	0	0	300	300	0	300	0.00%
Operating Expenses		527,953	528,372	601,218	643,010	412,567	676,300	12.49%
Total Solid Waste Operations		1,139,369	1,211,125	1,267,521	1,309,313	847,484	1,382,391	9.06%

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Draft as of 2/28/2014

Solid Waste Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Veh & Equip Maintenance								
53022851 - 51100	Salaries and Wages	18,479	24,711	39,137	39,137	18,165	42,090	7.55%
53022851 - 51200	Temporary Employees	0	838	0	0	0	0	0.00%
53022851 - 51300	Overtime	2,980	2,132	0	0	1,016	0	0.00%
53022851 - 52100	Health Insurance Benefit	4,410	8,422	13,865	13,865	8,042	14,510	4.65%
53022851 - 52200	FICA & Medicare Emplr Match	1,642	2,118	2,993	2,993	1,467	3,220	7.58%
53022851 - 52300	PERS Employer Contribution	7,258	9,673	13,964	13,964	4,220	18,530	32.70%
53022851 - 52400	Unemployment Insurance	137	208	370	370	54	245	(33.78%)
53022851 - 52500	Workers Compensation	837	1,077	1,735	1,735	951	2,216	27.71%
53022851 - 52900	Other Employee Benefits	101	136	276	276	98	276	0.00%
Personnel Expenses		35,843	49,315	72,340	72,340	34,012	81,087	12.09%
53022852 - 54300	Repair/Maintenance Services	597	1,328	2,500	2,500	0	2,500	0.00%
53022852 - 56100	General Supplies	11,378	9,652	2,000	2,000	0	2,000	0.00%
53022852 - 56130	Machinery / Vehicle Parts	4,779	18,719	50,000	52,486	18,670	51,500	3.00%
Operating Expenses		16,754	29,698	54,500	56,986	18,670	56,000	2.75%
Total Veh & Equip Maintenance		52,597	79,014	126,840	129,327	52,682	137,087	8.08%

City of Unalaska
FY2015 Solid Waste Budget Detail
Expenditures
Draft as of 2/28/2014

Solid Waste Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance							
53022951 - 51100 Salaries and Wages	23,257	18,594	30,425	30,425	15,871	35,330	16.12%
53022951 - 51200 Temporary Employees	298	0	0	0	1,316	0	0.00%
53022951 - 51300 Overtime	614	201	539	539	99	539	0.00%
53022951 - 52100 Health Insurance Benefit	5,891	4,904	10,798	10,798	5,272	12,424	15.06%
53022951 - 52200 FICA & Medicare Emplr Match	1,849	1,438	2,371	2,371	1,322	2,743	15.69%
53022951 - 52300 PERS Employer Contribution	7,749	6,637	10,887	10,887	3,129	15,791	45.04%
53022951 - 52400 Unemployment Insurance	163	107	293	293	71	206	(29.69%)
53022951 - 52500 Workers Compensation	691	803	1,397	1,397	706	1,814	29.87%
53022951 - 52900 Other Employee Benefits	132	90	214	214	78	215	0.47%
Personnel Expenses	40,644	32,776	56,924	56,924	27,864	69,062	21.32%
53022952 - 53300 Other Professional	110	0	0	0	0	0	0.00%
53022952 - 54300 Repair/Maintenance Services	16,398	1,833	4,000	4,000	1,522	4,000	0.00%
53022952 - 54500 Construction Services	0	568	1,576	1,576	0	1,576	0.00%
53022952 - 56100 General Supplies	141	0	500	500	216	500	0.00%
53022952 - 56140 Facility Maintenance Supplies	17,245	3,401	5,500	5,500	4,372	5,500	0.00%
53022952 - 59100 Interest Expense	3	0	0	0	0	0	0.00%
Operating Expenses	33,897	5,801	11,576	11,576	6,110	11,576	0.00%
Total Facilities Maintenance	74,541	38,577	68,500	68,500	33,974	80,638	17.72%

City of Unalaska
FY2015 Ports & Harbors Budget Summary
Draft as of 2/28/2014

Ports & Harbors Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	511,888	542,281	426,699	540,256	54,544	625,101	46.50%
Charges for Services	5,458,473	5,784,924	5,920,000	5,920,000	4,203,987	6,336,000	7.03%
Investment Income	276	0	0	0	3	0	0.00%
Non-recurring Revenues	0	0	1,349,047	2,771,716	0	0	(100.00%)
Total Revenues	5,970,636	6,327,205	7,695,746	9,231,972	4,258,533	6,961,101	(10.55%)
EXPENDITURES							
Harbor Office	2,388,013	3,276,739	3,572,065	3,553,076	2,811,484	4,155,153	16.32%
Unalaska Marine Center	1,489,274	1,415,366	1,423,749	865,564	551,626	1,099,216	(22.79%)
Spit & Light Cargo Docks	33,265	62,999	90,000	572,847	267,765	573,876	537.64%
Ports Security	24,105	63,300	81,873	122,617	23,845	85,881	4.90%
CEM Small Boat Harbor	399,422	600,259	658,789	662,191	437,968	671,340	1.91%
Bobby Storrs Small Boat Harbor	0	0	0	166,588	88,410	192,886	0.00%
Veh & Equip Maintenance	57,206	49,965	56,139	56,139	22,865	60,264	7.35%
Facilities Maintenance	18,022	35,734	32,344	39,433	20,206	24,977	(22.78%)
Total Expenditures	4,409,307	5,504,362	5,914,958	6,038,455	4,224,168	6,863,593	13.82%
Transfers In	0	0	0	34,400	0	0	0.00%
Ports & Harbors Proprietary Fund N	1,561,330	822,843	1,780,788	3,227,917	34,366	97,507	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Harbor Office	835,615	242,585	0	3,076,954	4,155,153	60.54%
Unalaska Marine Center	426,220	672,996	0	0	1,099,216	16.02%
Spit & Light Cargo Docks	131,238	442,638	0	0	573,876	8.36%
Ports Security	75,131	10,750	0	0	85,881	1.25%
CEM Small Boat Harbor	177,817	493,523	0	0	671,340	9.78%
Bobby Storrs Small Boat Harbor	100,939	91,947	0	0	192,886	2.81%
Veh & Equip Maintenance	38,264	22,000	0	0	60,264	0.88%
Facilities Maintenance	14,977	10,000	0	0	24,977	0.36%
Total Operating Expenditures	1,800,201	1,986,439	0	3,076,954	6,863,593	

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Revenues
Draft as of 2/28/2014

Ports & Harbors Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental							
54017041 - 42152 Debt Reimbursements Grants	366,595	367,995	367,444	367,444	0	366,744	(0.19%)
54017041 - 42195 Misc. Fed Operating Grants	59,255	59,255	59,255	59,255	54,544	54,988	(7.20%)
54017041 - 42249 Misc Fed Capital Grants	0	17,820,638	0	0	0	0	0.00%
54017041 - 42359 Other State Revenue	86,038	115,032	0	113,557	0	203,369	0.00%
Total Intergovernmental	511,888	18,362,919	426,699	540,256	54,544	625,101	46.50%
Charges for Services							
54017042 - 44511 UMC Docking / Moorage	1,048,559	1,316,605	1,300,000	1,300,000	883,148	1,320,000	1.54%
54017042 - 44512 UMC Wharfage	2,141,311	1,923,519	2,350,000	2,350,000	1,525,760	2,700,000	14.89%
54017042 - 44513 UMC Rental Fees	570,089	552,852	525,000	525,000	404,300	540,000	2.86%
54017042 - 44514 UMC Utilities	371,616	408,038	360,000	360,000	233,427	360,000	0.00%
54017042 - 44521 Spit Docking / Moorage	363,737	383,413	400,000	400,000	288,681	410,000	2.50%
54017042 - 44524 Spit Utilities	189,638	145,439	180,000	180,000	76,590	140,000	(22.22%)
54017042 - 44531 SBH Docking / Moorage	110,037	63,931	80,000	80,000	48,285	80,000	0.00%
54017042 - 44534 SBH Utilities	37,910	23,024	25,000	25,000	13,640	25,000	0.00%
54017042 - 44541 Cargo Docking / Moorage	101,379	55,513	50,000	50,000	42,047	50,000	0.00%
54017042 - 44542 Cargo Wharfage	18,250	20,663	10,000	10,000	22,391	15,000	50.00%
54017042 - 44543 Cargo Rental Fees	0	186	0	0	0	0	0.00%
54017042 - 44544 Cargo Utilities	24,301	11,535	17,000	17,000	11,572	18,000	5.88%
54017042 - 44551 CEM Docking/Moorage	237,368	443,295	340,000	340,000	388,741	380,000	11.76%
54017042 - 44554 CEM Utilities	199,724	285,420	220,000	220,000	201,360	230,000	4.55%
54017042 - 44555 CEM Others Services	57	140	500	500	113	500	0.00%
54017042 - 44560 Security Fees	19,216	120,581	50,000	50,000	20,614	50,000	0.00%
54017042 - 44580 Late Fees	2,492	4,909	2,500	2,500	2,115	2,500	0.00%
54017042 - 44599 Other Revenue	22,788	25,862	10,000	10,000	41,205	15,000	50.00%
Total Charges for Services	5,458,473	5,784,924	5,920,000	5,920,000	4,203,987	6,336,000	7.03%
Investment Income							
54017043 - 47110 Interest Revenue	276	0	0	0	3	0	0.00%
Total Investment Income	276	0	0	0	3	0	0.00%
Other Financing Sources							
54019848 - 49100 Transfers From General Fund	0	0	0	34,400	0	0	0.00%
Total Other Financing Sources	0	0	0	34,400	0	0	0.00%
Non-recurring Revenues							
54017049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	1,349,047	2,771,716	0	0	(100.00%)
Total Non-recurring Revenues	0	0	1,349,047	2,771,716	0	0	(100.00%)
Ports & Harbors Fund Total Revenues	5,970,636	24,147,843	7,695,746	9,266,372	4,258,533	6,961,101	(9.55%)

