

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2024-16

A RESOLUTION OF THE UNALASKA CITY COUNCIL ESTABLISHING THE SUMS TO BE MADE AVAILABLE FOR THE COMMUNITY SUPPORT GRANT PROGRAM FOR FISCAL YEAR 2025

WHEREAS, the City of Unalaska acknowledges, appreciates and supports the services provided to the community by non-profit organizations; and

WHEREAS, the City of Unalaska wishes to provide financial aid to the qualifying non-profit organizations listed below through its Community Support Grant Program; and

WHEREAS, the City of Unalaska received eight Community Support Grant applications, totaling \$2,397,146 for fiscal year 2025; and

WHEREAS, one of the eight applications is from the Iliuliuk Family and Health Services Clinic (IFHS), requesting additional funding for FY25 to cover the cost of providing after-hours emergency medical services at the clinic; and

WHEREAS, the funding formula guide for Fiscal Year 2025 community support, based on 3.5% of the average revenue for the General Fund for the five most recently completed fiscal years, plus the Bed Tax Fund and the Tobacco Excise Tax Fund from the most recently completed fiscal year (which is FY23), provides a funding guide of \$1,931,807 for the community support program; and

WHEREAS, excess revenue from the Tobacco Excise Tax is available to fund the request from IFHS and provide additional funding to the grant program for APIA, and the dedication of that tax revenue is appropriate to fund the requests from IFHS and APIA; and

WHEREAS, the City Council is recommending a total funding amount of \$2,397,146 for the Community Support Program, distributed according to the table in the next section, with funding coming from the General Fund and the Tobacco Excise Tax Fund.

NOW THEREFORE BE IT RESOLVED that the Unalaska City Council establishes the following amounts to be included in the Fiscal Year 2025 operating budget for community support grants to non-profit organizations:

<b>Community Grant Requestor</b>	<b>Amount</b>
Aleutian Pribilof Islands Association	\$130,000
Museum of the Aleutians	\$373,058
Unalaska Community Broadcasting	\$122,500
Unalaska Senior Citizens	\$74,895
Unalaska Visitors Bureau	\$218,000
USAFV	\$349,940
Qawalangin Tribe	\$81,312
Iliuliuk Family Health Services	\$1,047,441
<b>Total</b>	<b>\$2,397,146</b>

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on April 23 2024.

  
Vincent M. Tutiakoff, Sr.  
Mayor

ATTEST:

  
Estkaflen P. Magdaong  
City Clerk



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## MEMORANDUM TO COUNCIL

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**To:** Mayor and City Council Members  
**From:** Cameron Dean, Planning Director  
**Through:** Marjie Veeder, Acting City Manager  
**Date:** April 23, 2024  
**Re:** Resolution 2024-16: Establishing the sums to be made available for the Community Support Grant Program for Fiscal Year 2025

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**SUMMARY:** Eight applications for funding were received this year, including a request from the IFHS Clinic for significant funding to cover the cost of providing after-hours emergency medical services. Staff recommends consideration of the clinic's request outside of the funding formula because the large amount requested by the clinic would mean that Council could not fund the other requests within the guidelines of the funding formula. Staff recommends funding the clinic from accumulated tobacco excise tax revenue. Funding for the community support grant program is a Council decision, but staff has devised a recommended plan for Council's consideration.

**PREVIOUS COUNCIL ACTION:**

- Each year from FY06 through FY17 Council established a special committee charged with reviewing and scoring the applications using a Council-approved evaluation tool.
- Resolution 2016-78 eliminated the Grant Review Committee, with Staff conducting a preliminary review of applications and then providing the reviews and other informational documents to Council.
- Resolution 2019-64 increased the funding percentage from 3.4642% to 3.5% of the city's general fund revenue average for the past five (5) years. The purpose of the increase was to round the percentage up to a simple decimal number. The award amounts have varied over the years from 3.03% to 3.91%.
- Resolution 2023-09 amended the funding formula guide to include Tobacco Excise Tax revenue. The formula guide is now:
  - 3.5% of the average General Fund revenue for the five most recently completed fiscal years;
  - Plus the Bed Tax Fund for the most recently completed fiscal year;
  - Plus the Tobacco Excise Tax Fund for the most recently completed fiscal year.
- Resolution 2023-42 revised the program guidelines to explicitly allow applications from the Qawalangin Tribe of Unalaska's Culture Camp program, even though the Q-Tribe is not a nonprofit organization.
- At their meeting on March 26, 2024, Council heard a presentation from Noel Rea of the IFHS, reviewing their funding request for FY25 to cover the cost of providing after-hours emergency medical services.
- At a Special Council Meeting on April 8, 2024, Council heard presentations from each organization requesting funding, and had the opportunity to ask questions.

**BACKGROUND:** All grant applications were submitted in a timely manner and were provided to Council along with summaries. The full applications are also posted on the City website page for the meeting on April 8, 2024.

**IFHS Request**

IFHS made a request this year for \$1,047,441 to cover the cost of providing after-hours emergency care. If council chooses to fund the request, Staff recommends evaluating the request outside the funding formula and, if Council chooses to support it, paying for it using the majority of the accumulated tobacco excise tax revenue. The clinic CEO projects that the clinic’s request will be much reduced in successive years due to concerted efforts to enhance their revenue stream.

**Bed Tax Over-Appropriated**

The Bed Tax Revenue Fund has been over-appropriated. The operating budget, for years, has included an expense to the fund for the entire funding request for the Visitor Bureau, even if full funding was not available from bed tax revenue. The balance sheet presently shows the fund is in the negative at -93,949. The expense to the Visitor Bureau has been removed from the FY25 budget for bed tax and staff recommends that no funding be appropriated from bed tax until the fund has returned to the positive.

