

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2022-05

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPROVING USAFV TO KEEP UNEXPENDED FY22 COMMUNITY GRANT FUNDS

WHEREAS, the City approves Community Support Grants to nonprofit organizations each fiscal year; and

WHEREAS, Unalaskans Against Sexual Assault and Family Violence (USAFV) is a nonprofit organization that receives funding from the Community Support Grant program and is in good standing with the city; and

WHEREAS, USAFV regularly returns unused grant money to the city after each fiscal year and is one of the few organizations to regularly do so; and

WHEREAS, City Council passed 2021-23 awarding USAFV \$252,457 in grant funds for FY22 but has had less expenses thus far because shelter nights have not occurred, two part-time positions have been vacant for an extended period of time, operational expenses have been lower than expected this year, and USAFV secured additional funding for direct service staff salaries and operating costs; and


WHEREAS, USAFV would like to reallocate \$50,000 from its FY22 Community Grant award to purchase and install an emergency generator to provide heat, hot water and security to shelter residents during any disruption to the electric service.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to approve USAFV to retain \$50,000 in unspent funds awarded as a FY22 Community Support Grant for the purchase and installation of an emergency electric generator to safeguard shelter services and resources during disruption of electric service.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on February 8, 2022.

  
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Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

  
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Marjie Veeder, CMC  
City Clerk



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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: William Homka, Planning Director  
Through: Erin Reinders, City Manager  
Date: February 8, 2022  
Re: Resolution 2022-05: Approving USAFV to keep unexpended FY22 Community Grant funds

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**SUMMARY:** Unalaskans Against Sexual Assault and Family Violence (USAFV) receives Community Grant Funds from the City of Unalaska. In 2021 USAFV was awarded \$252,457 for its FY22 programs. USAFV anticipates excess funds due to lower operating costs, additional grant awards from other sources and lower staffing levels. The organization seeks to retain \$50,000 to purchase and install an emergency electric generator.

**PREVIOUS COUNCIL ACTION:**

- Resolution 2021-23 was adopted on April 26, 2021, and established the sums to be made available for Community Support and Capital Grants from the City of Unalaska for Fiscal Year 2022 and awarded USAFV \$252,457.
- Resolution 2020-59 was adopted on September 8, 2020, approving USAFV to keep unexpended FY20 Community Grant funds for programmatic uses resulting from additional costs due to COVID-19.

**BACKGROUND:** Each year the City of Unalaska awards grant funds to various nonprofit organizations in the city. USAFV is a crucial partner with the city in receiving Community Grant Funds to carry on their important work with assisting individuals experiencing family and sexual violence. The organization consistently returns unused funds, and is about the only organization to regularly do so.

**DISCUSSION:** Requests to retain/re-appropriate funds from the Community Grant program are usually received toward the end of each fiscal year. However, due to lower operating costs and increased grant revenue, USAFV already anticipates excess city funds. The USAFV Board of Directors submitted a letter dated January 4, 2022, requesting City Council's approval to use \$50,000 in Community Grant funds to purchase an emergency electric generator.

This year USAFV also secured grant awards from the Alaska Housing Finance Corporation and the Aleutian Pribilof Islands Association. The organization has been deliberating the need and affordability of a backup generator at the shelter for some time. Last June USAFV obtained a quote from a local business in the amount of \$42,000 for the project. At that time, USAFV made the decision to return the excess monies it had due to COVID-19. Organization leadership was concerned the community might need the funds for pandemic response efforts.

The Community Grant program's rules require all unexpended funding to be returned to the City. USAFV is requesting permission to retain and repurpose \$50,000 of the FY22 funds awarded.

This represents 19.8% of the \$252,457 grant award. The money should cover inflation and a concrete pad for the generator to rest on. If this request is approved, USAFV anticipates the work to begin in late spring or early summer of 2022. Completion should only take a few months.

**ALTERNATIVES:** City Council can deny the request and the money will be returned to the City's General Fund.

**FINANCIAL IMPLICATIONS:** The request is to allow USAFV to repurpose \$50,000 of its FY22 Community Grant. The City already awarded the funds to USAFV and was not anticipating another use for the funds at this time.

**STAFF RECOMMENDATION:** Approve Resolution 2022-05 so that USAFV can purchase and install an emergency electric generator to safeguard its facility and services from future power outages.

