

Regular Meeting
Tuesday, February 14, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

*To Provide a Sustainable Quality of Life
Through Excellent Stewardship of Government*

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff Sr. **City Manager:** Chris Hladick
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

COUNCIL MEETING ATTENDANCE

The community is encouraged to attend meetings of the City Council:

- In person at City Hall
- Online via ZOOM (link, meeting ID & password below)
- By telephone (toll and toll free numbers, meeting ID & password below)
- Listen on KUCB TV Channel 8 or Radio Station 89.7

PUBLIC COMMENT

The Mayor and City Council value and encourage community input at meetings of the City Council. There is a time limit of 3 minutes per person, per topic. Options for public comment:

- In person
- By telephone or ZOOM - notify the City Clerk if you'd like to provide comment using ZOOM features (chat message or raise your hand); or *9 by telephone to raise your hand; or you may notify the City Clerk during regular business hours in advance of the meeting
- Written comment is accepted up to one hour before the meeting begins by email, regular mail, fax or hand delivery to the City Clerk, and will be read during the meeting; include your name

ZOOM MEETING LINK: <https://us02web.zoom.us/j/85203975430>

Meeting ID: 852 0397 5430 / **Passcode:** 977526

TELEPHONE: Meeting ID: 852 0397 5430 / **Passcode:** 977526

Toll Free numbers: (833) 548-0276; or (833) 548-0282; or (877) 853-5247; or (888) 788-0099

Non Toll Free numbers: (253) 215-8782; or (346) 248-7799; or (669) 900-9128

AGENDA

1. **Call to order**
2. **Roll call**
3. **Pledge of Allegiance**
4. **Recognition of Visitors**
5. **Adoption of Agenda**
6. **Approve Minutes of Previous Meetings** [January 24, 2023](#) and [January 27, 2023](#)

7. **Reports**

- a. [Financials for December 2022](#)
- b. City Manager

8. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

9. **Public Comment on Agenda Items** *Time for members of the public to provide information to Council regarding items on the agenda. Members of the public may also speak when the issue comes up on the regular agenda by signing up with the City Clerk. Three-minute time limit per person.*

10. **Work Session** *Work sessions are for planning purposes, or studying and discussing issues before the Council.*

- a. Captains Bay Road Improvement & Utilities Upgrade Project

11. **Regular Agenda** *Persons wishing to speak on regular agenda items must sign up with the City Clerk. Three-minute time limit per person.*

- a. [Resolution 2023-07](#): Approving the Council's goals for the FY24 Budget
- b. [Resolution 2023-08](#): Approving the Mayor's appointments to Committees and Commissions

12. **Council Directives to City Manager**

13. **Community Input & Announcements** *Members of the public may provide information to council or make announcements of interest to the community. Three-minute time limit per person.*

14. **Executive Session**

- a. City Manager Recruitment and Personnel Issues

15. **Adjournment**

Regular Meeting
Tuesday, January 24, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff Sr. **City Manager:** Chris Hladick
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

MINUTES

1. **Call to order.** Mayor Tutiakoff called the regular meeting of the Unalaska City Council to order on January 24, 2023, at 6:00 p.m.
2. **Roll call.** The City Clerk called the roll. The Mayor and all Council Members were present, with Nicholson attending via telephone.

Bell read the City's Mission Statement: To provide a sustainable quality of life through excellent stewardship of government.
3. **Pledge of Allegiance.** The Mayor led the Pledge of Allegiance.
4. **Recognition of Visitors.** No particular recognitions made.
5. **Adoption of Agenda.** Robinson moved to adopt the agenda with second by Tungul. Bell moved to amend the agenda to move work session items 10(b) and 10(c) to a special meeting on January 27, 2023, at 6:00 p.m.; second by Tungul. Council adopted the amendment unanimously; followed by a unanimous vote on the main motion, as amended.
6. **Approve Minutes of Previous Meeting.** Tungul moved to approve the proposed minutes of the council meeting held January 10, 2023, as presented, with second by Tungul. There being no objection, the minutes were approved by consensus.
7. **City Manager Report.** Assistant City Manager provided an overview of the Manager Report. No questions from Council.
8. **Community Input & Announcements**
 - a. PCR Director Roger Blakeley made announcements about PCR Programs.
 - b. Dennis Robinson encouraged public comment on the Alaska Marine Highway ferry schedule for the Aleutian Region.
 - c. The City Clerk announced deadlines for submission of applications for Property Tax Exemptions, Sales Tax Refunds and submission of Business Personal Property Tax Returns; and reminded Mayor, Council, School Board and Planning Commission members of the deadline for submission of annual Public Official Financial Disclosures to APOC.
9. **Public Comment on Agenda Items.** None.

10. **Work Session.** Robinson moved to go into work session with second by Tungul. There being no objection, work session began at 6:10 p.m.

- a. 2023 Estimated Property Tax Assessment, Mike Renfro, Appraisal Company of Alaska, contract assessors for the City, presented his report and responded to Council questions.
- b. FY24 Revenue Projections and Council Goals for the FY24 Budget. Clerk Note: this item moved to special meeting scheduled January 27, 2023.
- c. Capital and Major Maintenance Plan (CMMP). Clerk Note: this item moved to special meeting scheduled January 27, 2023.
- d. Capital Project Update, Public Works Director Tom Cohenour presented the report, focusing on several projects. Mr. Cohenour and Steve Tompkins, Utility Director, responded to Council questions.

Robinson moved to return to regular session with second by Coleman; there being no objection, Council returned to regular session at 6:42 p.m.

11. Regular Agenda

- a. Resolution 2023-06: Acknowledging the closure and completion of various capital projects and purchases

Robinson moved to adopt Resolution 2023-06; second by Tungul.

Acting City Manager Bil Homka provided an overview.

Council discussion.

Coleman moved to amend the project list attached to Resolution 2023-06 to strike PH20A UMC Cruise Ship Terminal Design, not closing the project and not returning the funds to the Ports proprietary fund. Second by Tungul.

Council discussion of amendment.

Acting City Manager Homka, City Manager Hladick and Port Director McLaughlin provided information to Council and responded to Council questions.

Roll call vote on the amendment: all Council Members voted in the affirmative, removing the UMC Cruise Ship Terminal Design project from the project closure list.

The Mayor allowed public comment from community member Travis Swangel and Director of the Unalaska Visitor Bureau, Katherine McGlashan.

Roll call vote: all Council Members voted in the affirmative, adopting Resolution 2023-06, as amended.

- b. Travel approval for Mayor and Council Members to:
 - i. North Pacific Fishery Management Council Meeting, Seattle, February 9-13, 2023. Mayor recommends no travel to this meeting by the Mayor and Council. No action by Council.
 - ii. State Lobbying, Juneau, March 13-15, 2023. Tungul moved to approve travel for the Mayor and Robinson; second by Coleman. All Council Members voted in the affirmative, approving the travel.

12. **Council Directives to City Manager.** Robinson moved to direct the City Manager to change the scope of the cruise ship dock project from design to an economic study including a cost benefit analysis and return on investment; second by Tungul. All Council Members voted in the affirmative, adopting the Directive to City Manager.
13. **Community Input & Announcements.** None.
14. **Adjournment.** Having completed all items on the agenda (as amended), the Mayor adjourned the meeting at 7:15 p.m.

These minutes were approved by the Unalaska City Council on February 14, 2023.

Marjie Veeder, CMC
City Clerk

DRAFT

Special Meeting
Friday, January 27, 2023
6:00 p.m.



Unalaska City Hall
Council Chambers
43 Raven Way

Council Members
Thomas D. Bell
Darin Nicholson
Daneen Looby

Council Members
Dennis M. Robinson
Alejandro R. Tungul
Shari Coleman

UNALASKA CITY COUNCIL

P. O. Box 610 • Unalaska, Alaska 99685
Tel (907) 581-1251 • Fax (907) 581-1417 • www.ci.unalaska.ak.us

Mayor: Vincent M. Tutiakoff Sr. **City Manager:** Chris Hladick
City Clerk: Marjie Veeder, mveeder@ci.unalaska.ak.us

MINUTES

1. **Call to order.** Mayor Tutiakoff called the special meeting of the Unalaska City Council to order on Friday, January 27, 2023, at 6:01 p.m.
2. **Roll call.** City Clerk called the roll. The Mayor and Council Members Nicholson, Looby, Robinson and Coleman were present in person; Bell attended remotely; and Tungul was absent.
3. **Pledge of Allegiance.** Nicholson led the Pledge of Allegiance.
4. **Adoption of Agenda.** Robinson moved to adopt the agenda as presented; second by Nicholson. There being no objection, the agenda was adopted by consensus.
5. **Work Session.** Nicholson moved to go into work session; second by Robinson. There being no objection, work session began at 6:05 p.m.
 - a. FY24 Revenue Projections and Council Goals for the FY24 Budget. Interim Finance Director Clay Darnell presented the FY24 Revenue Projections and proposed Council Budget Goals. Council discussion. Mr. Darnell responded to Council questions.