**Tax Revenue Dedications**

Bed Tax Revenue is dedicated to visitor industries, for historical and cultural projects, and programs that increase the knowledge and appreciation for the community of Unalaska, and its surroundings.

Tobacco Excise Tax Revenue is dedicated to the City of Unalaska Community Support Grant Program for the benefit of public health programs or tobacco education and cessation programs in Unalaska.

**DISCUSSION:** The FY25 requested amounts total \$1,349,075 not including the clinic. Adding the clinic’s \$1,047,441 request brings the total to \$2,397,146.

**FY25 Requests**

<b>Organization</b>	<b>FY25 Request</b>	<b>Request Compared to Last Year</b>
APIA	130,000	Same as last year
Museum of the Aleutians	373,058	Same as last year
Unalaska Community Broadcasting	122,500	\$7,000 more than last year
Unalaska Senior Citizens	74,895	\$5,893.92 more than last year
Unalaska Visitor Bureau	218,000	\$8,000 more than last year
USAFV	349,940	\$20,085 more than last year
Q-Tribe	81,312	\$12,897 less than last year
<b>Subtotal (not including IFHS)</b>	<b>1,349,705</b>	
Iliuliuk Family Health Services	1,047,441	\$867,441.46 more than last year
<b>Total</b>	<b>2,397,146</b>	

The formula guide provides \$1,931,807.

If council chooses to fully fund all requests, staff recommends utilizing \$1,125,648 from tobacco excise tax along with \$1,271,498 from the general fund to meet the total of \$2,397,146. Again, staff recommends no appropriation from bed tax until that fund returns to the positive.

<b>Source</b>	<b>Formula Amount</b>	<b>Recommended</b>
General Fund	1,108,597	1,271,498
Bed Tax Fund (FY23 Revenue)	190,189	0
Tobacco Excise Tax Fund (FY23 Revenue)	633,021	1,125,648
<b>Total</b>	<b>1,931,807</b>	<b>2,397,146</b>

**ALTERNATIVES:** Council may choose to adopt Resolution 2024-16 as presented, providing funding to match the requests submitted. Council may also choose to alter the amounts provided to one or more organizations, and may also choose to provide no funding through the Community Support Grant Program. Individual awards and the funding sources are Council decisions.

Staff will have a spreadsheet available to display on the screen at the April 23 meeting to show how changes in funding amounts may appear if any of the grant amounts are changed.

**FINANCIAL IMPLICATIONS:** Financial implications depend on the amount Council chooses to fund grant requests.

**LEGAL:** Not needed.

**STAFF RECOMMENDATION:** None. This is a Council decision.

**PROPOSED MOTION:** I move to adopt Resolution 2026-16.

**CITY MANAGER COMMENTS:** Nonprofit organizations and our community members have greatly benefited over the years from the City of Unalaska's generous contributions to the Community Support Grant Program. Staff doesn't make a particular recommendation as these appropriations are a decision of the Unalaska City Council.

**ATTACHMENTS:** Application summary sheets

## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Aleutian Pribilof Islands Association (APIA)

APIA is requesting \$130,000, the same amount awarded in FY24

FY24 Award	Amounts	FY25 Request	Amounts
Behavioral Health Clinician (1FTE Salary)	\$ 91,160.00	Behavioral Health Clinician (1FTE Salary)	\$ 94,321.00
Behavioral Health Clinician (Benefits)	\$ 36,464.00	Behavioral Health Clinician (Benefits)	\$ 33,012.00
Food	\$ 2,000.00	Commodities (Food, office supplies)	\$ 2,667.00
Office Supplies	\$ 376.00		
<b>Total FY24 Awarded</b>	<b>\$ 130,000.00</b>	<b>Total FY25 Requested</b>	<b>\$ 130,000.00</b>

### Application Highlights

- Aleutian Pribilof of Islands Association, Inc (APIA) is requesting a total of **\$130,000** to meet the staffing needs and targeted activities plan that will have a direct benefit to residents of Unalaska. This is the same amount requested and awarded from FY24.
- Aleutian Pribilof Islands Association, Inc. (APIA), Integrated Health Department, Community Health Services Division provides behavioral health care, community wellness activities, healthy relationship services, youth programs, and eldercare programs services in Unalaska. The most frequently requested services in Unalaska are around substance abuse prevention and treatment, diabetes awareness/access to healthy foods, and services for Elders.
- APIA offers these services at two locations in Unalaska: Oonalaska Wellness Center (OWC) and the APIA Biorka Clinic as well as collaborating with community partners to meet the behavioral health demands in the community.
- A vital part of APIA’s services in Unalaska includes behavioral health providers responding to unforeseen crisis situations.
- The Eldercare program an additional resource for local Unalaska Elder residents to remain in their community rather than relocating to a nursing home, thereby reducing psychological and physical distress.

### Goals and Objectives

- **Goal 1** – APIA will offer well-rounded behavioral health services that align with the needs of the entire community.
  - Objective 1: APIA will retain behavioral health staff in Unalaska who will serve as a point of contact for behavioral health services, which includes the intensive outpatient program (IOP). The IOP is a recovery program for individuals and family members struggling with substance misuse who reside in Unalaska.
  - Objective 2: APIA BH will continue to host Alcohol and Drug Information School classes quarterly or as needed. The class will support individuals who are either struggling with addiction, interested in services, or family members who have a loved one who is addicted and may be at loss for how to help them get help.
  - Objective 3: Work closely with IFHS, The Fire Department and Public Safety to respond to crisis situations that may arise. This includes providing a psychological assessment, screening for suicidality and assisting with Title 47s to aid in getting an individual to a higher level of care (e.g., Alaska Psychiatric Hospital).
- The anticipated outcome is to decrease feelings of psychological stressors such as social isolation and behavioral challenges such as substance misuse among clients, provide educational opportunities, increase access to health services, and offer robust behavioral health services to meet the needs of Unalaskans. These are ongoing activities.

