

CITY OF UNALASKA  
UNALASKA, ALASKA

RESOLUTION 2023-41

A RESOLUTION OF THE UNALASKA CITY COUNCIL APPOINTING JUDGES AND CLERKS FOR THE RUN-OFF ELECTION ON OCTOBER 30, 2023 AND JUDGES TO SERVE ON THE CANVASS COMMITTEE

WHEREAS, Unalaska City Code § 4.08.020(A) states that before each city election, the City Council shall appoint three election judges to constitute the Election Board, one who is designated the Chair and may appoint two election clerks; and

WHEREAS, Unalaska City Code § 4.04.050 states that wages for non-employee election judges and clerks shall be established by resolution of the City Council; and

WHEREAS, Unalaska City Code § 4.08.020(B) states that the City Council will serve as a canvass committee, or may appoint three judges to constitute the canvass committee, who will canvass all votes after the election judges have completed their tally.

NOW THEREFORE BE IT RESOLVED by the Unalaska City Council that the following persons are appointed judges and clerks for the October 30, 2023 Run-off Election and shall attend at the Unalaska Precinct Polling place, namely Unalaska City Hall, at 7:30 a.m. on October 30, 2023 and shall continue until polls close at 8:00 p.m. Thereafter, the judges and clerks shall count and check all votes cast against the poll listed in the manner required by law:

**ELECTION BOARD**

**Judges:**

Estkarlen Magdaong, Chair  
Alicia Aguilar  
Elizabeth Whitaker

**Clerks:**

Shelly Blakeley  
M. Lynn Crane  
Lorene Palmer

BE IT FURTHER RESOLVED that the following persons are appointed as judges to constitute the Canvass Committee, who shall meet on Friday, November 3, 2023, at 10:00 a.m., to canvass all votes after the election judges have completed their tally:

**CANVASS COMMITTEE JUDGES**

Estkarlen Magdaong, Chair  
Alicia Aguilar  
Shari Coleman

BE IT FURTHER RESOLVED that non-employee election judges and clerks shall be paid twenty dollars (\$20) per hour.

PASSED AND ADOPTED by a duly constituted quorum of the Unalaska City Council on October 10, 2023.

  
\_\_\_\_\_  
Dennis Robinson  
Vice Mayor

ATTEST:

  
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Estkarlen P. Magdaong  
City Clerk



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## MEMORANDUM TO COUNCIL

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To: Mayor and City Council Members  
From: Estkarlen P. Magdaong, City Clerk  
Through: Marjie Veeder, Acting City Manager  
Date: October 10, 2023  
Re: Resolution 2023-41: Appointing Judges and Clerks for the Run-off Election on October 30, 2023 and Judges to serve on the Canvass Committee

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**SUMMARY:** City Code requires Council to appoint three judges and Council may appoint two clerks to serve as the Election Board for the municipal election to be held on October 30, 2023; and Council is to appoint three judges to serve as the Canvass Committee on November 3, 2023. Resolution 2023-41 accomplishes these mandates.

**PREVIOUS COUNCIL ACTION:** Council adopts a similar resolution for each local election; but there is no previous Council action in relation to the Run-Off Election.

**DISCUSSION:** UCO 4.08.020 requires appointment of three judges and states council may appoint two clerks to serve as the Election Board, and allows for the City Clerk to appoint additional clerks should the need arise.

City Council is to act as the Canvass Committee or may appoint three judges to constitute the Canvass Committee, which is the option typically taken. Traditionally, one Council member serves on the Canvass Committee and Shari Coleman has agreed to serve in this capacity.

Additionally, Code states that Council determines the rate of pay for non-employee election workers by resolution. Resolution 2023-41 sets the hourly rate of pay at \$20 per hour. The City Clerk feels this rate of pay is fair and reasonable, as it matches what the State of Alaska, Division of Elections pay their election workers, and the Clerk's Department budget contains sufficient funds to cover the expense.

**ALTERNATIVES:** None.

**FINANCIAL IMPLICATIONS:** Pay for non-employee election workers is included in the Clerk's Office FY24 budget.

**STAFF RECOMMENDATION:** Staff recommends adoption of Resolution 2023-41.

**PROPOSED MOTION:** I move to adopt Resolution 2023-41.

**CITY MANAGER'S COMMENTS:** The City Manager concurs with the Staff Recommendation.