

REQUEST FOR PROPOSAL

Annual Household Hazardous Waste Event

3-year Contract – July 1, 2021 through June 30, 2023

March 31, 2021

City of Unalaska – Department of Public Utilities – Solid Waste Division
PO Box 610
Unalaska, AK 99685
907-581-1260

The City of Unalaska, Alaska requests qualified individuals and firms with experience in household hazardous waste collection events to submit a quotation for the City's Annual Household Hazardous Waste Event. The Contract resulting from this Request for Proposal will cover the Annual event for City Fiscal Year 22, which runs from July 1, 2021, through June 30, 2022. The Agreement will allow for two (2) mutually agreed upon one (1) year extensions for FY23 and FY24. Event dates are to be determined based upon the availability of the facility, contractor, and City personnel. The proposal should include services to collect, handle, pack, lawfully transport, recycle, reuse, treat, and/or dispose of at a permitted disposal facility of **up to 20 drums and 4 cartons** of household hazardous waste material for the City of Unalaska, Alaska.

Photo of Landfill Site, 1181 Summer Bay Road, Unalaska, AK 99685:



Photo of Baler Facility where HHW Event is held, 1181 Summer Bay Road, Unalaska, AK 99685



Baler Facility

Web Application Annual Security (Control of Control of

Proposals Due:

2:00 p.m. local time on May 3, 2021

Email to myeeer@ci.unalaska.ak.us and myeeer@ci.unalaska.ak.us and myeeer@ci.unalaska.ak.us

Contract award:

June of 2021

The City of Unalaska reserves the right to cancel or reject any and all Proposals, and to waive any technicalities or irregularities in the RFP process, and to award the Contract based on the highest evaluation and in the best interest of the City of Unalaska.

I. MATERIALS TO BE ACCEPTED

The collection event is scheduled rain or shine. The facility provides convenient access for individuals who are interested in bringing materials for recycling, reuse, treatment, or disposal. The site will provide controlled access to the general public as well as an area where materials can be removed for analysis, inventory, and appropriate handling by the Contractor.

A. Household Hazardous Waste (HHW):

Defined as hazardous by 40 CFR part 261 and regulated as hazardous waste by the United States Environmental Protection Agency (EPA) under Subtitle D to the Resource Conservation and Recovery Act (RCRA) of 1976, 42 U.S.C.SS 6901 et seq., as amended by the Hazardous and Solid Waste Amendments of 1984, the Toxic Substance Control Act, 15, U.S.C. 9601 et seq., as amended by the Superfund Amendments and Reauthorization Act of 1986, or any other federal statute or regulation governing the treatment, storage, handling, or disposal of waste, materials, or substances which impose special handling or disposal requirements similar to those required by Subtitle C of RCRA; or

A substance that is either found on one of several lists of hazardous wastes in the federal regulations or exhibits one of the four following hazardous waste characteristics: corrosive (damaging to living tissue); ignitable (catches fire under certain conditions); toxic (causing injury or death if eaten or swallowed); or reactive (capable of causing an explosion).

The City of Unalaska desires to offer a program for the collection, packaging, lawful transportation, recycling, reuse, treatment, and/or disposal at a permitted facility of household hazardous waste (HHW) materials as defined herein from residents throughout the City of Unalaska. It is believed that the disposal of HHW in municipal solid waste (MSW) landfills, sewers, septic systems, groundwater, or other environmentally inappropriate sites poses a potential threat to the public health and safety.

The purpose of the HHW collection program is three-fold:

- 1. To increase the public's awareness as to what constitutes HHW and potential dangers associated with improper disposal of these wastes;
- 2. To educate the public on recycling, reusing, treating, and/or disposing at a permitted facility of HHW; and
- 3. To provide for the safe collection, handling, packing, lawful transportation, recycling, reuse, treatment, and/or disposal (at a permitted facility) of as much HHW as may be collected at the time of the event based on budget and participation.

II. SCOPE OF WORK

A. Tasks:

1. The Contractor shall manage all accepted materials delivered to the site by the general public. This includes providing an appropriate number of qualified chemists, technicians, and staff to lawfully receive, identify, sort, package, label, load, and transport waste accumulated, estimated quantity is 20 drums and 4 cartons, as well as enough general labor to expedite receiving materials during the event. Responsibilities shall include, without limitation, the unloading of materials from the general public's vehicles, identifying the materials delivered, cataloging each item, packaging the material for safe transportation and storage, manifesting the HHW, and