- **Goal 2** – APIA will enhance prevention and outreach efforts to align with relevant community needs (e.g., anti-bullying, suicide prevention, and healthy lifestyles such as prosocial activities, nutrition/traditional foods, cultural values and safe partner relationships).
  - Objective 1: APIA staff will coordinate with the school, Tribe, USAFV and other community partners to support educational opportunities for the community. This may include assisting with classroom or community projects such as teaching Unangan values and providing services at the Unalaska culture camp. These activities will follow the timeline proposed by the school, tribe, USAFV or community calendar (e.g., culture camp in the summer and classroom-based activities during the school year).
  - Object 2: APIA will collaborate with community partners to host an annual health fair. If it aligns with the community calendar, we plan to hold the health fair in Spring. Booths will include a number of health promotion and educational materials.
  - The anticipated impact is that youth, adults and elders in the community will feel better informed and supported to face some of the health and social concerns they are facing.
- **Goal 3** – Network with community partners in Unalaska to prevent and decrease drug use in the community.
  - Objective 1: APIA staff will attend ongoing local community interagency meetings and maintain open dialogue with the local organizations.
  - Objective 2: In partnership, APIA will host (or co-host) local events specific to the topic identified as pressing needs.
  - The anticipated outcome for this goal is to work with the community partners to invite individuals and families to voice their ideas and have grassroots, localized plans to address substance misuse in the community.

**Application Findings/Other Information:**

- Application submitted on time;
- All application requirements were met. Letters of Support are optional;
- All FY24 has been timely and is current.

## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Iliuliuk Family Health Services (IFHS)

**IFHS is requesting \$867,441.46 More than the amount requested and awarded in FY24.**

FY24 Award	Amounts	FY25 Request	Amounts
2 Providers Full Time	\$ 50,000.00	2 Medical Providers Full Time	\$ 550,000.00
3 Clinical Support Staff Full Time	\$ 50,000.00	2 Nursing/Paramedics Full Time	\$ 208,000.00
		Laboratory/Imaging Staff	\$ 72,800.00
		Clinical Manager	\$ 175,000.00
Benefits 2 FT Providers	\$ 30,000.00	Benefits 2 FT Medical Providers	\$ 121,000.00
Benefits 3 FT Clinical Support Staff	\$ 30,000.00	Benefits 2 Nursing/Paramedics	\$ 45,760.00
		Benefits – Laboratory/Imaging Staff	\$ 16,016.00
Equipment Purchase/Maintenance	\$ 20,000.00	Equipment Purchase/Lease	\$ 36,000.00
<b>Total FY24 Awarded</b>	<b>\$ 180,000.00</b>	<b>FY25 Project Total</b>	<b>\$ 1,224,576.00</b>
		<b>FY25 Revenue Contribution</b>	<b>\$ 177,134.54</b>
		<b>Total FY25 Requested</b>	<b>\$ 1,047.441.46</b>

### Application Highlights

- IFHS is the only health care available for the island and surrounding area that provides 24/7 coverage, but it is not a licensed Emergency Room, limiting the ability to generate revenue from emergency care. This request is to cover expenses as the only provider of urgent/emergent care on the island.
- 24/7 staff roles are as follows:
  - Medical Providers (Physician, Nurse Practitioner, or Physician’s Assistant) on-call daily
  - Registered Nurses (RN)/Paramedic/Emergency Medical Technician (EMT)- Level 3, providing assistance with patient care
  - Laboratory/Imaging Technicians for laboratory and imaging support
- From July through June 2023, IFHS provided 264 after-hours and emergency visits (not including after-hours COVID testing). IFHS also coordinated 56 medivacs in CY2023.
- The target population of IFHS is anyone in need of medical care while residing, visiting or working in Unalaska/Dutch Harbor, or working in the fishing fleets of the North Pacific Ocean and Bering Sea.

### Goals and Objectives

- **Goal 1:** IFHS will continue to receive all patients brought to IFHS via City of Unalaska EMS Department.
  - Objective – IFHS will respond to all appropriate after hours and emergency calls for residents, visitors and workers in Unalaska, the Port of Dutch Harbor and the surrounding region.
- **Goal 2:** IFHS will continue to receive all patients calls via city of Unalaska Public Safety Department. As appropriate IFHS staff will provide on call provider, nursing and lab/imaging response.
  - Objective – As appropriate, IFHS staff will provide on call provider, nursing and lab/imaging response.

### Application Findings/Other Information:

- Application submitted on time;
- Letters of Support are optional;
- FY24 reporting is up to date. The FY24 midyear report was late.



## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Museum of the Aleutians (MOTA)

MOTA is requesting same amount that was requested and awarded in FY24.

