

Regular Meeting
Tuesday, April 11, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff Sr. **City Manager:** William Homka, Acting
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

COUNCIL MEETING ATTENDANCE

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

PUBLIC COMMENT

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or *9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

ZOOM MEETING LINK: <https://us02web.zoom.us/j/85203975430>

Meeting ID: 852 0397 5430 / **Passcode:** 977526

TELEPHONE: Meeting ID: 852 0397 5430 / **Passcode:** 977526

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Adoption of Agenda**
6. **Approve Minutes of Previous Meeting** [March 28, 2023](#)

7. Reports

- a. Financials – [February 2023 and Proprietary Fund Overview](#), Clay Darnell, Interim Finance Director
- b. [City Manager](#), William Homka, Acting City Manager

8. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

9. **Public Comment on Agenda Items** *Time for members of the public to provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit per person.*

10. **Public Hearing** *Members of the public may testify about any item set for public hearing. Three-minute time limit per person.*

- a. [Ordinance 2023-02](#): Amending Unalaska Code of Ordinances, Section 6.40.050, Subparagraph (C), Senior Citizen Refund

11. **Work Session** *Work sessions are for planning purposes, or studying and discussing issues before the Council.*

- a. Unalaska City School District [FY24 Budget](#) Presentation – Jim Wilson, Superintendent
- b. Final review and follow up questions regarding the draft [FY24 Capital and Major Maintenance Plan](#), [Rolling Stock Replacement Plan](#) and [Facilities Major Maintenance Plan](#) – William Homka, Acting City Manager

12. **Regular Agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit per person.*

- a. [Ordinance 2023-02](#): 2nd Reading – Amending Unalaska Code of Ordinances, Section 6.40.050, Subparagraph (C), Senior Citizen Refund
- b. [Resolution 2023-12](#): Authorizing waivers for failure to file timely applications for the Senior Citizen Property Tax Exemption

13. Council Directives to City Manager

14. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

15. Adjournment

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MINUTES

1. **Call to order.** Mayor Tutiakoff called the regular meeting of the Unalaska City Council to order on March 28, 2023, at 6:05 p.m.
2. **Roll call.** The City Clerk called the roll. The Mayor and all Council Members were present, with Tungul participating remotely. Clerk Note: Robinson arrived at 6:07 p.m., before any action was taken.

Looby read the City's Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.

3. **Pledge of Allegiance.** Coleman led the Pledge of Allegiance.
4. **Recognition of Visitors.** The Mayor recognized Dave Mathews of OCCP; Natalie Cale, Donna VanFlein and Denise Rankin of Ounalashka Corporation; Jim Wilson of UCSD; and Jarred Brand and Stefanie Moreland of Trident Seafoods.
5. **Adoption of Agenda.** Robinson moved to adopt the agenda with second by Looby.

Nicholson moved to amend the agenda to add an item at the end of the regular session, to review a liquor license application for San Diego Tacos to Go; second by Robinson. There being no objection, the amendment was approved.

Roll call vote on the main motion: all Council Members voted in the affirmative, adopting the agenda as amended.

6. **Approve Minutes of Previous Meeting.** Coleman moved to approve the minutes of the meeting held on March 9, 2023, as presented, with second by Looby. There being no objection, the proposed minutes were approved.
7. **City Manager Report.** Acting City Manager Bil Homka gave the manager report and responded to Council questions.
8. **Community Input & Announcements**
 - a. PCR Director Roger Blakeley made announcements about PCR Programs
 - b. Virginia Hatfield made announcements for Museum of the Aleutians

- c. M. Lynn Crane made announcements for USAFV
- d. The City Clerk reminded the community of the March 31 deadline to submit Senior Citizen Sales Tax Refund applications; and the April 24 deadline to appeal assessed value of real property

9. **Public Comment on Agenda Items.** None.

10. **Public Hearing.** The Mayor opened the public hearing on Ordinance 2023-01 Creating Budget Amendment #5 to the Fiscal Year 2023 Budget, Accepting the Alaska Department of Health and Social Services Mobile Integrated Healthcare Community Paramedicine Rural Extension of Care Grant \$166,666.66 to fund a mobile medical trailer; accepting the Brownsfield Community Wide Assessment Grant \$500,000; and Increasing the appropriations for generator fuel in the Electric Utility Fund \$1,850,000. There being no testimony, the public hearing was closed.

11. **Work Session.** Nicholson moved to go into work session with second by Robinson. There being no objection, Council moved into work session at 6:20 p.m.

- a. Dave Matthews from Ounalashka Corporation/Chena Power, LLC (OCCP) provided an update to Council regarding the Makushin Geothermal Project and responded to inquiries from Council and Interim Manager Hladick.
- b. Assistant City Manager William Homka presented the FY24 Draft CMMP. Mr. Homka and other staff responded to questions from Council. Acting DPW Director Scott Brown reviewed the Rolling Stock Replacement Plan and the Facilities Maintenance Plan and responded to Council questions.

Robinson moved to return to regular session with second by Coleman; there being no objection, Council returned to regular session at 7:18 p.m.

12. **Regular Agenda**

a. Unfinished Business

- i. Ordinance 2023-01: 2nd Reading - Creating Budget Amendment #5 to the Fiscal Year 2023 Budget, Accepting the Alaska Department of Health and Social Services Mobile Integrated Healthcare Community Paramedicine Rural Extension of Care Grant \$166,666.66 to fund a mobile medical trailer; accepting the Brownsfield Community Wide Assessment Grant \$500,000; and Increasing the appropriations for generator fuel in the Electric Utility Fund \$1,850,000

Coleman moved to adopt Ordinance 2023-01 with second by Looby.

Introduction by Acting City Manager Homka.

Council discussion.

Roll call vote: all Council Members voted in the affirmative, adopting Ordinance 2023-01.

b. New Business

- i. Ordinance 2023-02: 1st Reading, Amending Unalaska Code of Ordinances, Section 6.40.050, Subparagraph (C), Senior Citizen Refund

Robinson moved to introduce Ordinance 2023-02 and schedule it for public hearing and second reading on April 11, 2023; second by Nicholson.

The City Clerk introduced the ordinance followed by Council discussion.

Roll call vote: all Council Members voted in the affirmative, scheduling Ordinance 2023-02 for public hearing and second reading on April 11, 2023.

- ii. Resolution 2023-10: Establishing the rate of levy on assessed property within the City of Unalaska for Fiscal Year 2024

Robinson moved to adopt Resolution 2023-10 with second by Coleman.

The Acting City Manager Homka introduced the ordinance.

Council discussion. Mr. Homka and the City Clerk responded to Council questions.

Roll call vote: Looby – yes; Coleman – yes; Nicholson – yes; Robinson – yes; Tungul – yes; and Bell – no. Resolution 2023-10 adopted on a vote of five yes and one no.

- iii. Review Liquor License Application for San Diego Tacos to Go, submitted to the City by the State of Alaska, Division of Alcohol & Marijuana Control Office for comment. No action by Council.

13. Council Directives to City Manager. None.

14. Community Input & Announcements.

- a. Acting City Manager Homka thanked our first responders and community members who assisted during a recent emergency; and also recognized and thanked Chris Hladick and this, his last council meeting as our Interim City Manager.

15. Executive Session. Bell moved to go into Executive Session to discuss two matters: #1 - Personnel and financial matters related to upcoming Contract Negotiations with the Inland Boatman Union. Present during this discussion will be the Mayor and Council, along with Chris Hladick, Bil Homka, Amy Stanford, Peggy McLaughlin and Patrick Bliss; #2 - Personnel issues related to the City Manager. Present during discussion will be the Mayor and Council, along with Chris Hladick, Bil Homka, Amy Stanford and Marjie Veeder. Both are matters which, if immediately discussed in public, might negatively impact the interests of the City of Unalaska. Second by Nicholson. There being no objection the Mayor announced Executive Session at 7:55 p.m. and asked everyone to clear the room.

Clerk Note: Short break.

- a. Upcoming negotiations with the Inland Boatman Union
- b. Personnel Issues – City Manager

Discussion in Executive Session.

Robinson moved to return to regular session; second by Looby. There being no objection, Council returned to regular session at 9:08 p.m.

The Mayor announced that no formal action was taken in Executive Session.

16. Return to Regular Session

- a. Resolution 2023-11: Appointing William Homka as Acting City Manager

Robinson moved to adopt Resolution 2023-11 with second by Nicholson.

Council discussion.

Roll call vote: all Council Members voted in the affirmative, adopting Resolution 2023-11.

17. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 9:17 p.m.

These minutes were approved by the Unalaska City Council on April 11, 2023.

Marjie Veeder, CMC
City Clerk

CITY OF UNALASKA
UNAUDITED FINANCIAL REPORTS
FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2023

TABLE OF CONTENTS

Memorandum to Council	1
Graphical results:	2
General Government Revenue – Annual Budget vs. YTD Collected	
Percentage of General Government Revenue Collected	
General Government Expenditures – Annual Budget vs. YTD Actual	
Cash and Investment – Last twelve months	
Enterprise Funds – Budgeted vs. Actual Net Change without transfers and capital	
Enterprise Funds – Budgeted vs. Actual Net Change with transfers and capital	
General Fund - Monthly Operating Summary	3
Special Revenue Funds – Monthly Operating Summaries:	4
1% Sales Tax	
Bed Tax Fund	
E911 Enhancement	
Tobacco Tax	
Enterprise Funds:	
Monthly Operating Summaries	5-8
Utility Revenue Recap Report	9
Revenue Detail Reports	
Electric Fund	10
Water Fund	11
Wastewater Fund	12
Solid Waste Fund	13
Ports & Harbors Fund	14
Airport Fund	15
Housing Fund	16
Revenue and expense ten year history graphs	17
All Entities Actual & Projected Summary Results	22

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: CLAY DARNELL, INTERIM FINANCE DIRECTOR
THRU: BIL HOMKA, ACTING CITY MANAGER
DATE: APRIL 11, 2023
RE: UNAUDITED FINANCIAL REPORTS FOR THE EIGHT MONTHS ENDED FEBRUARY 28, 2023

In order to keep the Council informed about the financial activity of the City of Unalaska, the Finance Department has prepared interim financial reports for the eight months ended February 28, 2023.

The budgeted percentage (67%) is based on the elapsed number of months and is not seasonally adjusted.

This month's report includes a summary of actual and projected end of year results for all funds (Pg. 18), and ten year revenue and expense graphs for the Proprietary Funds (Pg. 17).

Fund - Departmental Highlights

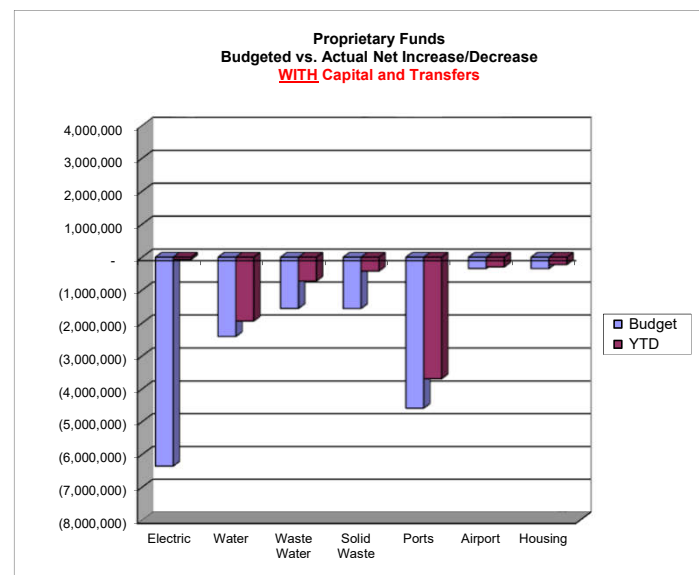
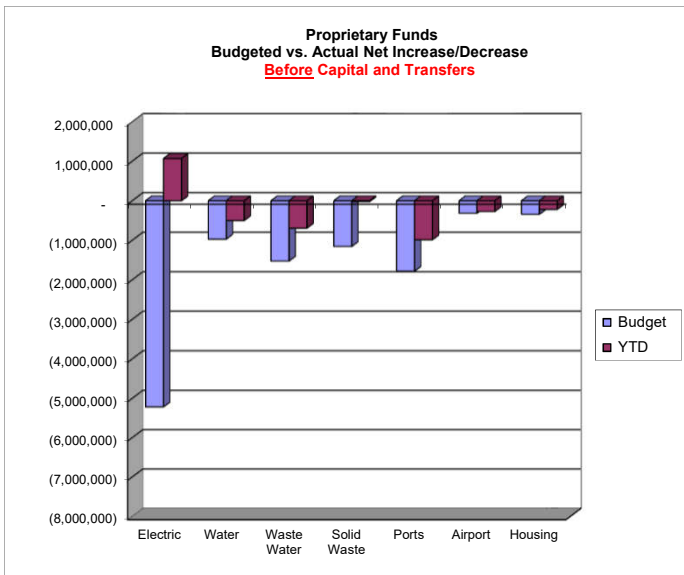
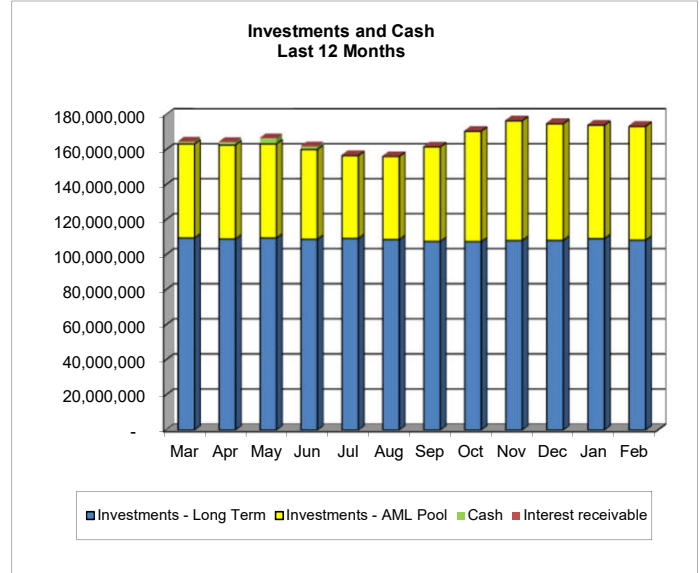
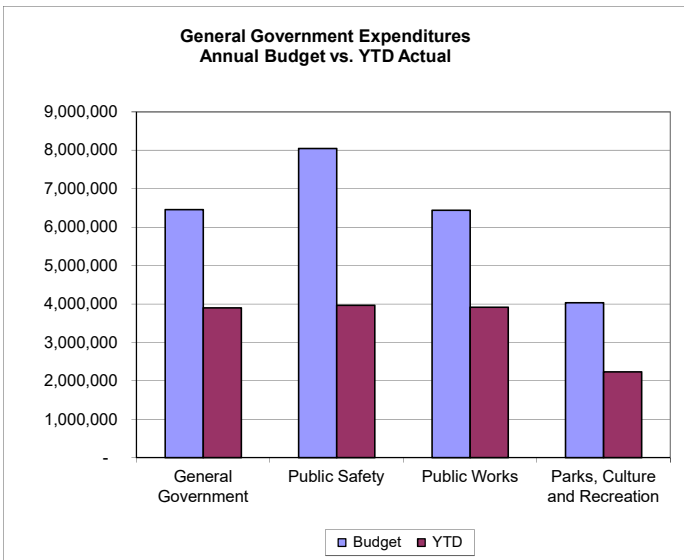
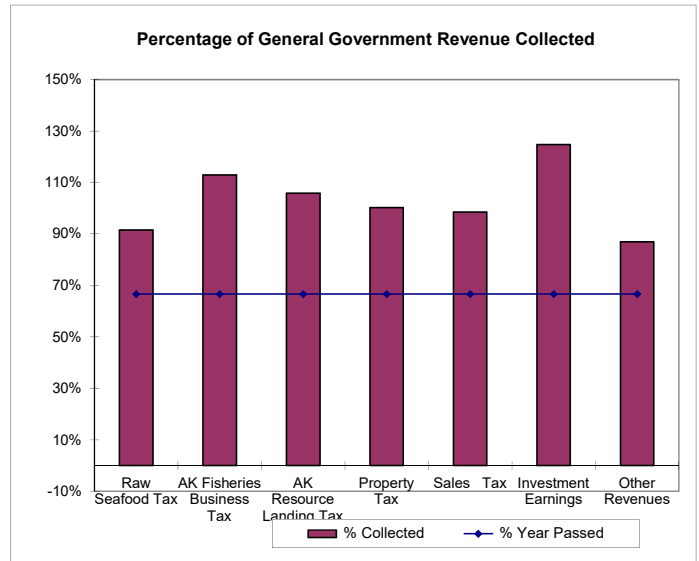
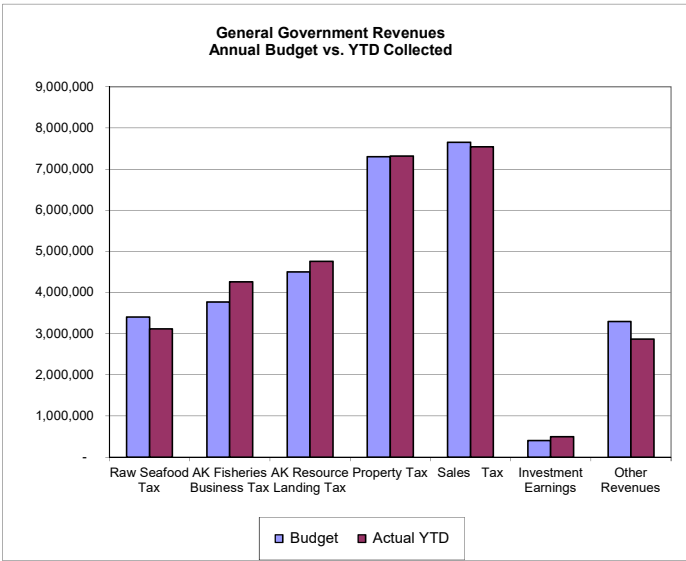
General Fund:

- All revenue sources are ahead of budgeted revenues for this time period (67%).
- Investment Earnings realized \$498,763, plus portfolio adjustment to market/fair value unrealized \$347,738 = net income on summary statement \$846,501.
- We will analyze City Administration department for possible budget amendment in the future.
- Public Safety Admin and Public Safety were combined last year.

Proprietary Funds:

- **Electric Fund** – Revenues (66%) are slightly less than the estimate (67%) and expenses (63%) are less than budgeted amounts. Electric Production expense (57%) is related to the increase in fuel costs and is consistent with the revenue increase. Use of fund balance is projected to be less than budgeted amount.
- **Water Fund** - Revenues (53%) and expenses (49%) are less than budgeted amounts. Use of fund balance is projected to be more than budgeted amount.
- **Wastewater Fund** – Revenues (67%) are in line with the estimates, expenses (56%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount. Prior month and year to date revenues were overstated and have been corrected for this report.
- **Solid Waste Fund** – Revenues (71%) are more than estimates, expenses (47%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Ports & Harbors Fund** – Revenues (66%) are slightly less than estimates and expenses (63%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Airport Fund** - Revenues (59%) are less than estimates, expenses (70%) are more than budgeted amounts. Use of fund balance is projected to be more than budgeted amount.
- **Housing Fund** - Revenues (59%) are less than estimates, expenses (62%) are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.

