

Regular Meeting
Tuesday, June 27, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff, Sr. **City Manager:** William Homka
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

COUNCIL MEETING ATTENDANCE

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

PUBLIC COMMENT

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or *9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

ZOOM MEETING LINK: <https://us02web.zoom.us/j/85203975430>

Meeting ID: 852 0397 5430 / **Passcode:** 977526

TELEPHONE: Meeting ID: 852 0397 5430 / **Passcode:** 977526

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Oath of Office, Police Officer Martin Lane Rigsby**
6. **Adoption of Agenda**
7. **Approve Minutes of Previous Meeting [June 13, 2023](#)**

8. Reports

- a. Financials [May 2023](#)
- b. [City Manager](#)

9. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

10. **Public Comment on Agenda Items** *Time for members of the public to provide information to Council regarding items on the agenda. Alternatively, members of the public may speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit per person.*

11. **Public Hearing** *Members of the public may testify about any item set for public hearing. Three-minute time limit per person.*

- a. [Ordinance 2023-07](#): Creating Budget Amendment #6 to the fiscal year 2023 budget, increasing the City Manager's Budget by \$80,000 to cover interim city manager's expenses; and increasing the Airport budget by \$69,400 to cover operating and personnel shortfalls

12. **Regular Agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit per person.*

a. Unfinished Business

- i. [Ordinance 2023-07](#): 2nd Reading, Creating Budget Amendment #6 to the fiscal year 2023 budget, increasing the City Manager's Budget by \$80,000 to cover interim city manager's expenses; and increasing the Airport budget by \$69,400 to cover operating and personnel shortfalls

b. New Business

- i. [Resolution 2023-31](#): Approving Alaska State Firefighter Association, Unalaska Chapter, to retain FY23 grant funds
- ii. [Approve Travel](#) for Mayor and Council to AML Summer Legislative Conference in Homer (AML Board Meeting August 8, ACoM August 9, Legislative Conference August 10-11)

13. Council Directives to City Manager

14. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

15. Adjournment

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MINUTES

1. **Call to order.** Council member Bell called the regular meeting of the Unalaska City Council to order on June 13, 2023 at 6:00 p.m.

Tungul moved to appoint Council member Bell as Mayor Pro Tem; second by Nicholson. Roll call vote: Nicholson – yes; Looby – yes; Coleman – yes; Tungul – yes; Robinson – no; and Bell – yes. Motion carries with five yes and one no.

Coleman read the City's Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.

2. **Roll call.** The City Clerk called the roll. All Council Members were present, with Robinson attending remotely. Mayor Pro Tem announced quorum established.
3. **Pledge of Allegiance.** Nicholson led the Pledge of Allegiance.
4. **Recognition of Visitors.** Mayor Pro Tem acknowledged numerous people attending the meeting, with no particular recognitions being made.
5. **Adoption of Agenda.** Looby moved to adopt the agenda, with a second by Nicholson. There being no objection, the agenda was adopted by consensus.
6. **Approve Minutes of Previous Meeting.** Tungul moved approve the proposed minutes of the council meeting held May 23, 2023 as presented; with second by Coleman. There being no objection, the minutes were approved by consensus.
7. **City Manager Report.** Mr. Homka, attending remotely, provided an overview of his report.
8. **Community Input & Announcements** were made as follows:
 - a. Roger Blakeley made announcements for PCR programs and events; and
 - b. M. Lynn Crane made announcements on behalf of the Library Advisory Committee and USAFV
9. **Public Comment on Agenda Items.** None.

10. Public Hearings

- a. Mayor Pro Tem opened the public hearing for Ordinance 2023-05: Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the city. There being no testimony, the hearing was closed.
- b. Mayor Pro Tem opened the public hearing for Ordinance 2023-06: Amending the Port of Dutch Harbor Unalaska Marine Center Terminal Tariff. There being no testimony, the hearing was closed.

11. Work Session.

Nicholson moved to go into work session, with second by Tungul. There being no objection, Council moved into work session at 6:13 p.m.

- a. PCR Director Blakeley and Recreation Director Albert Burnham presented the new website and mobile application for Parks, Culture & Recreation.
- b. Port Director Peggy McLaughlin provided an update to Council regarding the Bob Storrs Harbor A and B Float Replacement Project and responded to Council questions. Council discussion ensued. Community member Travis Swangel spoke in support of the project.
- c. Thomas Roufos of the Planning Department presented site options for the Unalaska Fishermen's Memorial, followed by Council discussion. Public comment was provided by Marie Machalek, Evie Dickerson, Katherine McGlashan and Frank Kelty (remotely). City Manager Homka commented (remotely). Council discussion continued.

Tungul moved to return to regular session; second by Nicholson. There being no objection, Council returned to regular session at 7:35 p.m.

12. Consent Agenda

- a. Ordinance 2023-05: 2nd Reading, Amending the Fee Schedule specifying the fees and charges for services, labor and equipment provided by the city
- b. Ordinance 2023-06: 2nd Reading, Amending the Port of Dutch Harbor Unalaska Marine Center Terminal Tariff
- c. Resolution 2023-28: Authorizing the City Manager to extend the term of the professional services agreement with Robertson, Monagle & Eastaugh LLC for an additional term
- d. Resolution 2023-29: Authorizing the City Manager to extend the term of the professional services agreement with Dianne Blumer of Navigate AK, dba Blumer & Associates, for an additional term
- e. Resolution 2023-30: Authorizing the City Manager to enter into a professional services agreement with Kelty and Associates for fisheries and marine related natural resources consulting services

Coleman moved to adopt the Consent Agenda, with second by Looby. Roll call vote: all Council Members voted in the affirmative, unanimously adopting the five items on the Consent Agenda.

13. Regular Agenda

- a. Ordinance 2023-07: 1st Reading, Creating Budget Amendment #6 to the fiscal year 2023 budget, increasing the City Manager's Budget by \$80,000 to cover interim city manager's expenses; and increasing the Airport budget by \$69,400 to cover operating and personnel shortfalls

Coleman moved to introduce Ordinance 2023-07 and schedule it for public hearing and second reading on June 27, 2023; second by Nicholson.

Acting City Manager Veeder provided an overview of the budget amendment. No Council discussion or questions.

Roll call vote: All Council members voted in the affirmative scheduling Ordinance 2023-07 for public hearing and second reading on June 27, 2023.

14. **Council Directives to City Manager.** None.

15. **Community Input & Announcements.** None.

16. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 7:40 p.m.

These minutes were approved by the Unalaska City Council on June 27, 2023.

Marjie Veeder, CMC
City Clerk

CITY OF UNALASKA
UNAUDITED FINANCIAL REPORTS
FOR THE ELEVEN MONTHS ENDED MAY 31, 2023

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MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: CLAY DARNELL, INTERIM FINANCE DIRECTOR
THRU: BIL HOMKA, CITY MANAGER
DATE: JUNE 27, 2023
RE: UNAUDITED FINANCIAL REPORTS FOR THE ELEVEN MONTHS ENDED MAY 31, 2023

In order to keep the Council informed about the financial activity of the City of Unalaska, the Finance Department has prepared interim financial reports for this interim period.

The budgeted percentage (92%) is based on the elapsed number of months and is not seasonally adjusted.

This month's report includes a summary of actual and projected end of year results for all funds (Pgs. 17-20).

