

CITY MANAGER’S REPORT

TO: Mayor Tutiakoff and City Council Members
 FROM: William Homka, City Manager
 DATE: April 9, 2024

- **CRPG-EPA Grant:** We submitted our grant seeking \$129 M on Monday April 1, 2024. The EPA will review the submittals over the next 6 months and announce awards in October.
- **CHANNEL DREDGING PROJECT:** The project was advertised on April 1, 2024 and proposals are due on May 1, 2024. A preproposal conference is scheduled for April 15, 2024. The advertisement can be viewed at: <https://sam.gov/opp/cd075ecf15ff49bc9ff8f43427694f9d/view#general>
- **DPU DIRECTOR RECRUITMENT:** The candidate for the Director of Public Utilities will arrive Tuesday morning, April 16 and will depart Thursday morning April 18, 2024. The schedule will be sent to everyone who has the opportunity to meet the candidate.
- **DOCK FACE DREDGING:** A team of three (3) from Benthic GeoScience Inc arrived in Unalaska the week of March 10 and began the geo-science data collection process at the Unalaska Marine Center (UMC) and the Light Cargo Dock (LCD). Benthic is a sub-contractor for PND Engineering. The data collected is for the LCD & UMC Dredging project detailed in the CMMP. Their work is expected to take just over two (2) weeks.
- **UNALASKA FIRE DEPARTMENT:** After months of rigorous training, completing a total of 380 hours of intensive coursework and practical exercises, the following seven individuals recently graduated from the State-certified Firefighter 2 program: Greg Peters, Karen Macke, Lizzie Tran, Thomas Roufos, Salvador Alvarado, David Gibson and Arianna Morales.
- **AEA RE-VEEP Grant:** We were approved for \$169,308 to pay for new solar and batteries at Icy Lake, an energy audit at the Pyramid Creek Water Treatment Plant, and LED upgrades in about 280 fixtures. The grant is reimbursable for the work and we’ll be getting grant agreement paperwork in the near future.
- **ARCTIC ENCOUNTER SYMPOSIUM:** I plan to attend this conference in Anchorage April 10-12.
- **STAFFING UPDATE:** The tables below summarize HR actions and position openings.

**Monthly HR Information
 February 16, 2023 – March 15, 2024**

Type of Action	Number Of	Internal	External
Hires	4	1	3
Pending Hires	3	1	2
Pending Offers	1	NA	NA
Resignations	1	NA	NA
Separations	4	NA	NA

Position Openings

Department	# Of Openings	Notes
DPS	5	Police Officer (1), Police Sergeant (3), Corrections Officer
DPU	7	Director of Public Utilities, Water Operator, Waste Water Supervisor, Util Lineman (2), Util Lineman Chief, Apprentice Lineman
DPW	2	City Engineer, Installation Maint Worker
Finance	1	Controller
PCR	4	3 Lifeguards, Rec Coordinator
Planning	1	GIS Admin Replacement
TOTAL	20	

Of the 20 open positions

- 3 pending hires will reduce the number of open positions
- Recreation coordinator position has a pending offer
- 4 positions are on the electric line crew
- City Engineer position will be discontinued and replaced with project manager
- We plan to use recruitment firm for Controller
- GIS Administrator position in process of being revamped