

**Regular Meeting**  
**Tuesday, September 12, 2023**  
**6:00 p.m.**



**Unalaska City Hall**  
**Council Chambers**  
**43 Raven Way**

**Council Members**  
Thomas D. Bell  
Darin Nicholson  
Daneen Looby

**Council Members**  
Dennis M. Robinson  
Alejandro R. Tungul  
Shari Coleman

*To Provide a Sustainable Quality of Life  
Through Excellent Stewardship of Government*

## **UNALASKA CITY COUNCIL**

P. O. Box 610 • Unalaska, Alaska 99685  
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**Mayor:** Vincent M. Tutiakoff, Sr. **City Manager:** William Homka  
**City Clerk:** Estkarlen P. Magdaong, [emagdaong@ci.unalaska.ak.us](mailto:emagdaong@ci.unalaska.ak.us)

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### **MINUTES**

1. **Call to order.** Mayor Tutiakoff called the regular meeting of the Unalaska City Council to order on September 12, 2023 at 6:00 p.m.

Tungul read the City's Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.

2. **Roll call.** City Clerk called the roll. The Mayor and all Council Members except Nicholson were present. Mayor announced quorum was established.
3. **Pledge of Allegiance.** Robinson led the Pledge of Allegiance.
4. **Recognition of Visitors.** Mayor thanked the Unalaska Fire Department, EMTs, first responders and clinic personnel for a brief program in commemoration of 9/11. The Mayor acknowledged numerous people attending the meeting.
5. **Awards and Presentations.**
  - a. The Mayor acknowledged the 25-year employment anniversary of Gilbert Chavarria from the Department of Public Works, Vehicle Maintenance Division and the 25-year employment anniversary of Brian Rankin from the Department of Public Works, Roads Division. Director of Public Works, Scott Brown spoke and thanked the two DPW employees for their dedication and service.
  - b. City Clerk administered the Oaths of Office for the newly promoted career Fire Department staff and Fire Chief Ben Knowles introduced each as a family member or friend pinned on their badge:
    - David Gibson, Captain
    - Arianna Morales, Captain
    - Karen Macke, Firefighter
    - Lizzie Tran, Firefighter
6. **Adoption of Agenda.** Coleman moved to adopt the agenda; with a second by Looby. Robinson made a motion to amend the agenda to add travel approval to attend the Alaska Superintendent Association and Alaska Municipal League Joint Meeting on September 27-30, 2023, in Anchorage; with a second by Bell.

Roll call vote on the amendment: Coleman – yes; Bell – yes; Robinson – yes; Tungul – yes; Looby – yes

Motion passed 5-0

Agenda as amended passed unanimously.

7. **Approve Minutes of Previous Meeting.** Tungul moved to approve the proposed minutes of the meeting held August 8, 2023, with a second by Robinson. Hearing no objection, the proposed minutes were approved by consensus.
8. **City Manager Report.** Homka provided an overview of his report and responded to questions from Council.
9. **Community Input & Announcements** were made as follows:
  - a. Roger Blakeley made announcements regarding programs and events at Parks, Culture & Recreation.
  - b. Alyssa McDonald, representing University of Alaska Fairbanks Bristol Bay Campus, announced current courses available and events at the Unalaska Learning Center.
  - c. M. Lynn Crane made announcements of upcoming programs on behalf of Unalaskans Against Sexual Assault & Family Violence.
  - d. Noel Rea, CEO of Iliuliuk Family & Health Services, mentioned that staff passed and completed their onsite Joint Commission Review.
  - e. Robinson mentioned early and absentee voting starts September 13, 2023 at 8:00 a.m.

10. **Public Comment on Agenda Items.** None

11. **Work Session.** Robinson moved to go into Work Session; second by Tungul. There being no objection, Council began their work session at 6:35 p.m.
  - a. Scott Brown, Director of Public Works presented a Capital Projects Update and responded to Council questions.

Robinson moved to return to regular session; second by Looby.

Council resumed regular session at 7:04 p.m.

12. **Consent Agenda.** Bell requested to remove Resolution 2023-37 from the Consent Agenda and move it to the Regular Agenda for discussion. Robinson made a motion to approve the Consent Agenda; second by Bell.