Ports and Harbors Proprietary Fund:
Dock Operations, Harbors, and Port Security (5400-054)
Responsible Manager/Title: Peggy McLaughlin, Port Director

Mission Statement

The mission of the Port of Dutch Harbor is to promote the growth and health of the community of Unalaska through the planning, development, and management of marine related municipal properties and facilities to provide moorage and other marine services on a self-supporting basis.

To this end, the facilities and services are developed and operated to promote and accommodate marine-related commerce, fisheries industry, safety, environmental protection, recreation, and visitors.

Functions and Responsibilities

- *Provides vessel assistance and marine search and rescue services.*
- *Manage and monitor activity at the City-owned marine facilities.*
- *Manages Port security.*
- *Performs routine dock inspections and maintenance.*

Departmental Goals

- *To manage and maintain city port facilities at a high standard and provide for a safe environment for users.*
- *To provide accurate and timely financial information to the Finance Department for billing.*
- *Manage safe moorage for all vessels at City facilities*
- *To have a trained staff ready to respond to a variety of emergencies and situations.*
- *To keep policies and procedures current.*
- *Research Funding opportunities for Port Projects*
- *To maintain response assets for deployment for distressed vessels, search and rescue, and at sea medical transports*
- *To ensure a strong port fund through cost control and revenue enhancement*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Complete the Port Lighting Project	To ensure strong Port fund and manage and maintain city port facilities
Replace Emergency Mooring Buoy Pendant	To maintain response assets
Plan training for Hazardous response	To have trained staff
Complete design work for Robert Storrs C Float replacement	To manage and maintain City Port facilities

Review and implement new Fee Schedule and tariff for consistency and market value	To ensure a strong Port Fund, to keep policies and procedures current
Participate with Public Safety in an emergency response exercise	Have trained staff
Annual review of Best Management Practices	Supports all goals
Seek funding for UMC Positions 3 and 4 upgrade	Research funding opportunities for Port Projects

Performance Measures

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase revenues at UMC by 5%	\$4,201,013.36	\$4,411,064.02

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase UMC 3 Vessel calls by 6%	123	130

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase UMC 4 Vessel Calls by 7%	149	160

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase LCD Revenues by 3%	\$87,711.55	\$92,097.12

<i>Ensure strong Port Fund</i>	FY Previous (Actual)	FY Next Year (Target)
Increase Spit Revenues 3% of previous activity	\$528851	\$544,716.53

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Draft as of 2/28/2014

Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Harbor Office								
54025051 - 51100	Salaries and Wages	321,800	342,414	417,505	423,085	275,548	429,112	2.78%
54025051 - 51200	Temporary Employees	2,370	13,388	19,475	19,475	497	2,695	(86.16%)
54025051 - 51300	Overtime	4,762	1,960	382	382	983	1,931	405.50%
54025051 - 52100	Health Insurance Benefit	64,029	109,602	161,647	161,647	114,277	168,995	4.55%
54025051 - 52200	FICA & Medicare Emplr Match	23,018	27,158	33,188	33,615	21,005	32,931	(0.77%)
54025051 - 52300	PERS Employer Contribution	99,433	123,023	148,760	150,751	59,273	189,296	27.25%
54025051 - 52400	Unemployment Insurance	2,155	3,131	4,623	4,623	1,590	2,824	(38.91%)
54025051 - 52500	Workers Compensation	3,507	5,658	6,828	6,949	4,509	7,748	13.46%
54025051 - 52900	Other Employee Benefits	70	64	62	62	42	83	33.87%
Personnel Expenses		521,144	626,397	792,470	800,589	477,723	835,615	5.44%
54025052 - 53230	Legal Services	20	273	15,550	15,550	994	15,000	(3.54%)
54025052 - 53240	Engineering/Architectural Svs	6,500	0	0	1,300	0	0	0.00%
54025052 - 53260	Training Services	225	490	4,500	11,000	277	11,000	144.44%
54025052 - 53264	Education Reimbursement	0	0	3,000	3,000	0	3,000	0.00%
54025052 - 53300	Other Professional Svs	15,863	24,900	40,000	77,180	29,289	55,000	37.50%
54025052 - 53410	Software / Hardware Support	4,736	9,656	12,968	14,198	12,968	13,680	5.49%
54025052 - 54230	Custodial Services/Supplies	9,118	9,000	0	10,800	5,361	10,800	0.00%
54025052 - 54300	Repair/Maintenance Services	587	3,407	500	500	2,153	2,500	400.00%
54025052 - 54410	Buildings / Land Rental	38,769	39,269	45,000	52,839	26,741	45,000	0.00%
54025052 - 54420	Equipment Rental	248	181	0	67	140	0	0.00%
54025052 - 55200	General Insurance	160,024	179,737	208,624	90,000	178,137	6,615	(96.83%)
54025052 - 55310	Telephone / Fax/ TV	7,184	3,368	7,000	13,341	2,546	7,000	0.00%
54025052 - 55320	Network / Internet	1,758	2,837	3,000	3,000	2,210	3,000	0.00%
54025052 - 55330	Radio	2,461	560	2,500	2,500	829	2,500	0.00%
54025052 - 55901	Advertising	19,349	7,788	2,000	2,000	1,703	2,600	30.00%
54025052 - 55902	Printing and Binding	969	47	2,000	2,000	0	2,000	0.00%
54025052 - 55903	Travel and Related Costs	5,598	2,873	20,000	25,000	5,256	20,000	0.00%
54025052 - 55904	Banking / Credit Card Fees	15,514	15,215	16,500	16,500	10,420	16,500	0.00%
54025052 - 55905	Postal Services	1,701	1,661	2,100	2,100	1,170	3,600	71.43%
54025052 - 55906	Membership Dues	325	375	750	1,250	525	2,000	166.67%
54025052 - 55907	Permit Fees	0	0	0	0	0	1,500	0.00%
54025052 - 56100	General Supplies	471	1,153	2,000	2,000	880	2,000	0.00%
54025052 - 56120	Office Supplies	3,238	2,086	4,000	4,000	1,809	4,000	0.00%
54025052 - 56150	Computer Hardware / Software	5,304	4,477	3,000	9,759	11,109	3,040	1.33%
54025052 - 56160	Uniforms	0	0	0	5,500	0	5,500	0.00%
54025052 - 56240	Heating Oil	1,350	1,501	0	0	501	0	0.00%
54025052 - 56260	Gasoline for Vehicles	1,213	1,882	1,800	1,800	907	1,800	0.00%
54025052 - 56320	Business Meals	0	59	500	500	0	500	0.00%
54025052 - 56330	Food/Bev/Related Emp Apprctn	1,669	2,786	2,300	2,300	2,091	2,300	0.00%
54025052 - 56400	Books and Periodicals	15	48	150	150	0	150	0.00%
Operating Expenses		304,210	315,628	399,742	370,134	298,016	242,585	(39.31%)
54025053 - 57400	Machinery and Equipment	11,250	0	0	2,500	0	0	0.00%
Capital Outlay		11,250	0	0	2,500	0	0	0.00%
54025054 - 58100	Depreciation	1,437,823	2,073,263	2,097,503	2,097,503	1,768,612	2,790,737	33.05%
54025054 - 58500	Bad Debt Expense	7,017	652	0	0	0	0	0.00%
54025054 - 58910	Allocations IN-Debit	20,316	23,330	45,650	45,650	30,433	52,208	14.37%
54025054 - 59100	Interest Expense	83,241	234,459	236,699	236,699	236,699	230,999	(2.41%)
54025054 - 59400	Issuance Costs	3,010	3,010	0	0	0	3,010	0.00%
Other Expenses		1,551,409	2,334,714	2,379,852	2,379,852	2,035,744	3,076,954	29.29%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Draft as of 2/28/2014