10-minute break due to technical difficulties.

Fisheries consultant Frank Kely and Interim City Manager Chris Hladick provided comment. Continued Council discussion. Discussion ended at 7:00 p.m.
 - b. Capital and Major Maintenance Plan (CMMP). Assistant City Manager Bil Homka presented the CMMP. Council discussion. Mr. Homka, DPW Director Cohenour and DPU Director Tompkins responded to questions from Council. Continued Council discussion. Mr. Hladick provided comment.
6. **Adjournment.** Having completed all items on the agenda, the Mayor adjourned the meeting at 7:50 p.m.

These minutes were approved by the Unalaska City Council on February 14, 2023.

Marjie Veeder, CMC
City Clerk

CITY OF UNALASKA
UNAUDITED FINANCIAL REPORTS
FOR THE SIX MONTHS ENDED DECEMBER 31, 2022

TABLE OF CONTENTS

Memorandum to Council	1
Graphical results:	2
General Government Revenue – Annual Budget vs. YTD Collected	
Percentage of General Government Revenue Collected	
General Government Expenditures – Annual Budget vs. YTD Actual	
Cash and Investment – Last twelve months	
Enterprise Funds – Budgeted vs. Actual Net Change without transfers and capital	
Enterprise Funds – Budgeted vs. Actual Net Change with transfers and capital	
General Fund - Monthly Operating Summary	3
Special Revenue Funds – Monthly Operating Summaries:	4
1% Sales Tax	
Bed Tax Fund	
E911 Enhancement	
Tobacco Tax	
Enterprise Funds:	
Monthly Operating Summaries	5-8
Utility Revenue Recap Report	9
Revenue Detail Reports	
Electric Fund	10
Water Fund	11
Wastewater Fund	12
Solid Waste Fund	13
Ports & Harbors Fund	14
Airport Fund	15
Housing Fund	16

MEMORANDUM TO COUNCIL

TO: MAYOR AND CITY COUNCIL MEMBERS
FROM: CLAY DARNELL, INTERIM FINANCE DIRECTOR
THRU: CHRIS HLADICK, INTERIM CITY MANAGER
DATE: FEBRUARY 14, 2023
RE: UNAUDITED FINANCIAL REPORTS FOR THE SIX MONTHS ENDED DECEMBER 31, 2023

In order to keep the Council informed about the financial activity of the City of Unalaska, the Finance Department has prepared interim financial reports for the six months ended December 31, 2022.

Fund/Departmental Highlights

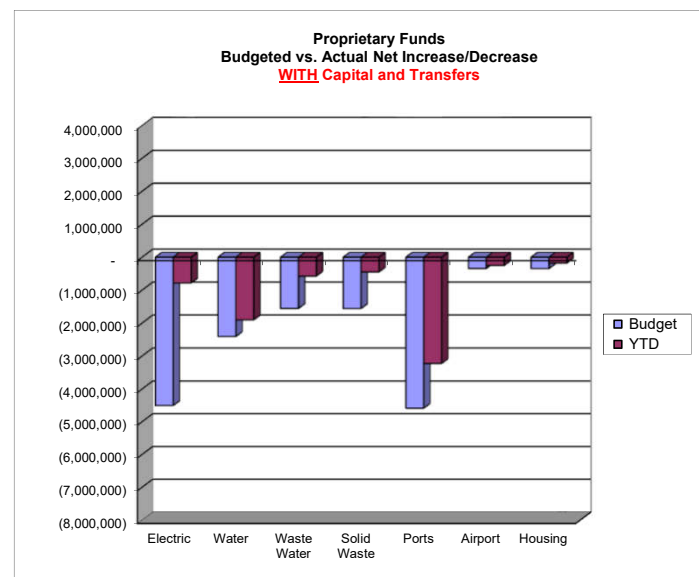
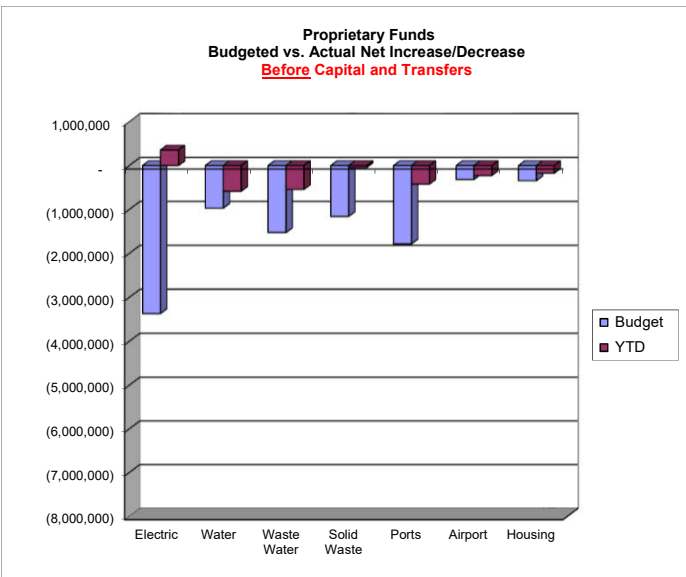
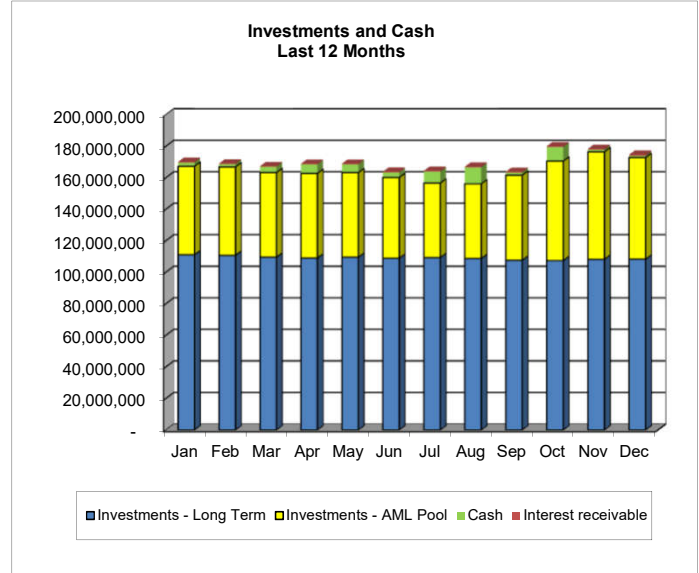
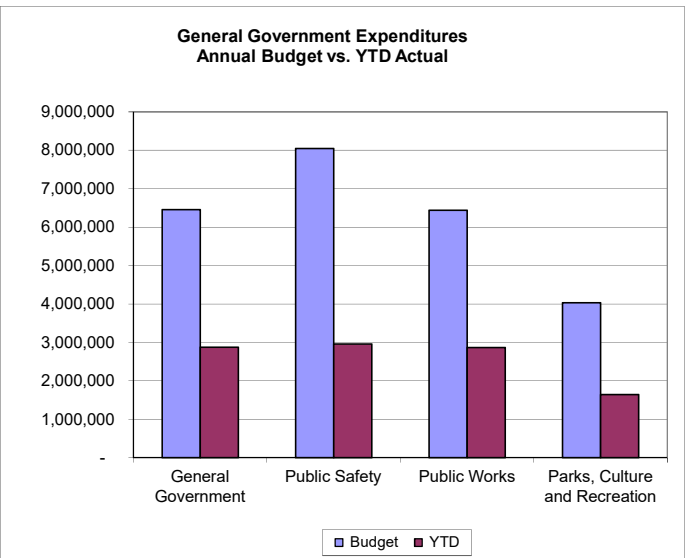
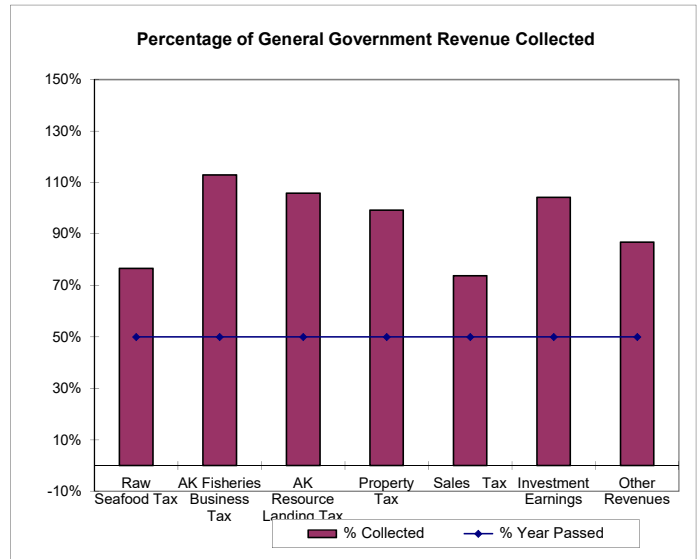
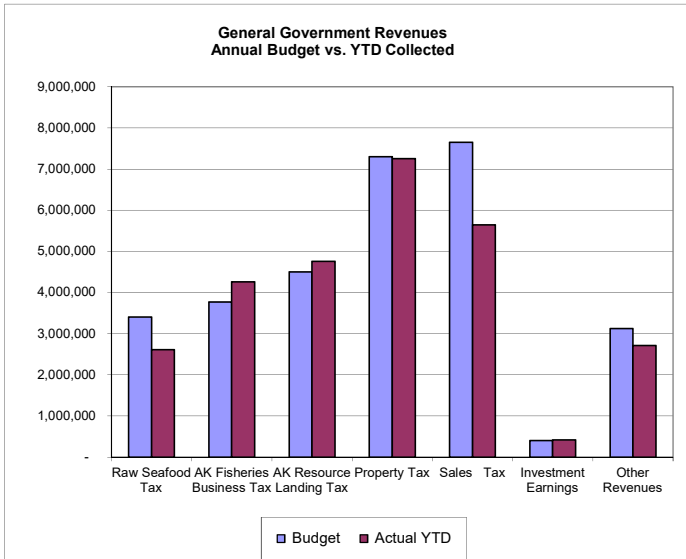
General Fund:

- All revenue sources are ahead of budgeted revenues for this time period (50%) except Investment Earnings.
- Investment Earnings realized \$1,030,954, portfolio adjustment to market/fair value, unrealized (\$614,137) = net income on summary statement \$416,817
- We will analyze City Administration for possible budget amendment in the future.
- Public Safety Admin and Public Safety were combined last year.

Proprietary Funds:

- **Electric Fund** – Revenues and expenses exceed budgeted amounts (50%). The spending level in Electric Production (57%) is related to the increase in fuel costs and is consistent with the revenue increase. Use of fund balance is projected to be less than budgeted amount.
- **Water Fund** - Revenues and expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Wastewater Fund** – Revenues are greater than estimates, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Solid Waste Fund** – Revenues are slightly less than estimates, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Ports & Harbors Fund** – Revenues exceed estimated amounts, expenses are less than budgeted amounts. Use of fund balance is projected to be less than budgeted amount.
- **Airport Fund** - Revenues are less than budgeted amounts, expenses are less than budgeted amounts. Use of fund balance is projected to exceed budgeted amount.
- **Housing Fund** - Revenues are less than estimates, expenses are less than budgeted amounts. Use of fund balance is projected to slightly exceed budgeted amount.

**CITY OF UNALASKA
DECEMBER, 2022**



General Fund Operating Monthly Summary - Month Ending December 2022

	FY2023 Budget	December	FY2023 YTD	% OF BUD	FY2022 YTD	INC/(DEC) Last Year
REVENUES						
Raw Seafood Tax	3,400,000	333,030	2,606,957	77%	2,922,643	(315,686)
AK Fisheries Business	3,770,000	-	4,258,312	113%	3,775,900	482,411
AK Fisheries Resource Landing	4,500,000	-	4,760,389	106%	4,549,661	210,728
Property Taxes	7,300,000	4,677	7,249,561	99%	7,676,773	(427,212)
Sales Tax	7,650,000	38,426	5,642,264	74%	4,467,964	1,174,300
Investment Earnings	400,000	449,165	416,817	104%	(469,828)	886,645
Other Revenues	3,127,534	191,073	2,713,174	87%	1,675,727	1,037,447
Total General Fund Revenues	30,147,534	1,016,372	27,647,472	92%	24,598,840	3,048,632
EXPENDITURES						
Mayor & Council	507,215	25,125	120,172	24%	160,103	(39,930)
City Administration	2,190,803	266,435	1,298,939	59%	1,136,319	162,620
City Clerk	644,917	52,310	260,412	40%	279,402	(18,989)
Finance	2,267,072	144,421	935,052	41%	1,080,733	(145,681)
Planning	848,263	25,424	256,892	30%	320,286	(63,394)
Public Safety Admin	1,203,900	95,675	474,540	39%	-	474,540
Public Safety	5,155,768	305,691	1,776,600	34%	2,267,462	(490,862)
Fire, EMS	1,686,600	119,118	702,059	42%	658,439	43,621
Public Works	6,436,533	474,618	2,862,573	44%	2,729,070	133,503
Parks, Culture & Recreation	4,034,371	295,787	1,637,895	41%	1,582,065	55,830
Community Grants	1,266,422	80,106	535,787	42%	616,684	(80,897)
School Support	5,004,910	417,076	2,502,455	50%	2,349,594	152,861
Total Operating Expenditures	31,246,774	2,301,785	13,363,377	43%	13,180,155	183,221
Net Operating Surplus	(1,099,240)	(1,285,414)	14,284,095		11,418,684	2,865,411
Capital Outlay and Transfers						
Capital Outlay	826,010	1,851	49,990	6%	160,921	(110,931)
Transfers To Capital Projects	3,237,950	-	2,787,950	86%	1,858,817	929,133
Transfers To Enterprise Capital	3,494,500	-	3,494,500	100%	3,356,100	138,400
Total Capital Outlay and Transfers	7,558,460	1,851	6,332,440	84%	5,375,839	956,602
Net Surplus (Deficit)	(8,657,699)	(1,287,265)	7,951,655		6,042,846	1,908,809
Appropriated Fund Balance	8,144,624	-	-		-	-
	\$ (513,075)	\$ (1,287,265)	7,951,655		\$ 6,042,846	\$ 1,908,809

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
1% Sales Tax Special Revenue Fund						
REVENUE						
Sales Tax	\$ 3,825,000	\$ 19,213	\$ 2,821,132	74%	\$,233,982	\$ 587,150
TRANSFERS						
Govt Capital Projects	0	0	0	0%	1,000,000	(1,000,000)
Enterprise Capital	3,860,000	0	3,860,000	100%	3,860,000	0
Total Transfers	<u>3,860,000</u>	<u>-</u>	<u>3,860,000</u>	<u>100%</u>	<u>4,860,000</u>	<u>(1,000,000)</u>
1% Sales Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ 19,213</u>	<u>\$ (1,038,868)</u>		<u>\$2,626,018)</u>	<u>\$ 1,587,150</u>

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Bed Tax Special Revenue Fund						
REVENUE						
Bed Tax	\$ 175,000	\$ 8,576	\$ 96,194	55%	\$ 169,839	(\$ 73,645)
EXPENSES						
Unalaska CVB	210,000	17,500	105,000	50%	105,000	-
Bed Tax Special Revenue Fund	<u>\$ (35,000)</u>	<u>\$ (8,924)</u>	<u>\$ (8,806)</u>		<u>\$ 64,839</u>	<u>\$ (73,645)</u>

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
E911 Enhancement Special Revenue Fund						
REVENUE						
E911 Enhancement Tax	\$ 75,000	\$ 5,056	\$ 40,484	54%	\$ 12,417	\$ 28,067
EXPENSES						
Public Safety Admin	75,000	-	-	-%	-	-
E911 Enhancement Special Revenue Fund	<u>\$ 0</u>	<u>\$ 5,056</u>	<u>\$ 40,484</u>		<u>\$ 12,417</u>	<u>\$ 28,067</u>

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Tobacco Tax Special Revenue Fund						
REVENUE						
Tobacco Tax	\$ 750,000	\$ -	\$ 608,182	81%	\$ -	\$ 608,182
EXPENSES						
Community Support	88,000	7,333	44,000	50%	-	44,000
Tobacco Tax Special Revenue Fund	<u>\$ 662,000</u>	<u>\$ (7,333)</u>	<u>\$ 564,182</u>		<u>\$ 0</u>	<u>\$ 564,182</u>