**CITY OF UNALASKA
FEBRUARY, 2023**



FUND - General Fund

Data Date: 3/31/2023

General Fund Operating Monthly Summary - Month Ending February 2023

Page 1 of 1

	FY2023 Budget	February	FY2023 YTD	% OF BUD	FY2022 YTD	INC/(DEC) Last Year
REVENUES						
Raw Seafood Tax	3,400,000	336,047	3,112,970	92%	3,450,767	(337,797)
AK Fisheries Business	3,770,000	-	4,258,312	113%	3,775,900	482,411
AK Fisheries Resource Landing	4,500,000	-	4,760,389	106%	4,549,661	210,728
Property Taxes	7,300,000	7,151	7,315,500	100%	7,680,043	(364,543)
Sales Tax	7,650,000	392,282	7,537,047	99%	6,094,438	1,442,608
Investment Earnings	400,000	216,473	1,637,098	409%	(1,595,973)	3,233,071
Other Revenues	3,294,201	107,139	2,864,879	87%	1,842,903	1,021,976
Total General Fund Revenues	30,314,201	1,059,091	31,486,194	104%	25,797,739	5,688,454
EXPENDITURES						
Mayor & Council	507,215	38,523	233,386	46%	234,070	(685)
City Administration	2,190,803	133,247	1,650,780	75%	1,380,212	270,568
City Clerk	644,917	45,593	388,594	60%	352,964	35,629
Finance	2,267,072	131,136	1,318,729	58%	1,397,665	(78,936)
Planning	848,263	18,051	309,305	36%	426,796	(117,491)
Public Safety Admin	1,203,900	59,056	645,788	54%	-	645,788
Public Safety	5,155,768	285,890	2,404,894	47%	3,135,145	(730,251)
Fire, EMS	1,686,600	105,817	916,586	54%	873,112	43,474
Public Works	6,436,533	539,097	3,916,806	61%	3,575,578	341,228
Parks, Culture & Recreation	4,034,371	265,265	2,235,023	55%	2,124,041	110,982
Community Grants	1,266,422	205,106	820,999	65%	789,245	31,754
School Support	5,004,910	417,076	3,336,607	67%	3,132,793	203,814
Total Operating Expenditures	31,246,774	2,243,856	18,177,496	58%	17,421,621	755,875
Net Operating Surplus	(932,573)	(1,184,765)	13,308,698		8,376,119	4,932,580
Capital Outlay and Transfers						
Capital Outlay	992,676	-	300,429	30%	161,052	139,377
Transfers To Capital Projects	3,237,950	-	3,229,807	100%	1,811,740	1,418,066
Transfers To Enterprise Capital	3,494,500	-	3,494,500	100%	3,356,100	138,400
Total Capital Outlay and Transfers	7,725,126	-	7,024,735	91%	5,328,893	1,695,843
Net Surplus (Deficit)	(8,657,699)	(1,184,765)	6,283,963		3,047,226	3,236,737
Appropriated Fund Balance	8,144,624	-	-		-	-
	\$ (513,075)	\$ (1,184,765)	\$ 6,283,963		\$ 3,047,226	\$ 3,236,737

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
1% Sales Tax Special Revenue Fund						
REVENUE						
Sales Tax	\$ 3,825,000	\$ 196,141	\$ 3,768,523	99%	\$3,047,219	\$ 721,304
TRANSFERS						
Govt Capital Projects	0	0	0	0%	1,000,000	(1,000,000)
Enterprise Capital	3,860,000	0	3,860,000	100%	3,860,000	0
Total Transfers	<u>3,860,000</u>	<u>-</u>	<u>3,860,000</u>	<u>100%</u>	<u>4,860,000</u>	<u>(1,000,000)</u>
1% Sales Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ 196,141</u>	<u>\$ (91,477)</u>		<u>;(1,812,781)</u>	<u>\$ 1,721,304</u>

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Bed Tax Special Revenue Fund						
REVENUE						
Bed Tax	\$ 175,000	\$ 14,595	\$ 120,608	69%	\$ 192,162	(\$ 71,554)
EXPENSES						
Unalaska CVB	210,000	17,500	140,000	67%	140,000	-
Bed Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ (2,905)</u>	<u>\$ (19,392)</u>		<u>\$ 52,162</u>	<u>\$ (71,554)</u>

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
E911 Enhancement Special Revenue Fund						
REVENUE						
E911 Enhancement Tax	\$ 75,000	\$ 7,962	\$ 53,808	72%	\$ 21,109	\$ 32,699
EXPENSES						
Public Safety Admin	75,000	-	-	-%	-	-
E911 Enhancement Special Revenue Fund	<u>\$ 0</u>	<u>\$ 7,962</u>	<u>\$ 53,808</u>		<u>\$ 21,109</u>	<u>\$ 32,699</u>

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Tobacco Tax Special Revenue Fund						
REVENUE						
Tobacco Tax	\$ 750,000	(\$ 142,510)	\$ 493,071	66%	\$ 91,306	\$ 401,766
EXPENSES						
Community Support	88,000	7,333	58,667	67%	-	58,667
Tobacco Tax Special Revenue Fund	<u>\$ 662,000</u>	<u>\$ (149,844)</u>	<u>\$ 434,404</u>		<u>\$ 91,306</u>	<u>\$ 343,099</u>

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Electric Proprietary Fund						
REVENUES	16,636,224	1,517,711	13,608,750	82%	11,164,186	2,444,564
EXPENSES - Cash Basis						
Electric Line Repair & Maint	1,433,247	66,416	446,534	31%	433,121	13,414
Electric Production	14,249,611	732,379	8,136,738	57%	6,901,580	1,235,158
Facilities Maintenance	133,898	5,137	62,952	47%	46,937	16,015
Utility Administration	2,312,861	94,140	1,394,702	60%	1,325,252	69,451
Veh & Equip Maintenance	67,356	1,302	17,502	26%	28,863	(11,361)
Total operating expenses - cash basis	<u>18,196,973</u>	<u>899,374</u>	<u>10,058,429</u>	<u>55%</u>	<u>8,735,752</u>	<u>1,322,677</u>
Net Profit (loss) from operations - cash basis	(1,560,749)	618,337	3,550,321		2,428,434	1,121,887
Depreciation	<u>3,656,123</u>	<u>310,302</u>	<u>2,482,418</u>	<u>68%</u>	<u>2,478,548</u>	<u>3,870</u>
Net Profit (loss) from operations - accrual basis	(5,216,872)	308,034	1,067,903		(50,114)	1,118,017
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	64,980	(64,980)
Transfers Out	<u>1,135,266</u>	<u>-</u>	<u>1,135,266</u>	<u>100%</u>	<u>31,073</u>	<u>1,104,193</u>
Total Transfers and Capital Outlay	<u>1,135,266</u>	<u>-</u>	<u>1,135,266</u>	<u>100%</u>	<u>96,053</u>	<u>1,039,213</u>
Net earnings (loss)	(6,352,138)	308,034	(67,363)		(146,167)	78,804
Water Proprietary Fund						
REVENUES	2,717,139	397,236	1,447,743	53%	1,836,037	(388,294)
EXPENSES - Cash Basis						
Facilities Maintenance	62,250	7,170	41,378	66%	24,112	17,266
Utility Administration	789,338	49,559	503,279	64%	471,900	31,378
Veh & Equip Maintenance	41,119	388	13,923	34%	21,676	(7,753)
Water Operations	1,653,877	76,517	700,886	42%	780,088	(79,202)
Total operating expenses - cash basis	<u>2,546,583</u>	<u>133,633</u>	<u>1,259,465</u>	<u>49%</u>	<u>1,297,777</u>	<u>(38,312)</u>
Net Profit (loss) from operations - cash basis	170,556	263,603	188,278		538,260	(349,982)
Depreciation	<u>1,140,502</u>	<u>85,757</u>	<u>688,966</u>	<u>60%</u>	<u>729,652</u>	<u>(40,686)</u>
Net Profit (loss) from operations - accrual basis	(969,946)	177,846	(500,688)		(191,392)	(309,296)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	1,434,754	-	1,434,754	100%	1,723,750	(288,996)
Capital Outlay	-	-	-	-%	79,252	(79,252)
Total Transfers and Capital Outlay	<u>1,434,754</u>	<u>-</u>	<u>1,434,754</u>	<u>100%</u>	<u>1,803,002</u>	<u>(368,248)</u>
	(2,404,700)	177,846	(1,935,442)		(1,994,394)	58,952

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Wastewater Proprietary Fund						
REVENUES	2,746,005	(1,065,381)	1,827,136	67%	1,700,452	126,685
EXPENSES - Cash Basis						
Facilities Maintenance	63,968	11,182	35,462	55%	42,188	(6,725)
Utility Administration	745,012	40,879	465,132	62%	489,299	(24,166)
Veh & Equip Maintenance	32,455	1,380	20,003	62%	16,614	3,389
Wastewater Operations	2,166,394	126,869	1,150,488	53%	1,142,811	7,677
Total operating expenses - cash basis	<u>3,007,830</u>	<u>180,310</u>	<u>1,671,085</u>	<u>56%</u>	<u>1,690,911</u>	<u>(19,826)</u>
Net Profit (loss) from operations - cash basis	(261,825)	(1,245,691)	156,051		9,540	146,511
Depreciation	<u>1,263,420</u>	<u>104,956</u>	<u>849,433</u>	<u>67%</u>	<u>815,564</u>	<u>33,870</u>
Net Profit (loss) from operations - accrual basis	(1,525,245)	(1,350,647)	(693,383)		(806,023)	112,641
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	28,272	-	28,272	100%	43,000	(14,728)
Capital Outlay	-	-	-	-%	479,455	(479,455)
Total Transfers and Capital Outlay	<u>28,272</u>	<u>-</u>	<u>28,272</u>	<u>100%</u>	<u>522,455</u>	<u>(494,183)</u>
	(1,553,517)	(1,350,647)	(721,655)		(1,328,478)	606,824
Solid Waste Proprietary Fund						
REVENUES	2,871,598	194,772	2,045,137	71%	1,824,540	220,598
EXPENSES - Cash Basis						
Facilities Maintenance	120,782	7,593	55,478	46%	63,400	(7,922)
Solid Waste Operations	2,039,518	132,304	911,872	45%	747,596	164,276
Utility Administration	822,227	56,628	474,749	58%	462,272	12,477
Veh & Equip Maintenance	158,420	1,815	31,779	20%	47,666	(15,888)
Total operating expenses - cash basis	<u>3,140,947</u>	<u>198,340</u>	<u>1,473,878</u>	<u>47%</u>	<u>1,320,934</u>	<u>152,944</u>
Net Profit (loss) from operations - cash basis	(269,349)	(3,568)	571,259		503,606	67,654
Depreciation	<u>886,148</u>	<u>73,695</u>	<u>591,368</u>	<u>67%</u>	<u>585,612</u>	<u>5,757</u>
Net Profit (loss) from operations - accrual basis	(1,155,497)	(77,263)	(20,109)		(82,006)	61,897
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	131,552	(131,552)
Transfers Out	400,000	-	400,000	100%	200,000	200,000
Total Transfers and Capital Outlay	<u>400,000</u>	<u>-</u>	<u>400,000</u>	<u>100%</u>	<u>331,552</u>	<u>68,448</u>
Net earnings (loss)	(1,555,497)	(77,263)	(420,109)		(413,558)	(6,551)

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Ports & Harbors Proprietary Fund						
REVENUES	8,568,891	569,964	5,654,872	66%	5,239,012	415,860
EXPENSES - Cash Basis						
Bobby Storrs Small Boat Harbor	180,650	10,056	87,065	48%	78,186	8,878
CEM Small Boat Harbor	967,129	63,814	715,554	74%	599,059	116,495
Facilities Maintenance	55,328	3,832	23,005	42%	23,940	(935)
Harbor Office	2,828,241	205,760	1,806,194	64%	1,761,450	44,743
Ports Security	72,295	-	2,971	4%	2,949	23
Spit & Light Cargo Docks	697,277	28,684	439,118	63%	416,484	22,634
Unalaska Marine Center	1,182,385	61,788	663,190	56%	674,215	(11,025)
Veh & Equip Maintenance	66,688	10,135	49,356	74%	27,812	21,543
Total operating expenses - cash basis	<u>6,049,993</u>	<u>384,070</u>	<u>3,786,452</u>	<u>63%</u>	<u>3,584,097</u>	<u>202,355</u>
Net Profit (loss) from operations - cash basis	2,518,898	185,894	1,868,420		1,654,915	213,504
Depreciation	<u>4,301,644</u>	<u>356,974</u>	<u>2,855,795</u>	<u>66%</u>	<u>2,864,410</u>	<u>(8,614)</u>
Net Profit (loss) from operations - accrual basis	(1,782,746)	(171,080)	(987,376)		(1,209,494)	222,119
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	206,923	-	206,923	100%	-	206,923
Transfers Out	<u>2,594,495</u>	<u>-</u>	<u>2,492,144</u>	<u>96%</u>	<u>4,623,218</u>	<u>(2,131,074)</u>
Total Transfers and Capital Outlay	<u>2,801,418</u>	<u>-</u>	<u>2,699,067</u>	<u>96%</u>	<u>4,623,218</u>	<u>(1,924,151)</u>
Net earnings (loss)	(4,584,164)	(171,080)	(3,686,442)		(5,832,712)	2,146,270
Airport Proprietary Fund						
REVENUES	560,774	41,346	333,211	59%	314,038	19,173
EXPENSES - Cash Basis						
Airport Admin/Operations	414,807	26,863	288,097	69%	246,181	41,917
Facilities Maintenance	<u>183,947</u>	<u>16,116</u>	<u>131,345</u>	<u>71%</u>	<u>64,932</u>	<u>66,413</u>
Total operating expenses - cash basis	<u>598,754</u>	<u>42,979</u>	<u>419,443</u>	<u>70%</u>	<u>311,112</u>	<u>108,330</u>
Net Profit (loss) from operations - cash basis	(37,980)	(1,633)	(86,232)		2,925	(89,157)
Depreciation	<u>278,541</u>	<u>23,139</u>	<u>185,114</u>	<u>66%</u>	<u>185,114</u>	<u>0</u>
Net Profit (loss) from operations - accrual basis	(316,521)	(24,772)	(271,346)		(182,188)	(89,157)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	<u>22,280</u>	<u>-</u>	<u>22,280</u>	<u>100%</u>	<u>-</u>	<u>22,280</u>
Total Transfers and Capital Outlay	<u>22,280</u>	<u>-</u>	<u>22,280</u>	<u>100%</u>	<u>-</u>	<u>22,280</u>
Net earnings (loss)	(338,801)	(24,772)	(293,626)		(182,188)	(111,437)

	<u>FY2023 Budget</u>	<u>February</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Housing Proprietary Fund						
REVENUES	258,781	17,489	151,725	59%	172,934	(21,210)
EXPENSES - Cash Basis						
Facilities Maintenance	191,245	16,776	108,779	57%	73,860	34,919
Housing Admin & Operating	215,545	10,128	133,366	62%	123,163	10,203
Total operating expenses - cash basis	<u>406,790</u>	<u>26,904</u>	<u>242,145</u>	60%	<u>197,023</u>	<u>45,122</u>
Net Profit (loss) from operations - cash basis	(148,009)	(9,415)	(90,420)		(24,089)	(66,332)
Depreciation	<u>195,245</u>	<u>16,270</u>	<u>130,164</u>	67%	<u>124,714</u>	<u>5,450</u>
Net Profit (loss) from operations - accrual basis	(343,254)	(25,686)	(220,584)		(148,802)	(71,782)
TRANSFERS and CAPITAL OUTLAY						
Net earnings (loss)	(343,254)	(25,686)	(220,584)		(148,802)	(71,782)

City of Unalaska
Utility Revenue Report
Summary

02/28/23

FY23 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY23 Revenue	FY22YTD Revenue	YTD Inc/(Dec)
Jul-22	2,159,046	335,633	227,269	276,413	2,998,361	2,998,361	2,245,807	752,554
Aug-22	2,570,281	255,937	248,530	329,848	3,404,595	6,402,956	4,813,705	1,589,251
Sep-22	1,697,280	75,636	212,233	223,883	2,209,032	8,611,988	7,248,026	1,363,962
Oct-22	1,612,984	81,607	206,346	256,456	2,157,393	10,769,381	9,183,646	1,585,735
Nov-22	1,394,770	96,292	245,335	225,426	1,961,822	12,731,203	10,915,235	1,815,968
Dec-22	1,427,767	68,593	163,883	160,488	1,820,731	14,551,934	12,461,805	2,090,129
Jan-23	1,228,914	136,809	232,495	254,877	1,853,094	16,405,028	14,130,379	2,274,649
Feb-23	1,517,711	397,236	291,044	317,747	2,523,738	18,928,766	16,525,214	2,403,552
Mar-23	0	0	0	0	0	0	19,070,392	0
Apr-23	0	0	0	0	0	0	21,259,050	0
May-23	0	0	0	0	0	0	23,430,961	0
Jun-23	0	0	0	0	0	0	25,954,571	0
YTD Totals	13,608,750	1,447,743	1,827,136	2,045,137	18,928,766			
FY23 Budget	16,467,477	2,641,500	2,674,775	2,347,730	24,131,482			
% to budget	82.6	54.8	68.3	87.1	78.4			

City of Unalaska
Electric Revenue Report
Electric Fund

02/28/23

FY23 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	113,527	127,998	173,262	1,643,546	95,787	4,926	2,159,046	2,159,046	1,399,334	759,711
Aug-22	126,002	139,392	200,807	1,957,035	139,452	7,593	2,570,281	4,729,326	3,068,626	1,660,701
Sep-22	109,122	122,019	170,891	1,149,356	133,965	11,926	1,697,280	6,426,606	4,745,122	1,681,484
Oct-22	137,591	134,901	178,296	1,076,857	82,090	3,247	1,612,984	8,039,590	6,277,102	1,762,487
Nov-22	157,349	133,502	170,777	790,395	116,728	26,018	1,394,770	9,434,359	7,571,652	1,862,707
Dec-22	156,750	140,326	175,721	819,919	122,701	12,351	1,427,767	10,862,126	8,649,785	2,212,340
Jan-23	169,343	150,411	182,693	599,978	113,236	13,252	1,228,914	12,091,039	9,741,741	2,349,298
Feb-23	145,912	134,264	175,427	981,592	68,843	11,672	1,517,711	13,608,750	11,164,186	2,444,564
Mar-23							0	0	12,829,600	0
Apr-23							0	0	14,418,044	0
May-23							0	0	16,055,029	0
Jun-23							0	0	17,862,572	0
YTD Totals							13,608,750			
FY22 Budget	1,629,433	1,300,162	1,882,732	10,990,917	612,733	51,500	16,467,477			
% of Budget	0.0	0.0	0.0	0.0	0.0	0.0	82.6			

Kwh Sold

FY 23 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY23 Kwh Sold	Total FY22 Kwh Sold	Increase (Decrease)
July	249,699	256,555	357,071	3,240,445	4,103,770	3,609,461	494,309
August	287,328	271,719	414,571	3,738,430	4,712,048	4,418,992	293,056
September	279,890	66,396	397,415	2,438,955	3,182,656	4,472,383	(1,289,727)
October	307,431	293,388	381,700	2,345,465	3,327,984	4,272,956	(944,972)
November	382,480	306,083	394,511	1,778,380	2,861,454	3,463,728	(602,274)
December	378,449	324,433	402,827	1,833,670	2,939,379	2,922,427	16,952
January *	416,455	363,865	435,611	1,390,305	2,606,236	2,759,416	(153,180)
February	337,902	311,757	408,495	2,289,375	3,347,529	3,274,024	73,505
March					0	3,871,003	0
April					0	3,549,715	0
May					0	3,374,757	0
June					0	3,491,880	0
Total	2,639,634	2,194,196	3,192,201	19,055,025	27,081,056	43,480,742	(2,112,331)
Percent Sold	9.7%	8.1%	11.8%	70.4%	100.0%		

