

**CITY OF UNALASKA FY24 COMMUNITY  
SUPPORT  
APPLICATION TITLE  
PAGE**

**ORGANIZATION:** Unalaska Senior Citizens **FORMED:** 1991

**MAILING ADDRESS:** PO Box 294 **CITY** Unalaska **STATE** AK **ZIP** 99685

**CHIEF EXECUTIVE'S NAME & TITLE:** Cheyenne Shaishnikoff & Charlene Shaishnikoff - Directors

**CONTACT'S NAME & TITLE (if different):** Kelly Poziombke - Bookkeeper

**TELEPHONE NUMBER:** (907) 707-8711

**FAX NUMBER:** \_\_\_\_\_

**EMAIL:** islandbooks@outlook.com **AMOUNT OF FY24 AWARD:** \$ 69,000.88

**IF REQUESTING MORE FOR FY23 THAN AWARDED IN FY24 BRIEFLY EXPLAIN WHY:**

We are asking for an increase to assist with cost of living increases and inflation.

**Organization's Fiscal Year:** From July 1 to June 30

**FY24 REQUEST:** \$ 69,000.88

**LOCAL PROGRAM BUDGET TOTAL:** \$ 201,605.60

**SUMMARY OF FY24 SOURCES OF INCOME:**

<b>Grants</b>	<b>City</b>	<u>33.11</u> %	<b>Fees/Earned Income</b>	<u>7.96</u> %
	<b>State</b>	<u>38.39</u> %	<b>Fundraising</b>	<u>2.88</u> %
	<b>Federal</b>	____ %	<b>In Kind</b>	<u>11.33</u> %
	<b>Other Grants</b>	____ %	<b>Other Income</b>	<u>6.33</u> %

**Please list the primary budget categories the City will be funding (do not include sub items):**

Personnel, Facilities, Program Costs / Supplies, Professional Services

**Did applicant attend a Grant Help Workshop in the last 3 years?** Yes \_\_\_ No X

**\*IRS Non-Profit Status:** Is the organization's IRS filing current? Yes X No \_\_\_

**\*Alaska Incorporation Status:** Is the organization's State filing current? Yes X No \_\_\_

By signing below, the chair/president of the Board of Directors and the Director/Executive acknowledge all contents of this application have been reviewed and approved by the Board of Directors. The signatures further indicate that all contents of the City of Unalaska Community Support FY24 Application packet and the Community Support Guidelines, both approved by the Unalaska City Council, have also been reviewed and will be followed by the organization.

Dansen Looby  
Chair/President, Board of Directors

01/31/2023  
Date

\_\_\_\_\_  
Director/Executive Director/General Manager

\_\_\_\_\_  
Date

## I. EXECUTIVE SUMMARY

### A: Executive Summary

*Unalaska Senior Citizens was established in the interest of the senior citizens in the Unalaska area. Its purpose is to provide services that pertain to the needs of our senior citizens, to encourage and promote activities to meet these needs and to advocate for a range of services that directly affect the well-being of those who desire or require those services. (Bylaws 1.02)*

#### Mission Statement

Unalaska Senior Citizens is committed to providing nutrition, transportation, light housekeeping and support services that promote the health and well-being of our elders; to assist them in living independently and remaining active, vital members of our community.

Unalaska Senior Citizens (USC) is a charitable organization that assists senior citizens, age 60 and over, with nutrition, transportation, light housekeeping, and social support needs to ensure a continued quality of life. Currently the organization is the only nonprofit program in Unalaska available specifically to meet the needs of all senior citizens. Most seniors live at limited or lower income levels making our program services especially important as our aging population continues to grow. Over 50% of USC's revenue sources are made up from city and state funding. The Unalaska Senior Citizens request funding in the amount of \$69,000.08 from the City of Unalaska to support the continuation of the senior citizen's program; this is an increase of 6% increase from FY23 and will help to balance out the cost of living increases and inflation.

**Non-Profit Status:** Unalaska Senior Citizens is a 501(c)(3) non-profit organization incorporated in the State of Alaska.

## **II. ORGANIZATION INFORMATION**

### **B. Organization Programming**

The Unalaska Senior Citizens (USC) mission is to provide nutrition, transportation, and support services to promote the health and well-being of the senior citizens of Unalaska. We strive to ensure that they have the resources to live independently and remain active within the community. The program includes congregate and home delivered meals, transportation (assisted and unassisted), homemaker care and community involvement opportunities.

### **C. Organization History and Experience**

This organization was created in 1991 by a group of local citizens concerned with providing services to the senior citizens in Unalaska. They felt it was beneficial for senior citizens to have an area to meet with each other and other members of the community for meals and activities. In 1996 Aleutian Housing Authority built the Father Ishmael Gromoff Senior Center and donated an office, use of the common room and use of the kitchen, to the Unalaska Senior Citizens organization. Another vital part of the program is providing transportation to our seniors. This service makes it possible for those without transportation to run an errand, go to and from the senior center, post office, bank, stores and community events. In December of 2022, with funding assistance from the City of Unalaska and Matson, our program was able to acquire a Chevrolet Suburban. The Suburban provides an economical choice when there are only a few seniors with transportation needs. We continue to maintain our 12-passenger van for use with larger groups or for those in a wheelchair as well as facilitating the daily transportation required to deliver the meals to the senior center. In 2011 we added the Homemaker Program to assist with general housekeeping. The USC staff is also available to assist senior citizens with filing applications, contacting government officials, scheduling airline transportation and any other general help they may request.

### **D. Community Relevance**

Unalaska Senior Citizens coordinates services with other providers and has formed alliances with many community agencies and groups. For example, APIA Clinics help to educate senior citizens through health care presentations and provide free blood pressure checkups and flu shots. USC assists other agencies in the community by offering accessible transportation to handicapped individuals younger than age 60 and has provided access to the van for large group transportation upon request.

We also work with the Qawalangin Tribe by providing use of our van to make foodbank deliveries to the residents at the senior center. Unalaska Senior Citizens have worked hard to develop a presence in the community and as we move forward will continue to provide relevant services that meet senior needs.

The USC programs provide essential services to make sure that seniors can maintain their quality of life. It is important that the programs continue to be available to support those that need assistance as they reach the age of retirement. Unalaska Senior Citizens will ensure that it evolves with the changing needs of the seniors and the community to do its part in keeping the program going.

### **E. Program / Service Delivery**

Unalaska Senior Citizens has a small but resolute staff of two full-time program directors, a contracted bookkeeper, and a part-time homemaker. The program directors are in frequent contact with the board

and provide regular reports on activities and services provided. The bookkeeper manages the accounts receivable, accounts payable, payroll, quarterly reports and provides financial data to the board on revenue and expenses as well as managing the grant reporting and submission of the grant requests. The board has found that this structuring of the positions works well, allowing the USC program directors to focus primarily on the needs of our seniors while an independent bookkeeper tracks USC finances, providing checks and balances.

#### **F. Director/Staff/Volunteer Training**

With our organization having only a few employees, training is provided on the job with another member of the team. This works well with the staff and volunteers as it allows the seniors to become familiar and comfortable with any changes. Our staff has been supportive of each other and are very conscientious of the comfort level of the seniors within our program.

#### **G. Directors/Staff Evaluation**

An evaluation of the program directors is done on a yearly basis by the board of directors. Evaluation on any other staff members is done each year by the program directors.

#### **H. Governing Body/Board**

The Unalaska Senior Citizens Board of Directors is the governing body of the Unalaska Senior Citizens. They meet on a regular basis and have full authority and fiduciary responsibility for the overall operation of the organization. Members are selected from a pool of candidates with an interest in supporting seniors within the community. The board does a self-evaluation to ensure the needs of Unalaska's senior citizens are met. Currently we have one open seat that needs filled to complete our seven-member board. Below are the current Board Members in our organization.

**Daneen Looby – President and Board Member** since January 2021. Daneen, a longtime resident of Unalaska, was previously the bookkeeper for USC when she made the decision to resign and join the board in 2021. Daneen has a passion for caring and protecting our elderly population. She has owned a bookkeeping business since 2014, recently become a co-owner in a well-known local restaurant and bar and is an elected city council member.

**Harriet Berikoff - Board Member** since 2010. Harriet is a previous Board President and has extensive board training. She has served on several non-profit boards including the King Cove Board of Directors, Museum of the Aleutians, Qawalangin Tribal Council, Ballyhoo Lions Club, APICDA, APIA and the IFHS Clinic. She volunteers daily during the Congregate Lunch Program and played a major part in our Fourth of July fundraiser.

