

**CITY OF UNALASKA  
HISTORIC PRESERVATION COMMISSION  
2015 ANNUAL REPORT**



This annual report is designed to serve multiple functions: to summarize the historic preservation activities of the Unalaska Historic Preservation Commission; to serve as a resource document; to note future historic preservation related activities; and to meet the requirements of § 2.60.090, Unalaska Code of Ordinances.

The following residents of Unalaska served on the City of Unalaska's Historic Preservation Commission throughout 2015:

**Steven Gregory** (Resigned after January 15<sup>th</sup> 2015 meeting)  
**Doanh Thi Tran** (Nominated to Chair February, 2015)  
**Vicki Williams**  
**Jessica Earnshaw** (Nominated to Vice Chair February, 2015)  
**James Santana** (Resigned after January 15<sup>th</sup> 2015 meeting)  
**Lottie Roll** (Appointed March 10<sup>th</sup>, 2015)  
**Billie Jo Gehring** (Appointed March 31<sup>st</sup>, 2015)  
**City Manager** (Chris Hladick, Don Moore, and David Martinson)  
**Planning Director** (Erin Reinders and Anthony Grande)

The Historic Preservation Commission is supported by the City of Unalaska's Planning Department, which consists of:


Anthony Grande, AICP, Planning Director  
Associate Planner (Vacant)  
Ruchi Patel, Administrative Assistant

**HISTORIC PRESERVATION COMMISSION**  
**RESOLUTION 2016-01**

In accordance with § 2.60.090 of the Unalaska Code of Ordinances, the City of Unalaska's Historic Preservation Commission officially adopts the following annual report, filing the same with the Unalaska City Council.

CITY OF UNALASKA  
HISTORIC PRESERVATION COMMISSION

BY:   
\_\_\_\_\_  
Doanh Tran  
Commission Chair

  
\_\_\_\_\_  
Anthony Grande, AICP  
Secretary of the Commission

DATE OF ADOPTION: 1-21-16

## INTRODUCTION

City Council approved Ordinance 2014-05 in 2014 which amended various sections of Title 2 of the Unalaska Code of Ordinances, including sections related to Historic Preservation. The Planning Department and Parks, Culture, and Recreation Department consulted with the City Attorney regarding the selection process of Historic Preservation Commissioners. Approved changes created a new UCO 2.76.015, stating that the Historic Preservation Commission membership is the Planning Commission membership, including the Planning Commission's *ex officio* members (*i.e.*, the City Manager and the Director of Planning). While remaining non-voting for Planning Commission decisions, the City Manager and Director of Planning would be full members of the HPC.

Unalaska Code of Ordinances §2.76.040 identifies the duties and responsibilities of the HPC. This is based on the requirements of local governments participating in the Alaska Certified Local Government Historic Preservation Program. The duties and responsibilities are listed below.

- To survey and inventory community historic resources including historic, architectural, and archaeological resources within the community;
- To review nominations to the National Register of Historic Places and consulting with federal and State authorities in section 106 reviews under the National Historic Preservation Act;
- To act in an advisory role to other officials, and to City Departments regarding the identification and protection of local historic and archaeological resources and historic preservation planning;
- To enforce state historic preservation laws. The Historic Preservation Commission shall support the enforcement of the Alaska Historic Preservation Act;
- To review, and where it is deemed appropriate, recommend nominations to or deletions from the Unalaska Register of Historic Places to the Unalaska City Council twice yearly.

§ 2.60.090 of the Unalaska Code of Ordinances requires each board and committee to submit an annual report which summarizes the activities which have occurred during the previous year. The Annual Report is a mechanism for monitoring those activities and for presenting to the City Council the goals and objectives for historic preservation in the coming year.

## SUMMARY OF HISTORIC PRESERVATION COMMISSION ACTIONS FOR 2014

### **I. General Statistics (January 1, 2015 – December 31, 2015)**

2015 was the first full year of the Unalaska Historic Preservation Commission with the new membership that mirrors the Planning Commission. The Historic Preservation Commission, with support from the Planning Department, took the following actions.

<b>HPC Summary of Activities</b>	<b>2014</b>	<b>2015</b>
Ordinance Changes	-	-
General Resolutions	<b>3/3</b>	<b>1/1</b>
Survey/Inventory of Historic Properties	-	<b>1/1</b>
Preservation Planning Activities	-	-
National Register Participation	-	-
Historic Property Protection	-	-
Public Education Projects	-	-
Historic Preservation Grants	-	<b>1/1</b>
<b>TOTAL MEETINGS</b>	<b>4</b>	<b>3</b>

## II. Historic Preservation Commission Recommendations to Council

There were no recommendations to Council.

## III. Historic Preservation Commission Actions

The Historic Preservation Commission approved the 2014 annual report, supported one grant application, and approved one process for creating an inventory of historic resources in 2015.	
<i>January 15, 2015: Approval of Annual Report</i>	The Historic Preservation Commission approved <b>Resolution 2015-01</b> , a resolution approving the HPC 2014 annual report and filing it with the City Council.
<i>February 26, 2015: Support of HPF Grant</i>	The Historic Preservation Commission approved <b>Resolution 2015-02</b> , a resolution supporting the Historic Preservation Fund grant application to update the Unalaska Inventory of Historic Sites and Resources.
<i>November 19, 2015: Approval of RFP</i>	The Historic Preservation Commission approved <b>Resolution 2015-03</b> , a resolution approving the Request for Proposals to update the Unalaska Inventory of Historic Sites and Resources.

## IV. Historic Preservation Goals for 2016

- Update the Unalaska Inventory of Historic Sites and Resources. The Request for Proposals was approved and posted in 2015. The consultant that wins the proposal will perform the inventory update by June 30, 2016.
- Direct study of the Henry Swanson House, in order to determine feasibility and scope of improvements and potential uses for the building. This will involve public outreach and technical evaluations of the structural integrity of the building, as well as design plans for improvement from an architecture and engineering firm.
- Improve public engagement with historic preservation, including website improvements, celebrating Preservation Month in May, and improving kiosks/signage/wayfinding.
- Suggest list of sites to City Council for the Unalaska Register of Historic Places and explore ideas for a Historic Preservation Ordinance Amendment.
- Continue working toward addressing the action items identified in the 2011 Comprehensive Plan as they relate to Historic Preservation.