

CITY OF UNALASKA

P.O. BOX 610
UNALASKA, ALASKA 99685-0610
(907) 581-1251 FAX (907) 581-3102

CHANGE IN UTILITY SERVICE

REQUESTED ACTION

- ☐ Connect Service ☐ Cut-In to New Location
☐ Disconnect Service ☐ Cut-Out of Existing Location

If you are requesting a connection or disconnection, please indicate the type of service(s):

- ☐ Electric ☐ Water
☐ Landfill ☐ Wastewater

CUSTOMER INFORMATION

Name	Phone Number	E-mail
Mailing Address	City	State Zip
Physical Address of Utility Service	Effective Date	

UCO § 10.04.044 (C) (1) BILLING PROCEDURES AND COLLECTION

Billing and Payment Procedures. Bills shall be deemed rendered, and other notices duly given, when delivered to the consumer in person or when deposited in the United States mail and directed to the consumer at their last known mailing address furnished by the consumer. Bills will be sent on a monthly basis and are due and payable on the due date printed on the bills.

UCO § 10.04.044 (C) (6) BILLING PROCEDURES AND COLLECTION

Change in Occupancy. When a change of occupancy or of ownership takes place on any premises served by the City, written notice of the change shall be given to the City's Finance Department at least five (5) business days prior to the change. The consumer will be held responsible for all service supplied to a subject party until written notice to terminate service has been received by the City.

UCO § 10.04.040 (A) DEPOSITS FOR UTILITY SERVICE

Required. A consumer seeking to receive utility services from the City shall pay to the City a billing deposit prior to the activation of any utility service.

SIGNATURE

Customer Signature

Date

FOR OFFICIAL USE ONLY

Date sent to DPW	_____
Deposit on File?	_____
New Deposit Calculated?	_____
Deposit Refund Date	_____
Anticipated Refund Date	_____