

**JOB ANNOUNCEMENT
CITY OF UNALASKA
DEPARTMENT OF PUBLIC WORKS**

OPEN DATE: 12/13/19
CLOSE DATE: 12/27/19

POSITION: ENGINEERING TECHNICIAN
SALARY C41: \$59,534.90 to \$89,291.49/ year (Hiring Range \$59,534.90 to \$74,424.06)

The City of Unalaska is accepting applications for the position of Engineering Technician in the Department of Public Works. Located in the central Aleutian Islands, Unalaska, Alaska is a multicultural coastal community of approximately 4,700 full-time residents and is home to the number one commercial fishing port in the United States, the International Port of Dutch Harbor.

The following duties ARE NOT intended to serve as a comprehensive list of all duties performed by all employees in this classification. Shown are duties intended to provide a representative summary.

GENERAL DESCRIPTION: Under the direct supervision of the City Engineer, this position provides technical support to Public Works and Public Utilities Departments including roads, water, sewer, and facilities maintenance and to other City departments/divisions as needed. This position also oversees capital project administration including, but not limited to, consultant selection & management, reviewing bid tabs, pay requests, change orders, inspections, and project close-out. Other duties as assigned.

KNOWLEDGE, SKILLS & ABILITIES: Ability to create sketches, plans and/or manuals and provide technical and field locates support for use by DPW/DPU personnel. Assist in planning and designs of projects, surveying, fostering swing-tie information, water flow monitoring and other fieldwork pertaining to various assignments. Provides drafting support through AutoCAD and other computer software. Must have construction administration and working knowledge of construction trades and related materials. Ability to research, interpret and generate technical report reports for water filtration avoidance, easements, utility acceptance logs, and permitting and others as needed and maintains Utility Mapping Index and assists GIS team in development and data collection to establish and maintain a GIS system for City. Must be able to work with the public in professional, courteous manner and be self-motivated and effectively work independently.

EDUCATION & EXPERIENCE:

Two (2) year associates degree in engineering, cartography, geography, or related field required, four-year degree preferred.

One (1) year field experience required.

Training in AutoCAD required or similar computer aided drafting programs, with two (2) years' experience in AutoCAD and GIS preferred.

Required to have strong mathematical skills.

Other combinations of education and experience, which would provide the knowledge, skills and abilities listed, will be evaluated on an individual basis.

LICENCES & SPECIAL REQUIREMENTS:

Must have, or be able to obtain, an Alaska Driver's License within 90 days of hire.

Must be eligible to work in the US; requirement by Federal Law if hired must complete employment eligibility verification (I-9)

Must remain current on the principals and practices of the engineering profession.

Must be willing and able to work in the field in inclement weather.

Maintain active and current certifications for the duration of employment.

Ability to pass all required pre-employment testing i.e. criminal background and history, drug testing.

BENEFITS:

\$5,000 Relocation Assistance.

Annual Airfare Allowance \$2,000, after first year of employment.

Medical & Dental Insurance - premium 100% employer paid (employee & dependents).

100% employer paid LifeMed flight Insurance (employee & dependents).

Parks, Recreation and Culture (PCR) free membership (employee only)

Personal Leave Accrual starting at 16 hours a month.

Eligible for Public Employees Retirement System (PERS) retirement.

Eligible for 457 Plans with ICMA-RC or Mutual of America.

TO APPLY:

Submit a **City of Unalaska Application**. All necessary forms are available at City Hall, Administration, or by downloading at www.ci.unalaska.ak.us all completed forms can be submitted to City of Unalaska, Administration Department P.O Box 610, Unalaska and/or emailing to

mmurdock@ci.unalaska.ak.us or by fax at 907-581-4469

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

The City of Unalaska is an Employer of National Service and encourages AmeriCorps, Peace Corps and other national service alumni to apply