- loading the material into Contractor provided container van for ultimate processing through recycling, reuse, treatment, and/or disposal off-Island.
- 2. The event will require two days of effort by the Contractor. The Event will be conducted on a Saturday, and on Sunday, the Contractor will work to finish the sorting, packing, and preparing the HHW for shipment.
- 3. The hours for the event on Saturday will be from 8:30 a.m. through 4:30 p.m.
- 4. A sample of the Flyer used to advertise the 2019 Event, the most recent event held, is attached as Exhibit A. It lists what items will be accepted and prohibited. To summarize, the typical waste stream for disposal includes latex and oil based paint, grease, acids, corrosives, glycol, fuel, pesticides, household batteries, crushed florescent light bulbs, and lithium batteries. Volume estimates by waste stream are as follows: 2 50 gallon drums of oil based paint; 5 55 gallon drums of glycol; 1 55 gallon drum fuel; 2 55 gallon drums of crushed florescent light bulbs; 1 55 gallon drum each of corrosives, solid acid, liquid acid, and household batteries; and 1 55 gallon drum pesticide.
- 5. The Contractor will be required to provide all shipping supplies including containers, drums, cartons, over pack drums, absorbents, and 5 gallon battery buckets.
- 6. The Baler Facility does not have a loading dock available for container loading, however, the City will provide a forklift with an operator to help load the HHW into the Contractor-provided container.
- 7. The 2019 Event was conducted by Clean Harbors Environmental Services, and the amount paid to CHES for that Event, which did not include shipping of the HHW, was \$12,600. The City of Unalaska paid Carson Dorn, Inc. \$26,193.31 for the 2018 Event, and \$49,800.97 for the 2017 Event.
- 8. The 2017 Household Hazardous Waste Event Report, which includes data from the 2016 and 2015 Events; the Manifest for the 2018 Event; and the Manifest prepared for the unshipped waste stream from the 2019 Event are attached collectively as Exhibit B.
- 9. The Contractor shall be the "generator" of the HHW from the standpoint of the United States Environmental Protection Agency (EPA) and the Alaska Department of Environmental Conservation (ADEC). The Contractor shall comply with all municipal, state, and federal regulations and laws, ordinances, rules, and regulations. The Contractor shall also obtain, at its own expense, all permits and licenses required by federal, state, or local law or ordinance, rule, or regulation and maintain same in full force and effect. Waste acceptance, ownership, and responsibility for necessary handling, packing, lawful transportation, storage, recycling, beneficial reuse, treatment, and/or disposal of wastes received at the collection site shall pass to the Contractor from the party delivering the acceptable waste at the time that party delivers to the collection event.

B. Mobilization:

The Contractor shall assemble all of the necessary personnel and equipment on the site of the collection effort no later than two hours prior to the start of the event on the day of the collection, so as to be ready to begin the processing of the vehicles bringing the materials.

The City of Unalaska will provide Solid Waste Landfill personnel to assist the Contractor with the collection effort.

C. Site Operations:

- 1. The Contractor shall be responsible for all site operations from the point where the general public vehicles containing the materials move to the unloading area until the general public vehicles leave the unloading area while following the City of Unalaska's Covid-19 Protocols. The current Protocols are attached as Exhibit C. Upon arrival at the collection point, the customer shall unload their materials for Contractor personnel to inspect. Any unpermitted materials will be loaded back into the Customer's vehicle by the Customer.
- 2. The Contractor shall have sufficient personnel to promptly handle the vehicles, ensure any non-acceptable materials are replaced by the customer into their vehicle, and take the acceptable materials to an area established for positive identification.
- 3. The collection day will be terminated at the specified time or sooner, at the direction of City personnel, at which time the public will not be allowed to enter the collection area. Contractor is not to accept materials after City of Unalaska staff announces the collection has closed.
- 4. The Contractor will monitor the intake of materials and estimate the volume and costs during the event.
- 5. The Contractor shall load all collected material, clean up, and stow all equipment at the end of the collection event. The Contractor shall ensure that nothing is left behind from the collection effort and shall ensure that the site is in as good or better condition in all respects than it was prior to setup and preparation for the collection event.
- 6. The Contractor shall meet with City personnel onsite to ensure that the site is fully restored to its original condition. No vehicles or equipment shall remain at the collection site overnight after the day of collection without prior approval.

D. Handling, Packaging, Transportation, Reuse, Recycling, Treating, and/or Disposal:

- 1. The Contractor shall provide equipment, staff, and materials necessary to provide efficient collection and handling of all acceptable wastes received, and shall at all times operate the Collection Site and Facilities in accordance with Applicable Law.
- 2. The Contractor shall be responsible for lawful transportation, recycling, beneficial reuse, fuel blend, treatment, storage, and/or disposal of all wastes received at the collection site and must follow all local, state, and federal regulations with regard to all disposal methods.
- 3. All third party disposal companies must be insured by the primary Contractor.
- 4. The Contractor shall be responsible for all costs and liabilities associated with a spill or accident if it occurs during loading and transition to the treatment center from the time of entering the property to completion, both on City property and private property.
- 5. The Contractor shall work under the immediate supervision of the City of Unalaska.
- 6. In the unanticipated event any residual materials are left at the collection site after the event, Contractor agrees to pick up and dispose of materials properly.

