
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: William Homka, Assistant City Manager
Date: April 25, 2023
Re: AML Board Meeting

The Alaska Municipal League is having its board of directors meeting on May 12 at the Hotel Captain Cook. Mayor Tutiakoff has approved Vice Mayor Dennis Robinson's travel. He also approved the travel to be added as an agenda item for the Council's approval. This is an in-person Board Meeting and travel costs, airline ticket, and taxi to/from the airport/hotel are reimbursable by AML. The travel dates are May 11 through 13.

As of April 25, 2023, the available funds in the Council travel budget are \$35,217.41.

Estimated travel cost :

Air Fare	\$ 1,200.00
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The Travel Policy for the Mayor and Council indicates that no more than three Council Members are to travel to the same meeting or conference; that travel is conducted in the most direct and economic manner possible to accomplish City business; and that at least twenty-one days prior to an upcoming trip, the council will discuss the travel, identify the Council Members to travel, and approve the travel by motion.



**Alaska Municipal League
Board of Directors Meeting
May 12, 2023 * 10am – 4pm
Hotel Captain Cook – Quarter Deck**

10am Business Meeting

- I. Call to Order and Roll Call
- II. Approval of the Agenda
- III. Approval of Minutes – February 21, 2023
- IV. Organizational
 - a. Grant Process
 - b. Program Review
- V. Program updates
 - a. Succession Plan & Mentorship
 - b. Community Financial Services
 - c. Annual Conference Award - Remembrance of Bert Cottle/all who have passed
 - d. Housing Task Force
- VI. Policy
 - a. Legislation
- VII. Executive Director Review – Executive Session

12pm Lunch

- VIII. Financials
 - a. FY23 Balance Sheet
 - b. FY23 Profit & Loss Statement
 - c. FY24 Budget
- IX. Other Business
 - a. National Center for Public Lands Counties - NACo
 - b. Summer Meeting – August 9-11, 2023 – Homer
 - c. Summer Meeting 2024 – August 7-9 - Kodiak, AK
 - d. Annual Conference – December 4-8, 2023 – Dena'ina Center
 - i. Award honoring
- X. Closing Comments
- XI. Adjourn

From: [Michelle Price](#)
Sent: Thursday, April 20, 2023 3:16 PM
To: [Estkarlen Magdaong](#)
Subject: FW: AML Board Meeting - May 12th
Attachments: AML Board Meeting Agenda May 12 2023.pdf

Forwarding...

From: Sarah King <sarahk@akml.org>
Sent: Thursday, April 20, 2023 2:31 PM
To: Michelle Price <mprice@ci.unalaska.ak.us>
Subject: AML Board Meeting - May 12th

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Michelle,

As a follow up to our phone conversation, AML has booked and will pay for Dennis Robinson's Hotel room at the Hotel Captain Cook, May 11-13, 2023. This in person Board Meeting is reimbursable by AML, so once travel has commenced, please send travel costs, airline ticket and taxi, to/from airport/hotel, receipts to AML c/o Sarah King at sarahk@akml.org.

I have attached a draft agenda, but we are still working on all of the specifics.

Thank you and please let me know if you have any questions or need further information.

Sarah King
Special Projects Coordinator
Alaska Municipal League
907-790-5378

