



## REQUEST FOR PROPOSAL

### New Year's Eve Fireworks Display

The City of Unalaska requests proposals from qualified and licensed pyrotechnic operators to conduct a New Year's Eve fireworks display, to begin at 11:59 p.m. on Tuesday, December 31, 2019, in Unalaska, Alaska.

- 1) SCOPE OF WORK: The operator shall provide:
  - a) Licensed pyrotechnic operator, licensed in the State of Alaska, to be in charge of and safely discharge the display;
  - b) All required licenses and permits to conduct the fireworks display;
  - c) Design and choreography of the display;
  - d) All necessary materials, equipment, firing system, fireworks products and all supplies to conduct the display;
  - e) Wiring and firing of the display; and
  - f) Commercial General Liability and Worker's Compensation Coverage: Commercial general liability and property damage insurance in the sum of \$5,000,000 and workers' compensation insurance as required by Alaska state law. General liability and property damage insurance shall, by endorsement, name the City of Unalaska as an additional insured and contain a waiver of subrogation in favor of the City. A Certificate of Insurance will be required.
  
- 2) DISPLAY: The City has been sponsoring fireworks displays for many years and is interested in continuing to sponsor a quality display for the community. In other words, we don't want a smaller show. That said, respondents are encouraged to propose a unique display and the City wants to sponsor a beautiful and exciting show for our community. As a guideline, our last fireworks display consisted of the following aerial display shells:

SIZE	TYPE	QUANTITY
4" aerial shells	Color	75
	Fancy	40
	Special	20
5" aerial shells	Color	50
	Fancy	25
	Special	10
6" aerial shells	Color	46

	Fancy	30
	Special	6
8" aerial shells	Special	13
	Deluxe	3
10" aerial shells	Deluxe	1
12" aerial shells	Deluxe	3
	SUBTOTAL	322

Plus the following specialty display products; and

SIZE AND TYPE	QUANTITY
Salutes: Titanium Flash Heavy Report (total of chained or single salutes), 3-inch Salute	40
Comets 3.00-inch: 8 each of 2 varieties	12
Mines: 5-inch Mines	10
Multiple Shot Aerial Display Devices (Description of Varieties): (1) 120-shot Effect Cake, (2) 150-shot Effect Cakes, (3) 100-shot Fan Effect Cakes, (1) 120-shot Fan Effect Cake, (1) 126-shot Fan Effect Cake, (2) 140-shot Fan Effect Cakes, (1) 156-shot Fan Effect Cake, (1) 300-shot Fan Effect Cake, (2) 2 inch 49-shot Large Effect Cakes, (1) 2.5 inch 36- shot Large Effect Cake, (1) 100-shot Noise Cake, (1) 2 inch 49-shot Noise Cake	15
Performance Candle Batteries (Description of Varieties): 6 each of 3 varieties of 2-inch Roman Candles	18
SUBTOTAL	95

A Grand Finale display consisting of:

SIZE AND TYPE	QUANTITY
3" Finale Shells	45
4" Finale Shells	45
5" Finale Shells	9
6" Finale Shells	6
SUBTOTAL	105

3) THE CITY OF UNALASKA WILL PROVIDE:

- a) A suitable site in which to stage the fireworks display, including a firing and a fallout zone in which the fireworks and fireworks debris may be exhibited, rise and fall safely.