E. Record of Operations:

A post-event site report shall be prepared and submitted to the City. The site report shall include, but is not limited to, the following:

1. The quantities in units and number of drums of all waste received itemized by the waste type. Drum counts shall indicate the packing method (i.e., loose packed, Lab-Packed, or bulked) and Recycling, Beneficial Reuse, or Disposal method for each drum

- Lab-Packed drums shall indicate the actual weight of waste contained in each drum, the average weight of waste per drum for each waste type, and the cumulative average weight of waste per drum for each waste type.
- A report of the complaints received by the Contractor in connection with the Contractor's operations under the Contract, with a summary of the Contractor's response to the complaints, if any.
- 4. An account of any extraordinary occurrences, accidents, or emergencies that arose during the collection event.
- 5. The Contractor shall provide written documentation (i.e., recycling certificate or other tracking documentation) of the ultimate reuse, recycling, treatment, and/or permitted approved disposal facilities, for materials collected at the collection event, of items by the waste type. The contractor shall also verify that all hazardous substances collected are disposed in a manner that constitutes strict adherence with EPA regulations.

F. Recordkeeping, Administration, and Reporting:

- 1. The Contractor shall add the City of Unalaska and employees as additional insured with waiver of subrogation for workers' compensation.
- The Contractor shall issue a copy of the shipping manifest immediately following the event, a copy of which will be reviewed by City personnel and which shall be submitted with the Invoice to the City.
- 3. The Contractor shall complete and submit the "Record of Operations" within thirty (30) calendar days after the event date, due before any payment of invoices.
- 4. The invoice shall be sent to apinv@ci.unalaska.ak.us.

G. City of Unalaska Furnished Property/Services:

The City of Unalaska will furnish additional personnel at the collection site to assist the Contractor with the event, and will handle advertising, scheduling, site location, and provide signage to direct traffic to the site. The City will also notify the Department of Public Safety before the event.

III. INDEMNITY AND INSURANCE

A. Independent Contractor:

The Contractor is an independent Contractor. The Contractor, its officers, agents, or employees are not considered employees of the City of Unalaska for any purpose. The Contractor shall be responsible for all federal and local tax, industrial insurance, and Social Security liability that my result from the performance of and compensation for these services and shall make no claim of career service or civil service rights which may accrue to a City of Unalaska employee under state law.

B. Indemnification:

The City of Unalaska assumes no responsibility for the payment of any compensation, wages, benefits, or taxes by or on behalf of the Contractor, its employees, and/or others by reason of the Contract. The Contractor shall protect, indemnify, and hold harmless the City of Unalaska and its officers, agents, and employees for an d against any and all claims, costs and/or loses whatsoever occurring or resulting from (1) the Contractor's failure to pay any such compensation, wages, benefits, or taxes; and/or (2) the

supplying to the Contractor of work, services, materials, and/or supplies by contractor employees or other suppliers in connection with or in support of the performance of the Contract.

The Contractor further agrees that it is financially responsible for and will repay the City of Unalaska all indicated amounts following an audit examination which reveals errors due to the negligence, intentional act, and/or failure for any reason to comply with the terms of the Contract by the Contractor, its officers, employees, agents, and/or representative. The Contractor shall protect, defend, indemnify, and hold harmless the City of Unalaska, its officers, employees, and agents from any and all costs, claims, judgments, and/or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of the Contractor, its officers, employees, and/or agents. The Contractor agrees that its obligations under this subparagraph extend to any claim, demand, and/or cause of action brought by or on behalf of any employees or agents.