**PROPOSED MOTION:** I move to adopt Resolution 2022-05.

**CITY MANAGER COMMENTS:** I support Staff's recommendation.

**ATTACHMENTS:**

- Resolution 2021-23 Establishing sums to be made available for Community Support & Capital Grants from the City of Unalaska to the Applicants for Community Support (Including: Resolution, Memo, spreadsheet of Last 5 years, USAFV Application Summary)
- FY22 USAFV and City Signed Community Support Agreement
- Letter from Karen Kresh, USAFV Board of Directors, January 4, 2022

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2021-23

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE SUMS TO BE MADE AVAILABLE FOR COMMUNITY SUPPORT AND CAPITAL GRANTS FROM THE CITY OF UNALASKA TO THE APPLICANTS FOR COMMUNITY SUPPORT FOR FISCAL YEAR 2022

WHEREAS, the City of Unalaska acknowledges, appreciates and supports the services provided to the community by non-profit agencies; and

WHEREAS, the City of Unalaska wishes to provide financial aid to the qualifying non-profit organizations listed through its Community Support Program; and

WHEREAS, the City of Unalaska has received nine (9) Community Support Grant Requests and zero (0) Non-Profit Capital Grant Request totaling \$1,489,539 for fiscal year 2022; and


WHEREAS, the target funding level for fiscal year 2022 community support, based on 3.5% of the average revenue for the General Fund for the five most recently completed fiscal years, plus the Bed Tax amount for the most recently completed fiscal year, is \$1,344,368; and

WHEREAS, the City Council is recommending a total funding amount of \$1,344,368 for the Community Support Program, distributing accordingly per the next section.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council establishes the following amounts to be included in the fiscal year 2022 operating budget for community support and capital grants to non-profit organizations:

Community Grant Requestor	Amount
APIA	\$142,000
Iliuliuk Family Health Services	\$151,748
Museum of the Aleutians	\$317,813
Unalaska Community Broadcasting	\$106,350
Unalaska Senior Citizens	\$65,000
Unalaska Visitors Bureau	\$210,000
USAFV	\$252,457
Q-Tribe Culture Camp	\$39,000
Q-Tribe Food Bank	\$60,000
<b>Total</b>	<b>\$1,344,368</b>

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 26 2021.

  
Vincent M. Tutjakoff, Sr.  
Mayor

ATTEST:

  
Roxanna Winters, CMC  
Acting City Clerk



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## MEMORANDUM TO COUNCIL

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**To:** Mayor and City Council Members  
**From:** Cameron Dean, Acting Planning Director  
**Through:** Erin Reinders, City Manager  
**Date:** April 26, 2021  
**Re:** Community Support Grant & Capital Grant Program

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**SUMMARY:** This year the formula amount of funding available is \$ 1,344,368 for the City of Unalaska's Community Support Grant & Capital Grant Program (Community Support program). Nine (9) organizations submitted applications totaling \$ 1,489,539 and exceeds the grants formula amount by \$ 145,171. The formula is a guide and calculated using 3.5% of a five-year general fund revenue balance plus the bed tax amount collected the previous year.

All applications have been reviewed by Staff and are provided to Council for review. Staff does not make recommendations; City Council decides how to fund the requests. To aid in the decision making process the council packet includes a summary review sheet for each applicant and a spreadsheet that summarizes grant requests and awards for the last five years. This material should help communicate the Community Support program's financial impact on the FY22 budget.

Application summaries were provided to the City Council at the April 12, 2021 meeting, and complete applications were distributed following that meeting. City Council typically decides funding awards for the Community Support program at its second meeting in April each year to per the city budgeting process calendar. A resolution has been prepared and accompanies this report.

**PREVIOUS COUNCIL ACTION:** Each year from FY06 through FY17 Council established a special committee charged with reviewing and scoring the applications using the Council-approved evaluation tool. On December 27, 2016 Council passed Resolution 2016-78 eliminating the Grant Review Committee, allowing Staff to do a preliminary review of all applications and then pass the application reviews and other information documents to Council. In December 2019 Council passed Resolution 2019-64 to increase the funding percentage from 3.4642% to 3.5% of the city's general fund revenue average for the past five (5) years. The purpose of the increase was to round the percentage up to a simple decimal number. The award amounts have varied over the years from 3.03% to 3.91%.

**BACKGROUND:** The City of Unalaska received nine (9) Community Support Grant Requests and zero (0) capital requests. All submissions have been reviewed and summarized by staff. All requests were completed and submitted in a timely manner. All application summaries are included in the Council Packet.