Fund - Departmental Highlights

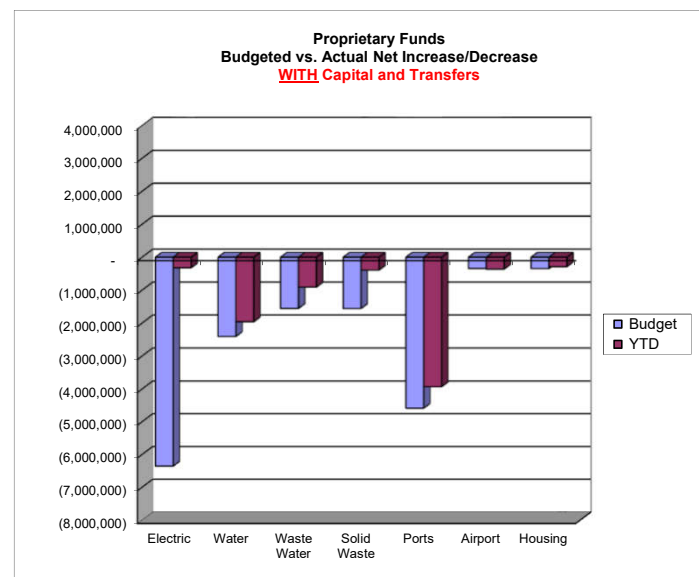
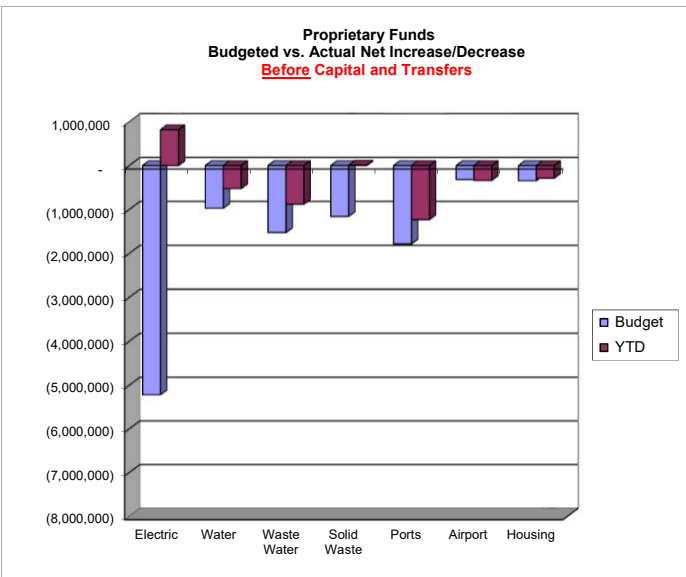
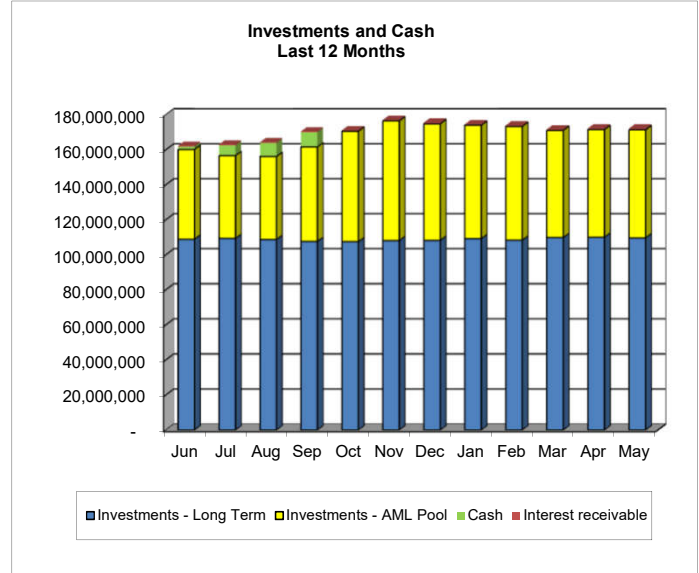
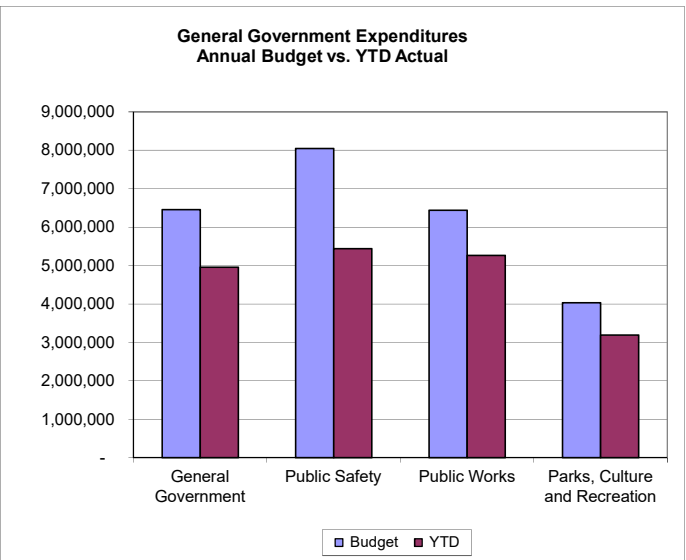
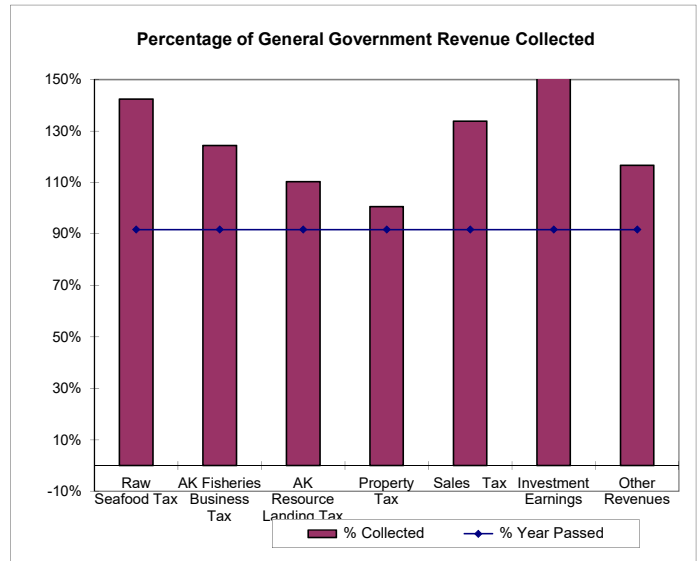
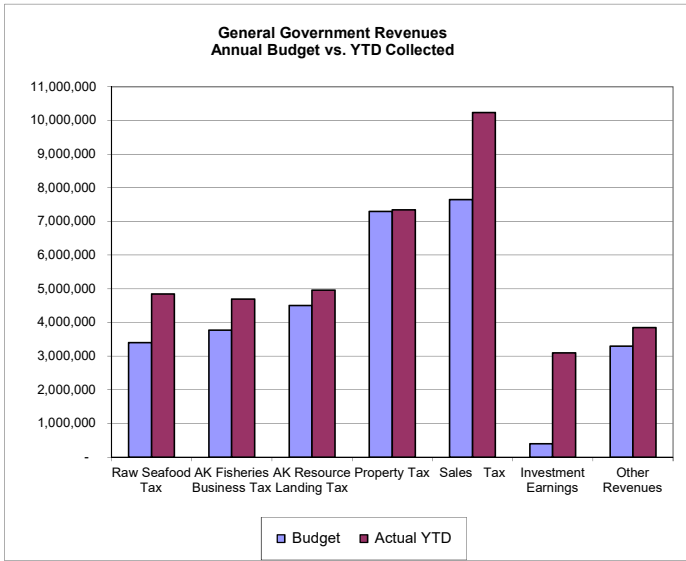
General Fund:

- All revenue sources are ahead of budgeted revenues for this time period (92%).
- Investment Earnings realized \$1,595,972, plus portfolio adjustment to market/fair value unrealized \$1,503,875 = net income on summary statement \$3,099,847.
- A budget amendment for the City Manager's department is on the June 27th Council meeting agenda.

Proprietary Funds: (Enterprise Funds Operating Summaries Ref pages 5-8)

- **Electric Fund** – Revenues (110%) are more than the estimate (92%) and operating expenses (77%) are less than budgeted amounts. Electric Production expense (79%) is related to the increase in fuel costs and is consistent with the revenue increase and recent budget amendment. Use of fund balance is projected to be less than budgeted amount.
- **Water Fund** - Revenues (77%) and operating expenses (66%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Wastewater Fund** – Revenues (92%) are in line with the estimates, operating expenses (75%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Solid Waste Fund** – Revenues (101%) are more than estimates, operating expenses (67%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Ports & Harbors Fund** – Revenues (91%) are in line with the estimates and operating expenses (84%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Airport Fund** - Revenues (82%) are less than estimates, operating expenses (91%) are more than budgeted amounts. Use of fund balance is projected to be more than budgeted amount. Budget amendment on the June 27th Council meeting agenda.
- **Housing Fund** - Revenues (79%) are less than estimates, operating expenses (77%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.

**CITY OF UNALASKA
MAY 2023**



General Fund Operating Monthly Summary - Month Ending May 2023

	FY2023 Budget	May	FY2023 YTD	% OF BUD	FY2022 YTD	INC/(DEC) Last Year
REVENUES						
Raw Seafood Tax	3,400,000	271,361	4,841,504	142%	5,035,989	(194,485)
AK Fisheries Business	3,770,000	-	4,689,418	124%	3,973,545	715,873
AK Fisheries Resource Landing	4,500,000	-	4,963,063	110%	4,971,744	(8,682)
Property Taxes	7,300,000	(175)	7,345,261	101%	7,739,148	(393,887)
Sales Tax	7,650,000	972,145	10,235,726	134%	8,538,358	1,697,368
Investment Earnings	400,000	(43,756)	3,099,847	775%	(2,709,607)	5,809,454
Other Revenues	3,294,201	395,811	3,843,268	117%	2,914,406	928,862
Total General Fund Revenues	30,314,201	1,595,386	39,018,087	129%	30,463,583	8,554,503
EXPENDITURES						
Mayor & Council	507,215	50,046	341,817	67%	350,837	(9,020)
City Administration	2,190,803	89,152	1,955,935	89%	1,736,985	218,950
City Clerk	644,917	57,703	543,138	84%	482,534	60,604
Finance	2,267,072	125,119	1,729,681	76%	1,736,912	(7,231)
Planning	848,263	30,862	388,712	46%	568,912	(180,200)
Public Safety Admin	1,203,900	60,814	837,696	70%	-	837,696
Public Safety	5,155,768	311,919	3,323,807	64%	4,244,292	(920,485)
Fire, EMS	1,686,600	126,503	1,277,367	76%	1,257,401	19,966
Public Works	6,436,533	435,287	5,267,243	82%	4,983,717	283,527
Parks, Culture & Recreation	4,058,488	329,018	3,193,276	79%	2,888,074	305,201
Community Grants	1,266,422	80,106	1,061,316	84%	1,048,087	13,229
School Support	5,004,910	417,076	4,587,834	92%	4,307,590	280,245
Total Operating Expenditures	31,270,890	2,113,605	24,507,822	78%	23,605,339	902,482
Net Operating Surplus	(956,689)	(518,219)	14,510,265		6,858,244	7,652,021
Capital Outlay and Transfers						
Capital Outlay	968,560	159,976	460,404	48%	161,052	299,352
Transfers To Capital Projects	3,237,950	-	3,229,807	100%	1,811,740	1,418,066
Transfers To Enterprise Capital	3,494,500	-	3,494,500	100%	3,356,100	138,400
Total Capital Outlay and Transfers	7,701,010	159,976	7,184,711	93%	5,328,893	1,855,818
Net Surplus (Deficit)	(8,657,699)	(678,195)	7,325,554		1,529,351	5,796,203
Appropriated Fund Balance	8,144,624	-	-		-	-
	\$ (513,075)	\$ (678,195)	\$ 7,325,554		\$ 1,529,351	\$ 5,796,203

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
1% Sales Tax Special Revenue Fund						
REVENUE						
Sales Tax	\$ 3,825,000	\$ 485,955	\$ 5,117,745	134%	\$ 4,269,179	\$ 848,567
TRANSFERS						
Govt Capital Projects	0	0	0	0%	1,000,000	(1,000,000)
Enterprise Capital	3,860,000	0	3,860,000	100%	3,860,000	0
Total Transfers	<u>3,860,000</u>	<u>-</u>	<u>3,860,000</u>	<u>100%</u>	<u>4,860,000</u>	<u>(1,000,000)</u>
1% Sales Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ 485,955</u>	<u>\$ 1,257,745</u>		<u>\$ (590,821)</u>	<u>\$ 1,848,567</u>

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Bed Tax Special Revenue Fund						
REVENUE						
Bed Tax	\$ 175,000	\$ 13,139	\$ 176,010	101%	\$ 245,765	(\$ 69,755)
EXPENSES						
Unalaska CVB	210,000	17,500	192,500	92%	192,500	-
Bed Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ (4,361)</u>	<u>\$ (16,490)</u>		<u>\$ 53,265</u>	<u>\$ (69,755)</u>

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
E911 Enhancement Special Revenue Fund						
REVENUE						
E911 Enhancement Tax	\$ 75,000	\$ 5,680	\$ 76,952	103%	\$ 46,927	\$ 30,025
EXPENSES						
Public Safety Admin	75,000	175	175	-%	-	175
E911 Enhancement Special Revenue Fund	<u>\$ 0</u>	<u>\$ 5,505</u>	<u>\$ 76,777</u>		<u>\$ 46,927</u>	<u>\$ 29,850</u>

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Tobacco Tax Special Revenue Fund						
REVENUE						
Tobacco Tax	\$ 750,000	\$ 118,520	\$ 659,212	88%	\$ 156,414	\$ 502,798
EXPENSES						
Community Support	88,000	7,333	80,667	92%	-	80,667
Tobacco Tax Special Revenue Fund	<u>\$ 662,000</u>	<u>\$ 111,187</u>	<u>\$ 578,545</u>		<u>\$ 156,414</u>	<u>\$ 422,131</u>