C. Insurance

- 1. During the term of the contract, the Contractor shall obtain and maintain in force the insurance coverage specified in these requirements. Such coverage shall be with an insurance company rated "Excellent" or "Superior" by A. M. Best Company, or a company specifically approved by the City's Risk Manager.
- 2. The Contractor shall carry and maintain throughout the life of this contract, at its own expense, insurance not less than the amounts and coverage herein specified, and the City of Unalaska, its employees and agents shall be named as additional insured under the insurance coverage so specified and where allowed, with respect to the performance of the work. There shall be no right of subrogation against the City or its agents performing work in connection with the work, and this waiver of subrogation shall be endorsed upon the policies. Insurance shall be placed with companies acceptable to the City of Unalaska, and these policies providing coverage thereunder shall contain provisions that no cancellation or material changes in the policy relative to this project shall become effective except upon 30 days prior written notice thereof to the City of Unalaska.
- 3. Prior to commencement of the work, the contractor shall furnish certificates to the City of Unalaska, in duplicate, evidencing that the Insurance policy provisions required hereunder are in force. Acceptance by the City of Unalaska of deficient evidence does not constitute a waiver of contract requirements.
- 4. The contractor shall furnish the City of Unalaska with certified copies of policies upon request. The minimum coverages and limits required are as follows:
 - a. Workers' Compensation insurance in accordance with the statutory coverages required by the State of Alaska and Employers Liability insurance with limits not less than \$1,000,000 and, where applicable, insurance in compliance with any other statutory obligations, whether State or Federal, pertaining to the compensation of injured employees assigned to the work, including but not limited to Voluntary Compensation, Federal Longshoremen and Harbor Workers Act, Maritime and the Outer Continental Shelf's Land Act.
 - b. Commercial General Liability with limits not less than \$1,000,000 per Occurrence and \$2,000,000 Aggregate for Bodily Injury and Property Damage, including coverage for Premises and Operations Liability, Products and Completed Operations Liability, Contractual Liability, Broad Form Property Damage Liability and Personal Injury Liability.

- c. Commercial Automobile Liability on all owned, non-owned, hired and rented vehicles with limits of liability of not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage per each accident or loss.
- d. Umbrella/Excess Liability insurance coverage of not less than \$1,000,000 per occurrence and annual aggregate providing coverage in excess of General Liability, Auto Liability, and Employers Liability.
- e. If work involves use of aircraft, Aircraft Liability insurance covering all owned and non-owned aircraft with a per occurrence limit of not less than \$1,000,000.
- f. If work involves use of watercraft, Protection and Indemnity insurance with limits not less than \$1,000,000 per occurrence.
- g. Professional Liability insurance with limits of not less than \$1,000,000 per claim and \$1,000,000 aggregate, subject to a maximum deductible \$10,000 per claim. The City of Unalaska has the right to negotiate increase of deductibles subject to acceptable financial information of the policyholder.
- 5. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees, and volunteers, or the contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expense.
- 6. All insurance policies as described above are required to be written on an "occurrence" basis. In the event occurrence coverage is not available, the contractor agrees to maintain "claims made" coverage for a minimum of two years after project completion.
- 7. If the contractor employs subcontractors to perform any work hereunder, the contractor agrees to require such subcontractors to obtain, carry, maintain, and keep in force during the time in which they are engaged in performing any work hereunder, policies of insurance which comply with the requirements as set forth in this section and to furnish copies thereof to the City of Unalaska. This requirement is applicable to subcontractors of any tier.

IV. PROPOSAL INSTRUCTIONS:

A. Submitting Proposals:

- 1. The Contractor must provide a brief description of the firm and its specific expertise in collecting and recycling the proposed materials. List three (3) references of similar events it was employed to conduct within the last five (5) years, with contact information for the program manager.
- 2. The Contractor must provide a narrative of the process and procedures describing the method of handling the materials at the site and how the various items will be inventoried and manifested. Include a typical event set up plan.
- 3. The Contractor must provide a Contingency Plan to include the following elements:
 - a. Describe provisions for the prevention of environmental contamination, the management and cleanup necessary, the prevention of explosions, fire, or the release of toxic or hazardous substance. Include provisions on protecting storm water drains.
 - b. Describe how the following will be handled: unknown wastes, inclement weather, spills of hazardous waste, and accidents.
 - c. Provide a typical or generic site health and safety plan. Designate a Health and Safety Officer to oversee the Health and Safety Plan.

- d. List all emergency equipment and supplies proposed to bring to or provide at the site. List the names and telephone numbers of local emergency agencies, and the City of Unalaska, State, and Federal agencies that must be contacted in the event of a fire, spill, or other release at the collection site.
- e. List all of the equipment and/or supplies the Contractor requires or expects the City of Unalaska and other public and private agencies to bring to or provide at the site.
- f. Describe provisions for material that could be dropped off after the closure of the event.
- 4. Proposals shall not exceed a total of ten (10) pages, inclusive of all sheets unless otherwise indicated. Pages are to be numbered. The Proposer's Declaration and Understanding and the Health and Safety Plan are not included in the 10 page maximum size for Responses to this Request for Proposals. Proposals may not be scored if they exceed the page limitation.
- 5. Responses should be submitted electronically as PDF documents.
- 6. Contractor must submit the following forms (not counted against the 10 page maximum) in a separate email with the subject "pricing enclosed":
 - a. Pricing as set forth in Attachment A.
 - b. Proposer's Declaration and Understanding, Attachment B.
 - c. Certificate of Insurance.
 - d. Health and Safety Plan.