Ports & Harbors Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Total Harbor Office	2,388,013	3,276,739	3,572,065	3,553,076	2,811,484	4,155,153	16.32%

City of Unalaska
FY2015 Ports & Harbors Budget Detail
Expenditures
Draft as of 2/28/2014

Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Unalaska Marine Center								
54025151 - 51100	Salaries and Wages	316,179	260,191	273,984	178,090	140,637	187,965	(31.40%)
54025151 - 51300	Overtime	43,750	59,555	43,272	28,127	17,344	28,302	(34.60%)
54025151 - 52100	Health Insurance Benefit	87,251	101,451	119,258	77,518	68,138	83,998	(29.57%)
54025151 - 52200	FICA & Medicare Emplr Match	27,572	24,461	24,261	15,770	12,086	16,541	(31.82%)
54025151 - 52300	PERS Employer Contribution	119,041	114,840	112,629	73,209	33,921	95,225	(15.45%)
54025151 - 52400	Unemployment Insurance	2,487	2,986	3,194	2,076	784	1,405	(56.01%)
54025151 - 52500	Workers Compensation	12,733	13,854	15,856	10,306	7,995	12,784	(19.37%)
54025151 - 52900	Other Employee Benefits	0	0	0	0	0	0	0.00%
Personnel Expenses		609,015	577,338	592,454	385,096	280,906	426,220	(28.06%)
54025152 - 53240	Engineering/Architectural Svs	0	0	1,300	0	0	1,300	0.00%
54025152 - 53260	Training Services	1,325	2,758	6,500	0	0	6,500	0.00%
54025152 - 53300	Other Professional Svs	2,604	953	6,000	0	0	6,000	0.00%
54025152 - 53410	Software / Hardware Support	0	0	150	0	0	150	0.00%
54025152 - 54110	Water / Sewerage	32,350	58,243	47,000	15,228	11,468	18,500	(60.64%)
54025152 - 54210	Solid Waste	106,036	116,969	90,000	57,780	74,640	110,000	22.22%
54025152 - 54220	Snow Plowing	0	0	0	0	0	6,000	0.00%
54025152 - 54230	Custodial Services/Supplies	51	0	0	0	0	0	0.00%
54025152 - 54300	Repair/Maintenance Services	0	15	0	30,000	3,652	30,000	0.00%
54025152 - 54410	Buildings / Land Rental	88,925	88,325	110,145	0	14,621	26,000	(76.39%)
54025152 - 55200	General Insurance	0	0	0	90,673	0	142,346	0.00%
54025152 - 55310	Telephone / Fax/ TV	7,553	3,709	6,300	326	1,115	6,300	0.00%
54025152 - 55320	Network / Internet	1,242	1,242	1,200	1,200	800	1,200	0.00%
54025152 - 55330	Radio	0	0	0	0	0	2,000	0.00%
54025152 - 55903	Travel and Related Costs	4,372	8,205	5,000	0	1,125	2,500	(50.00%)
54025152 - 55906	Membership Dues	1,150	1,280	500	0	0	500	0.00%
54025152 - 55907	Permit Fees	0	0	0	0	422	1,200	0.00%
54025152 - 56100	General Supplies	21,860	12,449	22,000	23,001	7,714	18,000	(18.18%)
54025152 - 56110	Sand / Gravel / Rock	4,017	0	4,500	11,111	0	11,000	144.44%
54025152 - 56120	Office Supplies	812	215	250	0	0	250	0.00%
54025152 - 56150	Computer Hardware / Software	919	1,949	0	0	0	0	0.00%
54025152 - 56160	Uniforms	4,164	4,100	5,500	0	0	5,500	0.00%
54025152 - 56220	Electricity	578,398	515,982	500,000	239,000	145,071	260,000	(48.00%)
54025152 - 56230	Propane	75	131	150	150	25	150	0.00%
54025152 - 56260	Gasoline for Vehicles	20,372	20,192	20,000	11,000	9,952	14,000	(30.00%)
54025152 - 56270	Diesel for Equipment	3,818	700	1,800	1,000	115	600	(66.67%)
54025152 - 56330	Food/Bev/Related Emp Apprctn	219	215	500	0	0	500	0.00%
54025152 - 57400	Machinery and Equipment	0	399	2,500	0	0	2,500	0.00%
Operating Expenses		880,260	838,029	831,295	480,468	270,720	672,996	(19.04%)
Total Unalaska Marine Center		1,489,274	1,415,366	1,423,749	865,564	551,626	1,099,216	(22.79%)

City of Unalaska
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Expenditures
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Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Spit & Light Cargo Docks								
54025251 - 51100	Salaries and Wages	0	0	0	54,796	28,655	58,096	0.00%
54025251 - 51300	Overtime	0	0	0	8,654	4,526	8,490	0.00%
54025251 - 52100	Health Insurance Benefit	0	0	0	23,851	15,280	25,860	0.00%
54025251 - 52200	FICA/Medicare Employer Match	0	0	0	4,852	2,538	5,099	0.00%
54025251 - 52300	PERS Employer Benefit	0	0	0	22,526	7,042	29,318	0.00%
54025251 - 52400	Unemployment Ins Benefit	0	0	0	639	139	435	0.00%
54025251 - 52500	Workers Compensation Ins	0	0	0	3,172	1,659	3,940	0.00%
Personnel Expenses		0	0	0	118,490	59,840	131,238	0.00%
54025252 - 54110	Water / Sewerage	0	0	0	23,452	21,065	40,000	0.00%
54025252 - 54210	Solid Waste	0	0	0	31,320	1,943	18,000	0.00%
54025252 - 54300	Repair/Maintenance Services	30,503	60,779	70,000	24,940	23,922	25,000	(64.29%)
54025252 - 54410	Buildings/Land Rental	0	0	0	110,145	43,863	110,145	0.00%
54025252 - 55200	General Insurance	0	0	0	20,000	0	12,993	0.00%
54025252 - 56100	General Supplies	2,762	2,220	20,000	10,000	1,488	6,000	(70.00%)
54025252 - 56110	Sand / Gravel / Rock	0	0	0	1,000	0	1,000	0.00%
54025252 - 56220	Electricity	0	0	0	226,000	115,645	222,000	0.00%
54025252 - 56260	Gasoline for Vehicles	0	0	0	7,500	0	7,500	0.00%
Operating Expenses		33,265	62,999	90,000	454,357	207,925	442,638	391.82%
Total Spit & Light Cargo Docks		33,265	62,999	90,000	572,847	267,765	573,876	537.64%

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Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Ports Security								
54025351 - 51100	Salaries and Wages	2,394	7,565	6,603	6,603	1,841	6,801	3.00%
54025351 - 51300	Overtime	8,408	25,374	34,218	34,218	5,751	34,218	0.00%
54025351 - 52100	Health Insurance Benefit	1,590	9,596	15,590	15,590	3,409	10,850	(30.40%)
54025351 - 52200	FICA/Medicare Employer Match	826	2,520	3,128	3,128	581	3,139	0.35%
54025351 - 52300	PERS Employer Benefit	3,653	12,054	14,552	14,552	1,670	18,060	24.11%
54025351 - 52400	Unemployment Ins Benefit	51	224	418	418	24	182	(56.46%)
54025351 - 52500	Workers Compensation Ins	314	1,174	1,864	1,864	329	1,881	0.93%
Personnel Expenses		17,237	58,507	76,373	76,373	13,605	75,131	(1.63%)
54025352 - 56100	General Supplies	6,869	4,505	5,500	11,094	10,178	10,000	81.82%
54025352 - 56120	Office Supplies	0	0	0	250	0	250	0.00%
54025352 - 56330	Food/Bev/Related Emp Apprctn	0	288	0	500	63	500	0.00%
54025352 - 56450	Grants (Supplies)	0	0	0	34,400	0	0	0.00%
Operating Expenses		6,869	4,794	5,500	46,244	10,241	10,750	95.45%
Total Ports Security		24,105	63,300	81,873	122,617	23,845	85,881	4.90%