Generator Fuel	
FY23 Average Price Fuel	FY22 Average Price Fuel
5.2724	2.6143
4.0382	2.7156
4.1865	2.5013
4.2822	2.7635
4.4177	2.9311
3.5295	2.8861
3.3526	3.1072
3.7226	3.3337
	3.7527
	4.3688
	4.6063
	5.0664
4.1002	3.3872
21.05%	

FY23 Cumulative kwh Sold	FY22 Cumulative kwh Sold
4,103,770	3,609,461
8,815,818	8,028,453
11,998,474	12,500,836
15,326,458	16,773,792
18,187,912	20,237,520
21,127,291	23,159,947
23,733,527	25,919,363
27,081,056	29,193,387
27,081,056	33,064,390
27,081,056	36,614,105
27,081,056	39,988,862
27,081,056	43,480,742

% Change from Prior Year

City of Unalaska
Water Revenue Report
Water Fund

02/28/23

FY23 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	12,580	323,064	(11)	335,633	335,633	359,168	(23,535)
Aug-22	12,610	242,800	527	255,937	591,571	748,631	(157,060)
Sep-22	12,575	63,051	10	75,636	667,207	989,962	(322,755)
Oct-22	12,515	69,094	(2)	81,607	748,813	1,077,710	(328,897)
Nov-22	12,509	77,561	6,222	96,292	845,105	1,178,759	(333,654)
Dec-22	12,499	56,121	(27)	68,593	913,698	1,270,043	(356,345)
Jan-23	12,462	124,370	(23)	136,809	1,050,507	1,432,982	(382,475)
Feb-23	11,632	385,636	(32)	397,236	1,447,743	1,836,037	(388,294)
Mar-23				0	0	2,159,686	0
Apr-23				0	0	2,307,515	0
May-23				0	0	2,424,938	0
Jun-23				0	0	2,664,186	0
YTD Totals	99,381	1,341,697	6,665	1,447,743			
FY22 Budget	148,000	2,485,000	8,500	2,641,500			
% of Budget	67.1	54.0	78.4	54.8			

Million Gallons Produced

FY23 Month	FY 23 Produced	FY 22 Produced	Increase (Decrease)
July	148.673	147.336	1.337
August	102.648	163.373	(60.725)
September	42.857	104.305	(61.448)
October	41.598	45.402	(3.804)
November	41.802	50.688	(8.886)
December	44.347	45.300	(0.953)
January	92.605	73.309	19.296
February	140.665	169.312	(28.647)
March		139.668	0.000
April		65.458	0.000
May		52.996	0.000
June		108.098	0.000
Total	655.195	1165.245	(143.830)

FY23 Water Cumulative	FY22 Water Cumulative
148.673	147.336
251.321	310.709
294.178	415.014
335.776	460.416
377.578	511.104
421.925	556.404
514.530	629.713
655.195	799.025
0.000	938.693
0.000	1004.151
0.000	1057.147
0.000	1165.245

City of Unalaska
Wastewater Revenue Report
Wastewater Fund

02/28/23

FY23 Budget Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	43,699	163,381	17,642	2,547	227,269	227,269	211,269	16,001
Aug-22	43,802	186,885	17,701	142	248,530	475,799	455,031	20,767
Sep-22	43,682	141,787	13,249	13,515	212,233	688,031	711,870	(23,838)
Oct-22	43,471	143,592	11,356	7,928	206,346	894,378	871,617	22,761
Nov-22	43,449	179,151	2,705	20,031	245,335	1,139,713	1,048,692	91,021
Dec-22	43,415	112,888	3,095	4,486	163,883	1,303,597	1,227,000	76,597
Jan-23	43,285	162,401	13,488	13,320	232,495	1,536,092	1,441,097	94,995
Feb-23	40,402	197,540	35,093	18,010	291,044	1,827,136	1,700,452	126,685
Mar-23					0	0	1,956,007	0
Apr-23					0	0	2,162,195	0
May-22					0	0	2,382,905	0
Jun-22					0	0	2,584,192	0
YTD Totals	345,204	1,287,624	114,329	79,979	1,827,136			
FY22 Budget	482,000	2,045,950	91,300	55,525	2,674,775			
% of Budget	71.6	62.9	125.2	144.0	68.3			

FY22 Month	FY23 Effluent (Gal)	FY22 Effluent (Gal)	Increase (Decrease)
July	10,309,000	12,412,000	(2,103,000)
August	12,316,000	10,241,000	2,075,000
September	9,074,000	11,063,000	(1,989,000)
October	9,656,000	12,963,000	(3,307,000)
November	11,502,000	10,952,000	550,000
December	19,882,000	10,736,000	9,146,000
January	13,468,000	16,093,000	(2,625,000)
February	13,121,000	15,241,000	(2,120,000)
March		12,698,000	0
April		12,240,000	0
May		9,502,000	0
June		9,616,000	0
Total	99,328,000	143,757,000	(373,000)

FY23 Cumulative	FY22 Cumulative
10,309,000	12,412,000
22,625,000	22,653,000
31,699,000	33,716,000
41,355,000	46,679,000
52,857,000	57,631,000
72,739,000	68,367,000
86,207,000	84,460,000
99,328,000	99,701,000
0	112,399,000
0	124,639,000
0	134,141,000
0	143,757,000

City of Unalaska
Solid Waste Revenue Report
Solid Waste Fund

02/28/23

FY23 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	34,750	191,553	50,110	276,413	276,413	276,036	378
Aug-22	34,753	231,556	63,538	329,848	606,261	541,417	64,844
Sep-22	34,865	136,176	52,842	223,883	830,144	801,072	29,072
Oct-22	35,289	155,497	65,670	256,456	1,086,600	957,217	129,383
Nov-22	35,357	132,364	57,704	225,426	1,312,026	1,116,131	195,895
Dec-22	35,354	89,822	35,312	160,488	1,472,514	1,314,977	157,536
Jan-23	35,318	153,013	66,546	254,877	1,727,390	1,514,559	212,831
Feb-23	32,947	211,042	73,758	317,747	2,045,137	1,824,540	220,598
Mar-23				0	0	2,125,099	0
Apr-23				0	0	2,371,296	0
May-23				0	0	2,568,089	0
Jun-23				0	0	2,842,063	0
YTD Totals	278,633	1,301,023	465,482	2,045,137			
FY22 Budget	325,165	1,548,679	473,886	2,347,730			
% of Budget	85.7	84.0	98.2	87.1			

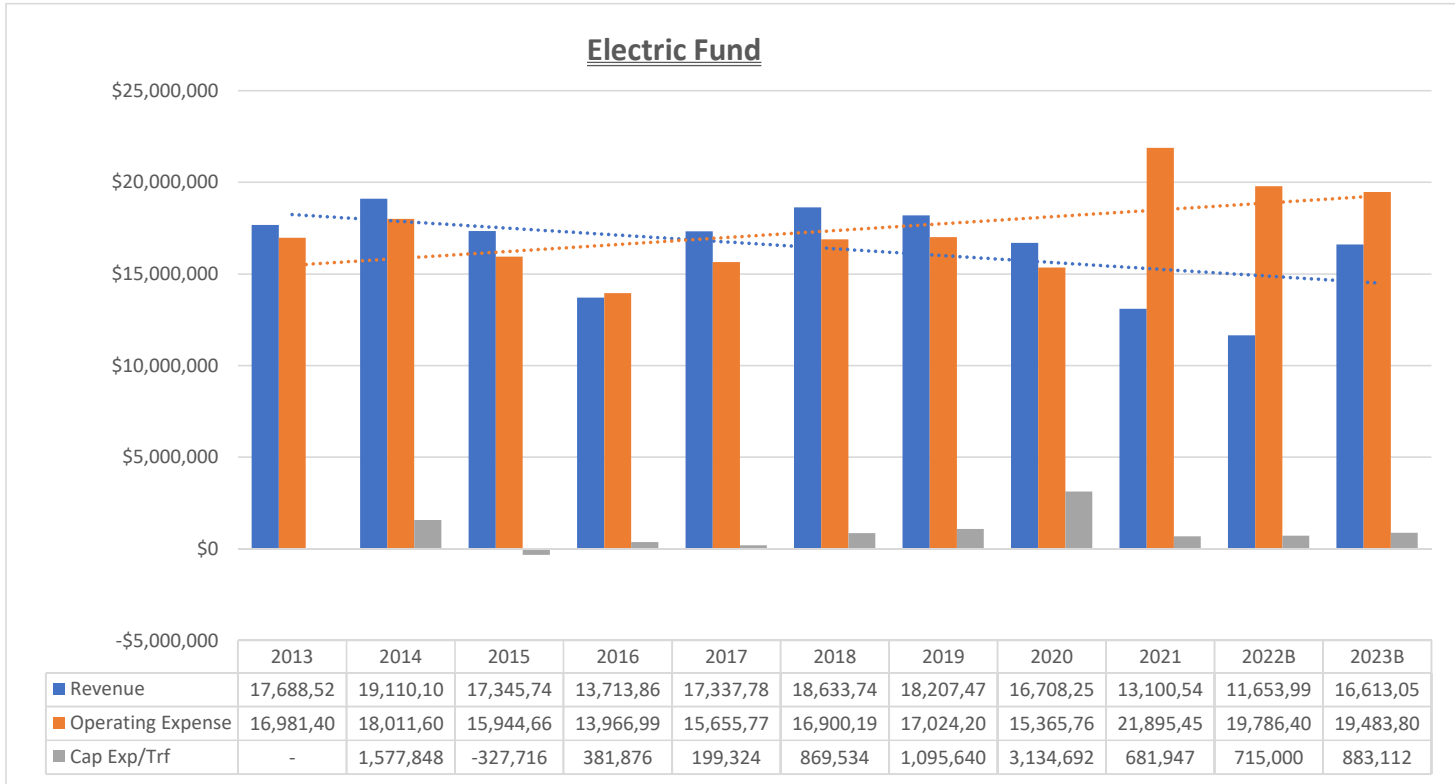
FY23 Month	FY23 Tons of Waste	FY22 Tons of Waste	Increase (Decrease)
July	564.59	643.54	(78.95)
August	747.78	519.96	227.82
September	474.02	739.81	(265.79)
October	488.77	417.18	71.59
November	389.88	336.84	53.04
December	257.23	405.23	(148.00)
January	550.78	438.77	112.01
February	699.57	707.24	(7.67)
March		815.41	0.00
April		549.57	0.00
May		464.39	0.00
June		459.09	0.00
Total	4172.62	6497.03	(35.95)

Cummulative	
FY23 Tons of Waste	FY22 Tons of Waste
564.59	643.54
1312.37	1163.50
1786.39	1903.31
2275.16	2320.49
2665.04	2657.33
2922.27	3062.56
3473.05	3501.33
4172.62	4208.57
0.00	5023.98
0.00	5573.55
0.00	6037.94
0.00	6497.03

City of Unalaska
Utility Revenue Report
Summary

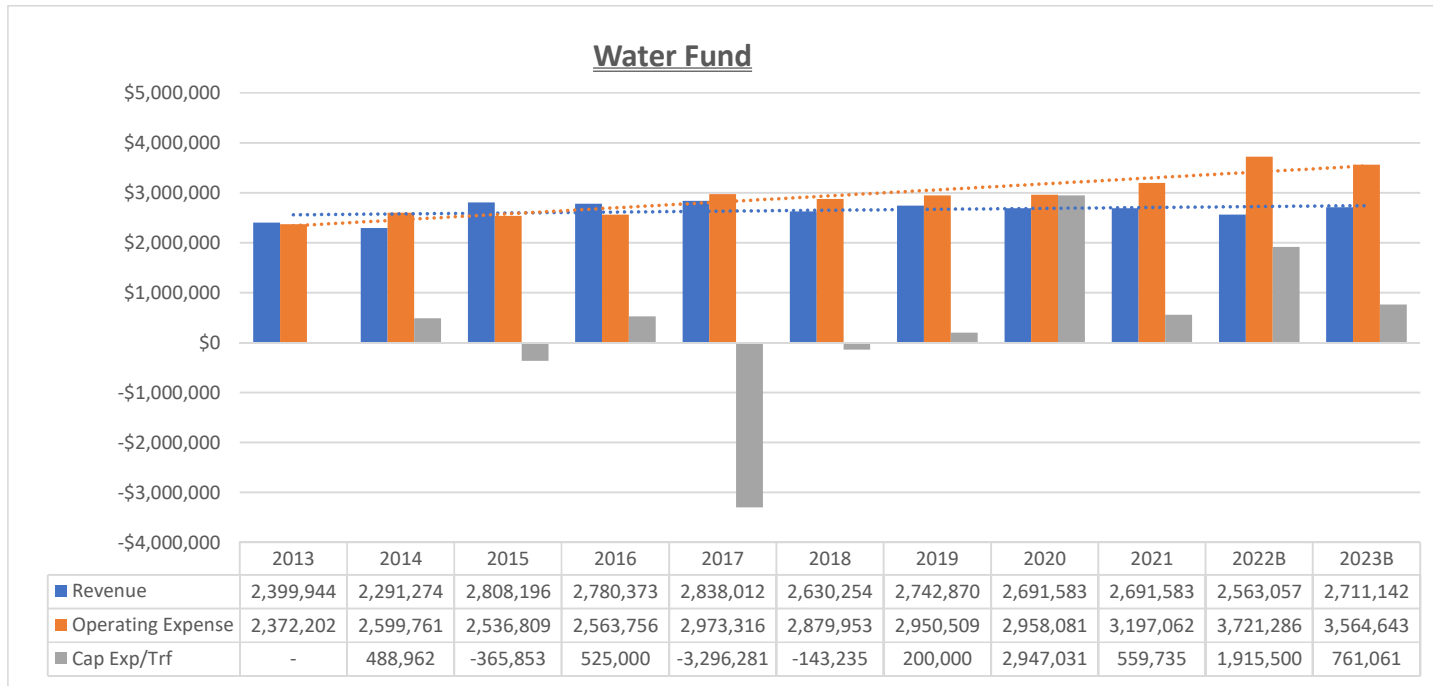
02/28/23

FY23 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY23 Revenue	FY22YTD Revenue	YTD Inc/(Dec)
Jul-22	2,159,046	335,633	227,269	276,413	2,998,361	2,998,361	2,245,807	752,554
Aug-22	2,570,281	255,937	248,530	329,848	3,404,595	6,402,956	4,813,705	1,589,251
Sep-22	1,697,280	75,636	212,233	223,883	2,209,032	8,611,988	7,248,026	1,363,962
Oct-22	1,612,984	81,607	206,346	256,456	2,157,393	10,769,381	9,183,646	1,585,735
Nov-22	1,394,770	96,292	245,335	225,426	1,961,822	12,731,203	10,915,235	1,815,968
Dec-22	1,427,767	68,593	163,883	160,488	1,820,731	14,551,934	12,461,805	2,090,129
Jan-23	1,228,914	136,809	232,495	254,877	1,853,094	16,405,028	14,130,379	2,274,649
Feb-23	1,517,711	397,236	291,044	317,747	2,523,738	18,928,766	16,525,214	2,403,552
Mar-23	0	0	0	0	0	0	19,070,392	0
Apr-23	0	0	0	0	0	0	21,259,050	0
May-23	0	0	0	0	0	0	23,430,961	0
Jun-23	0	0	0	0	0	0	25,954,571	0
YTD Totals	13,608,750	1,447,743	1,827,136	2,045,137	18,928,766			
FY23 Budget	16,467,477	2,641,500	2,674,775	2,347,730	24,131,482			
% to budget	82.6	54.8	68.3	87.1	78.4			

