

Regular Meeting
Thursday, March 9, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members

Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members

Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff Sr. **City Manager:** Chris Hladick
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

COUNCIL MEETING ATTENDANCE

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

PUBLIC COMMENT

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or *9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

ZOOM MEETING LINK: <https://us02web.zoom.us/j/85203975430>

Meeting ID: 852 0397 5430 / **Passcode:** 977526

TELEPHONE: Meeting ID: 852 0397 5430 / **Passcode:** 977526

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Adoption of Agenda**
6. **Approve Minutes of Previous Meeting** [February 28, 2023](#)

7. Reports

- a. [Financials for January 2023](#)
- b. [City Manager](#)

8. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

9. **Public Comment on Agenda Items** *Time for members of the public to provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit per person.*

10. **Work Session** *Work sessions are for planning purposes, or studying and discussing issues before the Council.*

- a. [Senior Citizen Sales Tax Refund](#)

11. **Regular Agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit per person.*

- a. [Review Application to Transfer Ownership of the Airport Liquor License](#) (no action recommended)
- b. [Ordinance 2023-01](#): Creating Budget Amendment #5 to the Fiscal Year 2023 Budget, Accepting the Alaska Department of Health and Social Services Mobile Integrated Healthcare Community Paramedicine Rural Extension of Care Grant \$166,666.66 to fund a mobile medical trailer; accepting the Brownsfield Community Wide Assessment Grant \$500,000; and Increasing the appropriations for generator fuel in the Electric Utility Fund \$1,850,000

12. Council Directives to City Manager

13. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

14. Adjournment

Regular Meeting
Tuesday, February 28, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
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Mayor: Vincent M. Tutiakoff Sr. **City Manager:** Chris Hladick
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

MINUTES

1. **Call to order.** Mayor Tutiakoff called the regular meeting of the Unalaska City Council to order on February 28, 2023, at 6:08 p.m. (delayed start due to technical difficulties).

Looby read the City's Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.
2. **Pledge of Allegiance.** Coleman led the Pledge of Allegiance.
3. **Roll call.** The City Clerk called the roll. The Mayor and Council Members Bell, Tungul, Looby and Coleman were present in person, with Robinson attending remotely. Nicholson was absent.
4. **Recognition of Visitors.** The Mayor recognized Jathan Garrett and Nathan Epps from the Corps of Engineers; and Michael Tutiakoff from OCE.
5. **Adoption of Agenda.** Tungul moved to adopt the agenda with second by Coleman. There being no objection, the agenda was adopted by consensus.
6. **Approve Minutes of Previous Meeting.** Tungul moved to approve the proposed minutes of the council meeting held February 14, 2023, as presented, with second by Looby. There being no objection, the minutes were approved by consensus.
7. **Community Input & Announcements**
 - a. PCR Director Roger Blakeley made announcements about PCR Programs.
 - b. M. Lynn Crane made announcements for IFHS and USAFV.
 - c. Virginia Hatfield made announcements for the Museum of the Aleutians.
 - d. Rufina Shaishnikoff provided input to the City Council regarding the deterioration of Front Beach.
 - e. The City Clerk announced deadlines for submission of applications for Property Tax Exemptions, Sales Tax Refunds and submission of Business Personal Property Tax Returns; and reminded Mayor, Council, School Board and Planning Commission members of the deadline for submission of annual Public Official Financial Disclosures to APOC.

8. Public Comment on Agenda Items. None.

9. Reports

- a. Acting City Manager Bil Homka gave the Manager's Report and Chris Hladick and Dennis Robinson spoke about recent meetings in Juneau. Mr. Hladick responded to Council questions.
- b. Annual Reports from City Boards, Committees and Commissions
 - i. M. Lynn Crane, Chair of the Library Advisory Committee, presented their annual report. Librarian Karen Kresh responded to a question from Council about the opening date for the newly renovated library.
 - ii. Thomas Roufos, Chair of the Parks, Culture and Recreation Committee, presented their annual report.
 - iii. Ian Bagley, Vice Chair of the Planning Commission and Platting Board, presented their annual report.
 - iv. Ian Bagley, Vice Chair of the Historic Preservation Commission, presented their annual report. Council posed a question about the Henry Swanson House.

10. Work Session. Coleman moved to go into work session with second by Tungul. There being no objection, work session began at 6:47 p.m.

- a. Jathan Garrett, Project Manager & Nathan Epps, H&H Section Chief for the U.S. Army Corps of Engineers, provided an update to City Council regarding the Unalaska Bay Entrance Channel Dredging Project, and responded to questions from Council.

Tungul moved to return to regular session with second by Coleman; there being no objection, Council returned to regular session at 7:09 p.m.

11. Regular Agenda

- a. Resolution 2023-09: Amending the funding formula guide for the Community Support Grant Program to include revenue from Tobacco Excise Tax

Coleman moved to adopt Resolution 2023-09 with second by Looby.

Mr. Homka introduced the resolution to Council and the City Clerk provided background. Council discussion.

Roll call vote: Robinson – yes; Tungul – yes; Coleman – yes; Looby – yes; Bell – no. Resolution 2023-09 adopted with 4 yes votes.

12. Council Directives to City Manager. None.

13. Community Input & Announcements. None.

14. Executive Session

- a. Public Safety Department personnel matters

Bell moved to go into Executive Session to discuss Public Safety Department personnel matters, which if discussed in public, may tend to harm the reputation of a person. Present in Executive Session will be the Mayor and Council Members present at the meeting, City Attorney Brooks Chandler, Interim City Manager Chris Hladick and Acting City Manager Bil Homka. Second by Tungul. There being no objection, Council moved into Executive Session at 7:17 p.m.

On motion by Bell with second by Tungul, and there being no objection, Council returned from Executive Session at 8:08 p.m.

The Mayor announced that no action was taken in Executive Session.

15. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 8:08 p.m.

These minutes were approved by the Unalaska City Council on March 9, 2023.

Marjie Veeder, CMC
City Clerk

DRAFT

CITY OF UNALASKA
UNAUDITED FINANCIAL REPORTS
FOR THE SEVEN MONTHS ENDED JANUARY 31, 2023

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MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: CLAY DARNELL, INTERIM FINANCE DIRECTOR
THRU: CHRIS HLADICK, INTERIM CITY MANAGER
DATE: MARCH 9, 2023
RE: UNAUDITED FINANCIAL REPORTS FOR THE SEVEN MONTHS ENDED JANUARY 31, 2023

In order to keep the Council informed about the financial activity of the City of Unalaska, the Finance Department has prepared interim financial reports for the seven months ended January 31, 2023.

Fund/Departmental Highlights

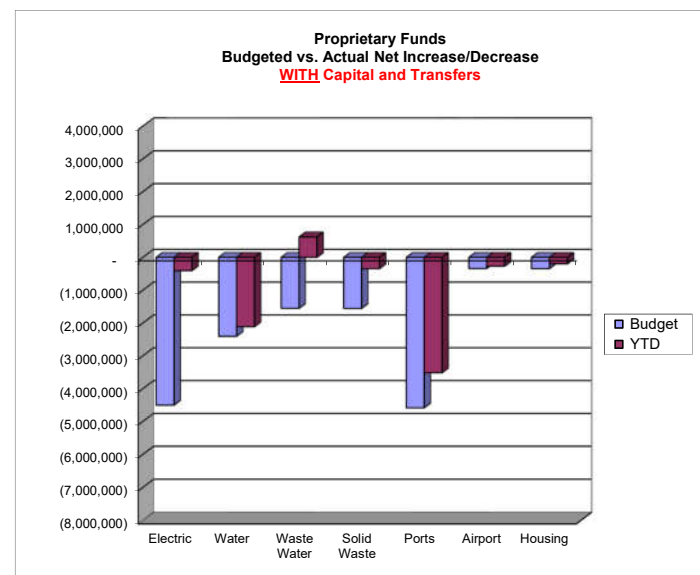
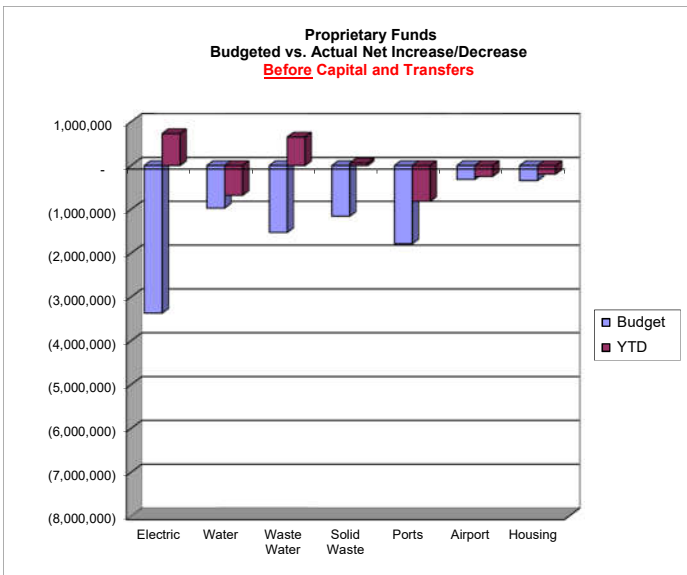
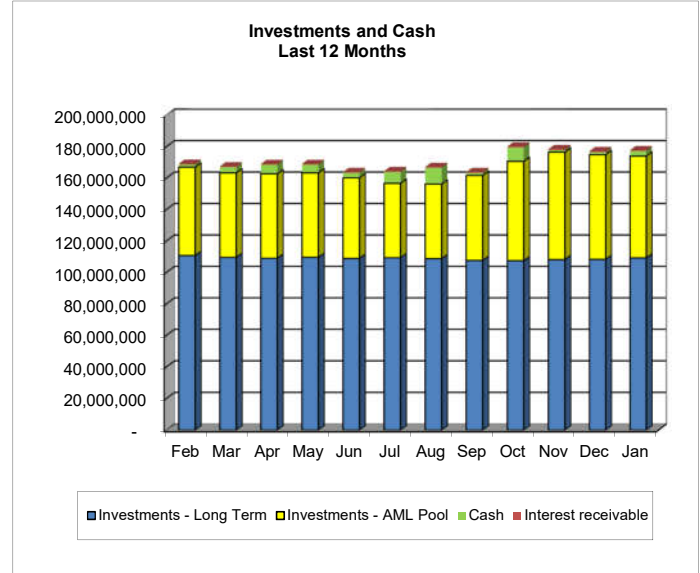
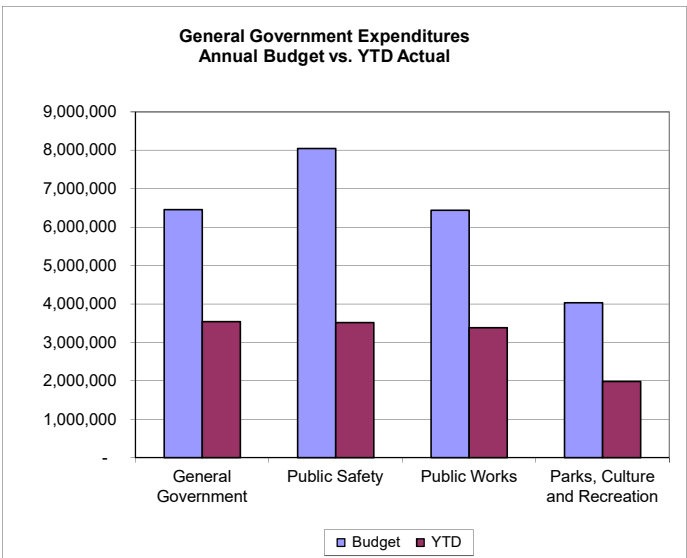
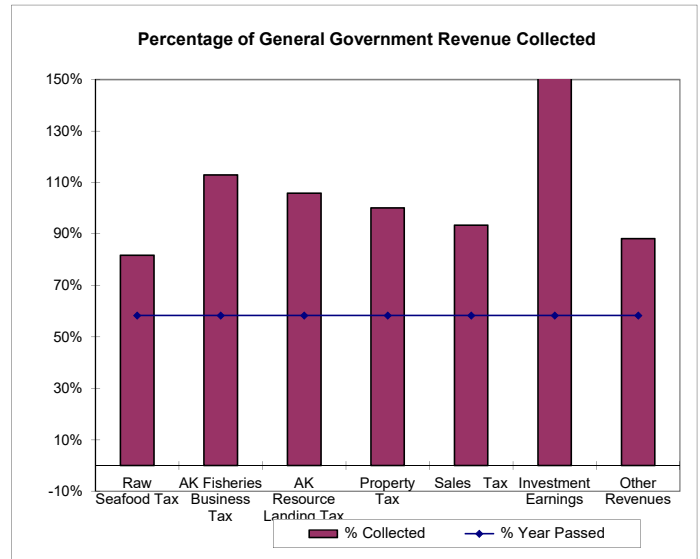
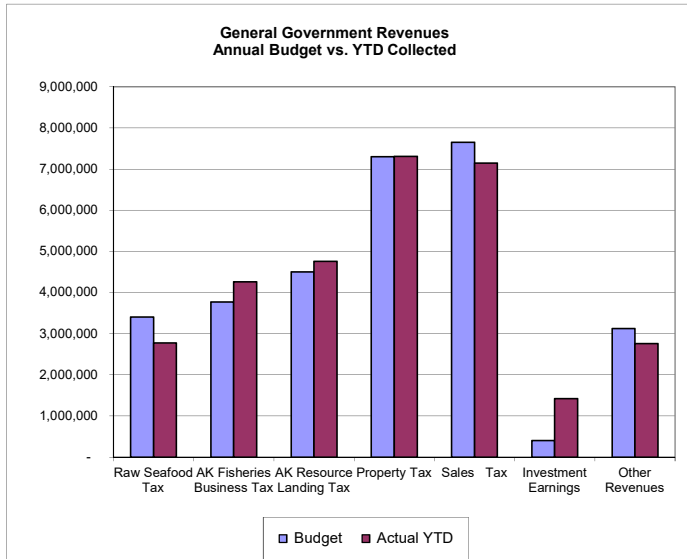
General Fund:

- All revenue sources are ahead of budgeted revenues for this time period (58%).
- Investment Earnings realized \$1,120,067, portfolio adjustment to market/fair value, unrealized \$300,558 = net income on summary statement \$1,420,625.
- We will analyze City Administration for possible budget amendment in the future.
- Public Safety Admin and Public Safety were combined last year.

