

CITY OF UNALASKA
UNALASKA, ALASKA
REGULAR MEETING
AUGUST 13, 2007

The regular meeting of the Unalaska City Council was called to order by Mayor Marquardt at 7:01 p.m., August 13, 2007, in the Unalaska City Hall Council Chambers. Roll call was taken and the following members were present:

Mayor - Shirley Marquardt

Members - D. H. "Kris" Flanagan
- Katherine McGlashan
- Juanita Lewis
- Dick Peck
- Roger Rowland
- Rocky Caldero

Absent - None

PLEDGE OF ALLEGIANCE: Mayor Marquardt led the Pledge of Allegiance.

RECOGNITION OF VISITORS: None

APPROVAL OF AGENDA: Hearing no revisions, Mayor Marquardt declared the agenda approved.

MINUTES: Hearing no revisions, Mayor Marquardt declared the July 24, 2007 minutes adopted.

FINANCIAL REPORT: None

BOARD/COMMISSION REPORTS: Planning Commission minutes were in packet.

AWARDS/PRESENTATIONS: None

MANAGER'S REPORT: Chris Hladick, City Manager, reported that Representatives and Assistant Secretary from the US Army Corps of Engineers will arrive tomorrow; will meet at the LSA Boat Harbor site and will tour the Power House project. Mayor Marquardt gave an update regarding Arne Fuglvug and Kate Williams, Staff members from Senator Murkowski and Senator Stevens's tour of the Aleutians Islands.

COMMUNITY INPUT/ANNOUNCEMENTS:

1. Welcome home to Shelly Lawson; she is back to work at PCR; kids had set up a potluck in honor of her.
2. Mayor Marquardt gave an update on the Legislative Fly-in scheduled for August 25th to August 27th; will have a community reception on August 26th at the Grand Aleutian Hotel; strongly encourage the public to attend and speak to the Legislators.
3. Mayor Marquardt reported that Alaska Airlines will have available seats until mid September for travel during the holiday peak season.

PUBLIC TESTIMONY ON AGENDA ITEMS: None

PRESENTATION: DEPT. OF PUBLIC WORKS & PUBLIC UTILITIES - UPDATE ON CAPITAL PROJECTS.

Nancy Peterson, DPW Director and Dan Winters, DPU Director, gave an update on various capital projects.

PUBLIC HEARING:

1. **ORDINANCE NO. 2007-08:** AMENDING THE SCHEDULES OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES.

Mayor Marquardt opened the public hearing on Ordinance No. 2007-08.
Mayor Marquardt closed public hearing. No public testimony.

2. **ORDINANCE NO. 2007-09:** CREATING BUDGET AMENDMENT NO. 1 TO THE FY08 BUDGET FOR FEDERAL SEIZED ASSETS REVENUE RECEIVED IN A PREVIOUS FISCAL YEAR NOT YET SPENT AND TWO GRANTS (PUBLIC SAFETY AND LANDFILL) AND FOR THE POWERHOUSE AND PCB PROJECTS.

Mayor Marquardt opened the public hearing on Ordinance No. 2007-09.
Mayor Marquardt closed public hearing. No public testimony.

CONSENT AGENDA:

1. **RESOLUTION NO. 2007-38:** CONFIRMING THE MAYOR'S APPOINTMENT OF JERAH CHADWICK TO THE LIBRARY ADVISORY COMMITTEE.

CONSENT AGENDA: Cont.:

2. **RESOLUTION NO. 2007-39:** AUTHORIZING THE CITY MANAGER TO DISPOSE OF CITY OF UNALASKA SURPLUS PERSONAL PROPERTY- SOUTH CHANNEL BRIDGE SURPLUS WOOD PLANKS AS DONATION TO A NON PROFIT.

Hearing no objections, Mayor Marquardt declared the Consent Agenda adopted.

UNFINISHED BUSINESS:

1. **ORDINANCE NO. 2007-08: SECOND READING:** AMENDING THE SCHEDULES OF FEES AND CHARGES TO BE ASSESSED FOR CITY-PROVIDED SERVICES.

Peck move to adopt Ordinance No. 2007-08, Caldero second.

DISCUSSION: None

VOTE: PECK-AYE, ROWLAND-AYE, MCGLASHAN-AYE, LEWIS-AYE, CALDERO-AYE, FLANAGAN-AYE. Motion passes 6-0.

2. **ORDINANCE NO. 2007-09: SECOND READING:** CREATING BUDGET AMENDMENT NO. 1 TO THE FY08 BUDGET FOR FEDERAL SEIZED ASSETS REVENUE RECEIVED IN A PREVIOUS FISCAL YEAR NOT YET SPENT AND TWO GRANTS (PUBLIC SAFETY AND LANDFILL) AND FOR THE POWERHOUSE AND PCB PROJECTS.

Flanagan move to adopt Ordinance No. 2007-09, Lewis second.

AMENDMENT: Peck move to amend Ordinance No. 2007-09, to delete funding for the PCB Project in the amount of \$238,665, McGlashan second.

DISCUSSION: None

VOTE ON AMENDMENT: UNANIMOUS

DISCUSSION: None

VOTE ON MAIN MOTION AS AMENDED: ROWLAND-AYE, MCGLASHAN-AYE, LEWIS-AYE, CALDERO-AYE, FLANAGAN-AYE, PECK AYE. Motion passes 6-0.