Roll call vote: Bell – yes; Looby – yes; Robinson – yes; Coleman – yes; Tungul – yes

Motion passed unanimously 5-0 adopting the following items:

- a. Resolution 2023-36: Appointing Judges and Clerks for the regular municipal election on October 3, 2023 and Judges to serve on the Canvass Committee.
- b. Resolution 2023-38: Approving a 20-year land lease agreement between the City of Unalaska and EarthScope Consortium Inc., for a CORS station on a portion of Lot 1, Needle Subdivision, Plat 95-32

### 13. Regular Agenda

- a. J&G Airport Restaurant LLC – Liquor License Application: no action was taken.
- b. Dutch Harbor Cannabis Co. – Marijuana Establishment License Application

Robinson made a motion to submit a conditional protest to the application of Dutch Harbor Cannabis Co., LLC for a retail marijuana establishment in Unalaska, due to the

applicant not securing either a building permit or a business license as required in Unalaska; second by Bell.

Homka provided an overview of the application and answered questions from the Council.

Council discussion.

Assistant City Manager Marjie Veeder answered questions from the Council.

Roll call vote: Looby – no; Bell – yes; Robinson – yes; Tungul – yes; Coleman – no  
Motion failed 3-2

- c. Resolution 2023-34: Approving the Vacation of Lavelle Court and combination of Block 1 of Reservoir Hill Subdivision, Plat 92-12, and Block 1-A of Unalaska Pedestrian Pathway, Plat 97-14

Robinson made a motion to adopt Resolution 2023-34; with a second by Tungul.

Homka introduced the resolution and answered questions from the Council.

Council discussion.

Associate Planner, Thomas Roufus responded to questions from Council.

Roll call vote: Coleman – yes; Bell – yes; Looby – yes; Tungul – yes; Robinson – yes

Motion passed 5-0

- d. Ordinance 2023-09: Amending Unalaska Code of Ordinances, Title 3 Personnel, Chapter 3.52.010 Personal Leave Accrual Plan

Tungul moved to introduce Ordinance 2023-09 and schedule it for public hearing and second reading on September 26, 2023; with a second by Coleman.

Homka provided an overview of the ordinance and answered questions from Council.

Council discussion.

Roll call vote: Looby – yes; Coleman – yes; Robinson – yes; Tungul – yes; Bell – yes

Motion passed 5-0.

- e. Travel Approval – North Pacific Fishery Management Council Meeting on October 2-10, 2023 in Anchorage, AK

Robinson made a motion to approve travel for the Mayor and up to three council members to the NPFMC meeting in Anchorage, October 2-10, 2023; second by Coleman.

Council discussion.

(Clerk's Note: There was no amendment on the motion to insert the names of attendees, but Council members Tungul and Robinson along with the Mayor, expressed their interest in attending this meeting before the roll call vote was done.)

Roll call vote: Bell – yes; Tungul – yes; Looby – yes; Robinson – yes; Coleman – yes

Motion passed 5-0

- f. Travel Approval for Robinson to attend the Joint Alaska Superintendent Association and Alaska Municipal League Meeting in Anchorage on September 27-30, 2023.

Tungul made a motion to approve travel for Robinson to attend the joint ASA and AML meeting in Anchorage on September 27-30, 2023; with a second by Coleman.

Roll call vote: Robinson – yes; Coleman – yes; Bell – yes; Tungul – yes; Looby – yes

Motion passed 5-0

- g. Resolution 2023-37: Approving a 30-year lease period for a Tideland Lease Agreement between the City of Unalaska and the Ounalashka Corporation, for a portion of Tract D of Unalaska Tidelands Survey No. 103

Robinson made a motion to approve Resolution 2023-37; with a second by Tungul.

Homka provided an overview of the resolution.

Council discussion.

Thomas Roufus provided information and answered questions from the Council.

Roll call vote: Tungul – yes; Robinson – yes; Coleman – yes; Looby – yes; Bell – yes

Motion passed 5-0

**14. Council Directives to City Manager.** None

**15. Community Input & Announcements.**

- City Clerk announced that Absentee Voting will start on September 13, 2023; Candidates' Forum will be on Thursday, September 14, 2023 at 6:00 pm in Council Chambers.
- Robinson announced that Lt. Gen. David Nahom, Commander of Eleventh Air Force, out of Joint Base Elmendorf-Richardson and a large contingent of military folks will be visiting Unalaska on the afternoon of October 25, 2023.

**16. Adjournment.** Having completed all the items on the agenda, the Mayor adjourned the meeting at 8:07 p.m.

These minutes were approved by the Unalaska City Council on September 26, 2023.

  
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Estkarlen P. Magdaong  
City Clerk