**DISCUSSION:** The funding amount available to be awarded this year is \$ 1,344,368 (\$ 1,178,057) from the General Fund average of the past five years x 3.5% plus \$ 166,311 collected from the city bed tax). The FY22 total funding request is \$ 1,489,539 and exceeds the FY22 funding formula amount by \$ 145,171. The applicant agencies are identified in the FY22 Community Grant Application Summary Table.

## FY22 Community Grant Application Summary Table

<b>Organization</b>	<b>Request</b>
APIA	\$142,000
IFHS	\$180,000
Unalaska Visitors Bureau	\$210,000
Museum of the Aleutians	\$317,813
Q-Tribe Culture Camp	\$86,062
Q-Tribe Food Bank	\$129,857
UCB/KUCB	\$106,350
Unalaska Senior Citizens	\$65,000
<u>USAFV</u>	<u>\$252,457</u>
<b>TOTAL</b>	<b>\$1,489,539</b>

### No Application This Year

Two organizations did not apply for funding. These are The University of Alaska Fairbanks and Aleutian Arts Council. Staff reached out to both agencies and they confirmed they did not intend to apply.

### Additional Increase This Year

The Q-tribe Culture Camp made two applications for funding. Each year it submits a request for funds to support the Culture Camp. This year the Q-tribe Culture Camp program is requesting a funding increase to \$86,062. The additional funding is due to a decrease in donations caused from economic hardships that many community and local tribal members are experiencing.

### New Program This Year

The Q-tribe is also seeking funds in the amount of \$ 129,857 to support a new Food Bank program. The Tribe's food bank will be associated with the Food Bank of Alaska as an official food bank. It will provide food staples such as dry and canned food, fresh produce, and packaged meats and dairy products. There will not be a charge for this assistance, but recipients will need to qualify. The emergency food support will be available to low income households, the general community, and tribal members. It's meant to be available for all who are experiencing food insecurity or a food emergency in our community.

The Emergency Food Assistance Program (TEFAP) income eligibility requirements. The Program hopes to be able to purchase food and have other food donated from local vendors and SeaShare that would support others who might need emergency food support, but whose income may be too high for the TEFAP eligible programs. The local need is estimated be 35 households or 100 people per month.

The present model for the food bank is based on pre-packaged portions ready for distribution. The Food Bank will be licensed as a food establishment. Applicable permits for handling food are in process. The Q Tribe is also in the process of developing a commercial kitchen to provide prep space for traditional foods to be available later this year. The space will be licensed to prepare traditional foods to support distribution by the food bank, especially to those tribal members or elders who don't have access to traditional foods.

Organization Participation

This year City Council meetings are being held in person and using ZOOM meeting software to respect COVID-19 social distancing measures. Staff requested applicants attend via ZOOM to the April 12, 2021 meeting, and Council had the opportunity to ask questions to each organization.

**ALTERNATIVES:** Council may choose to fund the requests as submitted or make changes where it deems necessary.

**FINANCIAL IMPLICATIONS:** Financial implications depend on the amount Council chooses to fund the grant requests.

**LEGAL:** N/A

**STAFF RECOMMENDATION:** No recommendation. This is a Council decision.

**PROPOSED MOTION:** I move to adopt Resolution 2021-23. After the main motion is made allowing for discussion, amendments will be required to insert funding amounts in Resolution 2021-23.

**CITY MANAGER COMMENTS:** I thank the Planning Department for their efforts in facilitating this program on behalf of City Council. The Draft FY22 Budget currently includes the funding amount as outlined in Council Budget goals. The target funding level for fiscal year 2022 community support, based on 3.5% of the average revenue for the General Fund for the five most recently completed fiscal years, plus the Bed Tax amount for the most recently completed fiscal year, is \$1,344,368. The FY22 total funding request is \$ 1,489,539 and exceeds the FY22 funding formula amount by \$ 145,171. The details of this Council approved resolution will be worked into the final FY22 Budget.

**ATTACHMENTS:**

- Community Grant Requests and Awards – Spreadsheet of Last Five Years
- Community Support Grant Application Review Summary Sheets