B. Qualifications and Experience:

The Contractor shall demonstrate that it has substantial expertise in all areas relating to the collection, handling, packing, lawfully transporting, recycling, reusing, treating, and/or disposal at an approved facility of materials.

C. Expenses of Preparing Responses to this RFP:

The City of Unalaska accepts no responsibility for any expenses incurred by the responders to this RFP. Such expenses are to be borne exclusively by the responders. All information submitted in your response to this RFP shall be subject to the Freedom of Information Act and shall not be deemed to be confidential unless otherwise stated in the submission by reference to a specific provisions that apply as specific exceptions to the Freedom of Information Act.

V. EVALUATION CRITERA:

The factors to be evaluated and the percentages for each are as follows:

Professional Qualifications	40 %
Experience and References	30 %
Narrative	30 %

The evaluation of Attributes will result in ranked proposals. Pricing will then be added to the scoring calculation to determine the best overall cost and proposal combination.

Attachment "A" – Price Proposal

Attachment A.r1

TASK	DESCRIPTION	QTY	U/M	UNIT PRICE	TOTAL				
1.0	MOBILIZATION	1	L/S						
2.0	COLLECTION, SHIPPING, & DISPOSAL:								
2.1	COST FOR UP TO 20 DRUMS & 4 CARTONS	1	L/S						
2.2	ADDITIONAL CARTONS	4	<u>EA</u>						
	(If Needed)								
2.3	ADDITIONAL DRUMS	20	EA						
	(If Needed)								
2.4	SHIPPING & DISPOSAL OF 4 CARTONS & 20 DRUMS	1	L/S						
	TOTAL								

PROPOSER'S NAME

AUTHORIZED REPRESENTATIVE'S SIGNATURE

Attachment "B" – Proposer's Declaration and Understanding

PROPOSERS DECLARATION AND UNDERSTANDING

This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Proposal; Proposer has not solicited or induced any person, firm, or corporation to refrain from responding; and Proposer has not sought by collusion to obtain for itself any advantage over any other Proposer or over the City.

In submitting this Proposal, Proposer represents, as more fully set forth in the Agreement, that Proposer has examined copies of all the RFP Documents.

Proposer has familiarized itself with the nature and extent of the Contract Documents, work, site, locality, general nature of work to be performed by Owner or others at the site that relates to work for which this Proposal is submitted as indicated in the Contract Documents, and all local conditions and all federal, state, and local Laws and Regulations that in any manner may affect cost, progress, performance, or furnishing of the work.

Proposer has given the City written notice of all conflicts, errors, ambiguities or discrepancies that it has discovered in the RFP Documents and the written resolution thereof by the City is acceptable to Proposer, and the RFP Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the work for which this Proposal is submitted.

Proposer understands that the Owner reserves the right to reject any or all Proposals and to waive any informalities.

CONTRACT EXECUTION AND BONDS

The undersigned Proposer proposes and agrees, if this Proposal is accepted, to enter into an agreement with the City in the form included in the RFP Documents to perform and furnish all work as specified or indicated in the RFP Documents for the proposed price and within the Contract Time indicated in this Proposal and in accordance with the other terms and conditions of the Contract Documents.

Proposer accepts all of the terms and conditions of the Request for Proposals. This Proposal will remain subject to acceptance for 60 days after the day of Proposal opening. Proposer will sign and deliver the required number of counterparts of the Agreement and City of Unalaska business license and other documents required by the RFP Documents within 10 days after the date of Owner's Notice of Award.

CERTIFICATE OF INSURANCE

Proposer agrees to furnish the City, before commencing any Physical Work related to this Contract and as required elsewhere, the certificates of insurance as specified in these Documents.

Proposer further agrees that the amount stated herein includes specific consideration

for the insurance coverages, including contractual liability, specified in the Contract Documents.

CONTRACT COMPLETION TIME

Proposer agrees that the work will be completed and ready for final payment in accordance with the number of calendar days indicated in the Agreement.

SALES AND USE TAXES

The Proposer agrees that all sales and use taxes are included in the stated Proposal prices for the work, unless provision is made herein for the Proposer to separately itemize the estimated amount of sales tax.