Proprietary Funds:

- **Electric Fund** – Revenues and expenses exceed budgeted amounts (58%). The spending level in Electric Production (60%) is related to the increase in fuel costs and is consistent with the revenue increase. Use of fund balance is projected to be less than budgeted amount.
- **Water Fund** - Revenues and expenses are less than budgeted amounts. Use of fund balance is projected to be more than budgeted amount.
- **Wastewater Fund** – Revenues are greater than estimates, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Solid Waste Fund** – Revenues are more than estimates, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Ports & Harbors Fund** – Revenues and expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Airport Fund** - Revenues are less than budgeted amounts, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Housing Fund** - Revenues are less than budgeted amounts, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.

**CITY OF UNALASKA
JANUARY, 2023**



FUND - General Fund

Data Date: 2/28/2023

General Fund Operating Monthly Summary - Month Ending January 2023

Page 1 of 1

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|---|---------------------|---------------------|---------------------|-------------|---------------------|------------------------|
| REVENUES | | | | | | |
| Raw Seafood Tax | 3,400,000 | 169,966 | 2,776,923 | 82% | 3,280,366 | (503,442) |
| AK Fisheries Business | 3,770,000 | - | 4,258,312 | 113% | 3,775,900 | 482,411 |
| AK Fisheries Resource Landing | 4,500,000 | - | 4,760,389 | 106% | 4,549,661 | 210,728 |
| Property Taxes | 7,300,000 | 58,789 | 7,308,350 | 100% | 7,688,011 | (379,661) |
| Sales Tax | 7,650,000 | 1,502,501 | 7,144,764 | 93% | 5,310,179 | 1,834,585 |
| Investment Earnings | 400,000 | 1,003,809 | 1,420,625 | 355% | (1,160,649) | 2,581,274 |
| Other Revenues | 3,127,534 | 44,566 | 2,757,740 | 88% | 1,713,405 | 1,044,335 |
| Total General Fund Revenues | 30,147,534 | 2,779,631 | 30,427,103 | 101% | 25,156,873 | 5,270,229 |
| EXPENDITURES | | | | | | |
| Mayor & Council | 507,215 | 74,691 | 194,863 | 38% | 195,447 | (584) |
| City Administration | 2,190,803 | 225,546 | 1,524,486 | 70% | 1,270,345 | 254,140 |
| City Clerk | 644,917 | 82,588 | 343,001 | 53% | 323,167 | 19,834 |
| Finance | 2,267,072 | 252,561 | 1,187,613 | 52% | 1,267,233 | (79,620) |
| Planning | 848,263 | 35,774 | 292,666 | 35% | 375,965 | (83,298) |
| Public Safety Admin | 1,203,900 | 112,193 | 586,733 | 49% | - | 586,733 |
| Public Safety | 5,155,768 | 342,404 | 2,119,004 | 41% | 2,709,858 | (590,854) |
| Fire, EMS | 1,686,600 | 108,710 | 810,769 | 48% | 774,367 | 36,402 |
| Public Works | 6,436,533 | 522,150 | 3,384,723 | 53% | 3,174,755 | 209,968 |
| Parks, Culture & Recreation | 4,034,371 | 341,276 | 1,979,171 | 49% | 1,881,987 | 97,184 |
| Community Grants | 1,266,422 | 80,106 | 615,893 | 49% | 789,245 | (173,352) |
| School Support | 5,004,910 | 417,076 | 2,919,531 | 58% | 3,132,793 | (213,262) |
| Total Operating Expenditures | 31,246,774 | 2,595,075 | 15,958,452 | 51% | 15,895,162 | 63,290 |
| Net Operating Surplus | (1,099,240) | 184,556 | 14,468,651 | | 9,261,712 | 5,206,939 |
| Capital Outlay and Transfers | | | | | | |
| Capital Outlay | 826,010 | 250,438 | 300,429 | 36% | 161,052 | 139,377 |
| Transfers To Capital Projects | 3,237,950 | 441,857 | 3,229,807 | 100% | 1,811,740 | 1,418,066 |
| Transfers To Enterprise Capital | 3,494,500 | - | 3,494,500 | 100% | 3,356,100 | 138,400 |
| Total Capital Outlay and Transfers | 7,558,460 | 692,295 | 7,024,735 | 93% | 5,328,893 | 1,695,843 |
| Net Surplus (Deficit) | (8,657,699) | (507,739) | 7,443,916 | | 3,932,819 | 3,511,097 |
| Appropriated Fund Balance | 8,144,624 | - | - | | - | - |
| | \$ (513,075) | \$ (507,739) | \$ 7,443,916 | | \$ 3,932,819 | \$ 3,511,097 |

Operating Monthly Summary - Month Ending January 2023

Page 1 of 1

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|--|--------------------------|-------------------|-----------------------|---------------------|-----------------------|--------------------------------|
| 1% Sales Tax Special Revenue Fund | | | | | | |
| REVENUE | | | | | | |
| Sales Tax | \$ 3,825,000 | \$ 751,250 | \$ 3,572,382 | 93% | \$ 2,655,090 | \$ 917,293 |
| TRANSFERS | | | | | | |
| Govt Capital Projects | 0 | 0 | 0 | 0% | 1,000,000 | (1,000,000) |
| Enterprise Capital | 3,860,000 | 0 | 3,860,000 | 100% | 3,860,000 | 0 |
| Total Transfers | 3,860,000 | - | 3,860,000 | 100% | 4,860,000 | (1,000,000) |
| 1% Sales Tax Special Revenue Fund | <u>\$ (35,000)</u> | <u>\$ 751,250</u> | <u>\$ (287,618)</u> | | <u>\$2,204,910</u> | <u>\$ 1,917,293</u> |

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|-------------------------------------|--------------------------|-------------------|-----------------------|---------------------|-----------------------|--------------------------------|
| Bed Tax Special Revenue Fund | | | | | | |
| REVENUE | | | | | | |
| Bed Tax | \$ 175,000 | \$ 9,819 | \$ 106,013 | 61% | \$ 175,559 | (\$ 69,546) |
| EXPENSES | | | | | | |
| Unalaska CVB | 210,000 | 17,500 | 122,500 | 58% | 140,000 | (17,500) |
| Bed Tax Special Revenue Fund | <u>\$ (35,000)</u> | <u>\$ (7,681)</u> | <u>\$ (16,487)</u> | | <u>\$ 35,559</u> | <u>\$ (52,046)</u> |

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|--|--------------------------|-----------------|-----------------------|---------------------|-----------------------|--------------------------------|
| E911 Enhancement Special Revenue Fund | | | | | | |
| REVENUE | | | | | | |
| E911 Enhancement Tax | \$ 75,000 | \$ 5,362 | \$ 45,846 | 61% | \$ 19,405 | \$ 26,441 |
| EXPENSES | | | | | | |
| Public Safety Admin | 75,000 | - | - | -% | - | - |
| E911 Enhancement Special Revenue Fund | <u>\$ 0</u> | <u>\$ 5,362</u> | <u>\$ 45,846</u> | | <u>\$ 19,405</u> | <u>\$ 26,441</u> |

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|---|--------------------------|------------------|-----------------------|---------------------|-----------------------|--------------------------------|
| Tobacco Tax Special Revenue Fund | | | | | | |
| REVENUE | | | | | | |
| Tobacco Tax | \$ 750,000 | \$ 27,400 | \$ 635,581 | 85% | \$ 280 | \$ 635,301 |
| EXPENSES | | | | | | |
| Community Support | 88,000 | 7,333 | 51,333 | 58% | - | 51,333 |
| Tobacco Tax Special Revenue Fund | <u>\$ 662,000</u> | <u>\$ 20,066</u> | <u>\$ 584,248</u> | | <u>\$ 280</u> | <u>\$ 583,968</u> |

Operating Monthly Summary - Month Ending January 2023

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| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|---|--------------------------|----------------|-----------------------|---------------------|-----------------------|--------------------------------|
| Electric Proprietary Fund | | | | | | |
| REVENUES | 16,636,224 | 1,228,914 | 12,091,039 | 73% | 9,741,741 | 2,349,298 |
| EXPENSES - Cash Basis | | | | | | |
| Electric Line Repair & Maint | 1,433,247 | 21,322 | 385,327 | 27% | 370,612 | 14,715 |
| Electric Production | 12,399,611 | (248,347) | 7,427,395 | 60% | 6,025,145 | 1,402,250 |
| Facilities Maintenance | 133,898 | 9,718 | 58,364 | 44% | 39,512 | 18,853 |
| Utility Administration | 2,312,861 | 120,592 | 1,301,161 | 56% | 1,251,662 | 49,499 |
| Veh & Equip Maintenance | 67,356 | 3,254 | 16,201 | 24% | 25,679 | (9,479) |
| Total operating expenses - cash basis | 16,346,973 | (93,461) | 9,188,448 | 56% | 7,712,610 | 1,475,838 |
| Net Profit (loss) from operations - cash basis | 289,251 | 1,322,375 | 2,902,592 | | 2,029,132 | 873,460 |
| Depreciation | 3,656,123 | 310,302 | 2,172,116 | 59% | 2,168,793 | 3,323 |
| Net Profit (loss) from operations - accrual basis | (3,366,872) | 1,012,073 | 730,475 | | (139,661) | 870,137 |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Capital Outlay | - | - | - | -% | 64,980 | (64,980) |
| Transfers Out | 1,135,266 | - | 1,135,266 | 100% | 31,073 | 1,104,193 |
| Total Transfers and Capital Outlay | 1,135,266 | - | 1,135,266 | 100% | 96,053 | 1,039,213 |
| Net earnings (loss) | (4,502,138) | 1,012,073 | (404,791) | | (235,714) | (169,077) |
| Water Proprietary Fund | | | | | | |
| REVENUES | 2,717,139 | 136,809 | 1,050,507 | 39% | 1,432,982 | (382,475) |
| EXPENSES - Cash Basis | | | | | | |
| Facilities Maintenance | 62,250 | 3,183 | 34,387 | 55% | 20,188 | 14,199 |
| Utility Administration | 789,338 | 61,635 | 454,192 | 58% | 432,779 | 21,413 |
| Veh & Equip Maintenance | 41,119 | (7,156) | 13,535 | 33% | 17,971 | (4,436) |
| Water Operations | 1,653,877 | 89,192 | 624,369 | 38% | 698,789 | (74,420) |
| Total operating expenses - cash basis | 2,546,583 | 146,855 | 1,126,483 | 44% | 1,169,727 | (43,244) |
| Net Profit (loss) from operations - cash basis | 170,556 | (10,046) | (75,976) | | 263,255 | (339,231) |
| Depreciation | 1,140,502 | 85,757 | 603,209 | 53% | 643,945 | (40,737) |
| Net Profit (loss) from operations - accrual basis | (969,946) | (95,803) | (679,185) | | (380,691) | (298,494) |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Transfers Out | 1,434,754 | 117,246 | 1,434,754 | 100% | 1,723,750 | (288,996) |
| Capital Outlay | - | - | - | -% | 51,114 | (51,114) |
| Total Transfers and Capital Outlay | 1,434,754 | 117,246 | 1,434,754 | 100% | 1,774,864 | (340,110) |
| | (2,404,700) | (213,049) | (2,113,939) | | (2,155,555) | 41,616 |