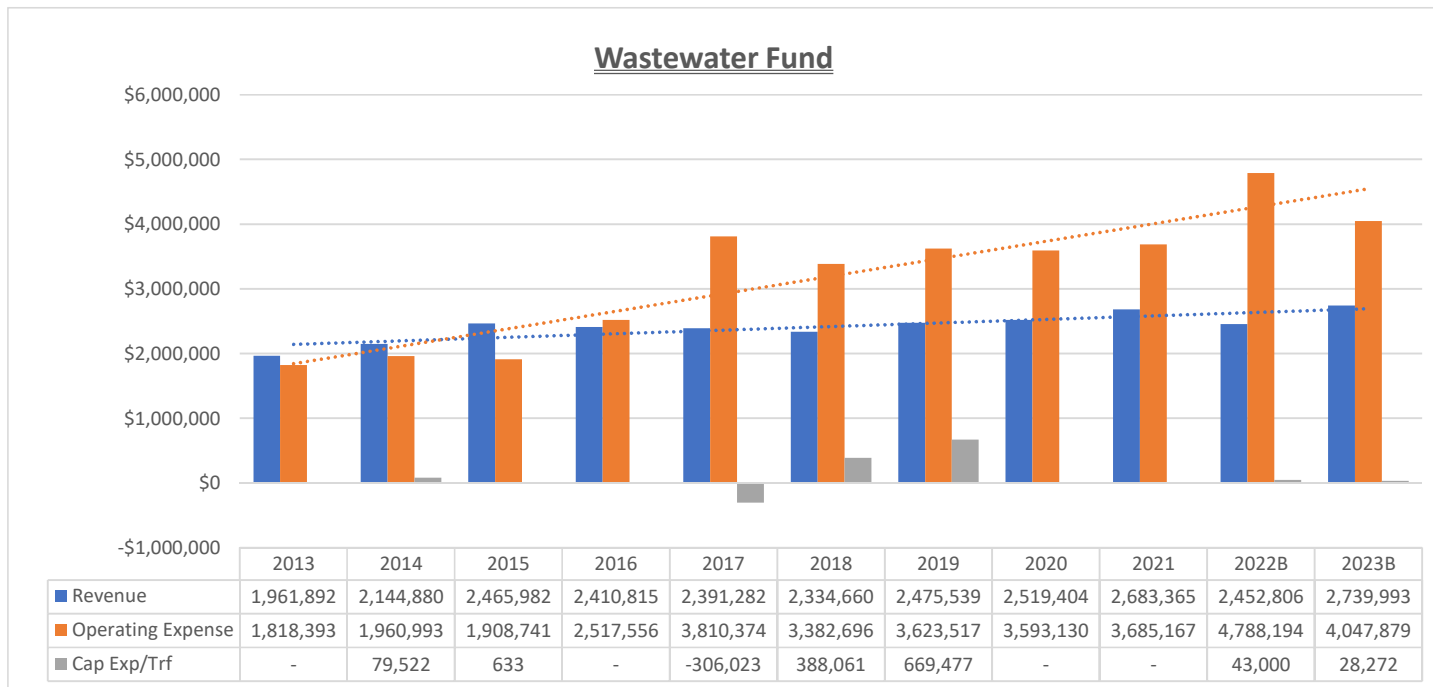


Revenue trend is decreasing

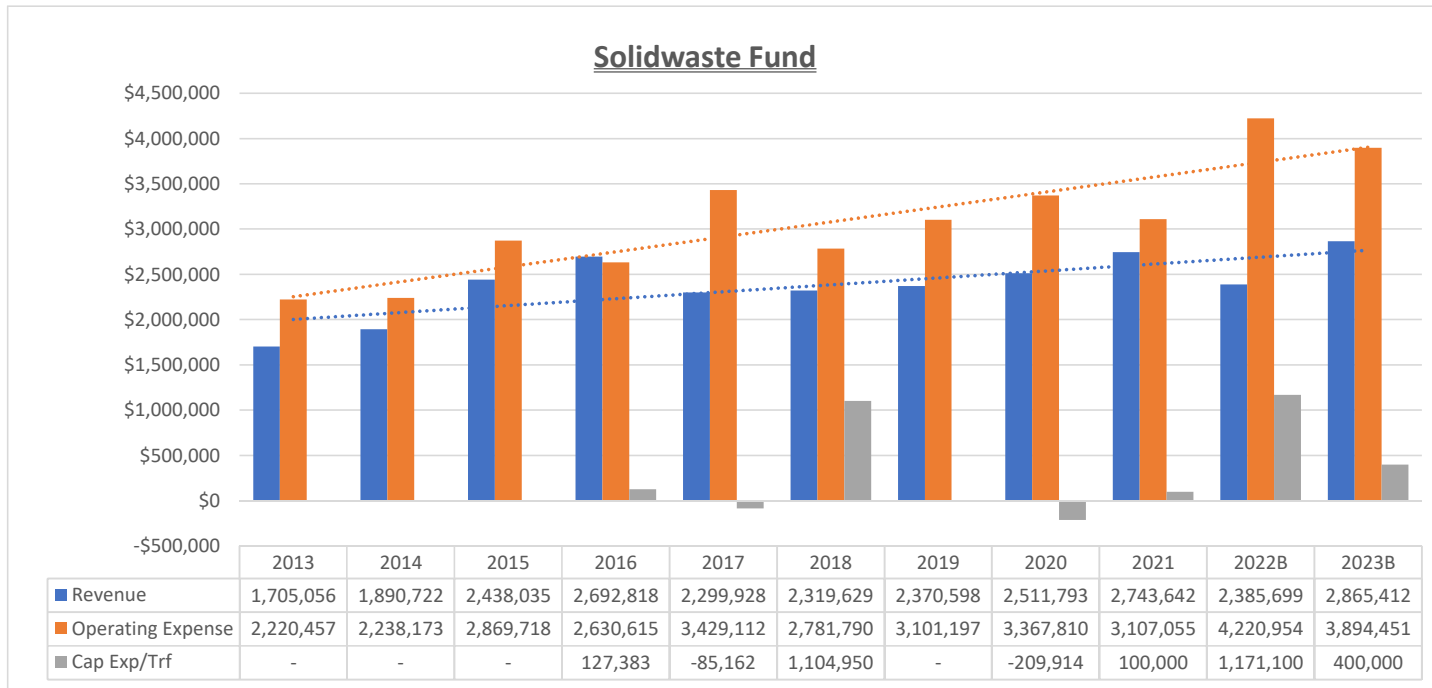
Expense trend is increasing



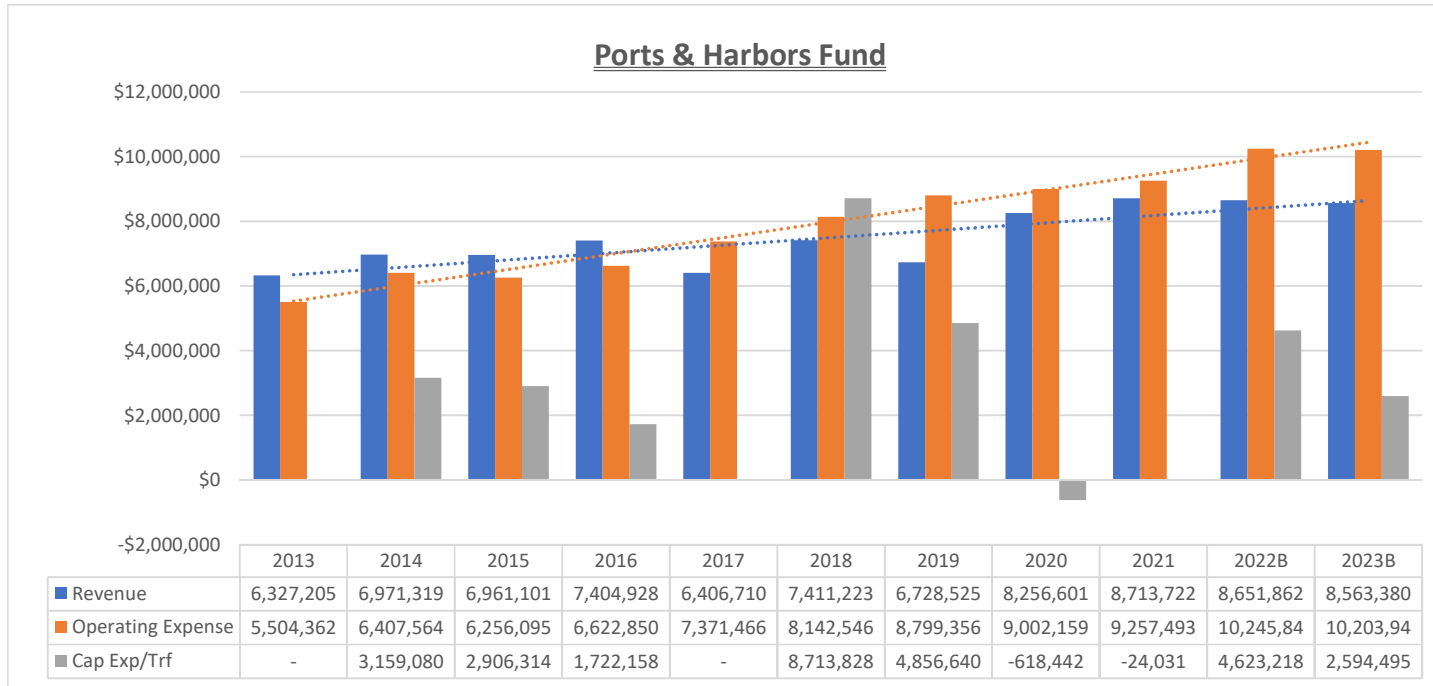
Revenue trend is level
Expense trend is increasing



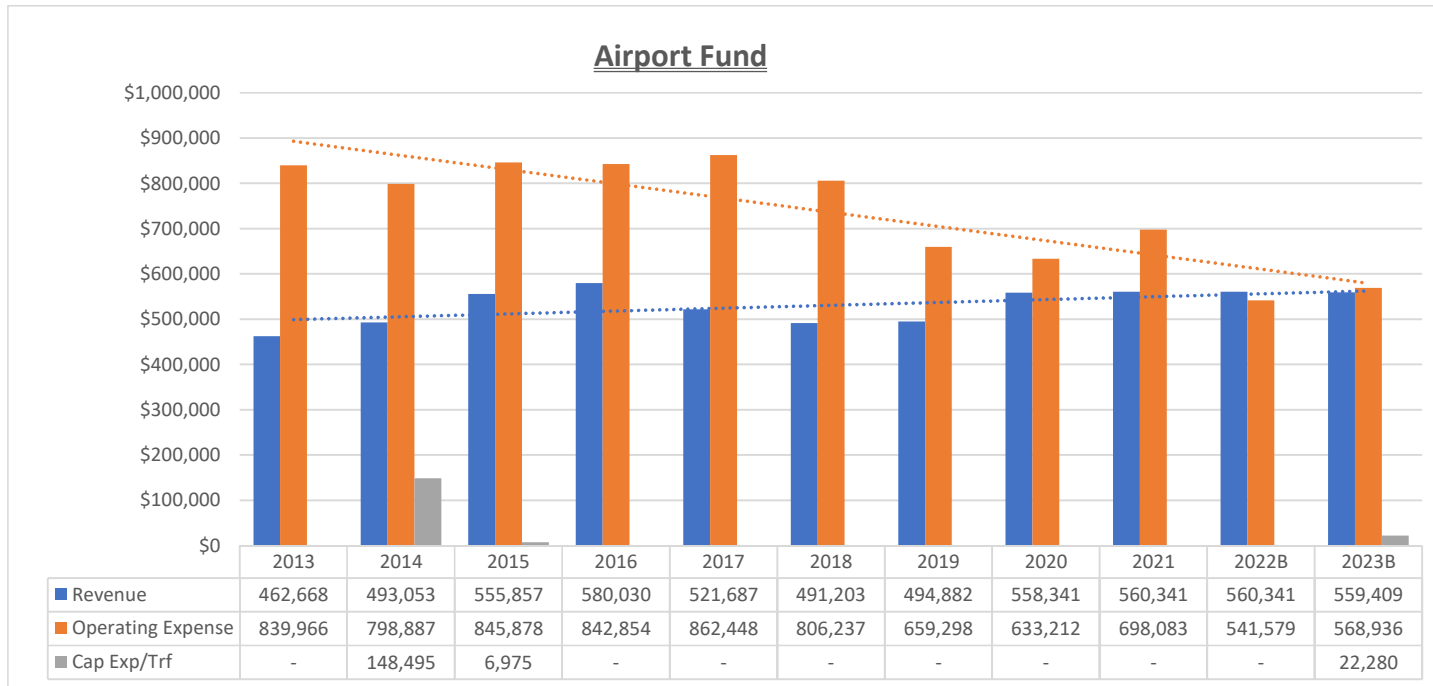
Revenue trend is level
 Expense trend is increasing



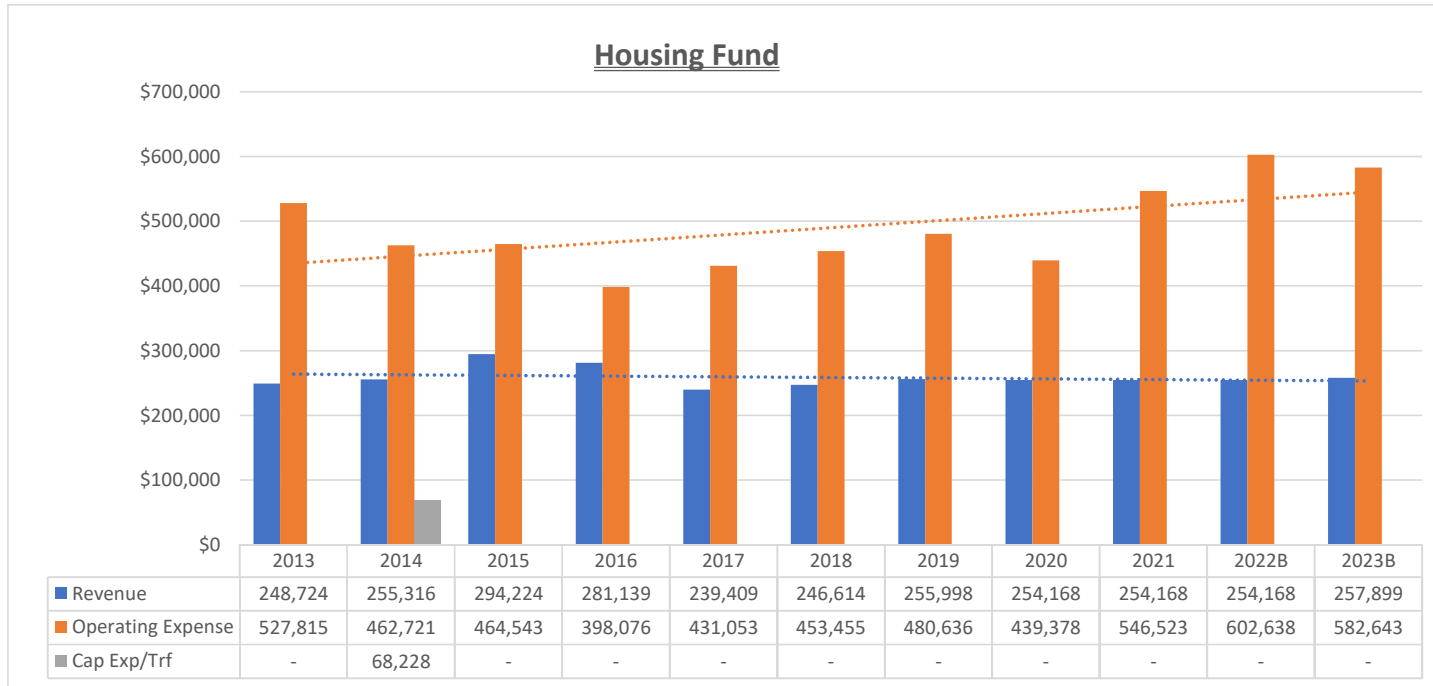
Revenue trend is increasing
Expense trend is increasing



Revenue trend is increasing
 Expense trend is increasing
 Revenues are not sufficient to cover expenses



Revenue trend is increasing
Expense trend is decreasing



Revenue trend is level
 Expense trend increasing
 Revenues are not sufficient to cover expenses
 Operating subsidy proposed for the FY24 budget

City of Unalaska
Actual and Projected Change in Net Position
For the Eight Months Ending February 28, 2023, Projected to June 30, 2023

	YTD				Projected to June 30, 2023				
	Revenue	Operating Expense	Trf & Capital	Change in Net Position	Revenue	Expense	Change in Net Position	Depreciation	Change w/o Dep
General Fund	\$ 30,695,598	\$ 18,178,281	\$ 7,024,735	\$ 5,492,582	\$ 7,180,699	\$ 9,239,355	\$ 3,433,926	\$ -	\$ 3,433,926
1% Sales Tax	3,768,523	-	3,860,000	(91,477)	2,691,802	-	2,600,326	-	2,600,326
Bed Tax	140,453	140,000	-	453	34,547	70,000	(35,000)	-	(35,000)
E911 Enhancement	63,470	-	-	63,470	45,336	-	108,806	-	108,806
Tobacco Tax	472,897	53,808	-	419,089	-	26,904	392,185	-	392,185
Electric Fund	13,608,750	12,540,846	1,135,266	(67,362)	6,464,156	6,270,423	126,371	3,723,627	3,849,998
Water Fund	1,447,743	1,948,432	1,434,754	(1,935,443)	687,678	974,217	(2,221,982)	1,033,449	(1,188,533)
Wastewater Fund	1,827,136	2,520,518	28,272	(721,654)	867,890	1,260,260	(1,114,024)	1,274,150	160,126
Solid Waste Fund	2,045,137	2,065,246	400,000	(420,109)	971,440	1,032,624	(481,293)	887,052	405,759
Ports & Harbors Fund	5,654,872	6,642,248	2,699,067	(3,686,443)	2,686,064	3,321,126	(4,321,505)	4,283,693	(37,812)
Airport Fund	333,211	604,556	22,280	(293,625)	158,275	302,279	(437,629)	277,671	(159,958)
Housing Fund	151,725	372,309	-	(220,584)	72,069	186,155	(334,670)	195,246	(139,424)
Primary Government ULD	\$ 60,209,515	\$ 45,066,244	\$ 16,604,374	\$ (1,461,103)	\$ 21,859,956	\$ 22,683,343	\$ (2,284,490)	\$ 11,674,888	0.00

CITY MANAGER'S REPORT

TO: Mayor Tutiakoff
City Council Members

FROM: William Homka, Acting City Manager

DATE: April 11, 2023

- **OC/OCCP:** OCCP and a delegation including the Alaska Energy Authority (AEA) and Alaska Industrial Development and Export Authority (AIDEA) were in Unalaska. Bil attended several meetings and social events along with Directors Steve Tompkins (Utilities) and Scott Brown (Public Works). We also met with representatives from UniSea, Westward Seafoods and Trident Seafoods. Discussions focused on the status of the Makushin Geothermal Project and City infrastructure including electric resources.
- **Captains Bay Road:** A simple, two page brochure was created at the request of Chris Hladick, who wanted a concise and abbreviated version of the CBR Corridor Project to provide to elected officials at the state and federal level. [It is attached for your information.](#)
- **Channel Dredging Update:** US Army Corps of Engineers informed Unalaska the draft PPA is being submitted for the division's 30 day review. The Corps estimates the project to be \$32,326,000 with the Government's share of such costs projected to be \$24,244,500 and the Non-Federal Sponsor's share (the City's share) of such costs projected to be \$8,081,500.
- **Storrs Harbor Tideland Conveyance:** Final Finding and decision for the Iliuliuk Harbor tideland conveyance received. The City is approved for transferring additional tideland area from the State of Alaska to Unalaska.
- **Aerial Salmon Surveys:** We have a proposal from Aleutian Aerial to once again provide data collection services to support aerial lakeshore sockeye salmon escapement index calculations on three Unalaska roadside drainages (Morris Cove, Summer Bay, and Unalaska) and an optional add-on survey at Volcano Bay. Approval for this funding will be included on the April 25 council agenda.
- **Library Project:** Grand Re-Opening Ceremony is scheduled for Sunday, April 30, 2023 1:00pm.
- **Property Tax Assessment:** The City Clerk mailed property tax assessment notices on March 24. The deadline to appeal assessed values is April 24.
- **IFHS Property Request:** The IFHS Clinic sent the Mayor and Council a letter on April 3, 2023 requesting control of city owned land currently used for the skate park and unmarked parking. IFHS needs site control of the parcel for expansion purposes. IFHS is adding a CT Scan facility to the front of the building. That creates need to rearrange traffic circulation onsite for patients and EMS vehicles using the emergency bay. Also, future expansion plans and funding sources require site control. The IFHS request is scheduled for a council work session on May 9, 2023.
- **City Manager Candidate:** City Manager Candidate Jim Hunt will be here next week. The schedule of events was emailed to Mayor and Council. The community is invited to a meet and greet on Wednesday, April 12 from 5:30 to 7pm, in the lobby at City Hall.

- **Consulting Contract:** A contract to engage Chris Hladick, CHC consulting, has been drafted to retain his assistance. The contract is for 100 hours at \$150 per hour, not to exceed \$15,000. The contract has been sent to Mr. Hladick for review and signature.
- **IBU Negotiation Schedule:** Proposed to begin the week of April 24.
- **Ports Office – Rock Situation:** R&M Consulting recommends the rock be removed behind the Latitude 54 building. Ports is contacting potential contractors to get a scope of work and estimates to scale back the rock.
- **Staffing Update:** HR continues processing applications and filling positions. Administration met with Wilson Albers, an HR consulting firm, about out-sourcing some of the present HR project work. The company has also been added to the list of potential bidders for the Compensation Study for non-represented employees. The following table illustrates the present status of vacant positions in each department.

Department	Openings
Utilities	3 (not including line crew)
Public Works	2
Administration	1
Fire	2
Finance	2
Planning	2
CMO	1
Clerks	0
Ports	0
PCR	0
Police	3
TOTAL	16

Captains Bay Road Improvement Corridor

UNALASKA, ALASKA

CAPTAINS BAY ROAD

Captains Bay Road (CBR) is a 3.6-mile long corridor and a key intermodal connection to the International Port of Dutch Harbor, the nation’s busiest commercial fishing port. More than 1 billion pounds of processed seafood leave the port for domestic and international markets, of which 500 million pounds are transported annually on CBR. Captains Bay Road is a gravel road built by the military during WWII, and not designed for today’s truck traffic estimated at 1,000 vehicle trips per day. CBR runs between the waters of Captains Bay and steep rock bluffs. The road has sharp, blind turns and periodic rock falls add significant safety and maintenance issues. In March 2023 several large boulders, weighing 36 tons, fell into the roadway. CBR is frequently in poor condition from heavy truck traffic and the significant precipitation events common in the Aleutian Islands.

NEW INVESTMENT

Trident Seafoods is investing \$400 million to build a new seafood processing plant at the end of CBR. It will open in 2025 and requires extension of water, sewer and electric utilities, most of which terminate 2.6 miles from the new plant. The new plant will add about 200 vehicle trips per day to the already heavily used road.

