

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2025-49

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING USAFV TO KEEP
UNEXPENDED FY25 COMMUNITY SUPPORT GRANT FUNDS

WHEREAS, the City approves Community Support Grants to nonprofit organizations each fiscal year; and

WHEREAS, Unalaskans Against Sexual Assault and Family Violence (USAFV) is a nonprofit organization that receives funding from the Community Support Grant program and is in good standing with the City; and

WHEREAS, the Community Support Grant program typically requires recipients to return any unexpended funds following the end of the fiscal year; and

WHEREAS, USAFV operates a food bank and provides necessary household goods to community members in need; and

WHEREAS, the Ounalashka Corporation (OC) has made space available for USAFV, but renovations are necessary to make it suitable for USAFV's use; and

WHEREAS, USAFV has requested to reallocate \$50,000 from its FY25 Community Support Grant award to develop a temperature-controlled storage space to make a wider variety of food and household goods available.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to approve USAFV to retain \$50,000 in unspent funds awarded as a FY25 Community Support Grant for the renovation of a temperature-controlled storage unit for food and household goods.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on July 8, 2025.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Estkarlen P. Magdaong, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Cameron Dean, Planning Director
Through: William Homka, City Manager
Date: July 8, 2024
Re: Resolution 2025-49: Allowing USAFV to retain \$50,000 in unexpended FY25 Community Support Grant Funds

SUMMARY: USAFV has asked to retain \$50,000 in unexpended Community Support Grant Funds to build capacity for its food bank.

PREVIOUS COUNCIL ACTION: Council directed the City Manager on June 24, 2025 to present a resolution addressing USAFV's request.

Council as previously passed resolutions allowing organizations to retain unexpended Community Support Grant funds, most recently Resolution 2022-05 and Resolution 2020-59.

BACKGROUND: All grantees are required to follow the Community Support Grant guidelines approved by Council. When the City receives a request that falls outside those guidelines, City Council may elect to approve that request by resolution and has done so several times previously.

USAFV received \$349,940 through the FY25 Community Support Grant. Grantees must normally return any unexpended funds to the City at the end of the fiscal year.

DISCUSSION: USAFV submitted the attached revised request to retain \$50,000 in unexpended FY25 grant funds. The money would be used to convert space provided by the Ounalashka Corporation (OC) into a temperature-controlled storage unit, which would allow USAFV to accept more and a wider variety of food, including local seafood, and other household supplies to support those experiencing food insecurity or moving to their own safe housing.

The increase from the \$40,000 originally presented is due to additional electrical work required to make the space suitable for USAFV's needs.

USAFV is not requesting *additional* funding from the City, rather it is requesting to reallocate the grant funding within the total already approved for FY25. If not approved, the unspent grant funds would return to the General Fund. The second page of the attachment details proposed changes to USAFV's FY25 grant budget.

USAFV has agreed to return any funds not specifically used for this project.

ALTERNATIVES: Council may elect to set a different amount that USAFV may retain.

FINANCIAL IMPLICATIONS: USAFV will retain \$50,000 rather than returning it to the General Fund.

LEGAL: N/A

STAFF RECOMMENDATION: Staff recommends approval. The food bank and household goods provided by USAFV are important services for the community. Expanding storage space would improve those resources and allow USAFV to offer them more efficiently in the future.

PROPOSED MOTION: I move to approve Resolution 2025-49.

CITY MANAGER COMMENTS:

ATTACHMENTS:

- Request from USAFV

Unalaskans Against Sexual Assault & Family Violence

Box 36, Unalaska, AK 99685 • Office / Crisis Line: (907) 581-1500 • Fax: (907) 581-4568



June 27, 2025

Mayor Vince Tutiakoff
City of Unalaska
PO Box 610
Unalaska, AK 99685

Dear Mayor Tutiakoff:

USAFV is writing to request permission to retain \$50,000 in unexpended FY25 City of Unalaska grant funds for the purposes outlined in this letter.

USAFV endeavors to provide diverse services to those living and working in Unalaska/Dutch Harbor. In addition to our primary mission to provide crisis intervention, advocacy, and shelter to those directly and indirectly impacted by domestic violence, sexual assault, elder abuse, stalking, child abuse, other violent crimes, homelessness or near-homelessness, and other life crises, we also strive to prevent the types of violence listed above through community outreach and education. USAFV also serves as our community's most consistent and confidential source of support for those experiencing food insecurity, providing food assistance to anyone who seeks it, all year long. In addition to food, USAFV also keeps a supply of essential household supplies (diapers, wipes, laundry detergent, tampons and pads, toilet paper, personal hygiene items, etc.) on hand. Our service statistics show that the need for this type of assistance has increased about 80% over the last decade. In our work, we observe the direct connection between meeting the physical needs of households and preventing domestic violence; by assisting people experiencing food insecurity, we lower stress levels and make local households safer.