**Julia Dushkin - Board Member** since 2019 and longtime resident of Unalaska. Julia had previously served on the USC Board and has also served on the Ballyhoo Lions Club Board, Qawalangin Tribal Council, and the Sisterhood of the Holy Ascension Board.

**Lori Jackson – Board Member since 2021.** Lori is the Medical Director as well as a Nurse Practitioner at APIA. Lori's position on our board is a perfect fit for our organization as our focus is on the health and well-being of our seniors.

**Mark Caldwell – Board Member since 2022.** Mark is new to our board and is an active participant in the programs that the Unalaska Senior Citizens offer. In 2020 Mark was a recipient of the Community Extra Mile Award from the City of Unalaska. Mark’s family brought the **Baha’i** religion to the Aleutian Islands and build the historic Baha’i Center where Mark currently resides and is the groundskeeper.

**AB Rankin – Board Member since 2022.** AB Rankin is our newest board member and has recently retired from her position as the Board Vice President at the Ounalashka Corporation. AB served on the Ounalashka Board from 1986 until 2022 and brings with her extensive board experience. AB was raised in Unalaska and after leaving for school and having her children, she returned and worked as the Treasurer for the City of Unalaska for 40 years. We look forward to a fresh perspective on the programs and services currently being offered at USC.

### **I. Program Evaluation**

The USC Board of Directors reviews the goals and objectives outlined by the organization based on monthly reports submitted by the program directors. These reports keep track of the number of lunches served, transportation and homemaker services provided, volunteer hours and in-kind donations received. Required biannual reports of both the City of Unalaska Community Support Grant and the State of Alaska Grant are reviewed to ensure that we are on track with all services that are provided. If goals are not being achieved, the board investigates and makes sure that corrective actions are taken. The board solicits for input from the staff, volunteers, and senior citizens on a regular basis. This input is valued and is key in ensuring that USC continues to move forward in the best direction.

### **III. PROPOSAL**

#### **J. Need**

The Unalaska Senior Citizens serves all senior citizens age 60 and over. We specifically target those socially and economically challenged, such as those with limited or lower income levels, because we feel they are most likely to benefit from our programs and services. In addition to helping the qualifying members of our community, USC extends services to senior citizens visiting from other parts of Alaska and the US.

In October of 2022, after a long closure due to the Covid-19 pandemic, our board members and staff were able to work with the management of the senior center to reopen the Congregate Lunch Program for those 60 and older. In addition to providing a nutritional lunch, this daily program provides an opportunity for social interaction which is essential to a senior's emotional and mental well-being. Social engagement also benefits your physical health as it lessens the potential for anxiety and depression. At this time it is undetermined when the program will be open to those under 60.

We also offer a Home Delivered Meals Program which is available to homebound senior citizens.

Transportation is another service that is crucial to the needs of seniors. At some point many seniors become unable to drive due to hearing and or vision loss, disability, or general health decline. USC is able to offer transportation services giving them the means to attend the lunch program, shop, bank, run errands, attend religious services and other cultural and social events.

Our organization has seen the need for an increase in activity participation within the Unalaska senior population; there are many that will sit at home for most of their day watching TV or sleeping. Lack of activity and increased isolation can lead to health deterioration, including depression. Now in retirement, with no families to care for or involvement in community organizations, seniors may start to feel their life lacks any purpose. Activities are vital to well-being and create feelings of purpose and connectivity. We hold several potluck luncheons to celebrate holidays and continue to work to provide other social activities for the senior community.

#### **K. Target Population**

The target population is for all senior citizens age 60 and over.

#### **L. Proposal Description**

Nutritional Services: Nutritional Support Services is the primary program that USC offers to the seniors within our community. We have a registered dietitian that reviews the menus to ensure that they meet the dietary requirements that have been set forth by the most recent Dietary Guidelines for Americans. The lunches are prepared and purchased from the UniSea galley at a cost of \$5.00 per meal and are accompanied by a soup or salad. The program directors arrange the delivery of the meals from UniSea to the senior center where they served to the senior citizens. For those that are homebound the meals are prepared and delivered.

No payment is required for senior citizens age 60 and over, although we do suggest a donation of \$2.00 per meal.

Transportation: Providing transportation for the senior citizens to and from the lunch program, stores, post office, clinic, bank, community events as well as assisting in running errands is another vital service that USC provides. This enables seniors that are no longer able to drive to have a sense of independence by completing tasks on their own instead of relying on family members or friends.

Outreach: The Unalaska Senior Citizens staff and Board strive to reach out to any senior citizens who may need our services. We keep the community informed of the activities and services that we have to offer.

Informational and Assistance: The USC Staff and Board work to keep senior citizens informed of the local events within the community. We also let seniors know about the different agencies that are available to assist with specific needs. These include, but are not limited to: Energy Assistance, Social Security, Medicaid, Food Stamps or Adult Public Assistance.

Preventive Health: USC works with both clinics to arrange for guest speakers to present information about nutritional education, hearing impairment, mental health issues, stress, heart disease and tips to help quit smoking.

## **M. Goals & Objectives**

Goal 1 - To assist senior citizens in meeting their nutritional needs which is essential in sustaining a healthy quality of life and a sense of well-being.

**Objective 1.1:** Unalaska Senior Citizens will provide 5,580 meals a minimum of 260 days per year, five times per week to approximately thirty seniors.

Goal 2 - Provide transportation to senior citizens who wish to attend the congregate lunches, need to shop, go to the bank, post office, run an errand or require transportation to and from cultural and social events.

**Objective 2.1:** Unalaska Senior Citizens will provide assisted and unassisted rides for senior citizens to ensure that their transportation needs are met.

GOAL 3 - To develop programs, events and support services and/or provide access to activities and events to the community's aging population to help them remain active, vital independent members of the community. This also encompasses the homemaker roll within our program.

**Objective 3.1:** Unalaska Senior Citizens will develop programs to encourage physical activity and social engagement for Unalaska community members 60 and older. These programs would encompass scenic rides around the island and weekly activity days at the senior center.

**Objective 3.2:** Unalaska Senior Citizens' staff will refer senior citizens to needed services such as Social Security, Medicare/Medicaid, IRS, Veteran's Administration, Estate, Will and Probate information, developing advanced directives and other needed services.

**Objective 3.3:** Unalaska Senior Citizens will provide nutrition education three times throughout the year and informational sessions pertaining to age related health and chronic health issues six times throughout the year succeeding the lunch hour.

**Objective 3.4:** Unalaska Senior Citizens will have access to yearly flu shots and monthly preventative health checks for blood pressure during the lunch hour.

**Objective 3.5:** Unalaska Senior Citizens will provide light housekeeping assistance when requested to seniors 60 and older.

## **N. Other Resources**

Unalaska Senior Citizens collaborates closely with other community entities for volunteerism and donations including:

**Ounalashka Corporation** provides financial support and promotes awareness of the organization and programs available among OC shareholders.

**IFHS** provides yearly flu shots and speakers on nutrition, behavioral health and other educational workshops as well as regular blood pressure checks.

**APIA** provides speakers on nutrition, behavioral health and other educational workshops. They offer senior citizens yearly flu shots during the fall months in addition to blood pressure checks.

**Qawalangin Tribe** refers Alaska Natives and American Indians to our organization as well as organizes cultural activities, donates food and other in-kind items for gatherings.

**USAFV** often coordinates the receipt and distribution of food donations from fishing vessels. They refer people to our organization along with offering educational materials on senior citizen abuse and other issues faced by seniors and their families.

**Ballyhoo Lions Club** provides financial assistance to senior citizens in need.

**Aleutian Housing Authority** provides Unalaska Senior Citizens with in-kind rent for offices, use of a jointly owned kitchen and the common room for the congregate lunches, craft sessions, lecture/workshops and social gatherings. Donations of labor, free maintenance of the kitchen equipment, upkeep of the communal area, electricity and heat are also provided.

**Unisea**, a major seafood processing plant, provides meals at discounted cost of \$5.00 per meal.

**Unalaska Community Broadcasting** provides coverage of special events, as well as free advertising of upcoming events and programs taking place for seniors.

**PCR** works with USC staff to create programs for senior citizens. The pool has been used by seniors for recreational and fitness activities. The PCR facilities are provided at no cost to the seniors.



## **O: Program Budget & Narrative**

### **Estimated Expenditures \$201,605.60**

#### **Personnel: \$112,936.10**

Wages: \$104,460

Our staff consists of two full-time program directors working 32.5 hours a week at a daily rate of \$162.50 (this rate is based on \$25 per hour). We have a homemaker who is currently working up to 20 hours per month at \$19 per hour and a Program Assistant at a daily rate of \$125 per day for average of 40 days per year as vacation coverage. We have a couple of volunteers that assist with lunch sign in and clean up when our lunch program is open. The volunteers work an average of 2 hours per day in which we would normally have to pay staff \$40; making this an in-kind donation of \$10,400 per year.