THE PROJECT

The CBR Project has three phases: (1) Utilities, (2) Safety Improvements and (3) Paving. Phase 1 design work has already commenced for water, sewer and electric extensions. Phase 2 Safety Improvements will scale back adjacent rock faces and straighten the roadway. Phase 3 paves the 3.6-mile road.



Figure 1: Three boulders totaling 36 tons fell on CBR in March 2023

COSTS

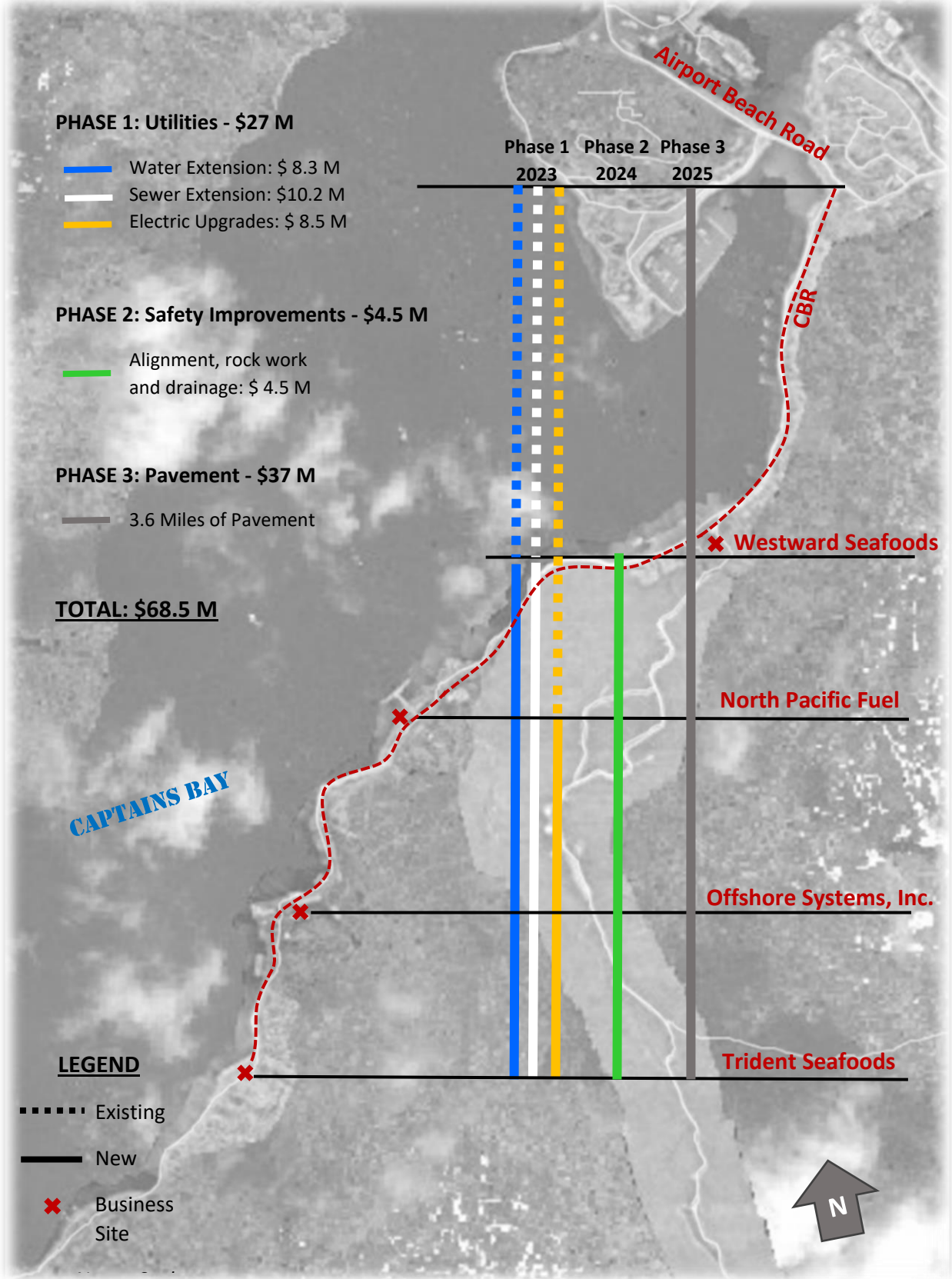
The total project cost is estimated to be \$68.5 million, and Phase 1 is \$27 million. The Denali Commission awarded the City of Unalaska \$390,000 to assist with Phase 1. Unalaska requested funding from the Alaska State Legislature and Senator Murkowski via Congressionally Directed Funding. The City is looking for additional funding sources to complete Phase 1, and applied for STIP (CTP) and USDOT’s RAISE grant programs to help fund Phase 3. The City is collaborating with Trident Seafoods for project financial assistance. Table 1 illustrates project costs by phase, infrastructure type and year.

Table 1: Project Costs by Phase, Infrastructure Type and Fiscal Year

Phase	Water	Sewer	Electric	Safety Improvements	Paving	TOTAL	Year
(millions of dollars)							
1	\$8.3	\$10.2	\$8.5			\$27.0	2023
2				\$4.5		\$4.5	2024
3					\$37.0	\$37.0	2025
TOTAL	\$8.3	\$10.2	\$8.5	\$4.5	\$37.0	\$68.5	



CAPTAINS BAY ROAD DEVELOPMENT PLAN



Unalaska City School District



Mayor, City Council Members and Acting City Manager
City of Unalaska
P.O. Box 610, 43 Raven Way
Unalaska, AK 99685

March 27, 2023

Dear Mayor, City Council Members and Acting City Manager:

Unalaska City School District continues to provide an exemplary education and we are proud of both the work we do with our students as well as grateful for the continued support of the City of Unalaska. Unalaska continues to rank near the top of the state in nearly every measured category and more importantly, continues to help students to find their paths to success through education and training as they move into adulthood.

The school is happy to present our FY 24 draft budget for your review as well as our funding request for the coming year. There are two main revenue sources that make up the school budget; state and local. The state contribution is determined based on how many students we have in school and the local contribution is based on the "True and Full Value" of local properties with 2.65 mils representing the required contribution and an additional 2 mils are permitted as additional funding within the cap.

The city has generously supported the schools to the cap for my 21 years in the community and for more than 30 years in total. In addition to funding the school to the cap, the City has funded additional programs outside the cap including community schools, food services and the preschool. Funding to the cap in addition to special programs has allowed UCSD to become recognized as a statewide leader in education and the continued support is greatly appreciated. The schools funding request for FY 24 is as follows:

- General Fund; \$4,150,242
- Community Schools; \$730,000
- Preschool; \$200,000
- Food Services; \$275,000
- Student Activities; \$140,000

The District's total request for FY 24 is \$5,495,242. We appreciate the City Council for consistently providing funds up to the allowable cap for the past three decades. The District also acknowledges that the City may not be in a position to fulfill this request due to a variety of local factors. Therefore, while we humbly make this request for the requested funds, we fully support the decision that council reaches.

Respectfully,

Jim Wilson, Superintendent

P.O. Box 570, Unalaska, Alaska 99685 • (907) 581-3151 • Fax (907) 581-3152 • www.ucsd.net
Jim Wilson, Superintendent • Ryan H. Humphrey, Principal • Cheri Tremarco, Principal

**UNALASKA CITY SCHOOL DISTRICT
FY 24 BUDGET
PROJECTED ENROLLMENT: 346
STATE FUNDING AT \$5,960 BSA, PERS/TRS AT FY 23 LEVEL**

ADJ. health	3123.00
Health ins	3123
Credit	100000
Employees	61

FUNCTION 100 REGULAR INSTRUCTION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
100-315	TEACHERS	\$1,708,189	\$1,761,948	\$1,800,678	\$1,942,770	\$1,811,608	\$1,909,769	\$1,648,814	(\$260,955)	-13.66%
100-316	STIPENDS	\$16,200	\$16,162	\$22,350	\$13,400	\$16,900	\$24,900	\$24,900	\$0	0.00%
100-323	AIDES	\$64,502	\$30,130	\$63,933	\$92,884	\$87,703	\$96,956	\$65,961	(\$30,995)	-31.97%
100-329	SUBSTITUTES	\$85,397	\$68,636	\$34,210	\$48,438	\$73,019	\$62,402	\$39,600	(\$22,802)	-36.54%
100-350	BENEFITS	\$1,164,296	\$1,240,959	\$1,206,709	\$1,354,420	\$1,411,118	\$1,162,262	\$1,123,139	(\$39,123)	-3.37%
100-410	PROFESSIONAL	\$10,889	\$23,530	\$9,712	\$18,472	\$15,231	\$20,000	\$20,000	\$0	0.00%
100-420	TRAVEL	\$12,387	\$29,951	\$28,952	\$11,012	\$2,714	\$30,000	\$30,000	\$0	0.00%
100-425	STUDENT TRAVEL	\$113,799	\$157,455	\$40,697	\$2,150	\$69,848	\$163,000	\$173,000	\$10,000	6.13%
100-450	SUPPLIES	\$149,226	\$124,900	\$101,499	\$283,744	\$64,591	\$142,000	\$100,000	(\$42,000)	-29.58%
100-474	TECHNOLOGY SUPPLIES	\$10,093	\$16,590	\$16,895	\$56,742	\$5,743	\$17,000	\$15,300	(\$1,700)	-10.00%
100-490	OTHER EXPENSES	\$0	\$0	\$0	\$480	\$500	\$0	\$900	\$900	
100-510	EQUIPMENT	\$10,000	\$0	\$0	\$4,139	\$7,756	\$4,250	\$3,825	(\$425)	-10.00%
100-511	TECHNOLOGY	\$92,653	\$74,703	\$99,247	\$135,040	\$2,559	\$59,500	\$53,550	(\$5,950)	-10.00%
100-512	BUILDINGS	\$0	\$0	\$0	\$2,652	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 100		\$3,437,631	\$3,544,964	\$3,424,882	\$3,966,343	\$3,569,290	\$3,692,039	\$3,298,988	(\$393,051)	-10.65%
% OF FUND 100 EXPENDITURES		44.63%	44.65%	46.07%	50.02%	42.96%	43.91%	40.28%		

TEACHERS	22 Teachers	SALARY	BENEFITS	PERCENT	TOTAL SALARY AND BENE	Grade	Step
TEACHING ON PREP, OTHER ADDED DUTY		\$56,280	\$9,010	16.01%	\$65,290		
SUMMER SCHOOL (pd. By Title I)		\$0	\$0		\$0		
REDUCE ONE POSITION WITH ATTRITION							
TOTAL		\$1,648,814	\$1,023,489	62.07%	\$2,672,302		

AIDES - 7 HRS PER DAY, 180 DAYS PER SCHOOL YEAR

TOTAL	2 Aides	\$65,961	\$95,829	145.28%	\$161,790
SUBSTITUTES - \$150/PER DAY		\$39,600	\$3,821	9.65%	\$43,421
22 TEACHERS @ 12 DAYS PER YEAR					

FUNCTION 120 BILINGUAL/BICULTURAL EDUCATION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
120-315	TEACHERS	\$69,094	\$43,882	\$70,358	\$31,055	\$36,407	\$37,833	\$36,544	(\$1,290)	-3.41%
120-316	STIPENDS	\$2,400	\$2,190	\$2,400	\$840	\$2,400	\$2,400	\$2,400	\$0	0.00%

120-323	AIDES	\$57,678	\$58,554	\$63,084	\$64,178	\$66,358	\$67,054	\$72,658	\$5,604	8.36%
120-329	SUBSTITUTES	\$188	\$3,778	\$919	\$990	\$6,179	\$2,400	\$1,800	(\$600)	-25.00%
120-350	BENEFITS	\$82,076	\$82,976	\$78,387	\$65,182	\$98,254	\$106,239	\$121,951	\$15,712	14.79%
120-410	PROFESSIONAL SERVICES	\$0	\$2,500	\$0	\$1,200	\$0	\$0	\$0	\$0	
120-420	TRAVEL	\$0	\$2,500	\$0	\$0	\$0	\$1,500	\$1,500	\$0	0.00%
120-424	STUDENT TRAVEL	\$18,933	\$20,406	\$0	\$0	\$23,618	\$25,000	\$25,000	\$0	0.00%
120-450	SUPPLIES	\$1,261	\$2,562	\$446	\$4,623	\$242	\$4,250	\$4,250	\$0	0.00%
120-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

TOTALS FUNCTION 120		\$231,630	\$219,348	\$215,593	\$168,068	\$233,458	\$246,676	\$266,102	\$19,426	7.88%
% OF FUND 100 EXPENDITURES		3.01%	2.76%	2.90%	2.12%	2.81%	2.93%	3.25%		

ELL TEACHERS	1 Teacher	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE		Grade	Step
TOTAL		\$36,544	\$24,589	67.29%	\$61,132		

ELL AIDES, 7 HRS/DAY, 180 DAYS/YEAR	2 Aides	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE		Grade	Step
TOTAL		\$70,258	\$97,189	138.33%	\$167,446		

SUBSTITUTES - \$150/PER DAY 1 TEACHERS @ 12 DAYS PER YEAR	\$1,800	\$174	9.65%	\$1,974
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FUNCTION 160 VOCATIONAL EDUCATION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
160-315	TEACHERS	\$122,618	\$122,920	\$93,039	\$114,956	\$104,668	\$113,750	\$120,782	\$7,032	6.18%
160-316	STIPENDS	\$1,500	\$0	\$1,000	\$0	\$1,100	\$1,000	\$1,200	\$200	20.00%
160-323	CLASSIFIED EMPLOYEES	\$1,800	\$0	\$1,500	\$0	\$0	\$0	\$0	\$0	
160-329	SUBSTITUTES	\$2,500	\$28,628	\$125	\$125	\$2,775	\$4,800	\$2,500	(\$2,300)	-47.92%
160-350	BENEFITS	\$61,640	\$64,636	\$54,022	\$66,030	\$60,796	\$79,877	\$93,323	\$13,446	16.83%
160-410	PROFESSIONAL SERVICES	\$4,086	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500	\$0	0.00%
160-420	TRAVEL	\$3,896	\$1,913	\$2,730	\$0	\$0	\$2,500	\$2,500	\$0	0.00%
160-450	SUPPLIES	\$21,978	\$18,227	\$18,386	\$15,486	\$25,872	\$25,500	\$25,500	\$0	0.00%
160-510	EQUIPMENT	\$5,993	\$0	\$0	\$0	\$14,809	\$5,000	\$5,000	\$0	0.00%

TOTALS FUNCTION 160		\$226,011	\$236,324	\$170,801	\$196,597	\$212,520	\$234,927	\$253,305	\$18,378	7.82%
% OF FUND 100 EXPENDITURES		2.93%	2.98%	2.30%	2.48%	2.56%	2.79%	3.09%		

VOC ED TEACHERS	2 Teachers	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE		Grade	Step
TOTAL		\$120,782	\$92,975	76.98%	\$213,757		

SUBSTITUTES - \$150 PER DAY \$3,600 \$347 9.65%
 2 TEACHERS @ 12 DAYS PER YEAR

FUNCTION 200 SPECIAL EDUCATION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
200-315	TEACHERS	\$174,214	\$179,003	\$185,022	\$153,173	\$160,579	\$176,647	\$258,038	\$81,391	46.08%
200-323	AIDES	\$94,015	\$110,428	\$43,568	\$5,416	\$58,435	\$58,957	\$87,450	\$28,493	48.33%
200-329	SUBSTITUTES	\$4,530	\$10,866	\$9,764	\$213	\$5,478	\$4,800	\$5,400	\$600	12.50%
200-350	BENEFITS	\$207,984	\$235,329	\$140,689	\$106,260	\$186,096	\$196,071	\$279,866	\$83,795	42.74%
200-410	PROFESSIONAL SERVICES	\$7,600	\$405	\$9,272	\$30,242	\$36,334	\$15,000	\$45,000	\$30,000	200.00%
200-420	TRAVEL	\$2,630	\$755	\$3,880	\$0	\$0	\$6,000	\$6,000	\$0	0.00%
200-450	SUPPLIES	\$7,667	\$7,532	\$4,646	\$7,272	\$3,264	\$4,250	\$7,500	\$3,250	76.47%
200-474	TECHNOLOGY SUPPLIES	\$0	\$0	\$1,923	\$0	\$0	\$0	\$0	\$0	
200-490	OTHER EXPENSES	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$0	
200-510	EQUIPMENT	\$1,725	\$0	\$0	\$6,157	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 200		\$500,365	\$544,318	\$398,763	\$308,733	\$450,286	\$461,725	\$689,254	\$227,529	49.28%
% OF FUND 100 EXPENDITURES		6.50%	6.86%	5.36%	3.89%	5.42%	5.49%	8.42%		

TEACHERS (includes extra duty)
TOTAL SALARY BENEFITS PERCENT TOTAL SALARY AND BENE Grade Step
\$258,038 \$147,494 57.16% \$405,532

AIDES, 7 HRS/DAY, 180 DAYS/YEAR 4 Aides SALARY BENEFITS PERCENT TOTAL SALARY AND BENE Grade Step
TOTAL \$87,450 \$131,851 150.77% \$219,301

SUBSTITUTES - \$150/PER DAY \$5,400 \$521 9.65% \$5,921
 3 TEACHERS @ 12 DAYS PER YEAR

FUNCTION 220 - SPECIAL EDUCATION - SERVICES

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
220-314	COORDINATOR(S)	\$44,639	\$46,272	\$46,960	\$50,375	\$71,367	\$50,322	\$53,420	\$3,098	6.16%
220-350	BENEFITS	\$26,021	\$25,633	\$25,807	\$28,196	\$20,745	\$26,619	\$27,291	\$672	2.52%
220-410	PROFESSIONAL SERVICES	\$17,845	\$2,850	\$2,250	\$1,192	\$23,998	\$20,000	\$7,500	(\$12,500)	-62.50%
220-433	PHONE/FAX/INTERNET	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
220-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 220		\$88,505	\$74,755	\$75,017	\$79,763	\$116,110	\$96,941	\$88,210	(\$8,731)	-9.01%
% OF FUND 100 EXPENDITURES		1.15%	0.94%	1.01%	1.01%	1.40%	1.15%	1.08%		

FUNCTION 300 SUPPORT SERVICES - STUDENTS

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
300-315	TEACHERS	\$92,334	\$92,409	\$93,693	\$100,639	\$108,781	\$84,280	\$81,985	(\$2,295)	-2.72%
300-323	AIDES	\$19,418	\$21,153	\$19,656	\$20,939	\$5,258	\$24,660	\$27,638	\$2,978	12.08%
300-350	BENEFITS	\$78,223	\$90,907	\$84,122	\$89,647	\$83,995	\$75,385	\$89,037	\$13,652	18.11%
300-410	PROFESSIONAL SERVICES	\$12	\$1,476	\$0	\$936	\$11,574	\$0	\$0	\$0	
300-420	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
300-450	SUPPLIES	\$13,831	\$7,808	\$13,227	\$8,651	\$7,917	\$8,500	\$8,500	\$0	0.00%
300-474	TECHNOLOGY	\$600	\$600	\$0	\$0	\$0	\$0	\$0	\$0	
300-511	TECHNOLOGY EQUIPMENT	\$0	\$0	\$0	\$0	\$12,965	\$0	\$0	\$0	
TOTALS FUNCTION 300		\$204,418	\$214,353	\$210,698	\$220,812	\$230,490	\$192,825	\$207,160	\$14,335	6.22%
% OF FUND 100 EXPENDITURES		2.65%	2.70%	2.83%	2.78%	2.77%	2.29%	2.53%		

TEACHERS (1)

