

**CITY OF UNALASKA**  
**REQUEST FOR QUOTES**  
**FUEL/OIL/SUPPORT SUPPLIES CONTRACT**

**May 10, 2018**

**GENERAL**

The City of Unalaska is seeking quotes from fuel and lubricating oil dealers to supply the City's Heating Oil, Diesel Engine Fuels, Unleaded Gasoline, Lubricating Oils, Miscellaneous Support Supplies and Waste Oil Disposal for a one-year period from July 1, 2018 to June 30, 2019, with a one year extension option by the City. Products must meet the specifications and requirements described in this RFQ. Quotes must be submitted on the attached form and must specify price for each item. Proposers may quote on individual items in this RFQ, and the City reserves the right to award separate contracts on individual items if the City determines it is in its best interest to do so.

**SUBMITTAL**

Questions regarding this RFQ should be directed to Lori Gregory, Department of Public Works, at 581-1260 x8105. **Quotes must be submitted on the attached form and received at the following location/address no later than 2:00 p.m. local time on Tuesday, June 12, 2018.**

Office of the City Clerk  
Unalaska City Hall  
43 Raven Way City of  
Unalaska PO Box 610  
Unalaska, Alaska 99685-610  
Phone: (907) 581-1251

Quotes must be submitted in a sealed envelope clearly labeled "Fuel/Oil/Support Supplies Contract Quote"

**PRICING**

Quotes shall be provided on the attached quote form and priced in the units specified for each item.

For ultra low sulfur #2 diesel fuel (Items 1 & 2), proposers must submit prices based on the OPIS Seattle Average Wholesale price for ultra low sulfur #2 diesel fuel from the week ending Sunday, May 27, 2018, published Thursday, May 31, 2018 (OPIS Base Price). The price paid for fuel by the City in accordance with the contract resulting from this RFQ will be increased or decreased from the bid price by an amount equal to the difference between the OPIS Base Price for ultra low sulfur #2 diesel fuel and the OPIS Seattle Average Wholesale price for ultra low sulfur #2 diesel fuel fourteen days prior to the date of delivery to the City.

For #2 diesel fuel (Item 3), proposers must submit prices based on the OPIS Seattle Average Wholesale price for diesel fuel #2 from the week ending Sunday, May 27, 2018, published Thursday, May 31, 2018, (OPIS Base Price). The price paid for fuel by the City in accordance with the contract resulting from this RFQ will be increased or decreased from the bid price by an amount equal to the difference between the OPIS Base Price for diesel fuel #2 and the OPIS

Seattle Average Wholesale price for diesel fuel #2 fourteen days prior to the date of delivery to the City.

For ultra low sulfur #2 highway diesel fuel (Item 4), proposers must submit prices based on the OPIS Seattle Average Wholesale price for ultra low sulfur #2 diesel fuel from the week ending Sunday, May 27, 2018, published Thursday, May 31, 2018 (OPIS Base Price). The price paid for fuel by the City in accordance with the contract resulting from this RFQ will be increased or decreased from the bid price by an amount equal to the difference between the OPIS Base Price for ultra low sulfur #2 diesel fuel and the OPIS Seattle Average Wholesale price for ultra low sulfur #2 diesel fuel fourteen days prior to the date of delivery to the City.

For unleaded gasoline (Items 5 & 6), proposers must submit prices based on the OPIS Seattle Average Wholesale price for unleaded gasoline from the week ending Sunday, May 27, 2018, published Thursday, May 31, 2018 (OPIS Base Price). The price paid by the City will be increased or decreased from the bid price by an amount equal to the difference between the OPIS Base Price for unleaded gasoline and the OPIS Seattle Average Wholesale price for unleaded gasoline fourteen days prior to the date of delivery to the City.

For #1 heating oil (Item 7), proposers must submit prices based on the OPIS Seattle Average Wholesale price for ultra low sulfur diesel fuel #2 from the week ending Sunday, May 27, 2018, published Thursday, May 31, 2018 (OPIS Base Price). The price paid for fuel by the City in accordance with the contract resulting from this RFQ will be increased or decreased from the bid price by an amount equal to the difference between the OPIS Base Price for ultra low sulfur diesel fuel #2 and the OPIS Seattle Average Wholesale price for ultra low sulfur diesel fuel #2 fourteen days prior to the date of delivery to the City.

For lubricating oils and support supplies (items 8 through 10), the price paid by the City will be increased or decreased from the bid price by an amount equal to the difference between the “jobber” posted price as of May 31, 2018, for the applicable product and the “jobber” posted 2018 price for the same product fourteen days prior to the date of delivery to the City.

Upon contract award, the supplier shall provide the City weekly documentation for the price charged for Items 1 through 7, showing how the current price for products is calculated from the appropriate OPIS price and **including OPIS postings as back up**. For Items 8 through 10, the supplier shall notify the City prior to price changes affecting items covered by the contract and provide copies of such “jobber” postings. For Item 11, supplier will provide 15 days advance notice of any price change.