Payroll Taxes and Fees: \$8,476.10.

#### **Facilities: \$11,010**

Rent: \$5,400

This is an in-kind expense from Aleutian Housing Authority

Internet: \$4,560

This is an in-kind expense from OptimERA

Communications: \$1,050

Phone line

#### **Program Costs/Supplies: \$36,150**

Meal Costs: \$31,100

Since our Congregate Lunch Program has reopened, USC has been serving lunch to approximately 465 members and 20 guests per month: bringing the monthly meal count to 485. We pay UniSea \$5 per prepared meal which brings the annual meal cost to an \$29,100. Our supply costs run close to \$500 per quarter, totaling \$2,000 per year. The supplies include lunch related items such as condiments, napkins and foam containers which are used for home delivered meals or for extra food taken home by the seniors.

Community Outreach: \$400

Supplies needed for activities and events

Vehicle Costs: \$3,000

Maintenance and fuel needed for the van and Suburban which are used for the overall operations of the organization

Office/Housekeeping Supplies: \$1,650

Office supplies to maintain business operations, cleaning supplies and postage expenses

Professional Services: \$37,909.50

Annual Financial Statement / Federal 990 Tax Return: \$5,250

Bookkeeping: \$20,680

This expense is for the contracted bookkeeper. The bookkeeper works an average of 376 hours per year at an hourly rate of \$55. The accounts receivable, accounts payable, payroll, quarterly and yearly reporting as well as managing the grant reporting and submission of the grant requests are done by the bookkeeper.

Dietitian: \$2,880

Monthly menu reviews are done at a rate of \$240 to ensure that the dietary requirements that have been set forth in the most recent Dietary Guidelines for Americans are being met.

Insurance: \$9,099.50

This will help to cover our Auto, Directors & Officers, General Liability and Workers' Compensation insurance.

Other/Miscellaneous: \$3,600

Fundraising Overhead: \$500

As in any endeavor, you have to spend money to make money. This will cover any expenses we have to put in towards fund raising events. \$250 is considered in-kind donations from the community.

Donated Items: \$3,000

Donated program supplies and donated items for fundraising events.

Miscellaneous: \$100

This expense item covers any unaccounted for expenses that the program may incur.

**Estimated Revenues \$208,428.35**

Fees for Services: \$16,600

Lunch Fees: \$12,600

The suggested senior citizens donation is \$2.00. This figure is based on continued program objectives to offer affordable nutritious meals to the seniors in our community. \$4,000 of this is the NSIP reimbursement for meals at a rate of \$0.70 per meal.

Grants: \$149,008.35

City of Unalaska: \$69,000.88

State of Alaska Nutritional, Transportation and Support Grant: \$80,007.47

Fundraising: \$6,000

We plan to participate in fundraising opportunities throughout the year including bingo, quilt raffles and a 4<sup>th</sup> of July Silent Auction. This amount is based off revenue raised during previous fundraising activities.

In-Kind Contributions: \$23,610

In-Kind Rent donated by Aleutian Housing Authority	\$5,400
In-Kind Donations from OptimERA for internet services	\$4,560
In-Kind Labor donated by volunteers	\$10,400
In-Kind Donations from community members and businesses for auctions and other events	\$3,250

Other Sources: \$13,210

Donations: \$13,200

This figure is based upon our recent history of individual and corporate donations.

Interest Income: \$10

Interest generated from USC's General Fund account

**P. Financial Management**

The program directors and the board of directors are primarily responsible for the financial accountability of USC. The bookkeeper closely monitors how grant funds are spent and ensures that the expenses are eligible under the grant guidelines. The bookkeeper provides regular reporting to the program directors and the board documenting current revenues and spending. Quarterly and bi-annual reports are also provided to the city and state comparing budget to actual for those periods. If there are changes to the budget, amendment forms are submitted for city and/or state for consideration and approval.

#### **IV. GOALS ANALYSIS/CHANGES FROM PREVIOUS YEAR'S PROGRAM**

##### **Q. Goals and Objectives**

With the combined efforts of our board members and staff we were able to work with the management of the senior center to reopen the congregate lunch program for the seniors. The reopening of the program restored a sense of normalcy for our seniors and the participation levels that we have seen have been higher than we what we had originally anticipated for FY23. We are confident that we will be able to meet the goals and objectives as outlined in our program.

We are optimistic that through the cooperative spirit among the staff and the board, USC will have a productive FY24. Although most of the program objectives continue to be the same from year to year, we continue to evaluate our programs and adapt as needed to ensure that we achieve our goals and objectives to serve the interest of the seniors of Unalaska.

##### **R. Significant Changes from Previous Year**

Our program remains strong and we have seen a steady increase in numbers. Our homemaker services have doubled since the program was reinstated last February with our homemaker, Beatriz, working an average of 20 hours a month. Beatriz is providing quality service to our seniors and they are open to welcoming her into their home for housekeeping assistance.

We have enlisted the services of a registered dietitian as part of the State of Alaska funding requirements. The dietitian reviews the menu monthly to ensure that the dietary requirements that have been set forth in the most recent Dietary Guidelines for Americans are being met.

Unalaska Senior Citizens purchased a Chevrolet Suburban which was partially funded by the remaining \$9,100.00 in funds from the City of Unalaska's FY22 Community Support Grant. The vehicle was purchased in Anchorage and Matson provided us in-kind shipping from Anchorage to Dutch Harbor. This vehicle is smaller than our twelve-passenger van and is more economical when there are only a few seniors requiring transportation. We are also hopeful that it will provide a certain comfort level to our members and encourage more seniors to ask for assistance. We are very grateful and fortunate to have the financial assistance that we did in acquiring the vehicle into our program.

**CITY OF UNALASKA FY24 COMMUNITY GRANT PROGRAM ESTIMATED REVENUES - Unalaska Senior Citizens**

**\*\*Use this to complete letter O, in Section III of application\*\***

<b>Estimated Revenue Total</b>	<b>\$ 208,428.35</b>	<b>100%</b>
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<b>Fees for Services (cash)</b>	<b>Amounts</b>	<b>% of Total Revenue</b>
Lunch Donations	\$ 12,600.00	6.05%
NSIP Meal Reimbursements	\$ 4,000.00	1.92%
	\$ -	0.00%
<b>Fees for Services Total</b>	<b>\$ 16,600.00</b>	<b>7.96%</b>

<b>Grants</b>	<b>Amounts</b>	<b>% of Total Revenue</b>
<b>Local - City</b>	<b>\$ 69,000.88</b>	<b>33.11%</b>
State of Alaska	\$ 80,007.47	38.39%
	\$ -	0.00%
	\$ -	0.00%
<b>Grants Total</b>	<b>\$ 149,008.35</b>	<b>71.49%</b>

<b>Fundraising (cash)</b>	<b>Amounts</b>	<b>% of Total Revenue</b>
Fundraising	\$ 5,000.00	2.40%
Bingo	\$ 1,000.00	0.48%
		0.00%
	\$ -	0.00%
	\$ -	0.00%
<b>Fundraising Total</b>	<b>\$ 6,000.00</b>	<b>2.88%</b>

<b>In Kind Donations</b>	<b>Amounts</b>	<b>% of Total Revenue</b>
Aleutian Housing Authority - Rent	\$ 5,400.00	2.59%
Optimera - Internet	\$ 4,560.00	2.19%
Volunteer Labor	\$ 10,400.00	4.99%
Donated Items	\$ 3,000.00	1.44%
Fundraising Overhead	\$ 250.00	0.12%
		0.00%
	\$ -	0.00%
<b>In Kind Donation Total</b>	<b>\$ 23,610.00</b>	<b>11.33%</b>

<b>Other Sources of Revenue</b>	<b>Amounts</b>	<b>% of Total Revenue</b>
Cash Donations	\$ 13,200.00	6.33%
Interest	\$ 10.00	0.00%
	\$ -	0.00%
<b>Other Sources of Revenue Total</b>	<b>\$ 13,210.00</b>	<b>6.33%</b>

<b>Estimated Revenue Total</b>	<b>\$ 208,428.35</b>	<b>100%</b>
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**FY24 GRANT PROGRAM ESTIMATED EXPENDITURES - UNALASKA SENIOR CITIZENS**