	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE	Grade	Step
COUNSELOR (with Extra Duty for 2 weeks)	\$81,985	\$50,602	61.72%	BA+36	7
TOTAL	\$81,985	\$50,602	61.72%		

AIDES, 7 HRS/DAY, 180 DAYS/YEAR

	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE	Grade	Step
COUNSELING AIDE (\$17,788 pd. by Indian Ed)	\$27,638	\$38,435	139.07%	3	9

\$27.88 NOTE; 7.5 HR L

FUNCTION 350 SUPPORT SERVICES - INSTRUCTION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
350-315	TEACHERS	\$513	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
350-322	NURSE	\$1,548	\$3,686	\$1,755	\$0	\$0	\$0	\$0	\$0	
350-323	LIBRARY AIDE	\$52,578	\$52,826	\$53,489	\$56,209	\$79,908	\$54,773	\$59,138	\$4,365	7.97%
350-324	IT SUPPORT STAFF	\$57,707	\$68,035	\$64,413	\$64,037	\$89,276	\$124,674	\$125,778	\$1,104	0.89%
350-329	SUBS	\$0	\$419	\$797	\$173	\$0	\$1,158	\$1,272	\$114	9.87%
350-350	BENEFITS	\$83,160	\$93,184	\$91,081	\$94,644	\$146,526	\$156,638	\$170,954	\$14,316	9.14%
350-410	PROFESSIONAL SERVICES	\$71,043	\$80,626	\$72,700	\$72,814	\$65,034	\$61,702	\$61,000	(\$702)	-1.14%
350-420	TRAVEL	\$3,911	\$4,049	\$1,106	\$1,088	\$4,146	\$3,666	\$3,000	(\$666)	-18.17%
350-433	COMMUNICATIONS	\$0	\$0	\$0	\$433,573	\$267,013	\$279,000	\$279,000	\$0	0.00%
350-450	SUPPLIES	\$23,991	\$31,913	\$36,856	\$44,182	\$34,025	\$29,750	\$29,750	\$0	0.00%
350-474	TECHNOLOGY SUPPLIES	\$13,311	\$11,554	\$23,987	\$13,922	\$45,978	\$15,000	\$15,000	\$0	0.00%
350-510	EQUIPMENT	\$9,042	\$2,855	\$6,566	\$40,279	\$2,826	\$4,250	\$4,250	\$0	0.00%
TOTALS FUNCTION 350		\$316,804	\$349,147	\$352,749	\$820,921	\$734,732	\$730,611	\$749,141	\$18,530	2.54%
% OF FUND 100 EXPENDITURES		4.11%	4.40%	4.74%	10.35%	8.84%	8.69%	9.15%		

SUPPORT STAFF	3 Staff	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE	Grade	Step	Rate
TOTAL		\$184,915	\$170,954	92.45%	\$355,869		

FUNCTION 400 SCHOOL ADMINISTRATION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
400-313	PRINCIPALS	\$97,165	\$102,243	\$108,373	\$117,625	\$159,339	\$103,888	\$104,713	\$825	0.79%
400-350	BENEFITS	\$56,417	\$57,117	\$58,526	\$65,212	\$64,945	\$49,276	\$52,741	\$3,465	7.03%
400-410	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
400-420	TRAVEL	\$9,370	\$9,251	\$5,314	\$3,000	\$10,434	\$10,000	\$10,000	\$0	0.00%
400-450	SUPPLIES	\$61	\$134	\$517	\$309	\$1,628	\$3,400	\$3,000	(\$400)	-11.76%
400-474	TECHNOLOGY SUPPLIES	\$0	\$0	\$0	\$120	\$0	\$0	\$0	\$0	
400-510	EQUIPMENT	\$1,725	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
400-490	OTHER EXPENSE	\$1,214	\$1,100	\$600	\$1,214	\$0	\$1,500	\$1,500	\$0	0.00%
TOTALS FUNCTION 400		\$165,952	\$169,845	\$173,330	\$187,480	\$236,346	\$168,064	\$171,954	\$3,890	2.31%
% OF FUND 100 EXPENDITURES		2.15%	2.14%	2.33%	2.36%	2.84%	2.00%	2.10%		

ADMINISTRATION (2)	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENEFITS
TOTAL	\$104,713	\$52,741	50.37%

FUNCTION 450 SCHOOL ADMINISTRATION - SUPPORT SERVICES

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
450-324	SUPPORT STAFF	\$137,550	\$138,820	\$130,903	\$153,248	\$124,248	\$138,655	\$141,533	\$2,878	2.08%
450-329	SUBS	\$0	\$0	\$6,832	\$102	\$11,700	\$3,475	\$3,816	\$341	9.82%
450-350	BENEFITS	\$108,417	\$117,389	\$107,050	\$124,458	\$119,511	\$138,127	\$140,359	\$2,232	1.62%
450-450	SUPPLIES	\$6,386	\$10,225	\$7,714	\$4,754	\$855	\$2,550	\$2,550	\$0	0.00%
450-420	TRAVEL	\$0	\$0	\$766	\$0	\$860	\$0	\$0	\$0	
450-474	TECHNOLOGY SUPPLIES	\$0	\$0	\$0	\$229	\$913	\$0	\$0	\$0	
TOTALS FUNCTION 450		\$252,353	\$266,434	\$253,265	\$282,791	\$258,087	\$282,807	\$288,259	\$5,452	1.93%
% OF FUND 100 EXPENDITURES		3.28%	3.36%	3.41%	3.57%	3.11%	3.36%	3.52%		

SUPPORT STAFF	3 Staff	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE	Grade	Step	Rate
TOTAL		\$141,533	\$140,359	99.17%	\$281,893		

FUNCTION 510 DISTRICT ADMINISTRATION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
510-311	SUPERINTENDENT	\$134,563	\$135,010	\$145,367	\$182,765	\$124,900	\$191,399	\$130,000	(\$61,399)	-32.08%
510-324	SUPPORT STAFF	\$58,937	\$55,070	\$46,850	\$49,444	\$55,790	\$47,565	\$33,446	(\$14,119)	-29.68%
510-350	BENEFITS	\$110,826	\$117,047	\$101,014	\$130,004	\$131,280	\$106,561	\$83,875	(\$22,686)	-21.29%
510-410	PROFESSIONAL	\$15,172	\$26,146	\$7,367	\$22,057	\$108,718	\$25,000	\$15,000	(\$10,000)	-40.00%
510-420	TRAVEL	\$18,198	\$19,904	\$15,347	\$15,000	\$14,121	\$40,000	\$20,000	(\$20,000)	-50.00%
510-440	OTHER PURCHASED SERVICES	\$0	\$1,075	\$50	\$1,000	\$0	\$1,500	\$1,200	(\$300)	-20.00%
510-450	SUPPLIES	\$13,048	\$16,123	\$16,487	\$18,219	\$14,786	\$13,600	\$12,240	(\$1,360)	-10.00%
510-474	TECHNOLOGY SUPPLIES	\$0	\$0	\$0	\$0	\$537	\$850	\$765	(\$85)	-10.00%
510-510	EQUIPMENT	\$0	\$0	\$0	\$4,402	\$0	\$1,275	\$900	(\$375)	-29.41%
510-511	TECHNOLOGY EQUIPMENT	\$1,190	\$0	\$0	\$3,086	\$0	\$0	\$0	\$0	
510-490	OTHER EXPENSE	\$7,360	\$8,388	\$9,195	\$7,320	\$7,686	\$10,000	\$8,000	(\$2,000)	-20.00%
TOTALS FUNCTION 510		\$359,294	\$378,763	\$341,678	\$433,297	\$457,819	\$437,750	\$305,426	(\$132,324)	-30.23%
% OF FUND 100 EXPENDITURES		4.67%	4.77%	4.60%	5.46%	5.51%	5.21%	3.73%		

SALARY BENEFITS PERCENT TOTAL SALARY AND BENEFITS

SUPERINTENDENT \$130,000 \$73,289 56.38% \$203,289

SUPPORT STAFF 1 staff
ADMINISTRATIVE ASSISTANT \$33,446 \$10,586 31.65% \$44,032

FUNCTION 511 BOARD OF EDUCATION

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
511-410	PROFESSIONAL	\$4,474	\$7,513	\$3,340	\$3,315	\$8,502	\$10,000	\$10,000	\$0	0.00%
511-420	TRAVEL	\$12,137	\$9,397	\$5,565	\$0	\$8,682	\$15,000	\$15,000	\$0	0.00%
511-440	OTHER PURCHASED SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
511-450	SUPPLIES	\$1,967	\$783	\$855	\$720	\$1,397	\$1,700	\$1,500	(\$200)	-11.76%
511-474	TECHNOLOGY SUPPLIES	\$0	\$0	\$0	\$0	\$2,249	\$1,000	\$1,000	\$0	0.00%
511-510	EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$425	\$0	(\$425)	
511-490	OTHER EXPENSE	\$10,906	\$11,678	\$12,673	\$14,187	\$975	\$13,000	\$12,000	(\$1,000)	-7.69%
TOTALS FUNCTION 511		\$29,484	\$29,371	\$22,433	\$18,222	\$21,805	\$41,125	\$39,500	(\$1,625)	-3.95%
% OF FUND 100 EXPENDITURES		0.38%	0.37%	0.30%	0.23%	0.26%	0.49%	0.48%		

FUNCTION 550 DISTRICT ADMINISTRATION SUPPORT SERVICES

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
550-314	COORDINATOR	\$70,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
550-321	COORDINATOR	\$29,083	\$69,831	\$73,250	\$78,924	\$87,435	\$82,400	\$87,444	\$5,044	6.12%

FUNCTION 700 PUPIL ACTIVITIES

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
700-314	COORDINATOR	\$9,051	\$9,681	\$9,663	\$10,453	\$10,671	\$9,329	\$11,103	\$1,774	19.01%
700-316	CERTIFIED STIPENDS	\$32,340	\$17,005	\$18,800	\$9,270	\$22,500	\$18,000	\$18,000	\$0	0.00%
700-324	NON-CERTIFIED STIPENDS	\$0	\$11,460	\$10,790	\$4,930	\$12,215	\$13,500	\$13,500	\$0	0.00%
700-350	BENEFITS	\$20,632	\$18,302	\$17,856	\$12,946	\$20,178	\$16,243	\$16,121	(\$122)	-0.75%
700-410	PROFESSIONAL SERVICES	\$225	\$0	\$0	\$0	\$950	\$2,000	\$2,000	\$0	0.00%
700-420	TRAVEL	\$1,878	\$6,983	\$2,376	\$848	\$0	\$4,000	\$4,000	\$0	0.00%
700-424	STUDENT TRAVEL	\$314,922	\$290,018	\$314,354	\$1,148	\$314,808	\$310,000	\$300,000	(\$10,000)	-3.23%
700-450	SUPPLIES	\$6,576	\$15,762	\$5,650	\$6,348	\$17,359	\$12,750	\$12,750	\$0	0.00%
700-510	EQUIPMENT	\$969	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
700-490	OTHER EXPENSE	\$4,155	\$4,450	\$4,035	\$3,993	\$3,921	\$3,000	\$3,000	\$0	0.00%
TOTALS FUNCTION 700		\$390,748	\$373,661	\$383,523	\$49,936	\$402,602	\$388,822	\$380,473	(\$8,349)	-2.15%
% OF FUND 100 EXPENDITURES		5.07%	4.71%	5.16%	0.63%	4.85%	4.62%	4.65%		

FUNCTION 780 COMMUNITY SUPPORT

		FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	
780-350	BENEFITS (ON-BEHALF TRS/PERS)	\$22,635	\$24,045	\$32,794	\$36,279	\$35,474	\$0	\$0	\$0	
780-420	TRAVEL (CHARTERS)	\$0	\$0	\$36,128	\$0	\$0	\$0	\$0	\$0	
TOTALS FUNCTION 780		\$22,635	\$24,045	\$68,922	\$36,279	\$35,474	\$0	\$0	\$0	
% OF FUND 100 EXPENDITURES		0.29%	0.30%	0.93%	0.46%	0.43%	0.00%	0.00%		

FUNCTION 900 NON-PROGRAMMED CHARGES

		FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
	TRANSFER TO CAPITAL FUNDS	\$0	\$0	\$0	\$921,627	\$0	\$0	\$0	\$0	
	TRANSFER TO COMMUNITY ENGAGEMENT PROGRAM	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0
	TRANS. TO MISC. MINI GRANTS	\$0	\$0	\$0	\$0	\$0	\$0	\$1,898	\$0	\$0

TOTALS FUNCTION 900	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$11,898	\$10,000	\$0
	0.13%	0.13%	0.13%	0.13%	0.13%	0.13%	0.15%	0.13%	0.00%

	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24		
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED	CHANGE	% CHG

TOTAL EXPENDITURES FUND 100	\$7,701,708	\$7,939,585	\$7,434,705	\$7,930,140	\$8,308,127	\$8,407,379	\$8,190,305	(\$217,074)	-2.58%
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FUND 100 REVENUES	\$20,332	\$20,995	\$19,798	\$19,399	\$21,709	\$22,911	\$23,166		
	388.7	400.75	421	412.25	386.9	348	346		

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$2,973,365	\$3,079,911	\$3,223,265	\$3,237,476	\$3,666,381	\$3,994,910	\$4,150,242	\$155,332	3.89%
046	RENTAL INCOME	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$10,350	\$0	0.00%
025	INTEREST INCOME	\$38	\$5,151	\$4,835	\$542	\$421	\$4,800	\$4,000	(\$800)	-16.67%
047	E-RATE REVENUE	\$151,688	\$198,075	\$157,299	\$255,960	\$255,960	\$213,300	\$213,300	\$0	0.00%
040	OTHER LOCAL REVENUE	\$2,834	\$26,131	\$2,543	\$17,124	\$3,600	\$4,000	\$4,000	\$0	0.00%
050	BROADBAND ASSISTANCE GRA	\$50,927	\$50,830	\$166,957	\$148,557	\$0	\$0	\$148,557	\$148,557	
049	EMERGENCY CONNECTIVITY	\$0	\$0	\$0	\$0	\$75,033	\$0	\$0	\$0	
051	FOUNDATION PROGRAM	\$4,224,055	\$4,488,929	\$4,140,173	\$3,716,382	\$3,809,810	\$3,497,787	\$3,449,998	(\$47,789)	-1.37%
052	ONE TIME STATE FUNDING	\$0	\$0	\$0	\$0	\$0	\$213,000	\$0	(\$213,000)	
056	TRS/PERS ON-BEHALF	\$441,333	\$516,202	\$571,750	\$582,761	\$568,378			\$0	
043	STUDENT SPORTS FEES	\$5,250	\$4,750	\$4,600	\$0	\$0	\$5,000	\$5,000	\$0	0.00%
044	LAB, SHOP, TEXTBOOK FEES	\$4,145	\$2,840	\$3,245	\$330	\$150	\$2,000	\$2,000	\$0	0.00%
045	GATE RECEIPTS	\$2,087	\$0	\$886	\$0	\$0	\$1,500	\$1,500	\$0	0.00%
048	CHARTER REVENUE	\$0	\$0	\$17,998	\$0	\$0	\$0	\$0	\$0	
097	DIVIDEND RAFFLE FUND	\$0	\$0	\$1,890	\$1,749	\$1,686	\$1,500	\$1,500	\$0	0.00%
110	IMPACT AID	\$37,139	\$30,418	\$29,099	\$26,173	\$7,583	\$25,000	\$25,000	\$0	0.00%

TOTALS REVENUES FUND 100	\$7,903,211	\$8,413,587	\$8,334,889	\$7,997,404	\$8,399,352	\$7,973,147	\$8,015,447	\$42,300	0.53%
	\$201,504	\$474,002	\$900,183	\$67,264	\$91,225	(\$434,232)	(\$174,858)		
	67.23%	67.52%	67.64%	75.01%	69.61%	69.27%	69.89%		

FUND 255 FOOD SERVICE EXPENDITURES

BEGINNING FUND BALANCE:	(\$136,392)	(\$98,177)	(\$50,238)	(\$13,619)	\$137,958	\$231,080	\$67,512			
	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24			
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED	CHANGE	% CHG	
790-323	AIDES	\$9,984	\$12,709	\$10,680	\$11,009	\$18,935	\$14,707	\$16,081	\$1,374	9.34%
790-324	SUPPORT STAFF	\$127,991	\$131,381	\$127,676	\$137,157	\$153,574	\$144,597	\$150,509	\$5,912	4.09%
790-329	SUBSTITUTES	\$5,974	\$7,479	\$8,052	\$0	\$402	\$6,749	\$7,421	\$672	9.96%

TEACHERS	1 Staff	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE	Grade	Step
780-315		\$99,626	\$53,426	54%	\$153,052	BA+72 \$13

AIDES, 7 HRS/DAY, 190 DAYS/YEAR	1 Staff	SALARY	BENEFITS	PERCENT TOTAL SALARY AND BENE	Grade	Step
780-323		\$35,128.80	\$48,594	138.33%	\$83,723	3 9

FUND 378 PRESCHOOL REVENUES

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
011	CITY APPROPRIATION	\$175,000	\$190,000	\$191,000	\$190,000	\$189,995	\$190,000	\$200,000	\$10,000	5.26%
049	OTHER LOCAL REVENUE	\$29,319	\$50,145	\$36,880	\$13,013	\$52,463	\$54,000	\$54,000	\$0	0.00%
TOTAL REVENUES FUND 378		\$204,319	\$240,145	\$227,880	\$203,013	\$242,458	\$244,000	\$254,000	\$10,000	4.10%
ENDING FUND BALANCE:		\$1,726	\$36,141	\$54,221	\$45,444	\$36,542	\$4,251	(\$11,654)		

FY24 ASSUMPTIONS:
35 3-4 YEAR-OLDS @ \$150 PER MONTH

FUND 215 COMMUNITY SCHOOLS

BEGINNING FUND BALANCE: \$269,972 \$161,827 \$38,994 \$86,179 \$131,141 \$1,063 (\$95,292)

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
780-314	COMMUNITY SCHOOL COORDIN	\$30,650	\$31,947	\$32,326	\$34,729	\$48,577	\$34,034	\$35,970	\$1,936	5.69%
780-324	MAINTENANCE STAFF	\$58,689	\$66,648	\$49,959	\$41,477	\$58,736	\$46,665	\$38,634	(\$8,031)	-17.21%
780-325	CUSTODIANS	\$81,439	\$88,622	\$90,536	\$111,448	\$80,079	\$87,363	\$91,578	\$4,216	4.83%
780-326	COMMUNITY SCHOOL EMPLOYE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
780-350	BENEFITS	\$99,756	\$111,555	\$104,140	\$89,833	\$108,536	\$120,544	\$118,300	(\$2,243)	-1.86%
780-410	PROFESSIONAL SERVICES	\$0	\$0	\$1,725	\$0	\$1,418	\$0	\$0	\$0	
780-430	UTILITIES	\$24,602	\$28,757	\$23,351	\$22,964	\$29,344	\$32,000	\$32,000	\$0	0.00%
780-435	ENERGY	\$237,376	\$229,959	\$199,110	\$182,215	\$256,557	\$318,995	\$300,000	(\$18,995)	-5.95%
780-440	OTHER PURCHASED SERVICES	\$12,679	\$12,100	\$14,815	\$13,067	\$2,440	\$10,000	\$10,000	\$0	0.00%
780-445	INSURANCE BOND AND PREMIL	\$32,709	\$32,746	\$41,066	\$54,659	\$54,315	\$62,805	\$67,202	\$4,396	7.00%
780-450	SUPPLIES	\$35,762	\$46,573	\$23,070	\$29,040	\$34,178	\$28,617	\$34,667	\$6,050	21.14%
780-510	EQUIPMENT	\$14,666	\$27,866	\$928	\$1,559	\$8,711	\$1,333	\$1,333	\$0	0.00%
780-512	BUILDINGS	\$12,447	\$5,974	\$480	\$845	\$40,000	\$4,000	\$4,000	\$0	0.00%
TOTAL EXPENDITURES FUND 215		\$640,775	\$682,746	\$581,506	\$581,836	\$722,891	\$746,355	\$733,684	(\$12,671)	-1.70%

