

FY24 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Museum of the Aleutians (MOTA)

MOTA is requesting \$55,245.3 more than as FY23.

City In kind Contributions: Museum building, building insurance, maintenance and repairs, inside and out

FY23 Award	Amounts	FY24 Request	Amounts
Executive Director (FT)	\$ 64,255.00	Salary - Executive Director (FT)	\$ 67,724.80
Collections Manager (FT)	\$ 46,100.00	Salary - Collections Manager (FT)	\$ 48,589.40
Education and Outreach Manager (FT)	\$ 47,314.00	Salary - Education and Outreach Manager (FT)	\$ 49,868.96
Office Manager	\$ 10,500.00	Salary - Office Manager (PT)	\$ 11,067.00
Visitor Services Representative	\$ 11,000.00	Salary - Visitor Services Representative (FT)	\$ 11,594.00
Part Time Assistant	\$ 2,000.00	Benefits x4 FT Positions	\$ 91,568.00
Benefits x3 FT	\$ 30,000.00	Payroll Expenses	\$ 26,438.18
Payroll Expenses	\$ 15,644.00	Communications	\$ 3,600.00
Communications	\$ 9,500.00	Utilities (Electricity, Fuel, & Trash Disposal)	\$ 31,208.00
Utilities (Electricity, Fuel, & Trash Disposal)	\$ 47,000.00	Facilities Maintenance	\$ 400.00
Facilities Maintenance	\$ 500.00	Program Supplies	\$ 2,000.00
Program Supplies	\$ 2,000.00	Dues, Fees, Subscriptions	\$ 1,000.00
Dues, Fees, Subscriptions	\$ 1,000.00	Equipment Purchase/Lease/Maintenance	\$ 2,000.00
Equipment Purchase/Lease/Maintenance	\$ 4,000.00	Office and Janitorial Supplies	\$ 3,000.00
Office and Janitorial Supplies	\$ 2,000.00	Travel – Staff and Board Development	\$ 3,000.00
Travel-Staff	\$ 4,000.00	Training – Staff and Board Development	\$ 2,000.00
Training - Staff	\$ 4,000.00	Audit	\$ 6,000.00
Audit	\$ 6,000.00	Financial Services	\$ 4,000.00
Financial Services	\$ 5,000.00	Insurance	\$ 5,000.00
Insurance	\$ 5,000.00	Janitor	\$ 3,000.00
Janitor	\$ 1,000.00		
Total FY23 Request	\$ 317,813.00	Total FY24 Request	\$ 373,058.30

Application Highlights

- MOTA is seeking an additional \$55,245 this year reflecting: \$8,514.16 cost of living increases (5.12%), and a \$61,586 increase in insurance benefits. MOTA anticipates returning up to \$51,568 of the \$91,568 insurance benefits line item if employees maintain the same coverage and rates meet estimates for FY24
- Annually the Museum curates an average of three exhibits, hosts a variety of in-person events, such as the Annual Membership Drive and Auction, as well as our chocolate tasting competition, talks by visiting researchers, community archaeology, and other events.
- The FY24 Community Support request is for \$373,058.30, or 37.19% of our overall budget. It will cover a portion of personnel costs, utility expenses, travel and training for the Board and staff for professional development. Although the MOTA staff has been very successful in securing grants for educational projects, exhibits, collections work, and technological improvements, we rely heavily on the support of the City of Unalaska Community Support program funds for the majority of our operations, because granting agencies typically do not fund museum operational expenses. Without the Community Support Grant assistance, the Museum will have to close

its doors. We are dedicated to providing professional care for our collections and improving the quality of life in our community by providing full access to the Aleutian Islands' history, culture, and art through exhibits, research, and education programs. The services offered to the community by the Museum are unique and are not duplicated by any other organization in the community or region.

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- The MOTA staff works in cooperation with the Unalaska City School District (USCD) to expand educational opportunities for students. The Museum offers USCD education programs such as internships, field trips, lectures, hands-on classes, exhibits, and special events. We also offer internship programs and volunteer opportunities in archaeology and museum studies for USCD high school students.
- MOTA collaborates with Unalaska City School District (USCD), Ounalashka Corporation, Qawalangin Tribe, University of Alaska, Fairbanks, US Fish and Wildlife, Alaska Volcano Observatory, Unalaska Community Broadcasting (UCB), Unalaska Visitor's Bureau, Grand Aleutian Hotel, Iliuliuk Family and Health Services, and Aleutian Islands Worlds War II National Monument-Visitor Center.

Goals and Objectives

- **Goal 1.** Museum Indigenization and Community Building. To achieve this goal, in FY24, Staff and Board members will reach out to the stakeholders, community members, and our membership to gauge the interests and needs of the community we serve and will partner with the Qawalangin Tribe, the Ounalashka Corporation and other Native Alaskan tribes and corporations to improve our representation the Unangan people. In FY24, this will include increased engagement through meetings and partnerships and the development of a survey.
- **Goal 2.** Financial Stability and Build Capacity: The Board and MOTA executive director will work toward financial stability through diversification of the MOTA financial portfolio and income streams. This will be achieved through the identification of new revenue streams; the development of endowments and investments, an increase in corporate sponsorships, grants, and fundraising; an increase in earned revenue from tourism, store sales, and memberships.
- **Goal 3.** Collections Improvements and Museum Policies. The Board and MOTA staff continue to work on improving collections care and updating, revising, and/or developing policies to meet standards and best practices in the Museum field. This includes our ongoing full collections inventory project, and digitization of Museum collections, which is a long project but will rehouse collections using the most modern techniques and materials and will improve access to our collections. The Board and staff are drafting the Museums' Institutional Strategic Five-year plan for FY24-28 and continue to develop and update essential documents and policies to meet standards and best practices.

Application Findings/Other Information:

- Application was on time;
- All application requirements were met; Letters of Support are optional
- All FY23 reporting has been timely and is current
- Audit Included as of FY22 End (June 30, 2022, 21)