## **PRODUCT SPECIFICATIONS AND REQUIREMENTS**

### **ITEM 1: Diesel Fuel—Power House**

Fuel shall be ultra low sulfur #2 diesel and meet the ASTM Industry Standards for ultra low sulfur #2 diesel properly treated for local climate conditions with a sulfur content of 15 ppm or less, and equal to or less than .17 percent by weight. Fuel must be delivered to the Power House, 1700 East Point Road, by truck in accordance with a schedule provided by the power plant operator. The fuel will contain no Jet-A fuel or fuel with the same ASTM Standards as Jet-A. **The supplier shall provide monthly certified test results to the City which includes the following: ASTM D4294, Total Sulfur by Weight; ASTM D4052, API; and ASTM D93A, Deg. C / Deg. F Flash. Samples shall be taken from the Power House and the Power Module storage tanks. The City also reserves the right to pull**

**random samples (not to exceed twice monthly) at the Power House and generation module storage tanks and the supplier's storage tanks with shipping and sulfur analysis cost provided by the supplier.**

ITEM 2: Diesel Fuel—Power Module

Fuel shall be ultra low sulfur #2 diesel and meet the ASTM Industry Standards for ultra low sulfur #2 diesel properly treated for local climate conditions with a sulfur content of 15 ppm or less, and equal to or less than .17 percent by weight. Fuel must be delivered to the Power Module, located at the Department of Public Utilities (City Shop) at 1035 East Broadway, by truck in accordance with a schedule provided by the power plant operator. The fuel will contain no Jet-A fuel or fuel with the same ASTM Standards as Jet-A. **The supplier shall provide monthly certified test results to the City as described in Item 1, above.**

ITEM 3: Diesel Fuel—Heavy Mobile Equipment

Fuel shall be grade #2 and meet the commercial grade and quality standards for #2 mobile equipment diesel fuel properly treated for local climate conditions. Fuel must be delivered to the Department of Public Works (City Shop) at 1035 East Broadway.

ITEM 4: Diesel Fuel—Highway Ultra Low Sulfur

Fuel shall be ultra low sulfur #2 diesel and meet the quality standard for ultra low sulfur #2 diesel fuel properly treated for local climate conditions. **Fuel sulfur content shall not exceed 15 ppm.** Delivery shall be made directly to the vehicle at the supplier's loading rack or at another specified location within thirty (30) minutes of order placement by the City. **The supplier may be required to provide monthly certified test results to the City as described in Item 1, above.**

ITEM 5: Unleaded Highway Gasoline

Unleaded fuel will be used in City automobiles and pickup trucks. Fuel shall meet all regulatory requirements for commercial unleaded gasoline. Gasoline must be delivered to the Department of Public Works (City Shop) at 1035 East Broadway.

ITEM 6: Unleaded Marine Gasoline

Unleaded fuel will be used in the City Rescue Vessel. Fuel shall meet all regulatory requirements for marine unleaded gasoline. Gasoline must be delivered dockside to the Department of Ports and Harbors by truck or pipeline (specify method on bid form).

ITEM 7: #1 Heating Oil

Heating oil shall be grade #1 and meet the commercial grade and quality standards for #1 heating oil properly treated for local climate conditions. Heating oil must be delivered to the City facilities listed on bid form attached on an automatic refill basis, except for City Housing. City Housing will be fueled per the City's request. **A back charge of \$500 will be assessed each time a heating fuel tank is allowed to run dry.**

ITEM 8: Power House Generator Engine Lubricating Oil

These oils will be used in diesel fueled, large bore generator engines. Quotes shall include specification sheets as back up. Supplier will provide sampler kits and mailers for the City's use upon request. Oil must be delivered to the Power House.

- (A) For the Caterpillar engines, oil shall be Mobil Delvac MX 15-40. Cat DEO 15W-40 may be substituted for the Delvac MX 15-40, however, **no other substitutions will be allowed.**
- (B) For the Wärtsilä engines, oil shall be Mobil ADL40. **No substitutions are allowed.**

#### ITEM 9: Vehicle Engine Lubricating Oils

These oils will be used in diesel and gasoline vehicle and mobile equipment engines and may require pumping into our system. Supplier will provide sampler kits and mailers for the City's use upon request. Oil must be delivered to the Department of Public Works (City Shop) at 1035 East Broadway.

- (A) Oil shall be SAE 30, Chevron Delo 400.
- (B) Oil shall be SAE 15-40, Chevron Delo 400. (C) Hydraulic oil, Chevron ISO 32 or equivalent.

#### ITEM 10: Support Supplies

Support supplies include commercial quality oils, lubricants, coolants, cleaners and absorbent pads as detailed on the Bid Form. These supplies must be delivered to the Department of Public Works or other City of Unalaska Department or Division location as requested at the time the order is placed.

#### ITEM 11: Used Oil Disposal

Drums of used engine oil will be picked up at the Department of Public Works, Power House, or Department of Ports and Harbors, as specified at the time of the service request, and properly disposed of by the Supplier.

### **CONTRACT**

A one year contract with a renewal option is expected to be executed by June 30, 2018, with an effective date of July 1, 2018. Before award, the Supplier will be required to furnish to the City certificates of insurance and a copy of the Supplier's SPCC Plan.