**City In kind Contributions:** Museum building, building insurance, maintenance and repairs, inside and out

FY24 Award	Amounts	FY25 Request	Amounts
Executive Director (FT) Salary	\$ 67,724.80	Executive Director (FT) Salary	\$ 70,474.80
Collections Manager (FT) Salary	\$ 48,589.40	Collections Manager (FT) Salary	\$ 50,000.00
Education and Outreach Manager (FT) Salary	\$ 49,868.96	Education and Outreach Manager (FT) Salary	\$ 53,744.64
Office Manager (PT) Salary	\$ 11,067.00	Office Manager – Hourly (PT)	\$ 15,000.00
Visitor Services Representative (FT)	\$ 11,594.00	Visitor Services Representative (PT) Salary	\$ 15,000.00
Benefits x4 FT Positions	\$ 91,568.00	Benefits x3 FT Salary Positions	\$ 68,676.00
Payroll Expenses	\$ 26,438.18	Payroll Expenses	\$ 28,590.72
Communications	\$ 3,600.00	Communications	\$ 2,772.14
Utilities (Electricity, Fuel & Trash Disposal)	\$ 31,208.00	Utilities (Electricity, Fuel, & Trash Disposal)	\$ 40,000.00
Facilities Maintenance	\$ 400.00	Facilities Maintenance	\$ 450.00
Program Supplies	\$ 2,000.00		
Dues, Fees, Subscriptions	\$ 1,000.00	Dues, Fees, Subscriptions	\$ 1,050.00
Equipment Purchase/Lease/Maintenance	\$ 2,000.00	Equipment Purchase/Lease/Maintenance	\$ 2,000.00
Office and Janitorial Supplies	\$ 3,000.00	Office and Janitorial Supplies	\$ 3,000.00
Travel – Staff and Board Development	\$ 3,000.00	Travel - Staff	\$ 2,000.00
Training – Staff and Board Development	\$ 2,000.00	Training - Staff	\$ 2,000.00
Audit	\$ 6,000.00	Audit	\$ 6,300.00
Financial Services	\$ 4,000.00	Financial Services	\$ 4,000.00
Insurance	\$ 5,000.00	Insurance	\$ 5,000.00
Janitor	\$ 3,000.00	Janitor	\$ 3,000.00
<b>Total FY24 Awarded</b>	<b>\$ 373,058.30</b>	<b>Total FY25 Requested</b>	<b>\$ 373,058.30</b>

### Application Highlights

- In a normal year, the Museum curates an average of three exhibits, hosts a variety of in-person events, such as the Annual Membership Drive and Auction, talks by visiting researchers, community archaeology, and other events.
- The FY25 Community Support grant request is for \$373,058.30, (36.73%) of the overall budget, and will cover a portion of personnel costs, utility expenses, travel and training for the Board and staff for professional development.
- Services offered to the community by MOTA are unique and are not duplicated by any other organization in the community or the region.
- The MOTA staff works in cooperation with the Unalaska City School District (UCSD) to expand educational opportunities for students. The Museum offers UCSD education programs such as field trips, lectures, hands-on classes, exhibits, and special events. It also offers internship programs and volunteer opportunities in archaeology and museum studies for UCSD high school students.

- MOTA collaborates with Unalaska City School District (UCSD), Ounalashka Corporation, Qawalangin Tribe, University of Alaska, Fairbanks, US Fish and Wildlife, Alaska Volcano Observatory, Unalaska Community Broadcasting (UCB), Unalaska Visitor's Bureau, Grand Aleutian Hotel, Iliuliuk Family and Health Services, and Aleutian Islands World War II National Monument-Visitor Center.

### **Goals and Objectives**

- **Goal 1.** Museum Indigenization and Community Building. In FY25, the second year of our five-year plan, we will work consult stakeholders, community members, and our membership on programs and on the redesign the permanent gallery. We will partner with the Qawalangin Tribe, the Ounalashka Corporation and other native tribes and corporations to improve our representation the Unangax in the upcoming redesign of the permanent gallery; and we will consult with schools and other partners as we develop consultations on collections and an education plan.
- **Goal 2.** Financial Stability and Build Capacity. The Board and MOTA executive director will work toward financial stability through diversification of the MOTA financial portfolio and income streams. The Board will develop a fundraising plan and create an investment and endowment plan. MOTA staff will work on building capacity through a survey of needs, sent to the community and to a stakeholder. We will consult our founding members – the OC, Qawalangin Tribe and the City of Unalaska – regarding their growing needs for collections care and storage.
- **Goal 3.** Collections Improvements and Museum Policies. The Board and staff continue to work on improving collections care, including updating, revising, and/or developing policies to meet standards and best practices in the Museum field. This includes our ongoing full collections inventory project and digitization of Museum collections, which is a long project that will rehouse collections using the most modern techniques and materials and will improve access to our collections. Staff will hire consultants for a collection's assessment.

### **Application Findings/Other Information:**

- Application was on time
- All application requirements were met; Letters of Support are optional
- FY24 Midyear report and notification of changes has been timely and is current

## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Qawalangin Tribe of Unalaska

**Q-Tribe is requesting \$12,987.20 less than what was requested and awarded in FY24.**

**City In kind Contributions:** Road maintenance to Humpy Cove and waste removal from the sanitation facilities located at Humpy Cove campsite.

