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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Michelle Price, Administrative Coordinator  
Through: William Homka, City Manager  
Date: June 27, 2023  
Re: Travel to Alaska Municipal League Summer Legislative Conference

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The Alaska Municipal League will host its Summer Legislative Conference in Homer, Alaska at the Land's End Resort on August 10 and 11, 2023. The Legislative Conference will be preceded by a Conference of Mayors meeting and a Municipal Managers meeting on August 9 and an AML Board meeting on August 8. The draft meeting agenda is attached.

Mayor Tutiakoff would like to be approved to travel for both the Conference of Mayors and the Legislative Conference. His estimated travel costs are \$4,083:

Air fare	\$1,846
Lodging Homer	\$896
Lodging Anchorage	\$450
Registration	\$250
Per Diem	\$641
<u>Total</u>	<u>\$4,083</u>

Council Member Robinson, an AML Board member, would like to be approved to travel to the board meeting and the legislative conference. AML covers travel costs for the annual board meeting in May, but not other board meetings, which are the responsibility of the municipality. His estimated travel costs are \$4,506 (additional per diem and lodging given the date of the board meeting):

Air fare	\$1,846
Lodging Homer	\$1,195
Lodging Anchorage	\$450
Registration	\$250
Per Diem	\$765
<u>Total</u>	<u>\$4,506</u>

There are sufficient funds in the FY23 Council travel budget to cover the costs of travel. The available funds are \$32,621.34.

The Travel Policy for the Mayor and Council indicates that no more than three Council Members are to travel to the same meeting or conference; that travel is conducted in the most direct and economic manner possible to accomplish City business; and that at least twenty-one days prior to an upcoming trip, the council will discuss the travel, identify the Council Members to travel, and approve the travel by motion.



ALASKA  
MUNICIPAL  
LEAGUE

ALASKA  
CONFERENCE  
OF MAYORS

**2023 Summer Legislative Conference**

August 9-11  
Homer, Land's End

***Draft Agenda***

**Tuesday, August 8**

**AML Board of Directors Meeting**

1pm to 5pm

**AML Board Meeting – Pratt Museum**

**Wednesday, August 9**

**AMMA and ACoM Meetings**

8am to 5pm

**Alaska Municipal Management Association Meeting**  
(Breakfast & Lunch Included)

9am

**ACoM Business Meeting**

10am-4:30pm

**Alaska Conference of Mayors Meeting** *(Boat tour to Seldovia)*

- Welcome and Introductions - Mayor **Glenda Ledford**, President, ACoM
- Networking
- Seldovia site visit
- Interviews with fellow Mayors

**Thursday, August 10**

**AML Legislative Conference**

8 am

**Breakfast** - Included

8:30 am

**Welcome and Introductions**  
Mark Springer – AML Board President

8:45 am

**Director's Update**  
Nils Andreassen – AML Executive Director

9:00 am

**Review of 33<sup>rd</sup> Legislature**

- **Heather Brakes**, Legislative Consultants

10:00 am

Break

10:30 am

**State Priorities**

- Defined Benefits

- Base Student Allocation
- Sales Tax

12:00 pm

**Lunch**

1:30 pm

**Federal Priorities**

- Denali Commission
- EPA – Region X
- NOAA

3:00 pm

Break

3:30 pm

**Federal Priorities**

- Arctic Energy Office
- United States Coast Guard
- Department of Transportation – Federal Highways

5:00 pm

End of Day One

6:00 pm

Homer Reception

**Friday, August 11**

**AML Legislative Conference**

8:00 am

Breakfast

8:30 am

**Legislative Committee**

- Priorities & Resolution Discussion

10:00 am

Break

10:30 am

**Preparing for the State Fiscal Policy**

11:30 am

**Adjournment**