
MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Michelle Price, Administrative Coordinator
Through: Chris Hladick, Interim City Manager
Date: October 25, 2022
Re: Alaska Municipal League Winter Legislative Conference

The AML 72nd Annual Local Government Conference will be held at the Dena'ina Center in Anchorage. The agenda is attached, and summarized here:

November 30	Newly Elected Official Training via Zoom
December 5	Newly Elected Official Training in person
December 5-6	Alaska Conference of Mayors Affiliate Organization Meetings <i>(Municipal Managers, Clerks, Attorneys, Assessors)</i>
December 7-9	AML Annual Government Conference Sessions

The event brings together more than 400 local municipal officials, including mayors, borough assembly and city council members, municipal managers, administrators, attorneys and other appointed officials and municipal staff. Many state and federal officials attend, alongside Alaska's business leaders and community organizations.

Estimated travel costs for one traveler are \$3,262 each, which will vary depending on the number of days attending:

Air Fare	\$	1,198.00
Lodging in Anchorage	\$	1,014.00
Registration	\$	300.00
Per Diem	\$	750.00
TOTAL	\$	3,262.00

The mayor and council travel budget has sufficient funds to cover this expenditure.

Council's Travel Policy states:

- no more than three Council Members may travel to the same meeting or conference;
- travel be conducted in the most direct and economic manner possible to accomplish City business;
- Council will discuss the travel, identify the Council Members to travel, and approve the travel by motion at least twenty-one days before the trip.

Alaska Municipal League 72nd Annual Local Government Conference

Wednesday, November 30 - VIRTUAL

- 9:00am Newly Elected Officials Training via Zoom
- **Roles and Responsibilities of Municipal Officials**
 - **Parliamentary Procedure**
- Noon Break for lunch
- 1:00pm Newly Elected Officials Training via Zoom
- **Ethics and Conflict of Interest**
 - **Open Meetings Act**
 - **Quasi-Judicial Role and Ex Parte Contact**
- 4:30pm Adjourn

Monday, December 5

Affiliate Sessions

- AMMA – Managers
- AAMC – Clerks
- AMAA – Attorneys
- AAAO – Assessors

Ballroom E/F
Ballroom C/D
Ballroom B
Kahtnu 1

Newly Elected Officials and ACoM

Ballroom A

- 8:30am Welcome and Introductions
- 9:00am **Reviewing the Fundamentals of Elected Office**
- **Introduction to Title 29 or Title 29 for Experts**
 - **Local Taxation**
- Noon Lunch
- 1:00pm **Reviewing the Fundamentals of Elected Office**
- **Budgets and Government Accounting**
 - **Lobbying Effectively**
- 3:00pm **Q&A and Discussion**
- 4:30pm Adjourn
- 5:30pm **ACoM – President’s Legislative Reception**
First-time Attendees, Newly Elected Officials, Mayors + Legislators

Tuesday, December 6

Affiliate Sessions

- AMMA – Managers Ballroom E/F
- AAMC – Clerks Ballroom C/D
- AMAA – Attorneys Ballroom B
- AAAO – Assessors Kahtnu 1
- ARSSTC Annual Meeting Kahtnu 2

Alaska Conference of Mayors

Ballroom A

8:00am Breakfast

9:00am **Outcome of State Elections and Planning for 33rd Legislature**

10:30am **Infrastructure Report Card – Maximizing the Benefit to Alaska Communities**

Noon Lunch

1:00pm **Approaching the Constitutional Convention**
Pending results of the general election and vote on this question. Focus on discussion will be on next steps if yes vote, or to identify ways to address some of the arguments and concerns if a no vote.

2:00pm **State Fiscal Analysis and Policy Discussion**

3:00pm **ACoM Annual Business Meeting**
ACoM President - Mayor **Bryce Ward**, Fairbanks North Star Borough

- Guidelines
- Potential Policy Statements
- Election of Officers

4:30pm Adjourn

5:00pm **Alaska Municipal Health Trust Annual Meeting**
Attended by current plan participants for annual business meeting of Trustees; open to everyone. Light appetizers provided.