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Electric Proprietary Fund						
REVENUES	16,636,224	1,427,767	10,862,126	65%	8,649,785	2,212,340
EXPENSES - Cash Basis						
Electric Line Repair & Maint	1,433,247	83,403	364,005	25%	326,861	37,145
Electric Production	12,399,611	1,474,653	7,039,646	57%	5,217,347	1,822,300
Facilities Maintenance	133,898	8,507	48,646	36%	34,089	14,557
Utility Administration	2,312,861	88,045	1,180,569	51%	1,174,339	6,230
Veh & Equip Maintenance	67,356	2,558	12,947	19%	23,984	(11,037)
Total operating expenses - cash basis	<u>16,346,973</u>	<u>1,657,166</u>	<u>8,645,814</u>	<u>53%</u>	<u>6,776,619</u>	<u>1,869,194</u>
Net Profit (loss) from operations - cash basis	289,251	(229,400)	2,216,312		1,873,166	343,146
Depreciation	<u>3,656,123</u>	<u>310,302</u>	<u>1,861,814</u>	51%	<u>1,859,038</u>	<u>2,775</u>
Net Profit (loss) from operations - accrual basis	(3,366,872)	(539,702)	354,498		14,128	340,370
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	64,980	(64,980)
Transfers Out	<u>1,135,266</u>	<u>-</u>	<u>1,135,266</u>	100%	<u>31,073</u>	<u>1,104,193</u>
Total Transfers and Capital Outlay	<u>1,135,266</u>	<u>-</u>	<u>1,135,266</u>	<u>100%</u>	<u>96,053</u>	<u>1,039,213</u>
Net earnings (loss)	(4,502,138)	(539,702)	(780,768)		(81,925)	(698,843)
Water Proprietary Fund						
REVENUES	2,717,139	68,593	913,698	34%	1,270,043	(356,345)
EXPENSES - Cash Basis						
Facilities Maintenance	62,250	7,616	31,204	50%	17,839	13,365
Utility Administration	789,338	46,696	392,557	50%	393,013	(457)
Veh & Equip Maintenance	41,119	1,164	20,691	50%	12,233	8,458
Water Operations	1,653,877	87,475	535,177	32%	608,450	(73,273)
Total operating expenses - cash basis	<u>2,546,583</u>	<u>142,950</u>	<u>979,628</u>	<u>38%</u>	<u>1,031,535</u>	<u>(51,907)</u>
Net Profit (loss) from operations - cash basis	170,556	(74,358)	(65,930)		238,508	(304,439)
Depreciation	<u>1,140,502</u>	<u>86,242</u>	<u>517,451</u>	45%	<u>558,238</u>	<u>(40,787)</u>
Net Profit (loss) from operations - accrual basis	(969,946)	(160,600)	(583,382)		(319,730)	(263,652)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	1,434,754	-	1,317,508	92%	1,723,750	(406,242)
Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	-%	<u>51,114</u>	<u>(51,114)</u>
Total Transfers and Capital Outlay	<u>1,434,754</u>	<u>-</u>	<u>1,317,508</u>	<u>92%</u>	<u>1,774,864</u>	<u>(457,356)</u>
	(2,404,700)	(160,600)	(1,900,890)		(2,094,595)	193,705

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Wastewater Proprietary Fund						
REVENUES	2,746,005	163,883	1,303,597	47%	1,227,000	76,597
EXPENSES - Cash Basis						
Facilities Maintenance	63,968	5,575	24,415	38%	27,138	(2,723)
Utility Administration	745,012	40,954	374,969	50%	410,062	(35,093)
Veh & Equip Maintenance	32,455	1,291	7,871	24%	14,615	(6,744)
Wastewater Operations	2,166,394	149,325	799,052	37%	815,123	(16,071)
Total operating expenses - cash basis	<u>3,007,830</u>	<u>197,145</u>	<u>1,206,307</u>	<u>40%</u>	<u>1,266,937</u>	<u>(60,631)</u>
Net Profit (loss) from operations - cash basis	(261,825)	(33,262)	97,290		(39,938)	137,228
Depreciation	<u>1,263,420</u>	<u>106,587</u>	<u>639,522</u>	<u>51%</u>	<u>612,120</u>	<u>27,402</u>
Net Profit (loss) from operations - accrual basis	(1,525,245)	(139,849)	(542,232)		(652,058)	109,826
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	28,272	-	28,272	100%	43,000	(14,728)
Capital Outlay	-	-	-	-%	478,638	(478,638)
Total Transfers and Capital Outlay	<u>28,272</u>	<u>-</u>	<u>28,272</u>	<u>100%</u>	<u>521,638</u>	<u>(493,366)</u>
	(1,553,517)	(139,849)	(570,504)		(1,173,695)	603,191
Solid Waste Proprietary Fund						
REVENUES	2,871,598	160,488	1,472,514	51%	1,314,977	157,536
EXPENSES - Cash Basis						
Facilities Maintenance	120,782	13,384	41,810	35%	36,337	5,473
Solid Waste Operations	2,039,518	107,313	651,227	32%	592,625	58,602
Utility Administration	822,227	55,342	354,124	43%	362,083	(7,958)
Veh & Equip Maintenance	158,420	2,890	26,255	17%	28,068	(1,812)
Total operating expenses - cash basis	<u>3,140,947</u>	<u>178,929</u>	<u>1,073,416</u>	<u>34%</u>	<u>1,019,112</u>	<u>54,304</u>
Net Profit (loss) from operations - cash basis	(269,349)	(18,442)	399,098		295,865	103,232
Depreciation	<u>886,148</u>	<u>73,695</u>	<u>443,978</u>	<u>50%</u>	<u>439,209</u>	<u>4,769</u>
Net Profit (loss) from operations - accrual basis	(1,155,497)	(92,137)	(44,880)		(143,343)	98,463
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	-	-	-	-%	131,552	(131,552)
Transfers Out	400,000	-	400,000	100%	200,000	200,000
Total Transfers and Capital Outlay	<u>400,000</u>	<u>-</u>	<u>400,000</u>	<u>100%</u>	<u>331,552</u>	<u>68,448</u>
Net earnings (loss)	(1,555,497)	(92,137)	(444,880)		(474,895)	30,015

	<u>FY2023 Budget</u>	<u>December</u>	<u>FY2023 YTD</u>	<u>% OF BUD</u>	<u>FY2022 YTD</u>	<u>INC/(DEC) Last Year</u>
Ports & Harbors Proprietary Fund						
REVENUES	8,568,891	825,262	4,621,224	54%	4,158,105	463,119
EXPENSES - Cash Basis						
Bobby Storrs Small Boat Harbor	180,650	10,426	67,118	37%	59,243	7,875
CEM Small Boat Harbor	967,129	119,249	547,757	57%	444,686	103,071
Facilities Maintenance	55,328	3,634	17,523	32%	17,368	155
Harbor Office	2,828,241	214,009	1,331,395	47%	1,338,885	(7,490)
Ports Security	72,295	459	2,918	4%	2,949	(31)
Spit & Light Cargo Docks	697,277	58,088	360,899	52%	318,958	41,941
Unalaska Marine Center	1,182,385	43,221	542,775	46%	559,494	(16,720)
Veh & Equip Maintenance	66,688	4,314	30,955	46%	20,535	10,420
Total operating expenses - cash basis	<u>6,049,993</u>	<u>453,401</u>	<u>2,901,339</u>	<u>48%</u>	<u>2,762,117</u>	<u>139,222</u>
Net Profit (loss) from operations - cash basis	2,518,898	371,861	1,719,885		1,395,989	323,897
Depreciation	<u>4,301,644</u>	<u>356,974</u>	<u>2,141,847</u>	<u>50%</u>	<u>2,148,307</u>	<u>(6,461)</u>
Net Profit (loss) from operations - accrual basis	(1,782,746)	14,887	(421,961)		(752,319)	330,357
TRANSFERS and CAPITAL OUTLAY						
Capital Outlay	206,923	206,923	206,923	100%	-	206,923
Transfers Out	<u>2,594,495</u>	<u>-</u>	<u>2,594,495</u>	<u>100%</u>	<u>6,045,000</u>	<u>(3,450,505)</u>
Total Transfers and Capital Outlay	<u>2,801,418</u>	<u>206,923</u>	<u>2,801,418</u>	<u>100%</u>	<u>6,045,000</u>	<u>(3,243,582)</u>
Net earnings (loss)	(4,584,164)	(192,036)	(3,223,379)		(6,797,319)	3,573,939
Airport Proprietary Fund						
REVENUES	560,774	45,065	246,826	44%	235,839	10,986
EXPENSES - Cash Basis						
Airport Admin/Operations	414,807	40,583	228,199	55%	193,238	34,961
Facilities Maintenance	183,947	14,943	105,634	57%	49,599	56,036
Total operating expenses - cash basis	<u>598,754</u>	<u>55,525</u>	<u>333,833</u>	<u>56%</u>	<u>242,836</u>	<u>90,997</u>
Net Profit (loss) from operations - cash basis	(37,980)	(10,461)	(87,008)		(6,997)	(80,011)
Depreciation	<u>278,541</u>	<u>23,139</u>	<u>138,835</u>	<u>50%</u>	<u>138,835</u>	<u>0</u>
Net Profit (loss) from operations - accrual basis	(316,521)	(33,600)	(225,843)		(145,832)	(80,011)
TRANSFERS and CAPITAL OUTLAY						
Transfers Out	<u>22,280</u>	<u>-</u>	<u>22,280</u>	<u>100%</u>	<u>-</u>	<u>22,280</u>
Total Transfers and Capital Outlay	<u>22,280</u>	<u>-</u>	<u>22,280</u>	<u>100%</u>	<u>-</u>	<u>22,280</u>
Net earnings (loss)	(338,801)	(33,600)	(248,123)		(145,832)	(102,291)

