

CITY MANAGER'S REPORT

For January 9, 2024

TO: Mayor Tutiakoff and City Council Members

FROM: William Homka, City Manager

DATE: January 5, 2024

- **Genius Star XI:** The ship is currently moored to a bouy in Broad Bay in advance of the storms predicted for this weekend. We do not yet know when the ship will leave our harbors. The USCG response team, led by Captain Culpepper, make repeated assurances our community is safe from the cargo of 192 lithium-ion batteries weighing over 3.5 million pounds. Six monitoring instruments have been placed along Airport Beach Rd. between Glass Beach and the airport to aid with monitoring potential gasses from the batteries. ACM Veeder will continue serving as the Incident Command of our EOC and provide regular updates our state and federal delegations.
- **Washington DC Visit:** Met with the Alaska Delegation and numerous federal agencies including the Department of Energy, US Coast Guard, US Army Corp. of Engineers and others to discuss city and trilateral priorities, current and future projects, and matters that impact Unalaska's economy including fisheries. There is much follow up work to be completed.
- **UCSD Transportation:** My staff and I have had discussions with Superintendent Hanisch about transportation issues the district is experiencing. The district needs dependable transportation but the present situation is causing delays. There are instances where alternate modes of transit have included the PCR van as well as school passenger vehicles. We are assisting with their evaluation of long term options.
- **MaKushin Geothermal:** Update will be provided at the meeting.
- **Budget Amendment #3:** Tonights agenda includes a request for a budget amendment. We aim to consolidate the requests and keep them to a minimum. However, the holidays, travel, and the flu created obstacles so there will be other amendments on the next agenda.
- **Community Support Grant – Unalaska Visitor Bureau (UVB):** Pursuant to the community grant program guidelines, UVB informed the Planning Department of a budget change. The UVB board approved the combination of two part-time positions into one full-time position: Visitor Services Assistant \$30,000 and Cruise Ship Coordinator \$20,000 were combined to Destination Coordinator at \$45,000. The excess \$5,000 was used as a raise to the Executive Director in recognition of accomplishments.
- **Innovative Readiness Training (IRT):** The 351st was approved to conduct a follow-on mission to its 2020 work in Unalaska. A three person advance team is may arrive in February to conduct site visits and determine needs for the 2024 work. An [outline](#) is attached.
- **Title 3 Compensation Study:** McGrath Consultants have provided a draft of the comp study and I have been working with ACM Veeder and HR Manager Stanford to review the recommendations and provide feedback to the consultant. The next step will be to provide the study to directors in preparation for a staff meeting to get additional input and responses. Tentatively we plan to present the findings to City Council in February.

- **FY25 CMMP:** The Technical Advisory Committee met on Thursday 1-4-2024 to review the projects submitted for FY25. The focus continues to be on facility and infrastructure maintenance. New project nominations will be presented to City Council on January 23, 2023.
- **Fisherman’s Memorial:** Work with Ounalashka Corp. is ongoing to find a site for the memorial. Since our last update OC has withdrawn its support for the site overlooking the CEM. While discussions are ongoing with OC and the artist, I’ve directed the City team to procure options on City owned real estate to streamline the decision making process.
- **Staffing Update:** The tables below summarize the current staffing levels.

Type of Action	Number Of	Internal	External
Hires	3	0	3
Pending Hires	4	0	4
Pending Offers	0		
Resignations	0	NA	NA
Terminations	2	NA	NA

- Position Openings

Department	# Of Openings	Notes for Marilou
Administration	1	HR Mgr
Clerks	0	
DPS	3	Police Officer (2), Police Sergeant
DPU	10	Director, Power Plan Op I, Water Supv, Water Op (2), Solid Waste Supv, WW Supervisor, Util Lineman (2), Util Lineman Chief
DPW	3	City Engineer, Light Equip Mech, Installation Maint Worker
Finance	1	Controller

PCR	3	2 Lifeguards, Rec Coordinator
Planning	1	GIS Admin Replacement
Ports	0	
TOTAL	22	

