
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: Chris Hladick, Interim City Manager
Date: October 25, 2022
Re: Washington DC Lobbying Trip

The meetings for the federal lobbying trip to Washington, DC are scheduled for December 12 - 14, 2022.

To accommodate cost savings, it is suggested that the same persons who attend the AML Meeting are the same travelers who go to Washington DC. Departure from Anchorage can be on Saturday, December 9 for the Lobbying trip, returning on Thursday, December 15.

Estimated travel costs per person from Anchorage are:

Round Trip ANC - DC	\$ 1,146.93
Lodging In DC	\$ 835.00
Lodging in ANC Return	\$ 169.00
Ground transportation	\$ 250.00
Per Diem	\$ 520.00
TOTAL	\$2,920.93

The mayor and council travel budget has sufficient funds to cover this expenditure.

Council's Travel Policy states:

- no more than three Council Members may travel to the same meeting or conference;
- travel be conducted in the most direct and economic manner possible to accomplish City business;
- Council will discuss the travel, identify the Council Members to travel, and approve the travel by motion at least twenty-one days before the trip.