	FY2023 Budget	December	FY2023 YTD	% OF BUD	FY2022 YTD	INC/(DEC) Last Year
Housing Proprietary Fund						
REVENUES	258,781	17,924	113,972	44%	125,075	(11,103)
EXPENSES - Cash Basis						
Facilities Maintenance	191,245	16,096	83,670	44%	54,936	28,734
Housing Admin & Operating	215,545	16,444	106,917	50%	95,817	11,100
Total operating expenses - cash basis	<u>406,790</u>	<u>32,540</u>	<u>190,587</u>	47%	<u>150,754</u>	<u>39,834</u>
Net Profit (loss) from operations - cash basis	(148,009)	(14,616)	(76,616)		(25,679)	(50,937)
Depreciation	<u>195,245</u>	<u>16,270</u>	<u>97,623</u>	50%	<u>92,173</u>	<u>5,450</u>
Net Profit (loss) from operations - accrual basis	(343,254)	(30,887)	(174,239)		(117,851)	(56,387)
TRANSFERS and CAPITAL OUTLAY						
Net earnings (loss)	(343,254)	(30,887)	(174,239)		(117,851)	(56,387)

WM 1-12-23

City of Unalaska
Utility Revenue Report
Summary

FY23 Budget Month	Electric	Water	Waste Water	Solid Waste	Monthly Revenue	FY23 Revenue	12/31/22	
							FY22YTD Revenue	YTD Inc/(Dec)
Jul-22	2,159,046	335,633	227,269	276,413	2,998,361	2,998,361	2,245,807	752,554
Aug-22	2,570,281	255,937	248,530	329,848	3,404,595	6,402,956	4,813,705	1,589,251
Sep-22	1,697,280	75,636	212,233	223,883	2,209,032	8,611,988	7,248,026	1,363,962
Oct-22	1,612,984	81,607	206,346	256,456	2,157,393	10,769,381	9,183,646	1,585,735
Nov-22	1,394,770	96,292	245,335	225,426	1,961,822	12,731,203	10,915,235	1,815,968
Dec-22	1,427,767	68,593	163,883	160,488	1,820,731	14,551,934	12,461,805	2,090,129
Jan-23	0	0	0	0	0	0	14,130,379	0
Feb-23	0	0	0	0	0	0	16,525,214	0
Mar-23	0	0	0	0	0	0	19,070,392	0
Apr-23	0	0	0	0	0	0	21,259,050	0
May-23	0	0	0	0	0	0	23,430,961	0
Jun-23	0	0	0	0	0	0	25,954,571	0
YTD Totals	10,862,126	913,698	1,303,597	1,472,514	14,551,934			
FY23 Budget	16,467,477	2,641,500	2,674,775	2,347,730	24,131,482			
% to budget	66.0	34.6	48.7	62.7	60.3			

City of Unalaska
Electric Revenue Report
Electric Fund

12/31/22

FY23 Budget Month	Residential	Small General	Large General	Industrial	P.C.E. Assist	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	113,527	127,998	173,262	1,643,546	95,787	4,926	2,159,046	2,159,046	1,399,334	759,711
Aug-22	126,002	139,392	200,807	1,957,035	139,452	7,593	2,570,281	4,729,326	3,068,626	1,660,701
Sep-22	109,122	122,019	170,891	1,149,356	133,965	11,926	1,697,280	6,426,606	4,745,122	1,681,484
Oct-22	137,591	134,901	178,296	1,076,857	82,090	3,247	1,612,984	8,039,590	6,277,102	1,762,487
Nov-22	157,349	133,502	170,777	790,395	116,728	26,018	1,394,770	9,434,359	7,571,652	1,862,707
Dec-22	156,750	140,326	175,721	819,919	122,701	12,351	1,427,767	10,862,126	8,649,785	2,212,340
Jan-23							0	0	9,741,741	0
Feb-23							0	0	11,164,186	0
Mar-23							0	0	12,829,600	0
Apr-23							0	0	14,418,044	0
May-23							0	0	16,055,029	0
Jun-23							0	0	17,862,572	0
YTD Totals							10,862,126			
FY22 Budget	1,629,433	1,300,162	1,882,732	10,990,917	612,733	51,500		16,467,477		
% of Budget	0.0	0.0	0.0	0.0	0.0	0.0		66.0		

FY 23 Month	Residential	SM. Gen (Includes Street lights)	Large General	Industrial	Total FY23		Total FY22		Increase (Decrease)
					Kwh Sold	Total FY23	Kwh Sold	Total FY22	
July	249,699	256,555	357,071	3,240,445	4,103,770	3,609,461	494,309		
August	287,328	271,719	414,571	3,738,430	4,712,048	4,418,992	293,056		
September	279,890	66,396	397,415	2,438,955	3,182,656	4,472,383	(1,289,727)		
October	307,431	293,388	381,700	2,345,465	3,327,984	4,272,956	(944,972)		
November	382,480	306,083	394,511	1,778,380	2,861,454	3,463,728	(602,274)		
December	378,449	324,433	402,827	1,833,670	2,939,379	2,922,427	16,952		
January *					0	2,759,416	0		
February					0	3,274,024	0		
March					0	3,871,003	0		
April					0	3,549,715	0		
May					0	3,374,757	0		
June					0	3,491,880	0		
Total	1,885,277	1,518,574	2,348,095	15,375,345	21,127,291	43,480,742	(2,032,656)		
Percent Sold	8.9%	7.2%	11.1%	72.8%	100.0%				

Generator Fuel		
	FY23 Average Price Fuel	FY22 Average Price Fuel
July	5.2724	2.6143
August	4.0382	2.7156
September	4.1865	2.5013
October	4.2822	2.7635
November	4.4177	2.9311
December	3.5295	2.8861
January *		3.1072
February		3.3337
March		3.7527
April		4.3688
May		4.6063
June		5.0664
Total	4.2878	3.3872
	26.59%	

FY23 Cumulative kwh Sold	FY22 Cumulative kwh Sold
4,103,770	3,609,461
8,815,818	8,028,453
11,998,474	12,500,836
15,326,458	16,773,792
18,187,912	20,237,520
21,127,291	23,159,947
21,127,291	25,919,363
21,127,291	29,193,387
21,127,291	33,064,390
21,127,291	36,614,105
21,127,291	39,988,862
21,127,291	43,480,742

% Change from Prior Year

City of Unalaska
Water Revenue Report
Water Fund

12/31/22

FY23 Month	Unmetered Sales	Metered Sales	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	12,580	323,064	(11)	335,633	335,633	359,168	(23,535)
Aug-22	12,610	242,800	527	255,937	591,571	748,631	(157,060)
Sep-22	12,575	63,051	10	75,636	667,207	989,962	(322,755)
Oct-22	12,515	69,094	(2)	81,607	748,813	1,077,710	(328,897)
Nov-22	12,509	77,561	6,222	96,292	845,105	1,178,759	(333,654)
Dec-22	12,499	56,121	(27)	68,593	913,698	1,270,043	(356,345)
Jan-23				0	0	1,432,982	0
Feb-23				0	0	1,836,037	0
Mar-23				0	0	2,159,686	0
Apr-23				0	0	2,307,515	0
May-23				0	0	2,424,938	0
Jun-23				0	0	2,664,186	0
YTD Totals	75,287	831,691	6,719	913,698			
FY22 Budget	148,000	2,485,000	8,500	2,641,500			
% of Budget	50.9	33.5	79.0	34.6			

Million Gallons Produced

FY23 Month	FY 23 Produced	FY 22 Produced	Increase (Decrease)
July	148.673	147.336	1.337
August	102.648	163.373	(60.725)
September	42.857	104.305	(61.448)
October	41.598	45.402	(3.804)
November	41.802	50.688	(8.886)
December	44.347	45.300	(0.953)
January		73.309	0.000
February		169.312	0.000
March		139.668	0.000
April		65.458	0.000
May		52.996	0.000
June		108.098	0.000
Total	421.925	1165.245	(134.479)

FY23 Water Cumulative	FY22 Water Cumulative
148.673	147.336
251.321	310.709
294.178	415.014
335.776	460.416
377.578	511.104
421.925	556.404
0.000	629.713
0.000	799.025
0.000	938.693
0.000	1004.151
0.000	1057.147
0.000	1165.245