\*\*Use this to complete letter O, in Section III of application\*\*

<b>FY24 COMMUNITY SUPPORT ESTIMATED EXPENDITURES SUMMARY</b>	<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	
	<b>\$ 69,000.88</b>	<b>34.23%</b>	<b>\$ 80,007.47</b>	<b>39.69%</b>	<b>\$ 28,987.25</b>	<b>14.38%</b>	<b>\$ 23,610.00</b>	<b>11.71%</b>	<b>\$ 201,605.60</b>	<b>100%</b>

<b>BUDGET LINE ITEMS</b>			<b>CITY REQUEST</b>			<b>OTHER</b>									
			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
<b>Personnel - Salaries</b>			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
Program Director #1 - Salary FT	\$	18,590.00	44%	\$	18,590.00	44%	\$	5,070.00	12%	\$	-	0%	\$	42,250.00	100%
Program Director #2 - Salary FT	\$	18,590.00	44%	\$	18,590.00	44%	\$	5,070.00	12%	\$	-	0%	\$	42,250.00	100%
Homemaker - Hourly PT (\$19/hr * 20 hrs/mo)	\$	1,500.00	33%	\$	2,060.00	45%	\$	1,000.00	22%	\$	-	0%	\$	4,560.00	100%
Program Assistant - Vacation Coverage (\$125/day * 8 wks)	\$	1,500.00	30%	\$	2,500.00	50%	\$	1,000.00	20%	\$	-	0%	\$	5,000.00	100%
Lunch Volunteer	\$	-	0%	\$	-	0%	\$	-	0%	\$	10,400.00	100%	\$	10,400.00	100%
<b>Personnel - Salaries Subtotal</b>	<b>\$</b>	<b>40,180.00</b>	<b>38%</b>	<b>\$</b>	<b>41,740.00</b>	<b>40%</b>	<b>\$</b>	<b>12,140.00</b>	<b>12%</b>	<b>\$</b>	<b>10,400.00</b>	<b>10%</b>	<b>\$</b>	<b>104,460.00</b>	<b>100%</b>
<b>Personnel - Payroll Expenses</b>			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
Payroll Taxes (8.82%)	\$	3,543.88	43%	\$	3,681.47	44%	\$	1,070.75	13%	\$	-	0%	\$	8,296.10	100%
Payroll Fees (\$15/month)	\$	90.00	50%	\$	90.00	50%	\$	-	0%	\$	-	0%	\$	180.00	100%
<b>Personnel - Payroll Expenses Subtotal</b>	<b>\$</b>	<b>3,633.88</b>	<b>43%</b>	<b>\$</b>	<b>3,771.47</b>	<b>44%</b>	<b>\$</b>	<b>1,070.75</b>	<b>13%</b>	<b>\$</b>	<b>-</b>	<b>0%</b>	<b>\$</b>	<b>8,476.10</b>	<b>100%</b>
<b>Personnel - Salary &amp; Benefits Total</b>	<b>\$</b>	<b>43,813.88</b>	<b>39%</b>	<b>\$</b>	<b>45,511.47</b>	<b>40%</b>	<b>\$</b>	<b>13,210.75</b>	<b>12%</b>	<b>\$</b>	<b>10,400.00</b>	<b>9%</b>	<b>\$</b>	<b>112,936.10</b>	<b>100%</b>

<b>Facilities</b>			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
Rent	\$	-	0%	\$	-	0%	\$	-	0%	\$	5,400.00	100%	\$	5,400.00	100%
Internet	\$	-	0%	\$	-	0%	\$	-	0%	\$	4,560.00	100%	\$	4,560.00	100%
Communications	\$	250.00	24%	\$	450.00	43%	\$	350.00	33%	\$	-	0%	\$	1,050.00	100%
<b>Facilities Total</b>	<b>\$</b>	<b>250.00</b>	<b>2%</b>	<b>\$</b>	<b>450.00</b>	<b>4%</b>	<b>\$</b>	<b>350.00</b>	<b>3%</b>	<b>\$</b>	<b>9,960.00</b>	<b>90%</b>	<b>\$</b>	<b>11,010.00</b>	<b>100%</b>

<b>Program Costs/Supplies</b>			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
Congregate/Home Delivered Meals	\$	12,550.00	43%	\$	14,950.00	51%	\$	1,600.00	5%	\$	-	0%	\$	29,100.00	100%
Congregate/Home Delivered Meal Supplies	\$	750.00	38%	\$	750.00	38%	\$	500.00	25%	\$	-	0%	\$	2,000.00	100%
Community Outreach Costs	\$	100.00	25%	\$	100.00	25%	\$	200.00	50%	\$	-	0%	\$	400.00	100%
Auto Costs - Fuel / Maintenance	\$	1,000.00	33%	\$	1,000.00	33%	\$	1,000.00	33%	\$	-	0%	\$	3,000.00	100%
Office/Houskeeping Supplies	\$	490.00	30%	\$	670.00	41%	\$	490.00	30%	\$	-	0%	\$	1,650.00	100%
<b>Program Costs Total</b>	<b>\$</b>	<b>14,890.00</b>	<b>41%</b>	<b>\$</b>	<b>17,470.00</b>	<b>48%</b>	<b>\$</b>	<b>3,790.00</b>	<b>10%</b>	<b>\$</b>	<b>-</b>	<b>0%</b>	<b>\$</b>	<b>36,150.00</b>	<b>100%</b>

<b>Professional Services</b>			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
Audited Financial Statement / Federal 990 Tax Return	\$	1,750.00	33%	\$	2,500.00	48%	\$	1,000.00	19%	\$	-	0%	\$	5,250.00	100%
Bookkeeping (\$397.69/week)	\$	6,000.00	29%	\$	7,893.00	38%	\$	6,787.00	33%	\$	-	0%	\$	20,680.00	100%
Dietitian (\$240/month)	\$	440.00	15%	\$	2,440.00	85%	\$	-	0%	\$	-	0%	\$	2,880.00	100%
Insurance	\$	1,857.00	20%	\$	3,743.00	41%	\$	3,499.50	38%	\$	-	0%	\$	9,099.50	100%
<b>Professional Services Total</b>	<b>\$</b>	<b>10,047.00</b>	<b>27%</b>	<b>\$</b>	<b>16,576.00</b>	<b>44%</b>	<b>\$</b>	<b>11,286.50</b>	<b>30%</b>	<b>\$</b>	<b>-</b>	<b>0%</b>	<b>\$</b>	<b>37,909.50</b>	<b>100%</b>

<b>Other/Misc.</b>			<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	<b>%</b>			
Fundraising Overhead	\$	-	0%	\$	-	0%	\$	250.00	50%	\$	250.00	50%	\$	500.00	100%
Donated Items	\$	-	0%	\$	-	0%	\$	-	0%	\$	3,000.00	100%	\$	3,000.00	100%
Miscellaneous	\$	-	0%	\$	-	0%	\$	100.00	100%	\$	-	0%	\$	100.00	100%
<b>Other/Misc. Total</b>	<b>\$</b>	<b>-</b>	<b>0%</b>	<b>\$</b>	<b>-</b>	<b>0%</b>	<b>\$</b>	<b>350.00</b>	<b>10%</b>	<b>\$</b>	<b>3,250.00</b>	<b>90%</b>	<b>\$</b>	<b>3,600.00</b>	<b>100%</b>

<b>Project Totals</b>	<b>City Request</b>	<b>%</b>	<b>State of Alaska</b>	<b>%</b>	<b>General Funds</b>	<b>%</b>	<b>In Kind</b>	<b>%</b>	<b>Total</b>	
	<b>\$ 69,000.88</b>	<b>34.23%</b>	<b>\$ 80,007.47</b>	<b>39.69%</b>	<b>\$ 28,987.25</b>	<b>14.38%</b>	<b>\$ 23,610.00</b>	<b>11.71%</b>	<b>\$ 201,605.60</b>	<b>100%</b>

## City of Unalaska Community Support FY22 Financial Summary

Organization Name: Unalaska Senior Citizens

Original: X

Revised:

### Expenditures

Personnel	City of Unalaska Approved Budget	City Funds Expended - Mid Year Report		City Funds Expended - Final Report		Expended YTD	% Expended
Program Director	\$ 37,180.00	\$ 6,435.00	\$ 8,580.00	\$ 10,465.00	\$ 7,624.50	\$ 33,104.50	89.04%
Kitchen Help/Vacation Coverage	\$ -	\$ 1,875.00	\$ -	\$ -	\$ -	\$ 1,875.00	#DIV/0!
Homemaker	\$ 1,140.00	\$ 285.00	\$ -	\$ 19.00	\$ -	\$ 304.00	26.67%
Payroll Taxes	\$ 3,556.10	\$ 797.62	\$ 796.22	\$ 1,018.01	\$ 740.35	\$ 3,352.20	94.27%
Workmans Comp	\$ 1,599.87	\$ -	\$ -	\$ -	\$ 1,889.91	\$ 1,889.91	118.13%
<b>Subtotal</b>	<b>\$ 43,475.97</b>	<b>\$ 9,392.62</b>	<b>\$ 9,376.22</b>	<b>\$ 11,502.01</b>	<b>\$ 10,254.76</b>	<b>\$ 40,525.61</b>	<b>93.21%</b>