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|---|--------------------------|----------------|-----------------------|---------------------|-----------------------|--------------------------------|
| Wastewater Proprietary Fund | | | | | | |
| REVENUES | 2,746,005 | 1,588,920 | 2,892,517 | 105% | 1,441,097 | 1,451,420 |
| EXPENSES - Cash Basis | | | | | | |
| Facilities Maintenance | 63,968 | 60 | 24,475 | 38% | 38,078 | (13,603) |
| Utility Administration | 745,012 | 49,754 | 424,723 | 57% | 457,373 | (32,651) |
| Veh & Equip Maintenance | 32,455 | 10,752 | 18,623 | 57% | 15,565 | 3,058 |
| Wastewater Operations | 2,166,394 | 230,161 | 1,029,212 | 48% | 947,059 | 82,153 |
| Total operating expenses - cash basis | <u>3,007,830</u> | <u>290,726</u> | <u>1,497,033</u> | <u>50%</u> | <u>1,458,076</u> | <u>38,957</u> |
| Net Profit (loss) from operations - cash basis | (261,825) | 1,298,194 | 1,395,484 | | (16,979) | 1,412,463 |
| Depreciation | <u>1,263,420</u> | <u>104,956</u> | <u>744,478</u> | <u>59%</u> | <u>713,842</u> | <u>30,636</u> |
| Net Profit (loss) from operations - accrual basis | (1,525,245) | 1,193,238 | 651,006 | | (730,821) | 1,381,827 |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Transfers Out | 28,272 | - | 28,272 | 100% | 43,000 | (14,728) |
| Capital Outlay | <u>-</u> | <u>-</u> | <u>-</u> | <u>-%</u> | <u>480,372</u> | <u>(480,372)</u> |
| Total Transfers and Capital Outlay | <u>28,272</u> | <u>-</u> | <u>28,272</u> | <u>100%</u> | <u>523,372</u> | <u>(495,100)</u> |
| | (1,553,517) | 1,193,238 | 622,734 | | (1,254,193) | 1,876,927 |
| Solid Waste Proprietary Fund | | | | | | |
| REVENUES | 2,871,598 | 377,852 | 1,850,365 | 64% | 1,514,559 | 335,806 |
| EXPENSES - Cash Basis | | | | | | |
| Facilities Maintenance | 120,782 | 6,674 | 48,484 | 40% | 47,128 | 1,356 |
| Solid Waste Operations | 2,039,518 | 128,341 | 779,568 | 38% | 687,505 | 92,063 |
| Utility Administration | 822,227 | 64,420 | 418,544 | 51% | 412,355 | 6,189 |
| Veh & Equip Maintenance | 158,420 | 3,708 | 29,964 | 19% | 45,403 | (15,439) |
| Total operating expenses - cash basis | <u>3,140,947</u> | <u>203,143</u> | <u>1,276,559</u> | <u>41%</u> | <u>1,192,390</u> | <u>84,169</u> |
| Net Profit (loss) from operations - cash basis | (269,349) | 174,708 | 573,806 | | 322,169 | 251,638 |
| Depreciation | <u>886,148</u> | <u>73,695</u> | <u>517,673</u> | <u>58%</u> | <u>512,410</u> | <u>5,263</u> |
| Net Profit (loss) from operations - accrual basis | (1,155,497) | 101,013 | 56,133 | | (190,241) | 246,375 |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Capital Outlay | - | - | - | -% | 131,552 | (131,552) |
| Transfers Out | <u>400,000</u> | <u>-</u> | <u>400,000</u> | <u>100%</u> | <u>200,000</u> | <u>200,000</u> |
| Total Transfers and Capital Outlay | <u>400,000</u> | <u>-</u> | <u>400,000</u> | <u>100%</u> | <u>331,552</u> | <u>68,448</u> |
| Net earnings (loss) | (1,555,497) | 101,013 | (343,867) | | (521,793) | 177,927 |

Operating Monthly Summary - Month Ending January 2023

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|---|--------------------------|----------------|-----------------------|---------------------|-----------------------|--------------------------------|
| Ports & Harbors Proprietary Fund | | | | | | |
| REVENUES | 8,568,891 | 463,684 | 5,084,908 | 59% | 4,602,872 | 482,036 |
| EXPENSES - Cash Basis | | | | | | |
| Bobby Storrs Small Boat Harbor | 180,650 | 9,890 | 77,008 | 43% | 68,752 | 8,256 |
| CEM Small Boat Harbor | 967,129 | 103,983 | 651,740 | 67% | 540,150 | 111,590 |
| Facilities Maintenance | 55,328 | 1,892 | 19,415 | 35% | 19,961 | (546) |
| Harbor Office | 2,828,241 | 269,350 | 1,600,745 | 57% | 1,550,366 | 50,379 |
| Ports Security | 72,295 | 54 | 2,971 | 4% | 2,949 | 23 |
| Spit & Light Cargo Docks | 697,277 | 49,536 | 410,434 | 59% | 376,542 | 33,893 |
| Unalaska Marine Center | 1,182,385 | 58,627 | 601,402 | 51% | 609,591 | (8,189) |
| Veh & Equip Maintenance | 66,688 | 8,266 | 39,220 | 59% | 25,670 | 13,550 |
| Total operating expenses - cash basis | 6,049,993 | 501,597 | 3,402,936 | 56% | 3,193,980 | 208,956 |
| Net Profit (loss) from operations - cash basis | 2,518,898 | (37,913) | 1,681,972 | | 1,408,892 | 273,080 |
| Depreciation | 4,301,644 | 356,974 | 2,498,821 | 58% | 2,506,358 | (7,537) |
| Net Profit (loss) from operations - accrual basis | (1,782,746) | (394,888) | (816,849) | | (1,097,466) | 280,617 |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Capital Outlay | 206,923 | - | 206,923 | 100% | - | 206,923 |
| Transfers Out | 2,594,495 | (102,351) | 2,492,144 | 96% | 4,623,218 | (2,131,074) |
| Total Transfers and Capital Outlay | 2,801,418 | (102,351) | 2,699,067 | 96% | 4,623,218 | (1,924,151) |
| Net earnings (loss) | (4,584,164) | (292,536) | (3,515,915) | | (5,720,684) | 2,204,768 |
| Airport Proprietary Fund | | | | | | |
| REVENUES | 560,774 | 45,039 | 291,865 | 52% | 274,764 | 17,101 |
| EXPENSES - Cash Basis | | | | | | |
| Airport Admin/Operations | 414,807 | 33,123 | 261,322 | 63% | 223,850 | 37,472 |
| Facilities Maintenance | 183,947 | 10,684 | 116,319 | 63% | 57,481 | 58,837 |
| Total operating expenses - cash basis | 598,754 | 43,807 | 377,640 | 63% | 281,331 | 96,309 |
| Net Profit (loss) from operations - cash basis | (37,980) | 1,232 | (85,776) | | (6,567) | (79,208) |
| Depreciation | 278,541 | 23,139 | 161,975 | 58% | 161,975 | 0 |
| Net Profit (loss) from operations - accrual basis | (316,521) | (21,907) | (247,750) | | (168,542) | (79,208) |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Transfers Out | 22,280 | - | 22,280 | 100% | - | 22,280 |
| Total Transfers and Capital Outlay | 22,280 | - | 22,280 | 100% | - | 22,280 |
| Net earnings (loss) | (338,801) | (21,907) | (270,030) | | (168,542) | (101,488) |

| | FY2023 Budget | January | FY2023 YTD | % OF BUD | FY2022 YTD | INC/(DEC) Last Year |
|---|--------------------------|----------------|-----------------------|---------------------|-----------------------|--------------------------------|
| Housing Proprietary Fund | | | | | | |
| REVENUES | 258,781 | 20,264 | 134,236 | 52% | 149,005 | (14,769) |
| EXPENSES - Cash Basis | | | | | | |
| Facilities Maintenance | 191,245 | 9,241 | 92,912 | 49% | 66,600 | 26,312 |
| Housing Admin & Operating | 215,545 | 16,321 | 123,238 | 57% | 108,758 | 14,480 |
| Total operating expenses - cash basis | 406,790 | 25,562 | 216,149 | 53% | 175,358 | 40,791 |
| Net Profit (loss) from operations - cash basis | (148,009) | (5,298) | (81,914) | | (26,353) | (55,560) |
| Depreciation | 195,245 | 16,270 | 113,893 | 58% | 108,443 | 5,450 |
| Net Profit (loss) from operations - accrual basis | (343,254) | (21,568) | (195,807) | | (134,797) | (61,010) |
| TRANSFERS and CAPITAL OUTLAY | | | | | | |
| Net earnings (loss) | (343,254) | (21,568) | (195,807) | | (134,797) | (61,010) |

City of Unalaska
Utility Revenue Report
Summary

01/31/23

| FY23 Budget Month | Electric | Water | Waste Water | Solid Waste | Monthly Revenue | FY23 Revenue | FY22YTD Revenue | YTD Inc/(Dec) |
|----------------------|------------|-----------|----------------|----------------|--------------------|-----------------|--------------------|------------------|
| Jul-22 | 2,159,046 | 335,633 | 227,269 | 276,413 | 2,998,361 | 2,998,361 | 2,245,807 | 752,554 |
| Aug-22 | 2,570,281 | 255,937 | 248,530 | 329,848 | 3,404,595 | 6,402,956 | 4,813,705 | 1,589,251 |
| Sep-22 | 1,697,280 | 75,636 | 212,233 | 223,883 | 2,209,032 | 8,611,988 | 7,248,026 | 1,363,962 |
| Oct-22 | 1,612,984 | 81,607 | 206,346 | 256,456 | 2,157,393 | 10,769,381 | 9,183,646 | 1,585,735 |
| Nov-22 | 1,394,770 | 96,292 | 245,335 | 225,426 | 1,961,822 | 12,731,203 | 10,915,235 | 1,815,968 |
| Dec-22 | 1,427,767 | 68,593 | 163,883 | 160,488 | 1,820,731 | 14,551,934 | 12,461,805 | 2,090,129 |
| Jan-23 | 1,228,914 | 136,809 | 232,495 | 254,877 | 1,853,094 | 16,405,028 | 14,130,379 | 2,274,649 |
| Feb-23 | 0 | 0 | 0 | 0 | 0 | 0 | 16,525,214 | 0 |
| Mar-23 | 0 | 0 | 0 | 0 | 0 | 0 | 19,070,392 | 0 |
| Apr-23 | 0 | 0 | 0 | 0 | 0 | 0 | 21,259,050 | 0 |
| May-23 | 0 | 0 | 0 | 0 | 0 | 0 | 23,430,961 | 0 |
| Jun-23 | 0 | 0 | 0 | 0 | 0 | 0 | 25,954,571 | 0 |
| YTD Totals | 12,091,039 | 1,050,507 | 1,536,092 | 1,727,390 | 16,405,028 | | | |
| FY23 Budget | 16,467,477 | 2,641,500 | 2,674,775 | 2,347,730 | 24,131,482 | | | |
| % to budget | 73.4 | 39.8 | 57.4 | 73.6 | 68.0 | | | |

City of Unalaska
Electric Revenue Report
Electric Fund

01/31/23

| FY23 Budget Month | Residential | Small General | Large General | Industrial | P.C.E. Assist | Other Revenues | Monthly Revenue | FY23 YTD Revenue | FY22 YTD Revenue | YTD Inc/(Dec) |
|----------------------|-------------|------------------|------------------|------------|------------------|-------------------|--------------------|---------------------|---------------------|------------------|
| Jul-22 | 113,527 | 127,998 | 173,262 | 1,643,546 | 95,787 | 4,926 | 2,159,046 | 2,159,046 | 1,399,334 | 759,711 |
| Aug-22 | 126,002 | 139,392 | 200,807 | 1,957,035 | 139,452 | 7,593 | 2,570,281 | 4,729,326 | 3,068,626 | 1,660,701 |
| Sep-22 | 109,122 | 122,019 | 170,891 | 1,149,356 | 133,965 | 11,926 | 1,697,280 | 6,426,606 | 4,745,122 | 1,681,484 |
| Oct-22 | 137,591 | 134,901 | 178,296 | 1,076,857 | 82,090 | 3,247 | 1,612,984 | 8,039,590 | 6,277,102 | 1,762,487 |
| Nov-22 | 157,349 | 133,502 | 170,777 | 790,395 | 116,728 | 26,018 | 1,394,770 | 9,434,359 | 7,571,652 | 1,862,707 |
| Dec-22 | 156,750 | 140,326 | 175,721 | 819,919 | 122,701 | 12,351 | 1,427,767 | 10,862,126 | 8,649,785 | 2,212,340 |
| Jan-23 | 169,343 | 150,411 | 182,693 | 599,978 | 113,236 | 13,252 | 1,228,914 | 12,091,039 | 9,741,741 | 2,349,298 |
| Feb-23 | | | | | | | 0 | 0 | 11,164,186 | 0 |
| Mar-23 | | | | | | | 0 | 0 | 12,829,600 | 0 |
| Apr-23 | | | | | | | 0 | 0 | 14,418,044 | 0 |
| May-23 | | | | | | | 0 | 0 | 16,055,029 | 0 |
| Jun-23 | | | | | | | 0 | 0 | 17,862,572 | 0 |
| YTD Totals | | | | | | | 12,091,039 | | | |
| FY22 Budget | 1,629,433 | 1,300,162 | 1,882,732 | 10,990,917 | 612,733 | 51,500 | 16,467,477 | | | |
| % of Budget | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 73.4 | | | |