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Electric Proprietary Fund						
REVENUES	16,636,224	1,297,820	18,268,038	110%	16,055,029	2,213,008
EXPENSES - Cash Basis						
Electric Line Repair & Maint	1,433,247	32,391	612,123	43%	649,820	(37,697)
Electric Production	14,249,611	1,147,929	11,261,153	79%	10,397,632	863,521
Facilities Maintenance	133,898	2,410	81,299	61%	76,199	5,100
Utility Administration	2,312,861	137,372	2,056,792	89%	1,977,310	79,482
Veh & Equip Maintenance	67,356	3,124	28,589	42%	40,271	(11,682)
Total operating expenses - cash basis	<u>18,196,973</u>	<u>1,323,226</u>	<u>14,039,955</u>	<u>77%</u>	<u>13,141,232</u>	<u>898,723</u>
Net Profit (loss) from operations - cash basis	(1,560,749)	(25,406)	4,228,083		2,913,797	1,314,286
Depreciation	<u>3,656,123</u>	<u>310,302</u>	<u>3,413,325</u>	<u>93%</u>	<u>3,407,813</u>	<u>5,513</u>
Net Profit (loss) from operations - accrual basis	(5,216,872)	(335,709)	814,757		(494,016)	1,308,773
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	64,980	(64,980)
Transfers Out	<u>1,135,266</u>	<u>-</u>	<u>1,135,266</u>	<u>100%</u>	<u>31,073</u>	<u>1,104,193</u>
Total Transfers and Capital Outlay	<u>1,135,266</u>	<u>-</u>	<u>1,135,266</u>	<u>100%</u>	<u>96,053</u>	<u>1,039,213</u>
Net earnings (loss)	(6,352,138)	(335,709)	(320,509)		(590,068)	269,559
Water Proprietary Fund						
REVENUES	2,717,139	103,845	2,095,427	77%	2,424,938	(329,512)
EXPENSES - Cash Basis						
Facilities Maintenance	62,250	1,105	57,066	92%	40,171	16,895
Utility Administration	789,338	46,053	636,935	81%	588,272	48,663
Veh & Equip Maintenance	41,119	1,210	18,436	45%	27,862	(9,426)
Water Operations	1,653,877	98,775	959,997	58%	1,047,981	(87,984)
Total operating expenses - cash basis	<u>2,546,583</u>	<u>147,142</u>	<u>1,672,434</u>	<u>66%</u>	<u>1,704,286</u>	<u>(31,852)</u>
Net Profit (loss) from operations - cash basis	170,556	(43,297)	422,993		720,653	(297,660)
Depreciation	<u>1,140,502</u>	<u>85,757</u>	<u>946,237</u>	<u>83%</u>	<u>986,772</u>	<u>(40,535)</u>
Net Profit (loss) from operations - accrual basis	(969,946)	(129,054)	(523,244)		(266,120)	(257,125)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	<u>1,434,754</u>	<u>-</u>	<u>1,434,754</u>	<u>100%</u>	<u>1,723,750</u>	<u>(288,996)</u>
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>-%</u>	<u>79,252</u>	<u>(79,252)</u>
Total Transfers and Capital Outlay	<u>1,434,754</u>	<u>-</u>	<u>1,434,754</u>	<u>100%</u>	<u>1,803,002</u>	<u>(368,248)</u>
	(2,404,700)	(129,054)	(1,957,998)		(2,069,122)	111,123

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Wastewater Proprietary Fund						
REVENUES	2,746,005	184,953	2,531,047	92%	2,382,905	148,142
EXPENSES - Cash Basis						
Facilities Maintenance	63,968	5,642	55,921	87%	56,024	(103)
Utility Administration	745,012	37,336	575,496	77%	586,469	(10,973)
Veh & Equip Maintenance	32,455	1,117	22,829	70%	22,309	521
Wastewater Operations	2,166,394	124,130	1,591,367	73%	1,522,310	69,057
Total operating expenses - cash basis	<u>3,007,830</u>	<u>168,226</u>	<u>2,245,613</u>	<u>75%</u>	<u>2,187,112</u>	<u>58,501</u>
Net Profit (loss) from operations - cash basis	(261,825)	16,727	285,434		195,793	89,641
Depreciation	<u>1,263,420</u>	<u>104,956</u>	<u>1,164,301</u>	<u>92%</u>	<u>1,120,729</u>	<u>43,572</u>
Net Profit (loss) from operations - accrual basis	(1,525,245)	(88,228)	(878,867)		(924,936)	46,069
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	28,272	-	28,272	100%	43,000	(14,728)
Capital Outlay	-	-	-	-%	539,653	(539,653)
Total Transfers and Capital Outlay	<u>28,272</u>	<u>-</u>	<u>28,272</u>	<u>100%</u>	<u>582,653</u>	<u>(554,381)</u>
	(1,553,517)	(88,228)	(907,139)		(1,507,590)	600,450
Solid Waste Proprietary Fund						
REVENUES	2,871,598	208,976	2,911,046	101%	2,568,089	342,957
EXPENSES - Cash Basis						
Facilities Maintenance	120,782	8,802	77,437	64%	74,976	2,461
Solid Waste Operations	2,039,518	131,497	1,280,797	63%	1,058,255	222,542
Utility Administration	822,227	54,760	692,353	84%	672,107	20,245
Veh & Equip Maintenance	158,420	3,076	38,663	24%	69,593	(30,930)
Total operating expenses - cash basis	<u>3,140,947</u>	<u>198,134</u>	<u>2,089,249</u>	<u>67%</u>	<u>1,874,931</u>	<u>214,318</u>
Net Profit (loss) from operations - cash basis	(269,349)	10,842	821,797		693,158	128,639
Depreciation	<u>886,148</u>	<u>73,695</u>	<u>812,453</u>	<u>92%</u>	<u>805,216</u>	<u>7,237</u>
Net Profit (loss) from operations - accrual basis	(1,155,497)	(62,853)	9,344		(112,058)	121,402
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	131,552	(131,552)
Transfers Out	400,000	-	400,000	100%	200,000	200,000
Total Transfers and Capital Outlay	<u>400,000</u>	<u>-</u>	<u>400,000</u>	<u>100%</u>	<u>331,552</u>	<u>68,448</u>
Net earnings (loss)	(1,555,497)	(62,853)	(390,656)		(443,610)	52,954

	<u>FY2023 Budget</u>	<u>May</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Ports & Harbors Proprietary Fund						
REVENUES	8,568,891	578,072	7,804,624	91%	7,641,063	163,562
EXPENSES - Cash Basis						
Bobby Storrs Small Boat Harbor	180,650	10,054	118,641	66%	106,566	12,075
CEM Small Boat Harbor	967,129	77,081	958,009	99%	847,817	110,192
Facilities Maintenance	55,328	2,663	33,515	61%	30,804	2,711
Harbor Office	2,828,241	256,073	2,503,171	89%	2,455,895	47,275
Ports Security	72,295	2,067	5,039	7%	6,101	(1,062)
Spit & Light Cargo Docks	697,277	44,088	556,679	80%	573,863	(17,184)
Unalaska Marine Center	1,182,385	54,802	871,840	74%	896,151	(24,311)
Veh & Equip Maintenance	66,688	3,095	62,027	93%	37,206	24,821
Total operating expenses - cash basis	<u>6,049,993</u>	<u>449,925</u>	<u>5,108,921</u>	<u>84%</u>	<u>4,954,404</u>	<u>154,517</u>
Net Profit (loss) from operations - cash basis	2,518,898	128,147	2,695,703		2,686,659	9,045
Depreciation	<u>4,301,644</u>	<u>356,974</u>	<u>3,926,719</u>	<u>91%</u>	<u>3,938,563</u>	<u>(11,845)</u>
Net Profit (loss) from operations - accrual basis	(1,782,746)	(228,828)	(1,231,015)		(1,251,904)	20,889
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	206,923	-	206,923	100%	-	206,923
Transfers Out	<u>2,594,495</u>	<u>-</u>	<u>2,492,144</u>	<u>96%</u>	<u>4,623,218</u>	<u>(2,131,074)</u>
Total Transfers and Capital Outlay	<u>2,801,418</u>	<u>-</u>	<u>2,699,067</u>	<u>96%</u>	<u>4,623,218</u>	<u>(1,924,151)</u>
Net earnings (loss)	(4,584,164)	(228,828)	(3,930,082)		(5,875,122)	1,945,040
Airport Proprietary Fund						
REVENUES	560,774	41,355	461,810	82%	420,207	41,603
EXPENSES - Cash Basis						
Airport Admin/Operations	414,807	23,299	380,539	92%	334,872	45,667
Facilities Maintenance	183,947	13,630	162,429	88%	110,357	52,072
Total operating expenses - cash basis	<u>598,754</u>	<u>36,929</u>	<u>542,968</u>	<u>91%</u>	<u>445,229</u>	<u>97,739</u>
Net Profit (loss) from operations - cash basis	(37,980)	4,426	(81,158)		(25,022)	(56,136)
Depreciation	<u>278,541</u>	<u>23,139</u>	<u>254,531</u>	<u>91%</u>	<u>254,531</u>	<u>0</u>
Net Profit (loss) from operations - accrual basis	(316,521)	(18,713)	(335,689)		(279,554)	(56,136)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	22,280	-	22,280	100%	-	22,280
Total Transfers and Capital Outlay	<u>22,280</u>	<u>-</u>	<u>22,280</u>	<u>100%</u>	<u>-</u>	<u>22,280</u>
Net earnings (loss)	(338,801)	(18,713)	(357,969)		(279,554)	(78,416)

	FY2023 Budget	May	FY2023 YTD	% OF BUD	FY2022 YTD	INC/(DEC) Last Year
Housing Proprietary Fund						
REVENUES	258,781	18,008	204,353	79%	246,690	(42,337)
EXPENSES - Cash Basis						
Facilities Maintenance	191,245	10,724	144,684	76%	96,932	47,752
Housing Admin & Operating	215,545	10,856	168,573	78%	160,252	8,321
Total operating expenses - cash basis	<u>406,790</u>	<u>21,580</u>	<u>313,257</u>	<u>77%</u>	<u>257,184</u>	<u>56,073</u>
Net Profit (loss) from operations - cash basis	(148,009)	(3,572)	(108,903)		(10,493)	(98,410)
Depreciation	<u>195,245</u>	<u>16,270</u>	<u>178,975</u>	92%	<u>173,525</u>	<u>5,450</u>
Net Profit (loss) from operations - accrual basis	(343,254)	(19,843)	(287,878)		(184,018)	(103,860)
TRANSFERS and CAPITAL OUTLAY						
Net earnings (loss)	(343,254)	(19,843)	(287,878)		(184,018)	(103,860)

