
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Estkarlen P. Magdaong, City Clerk
Date: October 24, 2023
Re: Appointment of Vice Mayor

UCO 2.08.050 provides for the appointment of a Vice Mayor each year at the first meeting following certification of the regular municipal election. Council certified election results on October 11.

The Vice Mayor serves a term of one year.

The relevant code section states:

UCO § 2.08.050 VICE MAYOR AND MAYOR PRO TEM

- (A) The City Council, at the first meeting immediately following certification of a regular municipal election, shall appoint, from among its members, a Vice Mayor.
The Vice Mayor shall serve for a term of one year.
- (B) Should the office of Mayor become vacant, or if the Mayor is temporarily absent or disabled, or is unable to act, the Vice Mayor shall fulfill the duties of the Mayor until the Mayor resumes his or her official duties or until a new Mayor is qualified under this chapter.
- (C) Should the office of Mayor and Vice Mayor become vacant, or if the existing Mayor and Vice Mayor are temporarily absent or disabled, or are unable to act, the City Council may appoint, from among its members, a Mayor pro tem, to serve until the Mayor or Vice Mayor resumes his or her official duties or until a new Mayor is qualified under this chapter.
- (D) A member of the City Council shall not receive additional compensation for serving as Vice Mayor or Mayor pro tem.

PROPOSED MOTION: I move to appoint _____ as Vice Mayor.