Kwh Sold

| FY 23 Month | Residential | SM. Gen (Includes Street lights) | Large General | Industrial | Total FY23 Kwh Sold | Total FY22 Kwh Sold | Increase (Decrease) |
|----------------|-------------|--|------------------|------------|------------------------|------------------------|------------------------|
| July | 249,699 | 256,555 | 357,071 | 3,240,445 | 4,103,770 | 3,609,461 | 494,309 |
| August | 287,328 | 271,719 | 414,571 | 3,738,430 | 4,712,048 | 4,418,992 | 293,056 |
| September | 279,890 | 66,396 | 397,415 | 2,438,955 | 3,182,656 | 4,472,383 | (1,289,727) |
| October | 307,431 | 293,388 | 381,700 | 2,345,465 | 3,327,984 | 4,272,956 | (944,972) |
| November | 382,480 | 306,083 | 394,511 | 1,778,380 | 2,861,454 | 3,463,728 | (602,274) |
| December | 378,449 | 324,433 | 402,827 | 1,833,670 | 2,939,379 | 2,922,427 | 16,952 |
| January * | 416,455 | 363,865 | 435,611 | 1,390,305 | 2,606,236 | 2,759,416 | (153,180) |
| February | | | | | 0 | 3,274,024 | 0 |
| March | | | | | 0 | 3,871,003 | 0 |
| April | | | | | 0 | 3,549,715 | 0 |
| May | | | | | 0 | 3,374,757 | 0 |
| June | | | | | 0 | 3,491,880 | 0 |
| Total | 2,301,732 | 1,882,439 | 2,783,706 | 16,765,650 | 23,733,527 | 43,480,742 | (2,185,836) |
| Percent Sold | 9.7% | 7.9% | 11.7% | 70.6% | 100.0% | | |

| Generator Fuel | |
|-------------------------------|-------------------------------|
| FY23 Average Price Fuel | FY22 Average Price Fuel |
| 5.2724 | 2.6143 |
| 4.0382 | 2.7156 |
| 4.1865 | 2.5013 |
| 4.2822 | 2.7635 |
| 4.4177 | 2.9311 |
| 3.5295 | 2.8861 |
| 3.3526 | 3.1072 |
| | 3.3337 |
| | 3.7527 |
| | 4.3688 |
| | 4.6063 |
| | 5.0664 |
| 4.1542 | 3.3872 |

| FY23 Cumulative kwh Sold | FY22 Cumulative kwh Sold |
|--------------------------------|--------------------------------|
| 4,103,770 | 3,609,461 |
| 8,815,818 | 8,028,453 |
| 11,998,474 | 12,500,836 |
| 15,326,458 | 16,773,792 |
| 18,187,912 | 20,237,520 |
| 21,127,291 | 23,159,947 |
| 23,733,527 | 25,919,363 |
| 23,733,527 | 29,193,387 |
| 23,733,527 | 33,064,390 |
| 23,733,527 | 36,814,105 |
| 23,733,527 | 39,988,862 |
| 23,733,527 | 43,480,742 |

% Change from Prior Year

City of Unalaska
Water Revenue Report
Water Fund

01/31/23

| FY23 Month | Unmetered Sales | Metered Sales | Other Revenues | Monthly Revenue | FY23 YTD Revenue | FY22 YTD Revenue | YTD Inc/(Dec) |
|-------------|-----------------|---------------|----------------|-----------------|------------------|------------------|---------------|
| Jul-22 | 12,580 | 323,064 | (11) | 335,633 | 335,633 | 359,168 | (23,535) |
| Aug-22 | 12,610 | 242,800 | 527 | 255,937 | 591,571 | 748,631 | (157,060) |
| Sep-22 | 12,575 | 63,051 | 10 | 75,636 | 667,207 | 989,962 | (322,755) |
| Oct-22 | 12,515 | 69,094 | (2) | 81,607 | 748,813 | 1,077,710 | (328,897) |
| Nov-22 | 12,509 | 77,561 | 6,222 | 96,292 | 845,105 | 1,178,759 | (333,654) |
| Dec-22 | 12,499 | 56,121 | (27) | 68,593 | 913,698 | 1,270,043 | (356,345) |
| Jan-23 | 12,462 | 124,370 | (23) | 136,809 | 1,050,507 | 1,432,982 | (382,475) |
| Feb-23 | | | | 0 | 0 | 1,836,037 | 0 |
| Mar-23 | | | | 0 | 0 | 2,159,686 | 0 |
| Apr-23 | | | | 0 | 0 | 2,307,515 | 0 |
| May-23 | | | | 0 | 0 | 2,424,938 | 0 |
| Jun-23 | | | | 0 | 0 | 2,664,186 | 0 |
| YTD Totals | 87,749 | 956,061 | 6,696 | 1,050,507 | | | |
| FY22 Budget | 148,000 | 2,485,000 | 8,500 | 2,641,500 | | | |
| % of Budget | 59.3 | 38.5 | 78.8 | 39.8 | | | |

Million Gallons Produced

| FY23 Month | FY 23 Produced | FY 22 Produced | Increase (Decrease) |
|------------|----------------|----------------|---------------------|
| July | 148.673 | 147.336 | 1.337 |
| August | 102.648 | 163.373 | (60.725) |
| September | 42.857 | 104.305 | (61.448) |
| October | 41.598 | 45.402 | (3.804) |
| November | 41.802 | 50.688 | (8.886) |
| December | 44.347 | 45.300 | (0.953) |
| January | 92.605 | 73.309 | 19.296 |
| February | | 169.312 | 0.000 |
| March | | 139.668 | 0.000 |
| April | | 65.458 | 0.000 |
| May | | 52.996 | 0.000 |
| June | | 108.098 | 0.000 |
| Total | 514.530 | 1165.245 | (115.183) |

| FY23 Water Cumulative | FY22 Water Cumulative |
|-----------------------|-----------------------|
| 148.673 | 147.336 |
| 251.321 | 310.709 |
| 294.178 | 415.014 |
| 335.776 | 460.416 |
| 377.578 | 511.104 |
| 421.925 | 556.404 |
| 514.530 | 629.713 |
| 0.000 | 799.025 |
| 0.000 | 938.693 |
| 0.000 | 1004.151 |
| 0.000 | 1057.147 |
| 0.000 | 1165.245 |

City of Unalaska
Wastewater Revenue Report
Wastewater Fund

01/31/23

| FY23 Budget Month | Unmetered Sales | Metered Commercial | Metered Industrial | Other Revenues | Monthly Revenue | FY23 YTD Revenue | FY22 YTD Revenue | YTD Inc/(Dec) |
|-------------------|-----------------|--------------------|--------------------|----------------|-----------------|------------------|------------------|---------------|
| Jul-22 | 43,699 | 163,381 | 17,642 | 2,547 | 227,269 | 227,269 | 211,269 | 16,001 |
| Aug-22 | 43,802 | 186,885 | 17,701 | 142 | 248,530 | 475,799 | 455,031 | 20,767 |
| Sep-22 | 43,682 | 141,787 | 13,249 | 13,515 | 212,233 | 688,031 | 711,870 | (23,838) |
| Oct-22 | 43,471 | 143,592 | 11,356 | 7,928 | 206,346 | 894,378 | 871,617 | 22,761 |
| Nov-22 | 43,449 | 179,151 | 2,705 | 20,031 | 245,335 | 1,139,713 | 1,048,692 | 91,021 |
| Dec-22 | 43,415 | 112,888 | 3,095 | 4,486 | 163,883 | 1,303,597 | 1,227,000 | 76,597 |
| Jan-23 | 43,285 | 162,401 | 13,488 | 13,320 | 232,495 | 1,536,092 | 1,441,097 | 94,995 |
| Feb-23 | | | | | 0 | 0 | 1,700,452 | 0 |
| Mar-23 | | | | | 0 | 0 | 1,956,007 | 0 |
| Apr-23 | | | | | 0 | 0 | 2,162,195 | 0 |
| May-22 | | | | | 0 | 0 | 2,382,905 | 0 |
| Jun-22 | | | | | 0 | 0 | 2,584,192 | 0 |
| YTD Totals | 304,802 | 1,090,084 | 79,236 | 61,969 | 1,536,092 | | | |
| FY22 Budget | 482,000 | 2,045,950 | 91,300 | 55,525 | 2,674,775 | | | |
| % of Budget | 63.2 | 53.3 | 86.8 | 111.6 | 57.4 | | | |

| FY22 Month | FY23 Effluent (Gal) | FY22 Effluent (Gal) | Increase (Decrease) |
|------------|---------------------|---------------------|---------------------|
| July | 10,309,000 | 12,412,000 | (2,103,000) |
| August | 12,316,000 | 10,241,000 | 2,075,000 |
| September | 9,074,000 | 11,063,000 | (1,989,000) |
| October | 9,656,000 | 12,963,000 | (3,307,000) |
| November | 11,502,000 | 10,952,000 | 550,000 |
| December | 19,882,000 | 10,736,000 | 9,146,000 |
| January | 13,468,000 | 16,093,000 | (2,625,000) |
| February | | 15,241,000 | 0 |
| March | | 12,698,000 | 0 |
| April | | 12,240,000 | 0 |
| May | | 9,502,000 | 0 |
| June | | 9,616,000 | 0 |
| Total | 86,207,000 | 143,757,000 | 1,747,000 |

| FY23 Cumulative | FY22 Cumulative |
|-----------------|-----------------|
| 10,309,000 | 12,412,000 |
| 22,625,000 | 22,653,000 |
| 31,699,000 | 33,716,000 |
| 41,355,000 | 46,679,000 |
| 52,857,000 | 57,631,000 |
| 72,739,000 | 68,367,000 |
| 86,207,000 | 84,460,000 |
| 0 | 99,701,000 |
| 0 | 112,399,000 |
| 0 | 124,639,000 |
| 0 | 134,141,000 |
| 0 | 143,757,000 |

City of Unalaska
Solid Waste Revenue Report
Solid Waste Fund

01/31/23

| FY23 Month | Residential Fees | Tipping Fees | Other Revenue | Monthly Revenue | FY23 YTD Revenue | FY22 YTD Revenue | YTD Inc/(Dec) |
|-------------|------------------|--------------|---------------|-----------------|------------------|------------------|---------------|
| Jul-22 | 34,750 | 191,553 | 50,110 | 276,413 | 276,413 | 276,036 | 378 |
| Aug-22 | 34,753 | 231,556 | 63,538 | 329,848 | 606,261 | 541,417 | 64,844 |
| Sep-22 | 34,865 | 136,176 | 52,842 | 223,883 | 830,144 | 801,072 | 29,072 |
| Oct-22 | 35,289 | 155,497 | 65,670 | 256,456 | 1,086,600 | 957,217 | 129,383 |
| Nov-22 | 35,357 | 132,364 | 57,704 | 225,426 | 1,312,026 | 1,116,131 | 195,895 |
| Dec-22 | 35,354 | 89,822 | 35,312 | 160,488 | 1,472,514 | 1,314,977 | 157,536 |
| Jan-23 | 35,318 | 153,013 | 66,546 | 254,877 | 1,727,390 | 1,514,559 | 212,831 |
| Feb-23 | | | | 0 | 0 | 1,824,540 | 0 |
| Mar-23 | | | | 0 | 0 | 2,125,099 | 0 |
| Apr-23 | | | | 0 | 0 | 2,371,296 | 0 |
| May-23 | | | | 0 | 0 | 2,568,089 | 0 |
| Jun-23 | | | | 0 | 0 | 2,842,063 | 0 |
| YTD Totals | 245,686 | 1,089,981 | 391,723 | 1,727,390 | | | |
| FY22 Budget | 325,165 | 1,548,679 | 473,886 | 2,347,730 | | | |
| % of Budget | 75.6 | 70.4 | 82.7 | 73.6 | | | |

| FY23 Month | FY23 Tons of Waste | FY22 Tons of Waste | Increase (Decrease) |
|------------|--------------------|--------------------|---------------------|
| July | 564.59 | 643.54 | (78.95) |
| August | 747.78 | 519.96 | 227.82 |
| September | 474.02 | 739.81 | (265.79) |
| October | 488.77 | 417.18 | 71.59 |
| November | 389.88 | 336.84 | 53.04 |
| December | 257.23 | 405.23 | (148.00) |
| January | 550.78 | 438.77 | 112.01 |
| February | | 707.24 | 0.00 |
| March | | 815.41 | 0.00 |
| April | | 549.57 | 0.00 |
| May | | 464.39 | 0.00 |
| June | | 459.09 | 0.00 |
| Total | 3473.05 | 6497.03 | (28.28) |

| Cummulative | |
|--------------------|--------------------|
| FY23 Tons of Waste | FY22 Tons of Waste |
| 564.59 | 643.54 |
| 1312.37 | 1163.50 |
| 1786.39 | 1903.31 |
| 2275.16 | 2320.49 |
| 2665.04 | 2657.33 |
| 2922.27 | 3062.56 |
| 3473.05 | 3501.33 |
| 0.00 | 4208.57 |
| 0.00 | 5023.98 |
| 0.00 | 5573.55 |
| 0.00 | 6037.94 |
| 0.00 | 6497.03 |