**FY21 COMMUNITY GRANT REQUESTS & AWARDS - LAST FIVE YEARS**

AGENCY NAME	FY17 REQ	FY17 AWARD	FY18 REQ	FY18 Award	FY19 REQ	FY19 Award	FY20 REQ	FY20 Award	FY21 REQ	FY21 Award	FY22 REQ
APIA	\$ 122,825	\$ 122,825	\$ 124,932	\$ 124,932	\$ 120,500	\$ 120,500	\$ 205,350	\$ 205,350	\$ 145,000	\$ 145,000	\$ 142,000
Iliuliuk Family Health Services	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 161,260	\$ 180,000
Museum of the Aleutians	\$ 294,106	\$ 294,106	\$ 294,196	\$ 294,196	\$ 308,146	\$ 308,146	\$ 328,146	\$ 317,813	\$ 317,813	\$ 317,813	\$ 317,813
UCB/KUCB	\$ 96,600	\$ 96,600	\$ 96,600	\$ 96,600	\$ 96,600	\$ 96,600	\$ 115,350	\$ 108,642	\$ 106,350	\$ 106,350	\$ 106,350
Unalaska Senior Citizens	\$ 49,800	\$ 49,800	\$ 49,800	\$ 49,800	\$ 55,000	\$ 55,000	\$ 65,000	\$ 57,467	\$ 65,000	\$ 65,000	\$ 65,000
UVB	\$ 190,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 210,000	\$ 210,000	\$ 210,000
USAFV	\$ 216,516	\$ 216,516	\$ 229,506	\$ 229,506	\$ 229,506	\$ 229,506	\$ 252,457	\$ 252,457	\$ 252,457	\$ 252,457	\$ 252,457
Aleutian Arts Council	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	\$ 15,000
Q-Tribe Culture Camp	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 50,000	\$ 24,000	\$ 86,062
Q-Tribe Food Bank											\$ 129,857
UAF - Alaska Sea Grant							\$ 13,508	\$ 13,508	\$ 14,728	\$ 14,728	
<b>TOTALS</b>	<b>\$ 1,173,847</b>	<b>\$ 1,158,847</b>	<b>\$ 1,174,034</b>	<b>\$ 1,174,034</b>	<b>\$ 1,223,752</b>	<b>\$ 1,223,752</b>	<b>\$ 1,393,811</b>	<b>\$ 1,369,237</b>	<b>\$ 1,356,348</b>	<b>\$ 1,311,608</b>	<b>\$ 1,489,539</b>

**\*\*FY22 Funding Target** | \$ 1,344,368  
**Total FY22 Requests** | \$ 1,489,539  
**Difference** | \$ 145,171

\*\*The Funding Target is based on 3.5% of the average revenue for the General Fund for the last five full fiscal years plus the last full year of Bed Tax revenue



## FY22 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaskans Against Sexual Abuse and Family Violence (USAFV)

USAFV is requesting the same amount as FY21.

FY21 Award	Amounts	FY22 Request	Amounts
Personnel-Salaries	\$ 120,792.00	Personnel-Salaries	\$ 123,852.00
Personnel-Benefits	\$ 30,531.00	Personnel-Benefits	\$ 28,135.00
Payroll Expenses	\$ 166,409.00	Payroll Expenses	\$ 21,503.00
Facilities	\$ 16,424.00	Facilities	\$ 14,250.00
Program Costs/Supplies	\$ 17,000.00	Program Costs/Supplies	\$ 15,500.00
Equipment	\$ 3,500.00	Equipment	\$ 3,000.00
Commodities	\$ 24,754.00	Commodities	\$ 21,833.00
Travel	\$ 6,475.00	Travel	\$ 6,775.00
Training	\$ 2,500.00	Training	\$ 2,500.00
Personal Services	\$ 11,895.00	Personal Services	\$ 11,610.00
Other/Misc.	\$ 3,500.00	Other/Misc.	\$ 3,500.00
<b>Total FY21 Award</b>	<b>\$ 252,457</b>	<b>Total FY22 Request</b>	<b>\$ 252,457</b>

### Application Highlights

- USAFV is requesting \$252,457.00 from the City to fund salaries, benefits, facilities, program costs/supplies, equipment, commodities, travel, training, professional services and other/miscellaneous expenses.
- Documentation around the world has demonstrated that under the conditions provided by COVID-19 (isolation, financial insecurity, etc.) rates of domestic violence, including child and elder abuse, have been rising. Unlike some shelters USAFV has not experience an increase in peoples seeking immediate shelter. Over the last year USAFV has experienced increase in demand for food assistance and, especially, for homeless prevention services for those negatively impacted by COVID-19 shutdowns.
- USAFV has operated a 24-hour crisis line and a shelter for survivors of domestic violence, sexual assault, child or elder abuse, stalking, incest and others in crisis. USAV provides crisis intervention, shelters women and men due to abuse, homelessness, or being stranded, assist with safety planning, legal, criminal, medical and other systems advocacy, information, referrals, food assistance, emergency transportation, education, and outreach services.
- USAFV serves all members of the community. USAFV provides shelter and assistance for those in need either at the center or at facilities other than USAFV.
- Because of their long history in the community USAFV is viewed as a “catchall” for people in crisis. Because of this USAFV is often the first point of contact for people in crisis. No matter what the problem, when people call upon USAFV they do their best to support them in accessing the resources and services they need.
- USAFV has a full-tome staff of three people, including the Executive Director. All staff members answer the crisis line and rotate being on 24-hour call. Even with a small staff USAFV provides consistent and reliable services.
- USAFV works closely with other agencies in the community, such as APIA, IFHSBH, DPS, faith-based organizations, etc., to refer people to the appropriate agency for assistance. USAFV has a long history of collaboration with other local agencies and led the way in establishing the Unalaska Interagency Cooperative (UIC), an informal group that meets for the sole purpose of sharing information, resources and coordinating services to the community