NEW BUSINESS:

1. **RESOLUTION NO. 2007-40:** ACKNOWLEDGING THE CLOSURE AND COMPLETION OF VARIOUS CAPITAL PROJECTS AND PURCHASES.

Flanagan move to adopt Resolution No. 2007-40, Caldero second.

DISCUSSION: Chris Hladick, City Manager, reviewed the various capital projects and purchases that were closed and completed.

VOTE: UNANIMOUS

2. **ORDINANCE NO. 2007-10: FIRST READING:** REZONING LOT 4 & 5, BLOCK 7, USS 1992 FROM GENERAL COMMERCIAL AND NATIVE ALLOTMENT/RESTRICTED DEED TO PUBLIC/QUASI-PUBLIC ZONING DISTRICT.

Peck move to schedule Ordinance No. 2007-10 for public hearing and second reading on August 28, 2007, McGlashan second.

DISCUSSION: Council discussion thanked the Department of Planning for job well done; will go with Planning's recommendation.

VOTE: CALDERO-AYE, FLANAGAN-AYE, PECK-AYE, ROWLAND-AYE, MCGLASHAN-AYE, LEWIS-AYE. Motion passes 6-0.

3. **FINANCE DEPARTMENT:** RECLASSIFICATION OF IS SUPERVISOR POSITION AND REQUEST TO INCREASE FTEs APPROVED IN FY08 BUDGET.

Lewis move to approve an increase in the number of FTEs by .25 and the reclassification of IS Supervisor position to a wage grade 13, Flanagan second.

DISCUSSION: Chris Hladick, City Manager, explained that the request for increase in FTEs and to reclassify a position is normally done during the budget process; thanked Administration and Tonya Miller, Finance Director for the request.

Council inquired about the cost increase for the Accounting Assistant II position. Aimee Kniazowski, Assistant City Manager, explained that the current position is listed ¾ time in the budget; employee resigned and the request is to change from a ¾ time to full time position; the full time employee will start at step 1 scale and the cost is \$411 increase the first year.

3. **FINANCE DEPARTMENT: Cont.**

Council discussion that during the recruitment retention project there was a discussion that all Title 3 positions will be reviewed and brought back to Council; will not support the request until Council reviews the entire Title 3 and correct deficiencies.

Aimee Kniazowski, Assistant City Manager, explained that the salary and benefits survey for each position is 85% complete; will bring forward the entire report similar to what was provided to Council during the recruitment and retention project; majority of Title 3 positions are very competitive; Information Systems management positions and computer technology are in high demand and is not competitive.

Discussion that the current ¾ time Accounting Assistant II position is not working overtime but working full time; the request is not to add another position and is part of the re-organizational review of the Finance department; Tonya Miller, Finance Director, will revised the job description to expand the duties to include added responsibilities.

Council discussion that when City purchased Munis, Council was assured that the system will decrease work, will be efficient and will save time and money; one of FY08 Council's goal is that the number of full time employee equivalent will not increase; request should come during the budget cycle; will not support the request.

Council discussion appreciates the request from Tonya Miller; will not support the request until the whole changes in re-organizational proposals have been reviewed by Council.

Tonya Miller, Finance Director, explained that with the retirement of IS Supervisor and resignation of the ¾ time position the request is to fill the immediate need for continued operations of the Finance Dept.; discussion regarding the proposed reorganization structure in the Finance Department; explained that the Controller position will be eliminated; will combine City Treasurer and Controller position and re-write the job description; will have to analyze in terms of the market; there could be a wage increase for added duties and responsibilities; the Senior Accountant will be downgraded to Accounting Assistant III.

Council discussion that it is an exceptional report and will support the request.

Mayor Marquardt appreciates the request to fill the vacancies in the Finance Department; thank you to Administration and HR for continuing forward on the study as promise.

VOTE: LEWIS-AYE, FLANAGAN-AYE, ROWLAND-NAY, MCGLASHAN-NAY, CALDERO-NAY, PECK-NAY. Motion fails 4-2.

4. **LIQUOR LICENSE TRANSFER APPLICATION:** PEKING RESTAURANT.

Peck move to direct the Management to not file a protest with the ABC Board for the liquor license transfer, McGlashan second.

DISCUSSION: None

VOTE: UNANIMOUS

Peck move to approve the restaurant designation permit for Peking Restaurant, McGlashan second.

DISCUSSION: None

VOTE: UNANIMOUS

5. **EXECUTIVE SESSION:** UPDATE ON UNION NEGOTIATIONS.

Flanagan move to adjourn into executive session at 8:45 p.m. for an update on union negotiations, Caldero second. Meeting reconvened to regular session at 9:20 p.m. No action taken in executive session.

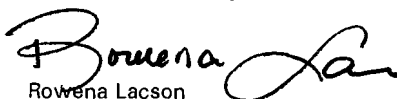
VOTE: UNANIMOUS

COUNCIL DIRECTIVES: None

COMMUNITY INPUT/ANNOUNCEMENTS:

1. Second Bowling Pin Shoot on Sunday, August 26th at 2:00 p.m.
2. Summers Bay classic on Saturday at 12 noon.
3. Power outage scheduled on Sunday, August 19th from 8:00 a.m. affecting downtown area.
4. Monica Southworth's last meeting tonight; will be back next year in May; thank you to Monica for an outstanding job.

Mayor Marquardt adjourned the meeting at 9:21 p.m.


Rowena Lacson
Acting City Clerk

APPROVED
8/28/07