WMM 06-12-23

City of Unalaska
Utility Revenue Report
Summary

FY23 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY23 Revenue	05/31/23	
							FY22YTD Revenue	YTD Inc/(Dec)
Jul-22	2,159,046	335,633	227,269	276,413	2,998,361	2,998,361	2,245,807	752,554
Aug-22	2,570,281	255,937	248,530	329,848	3,404,595	6,402,956	4,813,705	1,589,251
Sep-22	1,697,280	75,636	212,233	223,883	2,209,032	8,611,988	7,248,026	1,363,962
Oct-22	1,612,984	81,607	206,346	256,456	2,157,393	10,769,381	9,183,646	1,585,735
Nov-22	1,394,770	96,292	245,335	225,426	1,961,822	12,731,203	10,915,235	1,815,968
Dec-22	1,427,767	68,593	163,883	160,488	1,820,731	14,551,934	12,461,805	2,090,129
Jan-23	1,228,914	136,809	232,495	254,877	1,853,094	16,405,028	14,130,379	2,274,649
Feb-23	1,517,711	397,236	291,044	317,747	2,523,738	18,928,766	16,525,214	2,403,552
Mar-23	1,797,356	367,360	279,238	349,964	2,793,917	21,722,683	19,070,392	2,652,291
Apr-23	1,542,112	176,479	232,120	300,969	2,251,680	23,974,363	21,259,050	2,715,313
May-23	1,297,820	103,845	184,953	208,976	1,795,594	25,769,957	23,430,961	2,338,996
Jun-23	0	0	0	0	0	0	25,954,571	0
YTD Totals	18,246,038	2,095,427	2,523,447	2,905,046	25,769,957			
FY23 Budget	16,636,224	2,717,139	2,746,005	2,871,598	24,970,966			
% to budget	109.7	77.1	91.9	101.2	103.2			

City of Unalaska
Electric Revenue Report
Electric Fund

05/31/23

FY23 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	113,527	127,998	173,262	1,643,546	95,787	4,926	2,159,046	2,159,046	1,399,334	759,711
Aug-22	126,002	139,392	200,807	1,957,035	139,452	7,593	2,570,281	4,729,326	3,068,626	1,660,701
Sep-22	109,122	122,019	170,891	1,149,356	133,965	11,926	1,697,280	6,426,606	4,745,122	1,681,484
Oct-22	137,591	134,901	178,296	1,076,857	82,090	3,247	1,612,984	8,039,590	6,277,102	1,762,487
Nov-22	157,349	133,502	170,777	790,395	116,728	26,018	1,394,770	9,434,359	7,571,652	1,862,707
Dec-22	156,750	140,326	175,721	819,919	122,701	12,351	1,427,767	10,862,126	8,649,785	2,212,340
Jan-23	169,343	150,411	182,693	599,978	113,236	13,252	1,228,914	12,091,039	9,741,741	2,349,298
Feb-23	145,912	134,264	175,427	981,592	68,843	11,672	1,517,711	13,608,750	11,164,186	2,444,564
Mar-23	150,147	143,709	186,940	1,232,729	73,315	10,517	1,797,356	15,406,106	12,829,600	2,576,505
Apr-23	142,427	136,241	167,631	1,004,618	78,443	12,752	1,542,112	16,948,218	14,418,044	2,530,174
May-23	132,540	123,048	163,651	784,352	83,072	11,157	1,297,820	18,246,038	16,055,029	2,191,008
Jun-23							0	0	17,862,572	0
YTD Totals	1,540,709	1,485,812	1,946,096	12,040,377	1,107,633	125,411	18,246,038			
FY23 Budget	1,629,433	1,300,162	1,882,732	10,990,917	612,733	220,247	16,636,224			
% of Budget	94.6	114.3	103.4	109.5	180.8	56.9	109.7			

Kwh Sold

FY 23 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY23 Kwh Sold	Total FY22 Kwh Sold	Increase (Decrease)
July	249,699	256,555	357,071	3,240,445	4,103,770	3,609,461	494,309
August	287,328	271,719	414,571	3,738,430	4,712,048	4,418,992	293,056
September	279,890	66,396	397,415	2,438,955	3,182,656	4,472,383	(1,289,727)
October	307,431	293,388	381,700	2,345,465	3,327,984	4,272,956	(944,972)
November	382,480	306,083	394,511	1,778,380	2,861,454	3,463,728	(602,274)
December	378,449	324,433	402,827	1,833,670	2,939,379	2,922,427	16,952
January *	416,455	363,865	435,611	1,390,305	2,606,236	2,759,416	(153,180)
February	337,902	311,757	408,495	2,289,375	3,347,529	3,274,024	73,505
March	353,733	334,283	446,588	2,981,865	4,116,469	3,871,003	245,466
April	343,792	327,158	406,475	2,392,315	3,469,740	3,549,715	(79,975)
May	327,925	295,704	412,438	1,953,290	2,989,357	3,374,757	(385,400)
June					0	3,491,880	0
Total	3,665,084	3,151,341	4,457,702	26,382,495	37,656,622	43,480,742	(2,332,240)
Percent Sold	9.7%	8.4%	11.8%	70.1%	100.0%		

Generator Fuel	
FY23 Average Price Fuel	FY22 Average Price Fuel
5.2724	2.6143
4.0382	2.7156
4.1865	2.5013
4.2822	2.7635
4.4177	2.9311
3.5295	2.8861
3.3526	3.1072
3.7226	3.3337
3.6021	3.7527
3.4545	4.3688
3.3451	4.6063
	5.0664
	3.9276
	3.3872

FY23 Cumulative kwh Sold	FY22 Cumulative kwh Sold
4,103,770	3,609,461
8,815,818	8,028,453
11,998,474	12,500,836
15,326,458	16,773,792
18,187,912	20,237,520
21,127,291	23,159,947
23,733,527	25,919,363
27,081,056	29,193,387
31,197,525	33,064,390
34,667,265	36,614,105
37,656,622	39,988,862
37,656,622	43,480,742

% Change from Prior Year

City of Unalaska
Water Revenue Report
Water Fund

05/31/23

FY23 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	12,580	323,064	(11)	335,633	335,633	359,168	(23,535)
Aug-22	12,610	242,800	527	255,937	591,571	748,631	(157,060)
Sep-22	12,575	63,051	10	75,636	667,207	989,962	(322,755)
Oct-22	12,515	69,094	(2)	81,607	748,813	1,077,710	(328,897)
Nov-22	12,509	77,561	6,222	96,292	845,105	1,178,759	(333,654)
Dec-22	12,499	56,121	(27)	68,593	913,698	1,270,043	(356,345)
Jan-23	12,462	124,370	(23)	136,809	1,050,507	1,432,982	(382,475)
Feb-23	11,632	385,636	(32)	397,236	1,447,743	1,836,037	(388,294)
Mar-23	12,204	355,184	(28)	367,360	1,815,103	2,159,686	(344,583)
Apr-23	12,278	164,153	48	176,479	1,991,582	2,307,515	(315,933)
May-23	12,278	91,601	(34)	103,845	2,095,427	2,424,938	(329,512)
Jun-23				0	0	2,664,186	0
YTD Totals	136,141	1,952,636	6,650	2,095,427			
FY23 Budget	148,000	2,485,000	84,139	2,717,139			
% of Budget	92.0	78.6	7.9	77.1			

Million Gallons Produced

FY23 Month	FY 23 Produced	FY 22 Produced	Increase (Decrease)
July	148.673	147.336	1.337
August	102.648	163.373	(60.725)
September	42.857	104.305	(61.448)
October	41.598	45.402	(3.804)
November	41.802	50.688	(8.886)
December	44.347	45.300	(0.953)
January	92.605	73.309	19.296
February	140.665	169.312	(28.647)
March	152.749	139.668	13.081
April	79.263	65.458	13.805
May	46.234	52.996	(6.762)
June		108.098	0.000
Total	933.441	1165.245	(123.706)

FY23 Water Cumulative	FY22 Water Cumulative
148.673	147.336
251.321	310.709
294.178	415.014
335.776	460.416
377.578	511.104
421.925	556.404
514.530	629.713
655.195	799.025
807.944	938.693
887.207	1004.151
933.441	1057.147
0.000	1165.245

City of Unalaska
Wastewater Revenue Report
Wastewater Fund

05/31/23

FY23 Budget Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	43,699	163,381	17,642	2,547	227,269	227,269	211,269	16,001
Aug-22	43,802	186,885	17,701	142	248,530	475,799	455,031	20,767
Sep-22	43,682	141,787	13,249	13,515	212,233	688,031	711,870	(23,838)
Oct-22	43,471	143,592	11,356	7,928	206,346	894,378	871,617	22,761
Nov-22	43,449	179,151	2,705	20,031	245,335	1,139,713	1,048,692	91,021
Dec-22	43,415	112,888	3,095	4,486	163,883	1,303,597	1,227,000	76,597
Jan-23	43,285	162,401	13,488	13,320	232,495	1,536,092	1,441,097	94,995
Feb-23	40,402	197,540	35,093	18,010	291,044	1,827,136	1,700,452	126,685
Mar-23	42,381	203,470	30,852	2,534	279,238	2,106,374	1,956,007	150,367
Apr-23	42,639	167,629	13,583	8,268	232,120	2,338,494	2,162,195	176,298
May-22	42,639	134,584	3,295	4,435	184,953	2,523,447	2,382,905	140,542
Jun-22					0	0	2,584,192	0
YTD Totals	472,864	1,793,308	162,059	95,216	2,523,447			
FY23 Budget	482,000	2,045,950	91,300	126,755	2,746,005			
% of Budget	98.1	87.7	177.5	75.1	91.9			

FY22 Month	FY23 Effluent (Gal)	FY22 Effluent (Gal)	Increase (Decrease)
July	10,309,000	12,412,000	(2,103,000)
August	12,316,000	10,241,000	2,075,000
September	9,074,000	11,063,000	(1,989,000)
October	9,656,000	12,963,000	(3,307,000)
November	11,502,000	10,952,000	550,000
December	19,882,000	10,736,000	9,146,000
January	13,468,000	16,093,000	(2,625,000)
February	13,121,000	15,241,000	(2,120,000)
March	16,047,000	12,698,000	3,349,000
April	9,458,000	12,240,000	(2,782,000)
May	8,438,000	9,502,000	(1,064,000)
June		9,616,000	0
Total	133,271,000	143,757,000	(870,000)

FY23 Cumulative	FY22 Cumulative
10,309,000	12,412,000
22,625,000	22,653,000
31,699,000	33,716,000
41,355,000	46,679,000
52,857,000	57,631,000
72,739,000	68,367,000
86,207,000	84,460,000
99,328,000	99,701,000
115,375,000	112,399,000
124,833,000	124,639,000
133,271,000	134,141,000
0	143,757,000

City of Unalaska
Solid Waste Revenue Report
Solid Waste Fund

05/31/23

FY23 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	34,750	191,553	50,110	276,413	276,413	276,036	378
Aug-22	34,753	231,556	63,538	329,848	606,261	541,417	64,844
Sep-22	34,865	136,176	52,842	223,883	830,144	801,072	29,072
Oct-22	35,289	155,497	65,670	256,456	1,086,600	957,217	129,383
Nov-22	35,357	132,364	57,704	225,426	1,312,026	1,116,131	195,895
Dec-22	35,354	89,822	35,312	160,488	1,472,514	1,314,977	157,536
Jan-23	35,318	153,013	66,546	254,877	1,727,390	1,514,559	212,831
Feb-23	32,947	211,042	73,758	317,747	2,045,137	1,824,540	220,598
Mar-23	35,287	223,001	91,676	349,964	2,395,101	2,125,099	270,002
Apr-23	35,328	199,428	66,213	300,969	2,696,070	2,371,296	324,774
May-23	35,285	108,812	64,878	208,976	2,905,046	2,568,089	336,957
Jun-23				0	0	2,842,063	0
YTD Totals	384,533	1,832,264	688,249	2,905,046			
FY23 Budget	370,350	1,795,000	706,248	2,871,598			
% of Budget	103.8	102.1	97.5	101.2			