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Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
CEM Small Boat Harbor								
54025451 - 51100	Salaries and Wages	38,588	69,678	75,783	76,242	51,233	77,995	2.92%
54025451 - 51300	Overtime	6,062	10,759	13,038	13,038	7,373	13,133	0.73%
54025451 - 52100	Health Insurance Benefit	8,007	25,597	32,792	32,792	24,760	34,658	5.69%
54025451 - 52200	FICA/Medicare Employer Match	3,416	6,157	6,799	6,834	4,493	6,970	2.52%
54025451 - 52300	PERS Employer Benefit	14,707	28,905	31,586	31,750	12,666	40,118	27.01%
54025451 - 52400	Unemployment Ins Benefit	481	752	878	878	268	582	(33.71%)
54025451 - 52500	Workers Compensation Ins	1,265	2,959	3,814	3,825	2,422	4,361	14.34%
Personnel Expenses		72,525	144,808	164,690	165,359	103,216	177,817	7.97%
54025452 - 53230	Legal	0	0	850	850	0	850	0.00%
54025452 - 53300	Other Professional	0	0	950	950	0	950	0.00%
54025452 - 53420	Sampling / Testing	0	0	500	500	0	0	(100.00%)
54025452 - 54110	Water / Sewerage	446	3,790	6,250	6,250	3,958	6,250	0.00%
54025452 - 54210	Solid Waste	9,092	15,539	18,000	18,000	17,023	20,500	13.89%
54025452 - 54230	Custodial Services/Supplies	8,054	12,130	12,000	12,000	7,000	12,000	0.00%
54025452 - 54300	Repair/Maintenance Services	0	3,896	8,000	8,000	1,387	8,000	0.00%
54025452 - 55200	General Insurance	47,017	78,040	105,549	105,500	80,873	108,923	3.20%
54025452 - 55310	Telephone / Fax / TV	840	1,491	1,500	1,500	1,009	1,600	6.67%
54025452 - 55901	Advertising	2,959	0	2,100	2,100	0	2,100	0.00%
54025452 - 55902	Printing and Binding	718	278	250	250	0	0	(100.00%)
54025452 - 55999	Other	0	6,096	0	0	0	0	0.00%
54025452 - 56100	General Supplies	17,674	768	1,000	1,000	8,628	1,000	0.00%
54025452 - 56110	Sand / Gravel / Rock	0	0	2,500	4,482	0	2,500	0.00%
54025452 - 56120	Office Supplies	34	0	150	150	284	350	133.33%
54025452 - 56150	Computer Hardware / Software	0	3,625	0	0	0	0	0.00%
54025452 - 56220	Electricity	235,032	323,634	320,000	320,000	212,747	320,000	0.00%
54025452 - 56240	Heating Oil	4,997	5,524	12,000	12,000	1,844	6,000	(50.00%)
54025452 - 56260	Gasoline for Vehicles	35	0	2,500	2,500	0	2,500	0.00%
54025452 - 56270	Diesel for Equipment	0	0	0	800	0	0	0.00%
54025452 - 57400	Machinery and Equipment	0	639	0	0	0	0	0.00%
Operating Expenses		326,897	455,451	494,099	496,832	334,752	493,523	(0.12%)
Total CEM Small Boat Harbor		399,422	600,259	658,789	662,191	437,968	671,340	1.91%

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Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Bobby Storrs Small Boat Harbor								
54025551 - 51100	Salaries and Wages	0	0	0	41,098	21,913	44,427	0.00%
54025551 - 51300	Overtime	0	0	0	6,491	3,621	6,792	0.00%
54025551 - 52100	Health Insurance Benefit	0	0	0	17,889	11,750	19,894	0.00%
54025551 - 52200	FICA/Medicare Employer Match	0	0	0	3,639	1,953	3,915	0.00%
54025551 - 52300	PERS Employer Benefit	0	0	0	16,894	5,420	22,550	0.00%
54025551 - 52400	Unemployment Ins Benefit	0	0	0	479	107	335	0.00%
54025551 - 52500	Workers Compensation Ins	0	0	0	2,378	1,274	3,026	0.00%
Personnel Expenses		0	0	0	88,868	46,039	100,939	0.00%
54025552 - 54110	Water / Sewerage	0	0	0	8,320	5,055	8,320	0.00%
54025552 - 54210	Solid Waste	0	0	0	900	6,472	9,000	0.00%
54025552 - 54300	Repair/Maintenance Services	0	0	0	15,000	13,613	15,000	0.00%
54025552 - 55200	General Insurance	0	0	0	8,000	0	29,127	0.00%
54025552 - 56100	General Supplies	0	0	0	9,000	4,994	9,000	0.00%
54025552 - 56220	Electricity	0	0	0	35,000	12,238	20,000	0.00%
54025552 - 56260	Gasoline for Vehicles	0	0	0	1,500	0	1,500	0.00%
Operating Expenses		0	0	0	77,720	42,371	91,947	0.00%
Total Bobby Storrs Small Boat Harbo		0	0	0	166,588	88,410	192,886	0.00%

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Ports & Harbors Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Veh & Equip Maintenance								
54022851 - 51100	Salaries and Wages	19,085	17,988	18,468	18,468	11,196	19,861	7.54%
54022851 - 51300	Overtime	385	0	0	0	0	0	0.00%
54022851 - 52100	Health Insurance Benefit	4,132	4,954	6,543	6,543	3,847	6,847	4.65%
54022851 - 52200	FICA & Medicare Emplr Match	1,489	1,376	1,413	1,413	857	1,519	7.50%
54022851 - 52300	PERS Employer Contribution	6,585	6,512	6,591	6,591	2,463	8,745	32.68%
54022851 - 52400	Unemployment Insurance	169	142	173	173	86	114	(34.10%)
54022851 - 52500	Workers Compensation	703	736	819	819	540	1,046	27.71%
54022851 - 52900	Other Employee Benefits	124	100	132	132	63	132	0.00%
Personnel Expenses		32,672	31,809	34,139	34,139	19,053	38,264	12.08%
54022852 - 54300	Repair/Maintenance Services	0	1,232	2,000	2,000	0	2,000	0.00%
54022852 - 56100	General Supplies	0	14	0	0	0	0	0.00%
54022852 - 56130	Machinery / Vehicle Parts	24,534	16,910	20,000	20,000	3,812	20,000	0.00%
Operating Expenses		24,534	18,156	22,000	22,000	3,812	22,000	0.00%
Total Veh & Equip Maintenance		57,206	49,965	56,139	56,139	22,865	60,264	7.35%

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Expenditures
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Ports & Harbors Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance							
54022951 - 51100 Salaries and Wages	7,686	7,878	6,598	6,598	4,634	7,663	16.14%
54022951 - 51200 Temporary Employees	40	97	0	0	579	0	0.00%
54022951 - 51300 Overtime	24	733	119	119	0	119	0.00%
54022951 - 52100 Health Insurance Benefit	968	1,492	2,343	2,343	1,402	2,696	15.07%
54022951 - 52200 FICA & Medicare Emplr Match	593	666	511	511	399	594	16.24%
54022951 - 52300 PERS Employer Contribution	2,537	3,099	2,364	2,364	936	3,423	44.80%
54022951 - 52400 Unemployment Insurance	50	53	63	63	30	45	(28.57%)
54022951 - 52500 Workers Compensation	250	344	303	303	222	394	29.87%
54022951 - 52900 Other Employee Benefits	50	55	43	43	28	43	0.00%
Personnel Expenses	12,198	14,417	12,344	12,344	8,230	14,977	21.33%
54022952 - 53260 Training Services	0	3,600	0	0	0	0	0.00%
54022952 - 53300 Other Professional	100	0	0	0	0	0	0.00%
54022952 - 54300 Repair/Maintenance Services	2,382	14,762	3,500	3,500	653	3,500	0.00%
54022952 - 54500 Construction Services	0	0	6,000	6,000	0	1,000	(83.33%)
54022952 - 56100 General Supplies	424	152	500	500	0	500	0.00%
54022952 - 56140 Facility Maintenance Supplies	2,911	2,803	10,000	17,089	11,323	5,000	(50.00%)
54022952 - 59100 Interest Expense	7	0	0	0	0	0	0.00%
Operating Expenses	5,824	21,317	20,000	27,089	11,976	10,000	(50.00%)
Total Facilities Maintenance	18,022	35,734	32,344	39,433	20,206	24,977	(22.78%)

