

CITY OF UNALASKA
UNALASKA, ALASKA

RESOLUTION 2025-55

A RESOLUTION OF THE UNALASKA CITY COUNCIL AUTHORIZING THE SALE OF SURPLUS
PERSONAL PROPERTY

WHEREAS, City owned personal property becomes surplus from time to time and requires disposal; and

WHEREAS, Unalaska City Code § 7.20.010(B) provides that Council shall determine, by resolution, which method or methods shall be used for disposal of personal property valued at less than \$25,000; and

WHEREAS, the attached list of personal property proposed for disposal includes items valued at less than \$25,000.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council authorizes the City Manager to dispose of the surplus personal property contained on the attached list.

BE IT FURTHER RESOLVED that the method of disposal will be by public outcry auction to the highest bidder.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on August 26, 2025.



Vincent M. Tutiakoff, Sr.
Mayor

ATTEST:



Marjie Veeder
Acting City Clerk



MEMORANDUM TO COUNCIL

To: Mayor and City Council Members
From: Trudie Rose-McKeague, Supply Division Supervisor
Through: Marc Kielmeyer, Interim Director of Public Works and Bil Homka, City Manager
Date: August 26, 2025
Re: Resolution 2025-55 Authorizing the Sale of Surplus Personal Property

SUMMARY: Resolution 2025-55 requests approval for the surplus sale scheduled for September 27, 2025 and that the sale be by "public outcry" rather than sealed bids.

PREVIOUS COUNCIL ACTION: Council annually authorizes the sale of surplus personal property. For a number of years the public outcry method has been authorized.

BACKGROUND: Each year the Supply Division is responsible for coordinating the sale of surplus city personal property. With input from all City departments, the Supply Division compiles a list of surplus items. The list is then circulated amongst City departments who are allowed to claim items, excluding vehicles, on a first come, first served basis from the list for their department's use. Then, local non-profit organizations are invited to claim items, excluding vehicles, on a first come, first served basis for their non-profit's use. Items on the final list, including vehicles, are publicly auctioned off during the Surplus Sale.

The reason vehicles are not on the list circulated to non-profits is that vehicles are typically valued much higher and therefore via public auction, the City is able to recoup some of the expense of purchasing and maintaining the vehicles and is considered prudent handling of taxpayer dollars.

All Surplus Sale proceeds are transferred back to the General Fund or Enterprise Funds.

Unalaska Code of Ordinance is our guide in disposing of City personal property:

§ 7.20.010 DISPOSAL OF PERSONAL PROPERTY.

(A) The Manager may authorize the abandonment, destruction or recycling of city personal property which has no commercial value or of which the continued care, handling, repair, maintenance, or storage would exceed the proceeds of sale.

(B) Personal property not authorized for abandonment, destruction, or recycling by the Manager and no longer needed for municipal purposes shall be disposed of in one, or more than one, of the following manners:

- 1) By public outcry auction to the highest bidder;
- 2) By public sealed bid auction to the highest bidder;
- 3) To the best qualified proposal who responds to a request for proposal to acquire the property;
- 4) To an educational, religious, charitable or non-profit association or corporation providing service to residents of Unalaska; or

5) To the United States, the State of Alaska or an Alaska municipal corporation or any agency or department thereof.

(C) The City Council shall, by resolution, determine which method or methods specified in this section shall be used to dispose of personal property valued at less than \$25,000.

(D) The City Council shall, by ordinance, determine which method or methods specified in this section shall be used for disposal of personal property valued at more than \$25,000.

(E) Personal property not disposed of by the proceeding options will be held for future disposal, or if deemed appropriate, taken to the landfill.

DISCUSSION: We are recommending a public outcry auction for the Surplus Sale. This will entail members of the public verbally bidding on items as they come up for auction. This will eliminate the need for staff to open, read and record each bid placed by a citizen and to deal with multiple bids in the same amount. The problems associated with items not being picked up in a timely manner is also eliminated since all items are to be removed from City property by 3:00 pm on the day of the auction. Any items not removed on the day of auction will be disposed of at the landfill, excluding vehicles. Due to the need to transfer titles, vehicles will not be removed until the following Monday. All vehicles and pieces of equipment will have a minimum bid established using Kelley Blue Book guidelines.

ALTERNATIVES:

1. Adopt Resolution 2025-55, authorizing the surplus sale scheduled for September 27, 2025 and that the sale be by public outcry auction; or
2. Chose not to have a sale until a later date.

FINANCIAL IMPLICATIONS: Revenues from the sale go back into the City's General and Enterprise Funds.

LEGAL: None needed.

STAFF RECOMMENDATION: Staff recommends adoption of Resolution 2025-55.

PROPOSED MOTION: I move to adopt Resolution 2025-55.

CITY MANAGER COMMENTS: I support the staff recommendation.