FUND 215 COMMUNITY SCHOOLS REVENUES

ACCT #	DESCRIPTION	FY 18 ACTUAL	FY 19 ACTUAL	FY 20 ACTUAL	FY 21 ACTUAL	FY 22 ACTUAL	FY 23 REV. BUD.	FY 24 PROPOSED	CHANGE	% CHG
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11 CITY APPROPRIATION	\$532,555	\$559,914	\$628,691	\$626,798	\$592,813	\$650,000	\$730,000	\$80,000	12.31%
549 TRANSFER FROM GENERAL FU	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
40 OTHER LOCAL REVENUE	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL REVENUES FUND 215	\$532,630	\$559,914	\$628,691	\$626,798	\$592,813	\$650,000	\$730,000	\$80,000	12.31%
ENDING FUND BALANCE:	\$161,827	\$38,994	\$86,179	\$131,141	\$1,063	(\$95,292)	(\$98,975)		

FUND 377 STUDENT ACTIVITIES EXPENDITURES

BEGINNING FUND BALANCE:		\$0	\$0	\$0	\$0	\$0	\$0
		FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
ACCT #	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED
424							\$140,000
TOTAL EXPENDITURES FUND 377		\$0	\$0	\$0	\$0	\$0	\$140,000

FUND 377 STUDENT ACTIVITIES REVENUES

ACCT #	DESCRIPTION	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	CHANGE	% CHG
		ACTUAL	ACTUAL	ACTUAL	ACTUAL	REV. BUD.	PROPOSED		
11	CITY APPROPRIATION	\$0	\$0	\$0	\$0	\$0	\$140,000	\$140,000 \$0 \$0	100.00%
TOTAL REVENUES FUND 377		\$0	\$0	\$0	\$0	\$0	\$140,000	\$140,000	100.00%
ENDING FUND BALANCE:		\$0	\$0	\$0	\$0	\$0	\$0		



UNALASKA
City School District



UCSD FY 24 Budget Presentation to the Unalaska City Council April 11, 2023

THANK YOU TO THE FY 24 BUDGET COMMITTEE

NATAHLIE NAMASIVAYAM

STEPHEN NGUYEN

DANEEN LOOBY

DARLENE JEPPESEN

LAURA JARVIS

KATIE BAGLEY

DANIELLE WILLIAMS

KERRY MAHONEY

DANIELLE WHITTERN

NICOLE BICE

JEN VANDEVENTER

Their ideas, conversations and input is greatly appreciated and represent most sectors of our community.

UCSD Revenue

2 main revenue streams

- State Funding: based on enrollment
- Local Funding: based on assessed values of properties

FY24 PROJECTED STATE FUNDING

ENROLLMENT:	346
BASIC NEED:	\$5,817,973
REQUIRED LOCAL:	(\$2,365,192)
IMPACT AID:	(\$2,783)
STATE AID FY24:	\$3,449,998

FY 24 Local Funding Calculation

Based on City of Unalaska Full and True Property values; \$892,525,245

Required Local Contribution; 2.65 mills of property values:	\$2,365,192
<ul style="list-style-type: none">This amount is required by state statute	
Additional Local Contribution allowed; 2 mills of property values:	\$1,785,050
<ul style="list-style-type: none">This amount is allowable under state regulationHas allowed UCSD to have small class sizes and + programs	
Total Allowable General Fund Contribution;	\$4,150,242

FY 24 General Revenue Projections

ADM 346	City funding 100% to the allowable cap
	Revenues
Local Funding	\$4,150,242
State Funding	\$3,449,998
Other	\$415,207
Total General Fund Revenues	\$8,015,447

UCSD Main Revenue Sources

	City Contribution General Fund	State Contribution Foundation Formula	State and City General Fund Totals
FY 20	\$3,223,265	\$4,140,173	\$7,363,438
FY 21	\$3,237,476	\$3,716,382 Significant Covid funding added to this number	\$6,953,858
FY 22	\$3,666,381	\$3,809,810	\$7,476,191
FY 23	\$3,994,910	\$3,497,787	\$7,492,697
FY 24 (potential)	\$4,150,242	\$3,449,998	\$7,600,240 (1.4% increase)

Discussion Baselines

- UCSD general fund expenditures are at lowest since FY 20
- UCSD's budget is 100% operating costs
- Additional reductions directly affect students

Budgetary Driving Factors

	FY 21	FY 22	FY 23	FY 24 projected	% of Overall Budget
Salaries	\$3,622,202	\$3,638,586	\$3,778,447	\$3,523,291 - Due to reduction in employees	44%
Insurance	\$1,765,572	\$1,858,512	\$2,268,000 (28% increase over FY21)	\$2,381,400 Estimated 5% increase; likely higher	30%
Benefits minus insurance	\$651,004	\$787,479	\$726,861	\$687,776 - Due to reduction in employees	9%
Energy	\$568,792	\$835,295	\$852,009 (50% increase over FY21)	\$834,000 optimism	10%
					93% of overall budget

Reductions from FY 23 to FY 24

	Reductions/Additions
Assistant Principal	Elimination of assistant Total savings; \$123,560
Classroom Teachers	1 classroom teachers @ \$120,000 Salary and benefits
Para Professionals	1 para through attrition Total Savings; \$83,723
Maintenance	Reduction of .75 FTE Total Savings; \$109,008
Additional savings	\$207,994
Additional Salary & Benefits Savings	\$257,611
Estimated Reductions	\$901,896

FY 24 Revenues v. Expenditures Projections

General Fund Only

Expenditures prior to FY 24 reductions	Expenditures after FY 24 reductions	Revenues	Balance
\$9,089,430	\$8,190,305	\$8,015,447	\$174,858

Special Revenue Funds

- Community Schools
- Preschool
- Food Services
- Student Activities (New request)

What do special revenue funds provide?

Quality of Life

- High achieving preschool
- Quality lunch program
- Student activities

Additional benefits

- Smaller classes
- Shop, art, business education, music

Community Schools

	Expenditures	Revenues City Request
FY 20	\$581,506	\$628,691
FY 21	\$581,836	\$626,798
FY 22	\$722,891	\$592,813
FY 23	\$746,355	\$650,000
FY 24	\$733,684	\$730,000

Preschool

	Expenditures	Revenues City Request
FY 20	\$209,800	\$191,000
FY 21	\$211,790	\$190,000
FY 22	\$251,360	\$190,000
FY 23	\$276,292	\$200,000
FY 24	\$269,904	\$200,000

Food Services

	Expenditures	Revenues City Request
FY 20	\$423,991	\$289,000
FY 21	\$404,284	\$290,000
FY 22	\$504,827	\$250,000
FY 23	\$494,568	\$170,000
FY 24	\$536,432	\$275,000

Student Activities Request

\$140,000

Factors for request

- Inflationary costs
- Fundraising is not sustainable
- Importance of activities
- Well rounded education

Activities Travel History

	Activities Budget	Roundtrip Ticket
FY 13-18	\$473,000	\$731.28 -\$812.50
FY 19	\$473,000	\$834.72
FY 20	\$473,000	\$995.00
FY 21	\$473,000	No Travel; Covid
FY 22	\$473,000	\$998.50
FY 23	\$473,000	\$1408.50
FY 24 (anticipated)	\$473,000	\$1500.00

New Special Fund Request Activities Travel

	Activities Budget	Anticipated Expenditures	Deficit	New Request
FY 24 (anticipated)	\$473,000	\$620,550	\$147,550	\$140,000

FY 24 City Request

City of Unalaska General Fund Request

	FY 24
General Fund	\$4,150,242

City of Unalaska Special Revenues Request

Community Schools	\$730,000
Preschool	\$200,000
Food Services	\$275,000
Student Activities	\$140,000
Special Revenue Total	\$1,345,000

City of Unalaska Total Request

Total	\$5,495,242
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Education is an Investment

Thank you for your
continued support
of the Unalaska
City School District

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, Assistant City Manager
Through: Chris Hladick, City Manager
Date: March 28, 2023
Re: FY24 CMMP

SUMMARY: This year Unalaska’s CMMP has been condensed due to constraints caused from project management capacity as well as staffing shortages. We also anticipate less revenue this year due to crab season cancellation and other economic variables. This year’s project nominations address critical issues to the City such as emergency repairs to buildings and infrastructure.

DISCUSSION: Staff presented City Council the first draft FY24 CMMP on January 24, 2023. Staff made changes based on the feedback received from the Council. Changes include: reduced FY24 request by 18% (\$5,903,782) from \$32,837,400 to \$26,933,618. The General Fund request decreased \$2,373,108 from \$8,983,412 to \$6,610,304. Some changes are due to project movement, such as deferring the Pyramid Creek Water Tank project to 2025. Other differences from January are due to funding source changes. For example, the total General Fund request decreased by 26% but the External Funds total nearly doubled (200%) from \$8,947,270 to \$17,893,854.

Existing projects that received funding in prior years will continue to move forward. Fifteen (15) projects are proposed for the FY24 CMMP for a total of \$26,933,618 (FY23 values). Included in the CMMP are both the Rolling Stock Replacement Plan and the Facilities Maintenance Plan, and details of those are attached.

Table 1: FY24 CMMP PROJECTS BY FUND


Note: CBR = Captains Bay Road

General Fund	
CBR Safety & Paving	\$3,161,147
Equipment Storage Bldg.	\$1,350,830
HVAC Controls Upgrades	\$433,827
Facility Maintenance Plan	\$184,500
Rolling Stock Plan	\$1,480,000
Subtotal	\$6,610,304
Electric Proprietary Fund	
Distribution Equipment	\$100,000
Gen Set Rebuild	\$1,000,000
Large Transformer Maint.	\$195,000
Subtotal	\$1,295,000
Ports Proprietary Fund	
Restroom – UMC	\$480,160
Subtotal	\$480,160

Solid Waste Proprietary Fund	\$0
Subtotal	\$0
Wastewater Proprietary Fund	\$0
<u>CBR Wastewater Line Install</u>	<u>\$50,000</u>
Subtotal	\$50,000
Water Proprietary Fund	
Icy Lake Hydro Survey	\$72,800
<u>WH1/2 On-site Chlorine</u>	<u>\$448,500</u>
Subtotal	\$521,300
Various Proprietary Funds	
<u>Facilities Maintenance Plan</u>	<u>\$143,000</u>
Subtotal	\$143,000
External Funds (Grants)	
CBR Safety & Paving	\$9,993,854
CBR Electric Line Install	\$2,300,000
CBR Waterline Installation	\$3,600,000
<u>Makushin Geothermal</u>	<u>\$2,000,000</u>
Subtotal	\$17,893,854
TOTAL	\$26,993,618

The CMMP calendar is condensed this year. Table 2 identifies important dates for the FY24 budget and CMMP.

Table 2: FY24 CMMP and BUDGET CALENDAR

Date	Description
1-24-2023	Regular Council Meeting – CMMP Work Session
 3-28-2023	Regular Council Meeting – Present CMMP, Rolling Stock Plan and Facilities Maintenance Plan
4-10-2023	Special Council Meeting – Community Support Grant Presentations; Presentation of Departmental Operating Budgets
4-11-2023	Regular Council Meeting – Follow up CMMP questions; Presentation of UCSD Budget
4-25-2023	Regular Council Meeting – Resolutions establishing funding for Community Support Grants and the School; and adopting the CMMP
5-9-2023	Regular Council Meeting – FY24 Budget Ordinance 1st reading, adopting operating and capital budget
5-23-2023	Regular Council Meeting – FY24 Budget Ordinance public hearing and 2 nd reading, adopting operating and capital budget

ALTERNATIVES: Council may choose to add or subtract projects or issues presented.

FINANCIAL IMPLICATIONS: There are critical issues happening in the commercial fishing industry that will ultimately impact revenue streams for the City of Unalaska. There are also projects for which funding help is necessary.

LEGAL: No legal review required.

STAFF RECOMMENDATION: Not applicable.

CITY MANAGER COMMENTS: City revenues are not increasing and are pretty steady at \$30 million per year, yet expenses are increasing exponentially. Staff is cognizant of the need to limit spending and therefore we are only proposing projects for funding that are critical in nature.

ATTACHMENTS:

- [Draft FY24 CMMP Spreadsheet](#)
- [FY24 Rolling Stock Replacement Plan](#)
- [FY24 Facilities Maintenance Plan](#)

FY24 DRAFT CMMP - City of Unalaska		PAST APPROPRIATION	2024 General	2024 Proprietary	2024 External	2024 TOTAL	FY24-33 REQUEST TOTAL	
Electric Proprietary Fund								
Electric								
1	Captains Bay Electric Line Installation	8,350,836			2,300,000	2,300,000	2,300,000	1
3	Electrical Distribution Equipment Replacement	215,000		100,000		100,000	900,000	3
5	Generator Sets Rebuild	1,250,000		1,000,000		1,000,000	1,500,000	5
6	Large Transformer Maintenance and Service			195,000		195,000	195,000	6
Electric Total		9,815,836		1,295,000	2,300,000	3,595,000	5,779,000	
Electric Proprietary Fund Total		9,815,836		1,295,000	2,300,000	3,595,000	5,779,000	
General Fund								
Electric								
7	Makushin Geothermal Project	5,870,000			2,000,000	2,000,000	4,850,000	7
Electric Total		5,870,000			2,000,000	2,000,000	4,850,000	
Public Works								
29	Captains Bay Road Safety & Paving		3,161,147		9,993,854	13,155,001	41,755,001	29
31	Equipment Storage Building	195,000	1,350,830			1,350,830	1,350,830	31
32	Facilities Maintenance Plan	1,296,636	184,500	143,000		327,500	1,566,030	32
33	HVAC Controls Upgrades - 11 City Buildings		433,827			433,827	433,827	33
35	Rolling Stock Replacement Plan	404,000	1,480,000			1,480,000	13,310,000	35
Public Works Total		858,000	6,610,304	143,000	9,993,854	16,747,158	60,075,188	
General Fund Total		6,740,000	6,610,304	143,000	11,993,854	18,747,158	116,986,584	
Ports Proprietary Fund								
Ports								
37	Restroom Unalaska Marine Center	50,000		480,160		480,160	480,160	37
Ports Total		50,000		480,160		480,160	480,160	
Ports Proprietary Fund Total				480,160		480,160	480,160	
Wastewater Proprietary Fund								
Wastewater								
39	Captains Bay Road Wastewater Line Installation			50,000		50,000	11,237,600	39
Wastewater Total				50,000		50,000	11,849,100	
Wastewater Proprietary Fund Total				50,000		50,000	11,849,100	
Water Proprietary Fund								
Water								
44	Captains Bay Road Water Line Installation	1,200,000			3,600,000	3,600,000	8,300,000	44
46	Icy Lake Hydrographic Survey			72,800		72,800	72,800	46
50	WH1 and WH2 On-site Generation of Chlorine			448,500		448,500	448,500	50
Water Total		625,000		521,300	3,600,000	4,121,300	21,023,993	
Water Proprietary Fund Total		625,000		521,300	3,600,000	4,121,300	21,023,993	
Request Total		17,480,836	6,610,304	2,489,460	17,893,854	26,993,618	163,738,837	

FY24-33 CMMP

Rolling Stock Replacement Plan

FY24

Table of Contents

	Page
Policy Statement	2
FY24 Summary	3
FY24 Details	4 - 13

Rolling Stock Replacement Policy Statement

Rolling Stock Replacement Policy

The City of Unalaska has a formal, 7 page, written Rolling Stock Replacement Policy. The policy, effective January 1, 2008, establishes the Vehicle Maintenance Chief as the main person responsible for making recommendations to replace and remove vehicles and equipment from our rolling stock fleet.

Rolling Stock Includes

Vehicles, equipment, trailers, mixers, pumps, generators, etc that move under their own power or are created to be pulled behind a motor-powered vehicle or piece of equipment. It also includes stationary equipment such as generators, air compressors, Landfill baler, welders, tire baler, and pumps. The City presently has 196 pieces in our rolling stock and equipment inventory and includes units scheduled for inclusion in the next Surplus Sale.

Rolling Stock Replacement Recommendations

Each fiscal year, the replacement list is initiated by our Vehicle Maintenance Chief based on the results of annual inspections and evaluations and in light of any extraordinary circumstances associated with the specific piece of rolling stock. In addition, when a vehicle reaches the recommended review date, the following criteria are used to determine whether the vehicle warrants replacement.

1. Level of reliability required
2. Historical maintenance and repair costs
3. Current physical conditions
4. Other factors such as safety and regulatory requirements

FY24 Rolling Stock Replacement Plan Summary

By Department

As of 01-26-23

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
UPD2891	DPS	Patrol	4x4 Expedition	2017	7	2024	New	67,228	4x4 Expedition	Clerks	\$ 70,000	Est
CH7954	City Hall	Clerks	4x4 Explorer	2005	15	2020	UPD2891	60,635		Surplus	\$ -	
UPD5153	DPS	Patrol	4x4 Expedition	2017	7	2024	New	84,275	4x4 Expedition	Asst CM	\$ 70,000	Est
CH4087	City Hall	ACM	4x4 Explorer	2005	15	2020	UPD5153	61,428		Surplus	\$ -	
UPD9114	DPS	Patrol	4x4 Expedition	2016	7	2023	New	70,415	4x4 Expedition	Engineering	\$ 70,000	Est
PW9623	DPW	Engineering	4x4 Explorer	2002	15	2017	UPD9114	120,416		Surplus	\$ -	
UPD5563	DPS	Patrol	4x4 Expedition	2014	7	2021	New	63,873	4x4 Expedition	Finance DIR	\$ 70,000	Est
CH7413	Finance	Finance-DIR	4x4 Explorer	2003	15	2018	UPD5563	90,451		CH Floater	\$ -	
RG2	DPW	Roads	Cat 14H Grader	2004	18	2022	New	20,796	Cat 14M Grader	Surplus	\$ 1,000,000	Est
PW1992	DPW	VM	F250 Flatbed 2WD	1995	15	2010	New	53,097	F550 Rollback Car Hauler	Surplus	\$ 200,000	Est

TOTAL \$ 1,480,000

By Fund

GENERAL FUND	\$ 1,480,000
ELECTRIC FUND	\$ -
WATER FUND	\$ -
WASTEWATER FUND	\$ -
SOLID WASTE FUND	\$ -
PORTS / HARBOR FUND	\$ -
TOTAL	\$ 1,480,000

This Vehicle **Transferring to Clerks**

The vehicle pictured, driven by DPS as a Patrol Vehicle, will be replaced with a new 4x4 Ford Expedition Patrol Vehicle. After the new Expedition arrives, the one pictured will be transferred to Clerks.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
UPD2891	DPS	Patrol	4x4 Expedition	2017	7	2024	New	67,228	4x4 Expedition	Clerks	\$ 70,000	Est



This Vehicle going on **Surplus Sale**

The vehicle pictured, driven by our City Clerk, will be replaced with UPD2891. The vehicle pictured will go on Surplus Sale.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
CH7954	City Hall	Clerks	4x4 Explorer	2005	15	2020	UPD2891	60,635		Surplus	\$ -	



FY24-33 CMMP

Rolling Stock Replacement Plan

This Vehicle is **Transferring to Asst City Mgr**

The vehicle pictured, driven by DPS as a Patrol Vehicle, will be replaced with a new 4x4 Ford Expedition Patrol Vehicle. After the new Expedition arrives, the one pictured will be transferred to the Assistant City Manager.

