
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: William Homka, City Manager
Date: October 24, 2023
Re: Alaska Municipal League Winter Legislative Conference

The AML 73 Annual Local Government Conference will be held at the Dena'ina Center in Anchorage, AK from December 4-8, 2023. In addition to the regular conference, they are offering virtual training for newly elected officials on November 29, 2023.

The event brings together more than 400 local municipal officials, including mayors, borough assembly and city council members, municipal managers, administrators, attorneys, and other appointed officials and municipal staff. Many state and federal officials attend, alongside Alaska's business leaders and community organizations.

Estimated travel costs for one traveler are:

Air Fare	\$	1,300.00
Lodging in Anchorage	\$	1,014.00
Vehicle Rental	-	
Registration	\$	550.00
Per Diem	\$	870.00
TOTAL	\$	3,734.00

The current balance in the fiscal year's travel budget is \$76,932.26, therefore there are sufficient funds to cover this expenditure.

The Council's Travel Policy states:

- no more than three Council Members may travel to the same meeting or conference;
- travel be conducted in the most direct and economic manner possible to accomplish City business;
- Council will discuss the travel, identify the Council Members to travel, and approve the travel by motion at least twenty-one days before the trip.