Facilities	City of Unalaska Approved Budget	City Funds Expended - Mid Year Report		City Funds Expended - Final Report		Expended YTD	% Expended
Communications	\$ 400.00	\$ 228.68	\$ 171.32	\$ 143.83	\$ -	\$ 543.83	135.96%
<b>Subtotal</b>	<b>\$ 400.00</b>	<b>\$ 228.68</b>	<b>\$ 171.32</b>	<b>\$ 143.83</b>	<b>\$ -</b>	<b>\$ 543.83</b>	<b>135.96%</b>

Program Costs/Supplies	City of Unalaska Approved Budget	City Funds Expended - Mid Year Report		City Funds Expended - Final Report		Expended YTD	% Expended
Congregate/Home Delivered Meals	\$ 8,116.00	\$ 1,528.33	\$ 1,773.80	\$ -	\$ -	\$ 3,302.13	40.69%
Congregate/Home Delivered Food Svc Supplies	\$ 2,116.00	\$ 19.48	\$ 43.96	\$ -	\$ -	\$ 63.44	3.00%
Transportation Cost	\$ 675.00	\$ 327.50	\$ 188.22	\$ -	\$ -	\$ 515.72	76.40%
Office Supplies	\$ 70.81	\$ 139.95	\$ 83.36	\$ -	\$ -	\$ 223.31	315.37%
<b>Subtotal</b>	<b>\$ 10,977.81</b>	<b>\$ 2,015.26</b>	<b>\$ 2,089.34</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,104.60</b>	<b>37.39%</b>

Equipment	City of Unalaska Approved Budget	City Funds Expended - Mid Year Report		City Funds Expended - Final Report		Expended YTD	% Expended
Equipment Purchase/Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
<b>Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

Professional Services	City of Unalaska Approved Budget	City Funds Expended - Mid Year Report		City Funds Expended - Final Report		Expended YTD	% Expended
Audit/Non-Profit Tax Form 990	\$ 4,000.00	\$ -	\$ -	\$ -	\$ 4,580.00	\$ 4,580.00	114.50%
Bookkeeping	\$ 5,771.22	\$ 1,442.74	\$ 1,442.74	\$ 1,442.74	\$ 1,442.74	\$ 5,770.96	100.00%
Insurance	\$ 375.00	\$ -	\$ -	\$ -	\$ 375.00	\$ 375.00	100.00%
<b>Subtotal</b>	<b>\$ 10,146.22</b>	<b>\$ 1,442.74</b>	<b>\$ 1,442.74</b>	<b>\$ 1,442.74</b>	<b>\$ 6,397.74</b>	<b>\$ 10,725.96</b>	<b>105.71%</b>

	FY21 Total Budget	City Funds Expended - Mid Year Report		City Funds Expended - Final Report		Expended YTD	% Expended
<b>Total Expenditures</b>	<b>\$ 65,000.00</b>	<b>\$ 13,079.30</b>	<b>\$ 13,079.62</b>	<b>\$ 13,088.58</b>	<b>\$ 16,652.50</b>	<b>\$ 55,900.00</b>	<b>86.00%</b>
					<b>Budget Surplus</b>	<b>\$ 9,100.00</b>	
					<b>Due Back to City</b>	<b>\$ 9,100.00</b>	

## City of Unalaska Community Support FY22 Financial Summary

Organization Name: Unalaska Senior Citizens

Original: X

Revised:

### Revenue Sources

Fees for Services	Budgeted Revenue	Revenue - Mid Year Report		Revenue - Final Report		YTD Revenue	% Budget
Lunch Fees	\$ 9,681.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Other - NSIP Meal Reimbursement	\$ 2,837.80	\$ 641.90	\$ 725.90	\$ 1,014.30	\$ 986.30	\$ 3,368.40	118.70%
<b>Subtotal</b>	<b>\$ 12,518.80</b>	<b>\$ 641.90</b>	<b>\$ 725.90</b>	<b>\$ 1,014.30</b>	<b>\$ 986.30</b>	<b>\$ 3,368.40</b>	<b>26.91%</b>

Grants	Budgeted Revenue	Revenue - Mid Year Report		Revenue - Final Report		YTD Revenue	% Budget
City of Unalaska	\$ 65,000.00	\$ 16,249.98	\$ 16,249.98	\$ 16,249.98	\$ 16,250.06	\$ 65,000.00	100.00%
State - Covid Supplemental	\$ 13,856.22	\$ 3,464.05	\$ 3,464.06	\$ 3,464.05	\$ 3,464.06	\$ 13,856.22	100.00%
State - NTS	\$ 63,264.00	\$ 15,816.00	\$ 15,816.00	\$ 15,816.00	\$ 15,816.00	\$ 63,264.00	100.00%
State - ARPA	\$ 17,527.78	\$ -	\$ -	\$ 8,763.89	\$ 8,763.89	\$ 17,527.78	100.00%
<b>Subtotal</b>	<b>\$ 159,648.00</b>	<b>\$ 35,530.03</b>	<b>\$ 35,530.04</b>	<b>\$ 44,293.92</b>	<b>\$ 44,294.01</b>	<b>\$ 159,648.00</b>	<b>100.00%</b>

Fundraising	Budgeted Revenue	Revenue - Mid Year Report		Revenue - Final Report		YTD Revenue	% Budget
Fundraising	\$ 3,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Subtotal</b>	<b>\$ 3,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

In Kind Contributions	Budgeted Revenue	Revenue - Mid Year Report		Revenue - Final Report		YTD Revenue	% Budget
Labor	\$ 9,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Rent	\$ 5,400.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	\$ 1,350.00	\$ 5,400.00	100.00%
Internet	\$ 4,560.00	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00	\$ 1,140.00	\$ 4,560.00	100.00%
Donated Items	\$ 8,500.00	\$ -	\$ 389.92	\$ 104.54	\$ 105.95	\$ 600.41	7.06%
<b>Subtotal</b>	<b>\$ 28,210.00</b>	<b>\$ 2,490.00</b>	<b>\$ 2,879.92</b>	<b>\$ 2,594.54</b>	<b>\$ 2,595.95</b>	<b>\$ 10,560.41</b>	<b>37.43%</b>

Other Sources	Budgeted Revenue	Revenue - Mid Year Report		Revenue - Final Report		YTD Revenue	% Budget
Cash Donations & Other Income	\$ 13,000.00	\$ 637.60	\$ 10,200.00	\$ 170.00	\$ 2,005.00	\$ 13,012.60	100.10%
Interest Income	\$ 71.00	\$ 1.97	\$ 63.59	\$ 2.61	\$ 2.88	\$ 71.05	100.07%
<b>Subtotal</b>	<b>\$ 13,071.00</b>	<b>\$ 639.57</b>	<b>\$ 10,263.59</b>	<b>\$ 172.61</b>	<b>\$ 2,007.88</b>	<b>\$ 13,083.65</b>	<b>100.10%</b>

	FY20 Total Budget	Revenue - Mid Year Report		Revenue - Final Report		Received YTD	% Received
<b>Total Revenues</b>	<b>\$ 217,197.80</b>	<b>\$ 39,301.50</b>	<b>\$ 49,399.45</b>	<b>\$ 48,075.37</b>	<b>\$ 49,884.14</b>	<b>\$ 186,660.46</b>	<b>85.94%</b>