FY24 Award	Amounts	FY25 Request	Amounts
Salary – Warehouse Labor	\$ 5,920.00	Salary – Warehouse Labor	\$ 2,078.00
Salary – Wellness Assistant 2	\$ 2,163.60	Salary – Camp Coordinator	\$ 2,544.90
Salary – APICDA Intern 2	\$ 6,000.00	Salary – APICDA Intern	\$ 1,796.40
		Salary – Contract Expenses	\$ 23,500.00
Benefits – Warehouse Labor	\$ 2,392.00		
Benefits – Wellness Assistant	\$ 592.80		
Facilities Maintenance	\$ 2,500.00		
Program Supplies	\$ 28,100.00	Program Supplies	\$ 9,800.00
Equipment Purchase/Lease	\$ 3,500.00		
Food	\$ 7,000.00	Food	\$ 4,400.00
Travel - Other	\$ 13,750.00	Travel - Other	\$ 18,125.00
		Insurance	\$ 400.00
Fundraising Overhead (Indirect)	\$ 22,381.00	Fundraising Overhead (Indirect)	\$ 18,667.91
<b>Total FY24 Awarded</b>	<b>\$ 94,299.40</b>	<b>Total FY25 Requested</b>	<b>\$ 81,312.21</b>

### Application Highlights

- Funding would ensure the continuation of cultural programs, including Camp Qungaayux and Culture Craft Nights. The Tribe's reliance on grants necessitates securing funding for each program individually, thus external assistance is crucial to sustain their cultural and wellness initiatives. The requested funding would encompass both a week-long day camp and weekly culturally-focused craft nights, including necessary supplies for these events.
- The Qawalangin Tribe of Unalaska is expanding Camp Qungaayux into a year-round culture preservation program with greater community outreach focused on health and wellness as well as Unangan Cultural Programs. Culture nights are open to the entire community of Unalaska.
- Additional funding resources and non-monetary support from:
  - Unalaska Corporation
  - City of Unalaska
  - City of Public Works
  - City Parks, Culture, and Recreation
  - KUCB/Channel 8
  - APIA
  - UCSD
  - Museum of the Aleutians
  - Cathedral of Holy Ascension
  - The US Coast Guard
  - Aleut Corporation

- USFWS
- APICDA

### **Goals and Objectives**

- **Goal 1:** Camp Q and Culture Night Programming
  - **Objective 1** – Timeline: July 2024-June 2025. The Camp Coordinator and Culture Director will plan and develop a program for the 27<sup>th</sup> annual celebration and continued culture nights. This will include hiring staff, mentors, and elders for both activities. The Camp director will do this in coordination with the day camp Planning Committee and the Culture and Wellness Director. During this time, the Camp Director will complete a full budget and present it to Finance and the CEO for approval. The Camp Coordinator will use this time to develop the schedules for day camp, order necessary program supplies and maintenance all camp equipment. In addition, the Camp Director will finalize day camp dates. This time will be used to continue to evaluate the new culture craft curriculum, foster community relationships and schedule off-island mentors.
  - **Objective 2** – Timeline: February 2024 to August 2024. Culture Coordinator will have regular bi-monthly meetings with the Camp Director, Camp Committee and all relevant staff. These meetings focus on reviewing all camper, and mentor evaluations, focus on critical issues and are tasked with creating and coordination action plans for the upcoming year. This plan is reviewed and approved by Upper Management.
- **Goal 2:** Expansion of Camp Q
  - **Objective 1** – Ongoing culture programming. In previous years, we acknowledge the need to improve and expand Camp Q carrying capacity. 2022 is the fiscal year we have had the capacity to provide additional staffing resources to year-round cultural activities. This has allowed the Tribe to offer Culture Craft night consistently over the last 3 years. Supplies for day camp will be ordered year-round to ensure a reduction in shipping costs. A section of the warehouse will be dedicated solely to day camp and crafting supplies. As part of our continued efforts to strive towards expansion and carrying capacity, we will strive to strategize the best ways to optimize funding resources. Supplies for both day camp and culture crafts nights will be purchased in bulk whenever possible and will be ordered in ample time to avoid excess shipping costs. Potential negative impacts due to the pandemic and supply chain issues may cause significant financial burdens on these programs. The Tribe is dedicated to anticipating and mitigating these issues.

### **Application Findings/Other Information**

- Application was on time;
- All application requirements were met; Letters of Support are optional;
- FY24 Midyear report was submitted on time.
- The Tribe conducts an independent, third-party audit to meet federal funding requirements. The Tribe recently completed its 2021 audit, and its 2022 and 2023 audit is underway. The 2023 audit was granted a one-year extension and is prepared to start its 2022s audit as soon as its 2021 audit is complete. The 2021 Audit is attached to this application

# FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska Community Broadcasting (UCB)

UCB is requesting \$7,000 More than in FY24.

**City In kind Contributions:** Studio and Office space in Burma Road Chapel

FY24 Award	Amounts	FY25 Request	Amounts
Personnel – Salary & Benefits	\$ 56,000.00	Personnel – Salary & Benefits	\$ 67,000.00
Facilities	\$ 12,500.00	Facilities	\$ 8,000.00
Development	\$ 14,200.00	Development	\$ 14,200.00
Administration	\$ 32,800.00	Administration	\$ 33,300.00
<b>Total FY24 Awarded</b>	<b>\$ 115,500.00</b>	<b>Total FY25 Request</b>	<b>\$ 122,500.00</b>

