

## CITY MANAGER'S REPORT

TO: Mayor Tutiakoff and City Council Members

FROM: William Homka, City Manager

DATE: July 25, 2023

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- **Audit:** We received the draft audit and met with BDO, our audit firm. Clay Darnell and the firm will present the audit at the City Council meeting on August 8, 2023.
- **Legislative Fly-In:** The fly-in is scheduled for August 17 & 18. The following have confirmed to attend: Representative Bryce Edgmon, Senator Andy Josephson, Senator Jesse Kiehl, Josh Revak of U.S. Representative Mary Peltola's office and ADOT Commissioner Ryan Anderson. I am working with our lobbyist, Dianne Blumer on the guest list and the itinerary.
- **Trilateral:** Scheduled meeting on July 24 to discuss abandoned vehicles and the opportunity for barges / backhaul. We're considering how a standing program can be created to process vehicles for 2-3 years. We've identified existing resources and some gaps we need to overcome. This initiative is gaining traction.
- **Landfill:** The baler was repaired on July 11 after two weeks of waiting for a part to fix the ram. By July 16 the landfill employees sorted, baled and placed 257 bales weighing over 319 tons in five days. In May there was a total of 208 bales processed for the month, so the team worked hard to clear out the building.
- **PCR Comprehensive Master Plan RFP:** Worked with PCR staff to create an RFP for a consultant to plan the next decade of parks and recreation in Unalaska. The RFP was issued on July 17, 2023 and will close on August 21, 2023. The RFP is available on the city website:  
<https://www.ci.unalaska.ak.us/publicworks/page/rfp-park-recreation-comprehensive-masterplan>
- **Employee Newsletter:** The first issue of a new bimonthly newsletter for employees is due out this week. Our organization is large and we have multiple locations. The newsletter's audience is our staff and this is one more way to reach out and communicate with each other more.
- **Employee Awards:** The City Manager presented a Gold Star Award to Patrick Bliss for his work coordinating the Japanese Training Squadron's visit in June 2023. In addition to arrival/departure procedures for two large military class vessels, Patrick worked with city departments and community organizations to present a schedule of activities for the visitors and citizens to experience together. The highlight of the visit was the service at Memorial Park.

The City Manager also presented Rockstar Awards to four landfill employees who worked diligently and expeditiously to remove 257 bales of trash from the bailer building. The employees are: Lilia Williams, Galileo Constantini, Merchan Rafer and Conner Zueger.

- **Staffing Update:** Hired Marjie Veeder as the Assistant City Manager. Three director positions remain unfilled or have contract employees. We are in the process of interviewing and hiring candidates for Police Chief, Finance Director and Planning Director. Names will be provided once offer letters are signed. The plan is to have everyone onboard and living in Unalaska by the end of September.