

Special Meeting
Tuesday, November 7, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Anthony Longo
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

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Mayor: Vincent M. Tutiakoff, Sr. **City Manager:** William Homka
City Clerk: Estkarlen P. Magdaong, emagdaong@ci.unalaska.ak.us

MINUTES

1. **Call to order.** Mayor Tutiakoff called the special meeting of the Unalaska City Council to order on November 7, 2023 at 6:00 p.m.

Longo read the City's Mission Statement: *To provide a sustainable quality of life through excellent stewardship of government.*
2. **Roll call.** The City Clerk called the roll. The Mayor and Council Members Coleman, Looby, Longo and Tungul were present, while Council Members Bell and Nicholson were excused.
3. **Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
4. **Adoption of Agenda.** Coleman moved to adopt the agenda, with a second by Looby. Adopted by consensus.
5. **Community Input & Announcements** were made as follows:
 - a. Katherine McGlashan, Executive Director of Unalaska Visitor's Bureau provided an update on cruise ship season closing.
 - b. M. Lynn Crane spoke on behalf of Aleutian Pribilof Islands Association announced several programs/events available for the community.
 - c. USAFV has started selling raffle tickets for their Winter raffle fundraiser
 - d. City Clerk mentioned that United States Citizenship and Immigration Services is in town to do some information sessions.
6. **Public Comment on Agenda Items.** Denise Rankin commented in support of Museum expansion to be considered in the CMMP.
7. **Work Session.** Tungul moved to enter into work session, with a second by Looby. There being no objection, work session began at 6:10 p.m.
 - a. Capital and Major Maintenance Plan Process Guide

City Manager provided an overview of the CMMP Process Guide. Planning Director Cameron Dean provided information and answered questions from the Council.

Council discussion.

Finance Director Patricia Soule provided information and answered Council questions.

Coleman made a motion to reconvene to regular session, with a second by Tungul. Motion passed by consensus. Council reconvened to regular session at 6:30 p.m.

8. Regular Agenda

a. Canvass Report and Certification of Runoff Election Results

Coleman made a motion to approve certification of the runoff election results, as presented by the Canvass Committee, with a second by Longo.

City Manager provided an overview of the Canvass Report and Certificate of Election.

Roll call vote: Longo – yes; Tungul – yes; Coleman – yes; Looby – yes

Motion passed 4-0

b. Resolution 2023-42: Adopting revised guidelines for the Community Support Program

Looby made a motion to adopt Resolution 2023-42, with a second by Tungul.

City Manager provided an overview of the ordinance.

Council discussion.

Roll call vote: Looby – yes; Longo – yes; Coleman – yes; Tungul – yes

Motion passed 4-0

c. Travel Approval for North Pacific Fisheries Management Council Meeting, Anchorage, AK, December 7-12, 2023

Coleman made a motion to approve travel for Mayor and up to three council members to attend the NPFCM, with a second by Tungul.

Council discussion.

Roll call vote: Looby – yes; Longo – yes; Tungul – yes; Coleman – yes

Motion passed 4-0

9. Council Directives to City Manager. None

10. Adjournment. Having completed all items on the agenda, we are adjourned at 6:43 p.m.

These minutes were approved by the City Council on November 14, 2023.

Estkarlen P. Magdaong
City Clerk