UNALASKA MISSION BACKGROUND

1. The Qawalangin Tribe applied for Civil Affairs assessment of the Island of Unalaska and in August of 2020 OSD approved the IRT application. The IRT mission represented a unique real-world training opportunity for Civil Affairs operators and military Subject Matter Experts (SME) to exercise their critical warfighting skills of providing support to civil administration and military governance.
2. 351st Civil Affairs Command (351st CACOM) leadership assembled a battle roster of 13 SMEs possessing education and training (most hold advanced degrees and maintain professional licensing/credentialing) in the areas of public health and preventive medicine, emergency response, natural resource management, engineering, economic development, and advanced networking/cybersecurity.
3. The forward-deployed team traveled to the remote island and interviewed key personnel and performed reconnaissance of infrastructure assets and domestic resources and effects.
4. The mission culminated in submission of a formal report which included recommendations for enhancing and sustaining the physical and administrative resources necessary for a functioning society and individual human flourishing.
5. The Tri-council has been asking for the 351st CACOM to come back to Unalaska, repeatedly, every year but due to funding limitations and COVID, this has not occurred.
6. In 2023, the 351st was approved to conduct a follow-on mission. Initially, funds should have come to the unit to execute on October but due to a Continuing Resolution budget issue, not awards have been issued up until December when the IRT program managers alerted 351st IRT personnel that \$20,00 is available to spend as of December 10th in which OMB will MIPR funds to the unit to execute an ADVON.
7. Recent events within Congress allowed DoD funds to be issued as requested despite a full budget not being passed/approved. The 351st is awaiting the total dollar figure to be awarded to assess how many CA assessments can be performed from January 2024 to fiscal year end.
8. Once funding is procured, the 351st will begin planning the appropriate personnel to send that matches the needs of the people by OBJECTIVE.

FY24 UNALASKA OBJECTIVES

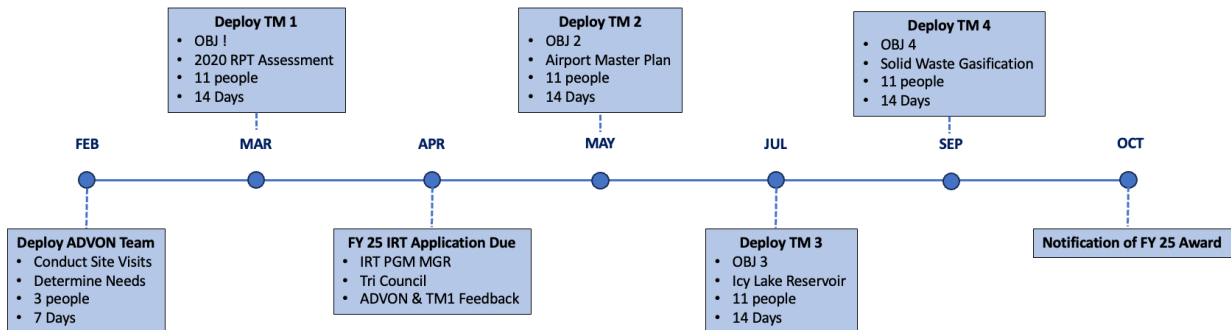
1. **OBJECTIVE 1:** Tri-council is requesting a reevaluation of the 2020 needs assessment report conducted by the 351st CACOM.
 - a. Advanced party of three arrive in February 2024 for seven days to conduct site visits and determine needs to support follow on-teams throughout FY. Document findings. Coordinate with LTC Courtney for FY25 IRT Application needs.
 - b. Full team of eleven SMEs arrive in March 2024 for 14-days to reevaluate, update 2020 assessment, and create a plan moving forward. Additionally, home in on FY25 IRT application needs. The following three projects have recently been identified as priority, in order:

2. **OBJECTIVE 2:** Create an airport master plan to extend the runway, modernize equipment and remove and dispose of debris improving island logistics.
 - a. Team of eleven to arrive in May 2024 to home in on requirements, coordinate, build a specific plan and continually assist acting as PMs to execute mission. (14-days)

3. **OBJECTIVE 3:** Engineering Evaluation of Icy Lake Reservoir Upgrade and Expansion as snow melt occurs earlier every year causing overflow and causing water shortages throughout the year.
 - a. Team of eleven to arrive in July 2024 to home in on requirements, coordinate, build a specific plan and continually assist acting as PMs to potentially execute the mission in FY24. (14 days)

4. **OBJECTIVE 4:** Economic Feasibility study of landfill solid waste gasification project as toxins are seeping into the soil causing environmental degradation.
 - a. Team of eleven to arrive in September 2024 to home in on requirements, coordinate, build a specific plan and continually assist acting as PMs to potentially execute the mission in FY24. (14 days)

IRT UNALASKA ESTIMATED TIMELINE



FY 24 COSTS

Estimated Costs: USAR soldiers only receive 15-days of Annual training days paid per year. Therefore, for IRT missions, it is imperative OSD has access to RPA COMPO 1 funds as the 351st FxSP is a COMPO 1 designated unit. In addition to RPA funds, a Line of Accounting (LOA) must be issued to cover travel costs through the Defense Travel System.

Personnel Costs. Performing an advance party leader’s reconnaissance and full team assessments are rank heavy requiring a myriad of disciplines which typically require subject matter expertise not normally found within the DoD ranks. The purpose of the 351st FxSP is to combine the soldiers’ military and outside career knowledge and network into the programs for maximum value. Functional Specialty deployment vary based on initial collaboration.

These can be experts within **Civil Security** (law, enforcement, plans), **Civil Control** (rule of law, corrections, public safety, plans), **Economics and Infrastructure** (economic development, food and agriculture, public work and utilities, public communications, public transportation, and plans), **Essential Services** (public education, public health, civilian supply, plans) and **Government Support** (public administration, public information, cultural relations, environmental management, and plans).