# Unalaska Senior Citizens Profit & Loss by Class July 2021 through June 2022

	City Grant	State Grant	General Funds	In-Kind	TOTAL
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>CASH DONATION INCOME</b>					
Cash Donations- Unrestricted	0.00	0.00	10,225.00	0.00	10,225.00
<b>Total CASH DONATION INCOME</b>	0.00	0.00	10,225.00	0.00	10,225.00
<b>GRANT INCOME</b>					
City of Unalaska Grant	65,000.00	0.00	0.00	0.00	65,000.00
State Grant- NTS	0.00	63,264.00	0.00	0.00	63,264.00
State Grant - ARPA	0.00	17,527.78	0.00	0.00	17,527.78
State Grant - Covid	0.00	13,856.22	0.00	0.00	13,856.22
NSIP- Meal Reimbursements	0.00	0.00	3,368.40	0.00	3,368.40
American Seafoods	0.00	0.00	2,000.00	0.00	2,000.00
<b>Total GRANT INCOME</b>	65,000.00	94,648.00	5,368.40	0.00	165,016.40
<b>IN-KIND DONATIONS INCOME</b>					
Internet- In-Kind Contributions	0.00	0.00	0.00	4,560.00	4,560.00
Items- In-Kind Contribution	0.00	0.00	0.00	267.97	267.97
Meals- In-Kind Contribution	0.00	0.00	0.00	332.44	332.44
Rent- In-Kind Contributions	0.00	0.00	0.00	5,400.00	5,400.00
<b>Total IN-KIND DONATIONS INCOME</b>	0.00	0.00	0.00	10,560.41	10,560.41
<b>MISCELLANEOUS INCOME</b>					
Interest Income	0.00	0.00	71.05	0.00	71.05
Miscellaneous Income	0.00	0.00	787.60	0.00	787.60
<b>Total MISCELLANEOUS INCOME</b>	0.00	0.00	858.65	0.00	858.65
<b>Total Income</b>	65,000.00	94,648.00	16,452.05	10,560.41	186,660.46
<b>Expense</b>					
<b>STAFF EXPENSE</b>					
<b>Wages &amp; Salaries Expense</b>					
USC Program Manager					
1-USC Program Manager Salary	31,674.50	6,350.50	0.00	0.00	38,025.00
2-USC Program Manager Salary	1,430.00	28,600.00	0.00	0.00	30,030.00
<b>Total USC Program Manager</b>	33,104.50	34,950.50	0.00	0.00	68,055.00
Homemaker/Housekeeping	304.00	1,263.50	0.00	0.00	1,567.50
Kitchen Attendant	1,875.00	1,875.00	0.00	0.00	3,750.00
Vacation Coverage	0.00	537.50	0.00	0.00	537.50
<b>Total Wages &amp; Salaries Expense</b>	35,283.50	38,626.50	0.00	0.00	73,910.00

**Unalaska Senior Citizens  
Profit & Loss by Class  
July 2021 through June 2022**

	City Grant	State Grant	General Funds	In-Kind	TOTAL
<b>Payroll Tax/Ins Expense</b>					
Employer AK Unemployment	653.01	721.83	0.00	0.00	1,374.84
Employer Medicare	511.61	560.07	0.00	0.00	1,071.68
Employer Social Security	2,187.58	2,394.85	0.00	0.00	4,582.43
Payroll Expenses	0.00	0.00	0.00	0.00	0.00
Worker's Compensation	1,889.91	1,879.09	-875.00	0.00	2,894.00
<b>Total Payroll Tax/Ins Expense</b>	5,242.11	5,555.84	-875.00	0.00	9,922.95
<b>Staff Gifts</b>	0.00	0.00	956.08	0.00	956.08
<b>Total STAFF EXPENSE</b>	40,525.61	44,182.34	81.08	0.00	84,789.03
<b>FOOD SERVICE EXPENSE</b>					
Disposable Supplies Expense	9.49	2,041.51	0.00	0.00	2,051.00
Miscellaneous Items	15.00	123.18	0.00	0.00	138.18
Prepared Food Expense	3,302.13	22,057.84	0.00	0.00	25,359.97
<b>Total FOOD SERVICE EXPENSE</b>	3,326.62	24,222.53	0.00	0.00	27,549.15
<b>VEHICLE EXPENSE</b>					
Gasoline	188.22	1,134.36	0.00	0.00	1,322.58
Vehicle Insurance	327.50	2,031.50	0.00	0.00	2,359.00
Vehicle Maintenance/Repairs	0.00	979.01	0.00	0.00	979.01
<b>Total VEHICLE EXPENSE</b>	515.72	4,144.87	0.00	0.00	4,660.59
Homemaker/Housekeeping Supplies	0.00	344.09	0.00	0.00	344.09
<b>OFFICE EXPENSE</b>					
Cleaning Supplies	187.27	230.87	0.00	0.00	418.14
Office Maintanance	0.00	157.55	0.00	0.00	157.55
Office Supplies	0.00	302.93	0.00	0.00	302.93
Subscriptions	74.99	189.88	0.00	0.00	264.87
Telephone, Telecommunications	543.83	1,031.13	0.00	0.00	1,574.96
<b>Total OFFICE EXPENSE</b>	806.09	1,912.36	0.00	0.00	2,718.45
<b>OUTREACH</b>					
Activities Expense	0.00	796.02	0.00	0.00	796.02
Member Support	0.00	339.15	0.00	0.00	339.15
Equipment Expense	0.00	1,376.54	0.00	0.00	1,376.54
<b>Total OUTREACH</b>	0.00	2,511.71	0.00	0.00	2,511.71
<b>FUND RAISING EXPENSE</b>					
Event Expense	0.00	0.00	123.54	0.00	123.54
<b>Total FUND RAISING EXPENSE</b>	0.00	0.00	123.54	0.00	123.54
<b>GENERAL OVERHEAD</b>					
Bank Charges/Fees	0.00	0.00	7.00	0.00	7.00
Theft / Bad Debt Loss	0.00	0.00	30.00	0.00	30.00
<b>Total GENERAL OVERHEAD</b>	0.00	0.00	37.00	0.00	37.00

**Unalaska Senior Citizens  
 Profit & Loss by Class  
 July 2021 through June 2022**

	<u>City Grant</u>	<u>State Grant</u>	<u>General Funds</u>	<u>In-Kind</u>	<u>TOTAL</u>
<b>IN-KIND DONATIONS EXPENSE</b>					
Internet- In-Kind Contr Exp	0.00	0.00	0.00	4,560.00	4,560.00
Items- In-Kind Contr Exp	0.00	0.00	0.00	267.97	267.97
Meals- In-Kind Contr Exp	0.00	0.00	0.00	332.44	332.44
Rent- In-Kind ContrExp	0.00	0.00	0.00	5,400.00	5,400.00
<b>Total IN-KIND DONATIONS EXPENSE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,560.41</b>	<b>10,560.41</b>
<b>PROFESSIONAL SERVICES</b>					
Accounting/Bookkeeping	5,770.96	5,771.48	0.00	0.00	11,542.44
CPA- Audits/Reporting	4,580.00	0.00	0.00	0.00	4,580.00
Insurance- General Liability	375.00	809.50	0.00	0.00	1,184.50
<b>Total PROFESSIONAL SERVICES</b>	<b>10,725.96</b>	<b>6,580.98</b>	<b>0.00</b>	<b>0.00</b>	<b>17,306.94</b>
<b>Total Expense</b>	<b>55,900.00</b>	<b>83,898.88</b>	<b>241.62</b>	<b>10,560.41</b>	<b>150,600.91</b>
<b>Net Ordinary Income</b>	<b>9,100.00</b>	<b>10,749.12</b>	<b>16,210.43</b>	<b>0.00</b>	<b>36,059.55</b>
<b>Other Income/Expense</b>					
Other Expense					
Voided Checks	0.00	0.00	0.00	0.00	0.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>9,100.00</b>	<b>10,749.12</b>	<b>16,210.43</b>	<b>0.00</b>	<b>36,059.55</b>



THE STATE  
of ALASKA

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806  
(907) 465-2550 • Email: corporations@alaska.gov  
Website: corporations.alaska.gov

COR

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**Domestic Nonprofit Corporation**

**2021 Biennial Report**  
For the period ending June 30, 2021

**Due Date:** This report along with its fees are due by July 2, 2021

**Fees:** If postmarked before August 2, 2021, the fee is \$25.00.  
If postmarked on or after August 2, 2021 then this report is delinquent and the fee is \$30.00.

**Entity Name:** UNALASKA SENIOR CITIZENS

**Entity Number:** 48789D

**Home Country:** UNITED STATES

**Home State/Prov.:** ALASKA

**Physical Address:** 79 ELEANOR DR, UNALASKA, AK 99685

**Mailing Address:** PO BOX 294, UNALASKA, AK 99685

**Registered Agent** information cannot be changed on this form. Per Alaska Statutes, to update or change the Registered Agent information this entity must submit the Statement of Change form for this entity type along with its filing fee.

**Name:** Harriet Berikoff

**Physical Address:** 74 ELEANOR DR, UNALASKA, AK 99685

**Mailing Address:** PO BOX 294, UNALASKA, AK 99685

**Officials:** The following is a complete list of officials who will be on record as a result of this filing.

- **Provide all officials and required information. Use only the titles provided.**
- **Four (4) Mandatory Officers, who must be individuals:** this entity must have a President, Vice-President, Secretary, and Treasurer. Two or more offices may be held by the same individual, except the offices of President and Secretary cannot be the same individual.
- **Three (3) Mandatory Directors, who must be individuals.** The number of directors must be at least three (3).

