CITY OF UNALASKA

Business Personal Property Tax Return

Property Assessment Date: January 1, 2024

DUE DATE: MARCH 1, 2024

No extension of time will be granted. 10% penalty will be added to late filed returns.

Business Name		Owner's Name
Street Address		Telephone
Mailing Address		City of Unalaska Business License #
City, State Zi	p	Name & Title of person to contact regarding this report
Email		City & State where business records are located

INSTRUCTIONS

- 1. **WHO MUST FILE** Every entity, including sole proprietorships, with a license to conduct business in Unalaska, must report all personal property owned, held or controlled that is located in Unalaska on January 1, 2024. If the entity does not own, hold or control any personal property within Unalaska it must file a return showing zeros. Any entity that owns, holds or controls personal property that is located in Unalaska on January 1st but does not have a business license must file a return and attach a description of its business activities.
- 2. **FIRST \$30,000 EXEMPT** The City of Unalaska exempts from taxation the first \$30,000 in value of Business Personal Property. If the total value of your reportable personal property is \$30,000 or less, **skip to Schedule 10 on page 3.** If the total value of business personal property is more than \$30,000, report the full value and the City will include an exemption for the first \$30,000 on your property tax invoice.
- 3. **VALUES TO REPORT** If the total original cost, including freight and installation, of your reportable property is more than \$30,000, you must complete schedules 1 through 9. For each class of property except inventory and supplies, report the aggregate installed cost by year of acquisition. For inventory and supplies report the full and true value of items on hand. It is not necessary to provide an itemized list of assets. NOTE: YOU MAY NOT SUBMIT A DEPRECIATION SCHEDULE OR OTHER ASSET LIST IN LIEU OF THIS FORM.
- 4. **MOTOR VEHICLES, VESSELS** Do not include vessels (boats) or motorized vehicles (cars, light trucks or other motorized vehicles required to be registered with the State Department of Motor Vehicles) in this declaration. Include trailers.

SCHEDULE 1: INVENTORY AND SUPPLIES		
Inventory includes items held for resale or incorporated into your products. Supplies include consumable items used in the conduct of your business, but not incorporated into or supplied with your products, such as stationery, pens and pencils, toner or ink, cleaning materials, etc.		
1. Inventory	\$	
2. Supplies	\$	
TOTAL	\$	

SCHEDULE 3: ELECTRONIC AND DATA PROCESSING EQUIPMENT

Computers, copiers, fax machines, phones,

calculators, cash registers, etc.	
Year of Acquisition	Original Installed Cost
Prior to 2017	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
TOTAL \$	

SCHEDULE 5: STORE, RESTAURANT MEDICAL AND WAREHOUSE EQUIPMENT

Kitchen equipment, refrigerators and freezers,

forklifts, x-ray machines, etc.	
Year of Acquisition	Original Installed Cost
Prior to 2017	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
TOTAL \$	

SCHEDULE 7: OTHER

Signs, hotel and apartment furnishings

libraries, intermodal containers, etc.	
Year of Acquisition	Original Installed Cost
Prior to 2017	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
TOTAL \$	

SCHEDULE 4: OFFICE FURNITURE AND LEASEHOLD IMPROVEMENTS

Furniture, shelving, etc., and any improvements made to leased premises

'	
Original Installed Cost	

SCHEDULE 6: CONSTRUCTION, MINING, MANUFACTURING AND MARINE EQUIPMENT

Include all tools and equipment

Year of Acquisition	Original Installed Cost
Prior to 2017	
2017	
2018	
2019	
2020	
2021	
2022	
2023	
TOTAL \$	

SCHEDULE 8: AIRCRAFT

Attach additional sheet if necessary	
Make and Model	
Year	
FAA Registration #	
Horsepower	
Optional Equip.	
Original Cost	
Home Airport	
Landings per Year	
Time per Landing	

	Report all equipment used in your bu	ASED EQUIPMENT siness that is owned by others and that or. Attach additional sheets if necessary.
	Lessor or Owner Address	Type of Equipment
1		
2		
3		
4		
5		
6		
7		
true v mark gene	value is defined as the estimated price that the property et conditions in a sale between a willing seller and a will	equipment present in Unalaska on January 1, 2024. Full and would bring in an open market and under the then prevailing ing buyer both conversant with the property and with prevailing business on a full or part-time basis, whether owned, gifted, expensed for federal income tax purposes.
Inve	entory	\$
	plies, Furnishings, Equipment and Leasehold rovements (do not include licensed vehicles)	\$
	TOTAL	\$
	lare, under penalty of perjury, that this return has been f, is true, correct and complete. Signature of taxpayer/owner	Signature of preparer other than taxpayer/owner
	Printed name of taxpayer/owner	Printed name of preparer other than taxpayer/owner

Return completed form to: Estkarlen P. Magdaong, City Clerk • City of Unalaska • P.O. Box 610 • Unalaska, AK 99685 Fax: (907) 581-1417

Date

Email: emagdaong@ci.unalaska.ak.us

Date