6:00pm **Alaska Municipal Clerks - Annual Banquet**

Wednesday, December 7

7:00 am Registration open

7:30 am **Breakfast**

8:00 am **Opening Session**

- **Welcome**
- Land Acknowledgement
- Pledge of Allegiance
- **Members of the Congressional Delegation**

- **Sen. Lisa Murkowski**, U.S. Senate (*invited*)
- **Sen. Dan Sullivan**, U.S. Senate (*invited*)
- **Rep. Mary Peltola**, U.S. House (*invited*)

9:00 am	State of the State	
10:00 am	Break	
10:15 am	Getting Ready for the 33rd Legislature	
	<ul style="list-style-type: none"> ● Governor-Elect – invitation extended to winner of general election ● Meet your Legislature – invitations extended to legislators-elect 	
11:45 am	Lunch and Keynote Speaker	
1:15 pm	Break	Foyer
1:30 pm	Concurrent Sessions	
	<ul style="list-style-type: none"> ● Broadband Planning and Implementation ● Managing Bingo or Gaming Revenues ● Local Government Strategic Planning ● Public Safety Resources ● Best Practices – Budgets 	
2:45 pm	Networking Break	Exhibit Hall
3:00 pm	Concurrent Sessions	
	<ul style="list-style-type: none"> ● Grid Resilience, PCE, and Bulk Fuel Costs ● Conflict with Conversation ● Managing Effectively through Community Growth ● Working within Alaska’s Comprehensive Economic Development Strategy ● Best Practices – Financial Reports 	
4:15 pm	Exhibitor Showcase	
4:30 pm	Committee Meetings	
	<i>The AML Legislative and Resolutions Committee will conduct this formal meeting to develop and approve the final position statement and resolutions for the Annual Business Meeting.</i>	
	<ul style="list-style-type: none"> ● Legislative Committee ● Resolutions Committee 	
5:30 pm	Nominating Committee	
	<i>The AML Nominating Committee will conduct this formal meeting to develop and approve the final candidate slate for the AML board of directors.</i>	
6:00 pm	Community Block Party and Silent Auction	

7:30 pm Adjourn Day One

Thursday, December 8

7:30 am Registration

7:30 am **Breakfast and AML-JIA Business Meeting**

8:30 am Announcements

ARDORs Annual Meeting *(by invitation only)*

8:45 am Concurrent Sessions

- **Tackling the Affordable Housing Crisis**
- **Transportation Funding Opportunities Resource Hub**
- **Increasing Predictability for School Districts**
- **“Workshield” for Human Resource Management**
- **Best Practices - Meetings**

10:15 am Networking Break

10:30 am Concurrent Sessions

- **Grant Qualifiers and Equitable Infrastructure Development**
- **Land Use Policy and Economic Development**
- **Municipal and Tribal Collaboration**
- **Short Term Rentals - Demo**
- **Best Practices – Utility Rate Setting**

11:45 am Break

12:00 pm **Annual Awards Luncheon**

- Elected Official of the Year
- Municipal Employee of the Year
- Vic Fischer Lifetime Service Award
- Emerging Municipal Leader Award
- Municipal Innovation Awards

1:00 pm **AML Membership Announcements**

- **Legislative Position Committee** – update to members on 2022 Position Statement
- **Resolution Committee** – update to members on 2022 resolutions submitted
- **Nominating Committee** – update to members on the slate of AML Board candidates
- **Board Candidates** – candidate one-minute intros

1:30 pm Concurrent Sessions – Regional Infrastructure Planning

Attendees will divide into five rooms by district:

- *District 1 – Southeast, and Anchorage*
- *District 2 and 9 – Prince William Sound, Kodiak, Bristol Bay, and the Aleutians*
- *District 3 and 4 – Kenai and the Mat Su*

- District 5 and 6 – Interior and North
- District 7 and 8 – West and Yukon

The first planning session will be led in collaboration with the Office of Broadband, Rasmuson Foundation, and DHS&EM to focus on:

- **Broadband Deployment**
- **Digital Equity**
- **Cybersecurity**

2:45 pm Ice Cream Social and Exhibitor Drawing

3:15 pm Concurrent Sessions – Regional Planning
Attendees will remain with their region and the second session will be led in collaboration with the Alaska Energy Authority and DOT&PF to focus on:

- **Energy, EV, and Grid Resilience**
- **Community Transportation**

4:30 pm Afternoon Break and Sidebar Conversations

- **Coastal Caucus**
- **Cities of Opportunity**

6:00 pm **Trivia Night**

8:00 pm Adjourn Day Two

Friday, December 9

7:30 am Breakfast

8:00 am **AMLIP Annual Meeting**
Jointly with the Alaska Government Finance Officers Association
Investment Outlook - Key Bank

- Alaska Permanent Capital Management
- AMLIP Board Elections

9:00 am **Alaska Municipal League Annual Business Meeting Elections**

Vote for new board members and officers;

Members take actions on:

- Policy Statement
- Resolutions

Election Results

11:30 am **Adjourn Annual Conference**

Noon **AML Board of Directors – onboarding and meeting**