- USAFV operates as Unalaska's food bank providing hundreds of food boxes to individuals and families every year. When boats or other entities donate large quantities of food, USAFV ensures it is distributed throughout the community to those groups and individuals who need it the most.
- USAFV recognizes that outreach and education are the keys to preventing future violence and creating a safer community and to that end focus on outreach and education whenever funding and staffing allows.

- **Application Findings/Other Information:**

- Application submitted on time;
- Applicant has attended a recent city grant workshop;
- All application requirements were met. Letters of Support are optional;

**CITY OF UNALASKA**  
**FY22 Community Support Program Grant Agreement**

This Agreement is entered into this 1<sup>st</sup> day of June, 2021 by and between the Unalaskan's Against Sexual Assault and Family Violence ("Grantee") and the City of Unalaska ("Grantor").

WHEREAS, Grantor has appropriated funds for community support; and

WHEREAS, the community support application of Grantee for such funds has been approved,

NOW THEREFORE, for and in consideration of the mutual covenants herein contained, the parties hereto acknowledge and agree as follows:

I. Grantor agrees as follows:

- a. Funds approved by the Unalaska City Council in the amount of
- b. \$252,457 will be furnished for the purpose of funding the original budget submitted with the FY22 Community Support Grant Application.
- c. After execution and approval of this Agreement, funding for awards \$25,000 and over will be disbursed in equal monthly payments, beginning in August of 2021 funding for awards \$25,000 and over will be disbursed in equal monthly payments, beginning in July of 2021.

II. Grantee agrees as follows:

- a. Grantee shall comply with all requirements contained within the **City of Unalaska FY22 Community Support Program Guidelines ("COUCSPG")** adopted by Unalaska City Council on Dec 27, 2016.
- b. Grantee shall manage grant funds in accordance with the COUCSPG.
- c. Grantee shall expend City grant funds only to perform the services, functions and activities described in the FY22 grant application and budget approved by Unalaska City Council.
- d. Grantee shall establish and maintain a financial management system conforming to generally accepted accounting principles.

- e. The financial management system shall do the following:
- Provide accurate, current, and complete disclosure of all financial transactions relating to the City of Unalaska Community Support Program;
  - Track City grant funds in a separate account in the agency's accounting system;
  - Effectively control and account for all City funds and property and/or equipment purchased with those funds; and
  - Provide accounting records supported by source documentation.
- f. Grantee must immediately notify Grantor of changes in the approved budget as required in the COUCSPG;
- g. Grantee shall submit financial reports, audits, and other reports as required in the COUCSPG;
- h. Failure to submit any required report in a timely manner for this FY22 grant award, and for prior year awards that require reports to be submitted during FY21, may result in cessation of all current grant funding. Future grant applications may not be considered if required reports are not submitted or if they are consistently submitted late.
- i. Any unexpended funds and funds not spent as authorized in the approved grant will be paid back to Grantor by August 15, 2022.
- j. Should Grantee fail to fulfill the terms of this agreement, the requirements of the COUCSPG, or the terms of the approved application, or, should Grantee for any reason, no longer provide the services identified in the approved application, unexpended funds will be returned to Grantor. Additionally, equipment purchased with funds provided through the City of Unalaska Community Support Program will be returned to the Grantor within thirty (30) days of the failure of Grantee to fulfill the terms of the grant awarded by Grantor.

Indemnity. Grantee acknowledges that Grantor is serving only as a funding source for the agency and, as such, is not liable in any manner for any claims or damages arising during or as a result of the services provided by the agency. Grantee shall defend and save harmless Grantor, its employees, elected officials, volunteers, and representatives from and against all losses, damages, liabilities, expenses, and claims demands against Grantee while performing under the terms of this Agreement.