City of Unalaska
FY2015 Airport Budget Summary
Draft as of 2/28/2014

Airport Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	8,435	14,062	12,368	12,511	0	22,723	83.72%
Charges for Services	456,992	472,107	450,300	450,300	321,062	452,650	0.52%
Non-recurring Revenues	0	0	448,200	448,992	0	0	(100.00%)
Total Revenues	465,426	486,169	910,868	911,803	321,062	475,373	(91.61%)
EXPENDITURES							
Airport Admin/Operations	688,159	682,083	700,803	701,739	429,476	705,112	0.61%
Facilities Maintenance	99,021	157,883	145,065	145,065	81,890	188,468	29.92%
Total Expenditures	787,180	839,966	845,868	846,804	511,366	893,580	5.34%
Transfers In	321,753	0	0	0	0	0	0.00%
Airport Proprietary Fund Net	0	(353,797)	65,000	64,999	(190,304)	(418,207)	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Airport Admin/Operations	71,294	330,000	0	303,818	705,112	78.91%
Facilities Maintenance	128,018	60,450	0	0	188,468	21.09%
Total Operating Expenditures	199,312	390,450	0	303,818	893,580	

City of Unalaska
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Revenues
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Airport Proprietary

	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental							
55017541 - 42359 Other State Revenue	8,435	14,062	12,368	12,511	0	22,723	83.72%
Total Intergovernmental	8,435	14,062	12,368	12,511	0	22,723	83.72%
Charges for Services							
55017542 - 44580 Late Fees	2,397	5,671	150	150	2,349	2,500	1566.67%
55017542 - 44670 Airport Other Services	0	260	150	150	0	150	0.00%
55017542 - 47240 Airport Rent	454,594	466,175	450,000	450,000	318,713	450,000	0.00%
Total Charges for Services	456,992	472,107	450,300	450,300	321,062	452,650	0.52%
Other Financing Sources							
55019848 - 49100 Transfers From General Fund	321,753	0	0	0	0	0	0.00%
Total Other Financing Sources	321,753	0	0	0	0	0	0.00%
Non-recurring Revenues							
55017549 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	448,200	448,992	0	0	(100.00%)
Total Non-recurring Revenues	0	0	448,200	448,992	0	0	(100.00%)
Airport Fund Total Revenues	787,180	486,169	910,868	911,803	321,062	475,373	(47.81%)

Airport Proprietary Fund: ***Airport Admin and Operations*** (5500-051)
Responsible Manager/Title: Peggy McLaughlin, Port Director

Mission Statement

The mission of the Tom Madsen Airport Terminal is to provide, operate and develop an air transportation facility to serve the community while maintaining the highest level of safety, convenience and efficiency.

Functions and Responsibilities

- *Maintains, manages and operates the Tom Madsen Airport Terminal building and parking areas.*
- *Provides parking area monitoring and building security service during nights and weekends.*

Departmental Goals

- *To provide an attractive and secure airport facility for citizens, visitors and staff.*
- *To maximize revenue sources to support the airport operations.*
- *To keep policies and procedures current and relevant for staff to follow and be effective*
- *To reduce cost through efficient operations*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
Complete Long-Term Parking paving and lighting project	To Provide an attractive airport
Maintain current leases with all tenants	To maximize revenue sources
Oversee Cleaning Contract for facility	To provide and attractive airport
Drill Staff in emergency response at the airport	To keep policies and procedures current and relevant and to have a secure airport
Maintain accurate and timely records of airport storage	To maximize revenues sources
Implement baggage handling processes to reduce heat loss	To reduce cost through efficient operations

Performance Measures

<i>Reduce Cost through Efficient Operations</i>	FY Previous (Actual)	FY Next Year (Target)
Reducing heating fuel use by 5%	17,781.1(Gallons)	16,892 (Gallons)

<i>To Maximize Revenues</i>	FY Previous (Actual)	FY Next Year (Target)
Fill Advertising Boards	13	18

<i>To maximize Revenues, keep policies and procedures current</i>	<i>FY Previous (Actual)</i>	<i>FY Next Year (Target)</i>
Reduce the Aging Accounts to no more than 60 days	\$105,965 (Outstanding)	44,175.82 (Outstanding)

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Airport Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Airport Admin/Operations								
55025651 - 51100	Salaries and Wages	37,138	34,354	36,262	36,913	25,722	38,054	4.94%
55025651 - 51200	Temporary Employees	89	125	0	0	0	0	0.00%
55025651 - 51300	Overtime	6	1	6	6	2	17	183.33%
55025651 - 52100	Health Insurance Benefit	5,977	10,728	12,699	12,699	9,419	13,276	4.54%
55025651 - 52200	FICA & Medicare Emplr Match	2,458	2,575	2,713	2,763	1,916	2,857	5.31%
55025651 - 52300	PERS Employer Contribution	10,392	12,468	12,917	13,149	5,447	16,705	29.33%
55025651 - 52400	Unemployment Insurance	184	305	325	325	129	213	(34.46%)
55025651 - 52500	Workers Compensation	191	151	157	160	150	172	9.38%
55025651 - 52900	Other Employee Benefits	0	0	0	0	0	0	0.00%
Personnel Expenses		56,435	60,707	65,079	66,015	42,784	71,294	9.55%
55025652 - 53230	Legal Services	0	164	500	500	0	500	0.00%
55025652 - 53300	Other Professional Svcs	0	100	0	0	0	0	0.00%
55025652 - 54110	Water / Sewerage	6,259	7,326	7,500	7,500	4,214	7,500	0.00%
55025652 - 54210	Solid Waste	14,929	17,643	17,000	17,000	13,904	20,000	17.65%
55025652 - 54230	Custodial Services/Supplies	48,672	48,000	51,000	51,000	28,000	51,000	0.00%
55025652 - 54300	Repair/Maintenance Services	0	0	0	0	0	6,000	0.00%
55025652 - 54410	Buildings / Land Rental	7,408	11,105	17,000	17,000	9,190	17,000	0.00%
55025652 - 55200	General Insurance	13,241	13,808	18,779	18,779	13,486	15,680	(16.50%)
55025652 - 55310	Telephone / Fax / TV	2,920	3,070	3,600	3,600	2,057	3,600	0.00%
55025652 - 55901	Advertising	0	0	1,000	1,000	0	500	(50.00%)
55025652 - 55904	Banking / Credit Card Fees	2,311	2,527	2,500	2,500	1,692	2,500	0.00%
55025652 - 55905	Postal Services	0	0	100	100	0	100	0.00%
55025652 - 55907	Permit Fees	0	0	120	120	0	120	0.00%
55025652 - 55999	Other	5	0	0	0	0	0	0.00%
55025652 - 56100	General Supplies	1,030	69	500	500	0	500	0.00%
55025652 - 56220	Electricity	168,437	154,159	150,000	150,000	87,061	150,000	0.00%
55025652 - 56240	Heating Oil	65,815	62,315	64,584	64,584	26,061	55,000	(14.84%)
Operating Expenses		331,025	320,287	334,183	334,183	185,665	330,000	(1.25%)
55025654 - 58100	Depreciation	298,070	298,070	298,071	298,071	198,714	300,270	0.74%
55025654 - 58910	Allocations IN-Debit	2,628	3,018	3,470	3,470	2,313	3,548	2.25%
Other Expenses		300,698	301,089	301,541	301,541	201,027	303,818	0.76%
Total Airport Admin/Operations		688,159	682,083	700,803	701,739	429,476	705,112	0.61%

City of Unalaska
FY2015 Airport Budget Detail
Expenditures
Draft as of 2/28/2014

Airport Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance								
55022951 - 51100	Salaries and Wages	41,142	62,835	55,375	55,375	34,781	64,305	16.13%
55022951 - 51200	Temporary Employees	978	815	3,070	3,070	3,060	1,956	(36.29%)
55022951 - 51300	Overtime	1,227	645	973	973	458	973	0.00%
55022951 - 52100	Health Insurance Benefit	7,593	17,562	19,650	19,650	9,976	22,616	15.09%
55022951 - 52200	FICA & Medicare Emplr Match	3,316	4,918	4,550	4,550	2,930	5,148	13.14%
55022951 - 52300	PERS Employer Contribution	13,739	22,792	19,820	19,820	7,053	28,741	45.01%
55022951 - 52400	Unemployment Insurance	271	513	581	581	169	404	(30.46%)
55022951 - 52500	Workers Compensation	1,370	2,635	2,692	2,692	1,602	3,488	29.55%
55022951 - 52900	Other Employee Benefits	240	403	404	404	201	387	(4.13%)
	Personnel Expenses	69,875	113,118	107,115	107,115	60,230	128,018	19.51%
55022952 - 54230	Custodial Services/Supplies	8,538	8,363	15,000	15,000	5,951	15,000	0.00%
55022952 - 54300	Repair/Maintenance Services	1,932	3,568	10,450	10,450	8,353	30,450	191.39%
55022952 - 54500	Construction Services	0	0	1,000	1,000	0	1,000	0.00%
55022952 - 56100	General Supplies	6,994	8,791	7,000	7,000	211	7,000	0.00%
55022952 - 56140	Facility Maintenance Supplies	11,682	24,044	4,500	4,500	7,146	7,000	55.56%
	Operating Expenses	29,146	44,766	37,950	37,950	21,661	60,450	59.29%
	Total Facilities Maintenance	99,021	157,883	145,065	145,065	81,890	188,468	29.92%

