

**Regular Meeting**  
**Tuesday, September 26, 2023**  
**6:00 p.m.**



**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby

**Council Members**  
Dennis M. Robinson  
Alejandro R. Tungul  
Shari Coleman

*To Provide a Sustainable Quality of Life  
Through Excellent Stewardship of Government*

## **UNALASKA CITY COUNCIL**

P. O. Box 610 • Unalaska, Alaska 99685  
Tel (907) 581-1251 • Fax (907) 581-1417 • [www.ci.unalaska.ak.us](http://www.ci.unalaska.ak.us)

**Mayor:** Vincent M. Tutiakoff, Sr. **City Manager:** William Homka  
**City Clerk:** Estkarlen P. Magdaong, [emagdaong@ci.unalaska.ak.us](mailto:emagdaong@ci.unalaska.ak.us)

---

### **MINUTES**

1. **Call to order.** Council Member Tungul called the regular meeting of the Unalaska City Council to order on September 26, 2023, at 6:09 p.m.
2. **Roll call.** The City Clerk called the roll. Council members Bell, Coleman, Looby and Tungul were present in person while Nicholson, Robinson and Tutiakoff participated remotely. Tungul announced a quorum established.

Looby read the City's Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.

Bell moved to appoint Tungul as Mayor Pro Tem; second by Coleman. Motion passed by consensus.

3. **Pledge of Allegiance.** Tungul led the Pledge of Allegiance.
4. **Recognition of Visitors.** Mayor Pro Tem recognized the following people in attendance:
  - Cameron Dean, Planning Director
  - Patricia Soule, Finance Director
  - Carol Atonio, Police Officer
5. **Oaths of Office.** City Clerk administered the oath of office for Finance Director Patricia Soule and Police Officer Carol Atonio.

Deputy Chief Bill Simms introduced and welcomed Police Officer Carol Atonio as her husband, Sililo Atonio, pinned on her badge.

6. **Adoption of Agenda.** Looby moved to adopt the agenda; second by Coleman. There being no objection, the agenda was adopted by consensus.
7. **Approve Minutes of Previous Meeting.** Coleman moved to approve the proposed minutes of the September 12, 2023 meeting, with a second by Looby. There being no objection, motion passed by consensus.

8. **City Manager Report.** In addition to the written report, Acting City Manager mentioned that the presentation of FY22 Annual Comprehensive Financial Report will happen during the October 10, 2023 meeting. ACM also welcomed Planning Director Cameron Dean and Finance Director Patricia Soule. Fire Chief Kim Hankins will start on October 9, 2023.

9. **Community Input & Announcements** were given as follows:

- Roger Blakeley, PCR Director announced programs available at the Parks and Recreation Center.
- M. Lynn Crane announced the Unalaska Interagency Cooperative meeting at Unalaska Public Library on Thursday, September 28, 2023 at noon; Dustin Morris of American Foundation for Suicide Prevention, Alaska Chapter is in town doing multiple workshops; Make a Difference Dinner for suicide prevention and awareness on Friday, September 29, 2023 from 6:00-8:00 pm at the Unalaska Highschool Small Gym; to recognize Orange Shirt Day on Saturday, September 30, 2023, USAFV along with Qawalangin Tribe will host a free film screening of the documentary Unspoken: America's Native American Boarding School at 6:00 pm in the Unalaska Library Community Room.
- Natalie Cale from Ounalashka Corporation spoke and provided an update on OCCP, LLC.
- City Clerk announced General Municipal Election on October 3, 2023 and the Canvass Committee Meeting at 10:00 am on October 6, 2023.
- Frank Kelty gave an update on the fisheries.

10. **Public Comment on Agenda Items.** None.

11. **Public Hearing.** Mayor Pro Tem opened the public hearing on Ordinance 2023-09: Amending Unalaska Code of Ordinances, Title 3 Personnel, Chapter 3.52.010 Personal Leave Accrual Plan

There being no testimony, Mayor Pro Tem closed the public hearing.

12. **Regular Agenda**

• **Unfinished Business**

- i. Ordinance 2023-09: 2<sup>nd</sup> Reading, Amending Unalaska Code of Ordinance, Title 3 Personnel, Chapter 3.52.010 Personal Leave Accrual Plan

Coleman moved to adopt Ordinance 2023-09, with a second by Bell.

Acting City Manager provided an overview of the ordinance.

Council discussion.

Roll call vote: Coleman – yes; Bell – yes; Looby – yes; Nicholson – yes; Tungul – yes; Robinson – yes

Motion passed 6-0

**b. New Business**

- i. Ordinance 2023-10: Creating Budget Amendment #1 to the Fiscal Year 2024 Budget, appropriating \$252,224 from the General Fund to create the Emergency Cliff Face Stabilization on Ballyhoo Road Project; recognizing Local Support Revenue of

\$13,090.59 in the General Fund and increasing the PCR Operating Budget by \$13,090.59 for the Senior Exercise Program; and accepting State of Alaska Department of Health HEC Grant for \$78,500 to fund EMS equipment upgrades and data sharing capabilities with the IFHS clinic

Coleman made a motion to introduce Ordinance 2023-10 and schedule it for public hearing and second reading on October 10, 2023; with a second by Looby.

Acting City Manager provided an overview of the ordinance and answered Council questions.

Fire Chief Ben Knowles provided information and answered Council questions.

Roll call vote: Looby – yes; Coleman – yes; Nicholson – yes; Robinson – yes; Tungul – yes; Bell – yes

Motion passed 6-0

13. **Council Directives to City Manager.** None.

14. **Community Input & Announcements.** None

15. **Adjournment.** Having completed all items on the agenda, Mayor Pro Tem adjourned the meeting at 6:49 p.m.

These minutes were approved by the Unalaska City Council on October 10, 2023.



Estkairen P. Magdaong  
City Clerk