**Insurance. Entities receiving \$25,000 or more from the City must provide the City with a current certificate of insurance per the requirements listed in the COUCSPG .**

Discrimination Prohibited. To the extent consistent with the purpose for which funds are made available under this program, the services and facilities provided by Grantee will be available to the general public, and Grantee shall not discriminate in the administration of these services based on race, religion, color, national origin, age, sex, physical or mental disability, marital status, changes in marital status, pregnancy, or parenthood.

Grant Cancellation. Grantor reserves and may exercise the right to rescind this grant and seek recovery of payments made under the grant if the grant application or other information provided by Grantee relating to the proposed services is found to contain incorrect or misleading information or if this Agreement is violated.

Applicable Laws. Grantee agrees to comply with all local, state, and federal ordinances, statutes, laws, and regulations applicable to the services provided by the agency. Violation of any such ordinance, statute, law, or regulation is a violation of this grant agreement.

Records and Audit. By accepting this award and signing this Agreement, Grantee or designee may become subject to inspection and audit by Grantor at all reasonable times.

As a result, Grantee may be required to permit Grantor or designee to have access to its records and financial statements for a period of one year from the date of receipt of the Final Report.

In WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Agreement on the respective date indicated below.

CITY OF UNALASKA

GRANTEE

By: 

By: 

Its: City Manager

Its: Chair, Board of Directors

Dated: 5/12/21

Dated: 5.17.2021



# Unalaskans Against Sexual Assault & Family Violence

Box 36, Unalaska, AK 99685 • Office / Crisis Line: (907) 581-1500 • Fax: (907) 581-4568



January 4, 2022

The Honorable Vince Tutiakoff, Mayor  
City of Unalaska  
PO Box 610  
Unalaska, AK 99685

Dear Mayor Tutiakoff:

The USAFV Board of Directors is requesting permission from the Unalaska City Council to reallocate FY22 City of Unalaska grant funds from operating costs to an important capital project.

Despite being very busy providing various direct services to Program Participants, we have had virtually no shelter nights so far in FY22, and two of USAFV's part-time positions have been vacant for some time. The result has been lower than anticipated personnel costs, as well as lower than expected shelter operational expenses such as utilities and heating fuel. We were also successful again this year in securing funding for direct service staff salaries and other operating costs from diverse sources: In addition to our State of Alaska Council on Domestic Violence & Sexual Assault (CDVSA) grant, USAFV was able to secure an Alaska Housing Finance Corporation (AHFC) grant, and we also signed a Memorandum of Agreement with the Aleutian Pribilof Islands Association (A/PIA) which funds some of our personnel costs. We are not always effective in securing other monies, but when we are, we try to utilize those funds *before* using City money, in order to maximize the benefit to the community.

We are seeking permission from the City of Unalaska to reallocate \$50,000 in FY22 City Grant funds to buy and install a generator at the shelter facility. It is important that USAFV be able to provide heat, hot water, and security to shelter residents even when the power goes out. We also need to have consistent power for our several freezers, so we can be sure that the products we provide to Unalaskans experiencing food insecurity are stored at a safe temperature.

The Board has discussed the need for a backup generator at the shelter for quite some time, and in June of 2021 received a quote from a local business in the amount of \$42,000 for the project. With all of the uncertainty around the COVID-19 pandemic and other program circumstances, the Board determined that it was not the right time to move ahead with the plan, and instead returned \$44,382 in unexpended FY21 grant funds to the City of Unalaska. Anticipating that some costs may have increased significantly in just the last eight months, we are asking to reallocate FY22 City Grant funds in the amount of

\$50,000, enough to cover those projected increases as well as for the installation of a concrete pad to accommodate the generator, which was not included in the original quote.

We believe that the unusual circumstances of this year represent an opportunity to make this facility improvement which is necessary to increase the comfort and safety of the people we serve when they are at their most vulnerable, and that this is the right time to proceed with this project.

Should you grant our request, we anticipate the work to begin in late spring or early summer of 2022, and to be completed by the end of September 2022.

We appreciate the ongoing support that we receive from the City of Unalaska, and strive to meet all of the requirements of our grant agreement. Please contact me at 907-359-5650 or our Executive Director, M. Lynn Crane, at 907-581-1500 if you have any questions.

Thank you for your consideration.

Sincerely,



Karen Kresh  
Chair, USAFV Board of Directors

cc: Unalaska City Council  
Erin Reinders, City Manager