City of Unalaska
FY2015 Housing Budget Summary
Draft as of 2/28/2014

Housing Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
REVENUES							
Intergovernmental	9,729	11,059	12,166	12,309	0	22,384	83.98%
Charges for Services	183,681	237,666	239,040	239,040	155,976	270,150	13.01%
Non-recurring Revenues	0	0	292,368	294,092	0	0	(100.00%)
Total Revenues	193,410	248,724	543,574	545,441	155,976	292,534	(85.82%)
EXPENDITURES							
Housing Admin & Operating	578,754	345,606	368,792	370,659	197,786	371,794	0.81%
Facilities Maintenance	157,329	182,209	174,782	174,782	91,373	165,509	(5.31%)
Total Expenditures	736,083	527,815	543,574	545,441	289,159	537,303	(1.17%)
Transfers In	542,673	0	0	0	0	0	0.00%
Housing Proprietary Fund Net	0	(279,091)	0	0	(133,183)	(244,769)	

	Personnel Expenses	Operating Expenses	Capital Outlay	Other Expenses	Budget Proposed	% of Fund
EXPENDITURES						
Housing Admin & Operating	68,522	113,335	0	189,937	371,794	69.20%
Facilities Maintenance	129,707	35,802	0	0	165,509	30.80%
Total Operating Expenditures	198,229	149,137	0	189,937	537,303	

City of Unalaska
FY2015 Housing Budget Detail
Revenues
Draft as of 2/28/2014

Housing Proprietary	FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Intergovernmental							
56018041 - 42359 Other State Revenue	9,729	11,059	12,166	12,309	0	22,384	83.98%
Total Intergovernmental	9,729	11,059	12,166	12,309	0	22,384	83.98%
Charges for Services							
56018042 - 44770 Housing Other Services	0	2,610	0	0	0	0	0.00%
56018042 - 47230 Housing Rent	183,681	235,056	239,040	239,040	155,976	270,150	13.01%
Total Charges for Services	183,681	237,666	239,040	239,040	155,976	270,150	13.01%
Other Financing Sources							
56019848 - 49100 Transfers From General Fund	542,673	0	0	0	0	0	0.00%
Total Other Financing Sources	542,673	0	0	0	0	0	0.00%
Non-recurring Revenues							
56018049 - 49910 Bdgtd Use of Unrest. Net Asset	0	0	292,368	294,092	0	0	(100.00%)
Total Non-recurring Revenues	0	0	292,368	294,092	0	0	(100.00%)
Housing Fund Total Revenues	736,083	248,724	543,574	545,441	155,976	292,534	(46.18%)

General Fund: **Housing Administration & Operations** (5600-058)

Responsible Manager/Title: Patrick Jordan, Assistant City Manager

Mission Statement

The mission of Housing Administration & Operations is to enhance recruitment and retention by providing a portion of the City's workforce decent, safe, quality housing for themselves and their immediate family.

Functions and Responsibilities

- *Manages, maintains and operates City-owned housing facilities*
- *Administers the Housing Enterprise Fund*

Departmental Goals

- *To work cooperatively with Facilities Maintenance to maintain City-owned housing units*
- *To work cooperatively with Finance to accurately maintain deposits, Housing payroll deductions and refunds*
- *To Manage the Housing budget prudently*
- *To provide reasonable housing for City employees on an equitable basis*
- *To Retain enough housing units to provide some level of transitional housing*
- *To explore and evaluate future housing options for City employees*

OBJECTIVES FOR FY 2015

Objective	Supports Departmental Goal
To establish and maintain a list of local landlords to provide resources for permanent and transitional housing for City employees.	To provide reasonable housing for City employees on an equitable basis; and Retain enough housing units to provide some level of transitional housing.
Continue sufficient maintenance on existing housing units to maintain quality.	To work cooperatively with Facilities Maintenance to maintain City-owned housing units; and To manage the Housing budget prudently.
Collaborate with Planning to seek possible housing solutions to accommodate unhoused City employees.	To provide reasonable housing for City employees on an equitable basis, To retain enough housing units to provide some level of transitional housing; and To explore and evaluate future housing options for City employees.
Create a Housing page on City Net to provide easy access to housing forms and Housing information.	To provide reasonable housing for City employees on an equitable basis.

Performance Measures

<i>To work cooperatively with Facilities Maintenance to maintain City-owned housing units</i>	FY14 (Actual)	FY15 (Target)
Complete 95% of move out housing inspections within five working.	85%	95%

<i>To work cooperatively with Finance to accurately maintain deposits, housing payroll deductions and refunds</i>	FY14 (Actual)	FY15 (Target)
Housing/Finance shall work together to return 100% of deposits due within two weeks, as per Alaska State statutes.	100%	100%

<i>To explore and evaluate future housing options for City Employees</i>	FY Previous (Actual)	FY Next Year (Target)
Collaborate with Planning on at least one project or study to identify need, type and costs of future Employee housing.	New performance measure	Completed by end of FY15

<i>To provide reasonable housing for City employees on an equitable basis.</i>	FY14 (Actual)	FY15 (Target)
Create a Housing page on City Net by the end of FY15, so all employees have easy access to Housing information	New performance measure	Completed by end of FY15

City of Unalaska
FY2015 Housing Budget Detail
Expenditures
Draft as of 2/28/2014

Housing Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Housing Admin & Operating								
56025851 - 51100	Salaries and Wages	22,836	30,672	32,102	33,401	18,077	34,184	6.49%
56025851 - 51200	Temporary Employees	596	0	0	0	2,756	0	0.00%
56025851 - 51300	Overtime	4	1	3	3	1	200	6,566.67%
56025851 - 52100	Health Insurance Benefit	7,171	12,736	15,286	15,286	10,621	15,980	4.54%
56025851 - 52200	FICA & Medicare Emplr Match	1,795	2,319	2,455	2,554	1,600	2,630	7.13%
56025851 - 52300	PERS Employer Contribution	7,579	10,422	11,456	11,920	3,947	15,106	31.86%
56025851 - 52400	Unemployment Insurance	191	299	403	403	196	268	(33.50%)
56025851 - 52500	Workers Compensation	85	118	141	146	86	154	8.89%
Personnel Expenses		40,257	56,566	61,846	63,713	37,283	68,522	10.79%
56025852 - 53230	Legal Services	0	422	500	500	0	500	0.00%
56025852 - 53240	Engineering/Architectural Svs	0	0	1,000	1,000	0	1,000	0.00%
56025852 - 53300	Other Professional Svs	0	0	1,000	1,000	0	1,000	0.00%
56025852 - 53320	Envrmntl Remdtn related costs	345,883	0	0	0	0	0	0.00%
56025852 - 54110	Water / Sewerage	3,202	3,885	9,300	9,300	1,737	11,000	18.28%
56025852 - 54210	Solid Waste	5,854	5,722	11,880	11,880	5,550	12,513	5.33%
56025852 - 54230	Custodial Services/Supplies	2,550	7,629	13,000	13,000	7,987	14,000	7.69%
56025852 - 54410	Buildings / Land Rental	48,169	10,266	1,800	1,800	496	1,020	(43.33%)
56025852 - 54500	Construction Services	1,222	28,783	0	0	0	0	0.00%
56025852 - 55200	General Insurance	(31,115)	12,868	19,381	19,381	13,731	15,802	(18.47%)
56025852 - 56100	General Supplies	59	1,924	3,000	3,000	0	1,500	(50.00%)
56025852 - 56220	Electricity	14,011	9,027	19,425	19,425	2,052	18,500	(4.76%)
56025852 - 56240	Heating Oil	31,668	26,516	45,500	45,500	7,932	36,500	(19.78%)
Operating Expenses		421,503	107,041	125,786	125,786	39,485	113,335	(9.90%)
56025854 - 58100	Depreciation	115,842	180,676	179,276	179,276	119,762	187,743	4.72%
56025854 - 58910	Allocations IN-Debit	1,152	1,323	1,884	1,884	1,256	2,194	16.45%
Other Expenses		116,994	181,999	181,160	181,160	121,018	189,937	4.85%
Total Housing Admin & Operating		578,754	345,606	368,792	370,659	197,786	371,794	0.81%