The Initial **Leaders Reconnaissance** (LR) team to conduct site visits and determine needs for follow-on OBJECTIVES is reflected below.

Grade	Branch	Discipline	Daily Base Pay Cost
O5	38G/01A	Public Administration	\$336 + \$70 Partial BAH = \$406
O4	38G/01A	Functional Specialty	\$300 + \$65 Partial BAH = \$365
O3	38G/01A	Functional Specialty	\$226 + \$60 Partial BAH = \$286

Total Daily: \$1,057 for a team of three
 Total Weekly (five days on ground and two days travel): **\$7,399**

Per Diem: This varies based on per diem rates per location. See <https://www.travel.dod.mil/Travel-Transportation-Rates/Per-Diem/Per-Diem-Rate-Lookup/> This covers lodging, meals and incidentals.

- Army Dutch Harbor per diem rates for FY23 is \$283
- Daily per diem rate for three people is \$1,981
- LR total of three people for seven days is **\$5,943**

Transportation: Assume one rental car for seven days to support a leader’s recon. Rates vary per location. In Dutch Harbor, rentals are on average \$150/day for a total of **\$1,050**.

Travel: This also varies based upon where soldier is coming from and travelling to. Based on the 2020 mission to Unalaska, counting for inflation, travel costs per person is approximately: \$1,900. LR total of four people is: **\$5,700**

Total Leaders Reconnaissance Civil Affairs Assessment Expenses:

Pay: \$7,399
 Per Diem: \$5,943
 Transportation: \$1,050
 Travel: \$5,700
Total: \$20,092

A Typical **Subject Matter Expert Team Assessment** is reflected below.

Grade	Branch/MOS	Daily Pay	Quantity	Total
O5	Varies based on need	\$406	3	\$1218
O4	“““	\$365	4	\$1095
O3	“““	\$286	2	\$572
E6	“““	\$139+\$50=\$189	2	\$378

Daily Total: \$3,263
 Two-week total (Two days travel and 12-days on ground): **\$45,682**

Transportation: Assume two rental cars to support Full Team for 14-days. Rates vary per location. In Dutch Harbor, rentals are on average \$150/day. Full Team: \$4,200 (2 cars for 14-days) **Total: \$5,250**

Per Diem: This varies based on per diem rates per location. See <https://www.travel.dod.mil/Travel-Transportation-Rates/Per-Diem/Per-Diem-Rate-Lookup/> This covers lodging, meals and incidentals. Army Dutch Harbor per diem rates for FY23 is \$283 Full Team Assessment for 11 people (\$3,113 day) for 14 days: **\$43,582**

Travel: This also varies based upon where soldier is coming from and travelling to. Based on the 2020 mission to Unalaska, counting for inflation, travel costs per person is approximately: \$1,900. Full Team of Eleven: **\$20,900**

Full Team Civil Affairs Assessment Expenses:

- Pay: \$45,682
- Transportation: \$5,250
- Per Diem: \$43,582
- Travel: \$20,900
- Total: \$115,414**

Assume 351st FxSP visits four times in FY 24 to address the four OBJECTIVES mentioned above. Or, Plan B would be repeat visits focusing on specific OBJECTIVES that may require more attention versus moving to the next OBJECTIVE.

Reevaluation of 2020 assessment (ADVON & Full Team)	\$135,506
Airport master plan	\$115,414
Icy Lake reservoir assessment	\$115,414
Economic feasibility study of landfill	\$115,414

Total: \$481,748

MANDATORY PUBLIC NOTICE ANNOUNCEMENT (must post 2X in local newspaper)

Notice to civil engineers, contractors, labor unions, or private individuals. The Qawalangin Tribe of Unalaska intends to solicit assistance at no cost from the Department of Defense’s Innovative Readiness Training Program for the following community projects:

Project Title: Unalaska Civil Affairs Assessments

Project Description: Proposed assistance will involve deliberate civil survey assessments and program management services of existing social, economic, governmental, legal, environmental, healthcare, educational, or infrastructure systems within community for perceived vulnerabilities to identify areas for future improvements.

Project Location: Unalaska, Alaska

Project Timeframe: The proposed assessments will occur during October 2023 through the end of Fiscal Year 2024

Civil engineers, contractors, labor unions, or private individuals who have questions or who wish to voice opposition to military assistance for this project may contact Tanaya Horne, Qawalangin Tribe Chief Operations Officer at (907) 581-2920 or tanaya@qawalangin.com or Chris Price, Qawalangin Tribe Chief

Executive Officer at (907) 581-2920 or chris@qawalangin.com no later than 30 days after posting of this notice. Persons not responding within the time frame noted will be considered to have waived their objections to military assistance for this project.