**CITY OF UNALASKA
FY23 PORTS REVENUE**

| | | UMC Dock | | | | Spit Dock | | Small Boat Harbor | | Cargo Dock | | CEM | | Other Rev&Fees | Monthly Revenue | FY23 YTD Revenue | % of Budget | FY22 YTD Revenue | YTD Inc(Dec) |
|-------------|------|---------------------|------------------|----------------|-----------------|----------------------|-----------------|----------------------|-----------------|----------------------|-------------------------|---------------------|-----------------|-------------------|--------------------|---------------------|----------------|---------------------|-----------------|
| Month | Year | Docking/ Moorage | Wharfage Fees | Rental Fees | Utility Fees | Docking / Moorage | Utility Fees | Docking / Moorage | Utility Fees | Dockage / Moorage | Wharfage Rental/Util | Docking/ Moorage | Utility Fees | | | | | | |
| Jul | 2022 | 183,332 | 357,504 | 109,024 | 27,370 | 15,884 | 2,651 | 14,352 | 531 | 2,223 | 13,076 | 12,191 | 9,521 | 6,261 | 753,920 | 753,920 | 8.9% | 511,920 | 242,000 |
| Aug | 2022 | 244,418 | 506,385 | 74,487 | 14,753 | 108,709 | 11,871 | 7,311 | 327 | 4,207 | 19,258 | 66,849 | 33,178 | 5,633 | 1,097,385 | 1,851,305 | 21.7% | 1,255,232 | 596,073 |
| Sept | 2022 | 127,898 | 242,506 | 82,799 | 15,465 | 41,082 | 7,181 | 7,622 | 435 | 2,670 | 23,264 | 88,925 | 28,799 | 2,729 | 671,378 | 2,522,682 | 29.6% | 2,088,870 | 433,812 |
| Oct | 2022 | 196,314 | 253,401 | 77,755 | 24,750 | 25,046 | 9,426 | 4,230 | 563 | 4,290 | 25,598 | 46,041 | 41,326 | 1,506 | 710,246 | 3,232,928 | 38.0% | 2,908,630 | 324,298 |
| Nov | 2022 | 90,657 | 86,057 | 76,731 | 12,748 | 36,469 | 22,227 | 9,193 | 768 | 1,403 | 11,123 | 121,124 | 69,397 | 2,542 | 540,438 | 3,773,366 | 44.3% | 3,429,716 | 343,650 |
| Dec | 2022 | 147,155 | 120,427 | 76,992 | 3,337 | 48,464 | 30,706 | 18,458 | 2,384 | 2,240 | 2,008 | 283,633 | 79,725 | 2,181 | 817,710 | 4,591,076 | 53.9% | 4,157,725 | 433,351 |
| Jan | 2023 | 68,612 | 69,273 | 77,850 | 9,409 | 48,834 | 33,738 | 3,298 | 2,824 | 7,259 | 9,819 | 36,013 | 85,175 | 2,239 | 454,341 | 5,045,417 | 59.2% | 4,602,424 | 442,993 |
| Feb | 2023 | | | | | | | | | | | | | | 0 | 0 | 0.0% | 5,238,563 | 0 |
| Mar | 2023 | | | | | | | | | | | | | | 0 | 0 | 0.0% | 6,151,388 | 0 |
| Apr | 2023 | | | | | | | | | | | | | | 0 | 0 | 0.0% | 6,960,237 | 0 |
| May | 2023 | | | | | | | | | | | | | | 0 | 0 | 0.0% | 7,612,089 | 0 |
| Jun | 2023 | | | | | | | | | | | | | | 0 | 0 | 0.0% | 8,179,699 | 0 |
| Totals | | 1,058,386 | 1,635,553 | 575,638 | 107,833 | 324,488 | 117,799 | 64,464 | 7,831 | 24,292 | 104,146 | 654,776 | 347,121 | 23,091 | 5,045,417 | | | | |
| Loc total | | | 3,377,409 | | | 442,288 | | 72,295 | | 128,438 | | 1,001,897 | | | | | | | |
| Loc percent | | | 66.9% | | | 8.8% | | 1.4% | | 2.5% | | 19.9% | | | | | | | |
| FY23 Budget | | 1,900,000 | 3,300,000 | 930,000 | 250,000 | 590,000 | 100,000 | 85,000 | 7,000 | 30,362 | 143,000 | 700,000 | 330,000 | 153,000 | 8,518,362 | | | | |
| % to Budget | | 55.7% | 49.6% | 61.9% | 43.1% | 55.0% | 117.8% | 75.8% | 111.9% | 80.0% | 72.8% | 93.5% | 105.2% | 15.1% | 59.2% | | | | |

PORTS RECEIVABLES

| Month | Year | Current | Over 30 Days | Over 60 Days | Over 90 Days | Total Due | % Past Due 90 Days + | Cash Received |
|-------------------|------|-----------|-----------------|-----------------|-----------------|--------------|-------------------------|------------------|
| Jul | 2022 | 748,145 | 96,003 | 90,731 | 155,731 | 1,090,610 | 14.3% | 439,807 |
| Aug | 2022 | 1,082,897 | 142,553 | 38,903 | 154,942 | 1,419,296 | 10.9% | 768,699 |
| Sept | 2022 | 758,769 | 100,551 | 36,376 | 94,819 | 990,515 | 9.6% | 1,100,159 |
| Oct | 2022 | 608,945 | 144,468 | 33,913 | 83,409 | 870,734 | 9.6% | 830,027 |
| Nov | 2022 | 525,690 | 170,108 | 40,289 | 79,196 | 815,283 | 9.7% | 595,889 |
| Dec | 2022 | 927,768 | 36,889 | 33,060 | 77,804 | 1,075,522 | 7.2% | 564,557 |
| Jan | 2023 | 467,578 | 228,189 | 27,338 | 106,305 | 829,410 | 12.8% | 700,454 |
| Feb | 2023 | | | | | 0 | 0.0% | |
| Mar | 2023 | | | | | 0 | 0.0% | |
| Apr | 2023 | | | | | 0 | 0.0% | |
| May | 2023 | | | | | 0 | 0.0% | |
| Jun | 2023 | | | | | 0 | 0.0% | |
| YTD Cash Received | | | | | | | | 4,999,592 |

**CITY OF UNALASKA
FY23 AIRPORT REVENUE**

| MONTH | YEAR | MONTHLY LEASES | MISC INCOME | LATE FEES | MONTHLY REVENUE | FY23 YTD REVENUE | % OF BUDGET | FY22 YTD REVENUE | YTD INC/(DEC) |
|-------------|------|-------------------|----------------|--------------|--------------------|---------------------|----------------|---------------------|------------------|
| JUL | 2022 | 39,834 | 13 | 5 | 39,852 | 39,852 | 7.2% | 38,057 | 1,795 |
| AUG | 2022 | 39,821 | 19 | 2 | 39,842 | 79,694 | 14.4% | 77,027 | 2,667 |
| SEP | 2022 | 39,821 | 3 | 9 | 39,834 | 119,528 | 21.6% | 115,999 | 3,529 |
| OCT | 2022 | 39,821 | 36 | 0 | 39,857 | 159,385 | 28.8% | 154,047 | 5,338 |
| NOV | 2022 | 41,349 | 33 | 8 | 41,390 | 200,775 | 36.3% | 190,185 | 10,590 |
| DEC | 2022 | 41,445 | 3,615 | 5 | 45,065 | 245,840 | 44.4% | 232,170 | 13,670 |
| JAN | 2023 | 41,328 | 3,711 | 0 | 45,039 | 290,879 | 52.6% | 270,162 | 20,717 |
| FEB | 2023 | | | | 0 | 0 | 0.0% | 304,294 | 0 |
| MAR | 2023 | | | | 0 | 0 | 0.0% | 339,243 | 0 |
| APR | 2023 | | | | 0 | 0 | 0.0% | 374,361 | 0 |
| MAY | 2023 | | | | 0 | 0 | 0.0% | 408,465 | 0 |
| JUN | 2023 | | | | 0 | 0 | 0.0% | 448,969 | 0 |
| TOTAL | | 283,419 | 7,429 | 30 | 290,879 | | 0.0% | | |
| FY23 BUDGET | | 544,000 | 3,500 | 6,000 | 553,500 | | | | |
| % TO BUDGET | | 52.1% | 212.3% | 0.5% | 52.6% | | | | |

RECEIVABLE BALANCES

| MONTH | YEAR | CURRENT | OVER 30 DAYS | OVER 60 DAYS | OVER 90 DAYS | TOTAL DUE | % PAST DUE 90 DAYS + | CASH RECEIVED |
|-----------|------|---------|-----------------|-----------------|-----------------|--------------|-------------------------|------------------|
| JUL | 2022 | 35,511 | 18,112 | 297 | (22,940) | 30,979 | 0.0% | 36,339 |
| AUG | 2022 | 42,212 | 9,048 | 267 | (23,026) | 28,500 | 0.0% | 44,692 |
| SEP | 2022 | 42,521 | 17,611 | (5,347) | (22,751) | 32,033 | 0.0% | 38,073 |
| OCT | 2022 | 42,307 | 1,224 | 0 | (28,566) | 14,966 | 0.0% | 63,363 |
| NOV | 2022 | 44,718 | 2,970 | 244 | (28,560) | 19,371 | 0.0% | 40,320 |
| DEC | 2022 | 63,004 | 280 | 0 | (28,584) | 34,700 | 0.0% | 31,998 |
| JAN | 2023 | 40,417 | 1 | 0 | (28,584) | 11,834 | 0.0% | 73,814 |
| FEB | 2023 | | | | | 0 | 0.0% | |
| MAR | 2023 | | | | | 0 | 0.0% | |
| APR | 2023 | | | | | 0 | 0.0% | |
| MAY | 2023 | | | | | 0 | 0.0% | |
| JUN | 2023 | | | | | 0 | 0.0% | |
| YTD TOTAL | | | | | | | | 328,598 |

FY 23 HOUSING RENTAL REVENUE

| MONTH | YEAR | HOUSING RENTALS | MISC. REVENUE | MONTHLY REVENUE | FY23 YTD REVENUE | % OF BUDGET | FY22 YTD REVENUE | YTD INC/(DEC) |
|-------------|------|--------------------|------------------|--------------------|---------------------|----------------|---------------------|------------------|
| JUL | 2022 | 28,048 | 0 | 28,048 | 28,048 | 11.3% | 14,804 | 13,244 |
| AUG | 2022 | 19,283 | | 19,283 | 47,331 | 19.0% | 35,618 | 11,713 |
| SEP | 2022 | 18,639 | | 18,639 | 65,970 | 26.5% | 56,069 | 9,901 |
| OCT | 2022 | 11,439 | | 11,439 | 77,409 | 31.2% | 84,431 | (7,022) |
| NOV | 2022 | 18,639 | | 18,639 | 96,048 | 38.7% | 101,145 | (5,097) |
| DEC | 2022 | 17,924 | | 17,924 | 113,972 | 45.9% | 125,075 | (11,103) |
| JAN | 2023 | 20,264 | | 20,264 | 134,236 | 54.0% | 149,004 | (14,768) |
| FEB | 2023 | | | 0 | 0 | 0.0% | 172,934 | 0 |
| MAR | 2023 | | | 0 | 0 | 0.0% | 203,288 | 0 |
| APR | 2023 | | | 0 | 0 | 0.0% | 218,284 | 0 |
| MAY | 2023 | | | 0 | 0 | 0.0% | 246,730 | 0 |
| JUN | 2023 | | | 0 | 0 | 0.0% | 258,805 | 0 |
| TOTAL | | 134,236 | 0 | 134,236 | | | | |
| FY23 Budget | | 248,500 | 0 | 248,500 | | | | |
| % TO BUDGET | | 54.0% | | 54.0% | | | | |