## Application Highlights

- Unalaska Community Broadcasting is asking for an additional \$7,000, a 6% increase. Funds will directly support health insurance costs for station employees, which have increased this year.
- KUCB has received local grant funding since splitting off from the City of Unalaska and becoming an independent nonprofit in 1984.
- Longtime operational grants also include federal funding (through the Corporation for Public Broadcasting) and state funding (through the Alaska Public Broadcasting Commission). Unfortunately, state funding was cut to all public media stations in 2019. Each year since then, funding is added back into the budget by the legislature and vetoed by the governor.
- KUCB has a long history of providing public media in Unalaska. Changes in technology have expanded available platforms for the news and information.
  - KUCB is part of a consortium of public media stations called CoastAlaska. They handle financial work including: accounts payable and receivable, reporting, and payroll. This partnership allows local staff to focus on content.
  - CoastAlaska also provides engineering support. Engineers have remote access to our equipment and they make annual trips to Unalaska.
  - KUCB reporters provide news and public affairs programming on all platforms (TV, radio, and the web). They write and research local news, produce newscasts for broadcast, update our online platforms, bring Unalaska’s news to a statewide audience, and provide broadcasts of municipal meetings.
  - Multimedia producers create music and entertainment programming, develop content for web and social media, compile health and wellness information, organize live sports coverage, and contribute arts and culture reporting.
  - Staff and volunteers fall under the leadership of our General Manager, who also takes the lead on program development, fundraising, radio and television operations, volunteer training, and events.
  - KUCB has local DJs on the air seven days a week.
  - All staff and board members assist with fundraising and special events.

## Goals and Objectives

- **Goal 1:** Build the internal capacity of KUCB operations.

- **Objective 1.1:** Purchase and install equipment for studio power backup and increased remote connectivity for a backup studio location. We currently have power backup at the transmitter location, but when our studio is offline, we have dead air. We need backup power at the studio end, as well as the ability to broadcast from a secondary location. Backup power will also prevent the damage or loss of expensive broadcast equipment due to unstable municipal power.
- **Objective1.2:** Launch a dynamic online home for Channel 8 TV. With the arrival of fiber connectivity in Unalaska and the reduced use of cable television, our organization will launch a live Channel 8 feed online. We will also create a place for the newly-digitized Channel 8 archives allowing public to access and share archival content.
- **Goal 2:** More fully engage with our many communities so that more people feel “at home” with KUCB news and arts and culture programming.
  - **Objective 2.1:** Within a year we will have Unangam Tunuu fully incorporated and heard every day on the radio. This objective is grounded in our desire to provide recognition of where are, and to honor the traditional stewards of the land where we are located. It could also assist with language revitalization efforts locally.
  - **Objective 2.2:** Provide emergency alerts and essential public services messages in multiple languages, specifically English, Spanish, and Tagalog. Multilingual messaging will allow us to communicate more effectively to the diverse population of our community.
- **Goal 3:** Develop programs that help meet KUCB’s core purpose to inform, educate, entertain, and engage.
  - **Objective 3.1:** Hold a series of 40<sup>th</sup> anniversary events featuring content from our archives. This will include a multimedia exhibition at the Museum of the Aleutians and several archival screenings. The events will provide outreach and awareness locally, and give the community better access to our digital archives.

**Application Findings/Other Information:**

- Application submitted on time;
- All application requirements were met. Letters of Support are optional;
- FY24 reporting on time and complete.

## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaskans Against Sexual Abuse and Family Violence (USAFV)

USAFV is requesting \$20,085 More than requested and awarded in FY24.

FY24 Award	Amounts	FY25 Request	Amounts
Personnel-Salaries FT & PT	\$ 139,913.00	Personnel-Salaries	\$ 132,794.00
Personnel-Benefits Health Insurance FT Only	\$ 92,398.00	Personnel-Benefits	\$ 113,041.00
Payroll Expenses	\$ 12,102.00	Payroll Expenses	\$ 11,487.00
Facilities	\$ 12,587.00	Facilities	\$ 14,670.00
Program Costs/Supplies	\$ 14,480.00	Program Costs/Supplies	\$ 18,685.00
Equipment	\$ 1,729.00	Equipment	\$ 1,729.00
Commodities	\$ 22,171.00	Commodities	\$ 32,640.00
Travel	\$ 15,633.00	Travel	\$ 7,160.00
Training	\$ 1,500.00	Training	\$ 1,500.00
Professional Services (auditor, bookkeeping, interpreter, legal)	\$ 12,842.00	Professional Services (auditor, bookkeeping, interpreter, legal)	\$ 11,634.00
Other/Misc.	\$ 4,500.00	Other/Misc.	\$ 4,600.00
<b>Total FY24 Awarded</b>	<b>\$ 329,855.00</b>	<b>Total FY25 Requested</b>	<b>\$ 349,940.00</b>

### Application Highlights

- USAFV is requesting \$349,940.00 from the City of Unalaska, which is an increase of \$20,085, about 6%, over the FY24 request and award.
- USAFV is asking for this increase in order to help pay for an anticipated increase of up to 25% in health insurance costs, and an increase of up to 15% in Property, General Liability, and other insurance costs, as well as increasing staff, utilities, commodities, travel, and other costs.
- USAFV operates a 24-hour crisis line and a shelter for survivors of domestic violence, sexual assault, child or elder abuse, stalking, incest and others in crisis.
- Because of their long history in the community USAFV is viewed as a “catchall” for people in crisis. Because of this USAFV is often the first point of contact for people in crisis.
- USAFV has a full-time staff of three people, including the Executive Director. All staff members answer the crisis line and rotate being on 24-hour call. Even with a small staff USAFV provides consistent and reliable services.
- USAFV works closely with other agencies in the community, such as APIA, IFHSBH, DPS, faith-based organizations, etc., to refer people to the appropriate agency for assistance. USAFV has a long history of collaboration with other local agencies and led the way in establishing the Unalaska Interagency Cooperative (UIC), an informal group that meets for the sole purpose of sharing information, resources and coordinating services to the community.
- USAFV operates as Unalaska’s food bank providing hundreds of food boxes to individuals and families every year. When boats or other entities donate large quantities of food, USAFV ensures it is distributed throughout the community to those groups and individuals who need it the most.
- USAFV recognizes that outreach and education are the keys to preventing future violence and creating a safer community and to that end focus on outreach and education whenever funding and staffing allows.