ADDENDA ACKNOWLEDGEMENT
The Proposer herby acknowledges that it has received Addenda No's,,,,,,
agrees that all Addenda issued are hereby made part of the Contract Documents, and the Bidder further agrees that its Proposal includes all impacts resulting from said Addenda.
PROPOSER NAME:
PROPOSER ADDRESS:
AUTHORIZED REPRESENTATIVE NAME:
AUTHORIZED SIGNATURE:

Exhibit "A" – 2019 Event Flyer

EXHIBIT A

City of Unalaska
Household Hazardous Waste
Clean-up Event
August 3rd and 4th
8:30 a.m. to 4:30 p.m.
Unalaska Landfill & Baler Facility
Summer Bay Road



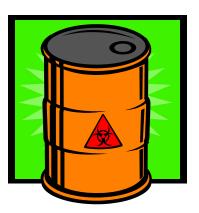
Bring your wastes to the household hazardous waste clean-up event at our City Landfill and Baler Facility on Summer Bay Road. Follow the signs and traffic cones. Specially trained personnel will be on hand to greet you and ask you a few questions which will help them classify the wastes for safe handling and proper disposal. Want to avoid the crowd? The hazardous waste clean up event is busiest from 2:00 pm. to 4:30 p.m. To avoid the crowd, plan to come to the event before 2:00.

EXAMPLES OF HOUSEHOLD HAZARDOUS WASTE:

- Poisons
- Disinfectants
- Solvents
- Herbicides
- Used Oil
- Paint Products
- Paint Thinner
- Furniture Stripper
- Printing and Photographic Chemicals

- Antifreeze
- Acids
- Cleaners
- Pesticides
- Transmission Fluid
- Wood Preservatives
- Floor Wax
- Batteries

(Household & Auto)



WHO IS ELIGIBLE TO PARTICIPATE?

- Free to all Unalaska households. Limit 220 Lbs per household
- Some Businesses and Agencies.
- Businesses and agencies will pay for the disposal of their hazardous waste based on the type and amount of waste brought to the event. Limited quantities apply!

CERTAIN TYPES OF WASTES CANNOT BE ACCEPTED

These include:

- Explosives such as blasting caps and gun powder.
- Reactives such as sodium metal.
- Biological wastes.
- Radioactive wastes.
- Contaminated soils.
- Asbestos or asbestos-containing materials.
- Refrigerators

PLEASE BE SURE TO:

- Keep products in their original containers if possible.
- Identify and label any unmarked containers to the best of your knowledge.
- Place any leaking container inside another container.
- Protect containers from tipping over during transport.
- Don't mix any products.
- Keep products away from passengers during transport.

QUESTIONS?

• Call Lilia at 581-5757 between 9:00 a.m. and 6:00 p.m. Tuesday thru Saturday.

Exhibit "B" – Prior Years' Manifests and Collection Reports

2017 HHW Event Report



712 W 12th Street Juneau, Alaska 99801 907-586-4447

August 1, 2017

Mr. William Cross Solid Waste Manager City of Unalaska

By email transmission only to bj@ci.unalaska.ak.us, lgregory@ci.unalaska.ak.us

Re: 2017 Household Hazardous Waste Event Report

Here's a summary report for the July 15 and 16, 2017 HHW collection event held at the SW Baler Facility.

Unalaska crew: William Cross, Lilia Howard, Mitch Grey, Stephen Bastick

CDI crew: Steve Haavig

Waste Collected for Shipment

A total of fifteen drums and nine gaylord cartons were prepared for shipment. The breakdown from 2015 to 2017 is shown below:

Waste Type	2017	2016	2015
Bulked oil base paint in drums	2	2	2
Oil base paint in cartons	2	6	2
Bulked latex paint in drums	4	2	2
Bulked latex paint in cartons	1	3	2
Alternate fuels in drums	2	2	11
Alkaline bulk/lab pack		2	
Acid bulk/lab pack		1	
Poison lab pack			
Antifreeze (mixed glycols)	14	6	11
Used motor oil			
Used mineral oil			
Flocculants WWTP	7		
Aqueous Fire Fighting Foam (AFFF)	44		
	73 dm	15 dm	26 dm
Totals	3 cartons	9 cartons	4 cartons

Carson Dorn, Inc. 2017 Unalaska HHW

The number of household drop offs were down slightly from last year which was an above average year.

The crew also spent Saturday and Sunday consolidating hazardous waste that had been delivered by city departments and companies/corporations that were deemed eligible as Conditionally Exempt Small Quantity Generators (CESQG's accumulate no more than 2,200 lbs. of hazardous waste in a calendar year).

Unalaska Fire Department 44 drums AFFF

Wastewater Department 7 drums polyacrylamide flocculent

Building Department 6 drums glycols

Vehicle Maintenance 1 dm A-fuel, 5 drums glycols

Ounalaska Corporation 1 carton and 1 drum

Artic Chiropractic Unalaska 1 drum

These OC and ACU will be charged by CDI for the disposal of the waste. Unalaska Building Supply True Value brought in 30-40 gallons of new paint but this was given to away and was not shipped.