**REQUEST FOR PROPOSAL - 2**

- b) Adequate policing and crowd control measures to prevent access by the public into the display site.
- c) The services of standby firemen.
- d) Assistance with on-site construction, tear down and cleanup by an experienced volunteer crew consisting of employees of the City of Unalaska, directed by the operator. Typically, our crew of four spends 30-40 hours per person on advance setup and construction of the display.
- e) 53' lowboy trailer on which to construct/stage the fireworks display and a second 10' trailer for larger mortars.
- f) An enclosed structure in which to house the trailer and construct the display. We are accustomed to preparing the display in an enclosed building on a trailer so work is not done outside in inclement weather. The trailer is then moved to the firing location in advance of the show.
- g) The City owns mortar tubes in the following sizes and configurations which can be used for the display:

Quantity	Size
1	12"
3	10"
6	8"
87	6" in racks of 3
9	5" in racks of 3
105	5" in racks of 5
8	5" loose
140	4" in racks of 5
3	4" loose
190	3" in racks of 10

- h) Round trip air transportation from Anchorage to Unalaska for the operator (one person) to travel to Unalaska, plus a vehicle, 3 nights' hotel accommodation and \$50 per day for meals while in Unalaska.
- 4) COST PROPOSAL: Below are key expectations in the presentation of costs:
- a) The proposal shall clearly identify the level of effort required to complete the scope of work;
  - b) The cost proposal should provide an overall lump sum fee for the scope of work, inclusive of all fees including labor, supplies, equipment, overhead, expenses, shipping, subcontractors, profits and administration costs;
  - c) Any items not included in this fee must be clearly stated; and
  - d) Any work performed by subcontractors shall be identified and a cost shall be provided for the work.
- 5) RESPONSE GUIDELINES:
- a) It is expected that each respondent will become thoroughly acquainted with the project prior to preparation of a proposal.
  - b) Respondents should demonstrate in their proposals the professional and technical expertise necessary to complete the project.
  - c) Include the method of firing the display and a description of the firing system used. Hand fired displays will not be accepted.

- d) Include a description of the proposed fireworks display, including the number, type and size of shells; and the number and type of specialty display elements included (multiple shot display devices shall be designated as one device).
  - e) Photographs of prior displays (or links to photographs online) done by operator which are similar to the display proposed for the City of Unalaska;
  - f) In addition to addressing the scope of work, please provide the following information:
    - i) A brief company profile including number of years in business and demonstrated financial stability;
    - ii) Briefly describe the proposed team including their experience, qualifications and roles;
    - iii) Provide at least three (3) references for fireworks displays, with contact name, telephone number and email address;
    - iv) Description of your proposed process for completing the Scope of Work; and
    - v) Copy of operator's proposed written agreement between Operator and City for completing the fireworks display detailed in the Scope of Work.
- 6) EVALUATION: Proposals shall be evaluated based on the following elements, using the stated percentage weight for each criteria:
- a) Cost (30%);
  - b) Size, quality and beauty of the proposed fireworks display (20%);
  - c) Experience and skill of the pyrotechnic operator and demonstrated ability to design and carryout fireworks displays in a safe and professional manner (20%);
  - d) Character, integrity and reputation of the pyrotechnic operator (20%);
  - e) Quality and completeness of proposal (10%).
- 7) DEADLINE: The deadline to submit proposals is 4:00 p.m., Alaska Standard Time on Friday, September 27, 2019.
- 8) The City of Unalaska reserves the right to not proceed with this project.
- 9) SUBMISSION: Please submit proposals electronically as a PDF file to Michelle Price at [mprice@ci.unalaska.ak.us](mailto:mprice@ci.unalaska.ak.us). Hard copy proposals may also be submitted at the following address no later than the deadline stated above:

Michelle Price  
Administrative Coordinator  
City of Unalaska  
43 Raven Way  
P. O. Box 610  
Unalaska, Alaska 99685

- 10) INQUIRIES: It is acceptable to contact the City of Unalaska with questions regarding this request for proposal.
- a) Please direct administrative inquiries to Michelle Price in the City Manager's office at (907) 581-1602, or by email to [mprice@ci.unalaska.ak.us](mailto:mprice@ci.unalaska.ak.us).
  - b) Please direct technical inquiries to Dan Winters, Department of Public Utilities, (907) 581-1260, or by email to [dwinters@ci.unalaska.ak.us](mailto:dwinters@ci.unalaska.ak.us).