### Goals and Objectives

- **Goal 1:** USAFV will sustain sanctuary efforts for adult and minor survivors of domestic violence, sexual assault, stalking, child abuse, elder abuse, incest, other interpersonal violence, other violent crime, homelessness, near-homelessness, food insecurity, and others in crisis.
- **Goal 2:** USAFV will sustain advocacy efforts for adult and minor survivors of domestic violence, sexual assault, stalking, child abuse, elder abuse, incest, other interpersonal violence, other violent crime, homelessness, near-homelessness, food insecurity, and others in crisis.
- **Goal 3:** USAFV will maintain an effective and continuing community response to domestic violence, sexual assault, stalking, child abuse, elder abuse, homelessness, near homelessness, food insecurity, and other life crisis through cooperation, education, and increased community awareness.

**Application Findings/Other Information:**

- Application submitted on time;
- All application requirements were met. Letters of Support are optional;
- FY24 reporting was submitted on time;
- USAFV's last audit is pending board approval. A draft is included with the application.



## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska Senior Citizens (USC) – Nutrition & Transportation Services

USC is requesting \$5,893.92 More than the amount request and awarded in FY24.

FY24 Award	Amounts	FY25 Request	Amounts
Program Director #1 – Salary FT	\$ 18,590.00	Program Director – Salary	\$ 20,625.00
Program Director #2 – Salary FT	\$ 18,590.00		
Homemaker – Hourly PT	\$ 1,500.00	Homemaker – Hourly PT	\$ 2,640.00
Program Assistant – Vacation Coverage	\$ 1,500.00	Program Assist – Salary	\$ 15,750.00
Payroll Taxes (8.82%)	\$ 3,543.88	Payroll Taxes (8.65%)	\$ 3,374.80
Payroll Fees	\$ 90.00		
Communications	\$ 250.00	Communications	\$ 500.00
Congregate/Home Delivered Meals	\$ 12,550.00	Congregate/Home Delivered Meals	\$ 13,180.00
Congregate/Home Delivered Meal Supplies	\$ 750.00	Congregate/Home Delivered Meals Supplies	\$ 1,950.00
Community Outreach Costs	\$ 100.00	Community Outreach	\$ 650.00
Auto Costs – Fuel / Maintenance	\$ 1,000.00	Auto – Fuel / Maintenance	\$ 1,500.00
Office/Housekeeping Supplies	\$ 490.00	Office Supplies	\$ 225.00
		Homemaker Supplies	\$ 500.00
Audited Financial Statement / Federal 990 Tax Return	\$ 1,750.00	Audited Financial Statement / Federal 990 Tax Return	\$ 2,000.00
Bookkeeping	\$ 6,000.00	Bookkeeping	\$ 7,000.00
Dietitian	\$ 440.00	Dietitian	\$ 500.00
Insurance	\$ 1,857.00	Insurance	\$ 4,500.00
<b>Total FY24 Awarded</b>	<b>\$ 69,000.88</b>	<b>Total FY25 Requested</b>	<b>\$ 74,894.80</b>

### Application Highlights

- USC requests \$5,893.92 more than requested and awarded in FY24. This is an increase of 8% increase from FY24 and will help to support USC’s programs and balance out the cost of inflation.
- The Unalaska Senior Citizens (USC) assists senior citizens, age 60 and over, particularly those with limited income levels, with nutrition, transportation, light housekeeping and social support needs to ensure a continued quality of life.
- USC offers a lunch program for seniors. A registered dietitian ensures menus meet dietary guidelines. \$5 lunches include soup or salad, sourced from Unisea galley. Staff supplement meals if needed and deliver to the senior center or directly to homebound individuals. Program staff coordinate meal delivery from Unisea to the senior center for the Congregate Lunch Program and for those that are unable to leave their homes, specially prepared meals are delivered to them directly.
- USC provides transportation for senior citizens, ensuring their access to the lunch program, stores, post office, clinic, bank and community events.
- USC collaborates with the local clinic to coordinate information sessions, featuring guest speakers. These presentations cover a range of topics, including nutritional education and health issues such as mental health, stress, heart disease and strategies to quit smoking.

### Goals and Objectives

- **Goal 1** – To assist senior citizens in meeting their nutritional needs, which is essential in sustaining a healthy quality of life and a sense of well-being.

- **Goal 2** – Provide transportation to senior citizens who wish to attend the congregate lunches, need to shop, go to the bank, post office, run an errand or require transportation to and from cultural and social events.
- **Goal 3** – To develop programs, events and support services and/or provide access to activities and events to the community’s aging population to help them remain active, vital independent members of the community. This also encompasses the homemaker role within our program.

**Application Findings/Other Information:**

- Application submitted on time;
- All application requirements were met. Letters of support are optional;
- FY24 reporting has been timely and is current.