ATTACHMENTS: List of surplus personal property

Surplus Sale FY26

8/20/2025

Quantity	Unit	Description	Condition	Estimated Value Each
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City Clerk's Office

1	each	Two-Tier Cubicle Standing Desk	Good	50.00
1	each	Keyboard Tray Mount	Fair	10.00

Department of Public Safety

1	each	Wooden Shelf	Good	25.00
8	each	Office Chairs	Poor	20.00
2	box	Office Supplies	Fair	10.00
1	each	Metal Shelf	Fair	5.00
1	each	Metal Shelf	Good	5.00
6	each	Office Chairs	Poor	15.00
1	each	Office chair w/Headrest	Fair	5.00
1	each	Bar Stool	Fair	5.00
1	each	Flat Screen Television	Good	10.00
2	each	Hole Punch	Good	10.00
2	each	Heavy Duty Stapler	Fair	5.00

Unalaska Library

132	box	Used Books	Fair	5.00
24	each	Stacking Chairs	Good	10.00
4	each	Black Office Chairs	Fair	15.00
23	each	Upholstered Wood Chairs	Fair	10.00
8	each	Large Wood Tables / Desks	Fair	20.00
1	each	Sewing Machine	Poor	5.00
1	bag	Misc. USB Charging Cables	Excellent	10.00
1	box	Mr. Button Button Maker	Fair	15.00
1	box	Mr. Button Button Making Supplies	Good	20.00
3	box	Misc. Toner	Good	10.00
1	box	HP LaserJet 42A Black Toner	Good	10.00
1	each	Microfilm Reader	Poor	100.00

Aquatics Center

1	each	Wooden Table	Fair	40.00
2	each	Wooden Chairs	Fair	20.00
1	each	Lifeguard Chair	Poor	20.00
1	each	Balance Beam	Fair	30.00
1	lot	Sauna Tiles	Fair	60.00
3	rolls	Cedar Planks	Good	40.00
9	each	Orange Lifejackets	Good	50.00
1	each	Disinfectant	Good	40.00
7	each	Ink Cartridges	Excellent	300.00

Quantity	Unit	Description	Condition	Estimated Value Each
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Department of Parks Culture & Recreation

1	each	Circle desk	Good	20.00
1	each	4-Drawer File Cabinet	Good	50.00
3	each	Desk Chairs, Dark Blue	Fair	10.00
1	each	Rolling Chair, Green	Fair	10.00
2	each	Wooden Box Bin	Good	10.00
4	each	Wooden Box Bin Dividers	Good	10.00
1	each	Rolling Storage Bin w/Plant Divider on Top	Fair	10.00
1	each	Cork Board, Extra Large	Fair	10.00
1	each	Cubicle Desk	Good	20.00
1	each	4-Seat Bench	Good	50.00
2	each	Desks	Fair	10.00

Department of Public Works / Facilities Maintenance

1	each	Propane BBQ Grill	Good	20.00
1	each	Control Panel for Sewage Lift Station	New	100.00
2	each	Propane Pressure Washers	Poor	50.00
4	each	John Deere Gas Snow Blowers	Poor	25.00
1	each	Overhead Roll-Up Door, 12' W x 14' H	New	200.00
1	each	Grundfos 115 v. Water Pump	Poor	20.00

Department of Public Works / Vehicle Maintenance

3	each	Trunk Utility Vaults	Poor	30.00
1	each	Tire Machine	Fair	50.00
1	each	Tire Spreader	Fair	50.00
2	each	Lincoln Floor Jacks - 20 ton	Fair	20.00

Electric Line Crew Division

5	bins	Scrap Aluminum & Copper wire	Good	5,000.00
1	bin	Scrap Copper wire	Good	5,000.00
3500'	spool	4/0 Copper full neutral 35kV wire	Good	10,000.00
16	each	Steel section cans	Poor	5,000.00
1	each	35Kv Switch	Poor	20,000.00
1	each	15kV Switch	Poor	20,000.00
10	each	Three Phase Transformers	Poor	20,000.00
10	each	Single Phase Transformers	Poor	10,000.00

Vehicles & Equipment

1	each	2005 Ford Expedition XL 4x4 (CH4087)	Fair	2,000.00
1	each	2005 Ford Explorer XLS 4x4 (CH8407)	Good	3,000.00
1	each	2008 Ford Explorer XL (CH9633)	Poor	500.00
1	each	1988 Hyster Electric Forklift E30XL (FL2)	Poor	250.00
1	each	2002 Ford F250 4x4 Pickup w/Utility Box (LF7211)	Fair	2,000.00
1	each	2010 Volvo Road Grader G990 (RG8)	Poor	5,000.00
1	each	1992 TrailMax Trailer T10-U2 (TR2)	Poor	100.00
1	each	1997 Pierce Fire Engine Saber (UFD0592)	Poor	500.00