City of Unalaska
Actual and Projected Change in Net Position
For the Seven Months Ending January 31, 2023, Projected to June 30, 2023

| | YTD | | | | Projected to June 30, 2023 | | | | |
|---------------------------------|----------------------|----------------------|----------------------|------------------------|----------------------------|----------------------|------------------------|----------------------|----------------|
| | Revenue | Operating Expense | Trf & Capital | Change in Net Position | Revenue | Expense | Change in Net Position | Depreciation | Change w/o Dep |
| General Fund | \$ 30,126,545 | \$ 15,958,453 | \$ 7,024,735 | \$ 7,143,357 | \$ 9,571,256 | \$ 11,613,487 | \$ 5,101,126 | \$ - | \$ 5,101,126 |
| 1% Sales Tax | 3,572,382 | - | 3,860,000 | (287,618) | 2,551,701 | - | 2,264,083 | - | 2,264,083 |
| Bed Tax | 106,013 | 122,500 | - | (16,487) | 68,987 | 87,500 | (35,000) | - | (35,000) |
| E911 Enhancement | 45,846 | - | - | 45,846 | 32,747 | - | 78,593 | - | 78,593 |
| Tobacco Tax | 635,581 | 51,333 | - | 584,248 | - | 36,666 | 547,582 | - | 547,582 |
| Electric Fund | 12,091,039 | 11,360,564 | 1,135,266 | (404,791) | 8,204,634 | 8,114,689 | (314,846) | 3,723,627 | 3,408,781 |
| Water Fund | 1,050,507 | 1,729,692 | 1,434,754 | (2,113,939) | 712,844 | 1,235,495 | (2,636,590) | 1,034,073 | (1,602,517) |
| Wastewater Fund | 2,892,517 | 2,241,511 | 28,272 | 622,734 | 1,962,779 | 1,601,079 | 984,434 | 1,276,248 | 2,260,682 |
| Solid Waste Fund | 1,850,365 | 1,971,179 | 400,000 | (520,814) | 1,255,605 | 1,407,984 | (673,193) | 887,439 | 214,246 |
| Ports & Harbors Fund | 5,084,908 | 5,901,756 | 2,699,067 | (3,515,915) | 3,450,473 | 4,215,540 | (4,280,982) | 4,283,693 | 2,711 |
| Airport Fund | 291,865 | 539,616 | 22,280 | (270,031) | 198,051 | 385,440 | (457,420) | 277,671 | (179,749) |
| Housing Fund | 134,236 | 330,043 | - | (195,807) | 91,089 | 235,745 | (340,463) | 195,245 | (145,218) |
| Primary Government ULD | \$ 57,881,804 | \$ 40,206,647 | \$ 16,604,374 | \$ 1,070,783 | \$ 28,100,167 | \$ 28,933,626 | \$ 237,325 | \$ 11,677,996 | |
| | | | | 0.00 | | | (0) | | |

MANAGER'S REPORT

TO: Mayor Tutiakoff
City Council Members

FROM: Chris Hladick, Interim City Manager
William Homka, Acting City Manager

DATE: March 9, 2023

1. **CTP:** On February 28, 2023 staff submitted a grant application to the state for the Community Transportation Program (CTP). The application is seeking \$3.1 M for safety improvements and other elements identified in the CBR Corridor Improvement Plan. It also seeks to improve quality of life for processor employees and for subsistence activities in the general area.
2. **Budget:** The administration begins departmental budget reviews the week of March 6. Review team consists of City Manager, Assistant City Manager and the Finance Director.
3. **Juneau Lobby Trip:** Scheduled for the week of March 13 in Juneau, both Chris Hladick and Bil Homka will attend along with Mayor Tutiakoff and Council Member Robinson.
4. **Brownfield/RAB meeting:** Two meetings occurred in Council Chambers on Wednesday March 1. The Planning Department hosted a kick off meeting for the Brownfield grant and about 20 people were in attendance. Later that evening the RAB board convened to discuss the FUDS program and organizational matters.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: Chris Hladick, City Manager
Date: March 9, 2023
Re: Senior Citizen Sales Tax Refund

SUMMARY: On February 14, 2023, Council directed the City Manager to “Conduct research and provide information to Council at a future meeting regarding the senior citizen sales tax refund, so Council has information necessary to determine if the refund amount should be increased due to increases in the cost of living; and whether Council should consider tightening eligibility requirements for the refund. Please include the number of applicants per year for the last five years, the present eligibility requirements and any proposed additional eligibility requirements.” This information in this memo is in response to the directive.

PREVIOUS COUNCIL ACTION: In February 2005, with the adoption of Ordinance 2005-06, the Senior Citizen Sales Tax Refund was enacted. There have been no substantive changes to this section of code since adoption, and the amount of the refund, \$200, has remained unchanged.

BACKGROUND: In response to the directive, this section lays out the present eligibility requirements for the refund, and the number of applicants. Additionally, we provide U.S. Census data, information about the Consumer Price Index (inflation) and the sales tax incurred at various levels of taxable purchases.

ELIGIBILITY

Pursuant to the Code of Ordinances, eligible applicants must:

- Be a natural person at least sixty-five (65) years of age on or before March 31 of the application year;
- Be a resident of the City for at least thirty (30) days prior to application; and
- Submit a timely application between January 1 and March 31 of each year.

Applicants may be required to provide proof of age and residency, along with other information reasonably necessary to administer the refund. At the time of a person’s first application, proof of their age is required to be provided.

Eligible applicants who have a delinquent account of any kind with the City are not entitled to receive their refund directly. Instead, the refund will be applied to the delinquency, with any surplus given to the applicant.

Code defines “resident of the City” for the purposes of this refund, as a person who is physically present in the City with the intent to remain indefinitely in the City and to make a home in the City. The individual must also have maintained a principal place of abode in the City for at least thirty (30) consecutive days immediately preceding the date of application for a refund. A person

demonstrates the intent required under this section through establishing and maintaining customary ties indicative of residence in the City and through the absence of those ties elsewhere. Physical presence in the City is not, by itself, sufficient to establish residency.

NUMBER OF APPLICANTS

The following table gives the number of applicants per year since 2017, with the number of applicants found eligible and ineligible, and the reason for the ineligibility. The average is 94 eligible applications per year.

| Year | Total Applications | Eligible Applications | Ineligible Applications | Reasons for Ineligibility |
|---------|--------------------|-----------------------|-------------------------|---------------------------|
| 2017 | 125 | 122 | 3 | 1 age; 2 residency |
| 2018 | 124 | 97 | 27 | 2 late; 25 residency |
| 2019 | 104 | 90 | 14 | 1 age; 13 residency |
| 2020 | 104 | 97 | 7 | 2 late; 5 residency |
| 2021 | 92 | 89 | 3 | 1 age; 2 residency |
| 2022 | 92 | 84 | 8 | 3 age; 5 residency |
| 2023* | 86 | 80 | 6 | 1 age; 5 residency |
| Average | 104 | 94 | 10 | |

*For 2023, we provide the number of applications processed as of March 1. The 2023 application period has not yet closed.

CENSUS INFORMATION

The U.S. Census Bureau statistics indicate there are 210 residents in Unalaska who are age 65 and over, but their margin of error must also be included (+/- 90), which gives a range of 120-300 persons age 65 and older counted in the census:

| Age Group | Census Information | Margin of Error |
|------------------|--------------------|-----------------|
| 65 to 69 years | 165 | +/- 63 |
| 70 to 74 years | 26 | +/- 10 |
| 75 to 79 years | 14 | +/- 10 |
| 80 to 84 years | 4 | +/- 5 |
| 85 years & older | 1 | +/- 2 |
| Total | 210 | +/- 90 |

CONSUMER PRICE INDEX & INFLATION

The Consumer Price Index (CPI) is a measure of the average change in prices over time for a fixed market basket of goods and services. The CPI is the most widely used measure of inflation. The U.S. Bureau of Labor Statistics provides a CPI Inflation Calculator on their website (https://www.bls.gov/data/inflation_calculator.htm) which indicates that \$1 in January 2005 (the year the senior citizen refund was enacted) has the same buying power as \$1.57 in January 2023; and that \$200 in 2005 has the same buying power as \$313.76 in 2023.

Another online inflation calculator (<https://www.usinflationcalculator.com/>) indicates similar information, but on an annual basis not specific to month, showing that \$200 purchasing power in 2005 would require \$306.37 in 2023, with a cumulative rate of inflation of 53.2% from 2005 to 2023.

3% SALES TAX ON PURCHASES

Another angle of analyzing the refund amount could be the sales tax incurred on purchases at various dollar amounts with our 3% sales tax levy. For example, it takes \$6,667 in taxable purchases to incur \$200 in sales tax; and \$10,000 in purchases to incur \$300 in sales tax.

| Taxable Purchases | Resulting Sales Tax |
|--------------------------|----------------------------|
| \$6,667 | \$200 |
| \$8,333 | \$250 |
| \$10,000 | \$300 |
| \$13,333 | \$400 |
| \$16,667 | \$500 |
| \$20,000 | \$600 |

DISCUSSION: In this section, I will review the elements of the application form and observations made in the Clerk's Department as we administer the Senior Citizen Sales Tax Refund program.

The application form, updated in 2018, is designed to elicit information to determine eligibility for the refund. A copy of the application form is attached. In addition to name, date of birth, residence and mailing addresses and telephone number, applicants are asked the date they established residency in Unalaska; when they plan to leave Unalaska; whether they intend to remain in Unalaska indefinitely and make Unalaska their home; and whether their primary residence is outside of Unalaska. Applicants sign the application, certifying that the information provided is the truth.

In 2018, the first year using the new application form that includes additional residency questions, we had the highest number of applicants denied for not meeting the residency requirement (27). The majority of the applications deemed ineligible due to not meeting the residency requirement answered "yes" to the question "is your primary residence outside of Unalaska?" After receiving a letter explaining why they were not eligible for the refund, about a third of the same applicants changed their answer to this question to "no" in subsequent years.

In 2019, 13 applicants were deemed ineligible by answering "yes" to the question "is your primary residence outside of Unalaska?" Again, in subsequent years, more than half of the same applicants changed their answer to this question to "no".

In 2022, 27 of the 84 eligible applicants (32%) supplied street addresses and post office box numbers for local seafood processing facilities as their residence and mailing addresses. This percentage increased to 36% in 2023. Of the applicants listing addresses at local seafood processing plants, 77% are not registered to vote in Alaska.

Almost all of the proof of age documentation provided by persons residing at seafood processing facilities was a State of Alaska Identification Card, not a driver's license.

Clerk's Department staff rely on the information provided in the application, as well as the proof of age supplied, to determine eligibility. Applications are denied if the individual does not meet the age requirement; if the application is submitted late; and if the answers to the residency questions indicate they are not residents of Unalaska. We also use common knowledge to determine eligibility. For example, community members who have moved away, or who are in the process of moving off island and who applied for the refund have been denied.

Clerk's Department staff are not equipped to further determine residency as defined in code – "customary ties indicative of residence in the City and the absence of those ties elsewhere." For this reason, it is suggested that Council consider amending code to tighten the eligibility requirements to include an element that is definitive and able to be easily verified.

ALTERNATIVES:

AMOUNT OF THE REFUND

Council's alternatives include:

- 1) **Do nothing (leave as is).**
- 2) **Discontinue the refund program (code amendment required).**
- 3) **Amend code to change the amount of the refund.**
- 4) **Amend code to provide an exemption from sales tax for all sales to senior citizens.** I believe this necessarily could not be limited to residents of Unalaska. This alternative places the burden on sellers to determine the customer's age. Further complicating this alternative are purchases made remotely. We are required to treat local sellers and remote sellers equitably, meaning we can't limit the exemption to local sales only. Research would have to be done to determine if and how other communities administer such an exemption with remote sellers and the Alaska Remote Sellers Sales Tax Commission. Due to these complications, this alternative is not recommended.

ELIGIBILITY

- 1) **Do nothing (leave as is).**
- 2) **Enhance the application questions to help determine eligibility, such as:**
 - a) Are you registered to vote in the United States? If yes, in what state?
 - b) How many months per year are you physically present in Unalaska?
 - c) Are you employed in Unalaska? Name of employer.