FY23 Month	FY23 Tons of Waste	FY22 Tons of Waste	Increase (Decrease)
July	564.59	643.54	(78.95)
August	747.78	519.96	227.82
September	474.02	739.81	(265.79)
October	488.77	417.18	71.59
November	389.88	336.84	53.04
December	257.23	405.23	(148.00)
January	550.78	438.77	112.01
February	699.57	707.24	(7.67)
March	708.29	815.41	(107.12)
April	669.80	549.57	120.23
May	367.35	464.39	(97.04)
June		459.09	0.00
Total	5918.06	6497.03	(119.88)

Cumulative	
FY23 Tons of Waste	FY22 Tons of Waste
564.59	643.54
1312.37	1163.50
1786.39	1903.31
2275.16	2320.49
2665.04	2657.33
2922.27	3062.56
3473.05	3501.33
4172.62	4208.57
4880.91	5023.98
5550.71	5573.55
5918.06	6037.94
0.00	6497.03

**CITY OF UNALASKA
FY23 PORTS REVENUE**

Month	Year	UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock		CEM		Monthly Revenue	FY23 YTD Revenue	% of Budget	FY22 YTD Revenue	YTD Inc(Dec)	
		Docking/Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Util	Docking/Moorage	Utility Fees						Other Rev&Fees
Jul	2022	183,332	357,504	109,024	27,370	15,884	2,651	14,352	531	2,223	13,076	12,191	9,521	6,261	753,920	753,920	8.9%	511,920	242,000
Aug	2022	244,418	506,385	74,487	14,753	108,709	11,871	7,311	327	4,207	19,258	66,849	33,178	5,633	1,097,385	1,851,305	21.7%	1,255,232	596,073
Sept	2022	127,898	242,506	82,799	15,465	41,082	7,181	7,622	435	2,670	23,264	88,925	28,799	2,729	671,378	2,522,682	29.6%	2,088,870	433,812
Oct	2022	196,314	253,401	77,755	24,750	25,046	9,426	4,230	563	4,290	25,598	46,041	41,326	1,506	710,246	3,232,928	38.0%	2,908,630	324,298
Nov	2022	90,657	86,057	76,731	12,748	36,469	22,227	9,193	768	1,403	11,123	121,124	69,397	2,542	540,438	3,773,366	44.3%	3,429,716	343,650
Dec	2022	147,155	120,427	76,992	3,337	48,464	30,706	18,458	2,384	2,240	2,008	283,633	79,725	2,181	817,710	4,591,076	53.9%	4,157,725	433,351
Jan	2023	68,612	69,273	77,850	9,409	48,834	33,738	3,298	2,824	7,259	9,819	36,013	85,175	2,239	454,341	5,045,417	59.2%	4,602,424	442,993
Feb	2023	134,268	188,704	79,690	26,383	22,823	340	3,892	814	4,979	29,098	22,601	38,236	2,085	553,912	5,599,329	65.7%	5,238,563	360,766
Mar	2023	231,102	342,082	78,387	24,036	26,914	83	5,098	1,411	4,247	30,312	69,652	38,280	2,104	853,709	6,453,038	75.8%	6,151,388	301,650
Apr	2023	122,291	213,434	78,089	32,693	66,346	11,622	6,982	823	4,638	19,087	81,183	55,596	2,069	694,852	7,147,890	83.9%	6,960,237	187,653
May	2023	147,622	122,617	77,811	13,762	55,223	20,899	6,056	954	539	14,426	37,963	49,005	18,349	565,226	7,713,116	90.5%	7,612,089	101,027
Jun	2023														0	0	0.0%	8,179,699	0
Totals		1,693,668	2,502,390	889,614	204,707	495,795	150,744	86,493	11,833	38,694	197,069	866,174	528,238	47,697	7,713,116				
Loc total			5,290,378			646,538		98,326		235,763		1,394,413							
Loc percent			68.6%			8.4%		1.3%		3.1%		18.1%							
FY23 Budget		1,900,000	3,300,000	930,000	250,000	590,000	100,000	85,000	7,000	30,362	143,000	700,000	330,000	153,000	8,518,362				
% to Budget		89.1%	75.8%	95.7%	81.9%	84.0%	150.7%	101.8%	169.0%	127.4%	137.8%	123.7%	160.1%	31.2%	90.5%				

PORTS RECEIVABLES

Month	Year	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	% Past Due 90 Days +	Cash Received
Jul	2022	748,145	96,003	90,731	155,731	1,090,610	14.3%	439,807
Aug	2022	1,082,897	142,553	38,903	154,942	1,419,296	10.9%	768,699
Sept	2022	758,769	100,551	36,376	94,819	990,515	9.6%	1,100,159
Oct	2022	608,945	144,468	33,913	83,409	870,734	9.6%	830,027
Nov	2022	525,690	170,108	40,289	79,196	815,283	9.7%	595,889
Dec	2022	927,768	36,889	33,060	77,804	1,075,522	7.2%	564,557
Jan	2023	467,578	228,189	27,338	106,305	829,410	12.8%	700,454
Feb	2023	693,863	92,009	19,122	66,024	871,018	7.6%	517,888
Mar	2023	807,558	105,245	32,020	53,389	998,212	5.3%	733,864
Apr	2023	614,190	21,000	4,216	331,511	970,917	34.1%	722,147
May	2023	580,256	98,226	26,246	52,631	757,358	6.9%	677,883
Jun	2023					0	0.0%	
YTD Cash Received								7,651,374

**CITY OF UNALASKA
FY23 AIRPORT REVENUE**

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY23 YTD REVENUE	% OF BUDGET	FY22 YTD REVENUE	YTD INC/(DEC)
JUL	2022	39,834	13	5	39,852	39,852	7.2%	38,057	1,795
AUG	2022	39,821	19	2	39,842	79,694	14.4%	77,027	2,667
SEP	2022	39,821	3	9	39,834	119,528	21.6%	115,999	3,529
OCT	2022	39,821	36	0	39,857	159,385	28.8%	154,047	5,338
NOV	2022	42,335	33	8	42,376	201,761	36.5%	190,185	11,576
DEC	2022	41,445	3,615	5	45,065	246,826	44.6%	232,170	14,656
JAN	2023	41,328	3,711	0	45,039	291,865	52.7%	270,162	21,703
FEB	2023	41,328	13	5	41,346	333,211	60.2%	304,294	28,917
MAR	2023	41,328	4,566	0	45,894	379,104	68.5%	339,243	39,861
APR	2023	41,328	22	0	41,350	420,455	76.0%	374,361	46,094
MAY	2023	41,328	25	3	41,355	461,810	83.4%	408,465	53,345
JUN	2023				0	0	0.0%	448,969	0
TOTAL		449,716	12,056	38	461,810		0.0%		
FY23 BUDGET		544,000	3,500	6,000	553,500				
% TO BUDGET		82.7%	344.4%	0.6%	83.4%				

RECEIVABLE BALANCES

MONTH	YEAR	CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
JUL	2022	35,511	18,112	297	(22,940)	30,979	0.0%	36,339
AUG	2022	42,212	9,048	267	(23,026)	28,500	0.0%	44,692
SEP	2022	42,521	17,611	(5,347)	(22,751)	32,033	0.0%	38,073
OCT	2022	42,307	1,224	0	(28,566)	14,966	0.0%	63,363
NOV	2022	44,718	2,970	244	(28,560)	19,371	0.0%	40,320
DEC	2022	63,004	280	0	(28,584)	34,700	0.0%	31,998
JAN	2023	40,417	1	0	(28,584)	11,834	0.0%	73,814
FEB	2023	45,306	138	0	(28,582)	16,863	0.0%	38,597
MAR	2023	36,596	4,407	0	(29,207)	11,797	0.0%	55,564
APR	2023	41,238	2,892	0	(29,207)	14,923	0.0%	44,576
MAY	2023	28,252	16,789	332	(29,207)	16,166	0.0%	32,233
JUN	2023					0	0.0%	
YTD TOTAL								499,568

FY 23 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY23 YTD REVENUE	% OF BUDGET	FY22 YTD REVENUE	YTD INC/(DEC)
JUL	2022	28,048	0	28,048	28,048	11.3%	14,804	13,244
AUG	2022	19,283		19,283	47,331	19.0%	35,618	11,713
SEP	2022	18,639		18,639	65,970	26.5%	56,069	9,901
OCT	2022	11,439		11,439	77,409	31.2%	84,431	(7,022)
NOV	2022	18,639		18,639	96,048	38.7%	101,145	(5,097)
DEC	2022	17,924		17,924	113,972	45.9%	125,075	(11,103)
JAN	2023	20,264		20,264	134,236	54.0%	149,004	(14,768)
FEB	2023	17,489		17,489	151,725	61.1%	172,934	(21,209)
MAR	2023	17,489		17,489	169,214	68.1%	203,288	(34,074)
APR	2023	17,132		17,132	186,345	75.0%	218,284	(31,939)
MAY	2023	18,008		18,008	204,353	82.2%	246,730	(42,377)
JUN	2023			0	0	0.0%	258,805	0
TOTAL		204,353	0	204,353				
FY23 Budget		248,500	0	248,500				
% TO BUDGET		82.2%		82.2%				

City of Unalaska
Actual and Projected Change in Net Position
For the Eleven Months Ending May 31, 2023, Projected to June 30, 2023

	YTD				Projected to June 30, 2023				
	Revenue	Operating Expense	Trf & Capital	Change in Net Position	Revenue	Expense	Change in Net Position	Budgeted Inc/(loss)	Favorable (Unfavorable)
General Fund	\$ 37,514,212	\$ 24,667,798	\$ 7,024,735	\$ 5,821,679	\$ 635,225	\$ 2,269,839	\$ 4,187,066	\$ (8,657,700)	\$ 12,844,766
1% Sales Tax	5,117,745	-	3,860,000	1,257,745	10,000	-	1,267,745	(35,000)	1,302,745
Bed Tax	176,010	192,500	-	(16,490)	16,001	17,500	(17,989)	(35,000)	17,011
E911 Enhancement	76,952	175	-	76,777	6,996	-	83,773	-	83,773
Tobacco Tax	659,212	80,667	-	578,545	-	7,333	571,212	662,000	(90,788)
Electric Fund	18,268,038	17,453,281	1,135,266	(320,509)	1,577,694	3,490,657	(2,233,472)	(6,352,138)	4,118,666
Water Fund	2,095,427	2,618,671	1,434,754	(1,957,998)	180,969	523,733	(2,300,762)	(2,404,701)	103,939
Wastewater Fund	2,531,047	3,409,914	28,272	(907,139)	218,590	309,993	(998,542)	(1,553,516)	554,974
Solid Waste Fund	2,911,046	2,901,703	400,000	(390,657)	251,409	263,791	(403,039)	(1,555,497)	1,152,458
Ports & Harbors Fund	7,804,624	9,035,640	2,699,067	(3,930,083)	674,036	821,422	(4,077,469)	(4,584,164)	506,695
Airport Fund	461,810	797,499	22,280	(357,969)	39,884	72,499	(390,584)	(338,801)	(51,783)
Housing Fund	204,353	492,232	-	(287,879)	17,649	44,748	(314,978)	(343,254)	28,276
Primary Government	\$ 77,820,476	\$ 61,650,080	\$ 16,604,374	\$ (433,978)	\$ 3,628,453	\$ 7,821,515	\$ (4,627,040)	\$ (25,197,771)	\$ 20,570,731
ULD									