As we outlined in our June 10 letter, USAFV's biggest challenge in continuing to provide this kind of assistance is storage space. Our current shelter building is bursting at the seams; we have so little room that we can keep only a small amount of canned and dry food on hand. The philanthropic organization SeaShare has approached USAFV, offering to donate frozen fish for us to distribute to people in our community, but we currently have nowhere to keep the sizable donations they are proposing. To remedy this challenge, USAFV is working with the Ounalashka Corporation (OC) to secure a large, temperature-controlled storage unit, so we can purchase several commercial-grade freezers to enable us to accept donations from SeaShare, as well as from vessels who want to donate frozen food to USAFV. We would be so happy to be able provide healthy Alaskan seafood to those who use our food bank! Also, purchasing larger quantities of canned and dry food and household supplies (diapers, personal hygiene items, etc.) saves us money, and this big, temperature-controlled space would also enable us to keep larger inventories of food and essential household supplies for use in the shelter and for distribution to those in need. The additional space will also allow us to keep other supplies (clothing; art supplies, journals, and books for community education and outreach events; other supplies) on hand, and even to occasionally accept donations of furniture and other household items Sea Share that we can pass along to people in need when they are moving into their own safe housing.

In USAFV's June 10 letter to the City, we stated that OC had estimated the cost of the required renovations (materials and labor) to the storage unit at about \$40,000. At a meeting with OC management on June 25, OC personnel informed USAFV that the needed electrical work would likely cost more than previously anticipated, which is why we are increasing our request from \$40,000 to \$50,000. USAFV is asking that the City of Unalaska grant USAFV permission to retain \$50,000 in unexpended FY25 City Grant funds to pay for the needed renovations, with the caveat that USAFV will return any of the \$50,000 not used specifically for this project.

USAFV consistently serves a broad spectrum of community members, and we hope you can appreciate how much access to this storage space would benefit USAFV and those we serve. I welcome the opportunity to discuss this with you further at your convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read 'ma', is written over a horizontal line.

M. Lynn Crane, Executive Director, USAFV
usafved@arctic.net
907-581-1500

**USAFV - DETAIL OF REQUESTED REALLOCATION OF UNEXPENDED FY25 CITY FUNDS TO
PAY FOR NEEDED STORAGE UNIT RENOVATIONS**

| USAFV FY25 BUDGET CATEGORIES | USAFV BOARD APPROVED ORIGINAL FY25 CITY GRANT BUDGET | *USAFV REVISED FY25 CITY GRANT BUDGET BOARD APPROVED 12/16/24 | DIFFERENCE |
|------------------------------|--|---|----------------|
| PERSONNEL | \$ 245,105.00 | \$ 238,488.33 | \$ (6,616.67) |
| TRAVEL | \$ 13,477.00 | \$ 18,477.00 | \$ 5,000.00 |
| FACILITIES | \$ 10,316.00 | \$ 20,296.67 | \$ 9,980.67 |
| COMMODITIES/SUPPLIES | \$ 37,137.00 | \$ 26,000.00 | \$ (11,137.00) |
| EQUIPMENT | \$ - | \$ - | \$ - |
| OTHER & CONTRACTUAL | \$ 43,905.00 | \$ 46,678.00 | \$ 2,773.00 |
| TOTAL | \$ 349,940.00 | \$ 349,940.00 | \$ - |

*12/16/24 Budget revision
reported to City with
required mid-year reports

| USAFV FY25 BUDGET CATEGORIES | *USAFV REVISED FY25 CITY GRANT BUDGET BOARD APPROVED 12/16/24 | PROPOSED REVISIONS TO ACCOMMODATE STORAGE UNIT RENOVATIONS 06/27/25 | DIFFERENCE |
|------------------------------|---|--|---------------------|
| PERSONNEL | \$ 238,488.33 | \$ 198,488.33 | \$ (40,000.00) |
| TRAVEL | \$ 18,477.00 | \$ 13,477.00 | \$ (5,000.00) |
| FACILITIES | \$ 20,296.67 | \$ 20,296.67 | \$ - |
| COMMODITIES/SUPPLIES | \$ 26,000.00 | \$ 21,000.00 | \$ (5,000.00) |
| EQUIPMENT | \$ - | \$ - | \$ - |
| OTHER & CONTRACTUAL | \$ 46,678.00 | \$ 46,678.00 | \$ - |
| STORAGE UNIT PROJECT | \$ - | \$ 50,000.00 | \$ 50,000.00 |
| TOTAL | \$ 349,940.00 | \$ 349,940.00 | \$ - |