

Regular Meeting
Tuesday, January 23, 2024
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Anthony Longo
Alejandro R. Tungul
Shari Coleman

UNALASKA CITY COUNCIL

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Mayor: Vincent M. Tutiakoff, Sr. **City Manager:** William Homka
City Clerk: Estkarlen P. Magdaong, emagdaong@ci.unalaska.ak.us

MINUTES

1. **Call to order.** Mayor Tutiakoff called the regular meeting of the Unalaska City Council to order on Tuesday, January 23, 2024.

Council Member Longo read the City's Mission Statement: *To provide a sustainable quality of life through excellent stewardship of government.*
2. **Roll call.** The City Clerk called the roll. The Mayor and all Council Members were present. Mayor announced quorum established.
3. **Pledge of Allegiance.** Looby led the Pledge of Allegiance.
4. **Recognition of Visitors.** No particular recognition made.
5. **Adoption of Agenda.** Looby moved to adopt the agenda, with a second by Nicholson. There being no objection, the agenda was adopted by consensus.
6. **Approve Minutes of Previous Meeting.** Tungul moved to approve the proposed minutes of the council meeting held January 9, 2024 as presented, with a second by Longo. There being no objection, the minutes were approved by consensus.
7. **Reports.**
 - a. Board and Commission Minutes were included in the packet; no presentation.
 - i. Library Advisory Committee – December 14, 2023
 - ii. Historic Preservation Commission and Planning Commission – December 21, 2023
 - b. Financials – December 2023. City Manager provided a brief introduction followed by Council questions. Finance Director Patricia Soule provided information and answered Council's inquiries.
 - c. City Manager provided a summary of his written report and answered Council questions. Natural Resource Consultant Frank Kelty provided more information on the Crab Disaster Relief Fund and answered a question from the Council.
8. **Community Input & Announcements** were made as follows:

- a. Roger Blakeley, PCR Director, announced that the Father Daughter Dance will happen on February 4th from 5:00 pm until 7:00 pm at the community center gym.
- b. Noel Rea, Iliuliuk Family and Health Services CEO, provided an update on the CT scan project.
- c. M. Lynn Crane on behalf of the Museum of Aleutians announced Life in Margaret Bay, a free family event on Saturday, January 27th from 11:30 AM until 4:00 PM.
- d. M. Lynn Crane, Executive Director of USAFV provided information regarding the services of Unalaskans Against Sexual Assault & Family Violence.
- e. Unalaska Interagency Cooperative meets every 4th Thursday of every month at noon in the Library.
- f. Katherine McGlashan, Executive Director of Unalaska Visitors Bureau, announced 22 cruise ships scheduled this Spring-Summer, starting in April ending in October, and 5 state ferries that will start in May and end in September. Wine Tasting fundraising is tentatively scheduled on April 27th.
- g. City Clerk reminded businesses that sales tax reports and tobacco excise tax reports are due January 31st; real property tax exemption applications for senior citizens, disabled veterans and fire/EMS volunteers are due on March 1st; and lastly March 15th is the due date for Public Official Financial Disclosure.

9. **Public Comment on Agenda Items.** None

10. **Public Hearing.** The Mayor opened the public hearing on Ordinance 2024-02 Creating Budget Amendment No. 3 to the Fiscal Year 2024 Budget, appropriating \$84,450 from the General Fund to increase the DPS Records Management System Project; accepting State of Alaska Department of Health MIH Grant for \$83,333.33 to fund the purchase of a new command vehicle; reducing the budgeted amount for the Cruise Ship Terminal Demand Study Project by \$45,042 to fund the UMC Dock Site Survey in the Ports Operating Fund.

There being no testimony, the Mayor closed the public hearing.

11. **Work Session.** Tungul moved to go into work session with second by Bell. There being no objection, work session began at 6:39 PM
- a. Review CMMP nominations and prioritize projects – Cameron Dean, Planning Director reviewed and presented to Council the CMMP nominations and projects, and responded to Council questions. Public Works Director Scott Brown, Ports Director Peggy McLaughlin and City Manager provided information and answered Council questions.

Nicholson moved to return to regular session with a second by Tungul; there being no objection, Council returned to regular session at 7:42 PM.

12. **Regular Agenda**

- a. Review AK Ship Supply Liquor License Transfer Application to Three Bears Alaska, Inc. No action by Council.
- b. Ordinance 2024-02: (2nd reading) Creating Budget Amendment No. 3 to the Fiscal Year 2024 Budget, appropriating \$84,450 from the General Fund to increase the DPS Records Management System Project; accepting State of Alaska Department of Health MIH Grant for \$83,333.33 to fund the purchase of a new command vehicle; reducing the budgeted amount for the Cruise Ship Terminal Demand Study Project by \$45,042 to fund the UMC Dock Site Survey in the Ports Operating Fund.

Tungul moved to adopt Ordinance 2024-02, with second by Nicholson.

Mr. Homka reviewed the ordinance.

Council discussion. Fire Chief Ben Knowles answered Council questions.

Roll call vote: all Council Members voted in the affirmative, adopting the ordinance.

- c. Resolution 2024-02: Authorizing the City Manager to enter into a sole-source agreement PND Engineers for the site survey of Unalaska Marine Center Positions 5-7 in an amount not to exceed \$45,042

Tungul moved to adopt Resolution 2024-02, with second by Looby.

Mr. Homka provided an overview of the resolution.

Council discussion.

Roll call vote: all Council Members voted in the affirmative, adopting the resolution.

- d. Ordinance 2024-03: Creating Budget Amendment No. 4 to the Fiscal Year 2024 Budget, appropriating \$220,175 from the General Fund to create the Highschool Boiler Replacement Project

Nicholson moved to introduce Ordinance 2024-03 and schedule it for public hearing and second reading on February 13, 2024, with second by Longo.

Mr. Homka provided an overview of the ordinance.

Council discussion. DPW Director and Acting Public Utilities Director Scott Brown provided information and answered Council questions.

Roll call vote: all Council Members voted in the affirmative, scheduling Ordinance 2024-03 for public hearing and second reading on February 13, 2024.

13. Council Directives to City Manager. None

14. Community Input & Announcements were made as follows:

- a. City Clerk announced Unalaskans Eating Healthy: Nutrition Education at the Unalaska Senior Center on January 24th from noon until 1:00 PM and at 3:30 PM until 5:00 PM; and first home basketball games of the season against Hooper Bay on Thursday, January 25th and Friday, January 26th.
- b. Mayor announced that Veterans Service Officer Timothy Linder will visit Unalaska to talk to veterans to assist qualified uniformed service veterans with the VA benefits process. More details to follow on the date and location.

15. Adjournment. Having completed all items on the agenda, the Mayor adjourned the meeting at 8:08 PM.

These minutes were approved by the Unalaska City Council on February 13, 2024.

Estkarlen P. Magdaong
City Clerk