City of Unalaska
General Fund - Budget to Actual & Projected Revenue Detail by Source and Expense Summary
For the Eleven Months Ending May 31, 2023, Projected to June 30, 2023

	Actual		%	Projected		%	Favorable/ (Unfavorable)
	Budget	YTD		Remaining	Total		
Raw Seafood Tax	\$ 3,400,000	\$ 4,841,504	142%	\$ 440,137	\$ 5,281,641	155%	\$ 1,881,641
AK Fisheries Business Tax	3,770,000	4,689,418	124%	-	4,689,418	124%	919,418
AK Fishery Resource Landing Tax	4,500,000	4,963,063	110%	-	4,963,063	110%	463,063
Property Taxes	7,300,000	7,345,261	101%	-	7,345,261	101%	45,261
Sales Tax	7,650,000	10,235,726	134%	50,000	10,285,726	134%	2,635,726
Investment Earnings - Cash basis	400,000	1,595,972	399%	145,088	1,741,061	435%	1,341,061
Other Revenues	3,294,201	3,843,268	117%	-	3,843,268	117%	549,067
Totals revenues	<u>30,314,201</u>	<u>37,514,212</u>	124%	<u>635,225</u>	<u>38,149,438</u>	126%	<u>7,835,237</u>
Total expenditures	<u>38,971,901</u>	<u>31,692,533</u>	81%	<u>2,269,839</u>	<u>33,962,372</u>	87%	<u>5,009,529</u>
Change in fund balance	<u>\$ (8,657,700)</u>	<u>\$ 5,821,679</u>		<u>\$ (1,634,614)</u>	<u>\$ 4,187,066</u>	-48%	<u>\$ 12,844,766</u>
Stress test:							
Projected revenues		\$ 38,149,438					
Budgeted expenditures		<u>38,971,901</u>					
Estimated change in fund balance		<u>\$ (822,463)</u>					

City of Unalaska
General Fund - Budget to Actual & Projected Expense Summary by Department and Revenue Summary
For the Eleven Months Ending May 31, 2023, Projected to June 30, 2023

	Budget	YTD	%	Projected		%	Favorable/ (Unfavorable)
				Remaining	Total		
Total revenues	\$ 30,314,201	\$ 37,514,212	124%	\$ 635,225	\$ 38,149,438	126%	\$ 7,835,237
Mayor & Council	507,215	341,817	67%	31,074	372,892	74%	134,323
City Administration	2,190,803	1,955,935	89%	177,812	2,133,747	97%	57,056
City Clerk	644,917	543,138	84%	49,376	592,514	92%	52,403
Finance	2,267,072	1,729,681	76%	157,244	1,886,925	83%	380,147
Planning	848,263	388,712	46%	35,337	424,049	50%	424,214
Public Safety	6,359,668	4,161,503	65%	378,318	4,539,821	71%	1,819,847
Fire, EMS	1,686,600	1,277,367	76%	116,124	1,393,491	83%	293,109
Public Works	6,436,533	5,267,243	82%	478,840	5,746,083	89%	690,450
PCR	4,058,488	3,193,276	79%	290,298	3,483,574	86%	574,914
Other Expenses	7,239,892	6,109,554	84%	555,414	6,664,968	92%	574,924
Transfers	6,732,450	6,724,307	100%	-	6,724,307	100%	8,143
Totals expenditures	38,971,901	31,692,533	81%	2,269,839	33,962,372	87%	5,009,529
Change in fund balance	\$ (8,657,700)	\$ 5,821,679		\$ (1,634,614)	\$ 4,187,065		\$ 12,844,765
Stress test:							
Projected revenues		\$ 38,149,438					
Budgeted expenditures		<u>38,971,901</u>					
Estimated change in fund balance		<u>\$ (822,463)</u>					

City of Unalaska
Enterprise Funds - Budget to Actual & Projected Revenues & Expenses
For the Eleven Months Ending May 31, 2023, Projected to June 30, 2023

	Budget	YTD	%	Projected		%	Favorable (Unfavorable)	
				Remaining	FYTD			
Electric Proprietary Fund								
REVENUES	95%	\$ 16,636,224	\$ 18,268,038	110%	\$ 1,577,694	\$ 19,845,732	119%	\$ 3,209,508
Electric Line Repair & Maint	1,433,247	612,123	43%	122,425	734,548	51%		
Electric Production	14,249,611	11,261,153	79%	2,252,231	13,513,384	95%		
Facilities Maintenance	133,898	81,299	61%	16,260	97,559	73%		
Utility Administration	2,312,861	2,056,792	89%	411,358	2,468,150	107%		
Veh & Equip Maintenance	67,356	28,589	42%	5,718	34,307	51%		
Depreciation	3,656,123	3,413,325	93%	682,665	4,095,990	112%		
Transfers Out & Cap Outlay	1,135,266	1,135,266	100%	-	1,135,266	100%		
EXPENSES	22,988,362	18,588,547	81%	3,490,657	22,079,204	96%	909,158	
Change in Net Position	(6,352,138)	(320,509)		(1,912,963)	(2,233,472)		4,118,666	
Water Proprietary Fund								
REVENUES	2,717,139	2,095,427	77%	\$ 180,969	2,276,396	84%	(440,743)	
Transfers In	-	-	-	-	-	-	-	
Facilities Maintenance	62,250	57,066	92%	11,413	68,479	110%		
Utility Administration	789,338	636,935	81%	127,387	764,322	97%		
Veh & Equip Maintenance	41,119	18,436	45%	3,687	22,123	54%		
Water Operations	1,653,877	959,997	58%	191,999	1,151,996	70%		
Depreciation	1,140,502	946,237	83%	189,247	1,135,484	100%		
Transfers Out & Cap Outlay	1,434,754	1,434,754	100%	-	1,434,754	100%		
EXPENSES	5,121,840	4,053,425	79%	523,733	4,577,158	89%	544,682	
Change in Net Position	(2,404,701)	(1,957,998)		(342,764)	(2,300,762)		103,939	
Wastewater Proprietary Fund								
REVENUES	2,746,005	2,531,047	92%	\$ 218,590	2,749,637	100%	3,632	
Transfers In	-	-	-	-	-	0%	-	
Facilities Maintenance	63,968	55,921	87%	5,084	61,005	95%		
Utility Administration	745,012	575,496	77%	52,318	627,814	84%		
Veh & Equip Maintenance	32,455	22,829	70%	2,075	24,904	77%		
Wastewater Operations	2,166,394	1,591,367	73%	144,670	1,736,037	80%		
Depreciation	1,263,420	1,164,301	92%	105,846	1,270,147	101%		
Transfers Out & Cap Outlay	28,272	28,272	100%	-	28,272	100%		
EXPENSES	4,299,521	3,438,186	80%	309,993	3,748,179	87%	551,342	
Change in Net Position	(1,553,516)	(907,139)		(91,403)	(998,542)		554,974	
Solid Waste Proprietary Fund								
REVENUES	2,871,598	2,911,046	101%	\$ 251,409	3,162,455	110%	290,857	
Transfers In	-	-	-	-	-	0%	-	
Facilities Maintenance	120,782	77,437	64%	7,040	84,477	70%		
Solid Waste Operations	2,039,518	1,280,797	63%	116,436	1,397,233	69%		
Utility Administration	822,227	692,353	84%	62,941	755,294	92%		
Veh & Equip Maintenance	158,420	38,663	24%	3,515	42,178	27%		
Depreciation	886,148	812,453	92%	73,859	886,312	100%		
Transfers Out & Cap Outlay	400,000	400,000	100%	-	400,000	100%		
EXPENSES	4,427,095	3,301,703	75%	263,791	3,565,494	81%	861,601	
Change in Net Position	(1,555,497)	(390,657)		(12,382)	(403,039)		1,152,458	
Ports & Harbors Proprietary Fund								
REVENUES	8,568,891	7,804,624	91%	\$ 674,036	8,478,660	99%	(90,231)	
Transfers In	-	-	-	-	-	#DIV/0!	-	
Bobby Storrs Small Boat Harb	180,650	118,641	66%	10,786	129,427	72%		
CEM Small Boat Harbor	967,129	958,009	99%	87,092	1,045,101	108%		
Facilities Maintenance	55,328	33,515	61%	3,047	36,562	66%		
Harbor Office	2,828,241	2,503,171	89%	227,561	2,730,732	97%		
Ports Security	72,295	5,039	7%	458	5,497	8%		
Spit & Light Cargo Docks	697,277	556,679	80%	50,607	607,286	87%		
Unalaska Marine Center	1,182,385	871,840	74%	79,258	951,098	80%		
Veh & Equip Maintenance	66,688	62,027	93%	5,639	67,666	101%		
Depreciation	4,301,644	3,926,719	91%	356,974	4,283,693	100%		
Transfers Out & Cap Outlay	2,801,418	2,699,067	96%	-	2,699,067	96%		
EXPENSES	13,153,055	11,734,707	89%	821,422	12,556,129	95%	596,926	
Change in Net Position	(4,584,164)	(3,930,083)		(147,386)	(4,077,469)		506,695	
Airport Proprietary Fund								
REVENUES	560,774	461,810	82%	\$ 39,884	501,694	89%	(59,080)	
Airport Admin/Operations	414,807	380,539	92%	34,594	415,133	100%		
Facilities Maintenance	183,947	162,429	88%	14,766	177,195	96%		
Depreciation	278,541	254,531	91%	23,139	277,670	100%		
Transfers Out & Cap Outlay	22,280	22,280	0%	-	22,280	100%		
EXPENSES	899,575	819,779	91%	72,499	892,278	99%	7,297	
Change in Net Position	(338,801)	(357,969)		(32,615)	(390,584)		(51,783)	
Housing Proprietary Fund								
REVENUES	258,781	204,353	79%	\$ 17,649	222,002	86%	(36,779)	
Facilities Maintenance	191,245	144,684	76%	13,153	157,837	83%		
Housing Admin & Operating	215,545	168,573	78%	15,325	183,898	85%		
Depreciation	195,245	178,975	92%	16,270	195,245	100%		
Transfers Out & Cap Outlay	-	-	0%	-	-	0%		
EXPENSES	602,035	492,232	82%	44,748	536,980	89%	65,055	
Change in Net Position	(343,254)	(287,879)		(27,099)	(314,978)		28,276	