This alternative may help to determine an applicant's residency and eligibility for the refund, but interpreting the applicant's responses may still be somewhat subjective and does not always provide a verifiable determiner of eligibility. This alternative alone is not recommended without a change in eligibility requirements.

- 3) **Amend code to increase eligibility standards.** Alternatives include:

- a) **Require U.S. Citizenship.** Adding U.S. Citizenship as an eligibility requirement is straight forward and applicants will be required to show proof of citizenship with documentation (U.S. Passport, birth certificate, Consular Report of Birth Abroad, Naturalization Certificate or Certificate of Citizenship). This alternative alone would not prove residency in Unalaska.
- b) **Require applicant to be registered to vote in Alaska, at an address in Unalaska.** In order to be registered to vote in Alaska, a person must be a U.S. Citizen, at least 18 years of age, provide their residence address in Unalaska, have no felony convictions (unless unconditionally discharged) and not be registered to vote in another state. When registering to vote, a person must provide acceptable identification (Driver License, State ID Card, Birth Certificate or Passport).

This option would disqualify applicants who are not citizens of the United States; those who are registered to vote in other states (which may indicate they are not residents of Unalaska); and also anyone with felony convictions. There may be senior citizens who are not registered to vote, but are indeed residents of Unalaska. There is no required length of residency in the state for voter registration. The existing 30 day residency requirement for the refund could remain in code as a requirement for the refund.

Registering to vote is a clear indication of a person's residency intent. This would be a simple way to verify that an applicant for the senior refund is a resident of Unalaska, and voter registration includes U.S. Citizenship as a requirement.

Clerk's Department staff already have access to State of Alaska voter records to verify voter registration status.

- c) **Require applicant to be eligible for the State of Alaska Permanent Fund Dividend.** To qualify for the PFD, the applicant must be able to answer yes to all of the following statements:
 - (1) I was a resident of Alaska during all of calendar year 2022;
 - (2) On the date I apply for the 2023 Permanent Fund Dividend, I have the intent to remain an Alaska resident indefinitely;
 - (3) I have not claimed residency in any other state or country or obtained a benefit as a result of a claim of residency in another state or country at any time since December 31, 2021;
 - (4) I was not sentenced as a result of a felony conviction during 2022; incarcerated at any time during 2022 as the result of a felony conviction; or incarcerated at any time during 2022 as the result of a misdemeanor conviction in Alaska if convicted of a prior felony or two or more prior misdemeanors since January 1, 1997; and
 - (5) If absent from Alaska for more than 180 days, I was absent on an allowable absence; and I was physically present in Alaska for at least 72 consecutive hours at some time during 2021 or 2022

The State of Alaska, Department of Revenue, PFD Division may allow access to a person's PFD eligibility status to municipal government agencies, but typically for purposes of garnishment. Using PFD eligibility as a criteria for our senior sales tax refund would increase the residency requirement to a year; but there is no U.S. Citizenship requirement, just residency. Some senior citizens choose not to apply for the PFD for political reasons, or to avoid issues with their income for pension and Social Security reasons. Because PFD eligibility is not determined in some cases until after March 31st

each year, we will have to amend our program application deadline accordingly. The city will also have to enter into an agreement with the State of Alaska for access to PFD eligibility records, if access is allowed by the State.

PFD eligibility would certainly answer the residency question, but also increases the residency time from a month to more than a year; and would disqualify seniors who choose not to apply for the PFD.

FINANCIAL IMPLICATIONS: If Council increases the amount of the refund, there will be a corresponding increase in the cost of the program. The average number of eligible applicants per year for the last 7 years is 94. The cost of this refund program does not have a significant financial impact on the City of Unalaska. The following table shows the cost of the refund program at three refund amounts:

| Refund Amount | Cost for 94 Eligible Applicants |
|---------------|---------------------------------|
| \$200 refund | \$18,800 |
| \$300 refund | \$28,200 |
| \$400 refund | \$37,600 |

If eligibility for the refund is tightened, it is probable that fewer applicants will be eligible.

We anticipate no increased administrative expenses to administer the refund if eligibility for the refund is enhanced.

LEGAL: The City Attorney has not been consulted. If Council decides to amend code, the City Attorney will be part of that process.

STAFF RECOMMENDATION: The amount of the refund is a Council decision and is a relatively simple code amendment.

If Council wishes to enhance the eligibility requirements, Staff recommends adding the requirement of being registered to vote in Alaska, at an address in Unalaska. An ordinance amending code will be required.

PROPOSED MOTION: None; this is a work session item for discussion. If Council is prepared to provide direction to staff tonight, a Directive to the City Manager is suggested.

CITY MANAGER COMMENTS: The information in this memorandum is provided at the request of City Council. Future steps, if any, are at Council's discretion.

ATTACHMENTS:

1. Unalaska Code of Ordinances § 6.40.050(C)
2. Application for Senior Citizen Sales Tax Refund

UNALASKA CODE OF ORDINANCES

§ 6.40.050 APPLICATION FOR TAX REFUND.

...

(C) SENIOR CITIZEN REFUND. Natural persons of at least sixty- five (65) years of age on or before March 31 of each year shall be entitled to receive a yearly sales tax refund in the amount of two hundred dollars (\$200).

(1) To be eligible for the refund, the consumer must be sixty-five (65) years of age or older by March 31 of each year, be a resident of the City for at least thirty (30) days prior to their application, and file a timely application for refund with the City. The application form may require the consumer-applicant to provide proof of age and of residency, along, with other information reasonably necessary to administer this refund. The claim for refund may be made only by filing a timely application with the City Clerk.

(2) An application for a senior citizen refund must be filed with the City between January 1 and March 31 of each year. Claims for refund filed after March 31 of each year shall be denied.

(3) Any eligible applicant who has a delinquent account of any kind with the City shall not be entitled to receive their refund directly. The City shall, instead, apply the refund to the delinquency. Only once the delinquency is paid may any surplus refund be directed to the eligible recipient.

(4) "Resident of the City," for the purposes of this subsection, means a person who is physically present in the City with the intent to remain indefinitely in the City and to make a home in the City. The individual must also have maintained a principal place of abode in the City for at least thirty (30) consecutive days immediately preceding the date of application for a refund. A person demonstrates the intent required under this section through establishing and maintaining customary ties indicative of residence in the City and through the absence of those ties elsewhere. Physical presence in the City is not, by itself, sufficient to establish residency.

...



CITY OF UNALASKA
Office of the City Clerk
P. O. Box 610
Unalaska, AK 99685
(907) 581-1251

**APPLICATION DUE
MARCH 31**

Application for Senior Citizen Sales Tax Refund

Pursuant to Unalaska City Code 6.40.050

1. Applicant Name: _____
2. Date of Birth: _____
3. Residence Address: _____
4. Mailing Address: _____
5. Telephone number: _____
6. Date you established residency in Unalaska: _____
7. When do you plan to leave Unalaska? _____
8. Do you intend to remain in Unalaska indefinitely and make Unalaska your home? ☐ Yes ☐ No
9. Is your primary residence outside of Unalaska? ☐ Yes ☐ No

Note: City Clerk may request proof of age and residency

CERTIFICATION OF APPLICANT

I certify that the information provided in this document is the truth.

Signature _____ Date _____

CLERK'S OFFICE USE ONLY

- Date application received: _____ ☐ New Application ☐ Repeat Application
- ☐ Applicant personally known in Clerk's Dept.
- ☐ Residency Proof Provided / Type: _____
- ☐ Age Proof Provided / Type: _____
- ☐ Additional information requested: _____

APPROVED _____ DISAPPROVED _____ Reason for disapproval: _____

Approved / Disapproved by: _____

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: Chris Hladick, Interim City Manager
Date: March 9, 2023
Re: Application to Transfer Liquor License – Airport Restaurant

SUMMARY: The new owners of the Airport Restaurant have applied to the State of Alaska to transfer ownership of the related Liquor License. The type of license is for a Beverage Dispensary-Tourism. The local governing body may protest approval of the application. Staff recommends no protest.

PREVIOUS COUNCIL ACTION: Council reviews liquor license applications and renewals as they are submitted to the city by the state. Council discussed protesting specific license renewals in the past due to delinquent utility bills but did not file any protests. In 2010 Council protested the renewal of a liquor license due to delinquent sales tax, property tax and utility bills, and because the business had no physical location due to fire.

BACKGROUND: Pursuant to Alaska Statute 04.11.480, the Alcohol & Marijuana Control Office issued the attached notice to the City of Unalaska as the local governing body. A local governing body may protest the approval of an application pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of the notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

DISCUSSION: Johnny & Genevieve Rabanal, doing business as J & G Airport Restaurant, applied to transfer ownership of the Airport Restaurant liquor license.

The new business is compliant with their obligations to the City of Unalaska (business license, reporting and payment of taxes, concession reports, utilities and lease payments). The Rabanals and the Ports Department are working with the State of Alaska to finalize the lease within the airport terminal building.

Public Safety completed a licensed premises inspection on March 2, 2023. Council also considers the number of public safety calls made to an establishment each year, which are detailed below for 2022. Unalaska's Department of Public Safety has no concern about the transfer of this liquor license.

| CALL TYPE | 2022 Calls |
|--|------------|
| Ambulance Request | 1 |
| Assistance Rendered | 1 |
| Drunk Disturbance | 2 |
| Traffic Crime | 1 |
| Welfare Check | 2 |
| Total Calls to Establishment | 7 |
| Calls initiated by officer | 3 |
| Calls initiated by staff/civilian | 4 |

ALTERNATIVES: Council may choose to protest the license, but must provide the applicant an opportunity to present a defense to the protest at a future council meeting. This must be accomplished no later than April 15, 2023.

FINANCIAL IMPLICATIONS: Probable loss of tax revenue if a license is not granted.

LEGAL: None

STAFF RECOMMENDATION: Staff recommends no protest.

PROPOSED MOTION: No action is necessary unless Council wishes to lodge a protest.

CITY MANAGER'S COMMENTS: I support staff's recommendation of no protest.

ATTACHMENTS: Notice to Local Governing Body



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community,
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

February 15, 2023

City of Unalaska

Via Email: mveeder@ci.unalaska.ak.us

| | | | |
|---------------------------|------------------------------|------------------------|------|
| License Type: | Beverage Dispensary- Tourism | License Number: | 3759 |
| Licensee: | Johnny & Genevieve Rabanal | | |
| Doing Business As: | J & G Airport Restaurant | | |
| Premises Address | Unalaska Airport Terminal | | |

☐ New Application

☒ Transfer of Ownership Application

☐ Transfer of Location Application

☐ Transfer of Controlling Interest Application

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

AS 04.11.491 – AS 04.11.509 provide that the board will deny a license application if the board finds that the license is prohibited under as a result of an election conducted under AS 04.11.507.

AS 04.11.420 provides that the board will not issue a license when a local governing body protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the alcohol establishment, unless the local government has approved a variance from the local ordinance.