City of Unalaska
Wastewater Revenue Report
Wastewater Fund

12/31/22

FY23 Budget Month	Unmetered Sales	Metered Commercial	Metered Industrial	Other Revenues	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	43,699	163,381	17,642	2,547	227,269	227,269	211,269	16,001
Aug-22	43,802	186,885	17,701	142	248,530	475,799	455,031	20,767
Sep-22	43,682	141,787	13,249	13,515	212,233	688,031	711,870	(23,838)
Oct-22	43,471	143,592	11,356	7,928	206,346	894,378	871,617	22,761
Nov-22	43,449	179,151	2,705	20,031	245,335	1,139,713	1,048,692	91,021
Dec-22	43,415	112,888	3,095	4,486	163,883	1,303,597	1,227,000	76,597
Jan-23					0	0	1,441,097	0
Feb-23					0	0	1,700,452	0
Mar-23					0	0	1,956,007	0
Apr-23					0	0	2,162,195	0
May-22					0	0	2,382,905	0
Jun-22					0	0	2,584,192	0
YTD Totals	261,517	927,683	65,748	48,648	1,303,597			
FY22 Budget	482,000	2,045,950	91,300	55,525	2,674,775			
% of Budget	54.3	45.3	72.0	87.6	48.7			

FY22 Month	FY23 Effluent (Gal)	FY22 Effluent (Gal)	Increase (Decrease)
July	10,309,000	12,412,000	(2,103,000)
August	12,316,000	10,241,000	2,075,000
September	9,074,000	11,063,000	(1,989,000)
October	9,656,000	12,963,000	(3,307,000)
November	11,502,000	10,952,000	550,000
December	19,882,000	10,736,000	9,146,000
January		16,093,000	0
February		15,241,000	0
March		12,698,000	0
April		12,240,000	0
May		9,502,000	0
June		9,616,000	0
Total	72,739,000	143,757,000	4,372,000

FY23 Cumulative	FY22 Cumulative
10,309,000	12,412,000
22,625,000	22,653,000
31,699,000	33,716,000
41,355,000	46,679,000
52,857,000	57,631,000
72,739,000	68,367,000
0	84,460,000
0	99,701,000
0	112,399,000
0	124,639,000
0	134,141,000
0	143,757,000

City of Unalaska
Solid Waste Revenue Report
Solid Waste Fund

12/31/22

FY23 Month	Residential Fees	Tipping Fees	Other Revenue	Monthly Revenue	FY23 YTD Revenue	FY22 YTD Revenue	YTD Inc/(Dec)
Jul-22	34,750	191,553	50,110	276,413	276,413	276,036	378
Aug-22	34,753	231,556	63,538	329,848	606,261	541,417	64,844
Sep-22	34,865	136,176	52,842	223,883	830,144	801,072	29,072
Oct-22	35,289	155,497	65,670	256,456	1,086,600	957,217	129,383
Nov-22	35,357	132,364	57,704	225,426	1,312,026	1,116,131	195,895
Dec-22	35,354	89,822	35,312	160,488	1,472,514	1,314,977	157,536
Jan-23				0	0	1,514,559	0
Feb-23				0	0	1,824,540	0
Mar-23				0	0	2,125,099	0
Apr-23				0	0	2,371,296	0
May-23				0	0	2,568,089	0
Jun-23				0	0	2,842,063	0
YTD Totals	210,368	936,969	325,177	1,472,514			
FY22 Budget	325,165	1,548,679	473,886	2,347,730			
% of Budget	64.7	60.5	68.6	62.7			

FY23 Month	FY23 Tons of Waste	FY22 Tons of Waste	Increase (Decrease)
July	564.59	643.54	(78.95)
August	747.78	519.96	227.82
September	474.02	739.81	(265.79)
October	488.77	417.18	71.59
November	389.88	336.84	53.04
December	257.23	405.23	(148.00)
January		438.77	0.00
February		707.24	0.00
March		815.41	0.00
April		549.57	0.00
May		464.39	0.00
June		459.09	0.00
Total	2922.27	6497.03	(140.29)

Cummulative	
FY23 Tons of Waste	FY22 Tons of Waste
564.59	643.54
1312.37	1163.50
1786.39	1903.31
2275.16	2320.49
2665.04	2657.33
2922.27	3062.56
0.00	3501.33
0.00	4208.57
0.00	5023.98
0.00	5573.55
0.00	6037.94
0.00	6497.03

**CITY OF UNALASKA
FY23 PORTS REVENUE**

Month	Year	UMC Dock				Spit Dock		Small Boat Harbor		Cargo Dock			CEM		Other Rev&Fees	Monthly Revenue	FY23 YTD Revenue	% of Budget	FY22 YTD Revenue	YTD Inc(Dec)
		Docking/Moorage	Wharfage Fees	Rental Fees	Utility Fees	Docking / Moorage	Utility Fees	Docking / Moorage	Utility Fees	Dockage / Moorage	Wharfage Rental/Utili	Docking/Moorage	Utility Fees							
Jul	2022	183,332	357,504	109,024	27,370	15,884	2,651	14,352	531	2,223	13,076	12,191	9,521	6,261	753,920	753,920	8.9%	511,920	242,000	
Aug	2022	244,418	506,385	74,487	14,753	108,709	11,871	7,311	327	4,207	19,258	66,849	33,178	5,633	1,097,385	1,851,305	21.7%	1,255,232	596,073	
Sept	2022	127,898	242,506	82,799	15,465	41,082	7,181	7,622	435	2,670	23,264	88,925	28,799	2,729	671,378	2,522,682	29.6%	2,088,870	433,812	
Oct	2022	196,314	253,401	77,755	24,750	25,046	9,426	4,230	563	4,290	25,598	46,041	41,326	1,506	710,246	3,232,928	38.6%	2,908,630	324,298	
Nov	2022	90,657	86,057	76,731	12,748	36,469	22,227	9,193	768	1,403	11,123	121,124	69,397	2,542	540,438	3,773,366	44.3%	3,429,716	343,650	
Dec	2022	147,155	120,427	76,992	3,337	48,464	30,706	18,458	2,384	2,240	2,008	283,633	79,725	2,181	817,710	4,591,076	53.9%	4,157,725	433,351	
Jan	2023														0	0	0.0%	4,602,424	0	
Feb	2023														0	0	0.0%	5,238,563	0	
Mar	2023														0	0	0.0%	6,151,388	0	
Apr	2023														0	0	0.0%	6,960,237	0	
May	2023														0	0	0.0%	7,612,089	0	
Jun	2023														0	0	0.0%	8,179,699	0	
Totals		989,774	1,566,280	497,788	98,423	275,654	84,062	61,167	5,007	17,032	94,328	618,762	261,946	20,853	4,591,076					
Loc total			3,152,265			359,716		66,174		111,360		880,708								
Loc percent			68.7%			7.8%		1.4%		2.4%		19.2%								
FY23 Budget		1,900,000	3,300,000	990,000	250,000	590,000	100,000	85,000	7,000	30,362	143,000	700,000	330,000	153,000	8,518,362					
% to Budget		52.1%	47.5%	53.5%	39.4%	46.7%	84.1%	72.0%	71.5%	56.1%	66.0%	88.4%	79.4%	13.6%	53.9%					

PORTS RECEIVABLES

Month	Year	Current	Over 30 Days	Over 60 Days	Over 90 Days	Total Due	% Past Due 90 Days +	Cash Received
Jul	2022	748,145	96,003	90,731	155,731	1,090,610	14.3%	439,807
Aug	2022	1,082,897	142,553	38,903	154,942	1,419,296	10.9%	768,699
Sept	2022	758,769	100,551	36,376	94,819	990,515	9.6%	1,100,159
Oct	2022	608,945	144,468	33,913	83,409	870,734	9.6%	630,027
Nov	2022	525,690	170,108	40,289	79,196	815,283	9.7%	595,889
Dec	2022	927,768	36,889	33,060	77,804	1,075,522	7.2%	564,557
Jan	2023					0	0.0%	
Feb	2023					0	0.0%	
Mar	2023					0	0.0%	
Apr	2023					0	0.0%	
May	2023					0	0.0%	
Jun	2023					0	0.0%	
YTD Cash Received								4,299,138