City of Unalaska
FY2015 Housing Budget Detail
Expenditures
Draft as of 2/28/2014

Housing Proprietary		FY2012 Actual	FY2013 Actual	FY2014 Original Budget	FY2014 Revised Budget	FY2014 YTD	Draft Budget	% Chg Original Budget
Facilities Maintenance								
56022951 - 51100	Salaries and Wages	60,279	47,619	56,816	56,816	39,557	65,980	16.13%
56022951 - 51200	Temporary Employees	565	1,319	0	0	4,928	0	0.00%
56022951 - 51300	Overtime	1,323	903	1,379	1,379	417	1,379	0.00%
56022951 - 52100	Health Insurance Benefit	13,948	16,290	20,303	20,303	15,345	23,343	14.97%
56022951 - 52200	FICA & Medicare Emplr Match	4,756	3,813	4,449	4,449	3,435	5,151	15.78%
56022951 - 52300	PERS Employer Contribution	20,229	17,307	20,469	20,469	8,076	29,661	44.91%
56022951 - 52400	Unemployment Insurance	462	409	545	545	226	393	(27.89%)
56022951 - 52500	Workers Compensation	2,032	1,854	2,620	2,620	1,909	3,401	29.78%
56022951 - 52900	Other Employee Benefits	408	288	399	399	244	399	0.00%
Personnel Expenses		104,003	89,800	106,980	106,980	74,136	129,707	21.24%
56022952 - 53300	Other Professional Svs	640	0	0	0	499	0	0.00%
56022952 - 53420	Sampling / Testing	1,914	0	0	0	0	0	0.00%
56022952 - 54210	Solid Waste	262	312	0	0	74	0	0.00%
56022952 - 54300	Repair/Maintenance Services	12,841	69,099	53,700	53,700	806	1,700	(96.83%)
56022952 - 54500	Construction Services	20,409	1,030	1,050	1,050	0	21,050	1,904.76%
56022952 - 56100	General Supplies	7,041	5,311	5,000	5,000	2,287	5,000	0.00%
56022952 - 56110	Sand / Gravel / Rock	0	0	500	500	0	500	0.00%
56022952 - 56140	Facility Maintenance Supplies	10,218	16,657	7,202	7,202	13,571	7,202	0.00%
56022952 - 56240	Heating Oil	0	0	350	350	0	350	0.00%
Operating Expenses		53,326	92,409	67,802	67,802	17,237	35,802	(47.20%)
Total Facilities Maintenance		157,329	182,209	174,782	174,782	91,373	165,509	(5.31%)

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2014-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNALASKA
AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT
WITH NORTHERN ALASKA CONTRACTORS, LLC FOR THE
CONSTRUCTION OF THE SUMMER BAY ROAD BRIDGE REPLACEMENT
PROJECT IN THE AMOUNT OF \$2,041,920

WHEREAS, the Federal NBI Database has listed the Summer Bay Road Bridge as “structurally deficient”; and

WHEREAS, the Qawalangin Tribe of Unalaska has provided ARRA funds to the City in the amount of \$1.220M to help fund the replacement of the Bridge; and

WHEREAS, the City of Unalaska has determined that, to promote safety and recreational opportunities for the well-being of our community, the Summer Bay Road Bridge should be replaced; and

WHEREAS, the City of Unalaska has adopted a Capital Budget which includes funding for the replacement of the Summer Bay Road Bridge; and

WHEREAS, the project was advertised for over thirty days and one bid was received; and

WHEREAS, Northern Alaska Contractors, LLC, an experienced construction firm, was found to be the lowest responsive bidder;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Unalaska authorizes the City Manager to enter into an agreement with Northern Alaska Contractors, LLC, for the construction of the Summer Bay Road Bridge Replacement Project in the amount of \$2,041,920.

PASSED AND ADOPTED BY A DULY CONSTITUTED QUORUM OF THE UNALASKA CITY COUNCIL THIS 31ST DAY OF MARCH 2014.

MAYOR

ATTEST:

CITY CLERK

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS

FROM: CHRIS HLADICK, CITY MANAGER

DATE: MARCH 31, 2014

RE: RESOLUTION 2014-39, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UNALASKA AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH NORTHERN ALASKA CONTRACTORS, LLC FOR THE CONSTRUCTION OF THE SUMMER BAY ROAD BRIDGE REPLACEMENT PROJECT IN THE AMOUNT OF \$2,041,920.

SUMMARY: Resolution 2014-39 authorizes the City Manager to enter into an agreement with Northern Alaska Contractors, LLC for the construction of the Summer Bay Road Bridge Replacement Project in the amount of \$2,041,920. The Engineer's Estimate for the project was \$1,788,650.

PREVIOUS COUNCIL ACTION: Council approved the FY14 – FY18 Capital Major & Maintenance Plan (CMMP) via Ordinance 2013-25 on May 14, 2013, funding this project at \$1,770,000. The second reading of Ordinance 2014-07, which contains a request for \$560,000 in additional funding to award the subject contract, is before Council tonight.

BACKGROUND: In 2009, the Qawalangin Tribe of Unalaska (Tribe) received American Recovery and Reinvestment Act (ARRA) funds to redesign the existing wooden Bridge. The Bridge's current condition warrants a redesign to include: new bridge superstructure and substructural items such as the bridge deck, diaphragm, stringers, pile caps and stiffeners, pipe piles, backwall, bridge rail, approach guardrail, and signage. The purpose of this Project is to replace the existing wooden bridge with a more durable steel bridge with concrete driving surface. The current Bridge was designed and built in 1981. The Bridge is listed as "structurally deficient" with a sufficiency rating of 55.2% in the NBI database. The Bridge railings, transitions, approach guardrails do not meet currently acceptable standards. The Bridge's functional class is Local/Rural and is located at 53 56'30"N and 166 22'30"W. It has one lane with average daily traffic of 10 vehicles, as measured in 2010.

DISCUSSION: Staff advertised the project for bids beginning January 27, 2014, and bids were opened on February 27, 2014. One bid was received, from Northern Alaska Contractors, LLC ("NAC") in the amount of \$2,041,920, approximately 14% over the Engineer's Estimate of \$1,788,650 and \$253,270 over the total amount budgeted for the project. NAC obtained four bids from bridge installers and they used the low bidder, Swalling Construction, in their bid. Bids for the *bridge only* ranged from \$1.1 to \$1.4M.

Despite the fact that the City received only one bid package for the bid opening, there were actually four bids obtained for the largest component in the project cost.

A copy of the Bid Tab and proposed form of Agreement are attached.

ALTERNATIVES: Council could choose to reject the bids and re-advertise the project; however, Staff does not recommend doing so. The main component, the bridge itself, will not decrease in cost and will most likely increase as time progresses. The Summer Bay Recreational Area is well used and much loved by the Community, and this project should move forward to award of the contract to Northern Alaska Construction, LLC.

FINANCIAL IMPLICATIONS:

ORG	OBJ	PROJ	ACCOUNT DESCRIPTION	ORIGINAL APPROP	REVISED BUDGET	EXP/ENC	AVAIL BUDGET	THIS REQUEST	REVISED BUDGET
31021553	53240	PW401	Engineering and Architectural	\$ 80,000	\$ 80,000	\$ 80,000	\$ -		\$ -
31021553	54500	PW401	Construction Services	\$1,770,000	\$1,689,100	\$ -	\$1,689,100	\$560,000	\$2,249,100
31021553	55310	PW401	Telephone / Fax / TV	\$ 300	\$ 300	\$ -	\$ 300	\$ -	\$ 300
31021553	55901	PW401	Advertising	\$ 600	\$ 600	\$ 344	\$ 256	\$ -	\$ 256
PROJECT TOTALS:				\$1,850,900	\$1,770,000	\$ 80,344	\$1,689,656	\$560,000	\$2,249,656

LEGAL: The City Manager will determine whether a legal opinion is required.

STAFF RECOMMENDATION: Staff recommends Council approve the subject Resolution.

CITY MANAGER'S COMMENTS: I recommend approval of Resolution 2014-39.