We collected about 175 gallons of used oil from households. The oil was that not shipped as it can be used locally for energy recovery.

About 200 aerosol paint cans were punctured and drained into an oil base paint drum.

Automotive batteries were included in the items eligible for drop off. About 20 batteries were collected during the event. The batteries will be consolidated with the batteries that are accepted year round and will be prepared for separate shipment.

One dozen NiCad and lithium power tool/computer batteries were collected. These batteries were placed in a drum and stored in the hazmat shed as the drum was not full and uneconomical to ship. Some other collected items in small amounts included aerosol poisons, 15 gallons of sanitizing cleaner with organic peroxides, cleaners with sulfamic acid. These items were stored in the hazmat shed until it is economical to ship.

About 15 gallons of paint related material collected after the drums and cartons were packed was placed in the hazmat shed.

The drums and cartons were loaded into an Alaska Marine Lines 40-foot container JORU 642135 by the SW Baler crew. The waste will be delivered to a disposal company in Seattle for recycling and disposal. The city will be charged for shipment and disposal of 71 drums and 2 cartons of waste. Ounalaska Corporation will be charged for 1 carton and 1 drum. Artic Chiropractic Unalaska will be charged for 1 drum.

Carson Dorn, Inc. 2017 Unalaska HHW

The crew had tools and equipment set up and well organized for the event. No spills or incidents were reported. Training certificates were issued to William Cross, Lilia Howard, Mitch Grey, and Stephen Bastick for successfully completing 4 hours of field training in Safe Physical and Chemical Segregation of Household Hazardous Waste and Basic Emergency Response.

Sincerely, Steven Harvig

Steve Haavig

Environmental Professional

Carson Dorn, Inc.

Carson Dorn, Inc. 2017 Unalaska HHW

NON-HAZARDOUS WASTE MANIFEST (Form designed for use on elite (12 pitch) typewriter) Please print or type CI 1804117145-002 1. Generator's US EPA ID No. NON-HAZARDOUS NHDUTEL0812 WASTE MANIFEST NONEREQUIRED 3, Generator's Name and Malling Address Site Address : City of Unalaska SAME 1181 Summer Bay Rd Unalaska AK 99685 4. Generator's PhoreSo 7) 581 US EPA ID Number A. State Transporter's ID 5 Transporter 1 Company Name B. Transporter 1 Phone MAD039322250 Clean Harbors Environmental Services, Inc. (781) 792-5000 7. Transporter 2 Company Name US EPA ID Number C. State Transporter's ID D. Transporter 2 Phone (206) 763-4244 WAD991281809 Alaska Marine Lines US EPA ID Number E. State Facility's ID 9. Designated Facility Name and Site Address Clean Harbors El Dorado LLC ARD069748192 309 American Circle F. Facility's Phone El Dorado, AR 71730 (\$70) 863-7173 11. WASTE DESCRIPTION Containers MIN1950, AEROSOLS, FLAMMABLE, (EACH NOT EXCEEDING 1 L CAPACITY), (AEROSOL CANS (FLAMMABLE)), 2.1 PUN3506, MERCURY CONTAINED IN MANUFACTURED ARTICLES. 001 DF 0020 P GEN (MERCURY CONTAINED IN DEVICES (THERMOMETERS,), 8, (6.1) ER DF 0020 001 "UN2809, MERCURY, 8, (6.1), PG III 0 H. Handling Codes for Wastes Listed Above G. Additional Descriptions for Materials Listed Above -11a.LCCRO ERG#172 /~05 11b.LCHG2 ERG#172 / x 05 11c.LCHG4 EMERGENCY PHONE #: (800) 483-3718 15. Special Handling Instructions and Additional Information **GENERATOR: City of Unalaska** 16. GENERATOR'S CERTIFICATION: I hereby certify that the contents of this shipment are fully and accurately described and are in all respects in proper condition for transport. The materials described on this manifest are not subject to federal hazardous waste regulations. Date Dav Year Month Printed/Typed Name 12 18 8 news Menendez Date 17. Transporter 1 Acknowledgement of Receipt of Materials Year Month Day Printed/Typed Name Signature Date 18. Transporter 2 Acknowledgement of Receipt of Materials Day 5 Printed/Typed Name Signalure Chris Howarth Month 0 8 CHRIS HOWORTH 19. Discrepancy Indication Space 20. Facility Owner or Operator: Certification of receipt of the waste materials covered by this manifest, except as noted in Item 19. Printed/Typed Nam

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LABEL MASTER (800) 621-5808 www.labelmaster.com

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NON-HAZARDOUS WASTE MANIFEST

(Form designed for use on elite (12 pitch) typewriter)