CITY MANAGER'S REPORT

TO: Mayor Tutiakoff and City Council Members
FROM: William Homka, City Manager
DATE: June 27, 2023

- **Anchorage Visit June 12 – 15, 2023:**
 - City Attorneys: Met with Brooks Chandler, Charles Cacciola and Sam Severin about disposition of several matters including
 - Fiscal sustainability plan work from prior administration
 - \$200,000 settlement owed to City regarding triplex nuisance case
 - Work / capacity for law firm and Unalaska moving forward
 - Attorneys will visit Unalaska in July, date to be determined.
 - Alaska Permanent Capital Management: Discussed the sustainability plan and establishment of a local permanent fund. Met with William Lierman and Brandi Nicolai to learn the status of Unalaska's past work.
 - BDO – Met with Kelly Mays and Clay Darnell (remote attendance) to discuss the status of the FY22 Audit as well as cost overruns. Draft audit is taking longer than expected for reasons beyond the City's control.
- **Chris Hladick:** Visiting Unalaska June 25 – 28 to help develop City Manager scope of work for remainder of 2023.
- **Deed to Public Safety Property:** The City has finally obtained the deed to the public safety property. The City Attorney attempted to resolve the matter short of filing suit, but did have to file a quiet title action (authorized by council in 2021) in order to get the matter moving along. A settlement was agreed to, the deed was recorded and the quiet title action dismissed.
- **Unexploded Ordnance:** Citizen notified City Manager of potential ordnance near S-curves. Fire department set out cones to alert the public to stay away from the area until it can be safely addressed, which should be the week of June 26, 2023.
- **Local Emergency Planning Committee:** We are starting LEPC back up for Unalaska and need one or two elected officials to join. LEPC Membership Guidelines requires that we have "Elected Local Officials" in our organization. It would be great to have a City Council member or the Mayor sign up as a regular member and another elected official sign up as an alternate. The following link has details regarding LEPC and more sign up information: <https://form.jotform.com/231555985072059>
- **PenAir Crash Lawsuits:** On June 15, 2023 the City received a "walk away" offer from a lawsuit regarding the 2019 crash. PenAir proposes dropping all claims against the City of Unalaska with prejudice and each side bears its own costs and fees. The City would not be able to bring a claim for attorney fees against PenAir arising from the crash litigation. Although we can't recoup costs and fees from the litigation, the walk away offer reduces incurring more risk and costs otherwise. Staff would like to sign the agreement.
- **Compensation Study for unrepresented employees:** City Administration selected McGrath Consultants for the Title 3 Compensation Study. Contract preparation is underway.
- **Unalaska Fishermen's Memorial:** Scott Brown and I attended the Rusting Man Foundation's board meeting on June 22, 2023 where they discussed the project timeline and the City's involvement, programming needs, etc. Bil tasked DPW to take the project on as a CMMP project since it's funded with \$250,000 city funds and will need additional site development, costs and considerations as we prepare for the arrival and installation of the memorial.
- **Insurance Broker Visit:** Representatives from Marsh & McLennan will visit June 27 to discuss renewal for property, casualty, workers comp and marine liability policies.
- **Staffing Update:** Negotiating offer to Scott Brown to serve as Unalaska's new Director of Public Works. Other staffing information is unavailable due to staff travel and illnesses.

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2023-07

CREATING BUDGET AMENDMENT #6 TO THE FISCAL YEAR 2023 BUDGET, INCREASING THE CITY MANAGER'S BUDGET BY \$80,000 TO COVER INTERIM CITY MANAGER EXPENSES; AND INCREASING THE AIRPORT BUDGET BY \$69,400 TO COVER OPERATING & PERSONNEL SHORTFALLS

BE IT ENACTED BY THE UNALASKA CITY COUNCIL:

- Section 1.** Classification: This is a non-code ordinance.
Section 2. Effective Date: This Ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY23 Budget is amended as follows:

A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.

B. The following are the changes by account line item:

Amendment #6 to Ordinance 2022-10

	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
I. OPERATING BUDGETS			
A. General Fund			
Sources:			
General Fund - Appropriated Fund Balance	\$ 8,144,624	\$ 80,000	\$ 8,224,624
Uses:			
City Administration	\$ 2,187,093	\$ 80,000	\$ 2,267,093
B. Proprietary Funds			
Airport Fund			
Sources:			
Airport Fund - Budgeted use of unrestricted net assets	\$ 338,801	\$ 69,400	\$ 408,201
Uses:			
Airport Fund - Airport Expenses	\$ 847,477	\$ 69,400	\$ 916,877

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 27, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

City of Unalaska
Summary of Budget Amendment and Schedule of Proposed Accounts
Budget Amendment 6 to the FY23 Budget

- 1) General Fund - Operating Budget
 Add \$80,000 to City Manager Temp Personnel for Interim City Manager expenses

- 2) Airport Fund - Operating Budget
 Add \$10,000 to Salaries & Wages to cover personal leave cash out.
 Add \$59,400 to operating accounts for budget shortfalls

	<u>Org</u>	<u>Object</u>	<u>Project</u>	<u>Current</u>	<u>Requested</u>	<u>Revised</u>
1) <u>General Fund - Operating Budget</u>						
Sources:						
Appropriated Fund Balance	01010049	49900		\$ 8,144,624	\$ 80,000	\$ 8,224,624
Uses:						
City Manager - Temp Emp.	01020251	51200		\$ -	\$ 80,000	\$ 80,000
City Manager's Office -	01020252			\$ -	\$ -	\$ -
2) <u>Airport Fund - Operating Budget</u>						
Sources:						
Budgeted Use of Unrestricted Net Assets	55017549	49910		\$ 338,801	\$ 69,400	\$ 408,201
Uses:						
Airport Facilities Maint - Other Prof.	55022952	53300		\$ -	\$ 8,400	\$ 8,400
Airport Facilities Maint - Repair & Maint	55022952	54300		\$ 15,600	\$ 10,000	\$ 25,600
Airport Facilities Maint - FM Supplies	55022952	56140		\$ 4,635	\$ 14,000	\$ 18,635
Airport - Salaries & Wages	55025651	51100		\$ 78,039	\$ 10,000	\$ 88,039
Airport - Custodial Services	55025652	54230		\$ 65,000	\$ 15,000	\$ 80,000
Airport - Electricity	55025652	56220		\$ 55,000	\$ 12,000	\$ 67,000

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Clay Darnell, Interim Finance Director
Through: William Homka, City Manager
Date: June 13, 2023
Re: Ordinance 2023-07: Creating Budget Amendment #6 to the fiscal year 2023 budget, increasing the City Manager's Budget by \$80,000 to cover interim city manager's expenses; and increasing the Airport budget by \$69,400 to cover operating and personnel shortfalls

SUMMARY: Ordinance 2023-07 will increase the City Manager and Airport budgets to cover additional expenses not included in the original budget. Staff recommends approval.

PREVIOUS COUNCIL ACTION: Council adopted Ordinance 2022-10 adopting the FY23 Operating and Capital Budget and has adopted five budget amendments. Council adopted Resolution 2022-20 authorizing the Mayor to sign an agreement between the City and Chris Hladick appointing him to serve as Interim City Manager.

BACKGROUND: City Manager's Department: the original budget did not include enough funding to cover all the costs of the Interim City Manager's contract.

Airport Facilities Maintenance: unanticipated boiler and other repair costs exceeded the budgeted facilities maintenance amounts.

Airport Operations: the requested funds cover an unbudgeted personal leave cash out.

DISCUSSION: The increases will allow these departments to continue operation until the end of the current fiscal year.

ALTERNATIVES: Council can choose not to approve this ordinance, in which case there will be a hard stop on all non-emergency, non-personnel spending for the airport proprietary fund and operations may be curtailed. For the city manager's office, all non-emergency spending would need to cease through the end of the fiscal year. Council can also choose to modify the recommended amounts.

FINANCIAL IMPLICATIONS: Funds are available in the General Fund (Unappropriated Fund Balance) for the City Manager's budget; and in the Airport Fund (Unrestricted Net Earnings) to cover the Airport's requested increase.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends approval.

PROPOSED MOTION: First reading: I move to introduce Ordinance 2023-07 and schedule it for second reading and public hearing on June 27, 2023. Second reading: I move to adopt Ordinance 2023-07.

CITY MANAGER COMMENTS: I concur with the Staff Recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2023-31

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE UNALASKA CHAPTER OF THE ALASKA STATE FIREFIGHTERS ASSOCIATION TO RETAIN UNEXPENDED FY23 COMMUNITY GRANT FUNDS

WHEREAS, the City approves Community Support Grants to nonprofit organizations each fiscal year; and

WHEREAS, the Unalaska Chapter of the Alaska State Firefighters Association (UC-ASFA) is a nonprofit organization that receives funding from the Community Support Grant program and is in good standing with the City; and

WHEREAS, City Council adopted Resolution 2022-14 awarding UC-ASFA \$20,000 in grant funds for FY23 to conduct the July 4th fireworks show; and

WHEREAS, UC-ASFA has \$5,000 in additional funds due to an unanticipated donation of shipping costs from Matson; and

WHEREAS, UC-ASFA requests permission to retain unspent grant funding in the amount of \$5,000 from the FY23 Community Grant award to purchase equipment and supplies for a fundraising program to enhance community involvement at local events including the July 4th parade and the Heart of the Aleutians festival.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to approve the UC-ASFA to retain \$5,000 in unspent funds awarded as a FY23 Community Support Grant for the purchase of fundraising supplies and equipment.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on June 27, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, City Manager
Date: June 27, 2022
Re: Resolution 2022-31: Approving the Unalaska Chapter of the Alaska State Firefighters Association to retain unexpended FY23 Community Grant Funds

SUMMARY: In 2022 the City Council awarded \$20,000 in Community Support Grant funds to the Unalaska Chapter of the Alaska State Firefighters Association (UC-ASFA) for the July 4, 2022 fireworks show. Matson unexpectedly donated the shipping costs for the equipment and fireworks to Unalaska. As a result UC-ASFA has \$5,000 remaining from the FY23 Community Support Grant and is seeking permission to repurpose the funds to support the organization's fundraising activities.

PREVIOUS COUNCIL ACTION: Resolution 2022-14 was adopted on April 26, 2022, and established the sums to be made available for Community Support and Capital Grants from the City of Unalaska for Fiscal Year 2023 and awarded UC-ASFA \$20,000.

BACKGROUND: UC-ASFA applied to the Community Support Program to fund the July 4, 2022 fireworks show. The City did not have a professional pyrotechnic company under contract for a show. UC-ASFA has \$5,000 in grant funds remaining because Matson donated the cost to ship the fireworks and equipment.