Full Legal Name	Complete Mailing Address	% Owned	Assistant Secretary	Assistant Treasurer	Director	President	Secretary	Treasurer	Vice President
Daneen Looby	PO Box 294, Unalaska, AK 99685	N/A				X			
Pamela Parnell	PO Box 294, Unalaska, AK 99685	N/A							X
Loretta Roll	PO Box 294, Unalaska, AK 99685	N/A					X	X	
Harriet Berikoff	PO Box 294, Unalaska, AK 99685	N/A			X				
Jeni DeSmith	PO Box 294, Unalaska, AK 99685	N/A			X				
Lori Jackson	PO Box 294, Unalaska, AK 99685	N/A			X				
Julia Duskin	PO Box 294, Unalaska, AK 99685	N/A			X				

If necessary, attach a list of additional officers on a separate 8.5 X 11 sheet of paper.

# Application for Automatic Extension of Time To File an Exempt Organization Return

(Rev. January 2022)

OMB No. 1545-0047

Department of the Treasury  
Internal Revenue Service

► **File a separate application for each return.**  
► **Go to [www.irs.gov/Form8868](http://www.irs.gov/Form8868) for the latest information.**

**Electronic filing (e-file).** You can electronically file Form 8868 to request a 6-month automatic extension of time to file any of the forms listed below with the exception of Form 8870, Information Return for Transfers Associated With Certain Personal Benefit Contracts, for which an extension request must be sent to the IRS in paper format (see instructions). For more details on the electronic filing of this form, visit [www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits](http://www.irs.gov/e-file-providers/e-file-for-charities-and-non-profits).

**Automatic 6-Month Extension of Time.** Only submit original (no copies needed).

All corporations required to file an income tax return other than Form 990-T (including 1120-C filers), partnerships, REMICs, and trusts must use Form 7004 to request an extension of time to file income tax returns.

<b>Type or print</b>  <small>File by the due date for filing your return. See instructions.</small>	Name of exempt organization or other filer, see instructions. <b>Unalaska Senior Citizens</b>	Taxpayer identification number (TIN) <b>92-0142568</b>
	Number, street, and room or suite no. If a P.O. box, see instructions. <b>PO Box 294</b>	
	City, town or post office, state, and ZIP code. For a foreign address, see instructions. <b>Unalaska, AK 99685</b>	

Enter the Return Code for the return that this application is for (file a separate application for each return) . . . . . **0 1**

Application Is For	Return Code	Application Is For	Return Code
Form 990 or Form 990-EZ	01	Form 1041-A	08
Form 4720 (individual)	03	Form 4720 (other than individual)	09
Form 990-PF	04	Form 5227	10
Form 990-T (sec. 401(a) or 408(a) trust)	05	Form 6069	11
Form 990-T (trust other than above)	06	Form 8870	12
Form 990-T (corporation)	07		

• The books are in the care of ► **Kelly Poziombke**

Telephone No. ► **(907) 707-8711** Fax No. ► \_\_\_\_\_

- If the organization does not have an office or place of business in the United States, check this box . . . . . ►
- If this is for a Group Return, enter the organization's four digit Group Exemption Number (GEN) \_\_\_\_\_. If this is for the whole group, check this box . . . . . ► . If it is for part of the group, check this box . . . . . ►  and attach a list with the names and TINs of all members the extension is for.

**1** I request an automatic 6-month extension of time until **5/15**, 20 **23**, to file the exempt organization return for the organization named above. The extension is for the organization's return for:  
 ►  calendar year 20 \_\_\_\_ or  
 ►  tax year beginning **07/01**, 20 **21**, and ending **06/30**, 20 **22**.

**2** If the tax year entered in line 1 is for less than 12 months, check reason:  Initial return  Final return  
 Change in accounting period

<b>3a</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter the tentative tax, less any nonrefundable credits. See instructions.	<b>3a</b>	\$	<b>0</b>
<b>b</b> If this application is for Forms 990-PF, 990-T, 4720, or 6069, enter any refundable credits and estimated tax payments made. Include any prior year overpayment allowed as a credit.	<b>3b</b>	\$	<b>0</b>
<b>c Balance due.</b> Subtract line 3b from line 3a. Include your payment with this form, if required, by using EFTPS (Electronic Federal Tax Payment System). See instructions.	<b>3c</b>	\$	<b>0</b>

**Caution:** If you are going to make an electronic funds withdrawal (direct debit) with this Form 8868, see Form 8453-TE and Form 8879-TE for payment instructions.

Tax Year 2021 E-file Confirmation

Firm Name: Island Books LLC

February 1, 2023

Taxpayer Name: Unalaska Senior Citizens

Filing: Federal 990/990-PF

ID Number:

E-file Status: Not Sent

Date:

Filing: Federal Extension

ID Number: 918000202231806xw833

E-file Status: Accepted

Date: Nov 14 2022 20:31:03 PST

UNALASKA SENIOR CITIZENS

Compiled Financial Statements

Years Ended June 30, 2021 and 2020

*Altman, Rogers*  
*& Co.* | CERTIFIED  
PUBLIC  
ACCOUNTANTS

UNALASKA SENIOR CITIZENS

Compiled Financial Statements

Years Ended June 30, 2021 and 2020



# UNALASKA SENIOR CITIZENS

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Independent Accountant's Compilation Report

Members of the Board of Directors  
Unalaska Senior Citizens  
Unalaska, Alaska

Management is responsible for the accompanying financial statements of Unalaska Senior Citizens (a nonprofit organization), which comprise the statement of financial position as of June 30, 2021 and 2020, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

*Altman, Rogers & Co.*

Anchorage, Alaska  
March 30, 2022

UNALASKA SENIOR CITIZENS

Statements of Financial Position

June 30, 2021 and 2020

<u>Assets</u>	<u>2021</u>	<u>2020</u>
Current assets:		
Cash and cash equivalents	\$ 93,066	65,346
Accounts receivable	8,772	4,838
Undeposited funds	138	-
	<u>\$ 101,976</u>	<u>70,184</u>
 <u>Liabilities and Net Assets</u> 		
Current liabilities:		
Accounts payable	5,601	1,798
Credit cards payable	2,192	159
Total liabilities	<u>7,793</u>	<u>1,957</u>
Net assets:		
Without donor restrictions	<u>94,183</u>	<u>68,227</u>
	<u>\$ 101,976</u>	<u>70,184</u>

See accompanying notes and accountant's compilation report.

UNALASKA SENIOR CITIZENS

Statements of Activities

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Revenues and support:		
State of Alaska	\$ 75,026	66,089
Local sources:		
Program income - meals	-	9,135
City of Unalaska	65,000	57,467
City of Unalaska - CARES Act	14,661	-
In-kind:		
Facilities	9,960	8,820
Materials	101	1,432
Labor	-	12,303
Donations	10,100	15,904
Miscellaneous	8	65
Total revenues and support	<u>174,856</u>	<u>171,215</u>
Expenses:		
Program services - senior meals	147,428	143,285
Supporting services:		
Gaming and fundraising	-	124
Management and general	1,472	19,552
Total expenses	<u>148,900</u>	<u>162,961</u>
Change in net assets	25,956	8,254
Net assets, beginning of year	<u>68,227</u>	<u>59,973</u>
Net assets, end of year	<u>\$ 94,183</u>	<u>68,227</u>

See accompanying notes and accountant's compilation report.

UNALASKA SENIOR CITIZENS

Statements of Functional Expenses

Years Ended June 30, 2021 and 2020

	2021			2020			Total Program and Supporting Services	Total Program and Supporting Services
	Program Services	Supporting Services Management and General	Total Program and Supporting Services	Program Services	Gaming and Fundraising	Supporting Services Management and General		
Expenses:								
Wages	\$ 78,745	-	78,745	75,679	-	4,746	4,746	80,425
Employee benefits	10,158	932	11,090	8,969	-	1,493	1,493	10,462
Donated labor	-	-	-	12,303	-	-	-	12,303
Facilities	11,977	-	11,977	9,346	-	1,967	1,967	11,313
Supplies	24,262	373	24,635	24,432	-	7,784	7,784	32,216
Services	22,136	-	22,136	11,542	124	2,765	2,889	14,431
Equipment	-	-	-	1,014	-	-	-	1,014
Miscellaneous	150	167	317	-	-	797	797	797
Total expenses	\$ 147,428	1,472	148,900	143,285	124	19,552	19,676	162,961

See accompanying notes and accountant's compilation report.