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NON-HAZARDOUS WASTE MANIFEST

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NON-HAZARDOUS WASTE MANIFEST

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NON-HAZARDOUS WASTE MANIFEST

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Exhibit "C" – City of Unalaska Guidance for General & Critical Business Travel Revised 3/03/2021

City of Unalaska - Guidance for General & Critical Business Travel

Please carefully review City of Unalaska and State travel quarantine and other requirements before traveling. Be advised that City requirements supersede State ones, and City of Unalaska mandates are often stricter than State mandates. See latest City of Unalaska Council Resolution at https://www.ci.unalaska.ak.us/citymanager/page/local-mandates. See latest State international, interstate and intrastate travel advisories at https://covid19.alaska.gov/health-advisories/. Critical infrastructure advisories are also available here.

I. Travel to Unalaska from Another Community or Port by Vessel or Airplane:

- a. Travel Quarantine is NOT Required for Individuals Who:
 - Are <u>fully</u> vaccinated for at least 14 days prior to the date of travel (please carry proof of immunization; valid for 3 months from date of full vaccination);
 - Tested positive for COVID-19 within the past 3 months and recovered with no new symptom development Please carry proof of exposure from Healthcare provider; valid for 3 months after full recovery);
- b. Travelers who do not meet the criteria above <u>must</u> quarantine for one of the time periods below:
 - 10 days (self-monitor for symptoms for 14 days); OR
 - 7 days with a negative PCR COVID-19 test result, taken no sooner than the 6th day of quarantine (self-monitor for symptoms for 14 days);
 - Travelers in Unalaska for less than 7 days (i.e. brief trips, travel stopovers, ferry stops, etc.) must abide by all travel quarantine masking and other mandates for as long as their travel keeps them in Unalaska.
- c. Individuals on travel quarantine must:
 - Immediately go directly to their lodging without contacting others;
 - Not visit businesses/other public spaces and may only leave quarantine for: Medical emergencies; to travel in a personal/rented vehicle or personal vessel, without contacting others, so long as individual goes directly from their lodging to the vehicle or vessel and directly back to their lodging; and to participate in outdoor recreational activities (i.e. fishing, hiking, hunting), without contacting others, so long as individual goes directly from their lodgings to the recreational activity and directly back to their lodging.
 - Not have visitors other than a healthcare provider or other individual authorized to enter the designated quarantine location by unified command.
 - Comply with social distancing, masking, sanitizing, handwashing and other such CDC best practices, particularly if other individuals share their residence, hotel room or other rented lodging.
 - Comply with all Covid-related rules and protocols set forth by the hotel or other rented lodging.
- **d. Arrival on vessels:** Time at sea may count toward quarantine under specific conditions. Please review the full City Council resolution at the link provided above.

II. <u>Individuals Traveling to Unalaska for Critical Business Purposes:</u>

- Community and Workforce Protective Plan Requirement: Before travel email your business' plan to COVID19plans@ci.unalaska.ak.us. The plan will be reviewed by the City and a response will be sent via email.
- Upon arrival in Unalaska, individuals on travel quarantine must immediately go straight to their lodging. Individuals on travel quarantine may work, but must quarantine before and after work hours.
- **Beginning Work:** Employees may begin work immediately but must follow the requirements of the travel quarantine category under which they fall in Section I, <u>AND</u> follow their business' city-approved Community and Workplace Protective Plan.
- Workers are not permitted to have contact with City residents that is not strictly necessary to perform their work.
- Local Vendors/Services: If delivery is unavailable, explain you are on travel quarantine and request contactless pickup. Services vary by vendor.

Groceries/Hardware: Safeway (Online app. available) 581-4040; Alaska Ship Supply 581-1284 (groceries too)

Restaurants: Amelia's <u>581-2800</u>; Norwegian Rat Saloon <u>581-4143</u>; Harbor Sushi <u>581-7191</u>; Harbor Bar & Grill <u>581-7385</u>; Airport Restaurant <u>581-6001</u>; Dutch Harbor Restaurant <u>581-5966</u>;

Lodging/Food: Grand Aleutian Hotel/Harborview Inn 581-3884 (Call for latest requirements)

Rental Vehicles: North Port Rentals 907 581-3880; BC Vehicle Rentals 866-336-6659

Cell /Wi-Fi Service: GCI 581-5071; Optimera 581-4923 or https://account.optimerawifi.com/; TelAlaska 581-1399

Covid-19 Testing: Iliuliuk Family Health Services 581-1202

Emergencies: 911

Government: City Hall 581-1251

III. Face Coverings worn over the nose and mouth are required in all businesses and public places.

IV. Follow social distancing, handwashing and sanitation protocols.