**CITY OF UNALASKA
FY23 AIRPORT REVENUE**

MONTH	YEAR	MONTHLY LEASES	MISC INCOME	LATE FEES	MONTHLY REVENUE	FY23 YTD REVENUE	% OF BUDGET	FY22 YTD REVENUE	YTD INC/(DEC)
JUL	2022	39,834	13	5	39,852	39,852	7.2%	38,057	1,795
AUG	2022	39,821	19	2	39,842	79,694	14.4%	77,027	2,667
SEP	2022	39,821	3	9	39,834	119,528	21.6%	115,999	3,529
OCT	2022	39,821	36	0	39,857	159,385	28.8%	154,047	5,338
NOV	2022	41,349	33	8	41,390	200,775	36.3%	190,185	10,590
DEC	2022	41,445	3,615	5	45,065	245,840	44.4%	232,170	13,670
JAN	2023				0	0	0.0%	270,162	0
FEB	2023				0	0	0.0%	304,294	0
MAR	2023				0	0	0.0%	339,243	0
APR	2023				0	0	0.0%	374,361	0
MAY	2023				0	0	0.0%	408,465	0
JUN	2023				0	0	0.0%	448,969	0
TOTAL		242,091	3,718	30	245,840		0.0%		
FY23 BUDGET		544,000	3,500	6,000	553,500				
% TO BUDGET		44.5%	106.2%	0.5%	44.4%				

RECEIVABLE BALANCES

MONTH	YEAR	CURRENT	OVER 30 DAYS	OVER 60 DAYS	OVER 90 DAYS	TOTAL DUE	% PAST DUE 90 DAYS +	CASH RECEIVED
JUL	2022	35,511	18,112	297	(22,940)	30,979	0.0%	36,339
AUG	2022	42,212	9,048	267	(23,026)	28,500	0.0%	44,692
SEP	2022	42,521	17,611	(5,347)	(22,751)	32,033	0.0%	38,073
OCT	2022	42,307	1,224	0	(28,566)	14,966	0.0%	63,363
NOV	2022	44,718	2,970	244	(28,560)	19,371	0.0%	40,320
DEC	2022	63,004	280	0	(28,584)	34,700	0.0%	31,998
JAN	2023					0	0.0%	
FEB	2023					0	0.0%	
MAR	2023					0	0.0%	
APR	2023					0	0.0%	
MAY	2023					0	0.0%	
JUN	2023					0	0.0%	
YTD TOTAL								254,785

FY 23 HOUSING RENTAL REVENUE

MONTH	YEAR	HOUSING RENTALS	MISC. REVENUE	MONTHLY REVENUE	FY23 YTD REVENUE	% OF BUDGET	FY22 YTD REVENUE	YTD INC/(DEC)
JUL	2022	28,048	0	28,048	28,048	11.3%	14,804	13,244
AUG	2022	19,283		19,283	47,331	19.0%	35,618	11,713
SEP	2022	18,639		18,639	65,970	26.5%	56,069	9,901
OCT	2022	11,439		11,439	77,409	31.2%	84,431	(7,022)
NOV	2022	18,639		18,639	96,048	38.7%	101,145	(5,097)
DEC	2022	17,924		17,924	113,972	45.9%	125,075	(11,103)
JAN	2023			0	0	0.0%	149,004	0
FEB	2023			0	0	0.0%	172,934	0
MAR	2023			0	0	0.0%	203,288	0
APR	2023			0	0	0.0%	218,284	0
MAY	2023			0	0	0.0%	246,730	0
JUN	2023			0	0	0.0%	258,805	0
TOTAL		113,972	0	113,972				
FY23 Budget		248,500	0	248,500				
% TO BUDGET		45.9%		45.9%				

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2023-07

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE COUNCIL'S GOALS FOR THE FY24 BUDGET

WHEREAS, budget guidelines help to ensure that the budget is prepared in a manner consistent with City Council desires; and

WHEREAS, the City Council has discussed and selected the attached set of budget goals for FY24; and

WHEREAS, management will utilize the adopted goals as guidelines when developing the FY24 budget.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council adopts the attached goals as a guideline for developing the FY24 budget.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 14, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

**CITY COUNCIL
FY24 BUDGET GOALS**

Personnel Goals

The FY23 budget included 171.96 full-time equivalent (FTE) positions. Any proposed increase to the total number of full-time equivalent (FTE) positions will be fully evaluated and justified during the budget approval work sessions.

The FY24 goal represents no change from the approved FY 2023 budget goal.

General Fund Surplus/Deficit

The General Fund operations will be budgeted without a deficit. The Council may appropriate additional funds from surplus to cover costs of capital projects.

The FY24 goal represents no change from the approved FY 2023 budget goal.

Proprietary Funding

Staff will continue to seek ways to balance budgets in the proprietary funds.

The FY24 goal represents no change from the approved FY 2023 budget goal.

Operating Expenses

The City Manager's proposed FY24 General Fund budget shall not increase more than 5 percent for non-personnel expenditures.

The total amount available to fund the Community Support Program grants will continue to follow the formula of up to 3.5% of the five-year average revenue for the General Fund and up to all of the Bed Tax Fund balance for the most recently completed fiscal year. (Revenues do not include Other Financing Sources.)

City management shall continue to examine ways to reduce expenditures without significantly impacting the level and quality of services to the public.

City management shall continue to examine ways to reduce inventory without significantly impacting the level and quality of services to the public.

The FY24 goal proposes to increase the maximum increase in non-personnel expense from 3% to 5%.

Capital Projects

New capital assets or maintenance of existing capital assets will be limited to projects approved by Council in the CMMP, which will include projects that are mandated or required by statute, projects that maintain our existing infrastructure, projects that address life, safety, or health issues, and projects that support the economic development of Unalaska.

The replacement and maintenance plans for all existing capital assets will be reviewed annually.

The vehicle and heavy equipment fleet requirements will be reviewed annually and reduced where appropriate without significantly impacting services provided to the public.

The FY24 goal represents no change from the approved FY 2023 budget goal.

Revenues

Proprietary Fund rate studies will be completed every three years and presented to council.

The mil rate will be reviewed annually to establish an appropriate mil rate to maintain infrastructure and operations.

The FY24 goal represents no change from the approved FY 2023 budget goal.

Debt Service

The City will not incur new debt without appropriate analysis to show impacts to rates or taxpayers, and will not incur new debt unless the capital asset is eligible for a debt reimbursement program; is mandated by State or Federal government; or is needed to address life, safety or health issues.

The City may incur debt for its Proprietary Funds provided there is a documented plan to pay the debt through rate adjustments.

The FY24 goal represents no change from the approved FY 2023 budget goal.

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Clay Darnell, Interim Finance Director
Through: Chris Hladick, Interim City Manager
Date: February 14, 2023
Re: Resolution 2023-07: Approving the Council's Goals for the FY24 Budget

SUMMARY: This memo provides information regarding recommended FY24 Budget Goals. The FY24 Budget Goals are attached to the resolution and will be utilized to help direct the preparation of the budget once approved. Resolution 2023-07 formally adopts these budget goals. Staff recommends approval.

PREVIOUS COUNCIL ACTION: The City Council has reviewed budget goals at the beginning of each budget cycle since about 2002. The City Council considered the FY24 Budget goals during a work session at the January 27, 2023 Council meeting.

BACKGROUND: Much of what we do as a municipal government is legislatively or code driven. City staff will continue seek ways to perform our services to the community more efficiently, in an effort to reduce costs and increase our effectiveness.

DISCUSSION: The City Council Goals for the FY24 Budget are attached. Staff addressed the following key points on various issues impacting the budget goals on January 27:

Personnel: In FY23, Council authorized a total of 171.96 full time equivalent (FTE) employees, which does not include the Natural Resource Analyst and the Building Inspector that were identified as authorized but unfunded positions.

Administration will have a more detailed discussion with the Council during the budget presentation regarding approval for any proposed new positions.

General Fund Surplus/Deficit: Staff will work to develop a budget in which the General Fund will operate without a deficit. To accomplish this, and other related Council Budget Goals, Directors are working to limit increases to no more than 5%.

Proprietary Funds: Staff will continue to review operating expenditures so as to budget and operate at a break-even point. However, increased revenue is most likely the only way proprietary fund budgets will operate without a deficit in the near term. City owned housing is used as an incentive for recruitment and retention, therefore, while we conservatively budget operations and renovations, a gap in funding will continue. In addition, the cost to operate the airport continues to increase faster than the revenue gains.

Operating Expenses: Although the goal is set at a maximum increase of 5% for non-personnel expenses, the Directors will prepare their proposed budgets understanding any non-personnel increases will have to be justified and evaluated to ensure that the level and quality of services to the public is maintained or improved. Certain departments may request one-time increases in order to purchase items that do not qualify as a capital purchase, but would otherwise not be purchased at their existing operating budget levels.

As described in the previous goal, this will be the fourth year in a row where staff has been charged with reducing costs wherever possible, while at the same time striving to maintain the level of service the community has come to know and expect. Staff has been able to do so while also experiencing an overall rise in prices of goods and services. The 5% increase in this goal is related to inflation. Generally speaking, our operating budgets have not, and are not this year, fully accounting for inflation.