UNALASKA SENIOR CITIZENS

Statements of Cash Flows

Years Ended June 30, 2021 and 2020

	<u>2021</u>	<u>2020</u>
Cash flows provided (used) by operating activities:		
Change in net assets	\$ 25,956	8,254
Adjustments to reconcile change in net assets to net cash used by operating activities:		
(Increase) decrease in operating assets:		
Accounts receivable	(3,934)	(1,675)
Undeposited funds	(138)	-
Increase (decrease) in operating liabilities:		
Accounts payable	3,803	(2,140)
Credit cards payable	2,033	(716)
Payroll liabilities	-	(1,989)
Total cash provided by operating activities	<u>27,720</u>	<u>1,734</u>
Net increase in cash and cash equivalents	27,720	1,734
Cash and cash equivalents, beginning of year	<u>65,346</u>	<u>63,612</u>
Cash and cash equivalents, end of year	<u>\$ 93,066</u>	<u>65,346</u>

See accompanying notes and accountant's compilation report.

UNALASKA SENIOR CITIZENS

Notes to the Financial Statements

Years Ended June 30, 2021 and 2020

(1) **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Operations

Unalaska Senior Citizens (USC), is a nonprofit corporation located in Unalaska, Alaska, USC was organized in 1991 to provide services to the Unalaska Senior Citizens. The major sources of revenue and support are contracts and grants with the State of Alaska, local and federal agencies and fees for services. The purposes of USC is as follows: to provide services that pertain to the needs of older persons, to encourage and promote activities to meet these needs and to advocate for a range of services that directly affect the well-being of those who desire or require these services.

Basis of Presentation

USC's financial statements are presented on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. Under this method of accounting, revenues are recognized when earned. Liabilities and expenses are recorded when incurred. The financial statements include assets, liabilities, net assets, and financial activities for those programs for which USC exercises fiscal and operations control.

USC is required to report information regarding its financial position and activities according to two classes of net assets: Net assets without donor restrictions and net assets with donor restrictions.

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Gifts of long-lived assets and gifts of cash restricted for the acquisition of long-lived assets are recognized as revenue when the assets are placed in service. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

As of June 30, 2021 and 2020, all of USC's net assets were without donor restrictions.

Fair Value of Financial Instruments

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique.

# UNALASKA SENIOR CITIZENS

## Notes to the Financial Statements, Continued

The following financial instruments are recorded at fair value or at amounts that approximate fair value: (1) cash and cash equivalents, (2) receivables, net, (3) certain other current assets, (4) accounts payable and (5) other current liabilities. The carrying amounts reported in the Statements of Financial Position for the above financial instruments closely approximates their fair value due to the short-term nature of these assets and liabilities.

### Cash and Cash Equivalents

For purposes of the Statements of Cash Flows, USC considers all unrestricted highly liquid investments with an initial maturity of three months or less to be cash equivalents.

### Accounts Receivable

Accounts receivable are recorded on the accrual basis when the goods and services are billed and are considered delinquent or uncollectible on a case by case basis by management. USC records an allowance for doubtful accounts for the estimated uncollectible portion of the accounts receivable. This estimate is based on management's historical collection experience and a review of current accounts and note receivables. Receivables and notes are charged off when all collection efforts have been exhausted.

### Contract and Grant Revenues

Contract and grant revenues are recorded as earned after allowable costs have been incurred allocable to the respective contracts and grants.

### Property and Equipment

Property and equipment are stated at cost or estimated fair value if donated. Expenses for maintenance and repairs are charged to expense as incurred, and expenses for major renovations that extend the useful life are capitalized. All expenses for equipment in excess of \$500 with a useful life of greater than one year are capitalized. Depreciation is provided over the estimated useful lives of the assets on a straight-line basis. USC reports gifts of land, buildings and equipment as unrestricted support unless explicit donor stipulations specify otherwise.

### Revenue Recognition

A portion of USC; revenue is derived from cost-reimbursable state contracts and grants, which are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when USC has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.



## UNALASKA SENIOR CITIZENS

### Notes to the Financial Statements, Continued

USC recognizes contributions when cash, securities, or other assets; an unconditional promise to give; or a notification of a beneficial interest is received. Conditional promises to give – that is, those with a measurable performance or other barrier and a right of return – are not recognized until the conditions on which they depend have been met. The gifts are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified as net assets without donor restrictions and reported in the Statements of Activities as net assets released from program restrictions. Donor-restricted contributions whose restrictions are met within the same year as received are reported as unrestricted contributions in the accompanying financial statements.

Revenue for performance obligations are satisfied over time are recognized based upon the actual charges incurred in relation to total expected charges. USC believes that this method provides a reasonable depiction of the transfer of services over the term of performance obligations based upon the inputs needed to satisfy the obligation. The Organization does not have any performance obligations which were not satisfied by the end of the reporting period.

#### Contributed Services and Material

Donated services are recognized as contributions in accordance with FASB ASC 958, *Accounting Contributions Received and Contributions Made*, if the services (1) create or enhance nonfinancial assets or (2) require specialized skills, are performed by people with those skills and would otherwise be purchased by USC. In-kind contributions for space, supplies, and professional services are recorded in the Statement of Activities at market value and recognized as revenue and expenses in the period they are received except for donated equipment, which is recorded as revenue in the period received and the asset is capitalized and depreciated over its estimated useful life.

#### Functional Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. Costs are charged to program services and management and general functions based on direct expenses. Expenses not directly chargeable to these functional categories are allocated based on direct labor dollars or square footage.

Senior meals – Services include providing nourishing meals, as well as nutrition screening, assessment, education and counseling, to ensure that older people achieve and maintain optimal nutritional status.

Management and general – Includes the functions necessary to maintain employment and ensure an adequate working environment; provide coordination of the USC's programs; secure proper administrative functioning of the Board of Directors; and manage the financial and budgetary responsibilities of USC.

# UNALASKA SENIOR CITIZENS

## Notes to the Financial Statements, Continued

### Income Taxes

USC is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Although USC is exempt from federal income taxes, any income derived from unrelated business activities is subject to the requirements of filing Federal Income Tax Form 990T. Management believes there is no unrelated business activity subject to the requirements of filing Federal Income Tax Form 990T for the years ending June 30, 2021 and 2020. USC's policy is to report interest and penalties associated with income taxes, if any, as other expense. With few exceptions, USC is no longer subject to examination by taxing authorities for years before 2018.

### Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## (2) DEPOSITS WITH FINANCIAL INSTITUTIONS

USC maintains several checking and savings accounts with Key Bank. FDIC insures these accounts up to \$250,000 per depositor per financial institution.

At June 30, 2021 and 2020 USC's bank balances were fully insured through FDIC. Management believes the banking institution where it has its deposits is secured and has accepted the risks associated with their deposits.

## (3) LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

Cash and cash equivalents	\$	93,066
Accounts receivable		8,772
Undeposited funds		138
	\$	<u>101,976</u>

Due to the size of the organization, USC is very liquid at year end. The board is in the process of developing a liquidity management plan at this time, however current cash balances are more than sufficient.

## (4) ACCOUNTS RECEIVABLE

Accounts receivable consists of the trade receivables of \$8,772 and \$4,838 for 2021 and 2020. Management feels receivables are fully collectible and no allowance account has been established.

UNALASKA SENIOR CITIZENS

Notes to the Financial Statements, Continued

**(5) PROPERTY AND EQUIPMENT**

A summary of capital assets and accumulated depreciation follows:

	Balance June 30, 2021	Balance June 30, 2020
Equipment	\$ 110,612	110,612
Less accumulated depreciation	(110,612)	(110,612)
	\$ -	-

Depreciation expense for the year ended June 30, 2021 and 2020 was \$0 and \$0, respectively.

**(6) DONATED MATERIALS AND SERVICES**

Aleutian Region Housing Authority donates the facility where the senior meal program is held. The donated facilities had an estimated fair value of \$9,960 in 2021 and \$8,820 in 2020.

Donated services meeting the requirements of Generally Accepted Accounting Principles are objectively determined and reported in the financial statements at the fair market values of the provided services and materials. Donated materials and services of \$101 and \$13,735 were recognized as in-kind contributions and expenses during the years ended June 30, 2021 and 2020.

**(7) CONCENTRATION OF SUPPORT**

USC receives a substantial amount of its support from state and local grants. A significant reduction in the level of this support, if this were to occur, may have an adverse effect on USC's programs and activities.

**(8) CONTINGENCIES**

Amounts received or receivable from the State of Alaska and the federal government are subject to audit and adjustment. Any disallowed claims, including amounts already collected, would become a liability of USC.

**(9) SUBSEQUENT EVENTS**

Management has evaluated the risks of subsequent events through March 31, 2022, the date which the financials became available. No items were deemed necessary.