

## Manager Report

### Regular City Council Meeting

January 10, 2023

Interim Manager Chris Hladick

1. **New Year:** Welcome to the New Year. I am looking forward to getting some key positions filled for the city. We will be including a list of open positions as part of my manager's report on a monthly basis going forward. This should help keep the council informed.
2. **State Priorities:** CAPSIS, the legislative portal is open for editing our projects from last year. Last session our state priorities were the same as our federal priorities. I have met with Diane Blummer to discuss upcoming state priorities and that discussion will happen this evening.
3. **Budget:** Frank Kelty has completed his work on fish revenues projections, the budget calendar has been drafted, so the process has begun. The revenue projections will be discussed on January 24; at that time we will discuss council goals for the budget process. It is very important to have these goals in mind during the process and not at the end of the process. This saves staff time and makes our work more efficient. There are a host of questions to be answered including, but not limited to, whether or not we limit the number of employees, increases / decreases to capital projects, how much money will the school request, and what capital projects are rolling forward on the CMMP. While we may not know all the answers we need to work on them early in the process.
4. **AML:** The winter AML meeting in Juneau is on the agenda this evening for travel approval. It is not a bad idea to participate in all the meetings you can to stay informed on issues effecting municipalities.
5. **Capital Projects Update:** This will take place at the January 24 council meeting. I look forward to the discussion.
6. **Police Chief Position:** We received 6 applications for the open police chief position and are processing them now. We expect to be in a position to have first round interviews scheduled in the next two weeks.
7. **Open Positions:** Staffing fluctuates almost daily. As of writing this report there are about 26 vacancies but Admin is preparing 3 offer letters (1/6/2023).
8. **Playing Catch Up:** Admin has 6 positions; one is currently vacant and two were approved for extended leave by the prior administration. While HR is busy trying to advertise openings and process applications, some ongoing HR issues have taken priority. Risk is gearing up new programs while rebooting existing ones such as the Safety Committee. Bil continues to work with Interim City Manager Chris Hladick while also providing some coverage to Planning Department in addition to Assistant City Manager. We are slowly catching up.