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
UPD5153	DPS	Patrol	4x4 Expedition	2017	7	2024	New	84,275	4x4 Expedition	Asst CM	\$ 70,000	Est



This Vehicle is going on **Surplus Sale**

The vehicle pictured is driven by the Assistant City Manager. This vehicle will be placed on the next Surplus Sale.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
CH4087	City Hall	ACM	4x4 Explorer	2005	15	2020	UPD5153	61,428		Surplus	\$ -	



This Vehicle **Transferring to Engineering**

The vehicle pictured, driven by DPS as a Patrol Vehicle, will be replaced with a new 4x4 Ford Expedition Patrol Vehicle. After the new Expedition arrives, the one pictured will be transferred to Engineering.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
UPD9114	DPS	Patrol	4x4 Expedition	2016	7	2023	New	70,415	4x4 Expedition	Engineering	\$ 70,000	Est



This Vehicle Going on Surplus Sale

The vehicle pictured, driven by DPW Engineering personnel, will be replaced with DPS 9114. The vehicle pictured will be disposed of at the next Surplus Sale held at the DPW Warehouse.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
PW9623	DPW	Engineering	4x4 Explorer	2002	15	2017	UPD9114	120,416		Surplus	\$ -	



This Vehicle **Transferring to Finance Director**

The vehicle pictured, driven by DPS as a Patrol Vehicle, will be replaced with a new 4x4 Ford Expedition Patrol Vehicle. After the new Expedition arrives, the one pictured will be transferred to the Finance Director.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
UPD5563	DPS	Patrol	4x4 Expedition	2014	7	2021	New	63,873	4x4 Expedition	Finance DIR	\$ 70,000	Est



This Vehicle **Transferring to City Hall Floater**

The vehicle pictured, driven by the Finance Director, will be replaced with DPS 5563. The vehicle pictured will be used as the City Hall Floater.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
CH7413	Finance	Finance-DIR	4x4 Explorer	2003	15	2018	UPD5563	90,451		CH Floater	\$ -	



This Grader Going on **Surplus Sale**

The 19 year old grader pictured, driven by DPW Roads personnel, will be replaced with a new CAT 14M grader. The grader pictured will be disposed of at the next Surplus Sale held at the DPW Warehouse.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
RG2	DPW	Roads	Cat 14H Grader	2004	18	2022	New	20,796	Cat 14M Grader	Surplus	\$ 1,000,000	Est



This Vehicle Going on **Surplus Sale**

The vehicle pictured, driven by DPW Roads Division personnel, will be replaced with a new 4x4 F550 Rollback Car Hauler. The vehicle pictured will be disposed of at our annual Surplus Sale held at the DPW Warehouse.

FY24-33 CMMP

Rolling Stock Replacement Plan

Vehicle #	Dept	Primary Driver	Description	Year	Life Cycle	Replace Date	Replace With	Miles	Description of New Vehicle	Transfer Old Vehicle To	FY24 \$\$\$	Est or Quote
PW1992	DPW	VM	F250 Flatbed 2WD	1995	15	2010	New	53,097	F550 Rollback Car Hauler	Surplus	\$ 200,000	Est



Facilities Major Maintenance FY24

Building	Location	Fund	Description of Proposed Work	Cost Estimate
DPW Supply Warehouse	E-Broadway	General	Move the electrical panel from behind shelving in warehouse to next to the door, OSHA compliance.	\$ 152,500
Wastewater Treatment Plant	Airport Beach RD	Proprietary/Utility	Install Air Intake Hoods	\$ 52,000
			Subtotal	\$ 204,500
			Painting	
Henry Swanson House	W-Broadway	General	Building Prep, prime & paint	
Elementary School	E-Broadway	General	Prep, prime & paint playground equipment	
Substation Electric	Airport Beach RD	General	Prep, prime & paint including roof	
			Subtotal	\$ 32,000
8-Plex	Ptarmigan	Proprietary/Housing	Building Prep, prime & paint	
4-Plex	Loop Road	Proprietary/Housing	Building Prep, prime & paint	
			Subtotal	\$ 91,000
			Painting Total	\$ 123,000
			FY24 FACILITIES MAINTENANCE TOTAL	\$ 327,500

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2023-02

AN ORDINANCE OF THE UNALASKA CITY COUNCIL AMENDING UNALASKA CODE OF ORDINANCES, SECTION 6.40.050, SUBPARAGRAPH (C), SENIOR CITIZEN REFUND

WHEREAS, the Senior Citizen Sales Tax Refund was enacted by the City Council in 2005 and the refund amount has not changed since that time; and

WHEREAS, due to the increased cost of living as reflected by the Consumer Price Index, an increase in the amount of the refund is justified; and

WHEREAS, in the past, applicants for the refund may have not been bona fide residents of the City with the intent to remain indefinitely, even though they have produced identification cards showing an address in Unalaska; and

WHEREAS, it is in the best interest of the City to establish eligibility requirements for the refund, particularly in light of the increased amount of the refund; and

WHEREAS, specifically describing the proof of residency required sets clear standards for establishing residency, while allowing discretion for rare circumstances when an applicant, who is a resident of the city, is not registered to vote or does not apply for or have eligibility for the Alaska Permanent Fund Dividend.

NOW THEREFORE, IT IS ENACTED BY THE CITY COUNCIL OF THE CITY OF UNALASKA, as follows:

Section 1: Classification. This Ordinance is a Code Ordinance.

Section 2: Unalaska Code of Ordinances § 6.40.050 APPLICATION FOR TAX REFUND, Subparagraph (C) SENIOR CITIZEN REFUND, is hereby amended to read as follows, with new language underlined and deleted language ~~overstruck~~:

(C) SENIOR CITIZEN REFUND. Natural persons of at least sixty-five (65) years of age on or before March 31 of each year shall be entitled to receive a yearly sales tax refund in the amount of ~~two~~ four hundred dollars (~~\$2400~~).

(1) To be eligible for the refund, the consumer must be sixty-five (65) years of age or older by March 31 of each year, be a resident of the City for at least thirty (30) days prior to their application, and file a timely application for refund with the City. The application form may require the consumer-applicant to provide proof of age and of residency, along, with other information reasonably necessary to administer this refund. The claim for refund may be made only by filing a timely application with the City Clerk.

(2) An application for a senior citizen refund must be filed with the City between January 1 and March 31 of each year. Claims for refund filed after March 31 of each year shall be denied.

(3) Any eligible applicant who has a delinquent account of any kind with the City shall not be entitled to receive their refund directly. The City shall, instead, apply the refund to the delinquency. Only once the delinquency is paid may any surplus refund be directed to the eligible recipient.

(4) "Resident of the City," for the purposes of this subsection, means a person who is physically present in the City with the intent to remain indefinitely in the City and to make a home in the City. The individual must also have maintained a principal place of abode in the City for at least thirty (30) consecutive days immediately preceding the date of application for a refund. A person demonstrates the intent required under this section through establishing and maintaining customary ties indicative of residence in the City and through the absence of those ties elsewhere. Physical presence in the City is not, by itself, sufficient to establish residency.

(5) Applicants shall prove residency in Unalaska by providing to the City Clerk evidence of either current voter registration in the State of Alaska, at an address in Unalaska or evidence of approved eligibility for the State of Alaska Permanent Fund Dividend for the current year, at an address in Unalaska. At the City Clerk's discretion, other proof of residency in Unalaska may be accepted.

Section 3: Effective Date. This ordinance is effective upon passage and shall not apply to the 2023 refund application.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 11, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: Chris Hladick, Interim City Manager
Date: March 28, 2023
Re: Ordinance 2023-02: Amending Unalaska Code of Ordinances, Section 6.40.050, Subparagraph (C), Senior Citizen Sales Tax Refund

SUMMARY: On March 9, 2023, Council directed the City Manager to “bring forward to Council a proposed ordinance to change the Unalaska Code of Ordinances 6.40.050 Application for Tax Refund, to include an increase in the dollar amount to \$400 and a change in residency requirements to be a registered voter in Unalaska or proof of a PFD. Also to research the Real ID as an option of proof of residency.” This memo and proposed Ordinance 2023-02 are in response to the directive.

PREVIOUS COUNCIL ACTION: In February 2005, with the adoption of Ordinance 2005-06, the Senior Citizen Sales Tax Refund was enacted. At their meeting held March 9, 2023, Council reviewed and discussed the senior citizen refund issue, focusing on a potential increase in the amount and tightening eligibility requirements. There appeared to be a consensus among Council Members both to increase the amount of the refund and to tighten the eligibility requirements.

BACKGROUND:

REAL ID

The directive requested information about the possibility of using REAL ID as proof of residency for purposes of the senior citizen sales tax refund. Staff does not believe this is a viable option to prove residency because “residency” as contemplated in code for the refund, is not a requirement of obtaining a REAL ID. Also, enforcement of REAL ID has been delayed nationwide until May 7, 2025.

Passed by Congress in 2005, the REAL ID Act enacted the 9/11 Commission's recommendation that the Federal Government “set standards for the issuance of sources of identification, such as driver's licenses.” The Act established minimum security standards for state-issued driver's licenses and identification cards and prohibits certain federal agencies from accepting for official purposes licenses and identification cards from states that do not meet these standards. These purposes include accessing certain federal facilities, boarding federally regulated commercial aircraft or entering nuclear power plants.

The Alaska DMV website states to apply for a REAL ID card, applicants must provide verification of both identity and residency; and the DMV must also be able to electronically verify name, date of birth and Social Security number with the Social Security Administration.

To verify identity, applicants must supply documentation showing their true full name, date of birth, and U.S. citizenship or lawful status in the United States, such as U.S. passport; foreign passport with U.S. Visa and I-94; certified copy of birth certificate or Consular Report of birth abroad; Certificate of Naturalization or Certificate of U.S. Citizenship; Permanent Resident Card;

Employment Authorization Card; or REAL ID license or ID card from a compliant state along with documentation of U.S. Citizenship or lawful status.

To verify their residency address, applicants must supply two documents, which list the applicant's name and match the residence address listed on the application for REAL ID driver license or ID card. Staff consulted with the local DMV agent who indicated that the two documents showing a person's physical Alaska address must be "documents of substance", containing the applicant's name and address that match their application for REAL ID, such as proof of voter registration, vehicle registration, deeds, mortgages, bank statements, tax or utility bills (including cell phone), rental agreements or a letter from their employer showing their address.

Using these criteria, an applicant for REAL ID, along with supplying proof of identification and a Social Security number, can show a letter from an employer and a cell phone bill to obtain a REAL ID. Working in Unalaska and obtaining cellular telephone service do not, in and of themselves, show residency in Unalaska as contemplated in code for purposes of the refund. It is for this reason that Staff does not believe that REAL ID is a viable option to prove residency in Unalaska as contemplated in code for purposes of the refund.

PROPOSED ORDINANCE

Ordinance 2023-02 amends the amount of the refund to \$400 as directed, and adds a new paragraph, number 5, which reads:

(5) Applicants shall prove residency in Unalaska by providing to the City Clerk evidence of either current voter registration in the State of Alaska, at an address in Unalaska or evidence of approved eligibility for the State of Alaska Permanent Fund Dividend for the current year, at an address in Unalaska. At the City Clerk's discretion, other proof of residency in Unalaska may be accepted.

Specifically describing the proof of residency required sets clear standards for establishing residency, while allowing discretion for rare circumstances when an applicant, who is a resident of the city is not registered to vote or does not apply for or have eligibility for the Alaska Permanent Fund Dividend.

ALTERNATIVES: Council may choose to adopt the ordinance as presented; to amend the proposed ordinance; or make no changes to code.

FINANCIAL IMPLICATIONS: Increasing the refund to \$400 will essentially double the cost of the refund program. However, establishing proof of residency requirements may result in fewer eligible applicants in future years.

LEGAL: The City Clerk worked with one of the city's attorney's, Sam Severin, regarding the ordinance and specifically the wording of paragraph 5. The City Attorney has approved this ordinance.

STAFF RECOMMENDATION: Staff recommends adoption.

PROPOSED MOTION: First Reading: I move to introduce Ordinance 2023-02 and schedule it for public hearing and second reading on April 11, 2023. Second Reading: I move to adopt Ordinance 2023-02.

CITY MANAGER COMMENTS: I concur with the staff recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2023-12

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING WAIVERS FOR FAILURE TO FILE TIMELY APPLICATIONS FOR THE SENIOR CITIZEN PROPERTY TAX EXEMPTION FOR ABI WOODBRIDGE AND HOWARD D. HENNING

WHEREAS, through Alaska Statute (AS) 29.45.030 and Unalaska Code of Ordinances (UCO) 6.28.030(A)(6)(a), citizens who are age 65 or older are allowed an exemption on the first \$150,000 of assessed value of real property they own and occupy as their primary abode and permanent place of residence, provided they file an application on the form provided by the State and made available to them by the City Clerk's Office; and

WHEREAS, UCO 6.28.030(D)(3) sets the deadline for filing as March 1st of each year; and

WHEREAS, Abi Woodbridge and Howard D. Henning, senior citizens, did not file timely applications but have requested waivers be granted and that their applications be accepted as if timely filed; and

WHEREAS, UCO 6.28.030(D)(3) states that the City Council may, for good cause shown, waive a claimant's failure to make timely application for exemption and authorize the assessor to accept the application as if timely filed.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes waivers for failure to timely file applications for the senior citizen property tax exemption for Abi Woodbridge and Howard D. Henning.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 11, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: William Homka, Acting City Manager
Date: April 11, 2023
Re: Resolution 2023-12: Authorizing waivers for failure to file timely applications for the Senior Citizen Property Tax Exemption for Abi Woodbridge and Howard D. Henning

SUMMARY: The City of Unalaska, as authorized by the State of Alaska, provides an exemption from property tax for the first \$150,000 in assessed value of real property owned and occupied by residents who are age 65 and older. UCO 6.28.030(F) sets March 1st each year as the deadline for submitting an application to the program. Abi Woodbridge and Howard D. Henning, senior citizens, failed to make timely application for the exemption, but have written letters of appeal asking that the deadline be waived and their late applications be accepted. Through Resolution 2023-12, Council is asked to authorize waivers of the March 1st deadline for filing for the senior citizens property tax exemption for Abi Woodbridge and Howard D. Henning.

PREVIOUS COUNCIL ACTION: Before 2014, Council did not act on any such requests. Starting in 2014, Council has granted nine similar requests.

BACKGROUND: Through Alaska Statute (AS) 29.45.030 and Unalaska Code of Ordinances (UCO) 6.28.030, senior citizens who are age 65 and older are allowed a \$150,000 property tax exemption on the assessed value of real property they own and occupy as their permanent place of residence, provided they file an application on the form provided by the State and made available to them by the City Clerk. UCO 6.28.030(D)(3) sets the deadline for filing in Unalaska as March 1st of each year. However, code goes on to state that the City Council may waive a claimant's failure to make timely application and authorize the assessor to accept the application as if timely filed. The property for which the exemption is claimed must be "real property owned and occupied as a permanent place of abode" by the senior citizen.

DISCUSSION: Each year, during the January 1 through March 1 application period, in an effort to ensure that all eligible property owners can take advantage of the senior citizen property tax exemption, the City Clerk advertises the exemption program by posting flyers, sending "blast-faxes", running public service announcements on local radio and television, and putting information on the City website. Additionally, all persons who filed for the exemption in past years, including these applicants, received direct notification and reminders from the Clerk to apply for the exemption.

After the March 1 deadline passed, the Clerk's office received letters from Abi Woodbridge and Howard D. Henning requesting waivers of the March 1st application deadline which, if granted, will allow the City Clerk to accept their applications for the senior citizen tax exemption as if they had been timely filed. The applicant's letters are attached. Neither is a first time filer for this exemption.

Unalaska Code of Ordinances 6.28.030(D)(3) authorizes the City Council, “for good cause shown”, to “waive the claimant’s failure to make timely application for the exemption for that year and authorize the assessor to accept the application as if timely filed.”

ALTERNATIVES: Deny the waivers; or authorize the waivers and accept the late applications as if they were filed timely.

FINANCIAL IMPLICATIONS: Ms. Woodbridge’s property is assessed at \$89,800. If the exemption is granted and with a mill rate of 10.5, the City will lose \$942.90 in property tax revenue. Mr. Henning’s property is assessed at \$365,900. Exempting the first \$150,000 of assessed value will result in a loss of \$1,575 in property tax revenue. The assessor may adjust the amount of the exemption because 25% of the property is a rental.

LEGAL: None sought.

STAFF RECOMMENDATION: This is a Council decision.

PROPOSED MOTION: I move to adopt Resolution 2023-12.

CITY MANAGER COMMENTS: None. This is a Council decision.

ATTACHMENTS:

1. UCO 6.28.030(D)(3)
2. Letters of Appeal received from Abi Woodbridge and Howard D. Henning

UCO § 6.28.030 REQUIRED EXEMPTIONS

(A) The following is exempt from general property taxation:

...

(6) The first \$150,000 of the assessed value of the real property owned and occupied as a permanent place of abode by:

(a) A resident 65 years of age or over;

...

(D) For the purposes of (A)(6) ...

(3) No exemption may be granted except upon written application for the exemption on a form prescribed by the State assessor for use by local assessors or upon a form established by the City Assessor. The claimant must file the application no later than March 1 of the assessment year for which the exemption is sought. The City Council for good cause shown may waive the claimant's failure to make timely application for the exemption for that year and authorize the assessor to accept the application as if timely filed. The claimant must file a separate application for each assessment year in which the exemption is sought. If an application is filed within the required time and approved by the assessor, the assessor shall allow an exemption in accordance with the provisions of this section. If a claimant whose failure to file by March 1 of the assessment year has been waived as provided in this subsection and application for exemption is approved, the amount of tax which the claimant may have already paid for the assessment year for the property exempted shall be refunded to the claimant.

March 15, 2023

Mayor Tutiakoff & City Council Members

% Unalaska City Clerk
PO Box 610
Unalaska, Alaska, 99685

Subject: Request to Waive the late Filing deadline Date of my Senior Citizen's Property Tax Exemption Application.

Dear Mayor Tutiakoff & Unalaska City Council Members,

I would be most grateful if you would waive my late filing of my application and grant me the Senior Citizens Property Tax Exemption.

I had both this Tax exemption application and the Senior Citizen's Sales Tax Refund form filled out and kept forgetting to bring them to the Clerk's Office.

For some reason I have always thought that both were due on March 31st and even after I was kindly sent a clear reminder - on Feb 21st, by Estkarlen Madong of the City Clerk's Office – to file the forms before their deadlines, I kept forgetting.

I finally e-mailed them to the Clerks Office but, alas it was on March 6th which, as it turned out, was past the March 1st application deadline for the Sr. Citizen's Property Tax Exemption.

My apologies for this extra work for you and the City Clerk's Office personnel as you consider my request.

Aging has its joys and tribulations and remembering the timely filing of applications appears to be one of the latter.

Sincerely,



Abi Woodbridge

March 31, 2023

Unalaska City Council:

I forgot to apply for the 2023 Property Tax Exemption for senior citizens. This is my request that you waive my late application and allow me to have the exemption for senior citizens on my property taxes.

Thank you for your consideration.

Howard D. Henning 3-31-23

Howard Henning