DISCUSSION: The Community Support Grant program rules require all unexpended Community Support Grant funds to be returned to the City at the end of each fiscal year. Requests to retain or repurpose funds from the Community Grant program must be approved by City Council. UC-ASFA is requesting approval to use the remaining \$5,000 for equipment and supplies for fundraising events associated with local community events.

UC-ASFA sponsors programs such as Lids for Kids, Operation Smoke Detector and training scholarships for Fire Department volunteers to attend the annual State Fire Conference and EMS Symposium. These events all have initial costs and in some cases do not have a return. In addition, the Firefighter's Ball, UC-ASFA's marquee fundraiser, has not been held since the start of the COVID-19 pandemic. UC-ASFA proposes using the remaining grant funds to purchase equipment and supplies that will be used to offer activities such as corn hole boards, a snow cone machine, sweatshirts and like items that will be offered at events such as Heart of the Aleutians and the July 4th parade.

ALTERNATIVES: City Council can deny the request and the money will be returned to the City's General Fund.

FINANCIAL IMPLICATIONS: The request is to allow UC-ASFA to repurpose \$5,000 of its FY23 Community Grant. The City already awarded the funds to the UC-ASFA and is not anticipating another use for the funds.

STAFF RECOMMENDATION: Approve Resolution 2022-31.

PROPOSED MOTION: I move to adopt Resolution 2022-31.

CITY MANAGER COMMENTS: I support Staff's recommendation.

ATTACHMENTS:

- FY23 UC-ASFA Community Support Agreement
- June 12, 2023 letter from Thomas Roufos, President of UC-ASFA

CITY OF UNALASKA
FY23 Community Support Program Grant Agreement

This Agreement is entered into this 1st day of June, 2022 by and between the Alaska State Firefighters Association Unalaska Chapter ("Grantee") and the City of Unalaska ("Grantor").

WHEREAS, Grantor has appropriated funds for community support; and

WHEREAS, the community support application of Grantee for such funds has been approved,

NOW THEREFORE, for and in consideration of the mutual covenants herein contained, the parties hereto acknowledge and agree as follows:

I. Grantor agrees as follows:

- a. Funds approved by the Unalaska City Council in the amount of
- b. **\$20,000** will be furnished for the purpose of funding the original budget submitted with the FY23 Community Support Grant Application.
- c. After execution and approval of this Agreement, funding for under \$25,000 will be disbursed in one lump sum, in August of 2022; funding for awards \$25,000 and over will be disbursed in equal monthly payments, beginning in July of 2022.

II. Grantee agrees as follows:

- a. Grantee shall comply with all requirements contained within the **City of Unalaska Community Support Program Guidelines ("COUCSPG")** adopted by Unalaska City Council on Dec 27, 2016.
- b. Grantee shall manage grant funds in accordance with the COUCSPG.
- c. Grantee shall expend City grant funds only to perform the services, functions and activities described in the FY23 grant application and budget approved by Unalaska City Council.
- d. Grantee shall establish and maintain a financial management system conforming to generally accepted accounting principles.
- e. The financial management system shall do the following:

- Provide accurate, current, and complete disclosure of all financial transactions relating to the City of Unalaska Community Support Program;
 - Track City grant funds in a separate account in the agency's accounting system;
 - Effectively control and account for all City funds and property and/or equipment purchased with those funds; and
 - Provide accounting records supported by source documentation.
- f. Grantee must immediately notify Grantor of changes in the approved budget as required in the COUCSPG;
- g. Grantee shall submit financial reports, audits, and other reports as required in the COUCSPG;
- h. Failure to submit any required report in a timely manner for this FY23 grant award, and for prior year awards that require reports to be submitted during FY22, may result in cessation of all current grant funding. Future grant applications may not be considered if required reports are not submitted or if they are consistently submitted late.
- i. Any unexpended funds and funds not spent as authorized in the approved grant will be paid back to Grantor by August 15, 2023.
- j. Should Grantee fail to fulfill the terms of this agreement, the requirements of the COUCSPG, or the terms of the approved application, or, should Grantee for any reason, no longer provide the services identified in the approved application, unexpended funds will be returned to Grantor. Additionally, equipment purchased with funds provided through the City of Unalaska Community Support Program will be returned to the Grantor within thirty (30) days of the failure of Grantee to fulfill the terms of the grant awarded by Grantor.

Indemnity. Grantee acknowledges that Grantor is serving only as a funding source for the agency and, as such, is not liable in any manner for any claims or damages arising during or as a result of the services provided by the agency. Grantee shall defend and save harmless Grantor, its employees, elected officials, volunteers, and representatives from and against all losses, damages, liabilities, expenses, and claims demands against Grantee while performing under the terms of this Agreement.

Insurance. Entities receiving \$25,000 or more from the City must provide the City with a current certificate of insurance per the requirements listed in the COUCSPG .

Discrimination Prohibited. To the extent consistent with the purpose for which funds are made available under this program, the services and facilities provided by Grantee will be available to the general public, and Grantee shall not discriminate in the administration of these services based on race, religion, color, national origin, age, sex, physical or mental disability, marital status, changes in marital status, pregnancy, or parenthood.

Grant Cancellation. Grantor reserves and may exercise the right to rescind this grant and seek recovery of payments made under the grant if the grant application or other information provided by Grantee relating to the proposed services is found to contain incorrect or misleading information or if this Agreement is violated.

Applicable Laws. Grantee agrees to comply with all local, state, and federal ordinances, statutes, laws, and regulations applicable to the services provided by the agency. Violation of any such ordinance, statute, law, or regulation is a violation of this grant agreement.

Records and Audit. By accepting this award and signing this Agreement, Grantee or designee may become subject to inspection and audit by Grantor at all reasonable times.

As a result, Grantee may be required to permit Grantor or designee to have access to its records and financial statements for a period of one year from the date of receipt of the Final Report.

In WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement on the respective date indicated below.

CITY OF UNALASKA

By:



Its: City Manager

Dated:

June 1, 2022

GRANTEE

By:



Its: Chair, Board of Directors

Dated:

6/27/2022



**ALASKA STATE FIREFIGHTERS ASSOCIATION
UNALASKA CHAPTER**

Unalaska City Council
PO Box 610
Unalaska, Alaska, 99685

June 12, 2023

Dear Honorable Mayor and City Council,

I would like to thank you again for the generous support to the Unalaska Chapter of the Alaska State Firefighter's Association (UCASFA) and the 2022 4th of July Fireworks. With your support, UCASFA was able to put on a successful, safe, and unique fireworks experience for the community.

The \$20,000 Community Support Grant was projected to cover all expenses for the firework show. An unexpected donation of \$5,000 for shipping was generously provided by Matson Shipping. The Matson donation means that \$5,000 of the City's Community Support Grant has gone unspent.

Respectfully, the UCASFA would like to re-allocate the unspent \$5,000 to the purchase of supplies for our fundraising program. The fundraising program focuses on the sale of t-shirts, food, cornhole tournaments, and carnival games for events like 4th of July and Heart of the Aleutians.

The UCASFA seeks to build on the remaining funds of the Community Support Grant to return our purchasing power to support events like Operation Smoke Detector, Lids for Kids, a fall/winter event, and volunteer training opportunities such as the Alaska EMS Symposium and the Alaska State Fire Conference.

Thank you again for your generous support, and the opportunity to provide the community with much needed entertainment on the heels of the COVID-19 Crisis.

Respectfully,

Thomas Roufos
President, Unalaska Chapter
Alaska State Firefighter's Association

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: William Homka, City Manager
Date: June 27, 2023
Re: Travel to Alaska Municipal League Summer Legislative Conference

The Alaska Municipal League will host its Summer Legislative Conference in Homer, Alaska at the Land's End Resort on August 10 and 11, 2023. The Legislative Conference will be preceded by a Conference of Mayors meeting and a Municipal Managers meeting on August 9 and an AML Board meeting on August 8. The draft meeting agenda is attached.

Mayor Tutiakoff would like to be approved to travel for both the Conference of Mayors and the Legislative Conference. His estimated travel costs are \$4,083:

Air fare	\$1,846
Lodging Homer	\$896
Lodging Anchorage	\$450
Registration	\$250
Per Diem	\$641
<u>Total</u>	<u>\$4,083</u>

Council Member Robinson, an AML Board member, would like to be approved to travel to the board meeting and the legislative conference. AML covers travel costs for the annual board meeting in May, but not other board meetings, which are the responsibility of the municipality. His estimated travel costs are \$4,506 (additional per diem and lodging given the date of the board meeting):

Air fare	\$1,846
Lodging Homer	\$1,195
Lodging Anchorage	\$450
Registration	\$250
Per Diem	\$765
<u>Total</u>	<u>\$4,506</u>

There are sufficient funds in the FY23 Council travel budget to cover the costs of travel. The available funds are \$32,621.34.

The Travel Policy for the Mayor and Council indicates that no more than three Council Members are to travel to the same meeting or conference; that travel is conducted in the most direct and economic manner possible to accomplish City business; and that at least twenty-one days prior to an upcoming trip, the council will discuss the travel, identify the Council Members to travel, and approve the travel by motion.



ALASKA
MUNICIPAL
LEAGUE

ALASKA
CONFERENCE
OF MAYORS

2023 Summer Legislative Conference

August 9-11
Homer, Land's End

Draft Agenda

Tuesday, August 8

AML Board of Directors Meeting

1pm to 5pm

AML Board Meeting – Pratt Museum

Wednesday, August 9

AMMA and ACoM Meetings

8am to 5pm

Alaska Municipal Management Association Meeting
(Breakfast & Lunch Included)

9am

ACoM Business Meeting

10am-4:30pm

Alaska Conference of Mayors Meeting *(Boat tour to Seldovia)*

- Welcome and Introductions - Mayor **Glenda Ledford**, President, ACoM
- Networking
- Seldovia site visit
- Interviews with fellow Mayors

Thursday, August 10

AML Legislative Conference

8 am

Breakfast - Included

8:30 am

Welcome and Introductions
Mark Springer – AML Board President

8:45 am

Director's Update
Nils Andreassen – AML Executive Director

9:00 am

Review of 33rd Legislature

- **Heather Brakes**, Legislative Consultants

10:00 am

Break

10:30 am

State Priorities

- Defined Benefits

- Base Student Allocation
- Sales Tax

12:00 pm

Lunch

1:30 pm

Federal Priorities

- Denali Commission
- EPA – Region X
- NOAA

3:00 pm

Break

3:30 pm

Federal Priorities

- Arctic Energy Office
- United States Coast Guard
- Department of Transportation – Federal Highways

5:00 pm

End of Day One

6:00 pm

Homer Reception

Friday, August 11

AML Legislative Conference

8:00 am

Breakfast

8:30 am

Legislative Committee

- Priorities & Resolution Discussion

10:00 am

Break

10:30 am

Preparing for the State Fiscal Policy

11:30 am

Adjournment