***CITY OF UNALASKA***  
**FY2019 FUEL/LUBRICATING OIL/SUPPORT SUPPLIES CONTRACT BID FORM**

<b>ITEM NO.</b>	<b>DESCRIPTION</b>	<b>TANK/CONTAINER SIZE</b>	<b>EST. ANNUAL USE</b>	<b>PROPOSED PRICE</b>
<b>1</b>	Ultra Low Sulfur #2 Diesel Fuel-Power House	25,000 gallons	2,920,000 gal.	
<b>2</b>	Ultra Low Sulfur #2 Diesel Fuel-Power Module	5,000 gallons	130,000 gal.	
<b>3</b>	#2 Diesel Fuel-Heavy Mobile Equipment	4,000 gallons	45,000 gal.	
<b>4</b>	Ultra Low Sulfur #2 Diesel Fuel-Highway Diesel	44 gallons	500 gal.	
<b>5</b>	Unleaded Gasoline - Highway	2,000 gallons	33,000 gal.	
<b>6</b>	Unleaded Gasoline - Marine	150 gallons	1,200 gal.	

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ITEM NO.	DESCRIPTION	TANK/CONTAINER SIZE	EST. ANNUAL USE	PROPOSED PRICE
7	#1 Heating Oil			
	City Hall	1,500 gallons	7,000	
	Department of Public Safety	1,500 gallons	11,500	
	Amaknak Island Fire Garage	1,000 gallons	3,600	
	PCR Building	1,500 gallons	16,300	
	Burma Road Chapel	500 gallons	3,000	
	Library	1,000 gallons	5,200	
	Henry Swanson House	275 gallons	250	
	DPW/DPU (City Shop)	2,500 gallons	17,000	
	Wash Building	1,000 gallons	5,250	
	Supply Warehouse	1,000 gallons	11,300	
	Pyramid Water Treatment Plant	5,000 gallons	20,000	
	Agnes Beach PRV	300 gallons	300	
	Icy Creek Reservoir Control House	500 gallons	400	
	Unalaska Pump Control House	275 gallons	600	
	Unalaska Chlorine Plant	275 gallons	250	
	Nirvana Pump Station	275 gallons	250	
	Water EOD Building	275 gallons	250	
	Wastewater Treatment Plant	1,100 gallons	52,000	
	Landfill Baler Building	2,000 gallons	18,500	
	Airport Terminal	2,200 gallons	19,000	
	Carl E. Moses Office Building	550 gallons	2,000	
	City Housing - 8-Plex - 18 Ptarmigan Dr.	1,000 gallons	8,000	
	City Housing - 4-Plex - 63 Loop Road	550 gallons	5,500	
	*City Housing - Lear Road Duplexes (4 tanks)	275 gallons	1,100	
*NOTE: Fill only at City Request				

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ITEM NO.	DESCRIPTION	TANK/CONTAINER SIZE	EST. ANNUAL USE	PROPOSED PRICE
<b>8</b>	<b>Powerhouse Generator Engine Lubricating Oil</b>			
	Generator Eng. Oil, Mobil MX 15-40	55 gallon drum	3,800 gal	
	Generator Eng. Oil, Cat DEO 15W-40	55 gallon drum	3,800 gal	
	Generator Eng. Oil, Mobil ADL 40	55 gallon drum	7,000 gal.	
<b>9</b>	<b>Vehicle Engine Lubricating Oil</b>			
	SAE 30, Chevron	55 gallon drum	1,200 gal.	
	SAE 15-40, Chevron	55 gallon drum	700 gal.	
	Hydraulic ISO 32, Chevron	55 gallon drum	500 gal.	
<b>10</b>	<b>Support Supplies</b>			
	Extended Life Coolant (Ethylene Glycol 50/50)	55 gallon drum	150 gal.	
	Triafrost 50/50 Propylene Glycol	250 gallon tote	250 gal.	
	5W30 Engine Oil	55 gallon drum	165 gal.	
	5W30 Engine Oil	1 quart container	48 each	
	10W30 Engine Oil	1 quart container	48 each	
	SAE 15-40, Chevron	1 quart container	48 each	
	5W20 Engine Oil	1 quart container	48 each	
	5W20 Engine Oil	55 gallon drum		
	Chevron 1000 THF	55 gallon drum	150 gal.	
	Chevron 1000 THF	5 gallon bucket	50 gal.	
	Chevron Synthetic Automatic Transmission Fluid-Heavy	55 gallon drum	150 gal.	
	80-90 wt gear lube	1/4 drum	6 each	
	Cleaning Solvent	55 gallon drum	300 gal	
	Cleaning Solvent	5 gallon bucket	200 gal	
	Super Red Plus	5 gallon bucket	8 each	
	Super Red Plus	1 gallon container	12 each	
	Oil absorbent pads	100-pad bundle	30 bundles	
	Starplex Grease	1/4 barrel	6 each	
	Pencool 3000	5 gallon bucket	20 each	
	Pencool 2000	5 gallon bucket	30 each	

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<b>11</b>	Used Oil Disposal			
	Used Engine Oil	55 gallon drum	100 drums	