## FY25 City of Unalaska Community Support Grant Application Review Summary Sheet

Organization Name: Unalaska Visitors Bureau (UVB)

**UVB is requesting \$8,000 More than amount requested and awarded on FY24.**

FY24 Award	Amounts	FY25 Request	Amounts
Executive Director FT (Salary)	\$ 63,000.00	Executive Director - Salary FT	\$ 63,000.00
Visitor Services Assistant PT	\$ 30,000.00	Destination Coordinator	\$ 30,000.00
Student Intern/Seasonal Employees PT	\$ 3,000.00	Seasonal Employees – Hourly PT	\$ 3,000.00
Executive Director - Benefits	\$ 4,000.00	Executive Director - Benefits	\$ 4,000.00
Payroll Taxes	\$ 10,000.00	Payroll Taxes	\$ 10,000.00
Rent	\$ 15,000.00	Rent/Lease	\$ 15,000.00
Postage/Freight	\$ 2,000.00	Postage & Freight	\$ 2,000.00
Utilities/Telephone/Internet	\$ 5,500.00	Communications/Telephone/Fax/Internet	\$ 5,500.00
Insurance	\$ 7,500.00	Insurance	\$ 7,500.00
Program Promotion Materials	\$ 2,500.00	Program Supplies	\$ 2,500.00
Printing & Media	\$ 5,000.00	Printing - Brochures	\$ 5,000.00
Community Outreach	\$ 1,500.00	Community Outreach Costs	\$ 1,500.00
Advertising & Destination Marketing	\$ 15,000.00	Advertising	\$ 15,000.00
Dues/Fees/Subscriptions/ Conference Registration	\$ 2,000.00	Dues/Fees/Subscriptions	\$ 2,000.00
Equipment Purchase/Lease	\$ 1,500.00	Equipment purchase/Lease	\$ 1,500.00
Equipment Maintenance	\$ 1,000.00	Equipment Maintenance	\$ 1,000.00
Office Supplies	\$ 1,500.00	Office Supplies	\$ 1,500.00
Travel – Staff & Board	\$ 7,000.00	Travel - Staff	\$ 7,000.00
Travel - Hosting	\$ 1,700.00	Travel - Other	\$ 1,700.00
Training – Staff & Board & Education	\$ 3,000.00	Training - Staff	\$ 3,000.00
Training - Other	\$ 1,000.00	Training - Other	\$ 1,000.00
Audit	\$ 7,000.00	Audit	\$ 7,000.00
Bookkeeper	\$ 17,000.00	Bookkeeping	\$ 17,000.00
		Design Servs/Branding Marktg-2025 Visitor Guide	\$ 8,000.00
Website	\$ 2,000.00	Website Maintenance/Domain/Technology	\$ 2,000.00
Fundraising Overhead	\$ 1,300.00	Fundraising Overhead/Bank Fees	\$ 1,300.00
<b>Total FY24 Awarded</b>	<b>\$ 210,000.00</b>	<b>Total FY25 Request</b>	<b>\$ 218,000.00</b>

### Application Highlights

- The Unalaska/Port of Dutch Harbor Convention & Visitors Bureau (Unalaska Visitors Bureau) is established to promote and encourage tourism and to support the development and sustainability of tourism infrastructure in the Unalaska/Port of Dutch Harbor region.
- The UVB is the sole entity that promotes and encourages travel to Unalaska. UVB works closely with multiple businesses, as well as the City of Unalaska, to successfully draw attention to our island for future visitors as well as potential community members.
- Staff is trained through on-the-job training, online classes, and attends conventions or conferences when able. The director mentors the staff on UVB policies, services and how to provide excellent customer service.

The UVB Board and staff have yearly board training in addition to access for online training through The Foraker Group.

### **Goals and Objectives**

- **Goal 1:** Continuation of FY24 to promote Indigenous Cultural Tourism & how to implement more awareness.
  - **Objective 1.1:** Continuation of working with entities promoting 'Cultural Heritage Tourism'. American Indian Alaska Native Tourism Association, Alaska Travel Industry Association, Alaska Native Heritage Museum.
  - **Objective 1.2:** Assist the Qawalangin Tribe or any other Tribe in our Region in available grants to partner with to promote Unangan Cultural Tourism.
  - **Objective 1.3:** Continue to host and reach out to 'Social Media' Influences, educate them on our culture, history, and our community for more exposure worldwide.
  - **Objective 1.4:** Continue to work with local artist that promote our community or culture for possible selling of items in UVB office. Possibly showcase Unangan artifacts in the UVB office, partnering with MOTA.
  - **Objective 1.5:** Attend conferences that help UVB to attract more visitors, and to see what is trending in the 'Tourism' industry.
  - **Anticipated Impact:** Through educating ourselves in Cultural Tourism UVB and local entities can attract and influence tourists to make Unalaska their Cultural travel destination.
- **Goal II:** Optimizing UVB
  - **Objective 2.1:** Increasing tourism traffic (cruise ship, foot, social media, individual travelers, etc.) by the use of social media, website, printed media, and expanding with advertising in different locations with companies we haven't advertised with.
  - **Objective 2.2:** Create a short survey for 'Cruise Ship Guest's' after our day or touring our Island to find out if their expectations were met and how can we improve our program.
  - **Objective 2.3:** Create a more user-friendly map of Unalaska, AK for all visitors and residents.
  - **Objective 2.4:** Research on signage for tourists that arrive in our community on orientation or more direction of our community. Make the signage in Unangam Tunuu and in English.
  - **Objective 2.5:** Inquire about visible 'road crossing(s)' for cruises ship passengers and residents around our community, especially by the airport intersection, and possibly from the Grand Aleutian to the Norwegian Rat Saloon.
  - **Anticipated Impact:** Unalaska will become a culturally rich travel destination where individual Unangax and organizations will have programs that share their stories and visions for sustainable, regenerative tourism in the Aleutians. Visitors will become (more) aware of the significant cultural history of the Unalaska region and the Unangan people.

### **Application Findings/Other Information:**

- Application submitted on time;
- All application requirements were met. Letters of Support are optional;
- FY24 reporting on time and complete.