Sincerely,

Joan Wilson, Director

amco.localgovernmentonly@alaska.gov

CITY OF UNALASKA
UNALASKA, ALASKA

ORDINANCE 2023-01

CREATING BUDGET AMENDMENT #5 TO THE FISCAL YEAR 2023 BUDGET, ACCEPTING THE ALASKA DEPARTMENT OF HEALTH AND SOCIAL SERVICES MOBILE INTEGRATED HEALTHCARE COMMUNITY PARAMEDICINE RURAL EXTENSION OF CARE GRANT \$166,666.66, TO FUND A MOBILE MEDICAL TRAILER; ACCEPTING THE BROWNSFIELD COMMUNITY WIDE ASSESSMENT GRANT \$500,000; AND INCREASING THE APPROPRIATIONS FOR GENERATOR FUEL IN THE ELECTRIC UTILITY FUND \$1,850,000

BE IT ENACTED BY THE UNALASKA CITY COUNCIL:

- Section 1.** Classification: This is a non-code ordinance.
Section 2. Effective Date: This Ordinance becomes effective upon adoption.
Section 3. Content: The City of Unalaska FY23 Budget is amended as follows:

- A. That the following sums of money are hereby accepted and the following sums of money are hereby authorized for expenditure.
- B. The following are the changes by account line item:

Amendment #5 to Ordinance #2022-10

| | Current | Requested | Revised |
|---|---------------|--------------|---------------|
| I. OPERATING BUDGETS | | | |
| A. General Fund | | | |
| Sources: | | | |
| State of Alaska Grant | \$ - | \$ 166,667 | \$ 166,667 |
| Uses: | | | |
| State of Alaska - Mobile Medical Trailer Project | | \$ 166,667 | \$ 166,667 |
| B. Proprietary Funds | | | |
| Electric Fund | | | |
| Sources: | | | |
| Electric Fund - Budgeted use of unrestricted net assets | \$ 4,404,814 | \$ 1,850,000 | \$ 6,254,814 |
| Uses: | | | |
| Generator Fuel - Diesel | \$ 10,120,000 | \$ 1,850,000 | \$ 11,970,000 |
| II. CAPITAL BUDGETS | | | |
| A. Governmental Project Budgets | | | |
| Sources: | | | |
| EPA Brownfields Grant | \$ - | \$ 500,000 | \$ 500,000 |
| Uses: | | | |
| EPA Brownfields Project | | \$ 500,000 | \$ 500,000 |

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on March 28, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

City of Unalaska
Summary of Budget Amendment and Schedule of Proposed Accounts
Budget Amendment 5 to the FY23 Budget

- 1) Govt Fund - Capital Projects
 Add \$166,666.66 recognizing SOA DHHS Mobile Integrated Healthcare grant
 Add \$166,666.66 to SOA DHHS Mobile Integrated Healthcare grant expenditures
- 2) Electric Fund - Operating
 Add \$1,850,000 to Generator Fuel - Diesel
- 3) Govt Fund - Capital Projects
 Add \$500,000 recognizing EPA Brownfields Grant
 Add \$500,000 to EPA Brownfields project expenditures

| | Org | Object | Project | Current | Requested | Revised |
|---|----------|--------|---------|---------------|--------------|---------------|
| 1) <u>General Fund - Operating Budget</u> | | | | | | |
| Sources: | | | | | | |
| Other Grants-DPS | 1011041 | 42198 | | \$ - | \$ 166,667 | \$ 166,667 |
| Uses: | | | | | | |
| Fire Machinery & Equipment | 1021553 | 57400 | | \$ - | \$ 166,667 | \$ 166,667 |
| 2) <u>Electric Fund - Operating Budget</u> | | | | | | |
| Sources: | | | | | | |
| Budgeted Use of Unrestricted Net Assets | 50015049 | 49910 | | \$ 4,404,814 | \$ 1,850,000 | \$ 6,254,814 |
| Uses: | | | | | | |
| Generator Fuel - Diesel | 50024152 | 56500 | | \$ 10,120,000 | \$ 1,850,000 | \$ 11,970,000 |
| 3) <u>Govt Fund - Capital Projects</u> | | | | | | |
| EPA Brownfields Project | | | | | | |
| Sources: | | | | | | |
| EPA Grant Revenue | 310A2341 | 42249 | GR001 | \$ - | \$ 500,000 | \$ 500,000 |
| Uses: | | | | | | |
| Salaries & Wages | 310A2353 | 51100 | GR001 | \$ - | \$ 23,800 | \$ 23,800 |
| Travel | 310A2353 | 55903 | GR001 | \$ - | \$ 12,000 | \$ 12,000 |
| General Supplies | 310A2353 | 56100 | GR001 | \$ - | \$ 1,500 | \$ 1,500 |
| Other Professional Svcs | 310A2353 | 53300 | GR001 | \$ - | \$ 461,900 | \$ 461,900 |
| Other | 310A2353 | 55999 | GR001 | \$ - | \$ 800 | \$ 800 |

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Ben Knowles, Interim Fire Chief
Through: Chris Hladick, Interim City Manager and Bil Homka, Acting City Manager
Date: March 9, 2023
Re: FY23 Budget Amendment #5 to accept a \$166,666.66 grant from the State of Alaska, Department of Health and Social Services, Mobile Integrated Healthcare, Community Paramedicine Rural Extension of Care

SUMMARY: Ordinance 2023-01 will accept State of Alaska Department of Health and Social Services, Mobile Integrated Healthcare, Community Paramedicine Rural Extension of Care Grant Funding of \$166,666.66. The grant funds will be used to cover the costs of design, build and implementation of a mobile medical trailer.

PREVIOUS COUNCIL ACTION: None

BACKGROUND & DISCUSSION: The Unalaska Fire Department (UFD) has been working with the State of Alaska Department of Health and Social Services, Section of Rural and Community Health Systems, to identify healthcare disparities to populations within the community. UFD has justified the need for a mobile medical trailer. The proposed medical trailer fills the voids in a number of different areas that will increase the level of care provided to the community and aid in our overall mission to increase access to healthcare in Unalaska.

The proposed medical trailer will allow for UFD to partner with Iliuliuk Family and Health Services (IFHS) on a new level and enhance the ability to offer vaccinations and general wellness check-ups in more centralized locations throughout the community. Additionally, the trailer will be designed with capabilities able to be deployed in emergency situations. The trailer will also be able to sustain care during a large-scale incident with mass casualties.

The trailer will carry all of the necessary medical equipment to execute events such as vaccination clinics to deployment at emergency incidents; this trailer will be self-sustainable and all-inclusive. The trailer will be designed to handle 4-6 patients at one time during emergency situations and 2-3 patients for community events. The total budget for the design, build, and implementation of this trailer is \$166,666.66. UFD currently has the majority of the necessary supplies in-stock and ready to be placed on the trailer with no impact to the FY23 operating budget. There will be \$10,000 allocated from the grant funds specifically to purchasing the remaining supplies needed to outfit the trailer fully. The construction of the trailer will be from the chassis up, making it truly unique to our needs.

UFD has also identified the absence of any medical facilities on Amaknak Island. The trailer will be housed at UFD Station #2 (Amaknak Fire Station) which is ideal in a situation or event that may render the South Channel Bridge impassable, cutting off access to the IFHS Clinic.

Long-term, this medical trailer creates bridges to gaps that have not yet been identified fully. It fosters the ability to create partnerships with outlying communities throughout the Aleutians. The vision is being able to utilize this trailer to provide medical care to those underserved populations

in neighboring communities with support from local shipping companies, state agencies and our local healthcare providers.

ALTERNATIVES: Accept the grant funding or choose to decline the grant funding.

FINANCIAL IMPLICATIONS:

Medical Supplies – 01021552-56100 Adequate funds in FY24 to cover additional costs of potentially expiring medical supplies

Preventative Maintenance – 01021552 – 54300 Adequate funds in FY24 (\$4,000) to cover PM costs associated with the ownership of the trailer.

LEGAL: None.

STAFF RECOMMENDATION: Accept the State of Alaska Department of Health and Social Services, Mobile Integrated Healthcare. Community Paramedicine Rural Extension of Care Grant Funding of \$166,666.66.

PROPOSED MOTION: First reading: I move introduce Ordinance 2023-01 and schedule it for Public Hearing and second reading on March 28, 2023. Second reading: I move to adopt Ordinance 2023-01.

CITY MANAGER COMMENTS: I concur with the Staff Recommendation.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: William Homka, Acting Director of Planning
Through: Chris Hladick, Interim City Manager
Date: March 9, 2023
Re: FY23 Budget Amendment #5 to accept a \$500,000 Grant from the U.S. Environmental Protection Agency for the Brownfields Assessment Project

SUMMARY: Ordinance 2023-01 includes a request to accept \$500,000 from the U.S. Environmental Protection Agency (USEPA) and place it in the Brownfields Assessment Project budget. The City has received a grant from the USEPA for site inventory, identifying and testing properties for contamination and to assist with site remediation for future redevelopment. This Budget Amendment will allow the City to receive these funds. The total project budget was \$500,000, and receipt of these funds will enable the city to move forward with the project. Any excess funds beyond the original scope will be re-invested in the project to maximize effectiveness.

PREVIOUS COUNCIL ACTION: City Council funded the FY23 Operating Budget via Ordinance 2022-10, approved and adopted on June 28, 2022; and Council reviewed the proposed work plan in August 2022.

BACKGROUND: The Planning Department contracted with Stantec in 2022 to apply for a USEPA Brownfields Assessment Grant under a dual procurement proposal for grant writing and administration services. The City was awarded the maximum \$500,000 amount for assessment work. The USEPA took some time as part of a nation-wide investigation to review the procurement process of the City and Stantec. The USEPA investigation found no evidence of improper procurement on the City or Stantec's part. We are clear to draw down funds as the project progresses.

DISCUSSION: City Staff was approached by Stantec as a candidate to apply for an EPA Brownfields Assessment Grant. The application was a success and the City entered into an agreement with Stantec to conduct the assessment work under the administration of the City. If this budget amendment is approved, the City will be able to draw down the funds from the EPA to the grant fund on an as needed basis, prior to the expenditure of those funds. As the project is entirely funded by the EPA there is no impact to the City's General Fund.

The funds will be used for a contaminated sites inventory, Phase I & II Environmental Site Assessments (ESA), travel to the EPA Brownfields National Conference in August 2023, and some funding for administration of the grant. The initial inventory will guide the overall best use of Phase I & II ESAs; however, current areas of interest include Pyramid Valley, Strawberry Hill, Unalaska Lake, and our stock of WWII cabanas. The Assessment Program is designed to inform and conduct planning for future remediation and reuse of sites.

The following table shows the project budget summary:

| Table A - Object Class Category (Non-Construction) | Total Approved Allowable Budget Period Cost |
|--|--|
| 1. Personnel | \$23,800 |
| 2. Fringe Benefits | \$0 |
| 3. Travel | \$12,000 |
| 4. Equipment | \$0 |
| 5. Supplies | \$1,500 |
| 6. Contractual | \$461,900 |
| 7. Construction | \$0 |
| 8. Other | \$800 |
| 9. Total Direct Charges | \$500,000 |
| 10. Indirect Costs: 0.00 % Base | \$0 |
| 11. Total (Share: Recipient <u>0.00</u> % Federal <u>100.00</u> %) | \$500,000 |
| 12. Total Approved Assistance Amount | \$500,000 |
| 13. Program Income | \$0 |
| 14. Total EPA Amount Awarded This Action | \$0 |
| 15. Total EPA Amount Awarded To Date | \$500,000 |

ALTERNATIVES: Accept this grant award for the Brownfields Assessment Project or choose not to accept the award.

FINANCIAL IMPLICATIONS: There is no matching requirement for this award.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends approving receipt of these funds.

PROPOSED MOTION: First reading: I move introduce Ordinance 2023-01 and schedule it for Public Hearing and second reading on March 28, 2023. Second reading: I move to adopt Ordinance 2023-01.

CITY MANAGER COMMENTS: I concur with the Staff Recommendation.

ATTACHMENTS: None

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Steve Tompkins, Director of Public Utilities
Through: Chris Hladick, Interim City Manager
Date: March 9, 2023
Re: FY23 Budget Amendment #5 increasing the Electric Fund Operating Expenses to Pay for Increased Fuel Costs

SUMMARY: Staff requests \$1.85 million to be transferred from the Electric Fund Unrestricted Net Position into the Generator Fuel line item of the Operating Budget of the Power Production Division of the Department of Public Utilities to avoid a budget shortfall.

PREVIOUS COUNCIL ACTION: City Council funded the FY23 Operating Budget via Ordinance 2022-10, approved and adopted on June 28, 2022.

BACKGROUND: Each budgeting cycle, staff estimates both power sales revenue and fuel expenses. Diesel fuel pricing has continued to be quite volatile due to world-wide fluctuating demand brought on by the Ukraine war and other world events. Since July 1, 2022, the price of diesel has varied between \$2.79 and \$4.98 per gallon. On February 28, 2023, Westward Seafoods experienced a generating equipment failure and fire which will require increased power purchased from the City while repairs are made. A portion of this budget amendment considers this additional power generation and corresponding diesel usage.

DISCUSSION: With five months left in the fiscal year, staff estimate the City will require 1.22 million more gallons of fuel at an estimated cost of \$4.05 per gallon. There is approximately \$3.1 million remaining in the Generator Fuel budget line item as of February 1, 2023 invoicing, with \$4.95 million required through the end of the fiscal year. The Cost of Power Adjustment (COPA) charge on customer utility bills recoups most of the generator fuel expense, depositing these funds back into the Proprietary Fund Balance as increased revenue. This budget amendment request will move some of these funds back into the Operating Budget of the Power Production Division to cover these increased fuel expenses.

ALTERNATIVES: The powerhouse Operating Budget must be able to purchase fuel; staff sees no other acceptable alternative to this Budget Amendment request. The increased fuel expenses will be recovered through COPA and be available for the next budget cycle.

FINANCIAL IMPLICATIONS: This Budget Amendment will move \$1.85 million from the Retained Earnings of the Electric Proprietary Fund into the Operating Budget of the Power Production Division

LEGAL: N/A

STAFF RECOMMENDATION: Staff recommends funding this Request with the Fund Balance of the Electric Proprietary Fund.

PROPOSED MOTION: First reading: I move introduce Ordinance 2023-01 and schedule it for Public Hearing and second reading on March 28, 2023. Second reading: I move to adopt Ordinance 2023-01.

CITY MANAGER COMMENTS: I concur with the Staff Recommendation.