CITY OF UNALASKA, ALASKA
Department of Public Works & Department of Public Utilities
SUMMER BAY ROAD BRIDGE REPLACEMENT
February 27, 2014 2:00pm

City of Unalaska City Council Chambers

Contractor / Business Name	Addenda Acknowledgement	Bid Bond	Licenses		Item 1	Item 2	Item 3	Item 4			Item 5			Item 6			Item 7	Item 8	Item 9			Total Bid
	No. 1 to 2		State Contractor	State Business	Mobilization and Demobilization	Demolition of Existing Bridge and Related Items	Furnish and Install Bridge, Complete	Classified Fill			Surfacing Course			Armor Rock			Surveying	SWPPP and Erosion Control	Contaminated Materials Bagging and Storage			
								Qty (ton)	Unit Price	Total Price	Qty (ton)	Unit Price	Total Price	Qty (ton)	Unit Price	Total Price			Qty (CY)	Unit Price	Total Price	
Engineers Estimate	-	-	-	-	\$470,000	\$90,000	\$977,400	1850	\$45	\$83,250	340	\$50	\$17,000	680	\$75	\$51,000	\$30,000	\$30,000	40	\$1,000	\$40,000	\$ 1,788,650.00
Northern Alaska Contractors LLC	x	x	x	x	\$250,000	\$150,000	\$1,381,200	1850	\$64	\$118,400	340	\$68	\$23,120	680	\$90	\$61,200	\$20,000	\$30,000	40	\$200	\$8,000	\$ 2,041,920.00
								1850		\$0	340		\$0			\$0			40		\$0	\$ -
								1850		\$0	340		\$0			\$0			40		\$0	\$ -
								1850		\$0	340		\$0			\$0			40		\$0	\$ -

Witness

Lori Gregory

Witness

Witness

Northern Alaska - Archie Stepp & Glenn Olson
Robert Lund
Lori Gregory
Grace Magpantay
Ryan Costanti
Tyler Zimmerman

Time Started: 2:00pm
Time Ended: 2:15pm

Y:\SHARED DPW DPU\Capital Projects\Summer Bay BRIDGE Replacement Project (14102)\Copy of BID TAB Summer Bay Bridge 2-27-14

Page 1

Section 00500
STANDARD FORM OF AGREEMENT
BETWEEN THE OWNER AND CONTRACTOR

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2014, by and between the City of Unalaska (hereinafter called OWNER) and _____
_____ (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Article 1. WORK

CONTRACTOR shall complete all work as specified or indicated in the Contract Documents. The work is generally described as follows:

The work will include, but not be limited to, furnishing all plant, labor, tools, equipment, and materials and performing all operations in connection with the **SUMMER BAY ROAD BRIDGE REPLACEMENT**.

1. Project Locations: Summer Bay Road
2. Owner: City of Unalaska

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the WORK consists of the following:

- Agreement
- Invitation to Bid
- Instructions to Bidders
- Bid Forms
- Performance Bond
- Payment Bond
- General Conditions
- Supplementary Conditions
- Addenda numbers _____ to _____, inclusive.
- Change Orders which may be delivered or issued after Effective Date of the Agreement and not attached hereto.
- Plan Drawings
- Project Manual

Article 2. CONTRACT TIME

- 2.1 The CONTRACTOR is allowed **150 calendar days** from the date indicated in the Notice to Proceed for final completion of this project.
- 2.2 Liquidated Damages. The OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that the OWNER will suffer financial loss if the work is not completed within

OWNER CONTRACTOR AGREEMENT – SUMMER BAY ROAD BRIDGE REPLACEMENT

the times specified above, plus any extensions thereof allowed in accordance with Article 11 of the General Conditions. These types of losses are difficult to quantify. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by the OWNER if the work is not completed on time. Accordingly, instead of requiring any such proof, the OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay the OWNER One Thousand Dollars (\$1,000.00) for each day that expires after the time specified above for completion and readiness for final payment.

Article 3. CONTRACT PRICE

- 3.1 The OWNER shall pay CONTRACTOR for completion of the work in accordance with the Contract Documents an amount equal to the sum of the Lump Sum prices for each separately identified item plus the sum of any Unit Price work items multiplied by the measured quantity of actual items installed (herein referred to as the "Contract Sum").
- 3.2 The Contract sum is based upon the Bid Items which are set forth in the Contract Documents and which are hereby accepted by the OWNER.

Article 4. PAYMENT PROCEDURES

CONTRACTOR shall submit Applications for Payment in accordance with Article 13 of the General Conditions. Applications for Payment will be processed by the OWNER as provided in the General Conditions.

- 4.1. Progress Payments. The OWNER shall make progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment on or about a day of the month mutually agreeable to the OWNER and CONTRACTOR as agreed to at the preconstruction conference. All progress payments will be on the basis of the progress of the work measured by the actual installed quantity of items, plus allowances for stockpiled materials.
 - 4.1.1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as the OWNER shall determine, or the OWNER may withhold, in accordance with Article 13 (paragraph 13.8) of the General Conditions and the Supplemental Conditions.
 - a. Ninety percent of work completed.
 - b. Once 50 percent of the work is complete as determined by the OWNER, and if the character and progress of the work have been satisfactory to the OWNER, the OWNER, may determine that, as long as the character and progress of the work remain satisfactory to them, there will be no additional retainage on account of work completed; in which case, the remaining progress payments prior to Substantial Completion will be in an amount equal to 100 percent of the work completed.
 - 4.1.2. Upon Substantial Completion, in an amount sufficient to increase total payments to CONTRACTOR to 95 percent of the Contract Price, less such amounts as the OWNER shall determine, or the OWNER may withhold, in accordance with Article 13 of the General Conditions.
- 4.2. Final Payment. Upon final completion and acceptance of the work in accordance with the General Conditions; Affidavit of Payment of Debts and Claims; Affidavit of Release of Liens; and Receipt of

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Consent of Surety Company to Final Payment, the OWNER shall pay the remainder of the Contract Price as provided in said Article 13.

4.2.1 Deductions. The Owner may deduct from the amount of any payment made to Contractor any sums owed to Owner by Contractor including, but not limited to, past due sales tax, port and harbor fees, property tax, or rent. Before making any such deduction the Owner shall have provided Contractor written notice of the amount claimed by Owner to be due and owing from Contractor.

Article 5. INTEREST ON RETAINAGE

All retainage shall bear interest at the rate required by AS 36.90.250, if applicable.

Article 6. CONTRACTOR'S REPRESENTATIONS

In order to induce the OWNER to enter into this agreement, CONTRACTOR makes the following representations:

- 6.1. CONTRACTOR has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, and all local conditions and Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the work.
- 6.2. CONTRACTOR has obtained and carefully studied (or assumes responsibility for obtaining and carefully studying) all such examinations, investigations, explorations, tests, reports, and studies which pertain to the subsurface or physical conditions at or contiguous to the site or which otherwise may affect the cost, progress, performance, or furnishing of the work as CONTRACTOR considers necessary for the performance or furnishing of the work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.2 of the General Conditions; and no additional examinations, investigations, explorations, tests, reports, studies, or similar information or data are or will be required by CONTRACTOR for such purposes.
- 6.3. CONTRACTOR has reviewed and checked all information and data shown or indicated on the Contract Documents with respect to existing Underground Facilities at or contiguous to the site and assumes responsibility for the accurate location of said Underground Facilities. No additional examinations, investigations, explorations, tests, reports, studies, or similar information or data in respect of said Underground Facilities are or will be required by CONTRACTOR in order to perform and furnish the work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents, including specifically the provisions of paragraph 4.4 of the General Conditions.
- 6.4. CONTRACTOR has correlated the results of all such observations, examinations, investigations, explorations, tests, reports, and studies with the terms and conditions of the Contract Documents.
- 6.5. CONTRACTOR has given the OWNER written notice of all conflicts, errors, or discrepancies that it has discovered in the Contract Documents and the written resolution thereof by the OWNER is acceptable to CONTRACTOR.

Article 7. MISCELLANEOUS

- 7.1. Terms used in this Agreement which are defined in Article 1 of the General Conditions will have the meanings indicated in the General Conditions.
- 7.2. The CONTRACTOR shall submit the Performance Bond, Labor and Material Payment Bonds, Certification of Insurance and State and City of Unalaska business licenses and all Subcontractor business licenses as required by the Contract Documents, prior to commencement of the Work. The Performance and Material Payment Bonds shall be in the amount of 100% of the contract bid price.
- 7.3. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 7.4. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto, its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, The OWNER and CONTRACTOR have signed all counterparts of this Agreement. All portions of the Contract Documents have been signed or identified by the OWNER and - CONTRACTOR.

This Agreement will be effective on _____, 2014.

CITY OF UNALASKA **CONTRACTOR** _____

By _____ By _____
Denise Rankin, President

(CORPORATE SEAL)

(CORPORATE SEAL)

Attest _____ Attest _____

Address for giving notices
PO Box 610
Unalaska, Alaska 99685

Address for giving notices

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