Capital Projects: The CMMP is currently being developed. A presentation of the initial draft projects, with a special focus on FY24, was provided to Council at the January 27 meeting. Projects proposed for FY24 are focused on maintaining our current infrastructure and continuing currently funded projects. The draft CMMP will be discussed again at a future Council meeting.

Revenues: Projected FY24 General Fund revenues were presented on January 24, 2023. Council considers the property tax millage rate annually as part of the budget process. Projected revenues for the Proprietary Funds will be presented along with the draft budget later in the budgeting process.

Debt Service: As Council is aware, the City has incurred debt in the Ports Fund for the UMC, Positions 3 and 4 Project.

ALTERNATIVES: Various alternatives exist. As Staff traverses the budget process we will seek ways to perform our work more efficiently in an effort to reduce costs and increase our effectiveness.

FINANCIAL IMPLICATIONS: Financial implications will be brought forward during the budget presentations.

LEGAL: None.

STAFF RECOMMENDATION: Staff recommends approval of the FY24 Budget Goals through Resolution 2023-07.

PROPOSED MOTION: I move to adopt Resolution 2023-07.

CITY MANAGER COMMENTS: I support Staff's Recommendation.

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2023-08

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING THE MAYOR'S APPOINTMENTS TO THE LIBRARY ADVISORY COMMITTEE; THE PARKS, CULTURE AND RECREATION COMMITTEE; THE PLANNING COMMISSION AND PLATTING BOARD; AND THE HISTORIC PRESERVATION COMMISSION

WHEREAS, terms of office have expired for members of the Library Advisory Committee; the Parks, Culture and Recreation Committee; the Planning Commission and Platting Board; and the Historic Preservation Commission, creating vacancies; and

WHEREAS, Unalaska City Code § 2.60.040 states that board members shall be appointed by the Mayor, subject to approval of the City Council; and

WHEREAS, Mayor Tutiakoff has made the following appointments, and submits these names to the City Council for approval:

LIBRARY ADVISORY COMMITTEE

Debra Hanson Zueger

PARKS, CULTURE & RECREATION COMMITTEE

Thomas Roufos

PLANNING COMMISSION AND PLATTING BOARD; and
HISTORIC PRESERVATION COMMISSION

Ian Bagley
Virginia Hatfield
Rainier Marquez

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council approves the Mayor's appointments, which are all three-year terms beginning February 15, 2023 and ending on February 14, 2026.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 14, 2023.

Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:

Marjie Veeder, CMC
City Clerk

MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Marjie Veeder, City Clerk
Through: Chris Hladick, City Manager
Date: February 14, 2023
Re: Resolution 2023-08: Approving the Mayor's Appointments to the Library Advisory Committee, the PCR Committee, the Planning Commission and the Historic Preservation Commission

SUMMARY: Members of committees and commissions are appointed by the Mayor, subject to approval of the City Council. The Mayor made several appointments, which are being presented to Council for approval. Passage of Resolution 2023-08 accomplishes this objective.

PREVIOUS COUNCIL ACTION: Council is provided the opportunity to approve the Mayor's appointments to committees and commissions annually, or as vacancies and appointments occur throughout the year.

BACKGROUND and DISCUSSION:

- Library Advisory Committee – the term of office for Debra Hanson Zueger has expired.
- PCR Committee – the term of office for Thomas Roufos has expired.
- Planning Commission; Historic Preservation Commission – the terms of office for Ian Bagley, Virginia Hatfield and Rainier Marquez have expired.

All members listed above applied to retain their seats; and the Mayor has reappointed them all.

ALTERNATIVES: Council may choose not to approve the Mayor's appointments, in which case the vacancies will be advertised and interested persons encouraged to apply.

STAFF RECOMMENDATION: None. This is a Council decision.

PROPOSED MOTION: I move to adopt Resolution 2023-08.

ATTACHMENTS: Applications submitted



BOARD, COMMITTEE & COMMISSION APPLICATION

APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: Thomas Roufos

Mailing Address: PO Box 920443, Dutch Harbor, AK 99692

Telephone: 907-359-1395 Email: troufos@ci.unalaska.ak.us

Occupation: Associate Planner Employer: City of Unalaska

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

PCR Advisory Board since early 2018 (chair since mid 2018), Alaska State Firefighters Association VP in 2018

Current President of Alaska State Fire-fighter's Assn. Unalaska Chapter

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other _____

Please explain in greater detail the reasons you checked above: As a member of the Planning Department and a member of the PCR Advisory Committee, I am able to lend a unique perspective on PCR development projects.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other Board Staff

Date: 1-23-23

Signature: Thomas Roufos

Digitally signed by Thomas Roufos
DN: cn=Thomas Roufos, o=City of Unalaska, ou=Planning Department,
serial=1066, c=US, email=troufos@ci.unalaska.ak.us
Date: 2023.01.23 15:11:18 -0800

THANK YOU FOR YOUR INTEREST IN SERVING
Applications expire one year from date received by City Clerk
 Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska
 Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685



BOARD, COMMITTEE & COMMISSION APPLICATION

APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: Ian Bayley

Mailing Address: P.O. Box 921360 Dutch Harbor, AK 99692

Telephone: 907-359-7485 Email: ian.bayley66@gmail.com

Occupation: Business owner/Manager Employer: Alpha Utility & Boat Repair/Alpha Diving

Previous Board/Committee/Commission Experience (attach additional pages if necessary):
I am a returning commissioner whose term is about to expire.

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other _____

Please explain in greater detail the reasons you checked above: I would like to continue to serve my community in this position.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other _____

Date: 1-23-23

Signature: [Handwritten Signature]

THANK YOU FOR YOUR INTEREST IN SERVING
Applications expire one year from date received by City Clerk
 Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska
 Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685



BOARD, COMMITTEE & COMMISSION APPLICATION

APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
 Parks, Culture & Recreation Committee
 Library Advisory Committee
 Museum of the Aleutians Board of Directors
 Iliuliuk Family & Health Services Clinic Board

Name: Virginia Hatfield

Mailing Address: PO BOX 1232

Telephone: 907-359-8000

Email: vlhatfield@gmail.com

Occupation: Executive Director, Archaeologist

Employer: Museum of the Aleutians

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

Current board member on the Iliuliuk Family & Health Services Clinic, current library advisory council member

Prior board service Aleutian Arts Council, Hearts and Hands Project, Lubbock Historic Preservation Commission

Over 30 years experience in the field of archaeology, both research and cultural resource management

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
 I have expertise I want to contribute.
 I am interested in the activities the board, committee or commission handles.
 I want to participate in local government.
 I want to make sure my segment of the community is represented.
 Other _____

Please explain in greater detail the reasons you checked above: As an archaeologist and a resident of Unalaska City, I have a great interest in the historic preservation component of this commission, as well as an interest in how this city grows and develops. I am also passionate about civic responsibility and hope to be able to serve this community in a productive way.

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media Word of Mouth Solicitation Other _____

Date: 28 Jan 2023

Signature: Virginia Hatfield

THANK YOU FOR YOUR INTEREST IN SERVING

Applications expire one year from date received by City Clerk

Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska
Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685



BOARD, COMMITTEE & COMMISSION APPLICATION

APPLYING FOR (check one):

- Planning Commission, Platting Board and Historic Preservation Commission
- Parks, Culture & Recreation Committee
- Library Advisory Committee
- Museum of the Aleutians Board of Directors
- Iliuliuk Family & Health Services Clinic Board

Name: Rainier Marquez

Mailing Address: PO Box 920844 Dutch Harbor, AK 99692

Telephone: 415-860-6673

Email: rnmarquez@ucsd.net

Occupation: Teacher

Employer: Unalaska City School

Previous Board/Committee/Commission Experience (attach additional pages if necessary):

Has a year of experience on the Planning Commission, Platting Board and Historic Preservation Commission

Check the primary reason(s) for your interest:

- I am a returning board, committee or commission member whose term recently expired.
- I have expertise I want to contribute.
- I am interested in the activities the board, committee or commission handles.
- I want to participate in local government.
- I want to make sure my segment of the community is represented.
- Other _____

Please explain in greater detail the reasons you checked above: I would like to continue membership on the PC & HPC

It is suggested you attach an outline of your education, work and volunteer experience, and other interests.

How did you learn of this vacancy (please check one):

- Media
- Word of Mouth
- Solicitation
- Other _____

Date: 2/6/2023

Signature: _____

THANK YOU FOR YOUR INTEREST IN SERVING

Applications expire one year from date received by City Clerk

Please return completed Application to the City Clerk's Office in City Hall, 43 Raven Way, Unalaska
Or mail to City Clerk, City of Unalaska, P. O. Box 610, Unalaska, AK 99685